OUR VISION, MISSION AND VALUES

We are the community’s college.

- We are dedicated, first, to excellence in teaching and learning.
- We challenge our students to experience the hard work and satisfaction of learning that leads to intellectual growth and support them academically, emotionally and socially.
- We encourage them to entertain and question ideas, think critically, solve problems, and engage with other cultures, with one another, and with us.
- We expect our students to assume responsibility for their own learning, to exercise leadership and to apply ethical principles in their academic, work, and personal lives.
- We demand from ourselves and our students tolerance, fairness, responsibility, compassion and integrity.

We are a community of learners.

- We provide education and training for and throughout a lifetime.
- We seek to improve and expand the services we offer in support of the people in the communities we serve.
- We promote a caring community of staff and faculty members, students, administrators, and trustees who, in keeping with our values, work together to fulfill our mission.

We are a changing community.

- We recognize that change is inevitable and that education must be for the future.
- We respond to change informed by our values and our responsibility to our students and our communities.
- We challenge our students to be capable global citizens, guided by knowledge and ethical principles, who will shape the future.

Ratified by the Board of Trustees, October 20, 1998
AGENDA

1. Call to Order and Roll Call room 1502
2. Consideration of a motion to close the meeting to the public for the purpose of the following:
   ▪ review closed session minutes of August 18, 2015
   ▪ consider the appointment, employment, compensation, discipline, performance or dismissal of employees
   ▪ pending litigation
   ▪ collective negotiating matters
3. Consideration of a motion for adjournment
4. Adjournment

Open Session
7:30 p.m.
Board Room 1506

AGENDA

Call to Order and Roll Call

Pledge of Allegiance

V Approval of Minutes of August 18 and 11, 2015

Information

Statement by the President
Report: Crafting and Executing Oakton's Persistence Strategy: Impacting our Wildly Important Goal

Public Participation

Comments by the Chair

Executive Committee Report

ICCTA Report

Student Trustee Report

OLD BUSINESS

NEW BUSINESS

CONSENT AGENDA

9/15-1  
   a. Approval of Adoption of Consent Agenda  
   b. Approval of Consent Agenda Items 9/15-2 through 9/15-6

9/15-2  Ratification of Payment of Bills for August 2015

9/15-3  Acceptance of Treasurer’s Report for August 2015

9/15-4  Ratification of Actions of the Alliance for Lifelong Learning Executive Board

9/15-5  Authorization to Pay Professional Personnel – Fall 2015

9/15-6  Approval of Clinical Practice Agreements

OTHER AGENDA ITEMS

V 9/15-7  Ratification of Board of Trustees’ Scholarships for 2015-2016

R 9/15-8  Authorization to Approve September 2015 Purchases
   a. Laptop Computers
   b. Office Furniture with Design and Installation Services
   c. Engineering Services for Soccer Field Irrigation System
   d. Interpreter Services
   e. Rescind and Purchase Information Technology Service Management (ITSM) Software
9/15-9  Preview and Initial Discussion of October 2015 Purchases
R  9/15-10  Approval of Tolling Agreement
R  9/15-11  Approval of Personal Leave for Faculty Member
R  9/15-12  Approval of Award of Tenure
V  9/15-13  Acceptance of a Grant

ADJOURNMENT
Minutes of the Oakton Community College Board Meeting  
August 18, 2015

The 701st meeting of the Board of Trustees of Community College District 535 was held on Tuesday, 
August 18, 2015 at the Oakton Community College Des Plaines campus.

Closed Session
At 6:35 p.m. Ms. Tennes made a motion to go into Closed Session for the purpose of considering the 
appointment, employment, compensation, discipline, performance, dismissal of employees, pending litigation, 
and collective negotiating matters. Mr. Dixon seconded the motion; Mr. Stafford called the roll:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Ms. Harada</td>
<td>Aye</td>
</tr>
<tr>
<td>Ms. Tennes</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Stafford</td>
<td>Aye</td>
</tr>
<tr>
<td>Dr. DiLeonardi</td>
<td>Absent</td>
</tr>
<tr>
<td>Mr. Frank</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Salzberg</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Wadhwa</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Dixon</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Also present: Dr. Joianne Smith, President; Dr. Thomas Hamel, Vice President, Academic Affairs; Dr. Karl Brooks, Vice President, Student Affairs; Ms. Bonnie Lucas, Vice President, Technology and Data Analytics; Ms. Mum Martens, Chief Human Resources Officer; and Mr. Robert Nowak, Vice President, Business and Finance. At 7:35 p.m., Ms. Harada made a motion to adjourn the session, seconded by Mr. Frank. A voice vote was called and the meeting was adjourned.

Call to Order and Roll Call
Chair Harada called the open session to order at 7:45 p.m. in room 1506; Mr. Stafford called the roll:

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Harada</td>
<td>Chair</td>
</tr>
<tr>
<td>Ms. Tennes</td>
<td>Vice Chair</td>
</tr>
<tr>
<td>Mr. Stafford</td>
<td>Secretary</td>
</tr>
<tr>
<td>Dr. DiLeonardi</td>
<td>Absent</td>
</tr>
<tr>
<td>Mr. Frank</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Salzberg</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Wadhwa</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Dixon</td>
<td>Present</td>
</tr>
</tbody>
</table>

Pledge of Allegiance

Approval of Minutes
Chair Harada asked for a motion for the approval of the minutes of the June 23, 2015 meetings. Ms. Tennes made the motion which was seconded by Mr. Frank. A voice vote was called and the minutes were unanimously approved.

Statement by the President
President Smith welcomed everyone and introduced Dr. Karl Brooks, the new Vice President of Student Affairs, and Mr. Paul Palian, the new Director of College Relations. Also introduced, Mr. Hank Galatz, a director on the Educational Foundation Board, who is planning to regularly attend the Board of Trustee meetings in order to provide to the Foundation Board, information from the Trustee meetings.
President Smith asked for introductions of those present:

Kathleen DeCourcey, College Advancement and Classified Staff Union President, presented Philip Cronin, Media Services; Jennifer Crawley, Division of Science and Health Careers; Eileen Cukierski, President’s Office; Teresa O’Sullivan, Access and Disability Resource Center; Richard Schwass, Facilities; Ron Smith, Alliance for Lifelong Learning/Workforce Development; and Jesse Wallace, Media Services.

Katherine Schuster, Professor of Education, and Full-time Faculty Union President, presented Donovan Braud, Associate Professor, English; Anita Cotton, Professor, Accounting; Nancy Heldt, Professor, Medical Laboratory Technology; Michelle James, Professor, Student Development and Psychology; and Joe Kotowski, Distinguished Professor, Mechanical Design and Mathematics.

Barbara Dayton, Lecturer of Sociology, and Adjunct Faculty President, introduced: David Arieti, Lecturer, Biology; Kalyani Banerjee, Lecturer, Chemistry; Barry Dayton, Cindy Del Medico, Lecturer, Business; Francine Johnson, Lecturer, English; Cheryl Thayer, Lecturer, Sociology; and Cathy Willis, Lecturer, Psychology.

Administrators present included: Michael Anthony, Chief Diversity Officer, Assistant Vice President of Student Affairs; Ann Marie Barry, Director, Student Life; Michele Brown, Director, Student Recruitment and Outreach; Michael Carr, Assistant Vice President, Academic Affairs; Sebastian Contreras, Jr., Dean, Student Success; Leana Cuellar, Director, Student Learning and Engagement; Karen Epps, Director, Budget and Accounting Services; Maya Evans, Director, Research and Planning; Colette Hands, Interim Associate Vice President for Continuing Education; Mark Kiel, Director, Counseling and Health Services; Linda Korbel, Dean, Languages, Humanities and the Arts; Roxann Marshburn, Director, Grants and Alternative Funding; Mum Martens, Chief Human Resources Officer, Gary Newhouse, Dean of Library and Online Learning; Bruce Oates, Director, Athletics and Registrar Services; Paul Palian, Director, College Relations; Nancy Prendergast, Assistant Vice President of Academic Affairs, Dean of the Skokie campus, and Acting Dean of Science and Health Careers; Doreen Schwartz, Director, Business Services; Bob Sompolski, Dean, Mathematics and Technologies; Leah Swanquist, Director, Facilities; Cheryl Warmann, Director, Enrollment Services; and Brad Wooten, Dean, Social Sciences and Business.

Students in attendance: Elizabeth Adcox Miller, Ronak Mhaotre, Lance Lindsay, and Mike Zarek.

Guests in attendance: Mr. Barry Dayton, Mr. Hank Galatz, and Mr. Michael Lundeen.

President Smith spoke about the annual All College Breakfast which was held on August 17. President Smith thanked everyone who helped make Orientation week and the breakfast a success. Our goal for the year is to improve our Fall to Fall persistence rate from forty-five percent to fifty-four percent by Fall 2016. President Smith asked the audience to note the faces and stories of students that have been brought into the Board room. President Smith said that students are her touchstone and it is important to her to have our students and their stories on display for all to appreciate.

President Smith congratulated Paul Gulezian, Professor of Political Science, who received the Ray Hartstein Award for Teaching Excellence for full-time faculty; Peter Sigiol, Lecturer of Business, who received the Ray Hartstein Award for Teaching Excellence for part-time faculty; and Stella Pillay, Business Services, who received the Classified Staff Excellence Award; all of which were presented at the All College Breakfast. President Smith also congratulated Dr. Michael Anthony, Oakton’s Chief Diversity Officer and Assistant Vice President for Student Affairs, for being selected by The National Association of Diversity Officers in Higher Education, to participate in their Chief Diversity Officer Fellows Program for the 2015-2016 academic year. Dr. Anthony was selected as one of two fellows from a national pool of nominees. Also congratulated was Gloria Liu for being recognized as one of the 100 most inspiring women in STEM. Ms. Liu will be mentioned in an article in the September issue of ‘Insight into Diversity’ magazine.
President Smith expressed condolences to faculty members Nancy Heldt, on the passing of her mother-in-law; John Stryker on the passing of his father; and staff member Anna Sowinska, on the passing of her father. President Smith noted that ScholarChips will be held at the Rivers Casino in Des Plaines on September 18. Tickets are $65 and can be purchased through the Educational Foundation office and online. This is one of our signature events for the Educational Foundation that supports student scholarships. Tickets are also still available for Trivia Night on August 27th at the Play Book Sports Bar in Niles. Tickets are $30 and may be purchased through the Foundation office. You do not need to be an alumni to participate, and proceeds will go to support student scholarships. President Smith mentioned that the current exhibit being featured in the Koehnline Museum of Art is Sculpture Invasion 2015.

Mr. Bob Nowak, Vice President of Business and Finance, presented to the Board an update on the College’s Master Plan. Mr. Nowak presented an overview of that plan. He thanked the campus community, for all the work they did to create the plan; their understanding during construction; and their input through the Vacated Space Working Group which was formed in 2014. The major projects included in the Master Plan were the Margaret Burke Lee Science and Health Careers Center, or Lee Center for short; the Enrollment Center; the Student Gathering Center; remodeled classrooms; and a number of infrastructure projects. Mr. Nowak identified the original funding sources for the Master Plan that included general obligation bonds, College reserves, student reserves and fees; federal and state grants, private grants; and an Educational Foundation capital campaign, totaling the $68,500,000 cost estimate. Completed major construction projects include the Lee Center, Enrollment Center, and remodeled classrooms.

