



**Minutes of the September 19, 2023 Joint Meeting
Oakton College Board of Trustees and the
Educational Foundation Board of Directors**

A joint meeting of the Board of Trustees of Oakton College and the Educational Foundation Board of Directors was held on September 19, 2023 in Room 1506 at 1600 East Golf Road, Des Plaines, Illinois, 60016.

Call to Order and Roll Call

Chair Yanow called the meeting to order at 4:08 p.m. Trustee Stafford called the roll:

Dr. Wendy Yanow	Chair	Present
Dr. Gail Bush	Vice Chair	Present
Mr. William Stafford	Secretary	Present
Ms. Theresa Bashiri-Remetio		Present
Ms. Martha Burns		Present
Mr. Benjamin Salzberg		Present
Ms. Marie Lynn Toussaint		Present
Ms. Lydia Cruz	Student Trustee	Absent

Also present in Room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Dr. Colette Hands, Chief Human Resources Officer; Dr. Judy Mitchell, Interim Vice President for Administrative Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; Katherine Sawyer, Chief Advancement Officer.

Administrators: Stephen Butera, Director of Communications and External Relations; Dr. Ruben Howard, Director of Workforce Curriculum; and Jessica Moon, Director of Major and Planned Giving.

Educational Foundation Board of Directors Members: Murray Sprung (President), Carl Costanza, Julie Fenton, Kate Gallagher, Scott Hurwitz, Joan Richards, Howard Singer, Cindy Veremis, and Ella Woodford-Parker.

Staff: Philip Cronin, Media Services; Maurae Gilbert McCants, Foundation; Keya Graves, Foundation; Kristin Keramidas, Foundation; Beatriz Sparks, President's Office; and Cheryl Valloni, Foundation.

Guests: Laura Brown, Chief Advancement Officer – Harper College; and Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison – Harper College

Statement by Dr. Wendy Yanow (Chair, Board of Trustees)

Chair Yanow welcomed members of the Board of Directors, and thanked them for their collaboration in helping Oakton meet its strategic vision of building just and thriving communities.

Statement by Mr. Murray Sprung (President, Board of Directors)

Mr. Sprung affirmed the importance and value of the connection and regular communication between the Trustees and the Foundation Board in maintaining and growing alignment. He also expressed appreciation to Trustee Yanow and Trustee Stafford for their leadership and the ongoing partnership with the Board of Trustees as the Foundation seeks to fulfill their mission of "enabling student success" by building relationships and raising funds that support student scholarships, internal grants for faculty, and other priorities on the college's strategic plan.

Facilities Master Plan Financing – Dr. Joianne Smith, President

In the spring of 2022, the Board of Trustees approved a 5-year Facilities Master Plan, an update to the recently completed 53.5 million-dollar 2017- 2022 Facilities Master plan that resulted in significant updates at both the Des Plaines and Skokie Campuses including renovations to student streets and cafeterias on both campuses, and classroom updates and renovations to the West End of the Des Plaines Campus.

The 2022-2027 Facilities Master Plan built on the 8 guiding principles of the previous plan:

1. To be centered on student success
2. Support student learning and instruction
3. Create environments that are flexible and adaptive
4. Create a sense of place that is welcoming and inviting
5. Embrace advanced technology
6. Address deferred maintenance needs at both campuses
7. Be environmentally sustainable
8. Be financially responsible

Following an 8-month collaborative process, the following priorities emerged:

- Learning Commons on both campuses (contemporary spaces that include the library, academic support, and technology support)
- Creating a partnership hall – updating community facing spaces and career and technical classrooms
- Improving critical workplace adjacencies at both campuses
- Critical infrastructure needs

The plan is estimated to cost approximately 63 million dollars approximately half in estimated costs for capital improvements and half for deferred maintenance and site and landscape improvements.

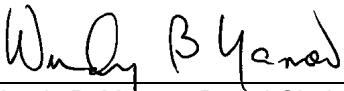
The College is planning to finance the plan through a combination of institutional fund balance and financing. The current estimate includes a little over 20 million in fund balance with the remainder being financed through bonds.

Educational Session

Laura Brown, Chief Advancement Officer and Vice President of Marketing and Communications, and Dr. Maria Coons, Vice President of Strategic Alliances and Innovation shared Harper College's journey in funding some of their major capital improvements.

Adjournment

Chair Yanow asked for a motion to adjourn the meeting. Trustee Stafford made the motion, which was seconded by Trustee Yanow. A voice vote was called and the meeting was adjourned at 4:59 p.m.



Wendy B. Yanow, Board Chair



William Stafford, Board Secretary

Minutes recorded by:
Beatriz Sparks
9/2023