Minutes of the Oakton Community College Board Meeting  
December 9, 2014

The 694th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, December 9, 2014 at the Oakton Community College Des Plaines campus.

Call to Order and Roll Call
Chairman Bill Stafford called the meeting to order at 6:40 p.m. in room 1502; Secretary Ann Tennes called the roll:

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<tr>
<td>Mr. Stafford</td>
<td>Chairman</td>
<td>Present</td>
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<tr>
<td>Ms. Harada</td>
<td>Vice Chairman</td>
<td>Present</td>
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<tr>
<td>Ms. Tennes</td>
<td>Secretary</td>
<td>Present</td>
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<td>Ms. Bashiri-Remetio</td>
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<td>Present</td>
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<tr>
<td>Dr. DiLeonardi</td>
<td></td>
<td>Present</td>
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<td>Mr. Frank</td>
<td></td>
<td>Present</td>
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<tr>
<td>Mr. Wadhwa</td>
<td></td>
<td>Absent</td>
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<tr>
<td>Mr. Alferes</td>
<td></td>
<td>Present</td>
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Closed Session
Immediately after the roll call, Dr. DiLeonardi made a motion to go into Closed Session for the purpose of considering the appointment, employment, compensation, discipline, performance, dismissal of employees, pending litigation, and collective negotiating matters. Ms. Tennes seconded the motion and called the roll:

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<tr>
<td>Mr. Stafford</td>
<td>Aye</td>
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<td>Ms. Harada</td>
<td>Aye</td>
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<tr>
<td>Ms. Tennes</td>
<td>Aye</td>
</tr>
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<td>Ms. Bashiri-Remetio</td>
<td>Aye</td>
</tr>
<tr>
<td>Dr. DiLeonardi</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Frank</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Wadhwa</td>
<td>Absent</td>
</tr>
<tr>
<td>Mr. Alferes</td>
<td>Aye</td>
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</table>

Also present: Dr. Margaret Lee, President; Dr. Thomas Hamel, Vice President, Academic Affairs; Dr. Joianne Smith, Vice President, Student Affairs; Ms. Bonnie Lucas, Vice President, Technology and Data Analytics; Mr. Robert Nowak, Vice President, Business and Finance; and Mr. Arnie Oudenhoven, Presidential Search Consultant. At 7:30 p.m. Ms. Harada made a motion to adjourn the session, seconded by Ms. Bashiri-Remetio. A voice vote was called, and the meeting was adjourned.

Call to Order and Roll Call
Mr. Stafford called the open session to order at 7:40 p.m. in room 1506; Ms. Tennes called the roll:

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<td>Mr. Stafford</td>
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<td>Ms. Harada</td>
<td>Present</td>
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<td>Ms. Tennes</td>
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<td>Ms. Bashiri-Remetio</td>
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<td>Mr. Alferes</td>
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</table>
 Approval of Minutes
Mr. Stafford asked for a motion for the approval of the minutes of the November 18, 2014 meetings. Ms. Tennes made the motion which was seconded by Ms. Harada. A voice vote was called and the minutes were unanimously approved.

Statement by the President
Given the number of people in attendance and the possible length of the proceedings, President Lee dispensed with the usual introductions of those in attendance.

President Lee offered condolences to Valerie Green, Academic Affairs Assistant, on the passing of her mother; Doreen Schwartz, Business Services Director, on the passing of her father; the family of Rudy Engman, who was an adjunct math instructor; and to the family and friends of former student government leader Chris Gentle. Dr. Lee congratulated and thanked all those who participated in the Empty Bowls event, which raised over $31,000 for local food pantries. The Ceramics Club Holiday Sale will be held on December 10 and 11; ten percent of all proceeds will be donated to the Marge Whitman Scholarship Fund. Dr. Lee announced that the nurses pinning ceremony for the fall semester will take place on December 18. In collaboration with other departments, the Learning Center will provide tutoring and other helpful activities, including breakfast at night, in preparation for final exams. Oakton’s Men’s and Women’s basketball team’s games will be live streamed on National Junior College Athletic Association television. President Lee acknowledged the work of Bruce Oates, Mick Reuter, Jesse Wallace, and the Media Services crew for making this happen.