Mr. Nowak spoke about the funding sources for the Master Plan, providing figures for actual funds that were collected, versus the estimated figures. He also outlined projects that are in the development stage which include the Student Gathering Center; additional new classrooms; and infrastructure projects which are critical; especially relocation of the data center; west end roof; restrooms; and elevator. These projects are based on the architect’s estimate of approximately $15,539,000, which leads to a funding gap of approximately $7,500,000. A couple of reasons for the shortfall, the Master Plan was a multi-year project which included a $2.4 million dollar inflation cost from when projects were proposed until they were started. Another contributing factor to the shortfall in the funding sources came from federal and state grants, and the Educational Foundation not being able to execute a capital campaign. Trustee Tennes recalled that there was a sunset clause that was included when the Board last approved a tuition increase, which included a $2.00 per hour student fee that was to be used towards funding the Master Plan; fiscal year 2016 is the final year of that student fee. Trustee Tennes told Mr. Nowak that she would like to see the Educational Foundations feasibility study that determined that a capital campaign was inappropriate. Trustee Frank inquired whether the flood of 2012 will affect any of the remaining Master Plan projects. Mr. Nowak responded that could be a possibility, as specifically, two rooms on the first floor, where it is anticipated the Student Gathering Center will be, may need some slab work. If that is the case, those funds are part of the contingency proposal.

Trustee Stafford noted that it is great that the College was able to accomplish as many projects as it did. The campus was in dire need of renovation, especially in the science area. We are at the point now that we can move into more of an annual five-year plan that we rotate every year. Many of the projects that have been talked about can wait, and some cannot, that is something that needs to be determined. Mr. Stafford suggested that when the Audit Committee meets this Fall, it is key that they have a number in terms of depreciation. Mr. Nowak said that his staff has begun to put together a five-year Capital Improvement Plan (CIP). Trustee Tennes asked Mr. Nowak when he thought a draft of a CIP would be available to review. Per Mr. Nowak, a rough draft could be ready as early as November. Trustee Ben Salzberg inquired whether there are funds earmarked for new marquees. Mr. Nowak responded that the marquees are part of the fiscal 2016 budget.

Student Trustee Will Dixon asked for an approximate date when construction for the Student Gathering Center will begin. Mr. Nowak said the hope is that construction will begin in 2016, with the area being available for students by the Spring 2017 semester. Trustee Tennes asked for an estimated cost range for the Student Center. Mr. Nowak replied that construction costs might be somewhere in the neighborhood of $1.3 million dollars, with a possible total cost of $2.2 million dollars. Trustee Stafford wrapped up the discussion by stating that we have
to prioritize projects; know what the priority is terms of need, and our ability to implement them. President Smith said that holding a Facilities and Finance Committee meeting would be a good next step in the process.

Leah Swanquist, Director of Facilities, notified the audience that there was a flash flood alert for the area, it was raining quite heavily, and severe thunderstorms were moving through the area. She said that Public Safety will alert President Smith if the meeting participants need to move to the lower level.

Public Participation
Barry Dayton addressed the Board regarding the decision not to rehire any retired annuitants as of July 1, 2015.

Comments by the Chair
Pat Harada officially welcomed President Smith to her first Board meeting as President, stating that we are all very pleased and extremely fortunate to have President Smith’s leadership at the College.

Student Trustee Report
Student Trustee Will Dixon reported that the Student Government Association is preparing for Fall Fest 2015. Preparations include games and giveaways to hopefully boost participation in student government and student life for the upcoming semester. PlayOn, the Student Playwriting Competition and Festival debuted to sold out crowds, featured student written, directed, and acted plays. Mr. Dixon spoke about a student who was hired as an IT intern at Rivers Casio with the help of the internship office at Oakton. The next issue of the OCCurrence, will be on newsstands throughout the College on August 24th. The OCCurrence team has put emphasis on departments dedicated to student success such as the Internship Office, Child Day Care Center, TRiO Program, and the Study Abroad Program.

New Business

8/15-1a Approval of Adoption of Consent Agenda
Mr. Wadhwa offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Ms. Tennes seconded the motion; a voice vote was called and the motion passed unanimously.

8/15-1b Approval of Consent Agenda Items 8/15-2 through 8/15-10
Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 8/15-2 through 8/15-10 as listed in the Consent Agenda.

8/15-2 Ratification of Payment of Bills for June 2015
“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $5,704,176.60 or all check amounts as listed and for all purposes as appearing on a report dated June 2015.

8/15-3 Ratification of Payment of Bills for July 2015
“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $10,923,452.18 or all check amounts listed and for all purposes as appearing on a report dated July 2015.”

8/15-4 Acceptance of Treasurer’s Report for June 2015
“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of June 2015.

8/15-5 Acceptance of Treasurer’s Report for July 2015
“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of July 2015.
8/15-6  
**Authorization of Budget Transfers**

"Be it resolved that the Board of Trustees of Community College District 535 approves budget transfers in accordance with Illinois Compiled Statutes 110 ILCS 805/3-20, as listed originally in the FY2015 Budget approved by the Board in June 2014:

- Education Fund-01: $1,009,543 to and from 01 accounts as listed on pages 3-8 of item 8/15-6 in the August 2015 agenda book
- Operations & Maintenance Fund-02: 411,630 to and from 02 accounts as listed on pages 9-10 of item 8/15-6 in the August 2015 agenda book
- Operations & Maintenance Fund (Restricted)-03: 746,382 to and from 03 accounts as listed on page 10 of item 8/15-6 in the August 2015 agenda book
- Auxiliary Enterprises Fund-05: 258,442 to and from 05 accounts as listed on pages 11-13 of item 8/15-6 in the August 2015 agenda book
- Liability, Protection and Settlement Fund-12: 9,800 to and from 12 accounts as listed on page 13 of item 8/15-6 in the August 2015 agenda book

Total: $2,435,797."

8/15-7  
**Acceptance of Quarterly Report on Investments**

"Be it resolved that the Board of Trustees of Community College District 535 authorize the acceptance of the Quarterly Report on Investments for filing."

8/15-8  
**Ratification of Actions of Alliance for Lifelong Learning Executive Board**

"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in item a and hereby approves the expenditures in the amount not to exceed $54,605.67 for all funds listed in items a."

a. Salary payments in the amount of $54,605.67 for part-time teaching services for the Alliance for Lifelong Learning Summer 2015.

8/15-9  
**Supplementary Authorization to Pay Professional Personnel**

1. "Be it resolved that the Board of Trustees of Community College District 535 approves the adjustments of part-time faculty 2015 summer semester salaries in the amount of $885,530.21, resulting in a revised total of $1,866,086.40".

2. "Be it further resolved that the Board of Trustees of Community College District 535 approves the adjustments of full-time faculty 2015 summer semester salaries in the amount of $249,180.94, resulting in a revised total of $1,950,707.94".

8/15-10  
**Approval of Clinical Practice Agreements**

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

- For the Early Childhood Education Program
  Child Care Center of Evanston – Evanston
  Evanston Montessori Children’s House – Evanston

- For the Health Information Technology Program
  Advocate Health and Hospitals Corporation d/b/a Advocate Good Shepherd Hospital – Barrington
  Advocate North Side Health Network d/b/a Advocate Illinois Masonic Medical Center – Chicago

- For the Physical Therapist Assistant Program
  Advocate Health and Hospitals Corporation d/b/a Advocate Good Shepherd Hospital – Barrington
  ATI Holdings, LLC, Athletic and Therapeutic Institute of Naperville, LLC – Bolingbrook

- For the Radiologic Technology Program
  Presence Health and the Saint Francis School of Radiography – Evanston."
Mr. Stafford seconded the motion and called the roll:

Mr. Frank  Aye
Ms. Tennes  Aye
Ms. Harada  Aye
Mr. Wadhwa  Aye
Mr. Stafford  Aye
Mr. Salzberg  Aye
Dr. DiLeonardi  Absent

The motion carried; Student Trustee Dixon favored the resolution.

8/15-11  Authorization to Approve August 2015 Purchases
Mr. Stafford offered:
“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Page(s)</th>
<th>Description</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/15-11a</td>
<td>1 &amp; 2</td>
<td>Recycled Xerographic Paper</td>
<td>Midland Paper</td>
<td>$46,609.20</td>
</tr>
<tr>
<td>8/15-11b</td>
<td>1</td>
<td>Field Study Course - Greece</td>
<td>Chat Tours</td>
<td>$24,000.00</td>
</tr>
<tr>
<td>8/15-11c</td>
<td>1 &amp; 2</td>
<td>Two Ford 2016 F-350 XL Trucks</td>
<td>Freeway Ford - Sterling Truck Sales, Inc.</td>
<td>$46,926.00</td>
</tr>
</tbody>
</table>

Grand Total: $135,535.20.”

Ms. Tennes seconded the motion; Mr. Stafford called the roll:

Ms. Harada  Aye
Mr. Wadhwa  Aye
Ms. Tennes  Aye
Mr. Frank  Aye
Mr. Stafford  Aye
Mr. Salzberg  Aye
Dr. DiLeonardi  Absent

The motion carried; Student Trustee Dixon favored the resolution.

8/15-12  Preview and Discussion of September 2015 Purchases
The following purchases will be presented for approval at the September 15, 2015 Board of Trustees meeting: Laptop Computers; Purchase and Installation of TV Studio Lighting System; Engineering Services for Soccer Field Irrigation System; Interpreter Service; and Cash Register System for Food Service Operation.

8/15-13  Acceptance of Tolling Agreement
Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 approve the Tolling Agreement between the Illinois Metropolitan Investment Fund (IMET) and the Board of Trustees of Oakton Community College, District 535 and authorizing execution of the Agreement by the District’s attorney on the District’s behalf.”
Mr. Salzberg seconded the motion. Mr. Wadhwa asked for clarification. Mr. Nowak explained that the Agreement formalizes the College’s commitment to not initiate litigation against IMET while working towards a mutually agreeable settlement. This agreement will not impact the College’s rights to bring action against IMET in the future, if necessary.

Mr. Stafford called the roll:

Mr. Wadhwa  Aye
Ms. Tennes  Aye
Mr. Salzberg  Aye
Mr. Frank  Nay
Ms. Harada  Aye
Mr. Stafford  Aye
Dr. DiLeonardi  Absent

The motion carried; Student Trustee Dixon favored the resolution.

8/15-14  Ratification of Administration Salary
Mr. Salzberg offered:
“Be it resolved that the Board of Trustees of Community College District 535 ratifies the corrected payment for former Dean Adam Hayashi for the period of July 1 to July 6, 2015, at the corrected salary of $2,686.”

Ms. Tennes seconded the motion. Trustee Frank asked for an explanation. Mr. Nowak replied that this correction was needed due to a calculation error of Mr. Hayashi’s final payout.

Mr. Stafford called the roll:

Ms. Tennes  Aye
Ms. Harada  Aye
Mr. Salzberg  Aye
Mr. Frank  Aye
Mr. Stafford  Aye
Mr. Wadhwa  Aye
Dr. DiLeonardi  Absent

The motion carried; Student Trustee Dixon favored the resolution.

8/15-15  Authorization to Hire Full-time, One-year Faculty
Mr. Dixon offered:
“Be it resolved that the Board of Trustees of Community College District 535 approve the full time, one year appointment to term position in Computer Technologies and Information Systems of Ragaa Abdallah for the 2015-16 academic year, beginning on August 17, 2015. She will receive the salary associated with the lane and step described as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Academic Rank and Assignment</th>
<th>Lane, Step, Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ragaa Abdallah</td>
<td>Associate Professor of Computer Technologies and Information Systems</td>
<td>A-5 $56,599</td>
</tr>
</tbody>
</table>

Ms. Tennes seconded the motion. Mr. Wadhwa said that he thought there was a requirement for instructors to have a Master’s degree. Dr. Tom Hamel, Vice President of Academics, replied that the minimum qualifications to teach transfer curricula consists of a Master’s degree. Transfer curricula
are curricula that apply to a Bachelor’s degree. In contrast, career technical curricula, particularly those
that are not transferable, have a different threshold, and for the most part the requirement is a
Bachelor’s degree. In this particular career discipline, the minimum qualification is a Bachelor’s
degree, plus 2,000 hours work experience.

