Minutes of the Oakton Community College Board Meeting
January 21, 2014

The 684th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, January 21, 2014 at the Oakton Community College Des Plaines campus.

Call to Order and Roll Call
Chair Joan DiLeonardi called the meeting to order at 6:45 p.m. in room 1502; Secretary Patricia Harada called the roll:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>Dr. DiLeonardi</td>
<td>Chair</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Stafford</td>
<td>Vice Chair</td>
<td>Present</td>
</tr>
<tr>
<td>Ms. Harada</td>
<td>Secretary</td>
<td>Present</td>
</tr>
<tr>
<td>Ms. Bashiri-Remetio</td>
<td></td>
<td>Present</td>
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<tr>
<td>Mr. Frank</td>
<td></td>
<td>Present</td>
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<tr>
<td>Ms. Tennes</td>
<td></td>
<td>Present</td>
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<tr>
<td>Mr. Wadhwa</td>
<td></td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Nwosu</td>
<td></td>
<td>Present</td>
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</tbody>
</table>

Closed Session
Immediately after the roll call, Ms. Tennes made a motion to go into Closed Session for the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of employees; pending litigation; and collective negotiating matters. Ms. Bashiri-Remetio seconded the motion; Ms. Harada called the roll:

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Dr. DiLeonardi</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Stafford</td>
<td>Aye</td>
</tr>
<tr>
<td>Ms. Harada</td>
<td>Aye</td>
</tr>
<tr>
<td>Ms. Tennes</td>
<td>Aye</td>
</tr>
<tr>
<td>Ms. Bashiri-Remetio</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Frank</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Wadhwa</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Nwosu</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Also present: Dr. Margaret Lee, President; Dr. Thomas Hamel, Vice President, Academic Affairs; Dr. Joianne Smith, Vice President, Student Affairs; Ms. Bonnie Lucas, Vice President, Information Technology; Mr. Robert Nowak, Vice President, Business and Finance; and Ms. Mum Martens, Executive Director, Human Resources.

At 7:35 p.m. Mr. Frank made a motion to adjourn the session, seconded by Ms. Bashiri-Remetio. A voice vote was called, and the meeting was adjourned.

Call to Order and Roll Call
Chair DiLeonardi called the open session to order at 7:45 p.m. in room 1506; Secretary Harada called the roll:

<table>
<thead>
<tr>
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<tr>
<td>Dr. DiLeonardi</td>
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<td>Ms. Bashiri-Remetio</td>
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</tr>
<tr>
<td>Mr. Nwosu</td>
<td></td>
<td>Present</td>
</tr>
</tbody>
</table>
Pledge of Allegiance

Approval of the Minutes
Dr. DiLeonardi asked for a motion for the approval of the minutes of the December 10, 2013 meetings. Ms. Tennes made the motion which was seconded by Ms. Bashiri-Remetio. A voice vote was called and the minutes were unanimously approved.

Statement by the President
Dr. Lee welcomed everyone to the 2014 spring semester. Dr. Lee asked for introductions of those in attendance:

Kathleen DeCourcey, College Advancement, and Classified Staff Union President, presented the classified staff in attendance: Philip Cronin, Media Services; Eileen Cukierski, President’s Office; John Curtis, Media Services; and Ken Schaefer, Facilities.

Katherine Schuster, Professor of Education, and Full-time Faculty Union President, presented the full-time faculty in attendance: Danielle Aquiline, Assistant Professor, English; Donovan Braud, Associate Professor, English; Anita Cotton, Associate Professor, Accounting; Paul Gulezian, Assistant Professor, Biology; Michelle James, Professor, Student Development and Psychology; George Klein, Professor, Sociology/Anthropology; and Sheila Kerwin-Maloney, Professor, Early Childhood Education.

Jason Nwosu, Student Trustee, introduced student Shawn Liu.

Barbara Dayton, Adjunct Faculty President, and Lecturer, Sociology, presented the adjunct faculty in attendance: Mohammed Ahmed, Lecturer, Computers; Linda Berendsen, Lecturer, English; Eileen Berman, Lecturer, Music; and Barry Dayton, Lecturer, Mathematics.

Administrators present included: Michael Anthony, Assistant Vice President, Access, Equity and Diversity; Ann Marie Barry, Director, Student Life; Michael Carr, Assistant Vice President, Academic Affairs; Sebastian Contreras, Jr., Director, Student Success; Leana Cuellar, Assistant Director, Student Success; Carlee Drummer, Executive Director, College Advancement; Karen Epps, Director, Budget and Accounting Services; Maya Evans, Director, Research and Planning; Adam Hayashi, Dean, Science and Health Careers; Merrill Irving, Associate Vice President, Workforce Education; Linda Korbel, Dean, Languages, Humanities and the Arts; Renee Kozimor, Director of Software and User Services; Roxann Marshburn, Director, Grants and Alternative Funding; Mum Martens, Executive Director, Human Resources; Gary Newhouse, Dean, Library and Media Services; Bruce Oates, Director, Athletics and Registrar Services; Doreen Schwartz, Director, Business Services; Bob Sompolski, Dean, Mathematics and Technologies; Leah Swanquist, Director, Facilities; and Brad Wooten, Dean, Social Sciences and Business.