In the wake of recent events regarding the issues of racism and race relations in Ferguson, Missouri and New York City, President Lee expressed her gratitude to Dr. Michael Anthony, Assistant Vice President for Access, Equity, and Diversity, for his eloquent statement to the College community. Dr. Lee stated that she is proud and grateful that Oakton has been recognized as a place that values cultural diversity. Recently, the Illinois Community College Board (ICCB) visited Oakton as part of the College’s five year recognition cycle. The team leader made a special note of Oakton’s diversity and inclusion efforts, which are leading edge and very commendable. Those inclusion efforts are lead in no small part by Oakton’s Diversity Council and Anti-racism team. President Lee recognized both of these groups and commended them for their work. President Lee wished everyone the joys of the holiday season, holidays that celebrate light in the midst of darkness as we begin another new year.

President Lee turned the floor over to Maya Evans, Director of Research and Planning, for the evenings report on the Economic Impact of Oakton Community College. Dr. Evans shared results from an ICCB commissioned economic impact study. The impact study seeks to answer two main questions: what is the impact of a community college education to the economic well being of our students; and what is the economic impact of the College on the local economy. Dr. Evans shared quotations from Oakton alumni on the impact of an Oakton education on their economic well being. Dr. Evans said that recently there is the question, is college worth the investment? It is in part why the ICCB commissioned the study, in order to quantify that college is not doomed, that colleges, especially community colleges, are not gouging students, and that our students are not graduating with debt for life like they are from many other institutions.

What effect does an Oakton education have on the economic well-being of students? The publicly released data by ICCB does not allow comparisons to other colleges, but it does allow comparisons to the state average. The first significant finding of the study is that within the first year of completion from Oakton, our students see a significant increase in earnings. For students who completed across all levels within that first year, they saw their wages increase by over $4,000 following completion, compared to a state average of $3,500. For students who completed an Associate of Applied Science degree or long term certificate, which is defined at thirty credit hours or more, they saw nearly a $10,000 wage increase within one year after completion at Oakton.
Completion matters to whether student’s earnings increase. Students who earned less than fifteen credit hours saw their wages increase by just under $2,000 within that one year after completion; student’s who have completed fifty or more credit hours, saw an increase of approximately $9,000. Many of our students do indeed experience a change in their quality of life after completion. ICCB projected forty years after completion, we expect Oakton program graduates to increase their wages by nearly $724,000 more than they would have earned if had not completed at Oakton. This is a net gain of just over $700,000 compared to the state average of students who have a net gain of $570,000. Another way to think about this, an Oakton education is an initial investment of $36,000, which will lead to a 23.3% annual rate of return for our students. It is a valuable, as well as smart investment for our students.

Dr. Evans summarized that in-district employees contribute to the local economies of our district. Oakton is spending $48.6 million in operating and capital expenditures from fiscal year 2012. Using what ICCB calls the multiplier effect, the total economic impact of Oakton in fiscal year 2012 was $69 million dollars and 852 jobs. There are a number of areas where Oakton is impacting the economic well being of its students and the local community. Examples are, increasing the skills of the workforce; increasing the competitiveness of businesses; increasing local, state, and federal tax revenue; and job opportunities in the district.

Public Participation
Chairman Stafford echoed the comments of Dr. Lee regarding race relations that have taken place nationally. Mr. Stafford suggested to the audience that they read the book ‘Whistling Vivaldi: How Stereotypes Affect Us and What We Can Do”, by one of the nation’s preeminent social psychologists, Claude Steele. Mr. Stafford recommended the book as it is an interesting, analytical look at our society, and how stereotyping affects the lives of all of us. This is an important and timely issue.

Mr. Stafford welcomed the individuals who have asked to address the Board during the Public Participation portion of the meeting, and reminded them to restrict their comments, per Board policy, to three minutes. The following individuals addressed the Board: Barbara Dayton, Lorenz Boehm, Randy Felsenthal, Linda Gallagher, Chester Kulis, James Owens, Samir Patel, and Donna Ryan, regarding the decision not to rehire any retired annuitants as of July 1, 2015.

New Business

12/14-1a Approval of Adoption of Consent Agenda
Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Mr. Alferes seconded the motion; a voice vote was called and the motion passed unanimously.