Mr. Stafford called the roll:

Mr. Stafford    Aye
Ms. Tennes      Aye
Ms. Harada      Aye
Mr. Salzberg    Aye
Mr. Frank       Aye
Mr. Wadhwa      Aye
Dr. DiLeonardi  Absent

The motion carried; Student Trustee Dixon favored the resolution.

8/15-16  Acceptance of Retirements
Mr. Wadhwa offered:
“Be it resolved that the Board of Trustees of Community College District 35 accept the
retirements of Stanley Kimura and Harold Ogg.”

Mr. Frank seconded the motion; Mr. Stafford called the roll:

Mr. Wadhwa      Aye
Ms. Salzberg    Aye
Mr. Frank       Aye
Ms. Tennes      Aye
Mr. Stafford    Aye
Ms. Harada      Aye
Dr. DiLeonardi  Absent

The motion carried; Student Trustee Dixon favored the resolution.

8/15-17  Acceptance of a Grant
Ms. Tennes offered:

"Be it resolved that the Board of Trustees of Community College District 535 accept the attached resolutions, 8/15-
16a through 8/15-17d, for the following grants:

a. U.S. Department of Education TRIO Student Support Services grant,
   Year 1 of 5, in the amount of....................................................... $292,810
b. Illinois Community College Board Carl D. Perkins Career and
   Technical Education Improvement Act grant in the amount
   of........................................................................................................ $274,238
c. Illinois Clean Energy Community Foundation grant in the amount
   of........................................................................................................ $5,830
d. Nano-Link sub-award in the amount of................................. $32,931
   for a total of $605,809.”

Mr. Frank seconded the motion; a voice vote was called and the motion passed unanimously.
Adjournment
Chair Harada announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be Tuesday, September 15, 2015 beginning at 7:30 p.m. at the College’s Des Plaines campus located at 1600 E. Golf Road, in room 1506.

There being no further business before the Board, Chair Harada asked for a motion to adjourn the meeting. Mr. Wadhwa made the motion, which was seconded by Mr. Frank; a voice vote was called and the meeting was adjourned at 8:45 p.m.

__________________________
Pat Harada, Chair

__________________________
William Stafford, Secretary

ec
8/2015

A video recording of the August 18, 2015 meeting was made and may be viewed by calling the Library and Instructional Media Services office at (847) 635-1640.
Minutes of Board of Trustees Meeting
August 11, 2015

A meeting of the Executive Committee of the Board of Trustees of Community College District 535 was held on August 11, 2015, at 8:00 a.m. in room A151 at the Skokie campus of Oakton Community College, 7701 N. Lincoln Avenue, Skokie, Illinois.

In attendance were Pat Harada, Chair; Ann Tennes, Vice Chair; Bill Stafford, Secretary; and Joianne Smith, President.

The Executive Committee discussed the following items:

- Format changes to the Board meeting agendas
- President’s draft performance goals

The meeting adjourned at 9:30 a.m.

__________________
Pat Harada, Chair

_____________________
William Stafford, Secretary

ec
8/2015
Approval of Adoption of Consent Agenda

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”
Approval of Consent Agenda Items 9/15-2 through 9/15-6

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 9/15-2 through 9/15-6 as listed in the Consent Agenda.

9/15-2 Ratification of Payment of Bills for August 2015
9/15-3 Acceptance of Treasurer's Report for August 2015
9/15-4 Ratification of Actions of the Alliance for Lifelong Learning Executive Board
9/15-5 Authorization to Pay Professional Personnel – Fall 2015
9/15-6 Approval of Clinical Practice Agreements
Ratification of Payment of Bills for August 2015

The check register detailing the regular monthly bills for August, 2015 was sent out on September 11, 2015. The totals by fund are on page 2.

__________________________  
Board Chairman

__________________________  
Board Secretary

RJN:vb

President's Recommendation: (if not adopted in the Consent Agenda)

That the Board adopt the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $5,510,583.12 or all check amounts as listed and for all purposes as appearing on a report dated August 2015."
OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund, Operations, Building and Maintenance Fund, Operations, Building and Maintenance Fund (Restricted), Auxiliary Enterprise Fund, and Restricted Purposes, Working Cash, Trust/Agency, Audit, Liability, Protection & Settlement, and Social Security Medicare Fund represented by checks on pages 1-73 numbered 112292-112310, 112312-112438, 112440-112530, 112532-112572, 112574-112622, 112624-112635, 112637-112728, 112730-112777, 112779-112802, 112804-112855, and 112857-112872 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.

Treasurer, Oakton Community College District 535

<table>
<thead>
<tr>
<th>Fund</th>
<th>Gross Payroll</th>
<th>Accounts Payable</th>
<th>Sub-Total</th>
<th>Voided Checks</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education</td>
<td>$2,981,971.10</td>
<td>$335,695.99</td>
<td>$3,317,667.09</td>
<td>(1,100.00)</td>
<td>$3,316,567.09</td>
</tr>
<tr>
<td>Operations, Building and Maintenance Fund</td>
<td>292,333.67</td>
<td>268,602.49</td>
<td>560,936.16</td>
<td>30,277.19</td>
<td>591,213.35</td>
</tr>
<tr>
<td>Maintenance Fund (Restricted)</td>
<td>7,190.16</td>
<td>23,087.03</td>
<td>30,277.19</td>
<td></td>
<td>30,277.19</td>
</tr>
<tr>
<td>Bond &amp; Interest</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auxiliary Enterprise</td>
<td>530,208.87</td>
<td>925,321.30</td>
<td>1,455,530.17</td>
<td>(3,200.00)</td>
<td>1,455,530.17</td>
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<tr>
<td>Restricted Purposes</td>
<td>91,286.43</td>
<td>18,147.21</td>
<td>109,433.64</td>
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<td>109,433.64</td>
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<tr>
<td>Working Cash</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trust/Agency</td>
<td>514.18</td>
<td>1,955.97</td>
<td>2,470.15</td>
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<td>2,470.15</td>
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<tr>
<td>Audit</td>
<td></td>
<td>23,000.00</td>
<td>23,000.00</td>
<td></td>
<td>23,000.00</td>
</tr>
<tr>
<td>Liability, Protection &amp; Settlement</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Security/Medicare</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loan</td>
<td>$3,903,504.41</td>
<td>$1,595,809.99</td>
<td>$5,499,314.40</td>
<td>(4,300.00)</td>
<td>$5,495,014.40</td>
</tr>
<tr>
<td>TOTALS</td>
<td>2,776.59</td>
<td>8,492.13</td>
<td>11,268.72</td>
<td></td>
<td>11,268.72</td>
</tr>
<tr>
<td>Student Government</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL PER REPORT</td>
<td>$3,906,281.00</td>
<td>$1,604,302.12</td>
<td>$5,510,583.12</td>
<td>(4,300.00)</td>
<td>$5,506,283.12</td>
</tr>
</tbody>
</table>
STUDENT GOVERNMENT AFFIDAVIT
OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-73 numbered 112311, 112439, 112531, 112573, 112623, 112636, 112729, 112778, 112803, and 112856 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.

[Treasure's Signature]
Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of $11,268.72 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated August 2015.

[Student Government Association's Signature]
Student Government Association
Acceptance of Treasurer's Report for August 2015

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer for amplification.

RIN: vb

President's Recommendation: (if not adopted in the Consent Agenda)

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of August 2015."
OAKTON COMMUNITY COLLEGE

COMMUNITY COLLEGE DISTRICT 535

TREASURER'S REPORT

August 2015

Robert J. Nowak
Vice President for Business and Finance
Karen J. Epps
Director of Budget and Accounting Services
Treasurer’s Comments on August 2015 Financial Statements

Page 4. Financial Position Statement

Cash and investments
The net cash and investments increased by $14.1 million from the previous month. The monthly collections include $14.0 million property taxes and PPRT, $478 thousand in federal and state funding, $4.0 million in student tuition and fees, and $926 thousand in auxiliary revenues from the bookstore, ITFS lease, Early Childhood Centers and rental income.

Of the grant funding referred to above, $336 thousand represents the federal Basic, Perkins, Pell and other financial aid monies. The other $142 thousand represents various ICCB state grants.

The August 2015 cash disbursements included $30 thousand for Master Plan Projects, $5.2 million for operating expenses, and $15 thousand for Pell refunds to students.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

Revenues
At the end of August, revenues were $22.6 million or 93% of the pro-rata budget, compared to the $22.6 million, or 96% for the previous year. Tuition and fees totaled $14.5 million year to date, or 92% of the pro-rata budget. Other revenue includes year-to-date interest income in the operating funds of $102 thousand, or 95% of the prorated budget.

Expenditures
The current year’s total actual operating expenditures of $10.2 million are attributed to expected operating costs. The operating expenditures are in line with prior year’s expenditures of $10.1 million for the same period. Current year’s operating expenditures are below the budget with a reported 86% of the pro-rata budget spent.
## OAKTON COMMUNITY COLLEGE
### FINANCIAL POSITION OF FUNDS AS OF
#### AUGUST 31, 2015
##### (IN THOUSANDS)

<table>
<thead>
<tr>
<th>Education</th>
<th>Operations &amp; Maintenance</th>
<th>Operations &amp; Maintenance (Restricted)</th>
<th>Bond And Interest</th>
<th>General Long Term Debt</th>
<th>Working Cash</th>
<th>Auxiliary Agency Restricted</th>
<th>Investment In Plant</th>
<th>Social Security</th>
<th>Medicare Audit</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASSETS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$2,027</td>
<td>$779</td>
<td>$634</td>
<td>$3,375</td>
<td>$36</td>
<td>$3,485</td>
<td>$-</td>
<td>$478</td>
<td>$10,814</td>
<td></td>
</tr>
<tr>
<td>Taxes Receivable</td>
<td>1,981</td>
<td>456</td>
<td>-</td>
<td>193</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>6</td>
<td>2,656</td>
<td></td>
</tr>
<tr>
<td>Student Tuition Receivable</td>
<td>5,817</td>
<td>3</td>
<td>-</td>
<td>-</td>
<td>278</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>6,098</td>
<td></td>
</tr>
<tr>
<td>Government Funds Receivable</td>
<td>385</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>504</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>889</td>
<td></td>
</tr>
<tr>
<td>Accrued Interest</td>
<td>78</td>
<td>11</td>
<td>6</td>
<td>-</td>
<td>-</td>
<td>10</td>
<td>-</td>
<td>1</td>
<td>106</td>
<td></td>
</tr>
<tr>
<td>Other Receivables</td>
<td>756</td>
<td>50</td>
<td>26</td>
<td>-</td>
<td>-</td>
<td>172</td>
<td>-</td>
<td>2</td>
<td>1,006</td>
<td></td>
</tr>
<tr>
<td>Investments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Short-term</td>
<td>80,518</td>
<td>12,163</td>
<td>5,125</td>
<td>-</td>
<td>7,458</td>
<td>-</td>
<td>487</td>
<td>105,751</td>
<td>16,605</td>
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</tr>
<tr>
<td>Long-term</td>
<td>12,202</td>
<td>1,825</td>
<td>817</td>
<td>-</td>
<td>1,667</td>
<td>-</td>
<td>94</td>
<td>145,102</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Due from (to) Other Funds</td>
<td>(14,500)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>14,500</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Inventories - Prepaids</td>
<td>78</td>
<td>80</td>
<td>-</td>
<td>-</td>
<td>1,039</td>
<td>-</td>
<td>-</td>
<td>1,197</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>89,342</td>
<td>15,287</td>
<td>6,688</td>
<td>3,568</td>
<td>36</td>
<td>29,113</td>
<td>1,068</td>
<td>145,102</td>
<td>-</td>
<td>254,952</td>
</tr>
<tr>
<td>Net Investment in Plant</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>109,850</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>TOTAL ASSETS</td>
<td>$89,342</td>
<td>$15,287</td>
<td>$6,688</td>
<td>$3,568</td>
<td>$36</td>
<td>$29,113</td>
<td>$109,850</td>
<td>$1,068</td>
<td>$254,952</td>
<td></td>
</tr>
</tbody>
</table>

