The 695th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, January 20, 2015 at the Oakton Community College Des Plaines campus.

Call to Order and Roll Call
Chairman Bill Stafford called the meeting to order at 6:35 p.m. in room 1502. Theresa Bashiri-Remetio was Acting Secretary in the absence of Ann Tennes. Ms. Bashiri-Remetio called the roll:

Mr. Stafford  Chairman  Present
Ms. Harada  Vice Chairman  Present
Ms. Tennes  Secretary  Absent
Ms. Bashiri-Remetio  Present
Dr. DiLeonardi  Present
Mr. Frank  Present
Mr. Wadhwa  Present
Mr. Alferes  Present

Closed Session
Immediately after the roll call, Ms. Harada made a motion to go into Closed Session for the purpose of considering the appointment, employment, compensation, discipline, performance, dismissal of employees, pending litigation, and collective negotiating matters. Dr. DiLeonardi seconded the motion; Ms. Bashiri-Remetio called the roll:

Mr. Stafford  Aye
Ms. Harada  Aye
Ms. Tennes  Absent
Ms. Bashiri-Remetio  Aye
Dr. DiLeonardi  Aye
Mr. Frank  Aye
Mr. Wadhwa  Aye
Mr. Alferes  Aye

Also present: Dr. Margaret Lee, President; Dr. Thomas Hamel, Vice President, Academic Affairs; Dr. Joianne Smith, Vice President, Student Affairs; Ms. Bonnie Lucas, Vice President, Technology and Data Analytics; Ms. Mum Martins, Executive Director, Human Resources; and Mr. Robert Nowak, Vice President, Business and Finance. At 7:30 p.m. Mr. Wadhwa made a motion to adjourn the session, seconded by Dr. DiLeonardi. A voice vote was called, and the meeting was adjourned.

Call to Order and Roll Call
Mr. Stafford called the open session to order at 7:40 p.m. in room 1506; Ms. Bashiri-Remetio called the roll:

Mr. Stafford  Chairman  Present
Ms. Harada  Vice Chairman  Present
Ms. Tennes  Secretary  Absent
Ms. Bashiri-Remetio  Present
Dr. DiLeonardi  Present
Mr. Frank  Present
Mr. Wadhwa  Present
Mr. Alferes  Present
Pledge of Allegiance

Approval of Minutes
Mr. Stafford asked for a motion for the approval of the minutes of the December 9, 2014 meetings. Mr. Wadhwa made the motion which was seconded by Ms. Harada. A voice vote was called and the minutes were unanimously approved.

Statement by the President
President Lee welcomed everyone to the beginning of a new semester, and congratulated and thanked all who had a role in the development and opening of the Margaret Burke Lee Science and Health Careers Center. There will be a ribbon cutting dedication of the building on March 4, 2015. President Lee thanked the Media Services staff who installed digital television cameras in the Board room. Given the number of people in attendance and the possible length of the proceedings, President Lee dispensed with the usual introductions of those in attendance. President Lee introduced and welcomed Mr. Lam Wong, an Associate Dean for Engineering and Engineering Technology at Cuyahoga Community College. Mr. Lam is also enrolled in a doctoral program in community college leadership at Ferris State University. President Lee expressed her gratitude to all who have been hosting Mr. Lam during his visit.

President Lee offered condolences to Edie Leone, Information Technology, on the passing of her father. Congratulations to Trustee Ann Tennes and her husband Howard, on the birth of their first grandchild, Walter Jindi Berry; also to Assistant Director of Student Success, Leana Cuellar who gave birth to a son Cruz Medina. Tickets are still available for the Educational Foundation Holiday review event, ‘Bar Wars’. The event will be held on January 24 in the Footlik Theater, proceeds to benefit the Foundation Scholarship fund. President Lee talked about the observance of Dr. Martin Luther King’s birthday, his message and method, his dream of freedom, respect, and equality, which he worked to achieve with non-violence, and which has never been more important than they are today. President Lee noted that President Obama will be delivering his State of the Union address and he will speak about his own dream that recognizes that education is not the problem, that it is the solution, and that community colleges are a critical part of the pathway not just to building a better workforce, but better lives for individuals of this nation and of the world.