12/14-1b Approval of Consent Agenda Items 12/14-2 through 12/14-6
Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 12/14-2 through 12/14-6 as listed in the Consent Agenda.”

12/14-2 Ratification of Payment of Bills for November 2014
"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $6,065,689.81 for all check amounts as listed and for all purposes as appearing on a report dated November 2014.”
Acceptance of Treasurer’s Report for November 2014
“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of November 2014.”

Ratification of Actions of Alliance for Lifelong Learning Executive Board
“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a and b and hereby approves the expenditures in the amount not to exceed $6,588.50 for all funds listed in items a and b.”
   a. Salary payments in the amount of $6,588.50 for part-time teaching services for the Alliance for Lifelong Learning Fall 2014.
   b. Salary rescinds in the amount of $730.14 for part-time teaching services for the Alliance for Lifelong Learning Fall 2014.

Supplemental Authorization to Pay Professional Personnel – Fall 2014
1. "Be it resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of part-time faculty 2014 fall semester salaries in the amount of $57,730.80 resulting in a revised total of $4,580,320.52."
2. "Be it further resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of overload faculty 2014 fall semester salaries in the amount of $3,830.24 resulting in a revised total of $334,410.24"

Approval of Clinical Practice Agreements
“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:
For the Basic Nurse Assistant Training Program
Morton Grove Living and Rehab LLC d/b/a Bethany Terrace – Morton Grove
For the Nursing Program
Lieberman Center for Health & Rehabilitation – Skokie
For the Substance Abuse Counseling Program
The Child, Adolescent and Family Recovery Center, LLC – Lake Bluff.”

Ms. Bashiri-Remetio seconded the motion; Ms. Tennes called the roll:

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<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Ms. Bashiri-Remetio</td>
<td>Aye</td>
</tr>
<tr>
<td>Ms. Tennes</td>
<td>Aye</td>
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<tr>
<td>Ms. Harada</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Stafford</td>
<td>Aye</td>
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<tr>
<td>Mr. Frank</td>
<td>Aye</td>
</tr>
<tr>
<td>Dr. DiLeonardi</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Wadhwa</td>
<td>Absent</td>
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</tbody>
</table>

The motion carried; Student Trustee Alferes favored the resolution.

Approval of Board Meeting Schedule for Calendar Year 2015
Ms. Bashiri-Remetio offered:
“Be it resolved that the Board of Trustees of Community College District 535 hereby approves the established calendar of meetings of the Board for the 2015 calendar year for public notice as follows:
January 20, February 17, March 17, April 28, May 26, June 23, August 18, September 15, October 20, November 17, and December 15.”
“All meetings will begin at 7:30 p.m. in room 1506 at Oakton Community College, 1600 E. Golf Road, Des Plaines, Illinois, except where otherwise posted as required by law.”
Mr. Frank seconded the motion. Mr. Frank suggested that one of the meetings during 2015 be held at the Skokie campus. Chairman Stafford and the Board agreed; President Lee said that a date would be announced in the future.

Ms. Tennes called the roll:

Dr. DiLeonardi  Aye  
Ms. Harada   Aye  
Mr. Frank   Aye  
Mr. Stafford   Aye  
Ms. Tennes   Aye  
Ms. Bashiri-Remetio   Aye  
Mr. Wadhwa   Absent

12/14-8 Adoption of Resolution Setting Forth Tax Levies for 2014
Ms. Tennes offered:
"Be it resolved by the Board of Trustees of Community College District No. 535, County of Cook and State of Illinois, as follows:

SECTION 1: That the following sums be and hereby are levied as taxes for the year 2014 (to be collected in 2015) for the purposes set forth below, on the equalized assessed value of the taxable property of Community College District No. 535: the sum of Thirty-Nine Million and Three Hundred Forty-Nine Thousand Eight Hundred Dollars ($39,349,800) as a tax for Educational purposes; and the sum of Seven Million Nine Hundred Thousand Dollars ($7,900,000) as a tax for Operations and Maintenance purposes; and the sum of One Hundred Dollars ($100) as a special tax for Local Governmental and Governmental Employees Tort Immunity Act purposes; and the sum of One Hundred Thousand Dollars ($100,000) as a special tax for Social Security and Medicare purposes; and the sum of One Hundred Thousand Dollars ($100,000) as a special tax for Financial Audit purposes.