### LIABILITIES AND NET POSITION

<table>
<thead>
<tr>
<th>Liabilities</th>
<th>Payables</th>
<th>$561</th>
<th>$46</th>
<th>$89</th>
<th>$-</th>
<th>$-</th>
<th>$115</th>
<th>$-</th>
<th>$-</th>
<th>$-</th>
<th>$811</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Accrued Interest Payable</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>122</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>122</td>
</tr>
<tr>
<td></td>
<td>Deferred Tuition Revenue</td>
<td>1</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>43</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>44</td>
</tr>
<tr>
<td></td>
<td>Accruals</td>
<td>7,79</td>
<td>178</td>
<td>452</td>
<td>-</td>
<td>-</td>
<td>41,285</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>41,285</td>
</tr>
<tr>
<td></td>
<td>Bond Payable</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>41,407</td>
<td>657</td>
<td>-</td>
<td>-</td>
<td>49,970</td>
</tr>
<tr>
<td></td>
<td>Total Liabilities</td>
<td>7,841</td>
<td>224</td>
<td>541</td>
<td>-</td>
<td>-</td>
<td>41,407</td>
<td>657</td>
<td>-</td>
<td>-</td>
<td>49,970</td>
</tr>
<tr>
<td></td>
<td>Deferred Inflows of Resources - Property Taxes</td>
<td>12,342</td>
<td>2,658</td>
<td>-</td>
<td>1,113</td>
<td>-</td>
<td>41,407</td>
<td>657</td>
<td>-</td>
<td>-</td>
<td>50,670</td>
</tr>
<tr>
<td></td>
<td>Total Liabilities and Deferred Inflows of Resources</td>
<td>20,203</td>
<td>2,882</td>
<td>541</td>
<td>1,113</td>
<td>41,407</td>
<td>657</td>
<td>-</td>
<td>-</td>
<td>66,837</td>
<td></td>
</tr>
<tr>
<td>Net Position</td>
<td>Unrestricted</td>
<td>69,139</td>
<td>12,405</td>
<td>6,147</td>
<td>-</td>
<td>-</td>
<td>11,978</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>99,660</td>
</tr>
<tr>
<td></td>
<td>Restricted</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>16,478</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>17,512</td>
</tr>
<tr>
<td></td>
<td>Debt Service</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,455</td>
<td>(41,371)</td>
<td>-</td>
<td>-</td>
<td>(38,916)</td>
</tr>
<tr>
<td></td>
<td>Plant</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>109,850</td>
<td>-</td>
<td>109,850</td>
</tr>
<tr>
<td></td>
<td>Total Net Position</td>
<td>69,139</td>
<td>12,405</td>
<td>6,147</td>
<td>2,455</td>
<td>(41,371)</td>
<td>28,456</td>
<td>109,850</td>
<td>1,034</td>
<td>188,115</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL LIABILITIES & NET POSITION: $89,342 | $15,287 | $6,688 | $3,568 | $36 | $29,113 | $109,850 | $1,068 | $254,952
OAKTON COMMUNITY COLLEGE  
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS  
SUMMARY OF REVENUES AND EXPENDITURES  
TWO MONTHS ENDED AUGUST 31, 2015

<table>
<thead>
<tr>
<th>REVENUES (cash and accrual basis)</th>
<th>Operating Budget (000)</th>
<th>Prorated Budget (000)</th>
<th>Actual (000)</th>
<th>As a % of Prorated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes (accrual basis)</td>
<td>$ 44,952</td>
<td>$ 7,492</td>
<td>$ 7,789</td>
<td>104%</td>
</tr>
<tr>
<td>Replacement Tax</td>
<td>1,200</td>
<td>200</td>
<td>204</td>
<td>102%</td>
</tr>
<tr>
<td>Chargebacks</td>
<td>75</td>
<td>13</td>
<td>19</td>
<td>152%</td>
</tr>
<tr>
<td>State Revenue</td>
<td>3,589</td>
<td>598</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>22,973</td>
<td>15,823</td>
<td>14,481</td>
<td>92%</td>
</tr>
<tr>
<td>Other</td>
<td>684</td>
<td>114</td>
<td>102</td>
<td>89%</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>73,473</td>
<td>24,239</td>
<td>22,595</td>
<td>93%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENDITURES (accrual basis)</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional</td>
<td>35,186</td>
<td>5,864</td>
<td>6,037</td>
<td>103%</td>
</tr>
<tr>
<td>Academic Support</td>
<td>10,514</td>
<td>1,752</td>
<td>1,326</td>
<td>76%</td>
</tr>
<tr>
<td>Student Services</td>
<td>7,322</td>
<td>1,220</td>
<td>1,090</td>
<td>89%</td>
</tr>
<tr>
<td>Public Services</td>
<td>522</td>
<td>87</td>
<td>47</td>
<td>54%</td>
</tr>
<tr>
<td>Operations and Maintenance</td>
<td>8,807</td>
<td>1,468</td>
<td>940</td>
<td>64%</td>
</tr>
<tr>
<td>General Institutional</td>
<td>7,238</td>
<td>1,206</td>
<td>715</td>
<td>59%</td>
</tr>
<tr>
<td>Contingency</td>
<td>1,000</td>
<td>167</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Chargebacks</td>
<td>100</td>
<td>17</td>
<td>2</td>
<td>12%</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>70,689</td>
<td>11,782</td>
<td>10,167</td>
<td>86%</td>
</tr>
</tbody>
</table>

| Revenues over (under) expenditures | 2,784                  | 12,458                | 12,428       |                          |

Net Fund transfers  
To Operation & Maintenance (Rest.) Fund (3,054) (509) (509)  
To Auxiliary Fund and ALLiance (905) (151) (151)  
To Restricted Fund (100) (17) (17)  
From Working Cash Fund 26 4 4  
To Liability, Protection & Settlement Fund (525) (88) (88)  
To Social Security/Medicare Fund (925) (154) (154)  
Total Transfers (5,484) (914) (914)  

Net Revenue over (under) expenditures $ (2,700) $ 11,544 $ 11,514
<table>
<thead>
<tr>
<th>OPERATIONS AND MAINTENANCE</th>
<th>Budget (000)</th>
<th>Actual (000)</th>
<th>Actual as % of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction Fee</td>
<td>$386</td>
<td>$210</td>
<td>54%</td>
</tr>
<tr>
<td>Interest and Investments Gain/Loss</td>
<td>8</td>
<td>7</td>
<td>88%</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Total revenues</td>
<td>394</td>
<td>217</td>
<td>55%</td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Science &amp; Health Careers Building</td>
<td>300</td>
<td>1</td>
<td>0%</td>
</tr>
<tr>
<td>HVAC Upgrades</td>
<td>56</td>
<td>10</td>
<td>18%</td>
</tr>
<tr>
<td>Enrollment Center (DP)</td>
<td>20</td>
<td>1</td>
<td>5%</td>
</tr>
<tr>
<td>Student Gathering Space (DP)</td>
<td>150</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Construction Administration</td>
<td>147</td>
<td>16</td>
<td>11%</td>
</tr>
<tr>
<td>MF-Building Automation Sys</td>
<td>148</td>
<td>8</td>
<td>5%</td>
</tr>
<tr>
<td>MF-Electrical Delivery Sys Upgrades/Generator</td>
<td>670</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Site and Construction</td>
<td>531</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>West End Remodeling</td>
<td>6,100</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Other Projects</td>
<td>765</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Total expenditures</td>
<td>8,887</td>
<td>36</td>
<td>0%</td>
</tr>
<tr>
<td>State capital contribution</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Transfer in</td>
<td>3,054</td>
<td>509</td>
<td>17%</td>
</tr>
<tr>
<td><strong>Net</strong></td>
<td>$ (5,439)</td>
<td>$ 900</td>
<td>(13%)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AUXILIARY ENTERPRISE FUND (excluding Alliance)</th>
<th>Budget (000)</th>
<th>Actual (000)</th>
<th>Actual as % of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bookstore Sales</td>
<td>$2,989</td>
<td>$716</td>
<td>24%</td>
</tr>
<tr>
<td>Instructional Technology</td>
<td>5,655</td>
<td>913</td>
<td>16%</td>
</tr>
<tr>
<td>ITFS Lease</td>
<td>492</td>
<td>77</td>
<td>16%</td>
</tr>
<tr>
<td>Business Inst./Career Training</td>
<td>73</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Copy Center</td>
<td>312</td>
<td>30</td>
<td>10%</td>
</tr>
<tr>
<td>Telecommunications</td>
<td>312</td>
<td>56</td>
<td>18%</td>
</tr>
<tr>
<td>Travel</td>
<td>60</td>
<td>21</td>
<td>35%</td>
</tr>
<tr>
<td>Athletics</td>
<td>15</td>
<td>29</td>
<td>193%</td>
</tr>
<tr>
<td>Child Care</td>
<td>565</td>
<td>146</td>
<td>26%</td>
</tr>
<tr>
<td>PAC Operations</td>
<td>16</td>
<td>1</td>
<td>6%</td>
</tr>
<tr>
<td>Other</td>
<td>305</td>
<td>288</td>
<td>94%</td>
</tr>
<tr>
<td>Interest and Investments Gain/Loss</td>
<td>45</td>
<td>11</td>
<td>24%</td>
</tr>
<tr>
<td>Total revenues</td>
<td>10,837</td>
<td>2,288</td>
<td>21%</td>
</tr>
</tbody>
</table>

| EXPENDITURES                                  |              |              |                       |
| Bookstore Operating Expenses                  | 3,204        | 685          | 21%                   |
| Instructional Technology                      | 7,118        | 2,055        | 29%                   |
| ITFS Lease                                    | 81           | 3            | 4%                    |
| Business Inst./Career Training                | 176          | 28           | 16%                   |
| Copy Center                                   | 489          | 53           | 11%                   |
| Telecommunications                            | 327          | 36           | 11%                   |
| Travel                                        | 60           | 8            | 13%                   |
| Athletics                                     | 1,414        | 395          | 28%                   |
| Child Care                                    | 803          | 124          | 15%                   |
| PAC Operations                                | 124          | 11           | 9%                    |
| Contingency                                   | 755          | -            | 0%                    |
| Other                                         | 416          | 40           | 10%                   |
| Total expenditures                            | 14,967       | 3,438        | 23%                   |
| Transfers in (out)                            | 602          | 100          |                       |
| **Net**                                       | $ (3,528)    | $ (1,050)    |                       |
### ALLIANCE FOR LIFELONG LEARNING
### SUMMARY OF REVENUES AND EXPENDITURES
### TWO MONTHS ENDED AUGUST 31, 2015