Dr. Lee reminded the audience that last month Chairman Stafford encouraged everyone to read the book ‘Whistling Vivaldi: How Stereotypes Affect Us and What We Can Do”. President Lee reiterated that this is a great read, and also urged everyone to visit the Illinois Holocaust Museum to view the RACE: Are We So Different? exhibit. It is a powerful example that reminds us of all the miles that we still have to go from the civil rights movement in the 60’s. Also, this year, Skokie’s series, Coming Together is the Voices of Race; which will offer a variety of events as well. These are all reminders of Dr. King’s dream and his undying hope. Every month at the College, Michael Anthony, Assistant Vice President of Access, Equity and Diversity, reminds us of the various holidays which members of our community share as part of their culture and heritage. President Lee asked Dr. Anthony to talk about what the College is doing to observe the legacy of Dr. Martin Luther King. Dr. Anthony said what we try to do as a College to not look at celebrations like Dr. King’s birthday as moments in time; rather we try to create a culture that is going to celebrate Dr. King’s dream throughout the year. In February at the Des Plaines and Skokie campuses, we will hold our second annual volunteer fair. We invite students and employees to explore the district community agencies that we can serve and service through. We ask our faculty to participate as well, by trying to connect classes to what is going on in the community. That is an ongoing commitment we have to celebrate and join volunteerism.

Next, Maya Evans, Director of Research and Planning, presented to the Board, a 2014-2015 Student Success Dashboard, the purpose of which is to evaluate Oakton’s progress on the Student Success Pathway using metrics from the National Community College Benchmarking Project (NCCBP). The College participated in the NCCBP in 2010 and again in 2014, so we are able to compare our progress on several student success metrics over time. Over 300 colleges participate in the NCCBP, which is about one quarter of the population of community
colleges. It gives a great sample size to compare our successes to other colleges. It also allows for external benchmarking to our peer institutions. Data compares us to College of DuPage, College of Lake County, Moraine Valley Community College, Triton College, and William Rainey Harper College. The data for those institutions is anonymous, but we do know we have a good peer group to compare ourselves to. Dr. Evans said that she focused on student success data as that is the number one priority for the institution.

Dr. Evans noted that the Student Success Pathway was created by Complete College America, and has been adopted by the Student Success Team (SST) at Oakton. The major indicators are: student progress from development courses to college level; success in gateway courses; persistence at Oakton from term to term; and complete and/or transfer. Through data we know that when students are able to follow this pathway, the sky is the limit for them, and that is why it is important for us to track data along these indicators. We found that Oakton students have increasingly high retention and success rates in developmental reading. Similarly our students have high retention and success rates in developmental writing. As is mirrored across the nation, our students have high retention in developmental math, but only about half of them are successful in the course. They are staying in the course; they are trying but are not as successful. There is work that is being done in this area at Oakton and nationally to increase this outcome.

Another step on the Student Success Pathway is course success. We look at the success of all students in all courses, and we have very high success rates compared to our peer institutions. The NCCBP also allows us to compare success rates for specific gateway courses. Next, our persistence rates are not the positive picture that we have had for some of our other results. Our students have significantly lower persistence rates compared to our peer institutions. Certainly there is work to be done and the SST has a persistence sub-committee that is focused on seeking out ways that we can increase the persistence rates for our students; it is definitely a work in progress. Finally to completion and transfer, Dr. Evans said that these are most fascinating data as the data appears lopsided. Full-time students have the lowest completion rates, but the highest transfer rates. If we combined these and have a completion and/or transfer rate, we would rank at the top of our peers. We know that our students have varying goals depending on whether they complete or whether they want to transfer. We are doing well and we can continue to do even better in the transfer area, and there is certainly more work that can be done in increasing the completion rate.

On a positive note, we learned that the publication, Community College Week, ranks colleges based on their completion rates. Out of 1,100 community colleges, Oakton was ranked in the top 100. In associate degrees, Oakton ranked number sixty-eight in the nation for associate degree completion among Asian American students; and for one-year certificate completion, the College ranked number twenty-five in the nation among Asian American students. We know that we are doing fairly well in many areas. The areas that we are focusing on and will continue to focus on are the success rates in developmental math; the persistence rates from fall to spring, and fall to fall; and the full-time completion rate. These are all areas that the SST and other departments as well, are currently working on. Per Dr. Evans, we will participate in the National Community College Benchmarking Project every year.