Dr. Lee offered condolences to Dr. Merrill Irving and his partner Jose Abreu, on the passing of Jose’s father; to Oakton’s friend and family, Bob Whitman, on the sudden passing of his son-in-law in Seattle, Washington; and to community colleges everywhere, and to his family, on the passing of David Pierce, who was a long time executive director of the Illinois Community College Board, and went on to become president of the American Association of Community Colleges. Dr. Lee offered thanks and congratulations to all those who participated in the Martin Luther King Jr., Day of Service as the College observed the birthday of Dr. King. Dr. Carlee Drummer reminded the audience that tickets are available for Oakton’s Educational Foundations’ Holiday Review event, ‘The Merry Old Land of Lawz’, which will be held on Saturday, January 25th in the Footlik Theater, proceeds to benefit the Educational Foundation Scholarship Fund.

Dr. Lee introduced Paul Gulezian, Assistant Professor of Biology, and Ken Schaefer, Groundskeeper/Naturalist, to present a report to the Board centering on connecting with our natural community, and highlighting the habitat improvement projects that have been ongoing at the college campuses. Professor Gulezian stressed that having healthy and natural communities is important. One of Oakton’s strategic goals is to “use the College campuses as living laboratories for courses and activities that emphasize the study and practice of sustainability.” Restoring
natural habitats on campus clearly aligns with this goal. Dr. Gulezian stressed the importance of trying to emphasize the healthy, natural habitats and communities at this community college. Increasing the biodiversity among plants and animals will promote hundreds of additional species that cannot survive in parking lots and turf grass. Engaging students, faculty, and community members in hands on learning experiences such as the conversion of turf grass to native grasses, or controlled burn regimens for non-native plant management, is a benefit to the College. Professor Gulezian noted that past projects and successes have been the Native Tree Project, Native Shrub Project, Shrub Propagation Project; deer enclosures; turf grass conversion to natural habitat; erosion control; as well as the butterfly garden. Oakton has collaborations with The Emily Oaks Nature Center in Skokie; The Grove and the James Woodworth Prairie in Glenview; and the Chicago Botanic Garden, specifically the rare plants monitoring program, which Trustee DiLeonardi is familiar with.

Professor Gulezian recognized Mr. Ken Schaefer who has worked diligently and quietly on the mentioned projects on campus for literally decades. Mr. Ken Schaefer thanked the Board for their past and future support of the grounds and environment surrounding the College. He hopes that the Board and the College administration will continue to see the value in keeping this work a priority, especially as it does clearly align with Oakton’s Strategic Goals. Professor Gulezian told the Board that one of reasons he was excited about accepting his current position at the College was due in part because of the natural areas here; the ability to take his students outside into the woods and prairies. It is a valuable and priceless resource that most schools do not have access to.

Trustee Frank asked how the physical buildings impact the environment, and how in the future we could better coexist with our environment. Professor Gulezian replied that a good example of coexisting with the environment from the physical footprint of buildings is the new Science & Health Careers building. Much work was put into the design the building, both inside and out, making a sort of seamless transition into the natural areas. The building is on track to achieve LEED gold status, meaning it is a very sustainable building for energy use, water use, as well as blending into the environment. Professor Gulezian credited the many people who made the decision to go that route with the new building, as they were clearly thinking along the lines of sustainability.

At this time, Trustee Harada asked for specific ways where the Board can support these efforts. Professor Gulezian said he would like to see an institutional commitment to continue viewing the natural habitat as a real valued part of this College, both for educational purposes, and to support other species on campus that have existed here for years. He hopes there will be a general openness and receptiveness to the decisions makers for the College for considering new projects that come forward in the future, as well as financial resources toward projects. Trustee Tennes questioned where in the budget monies would be allocated for natural habitat projects. Mr. Bob Nowak responded that if there is coordination between departments, such as Academics and Facilities, there might be some shared costs between those areas. Dr. Lee recognized Renee Kozimor, who besides being the Director of Software and User Services at the College, is also the liaison for sustainability and has been working behind the scenes as well, which demonstrates the commitment of the part of the College to our natural habitat.

Public Participation - none

New Business

1/14-1a Approval of Adoption of Consent Agenda
Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Ms. Bashiri-Remetio seconded the motion. A voice vote was called and the resolution passed unanimously.