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Operating Budget (000)</th>
<th>Prorata Budget (000)</th>
<th>Actual (000)</th>
<th>As a % of Budget</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Revenue</td>
<td>$ 448</td>
<td>$ 75</td>
<td>-</td>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>1,141</td>
<td>190</td>
<td>290</td>
<td>25%</td>
<td>34%</td>
</tr>
<tr>
<td>Sale of Materials</td>
<td>58</td>
<td>10</td>
<td>7</td>
<td>12%</td>
<td>9%</td>
</tr>
<tr>
<td>Institutional Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oakton Contribution</td>
<td>304</td>
<td>51</td>
<td>51</td>
<td>17%</td>
<td>17%</td>
</tr>
<tr>
<td>Evening High School</td>
<td>100</td>
<td>17</td>
<td>-</td>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>Interest</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
<td>18%</td>
</tr>
<tr>
<td>Other Revenues</td>
<td>75</td>
<td>13</td>
<td>5</td>
<td>7%</td>
<td>7%</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td><strong>2,126</strong></td>
<td><strong>354</strong></td>
<td><strong>353</strong></td>
<td><strong>17%</strong></td>
<td><strong>19%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENDITURES</th>
<th>Administrative Support</th>
<th>556</th>
<th>93</th>
<th>54</th>
<th>10%</th>
<th>(1%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Programs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allied Health</td>
<td>600</td>
<td>100</td>
<td>85</td>
<td>14%</td>
<td>15%</td>
<td></td>
</tr>
<tr>
<td>Job-related</td>
<td>399</td>
<td>67</td>
<td>27</td>
<td>7%</td>
<td>13%</td>
<td></td>
</tr>
<tr>
<td>Home Related</td>
<td>22</td>
<td>4</td>
<td>3</td>
<td>14%</td>
<td>10%</td>
<td></td>
</tr>
<tr>
<td>Personal</td>
<td>109</td>
<td>18</td>
<td>16</td>
<td>15%</td>
<td>13%</td>
<td></td>
</tr>
<tr>
<td>Community Service</td>
<td>44</td>
<td>7</td>
<td>2</td>
<td>5%</td>
<td>4%</td>
<td></td>
</tr>
<tr>
<td>NIPSTA</td>
<td>38</td>
<td>6</td>
<td>5</td>
<td>13%</td>
<td>14%</td>
<td></td>
</tr>
<tr>
<td>High School Programs</td>
<td>290</td>
<td>48</td>
<td>30</td>
<td>10%</td>
<td>10%</td>
<td></td>
</tr>
<tr>
<td>GED Programs</td>
<td>16</td>
<td>3</td>
<td>2</td>
<td>13%</td>
<td>13%</td>
<td></td>
</tr>
<tr>
<td>Kids/Youth Program</td>
<td>23</td>
<td>4</td>
<td>7</td>
<td>30%</td>
<td>18%</td>
<td></td>
</tr>
<tr>
<td>ESL Programs</td>
<td>629</td>
<td>105</td>
<td>98</td>
<td>16%</td>
<td>21%</td>
<td></td>
</tr>
<tr>
<td><strong>Total Programs</strong></td>
<td><strong>2,170</strong></td>
<td><strong>362</strong></td>
<td><strong>275</strong></td>
<td><strong>13%</strong></td>
<td><strong>15%</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total expenditures</strong></td>
<td><strong>2,726</strong></td>
<td><strong>454</strong></td>
<td><strong>329</strong></td>
<td><strong>12%</strong></td>
<td><strong>11%</strong></td>
<td></td>
</tr>
</tbody>
</table>

Revenue over (under) expenditures $ (600) $ (100) 24
Net Position 6/30/15 1,812
Net Position end of period $ 1,836
AGENDA ITEM 9/15-3
8 of 9

OAKTON COMMUNITY COLLEGE
STUDENT ACTIVITIES FUND
SUMMARY OF REVENUES AND EXPENDITURES
TWO MONTHS ENDED AUGUST 31, 2015

<table>
<thead>
<tr>
<th>Program Generated Revenue</th>
<th>Revenue Allocated to Programs</th>
<th>Total Revenue and Allocation</th>
<th>Expenditures</th>
<th>Program Net Fav (Unfav)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity fees</td>
<td>$ 311,738</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest income</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sub total revenues</td>
<td>$ 311,738</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>369901 Student Government Association</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ (3,028)</td>
</tr>
<tr>
<td>369902 SGA Special Allocations</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(2,638)</td>
</tr>
<tr>
<td>369910 Occurrence</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(4,552)</td>
</tr>
<tr>
<td>369919 Skokie Student Leaders</td>
<td>-</td>
<td>55,800</td>
<td>55,800</td>
<td>(115)</td>
</tr>
<tr>
<td>369920 SGA College Program Board</td>
<td>-</td>
<td>57,250</td>
<td>57,250</td>
<td>(8,609)</td>
</tr>
<tr>
<td>369946 Phi Theta Kappa (PTK)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(106)</td>
</tr>
<tr>
<td>369950 Hispanic Club</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(212)</td>
</tr>
<tr>
<td>369959 Black Student Union</td>
<td>15</td>
<td>-</td>
<td>15</td>
<td>-</td>
</tr>
<tr>
<td>369963 Art Club</td>
<td>-</td>
<td>303</td>
<td>303</td>
<td>-</td>
</tr>
<tr>
<td>369971 Habitat for Humanity</td>
<td>2,250</td>
<td>-</td>
<td>2,250</td>
<td>-</td>
</tr>
<tr>
<td>369982 Graphic Design Club</td>
<td>-</td>
<td>303</td>
<td>303</td>
<td>-</td>
</tr>
<tr>
<td>Sub Totals</td>
<td>$ 2,265</td>
<td>$ 113,656</td>
<td>$ 115,921</td>
<td>$ (19,260)</td>
</tr>
</tbody>
</table>

**Fund Summary**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenues</td>
<td>$ 314,003</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>(19,260)</td>
</tr>
<tr>
<td>Total Transfers to other funds</td>
<td>(216,891)</td>
</tr>
<tr>
<td>Excess revenue over expenditures</td>
<td>77,852</td>
</tr>
<tr>
<td>Net Position 6/30/15</td>
<td>324,554</td>
</tr>
<tr>
<td>Net Position, end of period</td>
<td>$ 402,406</td>
</tr>
<tr>
<td>DATE</td>
<td>AMOUNT</td>
</tr>
<tr>
<td>------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>8/14/2015</td>
<td>$12,275.13</td>
</tr>
<tr>
<td>8/21/2015</td>
<td>$16,275.13</td>
</tr>
<tr>
<td>8/28/2015</td>
<td>$15,378.75</td>
</tr>
<tr>
<td>8/28/2015</td>
<td>$672,408.54</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$672,408.54</td>
</tr>
<tr>
<td></td>
<td>$661,702.68</td>
</tr>
</tbody>
</table>

**AGENDA ITEM 9/15-3**

**9 of 9**
Ratification of Actions of the Alliance for Lifelong Learning Executive Board

The salary payments and rescinds include the following:

a. Salary payments in the amount of $2,232.00 for part-time teaching services for the Alliance for Lifelong Learning Summer 2015.

b. Salary payments in the amount of $47,272.37 for part-time teaching services for the Alliance for Lifelong Learning Fall 2015.

c. Salary rescinds in the amount of $80.00 for part-time teaching services for the Alliance for Lifelong Learning Summer 2015.

President's Recommendation: (if not adopted in the Consent Agenda)

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the action of the Executive Board in items a to c as stipulated above, and hereby approves the expenditures in the amount not to exceed $49,504.39 for all funds listed in items a and b.”
Authorization to Pay Professional Personnel - Fall 2015

Comparative figures:

<table>
<thead>
<tr>
<th></th>
<th>Fall 2015 Part-Time</th>
<th>Fall 2014 Part-Time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$3,467,494.14</td>
<td>$3,648,537.86</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Fall 2015 Overload</th>
<th>Fall 2014 Overload</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$293,017.80</td>
<td>$268,294.20</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>September 2015 Stipends</th>
<th>September 2014 Stipends</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>None</td>
<td>None</td>
</tr>
</tbody>
</table>

TPH/lp
9/2015

President's Recommendation: (If not adopted in the Consent Agenda)

That the following resolution be approved:

1. "Be it resolved that the Board of Trustees of Community College District 535 authorizes the payment of salaries for teaching on a part-time basis during the fall semester, 2015; the total payment amounting to $3,467,494.14."

2. "Be it further resolved that the Board of Trustees of Community College District 535 authorizes the payment of salaries for teaching on an overload basis during the fall semester, 2015; the total payment amounting to $293,017.80."

3. There are no stipends to report this month.
Approval of Clinical Practice Agreements

The College would like to execute clinical practice agreements as follows:

Physical Therapist Assistant

New: Gottlieb Memorial Hospital – This is the hospital’s agreement for an initial one-year period, automatically renewable for three successive one-year periods. The agreement has been reviewed and approved by the College administration and faculty.

Renewal: Physiotherapy Corporation – This is the corporation’s agreement for a three-year period and may be renewed for successive three-year terms. The agreement has been reviewed and approved by the College administration and faculty. The Pennsylvania-based corporation owns and operates several clinics in the Chicago area.

TH/md
9/10/2015

President's Recommendation: (if not adopted in the Consent Agenda)

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

For the Physical Therapist Assistant Program
Gottlieb Memorial Hospital – Melrose Park
Physiotherapy Corporation – Exton, PA.”
Ratification of Board of Trustees’ Scholarships for 2015-2016

The Board of Trustees established the Trustees’ Scholarships to recognize academic excellence and demonstrated leadership. These scholarships of $2,574 are awarded to Oakton Community College students enrolled at least part time who completed 30 hours of Oakton courses with a minimum 3.5 GPA.

The Board of Trustees’ Scholarship recipients were one of the scholarships selected by Scholarship Committee members who read and evaluated student essays. The members included Alyse Cohen Burman, Arnold Cowen, Sylvia Footlik, Barbara Groshon, Vicki Prot, Joan Richards, Jeff Rodriguez, Gus Schaefer, and Howard Singer from the Oakton Community College Educational Foundation; Rebel Barber, Lindsay Blomberg, Stacy Brill, Michele Brown, Joshua Budruweit, Debbie Christie, Nicci Cisarik, Elena Couto, Sue Deahr, Alex DeLonis, Mary DeNotto, Cheryl DeVenny, Joan DiLeonardi, from the Oakton Community College Board of Trustees, Amy Donash, Shonta Durham, Princess Escudero, Andriana Esparza, Victoria Fils, Margaret Gas, Elizabeth Gilbert, Lauren Hackett, Krissie Harris, Maureen Jancila, Karishma Kamath, Sameksha Khurana, Linda Korbel, Anne Laurence, Tamara Laws, Cynthia, Lynn, Laurie Marmel, Ashlee Mishler, Joe Palencia, Kristine Panopio, Jamie Petersen, Stella Pillay, Nancy Prendergast, Laura Pristera, Leslie Robinson, Brooke Roche, Evanthia Rosati, Mairead Smialek, Beatriz Sparks, Lynne Steele, Sheila Tsatsakis, Cheryl Warmann, and Taylor Wright from the College.

The following Scholarship recipients will be honored on November 12, 2015 at a recognition banquet:

- Ninawa Botros  Associate in Arts-Liberal Arts
- Yalda Bozorgi   Associate of Science-Science/Math
- Stephanie Canchola  Associate of Science-Science/Math
- Valentina Konstantinovic  Associate in Applied Science-Physical Therapy Assistant
- Vitaly Voznyuk   Associate in Arts-General Business

KB:cs
8/19/2015

President’s Recommendation:

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 ratify the Board of Trustees’ Scholarships for the academic year 2015-2016 to Ninawa Botros, Yalda Bozorgi, Stephanie Canchola, Valentina Konstantinovic, and Vitaly Voznyuk.”
Authorization to Approve September Purchases

Any purchase exceeding $25,000 requires Board approval. The following purchases meet that criteria. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution.

All items were reviewed with the members of the Trustee Finance, Facilities, and Technology Committee and were previewed at the August 18, 2015 Board of Trustees meeting.