SECTION 2: That the Secretary of the Board of Trustees of Community College District 535, County of Cook, is hereby authorized and directed to file a Certificate of Tax Levy in substantially the form that is attached hereto with the County Clerk of Cook County, Illinois, before the last Tuesday of December 2014.

SECTION 3: That this resolution shall be in full force and effect from and after its passage, approval and filing, as provided by law.

SECTION 4: That the Chairman is authorized to execute the attached Certificate of Compliance with the Truth in Taxation Law."

Dr. DiLeonardi seconded the motion; Ms. Tennes called the roll:

Dr. DiLeonardi  Aye  
Ms. Tennes  Aye  
Mr. Harada  Aye  
Mr. Stafford  Aye  
Mr. Frank  Nay  
Ms. Bashiri-Remetio  Aye  
Mr. Wadhwa  Absent

12/14-9 Adoption of Resolution Setting Forth Property Tax Extension Limitation Law (PTELL) Reduction Designation
Ms. Bashiri-Remetio offered:
WHEREAS, on December 9, 2014, the Board of Trustees (“Board”) of Community College District No. 535, Cook County, Illinois (“College District”) did adopt its 2014 tax levy; and
WHEREAS, the County Clerk has notified each Cook County taxing district subject to the Property Tax Extension Limitation Law (PTELL) that it may direct the County Clerk’s Office, by proper resolution, to make specific and necessary reductions to its tax levy for the 2014 levy year in accordance with the requirement of Section 18-195 of the PTELL, 35 ILCS 200/18-195;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 535, Cook County, Illinois as follows:

Section 1. That if the County Clerk is required to reduce the aggregate extension of the College District’s 2014 tax levy to meet PTELL requirements, the Board hereby authorizes and directs the County Clerk to make the necessary reductions, as follows:

100% of such reductions shall be made from the levy for Educational purposes
0% of such reductions shall be made from the levy for Operations and Maintenance purposes
0% of such reductions shall be made from the levy for Local Governmental and Governmental Employees Tort Immunity Act purposes
0% of such reductions shall be made from the levy for Social Security and Medicare purposes
0% of such reductions shall be made from the levy for Financial Audit purposes

Section 2. That the Chairman and Secretary of the Board be and are hereby authorized and directed to sign the Resolution on behalf of the Board of Trustees.

Section 3. That the President of the College District is hereby directed to file a certified copy of this Resolution with the County Clerk on or before the last Tuesday in December.

Section 4. That all other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its passage.”

Ms. Tennes seconded the motion and called the roll:

Ms. Tennes Aye
Ms. Bashiri-Remetio Aye
Mr. Harada Aye
Mr. Stafford Aye
Mr. Frank Nay
Dr. DiLeonardi Aye
Mr. Wadhwa Absent

12/14-10 Authorization to Approve December Purchases

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

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<thead>
<tr>
<th>Agenda Item</th>
<th>Page(s)</th>
<th>Description</th>
<th>Vendor</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>12/14-10a</td>
<td>1 &amp; 2</td>
<td>Public Safety Vehicle</td>
<td>Currie Motors</td>
<td>$25,100.00</td>
</tr>
<tr>
<td>12/14-10b</td>
<td>1 &amp; 2</td>
<td>Travel Services for Summer 2015 Study Abroad Program in India</td>
<td>English and Foreign Language University</td>
<td>$25,200.00</td>
</tr>
<tr>
<td>12/14-10c</td>
<td>1 &amp; 2</td>
<td>Field Study Course - Ireland</td>
<td>Four Seasons Travel University College Dublin</td>
<td>$34,162.00, $27,027.00</td>
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<tr>
<td>12/14-10d</td>
<td>1 &amp; 2</td>
<td>Desktop Servers</td>
<td>Ace Computers</td>
<td>$48,220.83</td>
</tr>
<tr>
<td>12/14-10e</td>
<td>1</td>
<td>Continuation of Employee Health Insurance</td>
<td>Community College Health Consortium</td>
<td>$7,241,942.00</td>
</tr>
<tr>
<td>12/14-10f</td>
<td>1 &amp; 2</td>
<td>Copier Lease and Maintenance Contract</td>
<td>Ricoh USA, Inc.</td>
<td>$625,375.40</td>
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Grand Total $8,041,769.23.”
Mr. Alferes seconded the motion. Trustee Frank questioned the purchase of a Public Safety vehicle. Mr. Nowak replied that currently there is only one squad car for the two campuses. The second vehicle will give Public Safety personnel the ability to make rounds in parking lots on both campuses, as well as being able to respond more quickly to any emergencies that may occur on either campus.