Trustee Bashiri-Remetio asked Dr. Evans about the persistence subcommittee she mentioned. Do they have a game plan in place, or are they working towards a plan. Dr. Evans replied that the persistence sub-committee has looked at a variety of persistence related data and have been working on a number of different initiatives. One example is they administered a persistence survey at the end of the fall semester to students in a number of courses, to find out if they intended on returning in the spring semester, and if not why. Also, the new student orientation is a best practice for getting students information that they need at the front door and helping them persist from term to term.

Chairman Stafford thanked Dr. Evans for the data she provided as it is important information; it is also very important to know the areas where we are not doing so well so that we can focus on those areas. Trustee DiLeonardi also noted that this data is incredibly important for the Board to be aware of, as is information and updates from the Student Success Team. Dr. DiLeonardi stressed that she likes seeing the numbers in the way that they were presented, comparisons from year to year. Mr. Stafford said that he shared President Lee’s view
in that it is exciting that President Obama is going to make community colleges a highlight of his State of the Union address. As an institution and as a member of other institutions, he thinks we are a critical juncture in terms of this nation and what we can offer to help people move up the chain economically. In conclusion, Mr. Stafford said that this is a very important time and is glad that we are going to be in the midst of it.

Public Participation
Mr. Barry Dayton addressed the Board regarding the decision not to rehire any retired annuitants as of July 1, 2015.

New Business
1/15-1a Approval of Adoption of Consent Agenda
Mr. Wadhwa offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Ms. Harada seconded the motion; a voice vote was called and the motion passed unanimously.

1/15-1b Approval of Consent Agenda Items 1/15-2 through 1/15-8
Ms. Harada offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 1/15-2 through 1/15-8 as listed in the Consent Agenda.”

1/15-2 Ratification of Payment of Bills for December 2015
"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $7,373,316.71 for all check amounts as listed and for all purposes as appearing on a report dated December 2014."

1/15-3 Acceptance of Treasurer’s Report for December 2015
“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of December 2014.”

1/15-4 Acceptance of Quarterly Report on Investments
“Be it resolved that the Board of Trustees of Community College District 535 authorize the acceptance of the Quarterly Report on Investments for filing.”

1/15-5 Ratification of Actions of Alliance for Lifelong Learning Executive Board
“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a through c, and hereby approves the expenditures in the amount not to exceed $17,544.41 for all funds listed in items a and c.”

a. Salary payments in the amount of $2,734.96 for part-time teaching services for the Alliance for Lifelong Learning, Fall 2014.

b. Salary rescinds in the amount of $215.50 for part-time teaching services for the Alliance for Lifelong Learning, Fall 2014.

c. Salary payments in the amount of $14,809.45 for part-time teaching services for the Alliance for Lifelong Learning, Spring 2015.

1/15-6 Supplemental Authorization to Pay Professional Personnel – Fall 2014
1. "Be it resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of part-time faculty 2014 fall semester salaries in the amount of $24,764.18, resulting in a revised total of $4,605,084.70."

2. "Be it further resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of overload faculty 2014 fall semester salaries in the
amount of $11,490.72, resulting in a revised total of $345,900.96."

1/15-7  Authorization to Pay Professional Personnel

"Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the Treasurer of the College to pay 2015 Spring Semester Part-time Faculty and Adjunct Faculty on January 30, 2015 and Full-time Overload payments on February 13, 2015, prior to the February 17, 2015 Board ratification."

1/15-8  Approval of Clinical Practice Agreements

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:
For the Early Childhood Education Program
River Grove School District 85.5 – River Grove
For the Substance Abuse Counseling Program
Maryville Academy – Des Plaines."

Mr. Alferes seconded the motion; Ms. Bashiri-Remetio called the roll:

Ms. Bashiri-Remetio  Aye
Ms. Harada       Aye
Mr. Stafford     Aye
Mr. Frank       Aye
Dr. DiLeonardi  Aye
Mr. Wadhwa     Aye
Ms. Tennes   Absent

The motion carried; Student Trustee Alferes favored the resolution.