DLS:ws
9/1/2015

President’s Recommendation:

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Page(s)</th>
<th>Description</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/15-8a</td>
<td>1 &amp; 2</td>
<td>Laptop Computers</td>
<td>GHA Technologies</td>
<td>$ 34,080.20</td>
</tr>
<tr>
<td>9/15-8b</td>
<td>1 &amp; 2</td>
<td>Office Furniture with Design and Installation Services</td>
<td>Forward Space LLC</td>
<td>$ 109,780.00</td>
</tr>
<tr>
<td>9/15-8c</td>
<td>1</td>
<td>Engineering Services for Soccer Field Irrigation System</td>
<td>Manhard Consulting, Ltd.</td>
<td>$ 30,000.00</td>
</tr>
<tr>
<td>9/15-8d</td>
<td>1</td>
<td>Interpreter Services</td>
<td>Chicago Area Interpreter Referral Services</td>
<td>$ 33,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Caption First</td>
<td>$ 18,292.43</td>
</tr>
<tr>
<td>Agenda Item</td>
<td>Page(s)</td>
<td>Description</td>
<td>Vendor</td>
<td>Amount</td>
</tr>
<tr>
<td>------------</td>
<td>--------</td>
<td>--------------------------------------------------</td>
<td>-------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>9/15-8e</td>
<td>1</td>
<td>Information Technology Service Management (ITSM) Software Rescind</td>
<td>Beyond20</td>
<td>$(125,000.00)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Purchase</td>
<td>Creative Enterprise Solutions, LLC dba Beyond20</td>
<td>$47,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Cherwell Software, LLC</td>
<td>$78,000.00</td>
</tr>
</tbody>
</table>

**GRAND TOTAL** $225,152.63.
Authorization to Purchase Laptop Computers

The College uses laptop computers to enhance instruction and learning. The FY 2015-16 capital equipment budget includes 35 laptops. These will be distributed as follows:

- Sixteen new laptops will be used in laptop carts and delivered to labs and classrooms for Earth Science and Physics at the Skokie campus.
- Eight new laptops will be used at the Lee Center for student use in the Nursing Skills Lab and Student Practice Lab.
- Seven replacement laptops for the Information Technology Help Desk will be available for checkout to faculty and staff for temporary use off campus and for on campus events.
- Two replacement laptops will be used for support of networking equipment installed at both the Des Plaines and Skokie campuses.
- One new laptop will be used by the Media Services department.
- One new laptop will be used by the Athletics department.

A Request for Proposal (RFP) was sent out to 42 (two in district) potential vendors. Ten proposals (one in district) were submitted. The Purchasing and IT departments reviewed the proposals and determined that HP ProBook 640 G1 laptops from GHA Technologies of Bartlett, Illinois best meets the needs of the College. This was the lowest price proposal received that met the specification. GHA Technologies of Bartlett, Illinois is a privately held company and has been in the information technology business since 1990 and has supplied laptops to the College in the past.

The configuration of the laptops is as follows:

<table>
<thead>
<tr>
<th>Laptop Description</th>
<th>HP ProBook 640 G1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Processor</td>
<td>Intel® Core™ i5-4310M (2.7GHz, 3MB Cache) Dual Core</td>
</tr>
<tr>
<td>Operating System</td>
<td>Microsoft Windows® 7 Professional 64-bit</td>
</tr>
<tr>
<td>Display</td>
<td>14 LED FHD UWVA AG SLIM 640</td>
</tr>
<tr>
<td>System Graphics</td>
<td>Intel® HD Graphics 4600</td>
</tr>
<tr>
<td>Memory</td>
<td>8GB (1 x 8GB) DDR3L-1600MHz SDRAM</td>
</tr>
<tr>
<td>Hard Drive</td>
<td>256GB Solid State Drive - SATA III</td>
</tr>
<tr>
<td>Optical Device</td>
<td>8x DVD +/-RW</td>
</tr>
<tr>
<td>Battery</td>
<td>6-cell Lithium ion battery</td>
</tr>
<tr>
<td>AC Adapter</td>
<td>90W A/C Adapter</td>
</tr>
<tr>
<td>Integrated Wireless LAN</td>
<td>Intel Dual Band Wireless-N 7260AN 802.11 a/b/g/n</td>
</tr>
<tr>
<td>Support Services</td>
<td>3 year warranty with next business day onsite</td>
</tr>
</tbody>
</table>
The grand total of the purchase of the 35 laptops is $34,080.20. Delivery is expected in late September or early October.

JMW:ws
9/1/2015

**President’s Recommendation:**

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Laptop Computers from GHA Technologies, 1977 Butler Dr., Bartlett, IL 60103 for a total of $34,080.20 in accordance with their response to Request for Proposal #2.”

<table>
<thead>
<tr>
<th>Intel Core i5</th>
<th>Processor Based Laptop Computers</th>
<th>RFP #2</th>
<th>Unit Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor</td>
<td>Model</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GHA Technologies</td>
<td>HP ProBook 640 G1 i5</td>
<td>$973.72</td>
<td>$34,080.20</td>
<td></td>
</tr>
<tr>
<td>Dell Computers</td>
<td>Dell Latitude E5450 i5</td>
<td>$1,020.38</td>
<td>$35,713.30</td>
<td></td>
</tr>
<tr>
<td>AKA Comp Solutions</td>
<td>Dell Latitude E6440 i5</td>
<td>$1,155.62</td>
<td>$40,446.70</td>
<td></td>
</tr>
<tr>
<td>Office Depot</td>
<td>Acer i5 - TravelMate P645-S-59AG i5</td>
<td>$1,156.75</td>
<td>$40,486.25</td>
<td></td>
</tr>
<tr>
<td>AKA Comp Solutions</td>
<td>HP ProBook 640 G1 i5</td>
<td>$1,158.51</td>
<td>$40,547.85</td>
<td></td>
</tr>
<tr>
<td>Warehouse Direct</td>
<td>Lenovo - T550 20CK i5</td>
<td>$1,259.45</td>
<td>$44,080.75</td>
<td></td>
</tr>
<tr>
<td>GHA Technologies</td>
<td>Fujitsu E754 LIFEBOOK i5</td>
<td>$1,341.68</td>
<td>$46,958.80</td>
<td></td>
</tr>
<tr>
<td>Zobrio</td>
<td>HP Elitebook 840 62 i5</td>
<td>$1,379.00</td>
<td>$48,265.00</td>
<td></td>
</tr>
<tr>
<td>Best Buy For Education</td>
<td>Lenovo 20AN006HUS i5</td>
<td>$1,491.35</td>
<td>$52,197.25</td>
<td></td>
</tr>
<tr>
<td>SHI International</td>
<td>Did Not Meet Specs</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Authorization to Purchase Office Furniture with Design and Installation Services

The FY 2015-16 capital equipment budget includes Steelcase office furniture for various departments throughout the College. This includes workstations, chairs, bookcases, and file cabinets as noted below, for a total approved amount of $109,780.

<table>
<thead>
<tr>
<th>Project #</th>
<th>Department</th>
<th>Description</th>
<th>Qty</th>
<th>Price</th>
<th>Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Chemistry</td>
<td>3 Drawer Lateral File Cabinet</td>
<td>1</td>
<td>$870.00</td>
<td>$870.00</td>
</tr>
<tr>
<td>2</td>
<td>Biology</td>
<td>2 Drawer Lateral File Cabinet</td>
<td>2</td>
<td>$650.00</td>
<td>$1,300.00</td>
</tr>
<tr>
<td>3</td>
<td>Physical Therapy</td>
<td>5 Drawer Lateral File Cabinet</td>
<td>1</td>
<td>$1,220.00</td>
<td>$1,220.00</td>
</tr>
<tr>
<td>4</td>
<td>Library</td>
<td>Seating for Computer Stations at DP</td>
<td>1</td>
<td>$865.00</td>
<td>$865.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Storage Cabinet 40&quot; High</td>
<td>1</td>
<td>$800.00</td>
<td>$800.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ergonomic Workstation</td>
<td>5</td>
<td>$4,500.00</td>
<td>$22,500.00</td>
</tr>
<tr>
<td>5</td>
<td>Health &amp; Counseling</td>
<td>Guest Chair</td>
<td>2</td>
<td>$300.00</td>
<td>$600.00</td>
</tr>
<tr>
<td>6</td>
<td>President</td>
<td>Desk, Storage, Chairs, Table, Guest Chairs</td>
<td>1</td>
<td>$25,000.00</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>7</td>
<td>College Relations</td>
<td>Side Chairs</td>
<td>4</td>
<td>$300.00</td>
<td>$1,200.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bookcases</td>
<td>2</td>
<td>$630.00</td>
<td>$1,260.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Workstations</td>
<td>2</td>
<td>$4,500.00</td>
<td>$9,000.00</td>
</tr>
<tr>
<td>8</td>
<td>Public Safety</td>
<td>Bookcase 53&quot;</td>
<td>2</td>
<td>$695.00</td>
<td>$1,390.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Combo Bookcase File Cabinet</td>
<td>1</td>
<td>$795.00</td>
<td>$795.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 Drawer Lateral File Cabinet</td>
<td>8</td>
<td>$1,075.00</td>
<td>$8,600.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ergonomic Work Station</td>
<td>3</td>
<td>$4,500.00</td>
<td>$13,500.00</td>
</tr>
<tr>
<td>9</td>
<td>PAC Operations</td>
<td>Storage Cabinet 65&quot; high</td>
<td>2</td>
<td>$970.00</td>
<td>$1,940.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bookcase 83&quot; high</td>
<td>3</td>
<td>$1,020.00</td>
<td>$3,060.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5 Drawer Lateral File Cabinet</td>
<td>4</td>
<td>$1,220.00</td>
<td>$4,880.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ergonomic Workstation</td>
<td>2</td>
<td>$4,500.00</td>
<td>$9,000.00</td>
</tr>
<tr>
<td>10</td>
<td>Fitness Center</td>
<td>3 Drawer Lateral File with Counter Top</td>
<td>2</td>
<td>$1,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$109,780.00</td>
</tr>
</tbody>
</table>

The College is a member of many educational purchasing consortiums that have already bid Steelcase furniture based on the anticipated volume purchases of the many consortium members. If the College were not a part of a consortium, our discount would be approximately 40%. The Educational and Institutional Cooperative Services (E & I) consortium offers a 53% discount and the budget prices noted above reflect this discount. Because all Steelcase dealers are offered this same pricing structure, the College only needs to partner with a dealer to provide design, order entry, delivery, set up, and installation services.
For more than twenty years, the College has worked with Forward Space LLC, formerly known as Office Concepts. They are a top Steelcase dealer in the Chicagoland area and have more customers than any other area dealer. They have extensive knowledge of the College’s requirements and have successfully designed and installed 98% of the office furniture on campus, including the new Margaret Burke Lee Science and Health Careers Center and the new Enrollment Center. They are one of the College’s top vendor partners.

Of the $109,780 budgeted, $95,509 is designated for the actual furniture and approximately 13%, or $14,271, is related to design, order entry, delivery, set up, and installation services. The Administration firmly believes that partnering with Forward Space LLC is in the College’s best interests. Delivery and installation will occur throughout the year. There are no Steelcase dealers located in Oakton’s district.

President’s Recommendation:

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Office Furniture with Design and Installation Services from Forward Space LLC, 1142 N. North Branch St., Chicago, IL 60642 for an amount not to exceed $109,780.”
Authorization to Purchase Engineering Services for Soccer Field Irrigation System

The soccer field is in need of renovation and upgrading. The scope of the work will include the connection of a new irrigation system booster pump to the existing City of Des Plains domestic water main, the connection of a new electric feed from the existing area structure to the new pump, and the addition of several new sprinkler heads to the existing irrigation system.

Manhard Consulting, Ltd, the College’s civil engineering firm, chosen from a Qualification Based Selection (QBS) done in 2013, will provide complete engineering, construction calculations, and specifications for this project. The engineering study will also include the possible need for evaluation of grading, drainage, and potential impact to the flood plain. The cost for this engineering project is $30,000.