Ms. Tennes called the roll:

Ms. Tennes    Aye  
Ms. Harada     Aye  
Mr. Stafford   Aye  
Mr. Frank      Aye  
Dr. DiLeonardi Aye  
Ms. Bashiri-Remetio Aye  
Mr. Wadhwa    Absent

The motion carried; Student Trustee Alferes favored the resolution.

**12/14-11 Preview and Information Regarding January 2015 Purchases**
The following purchases will be presented for approval at the January 20, 2015 Board of Trustees meeting: travel for the Men’s baseball team.

**12/14-12 Authorization to Hire a Full-time, Tenure-track Faculty Member**
Mr. Alferes offered:
“Be it resolved that the Board of Trustees of Community College District 535 approve the full-time, tenure-track faculty hire of Boguslaw Zapal for the 2014-15 academic year, beginning on January 12, 2015. He will receive the prorated salary associated with the lane and step described as follows: Assistant Professor of Manufacturing; Lane E, Step 5, Salary, $63,463.”

Ms. Bashiri-Remetio seconded the motion; Ms. Tennes called the roll:

Mr. Stafford    Aye  
Ms. Harada      Aye  
Ms. Tennes      Aye  
Mr. Frank       Aye  
Dr. DiLeonardi  Aye  
Ms. Bashiri-Remetio Aye  
Mr. Wadhwa      Absent

**12/14-13 Approval of Policy Revisions**
Dr. DiLeonardi offered:
“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts the revisions to the Policies.”

Ms. Bashiri-Remetio seconded the motion; Ms. Tennes called the roll:

Ms. Harada     Aye  
Mr. Frank      Aye  
Ms. Tennes     Aye  
Mr. Stafford   Aye  
Dr. DiLeonardi Aye  
Ms. Bashiri-Remetio Aye  
Mr. Wadhwa    Absent
12/14-14  Authorization to Purchase Contracted Instruction
Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Contracted Instructional Training from Northeastern Illinois Public Safety Training Academy, 2300 Patriot Boulevard, Glenview, Illinois, 60025, for a total not to exceed $350,000.”

Ms. Harada seconded the motion; Ms. Tennes called the roll:

Ms. Harada   Aye
Mr. Frank   Aye
Ms. Tennes  Aye
Mr. Stafford  Aye
Dr. DiLeonardi  Aye
Ms. Bashiri-Remetio  Aye
Mr. Wadhwa  Absent

12/14-15  Acceptance of Skokie Community Fund Grant
Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 accept a $5,000 grant from the Skokie Community Fund to partner with The Talking Farm and develop a curriculum and paid internship program.”

Ms. Bashiri-Remetio seconded the motion; a voice vote was called and the motion passed unanimously.

12/14-16  First Read of Policy Revisions
Mr. Alferes offered:
“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts the proposed review and revisions of the 2000, 4000, 4100 and 4200 Series, with action to take place at the next regularly scheduled meeting of the Board of Trustees on January 20, 2015.”

Ms. Tennes seconded the motion; a voice vote was called and the motion passed unanimously.

Adjournment
Mr. Stafford announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be Tuesday, January 20, 2015 beginning at 7:30 p.m. at the College’s Des Plaines campus located at 1600 E. Golf Road, Des Plaines, Illinois, in room 1506.

There being no further business before the Board, Mr. Stafford asked for a motion to adjourn the meeting. Ms. Bashiri-Remetio made the motion, which was seconded by Ms. Tennes. A voice vote was called and the meeting was adjourned at 8:55 p.m.

William Stafford, Chairman

Theresa Bashiri-Remetio, Acting Secretary