1/14-1b Approval of Consent Agenda Items 1/14-2 through 1/14-8
Mr. Stafford offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 1/14-2 through 1/14-8 as listed in the Consent Agenda.”

1/14-2 **Ratification of Payment of Bills for December 2013**
"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $7,242,532.27 for all check amounts as listed and for all purposes as appearing on a report dated December 2013."

1/14-3 **Acceptance of Treasurer’s Report for December 2013**
"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the college’s official records, the report of the Treasurer for the month of December 2013."

1/14-4 **Acceptance of Quarterly Report on Investments**
"Be it resolved that the Board of Trustees of Community College District 535 authorize the acceptance of the Quarterly Report on Investments for filing."

1/14-5 **Ratification of Actions of Alliance for Lifelong Learning Executive Board**
"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a through c, and hereby approves the expenditures in the amount not to exceed $88,744.08 for all funds listed in items a and c."

a. Salary payments in the amount of $3,950.00 for part-time teaching services for the Alliance for Lifelong Learning, Fall 2013.
b. Salary rescinds in the amount of $1,022.75 for part-time teaching services for the Alliance for Lifelong Learning, Fall 2013.
c. Salary payments in the amount of $84,794.08 for part-time teaching services for the Alliance for Lifelong Learning, Spring 2014.

1/14-6 **Supplemental Authorization to Pay Professional Personnel – Fall 2013**
1. "Be it resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of part-time faculty 2013 fall semester salaries in the amount of $27,566.42, resulting in a revised total of $4,446,000.79."
2. "Be it further resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of overload faculty 2013 fall semester salaries in the amount of $9,913.40, resulting in a revised total of $347,129.60."
3. "Be it further resolved that the Board of Trustees of Community College District 535 authorizes the payment of stipends, not to exceed $1,095.00."

1/14-7 **Authorization to Pay Professional Personnel**
"Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the Treasurer of the College to pay 2014 Spring Semester Part-time Faculty, Adjunct Faculty and Full-time Overload payments on January 31, 2014, prior to the February 18, 2014 Board ratification."

1/14-8 **Approval of Clinical Practice Agreements**
"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:
For the Early Childhood Education Program
Covenant Nursery School – Evanston
For the Health Information Technology Program
Rainbow Hospice and Palliative Care – Mount Prospect
For the Physical Therapist Assistant Program
Advocate Health and Hospitals Corporation d/b/a Advocate Good Samaritan Hospital."

Ms. Tennes seconded the motion; Ms. Harada called the roll:

Ms. Bashiri-Remetio Aye
Ms. Tennes  Aye
Mr. Wadhwa   Aye
Mr. Frank    Aye
Mr. Stafford  Aye
Dr. DiLeonardi  Aye
Ms. Harada  Aye

The motion carried; Student Trustee Nwosu favored the resolution.

1/14-9  Authorization to Approve January Purchases
Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<table>
<thead>
<tr>
<th>Item</th>
<th>Page(s)</th>
<th>Description</th>
<th>Vendor</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>1/14-9a</td>
<td>1 &amp; 2</td>
<td>Travel for Baseball Team</td>
<td>Lou Ann’s Coach, Inc.</td>
<td>$12,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hotel for bus driver – to be determined</td>
<td>Sunsplash Vacation</td>
<td>$3,500</td>
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<td></td>
<td></td>
<td>Homes</td>
<td>Hilton St. Petersburg Bayfront</td>
<td>$6,000</td>
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<tr>
<td></td>
<td></td>
<td>Enterprise Rent-A-Car</td>
<td>Sunsplash Vacation</td>
<td>$1,200</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Russ Matt Baseball</td>
<td>Enterprise Rent-A-Car</td>
<td>$2,350</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Food – to be determined</td>
<td>St. Francis School of Radiography</td>
<td>$5,000</td>
</tr>
<tr>
<td>1/14-9b</td>
<td>1</td>
<td>Contracted Instructional Training</td>
<td>Dell Marketing, L.P.</td>
<td>$69,552</td>
</tr>
<tr>
<td>1/14-9c</td>
<td>1</td>
<td>Computers for the Science and Health Careers Center</td>
<td>Dell Marketing, L.P.</td>
<td>$69,552</td>
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<tr>
<td>1/14-9d</td>
<td>1</td>
<td>Environmental Services</td>
<td>Terracon Consultants, Inc.</td>
<td>$50,000</td>
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<tr>
<td>1/14-9e</td>
<td>1 &amp; 2</td>
<td>Computer Servers</td>
<td>Sentinel Technologies</td>
<td>$183,028</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grand Total</td>
<td></td>
<td>$411,430</td>
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Mr. Frank seconded the motion; Ms. Harada called the roll:

Dr. DiLeonardi  Aye
Mr. Wadhwa   Aye
Ms. Tennes  Aye
Mr. Frank    Aye
Mr. Stafford  Aye
Ms. Harada  Aye
Ms. Bashiri-Remetio  Aye

The motion carried; Student Trustee Nwosu favored the resolution.