President’s Recommendation:

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Engineering Services for Soccer Field Irrigation System from Manhard Consulting, Ltd., 900 Woodlands Parkway, Vernon Hills, IL 60061 for a total not to exceed $30,000.”
Authorization to Purchase Interpreter Services

In order to support the success of all students, and to be in compliance with the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act of 1973, the College is required by law to provide sign language and/or Communication Access Real-time Translation (CART) interpreters. The Office of Access, Equity, and Diversity and the Alliance for Lifelong Learning provide accommodations to students with documented disabilities to ensure their full access to course materials and activities. Students who are hearing impaired are supplied with sign language and/or (CART) interpreters upon request. The extent of services provided depends on the number of students who attend in a given year and the extent of their participation in credit and non-credit courses at Oakton. In March 2013, the Board approved $75,000 for these services for one year with an option to renew for two additional years. This amount included $66,000 for sign language and $9,000 for CART services.

The $66,000 for sign language actually covered a two year period from April 5, 2013 through April 6, 2015 because of a decrease in students requiring the service. Based on past payments and current request for this service, the Administration is requesting $33,000 for the period of April 7, 2015 through March 31, 2016. This covers the optional renewal of the third year of the contract based on a cost of $50.98 per hour from Chicago Area Interpreter Referral Services (CAIRS).

Also in March 2013, the Board approved $9,000 for CART services. The Administration is requesting ratification of $8,292.43 for additional payments through July 2, 2015. In addition, based on past payments and current request for service, the Administration is requesting $10,000 for FY 2015-16 for a total of $18,292.43. This service will be provided by Caption First at $121.50 per hour.

The Administration is confident that both CAIRS and Caption First can continue to provide the high quality services required by the College and our students.

MDA:ws
9/1/2015

President’s Recommendation:

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Interpreter Services from Chicago Area Interpreter Referral Services, 17 N. State St., Suite 1650, Chicago, IL 60602, for an amount not to exceed $33,000 and Caption First, PO Box 3066, Monument, CO 80132, for an amount not to exceed $18,292.43, for a total not to exceed $51,292.43 in accordance with their response to Request for Proposal #10.”
Authorization to Rescind and Purchase Information Technology Service Management (ITSM) Software

At the April 2015 meeting, the Board of Trustees authorized the purchase of Information Technology Service Management (ITSM) Software from Beyond20 for an amount not to exceed $125,000 for a three year contract.

Upon receipt of the first invoices, it was determined that payments would not be made directly to Beyond20. Instead, payments have been, and will continue to be, made to Creative Enterprise Solutions, LLC dba Beyond20, as the service provider, and Cherwell Software, LLC, as the software provider.

In order to accurately record and track the payment of invoices associated with this purchase, the Administration is seeking Board approval to rescind the original $125,000 to Beyond20. In addition, the Administration is seeking authorization to award the purchase to Creative Enterprise Solutions, LLC dba Beyond20 in the amount of $47,000 and Cherwell Software, LLC in the amount of $78,000, for a grand total not to exceed $125,000.

President’s Recommendation:

That the Board adopt the following resolutions:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the rescinding of purchase of Information Technology Service Management (ITSM) Software from Beyond20, 60 E. Rio Salado Parkway, Suite 900, Tempe, AZ 85281 for a grand total of $125,000.”

“Be it further resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Information Technology Service Management (ITSM) Software from Creative Enterprise Solutions, LLC dba Beyond20, 60 E. Rio Salado Parkway, Suite 900, Tempe, AZ 85281 for $47,000, and Cherwell Software, LLC, 12295 Oracle Blvd. Suite 200, Colorado Springs, CO 80921 for $78,000, for a grand total not to exceed $125,000.”
Preview and Initial Discussion of October 2015 Purchases

The following purchases will be presented for approval at the October 2015 Board of Trustees meeting:

a) Baseball Field Dugout Replacement - The College is in the process of reviewing bids for demolition and replacement of the dugouts at the baseball field. This project is designed to re-grade and rebuild the home and away dugout structures. This project will also provide additional space for an athletic training room and storage space for the Grounds department equipment used to maintain both the softball and baseball fields.

The baseball field is the most highly utilized outdoor athletic facility at the College. From mid-March until mid-October, the field is utilized on an almost daily basis by the College baseball team, community groups, and The Chicago North Senior Men’s Baseball League. More than 200 games, practices, and showcases are held on the field each year.

The physical field has received significant rebuilding and maintenance projects such as regrading the infield area, an irrigation system, and new fencing. However, the dugouts have not changed or been remodeled since their original construction. The structures are becoming unusable, verging on unsafe. This project will address the safety concerns and provide an area for athletes to receive injury treatment. The cost of this construction project is under review but will not exceed $190,000.

b) John Deere Tractor - In 2012, the College purchased a new John Deere Zero T Z925 mower to be used at the Skokie campus, effectively retiring the 1999 John Deere 1145 tractor from mowing service. However, the sixteen year old piece of equipment continued to be used during winter weather conditions to help with snow removal operations. This tractor has now reached the end of its useful life and is no longer dependable for snow removal operations.

Replacement of this piece of equipment is included in FY 2015-16 capital equipment budget. The College has selected a 2015 John Deere 1575 tractor with cab, mower deck, and heavy duty hydraulic snow blade. The new tractor will serve as the main piece of equipment for walkway snow removal operations. The new tractor with mower, will also aid Facilities by having two pieces of equipment available for mowing operations.

The College has found John Deere products to be very reliable and long lasting. The Facilities and Purchasing departments worked together to issue an Invitation to Bid which was sent to five (none in district) John Deere dealers. John Deere dealers can only sell in their county or counties they border. Counties that border Cook are: Lake, McHenry, Kane, DuPage, and Will. The bid will be opened on Wednesday, September 16, 2015, and the results will be presented at the October 20, 2015 Board meeting.
c) **Athletic Field Sand** - The FY 2015-16 budget includes the purchase of McHenry Rootzone Sand; a form of top dressing to improve the playing conditions of the athletic fields. The McHenry U.S.G.A. Rootzone Sand is a blend of organic materials, soil, and sand. The U.S.G.A. initials designate this as an approved product material by the United States Golf Association, (U.S.G.A.) for use in golf and athletic fields. Top dressing with this sand helps to provide a smooth playing surface and improves the quality of turf by augmenting the soil. A smoother playing surface and better quality turf provides a safer playing surface for athletes and increases durability of turf conditions making for longer lasting athletic fields.

Top dressing modifies the thatch layer in the turf structure helping to maintain adequate soil macroposity and by providing a better growing environment for the turf by aiding in the thatch decomposition. This is accomplished through core cultivation, harvesting to remove unwanted soil, and subsequent top dressing to incorporate back favorable material. Over time, soil texture changes and surface and soil conditions improve. The improvement provides a favorable environment for seed germination, enhances seed to soil ratio, and reduces soil water evaporation.

The manufacturer and supplier of this product is Waupaca Sand and Solutions located in Waupaca, WI. Waupaca is the Midwest regional manufacturer and sole source provider for U.S.G.A. approved top dressing in the Midwest. The U.S.G.A requires extensive material testing, including evaluation by an independent laboratory, with verification of particle size and accuracy of material composition make up. Their approval is important as it ensures that “building quality” sand is not included in the top dressing material. “Building quality” sand, such as mason sand, will damage grass root systems as it turns to a solid substance, similar to concrete, when moisture is applied.

The College is currently reviewing the number of tons necessary to complete initial and subsequent work on the match soccer field, practice soccer field, and the baseball outfield. Final amounts and pricing will be received in time for the October 20, 2015 Board meeting. This project is budgeted for $32,925.

d) **Web Responsive Design Implementation** - In 2009, as part of our website redesign, Oakton purchased the Cascade Server content management system from Hannon Hill. The College’s website was built on this platform, which allows a variety of individuals throughout the College to edit and update website content without requiring knowledge or experience with HTML and web language coding.

In 2014, Oakton began work with our web design partner, mStoner, to update the College web design to better support mobile devices. Responsive design is an approach to laying out and coding a website to provide an optimal viewing experience across a wide range
of devices. When a website is built with responsive design, it means the website will display in a readable and usable format, no matter what size device is being used. The website scales to the appropriate screen size to provide a comfortable user experience, instead of requiring the user to navigate up and down, left and right, or continually pinch and expand the view to read the text.

As we move into our new responsive design platform, Oakton is looking to contract with Hannon Hill to use their knowledge and expertise to review our current production instance of Cascade Server and insure we are using best practices in Cascade as well as general best practices in web implementation.

This work will provide assistance in creating new templates, data definitions and formations, and repurposing approximately thirty stylesheets using a combination of XSLT, updated HTML, and Velocity. The College will be using Hannon Hill staff to supplement the College’s own small Web Development team to complete work on the current Emergency Alert pages, News and Events, Pressroom, and Home Page.

The cost for this project is not to exceed $35,000, per the Hannon Hill professional services quote dated July, 2015.

e) New College Vehicles - The FY 2015-16 capital equipment budget includes the purchase of two new vehicles for the College fleet. Currently, the College has four twelve passenger vans, one sedan, and one minivan, which can be used by College employees, student groups, and athletic teams for travel.

Based upon a review of vehicle usage and a needs analysis for student groups and athletic teams, the College will be recommending the purchase of one minivan with seating for seven and one vehicle with seating for fifteen. These vehicles will provide the seating and storage which best meet the travel needs of these groups.

The College is reviewing the Illinois Department of Central Management Services (CMS) state contracts for these vehicles as well as preparing a Request for Proposal (RFP). Purchase of these two vehicles will include trade in of two College twelve passenger vans and will not exceed a total cost of $65,000.

f) New Holland Skidsteer - The FY 2015-16 capital equipment budget includes $54,500 for the purchase of a New Holland Skidsteer Loader with bucket, forks, and sectional snow plow. The College currently has two Skidsteer Loaders; a 1999 LX665 New Holland which is housed at the Ray Hartstein campus and a 2001 1845c Case which is housed at the Des Plaines campus. Once the new unit is purchased for the Des Plaines campus, the 1999 unit will be moved to the Des Plaines campus and the 2001 unit will be moved to the Skokie campus. This will provide the RHC staff with a somewhat more updated and modernized machine with a small increase in operational load capacity.
These equipment moves between campuses are temporary. In next fiscal year, the Administration hopes to also provide the RHC campus with new skidsteer loader as well.

The new L228 New Holland skidsteer is rated at 2,800 pounds for operating loads and will eliminate the need to reduce pallet sizes by hand to meet the current operating loads of 1,750 pounds. Additionally, the ten foot sectional snow plow will allow the skidsteer loader to become part of the snow removal equipment fleet. Employees will be able to push and stack snow with the boom lift, providing an extra-long reach. This allows for snow to be piled higher during times of heavy snow fall and also to reach the center of a larger roadway truck bed if snow is being removed and transported to another location. The sectional snow plow will be able to do angle plowing in addition to snow pushing.

The Facilities and Purchasing departments have collaboratively worked to develop bid specifications. Bid responses are due on Wednesday, September 23, 2015. The Administration plans to bring this purchase to the October 2015 Board meeting.

g) Field Study Course (Ireland) - This will be the fourth field study to Ireland. Enrollment has increased each year; 13 students enrolled in 2013, 19 students enrolled in 2014, and 22 students in 2015. It is hoped that the popularity of this trip will continue in 2016.