1/14-10  Preview and Information Regarding February 2014 Purchases
The following purchases will be presented for approval at the February 2014 Board of Trustees meeting: Painting Services for Auto Lab; Ejector Pump Repairs; Moving Services for the Science and Health Careers Center; Lecterns and Computer Tables for the Science and Health Careers Center; and Services of Auditor.
Approval of Resolution Authorizing Intent to Reimburse the College from Future Debt Issuance

Mr. Stafford offered:

WHEREAS, the Board of Trustees (the “Board”) of Community College District No. 535, County of Cook and State of Illinois (the “District”), has developed a list of capital projects described in Exhibit A hereto (the “Projects”); and

WHEREAS, all or a portion of the expenditures relating to the Projects (the “Expenditures”) (i) have been paid within the 60 days prior to the passage of this Resolution or (ii) will be paid on or after the passage of this Resolution; and

WHEREAS, the District reasonably expects to reimburse itself for the Expenditures with the proceeds of an obligation:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 535, County of Cook and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Intent to Reimburse. The District reasonably expects to reimburse the Expenditures with proceeds of an obligation.

Section 3. Maximum Amount. The maximum principal amount of the obligation expected to be issued for the Projects is $10,000,000.

Section 4. Ratification. All actions of the officers, agents and employees of the District that are in conformity with the purposes and intent of this Resolution, whether taken before or after the adoption hereof, are hereby ratified, confirmed and approved.

Section 5. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.


Ms. Tennes seconded the motion; Ms. Harada called the roll:

Ms. Tennes  Aye
Mr. Stafford  Aye
Dr. DiLeonardi  Aye
Mr. Frank  Aye
Ms. Bashiri-Remetio  Aye
Ms. Harada  Aye
Mr. Wadhwa  Aye

The motion carried; Student Trustee Nwosu favored the resolution.

Approval of Emeritus Appointments

Ms. Bashiri-Remetio offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the ten-year Emeritus appointments to Professors Kathleen Ahern-Gray, James Krauss, Elaine MacAlister, Gwendolyn Nyden, Donna Talty, Helen Ward Page, and Administrators Trudy Bers, D. Arnie Oudenhoven, and Lynn Seinfeld.”

“Be it further resolved that the Board of Trustees of Community College District 535 approve a ten-year Emeritus re-appointment to Professor George Heyman.”

Ms. Tennes seconded the motion. A voice vote was called and the resolution passed unanimously.
Acceptance of a Grant

Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 accept $25,000 in funding from the Oakton Community College Educational Foundation, awarded by Chicago Tribune Charities, a fund of the McCormick Tribune Foundation, to provide additional support for the College’s VITA adult literacy program during calendar year 2014.”

Ms. Bashiri-Remetio seconded the motion. A voice vote was called and the resolution passed unanimously.

Approval of Policy Revisions

Mr. Frank offered:
“Be it resolved that the Board of Trustees of Community College District 535 hereby approves and adopts the revisions to the Policies 1103 Substance Abuse, 1104 Drug-Free Workplace, and 1105 Drug-Free Schools and Communities Act Rules.”

Ms. Tennes seconded the motion; Ms. Harada called the roll:

- Mr. Wadhwa: Aye
- Mr. Stafford: Aye
- Ms. Bashiri-Remetio: Aye
- Ms. Tennes: Aye
- Ms. Harada: Aye
- Mr. Frank: Aye
- Dr. DiLeonardi: Aye

The motion carried; Student Trustee Nwosu favored the resolution.

Adjournment

Chair DiLeonardi announced that a Committee of the Whole meeting will be held on Tuesday, February 4, 2014 beginning at 5:00 p.m. at the Skokie campus of Oakton Community College, 7701 N. Lincoln Avenue, Skokie, Illinois, in rooms P103 and 104.

The next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be Tuesday, February 18, 2014 beginning at 7:30 p.m. at the College’s Des Plaines campus located at 1600 E. Golf Road, Des Plaines, Illinois, in room 1506.

There being no further business before the Board, Dr. DiLeonardi asked for a motion to adjourn the meeting. Ms. Tennes made the motion which was seconded by Ms. Bashiri-Remetio. A voice vote was called and the meeting was adjourned at 8:35 p.m.

Joan W. DiLeonardi
Joan W. DiLeonardi, Chair

Patricia N. Harada
Patricia N. Harada, Secretary

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1/2014

A video recording of the January 21, 2014 meeting was made and may be viewed by calling the Library and Instructional Media Services office at (847) 635-1640.