The 2015 trip enabled students to participate in a wide variety of educational opportunities including 1) a private tour and presentation by the VP of Global Business at Jameson Global, 2) presentations at the University of Notre Dame Dublin and presentations by faculty of the University College Dublin, 3) presentations from the IDA Investment and Development Agency Ireland and US Chamber of Commerce Dublin, 4) a day trip to Belfast, Northern Ireland which has become a popular in the movie industry bringing tourists to this area, 5) a day with the Garda, the Irish Police department, with a tour and observation of courts in session at the Three Courts building, 6) an outstanding visit to Croke Park where students were given a tour of the sports industry of Dublin from a cultural, historical, and business perspective. Students joined with Irish fans to cheer for Irish football and a hurling game, and 7) a visit to Business in the Community. This organization awards top companies for their contribution to community and social responsibility. The planners for the 2016 trip hope to incorporate many of these same wonderful opportunities for the students.

Students will earn six credit hours by registering for GBS 101 and MGT 276 or LAE 234. Each class has specific learning objectives that will be addressed and worked on during the trip. The common thread that runs through the courses is ethics and social responsibility. Students will be visiting a variety of Irish corporations and multinational corporations in order to understand the culture, history, and the political makeup of the country. Students will also be studying the makeup of the parliament, court system, and
law enforcement responsibilities through classroom visits to companies, museums, businesses, organizations, and cultural sites.

Student travel fees for the 2016 trip are still being calculated. As a reference, the travel fees for the 2015 trip were $3,600, excluding tuition. All fees associated with the trip are paid by the student, which makes this a pass through purchase.

h) **Travel Services for Summer 2016 Study Abroad Program in India** - Oakton offers an annual summer study abroad program in conjunction with our partner institution, the English and Foreign Languages University (EFLU) in Hyderabad, India. This program is recognized as a Sponsored Program in the Illinois Consortium for International Studies and Programs (ICISP), which allows students from across Illinois community colleges and other member institutions of ICISP to participate. As a sustained outcome of Pathways to South Asia, Oakton’s Title VI-A grant from the US Department of Education, the continuation of the program is a central component to our on-going collaboration with our partner institution, EFLU. Students will be accompanied by an Oakton or ICISP member institution professor, to be chosen during the month of October, who will teach one course; the second course will be taught by a faculty member at EFLU. Room and board is provided in international student housing at the university. Students are responsible for all costs associated with their academic program and travel, so the expenditures to be authorized are pass-through transactions, as students will pay Oakton and Oakton will disburse the funds to the appropriate entities. The Oakton Educational Foundation has approved funding for $1,000 competitive scholarships.

All of the in-country arrangements for the study abroad program will be provided by the English and Foreign Languages University in Hyderabad, including double occupancy accommodations, three meals per day, tuition for three credit hours, fees for tours, admission to cultural sites, educational field trips, and airport transfers at a cost of $1,400 per student. Based on the maximum of 18 students, the Administration is requesting an amount not to exceed $25,200 for the services provided by the English and Foreign Languages University. Students will pay for their insurance which will be purchased from HTH Worldwide at an average cost of $70 per student for a total of $1260. The actual costs depend on the age of the student. HTH Worldwide specializes in providing health insurance for students engaged in international educational activities in study abroad programs.

The Business Office will contact a local travel service company to obtain airfare prices. Past prices have ranged from $1,875 to $2,300. The average price of $2000 would bring an estimated total for international travel for 18 students to $36,000. The students will fly from Chicago/O’Hare to Delhi to Hyderabad.
Students must also pay for a three credit hour Oakton course, a portion of the travel fees for the faculty leader, an Oakton administrative fee, and “incidents” such as local transportation during the month long trip. The estimated cost per student is:

- $1,525.00 for program fees/tuition from the English and Foreign Languages Univ.
- $150.00 for local transport and incidents budget
- $70.00 for insurance
- $2,000.00 for airfare
- $333.75 for 3 credit hours of Oakton tuition (all fees are waived)
- $50.00 for Oakton administrative fee
- $425.00 for faculty leader fees and incidentals (currently based on the minimum enrollment of 8 students)
- $4,553.75 Total per student

$81,967.50 Total pass-through amount (based on the max of 18 students)

The Global Studies program coordinator and faculty are actively recruiting students for this study abroad program.
Approval of Tolling Agreement

Oakton Community College engaged Terracon Consultants, Inc. to perform geotechnical engineering services on behalf of the College for the Science and Health Careers Center project. As a result of floor slab defects in the Margaret Burke Lee Science and Health Careers Center, the College issued a letter dated June 15, 2015 wherein it requested mediation to resolve claims arising from the floor slab defects.

In order to protect the College’s legal rights against Terracon Consultants, Inc., attached is a Tolling Agreement. The purpose of this agreement is to extend the period of time during which a legal action is required to be made. During this time, the parties can assess the facts of the situation and work toward a mutually agreeable settlement, if possible, without impacting legal rights that may, with time, terminate. Thus, the Tolling Agreement will not impact the College’s rights to bring action against Terracon Consultants, Inc. in the future, if necessary.

RJN:vib
9/15/15

President’s Recommendation:
That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approve the Tolling Agreement as attached hereto between Terracon Consultants, Inc. and the Board of Trustees of Oakton Community College, District 535 and authorizing execution of the Agreement by the District's attorney on the District's behalf."
TOLLING AGREEMENT

This Tolling Agreement ("Agreement"), effective as of September __, 2015 ("Effective Date"), is between Oakton Community College District #535, Cook County, Illinois ("Oakton") and Terracon Consultants, Inc. ("Terracon"). Collectively Oakton and Terracon shall be referred to herein as the Parties.

RECITALS

WHEREAS, Oakton has sent Terracon written notice and a request for mediation regarding the replacement of a flooring system (the "Claim") wherein Oakton has alleged various parties, one of which is Terracon, erred in performing their respective duties related to the design and construction of the Science and Health Careers Center, Oakton Community College, 1600 E. Golf Road, Des Plaines, IL 60016 ("Project").

WHEREAS, Terracon performed certain limited services pursuant to written contracts regarding the Project.

WHEREAS, the Parties wish to delay litigating any claims that may exist between them regarding the Project.

AGREEMENT

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions herein contained, the Parties agree as follows:

1. This Agreement is deemed effective as of the Effective Date.

2. The Parties to this Agreement do not acknowledge any liability to each other nor do they waive any rights, claims, or defenses which are currently valid.

3. The period during which this Agreement is in effect shall not be included in determining the applicability of any statute of limitations, repose or other time-related bar
in any action or legal proceeding subsequently brought between or among the Parties, in which claims are asserted relating to the Project.

4. This Agreement does not apply to any claims assigned to either Party or assigned by any other party, relating to the Project. The statute of limitations, or repose, or other time related defenses, would apply to any assigned claims without regard to the period that this Agreement was in effect.

5. Nothing in this Agreement shall affect any right, claim or defense available to any Party as of the Effective Date. This Agreement shall not be deemed to revive any claim that is already time-barred nor does this Agreement eliminate or diminish any duty to provide timely notice of alleged defects to Terracon under Illinois law.

6. This Agreement shall not operate as an admission by any Party for any purpose other than as to the tolling of the statute of limitations, repose and other time-related defenses, during the period this Agreement is in effect.

7. Unless otherwise agreed by the Parties hereto in writing, this Agreement shall remain in effect until:

   a. thirty (30) days after written notice of termination of this Agreement provided to the other party;

   b. if not terminated by one of the parties as provided in the previous subparagraph,

      a period of one hundred eighty (180) days from the effective date of this agreement.

8. Prior to any mediation, Oakton agrees to use reasonable efforts to provide Terracon with copies of all of Oakton's expert reports and copies of all expert reports in
Oakton’s or its counsel’s possession which were provided by others, which reports are related to the Claim or the alleged design or construction problems of the floor. This obligation shall not apply to informal communications, including e-mail communications. Further, this obligation shall not preclude the disclosure of different expert reports in the event of litigation.

9. Any notice of termination of this Agreement shall be directed to:

Terracon: Thomas R. Buchanan, Esq.
MCDOWELL RICE SMITH & BUCHANAN P.C.
605 W. 47th Street, Suite 350
Kansas City, Missouri 64112
Facsimile: (816) 753-9996
tbuchanan@mcdowellrice.com

Oakton: Samuel B. Cavnar
Robbins Schwartz
55 W. Monroe, Suite 800
Chicago, IL 60603
Facsimile: (312) 332-7768
scavnar@robbins-schwartz.com

10. The promises and covenants set forth herein are agreed to be adequate and good consideration for this Agreement.

11. The Parties agree that neither the existence of this Agreement, nor its content, shall be referred to, used as an exhibit, or offered into evidence in any legal proceeding brought by either Party, except that it may be used in that portion of any legal proceeding brought by one of the Parties, in which the statute of limitations, repose or other time-related bar is an issue.

12. Nothing contained in this Agreement shall create or expand any rights, remedies, claims, defenses or liabilities of the Parties, except to toll time-related defenses as set forth herein.
13. Each Party acknowledges that it is represented by counsel of its choice and has read this Agreement, is fully aware of its contents, and fully understands its legal effect.

14. This Agreement shall be binding upon the Parties and their respective successors, assigns and insurers.

15. This Agreement may not be modified in any manner except by an instrument in writing signed by both parties.

16. Each Party to this Agreement warrants the authority of its attorney to enter into and sign this Agreement on its behalf.

17. This Agreement is a result of negotiations and has been jointly prepared by the parties. The normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or of any amendments or exhibits hereto.

18. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original. Such counterparts shall together constitute the same instrument. A facsimile copy or photocopy or a scanned electronic image of a party’s signature shall be binding upon the Parties as if they were original signatures.

19. The terms and conditions contained herein constitute the entire agreement between the parties and supersede all previous communications, either oral or written, between the parties with respect to the subject matter of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates set forth below.
OAKTON COMMUNITY COLLEGE DISTRICT #535

By: ____________________________

Its: ____________________________

DATE: ____________________________

TERRACON CONSULTANTS, INC.

By: ____________________________

Its: ____________________________

Date: ____________________________
Approval of Personal Leave for Faculty Member

Full-time faculty member, Elena Ermolenko-Fein, Assistant Professor of Economics, is requesting a one semester unpaid personal leave of absence for spring semester 2016.

TPH/ec
9/2015

President’s Recommendation:

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approves a one semester unpaid leave of absence for Elena Ermolenko-Fein for spring semester 2016.”
Approval of Award of Tenure

The granting of tenure is a positive act for the College and the Board of Trustees. Chapter 110, Section 3B-2 of the Illinois Public Community College Act (110 ILCS 805/3B-2) provides that faculty members who are employed for three consecutive years shall be tenured unless notice is received sixty (60) days before the end of the school year.

The College has one faculty member who will complete his third consecutive year at the end of the Fall 2015 semester, Lawrence Penar.

President’s Recommendation:

That the Board adopt the following resolution:
“Be it resolved that the Board of Trustees of Community College District 535, by the authority vested in it by the State of Illinois, hereby grants tenure, effective after the completion of the Fall 2015 semester to:

Lawrence Penar, Professor of Air Conditioning, Heating and Refrigeration.”
Acceptance of Illinois Green Economy Network Grant

The Illinois Green Economy Network, through a program provided by the Illinois Department of Commerce and Economic Opportunity, has awarded $8,050 to Oakton Community College under its “Baseline and Enhanced Building Energy Dashboards Program.” This grant, funded through DCEO’s Building Industry Training Education (BITE) program, provides community colleges the opportunity to install sub-metering for electrical and gas usage and a building energy dashboard in a targeted building on campus. Oakton has installed the dashboard at Skokie, allowing Facilities staff to monitor energy usage in real time throughout the building, identify inefficiencies and take steps to correct them. Additionally all of this data is available online and can be used in the classroom to help connect students to course content regarding actual operations of a physical building. Leah Swanquist, Director of Facilities, will administer the grant.

RM
9/9/2015

President’s Recommendation:

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 accept $8,050 from the Illinois Green Economy Network under its “Baseline and Enhanced Building Energy Dashboards Program” to monitor Skokie building energy efficiency.”