1/15-9  Authorization to Approve January Purchase

Mr. Frank offered:
"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Travel for Baseball Team from:
Kobussen Trailways, 1500 Forward Dr., Sun Prairie, Wisconsin 53590, for an amount not to exceed $11,000;
Westgate Resorts, 2801 Old Winter Garden Road, Ocoee, Florida 34761, for an amount not to exceed $8,700;
Enterprise Rent-A-Car, Orlando International Airport, 9400 Airport Blvd., Orlando, Florida 32827, for an amount not to exceed $1,300;
Food, to be determined, for an amount not to exceed $6,500;
Russ Matt Baseball, 11 Brookside Drive, Falmouth, Maine 04105, for an amount not to exceed $2,400;
for a grand total not to exceed $29,900."

Dr. DiLeonardi seconded the motion; Ms. Bashiri-Remetio called the roll:

Dr. DiLeonardi  Aye
Ms. Harada       Aye
Mr. Stafford     Aye
Mr. Frank       Aye
Ms. Bashiri-Remetio  Aye
Mr. Wadhwa     Aye
Ms. Tennes   Absent
The motion carried; Student Trustee Alferes favored the resolution.

1/15-10 Preview and Information Regarding February 2015 Purchases
The following purchases will be presented for approval at the February 17, 2015 Board of Trustees: Locker Room Renovations; IP Telephony Annual Support and Software Assurance; Additional Enterprise Backup Licenses, Support and Maintenance; and Structural Evaluation at Des Plaines Campus.

1/15-11 Approval of Law Enforcement Mutual Aid Agreement
Ms. Bashiri-Remetio offered:
“Be it resolved that the Board of Trustees of Community College district 535 hereby approves the execution of A Resolution Authorizing the Execution of a Law Enforcement Mutual Aid Agreement and the Existence and Formation of the Illinois Law Enforcement Alarm System (ILEAS) by Intergovernmental Cooperation.”

Ms. Harada seconded the motion.

Interim Public Safety Chief George Carpenter took a couple of questions from the Board about the Law Enforcement Aid Agreement. Mr. Carpenter noted that while Oakton’s Public Safety Department serves as the first and primary responders to emergencies, there may be times that circumstances dictate that assistance be requested from other agencies, instances when more than the Des Plaines and Skokie police are needed, and that is what this agreement will provide.

Ms. Bashiri-Remetio called the roll:

Dr. DiLeonardi  Aye
Ms. Bashiri-Remetio  Aye
Mr. Wadhwa  Aye
Mr. Frank  Aye
Mr. Stafford  Aye
Ms. Harada  Aye
Ms. Tennes  Absent

The motion carried; Student Trustee Alferes favored the resolution.

1/15-12 Authorization to Hire Full-time, Tenure-track Faculty Member
Mr. Alferes offered:
“Be it resolved that the Board of Trustees of Community College District 535 approve the full-time, tenure-track faculty hire of Kristin McCartney for the 2015-16 academic year, beginning on January 12, 2015. She will receive the prorated salary associated with the lane and step described as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Academic Rank and Assignment</th>
<th>Lane, Step, Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kristin McCartney</td>
<td>Associate Professor of Philosophy</td>
<td>E-4  $60,924.</td>
</tr>
</tbody>
</table>

Ms. Bashiri-Remetio seconded the motion and called the roll:

Ms. Harada  Aye
Mr. Frank  Aye
Mr. Stafford  Aye
Dr. DiLeonardi  Aye
Ms. Bashiri-Remetio  Aye
Mr. Wadhwa  Aye
Ms. Tennes  Absent

The motion carried; Student Trustee Alferes favored the resolution.
Approval of New Unit of Instruction
Ms. Bashiri-Remetio offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves the General Programmer Certificate as a New Unit of Instruction.”

Dr. DiLeonardi seconded the motion; Ms. Bashiri-Remetio called the roll:

Ms. Harada       Aye
Mr. Wadhwa       Aye
Mr. Stafford     Aye
Dr. DiLeonardi  Aye
Ms. Bashiri-Remetio Aye
Mr. Frank        Aye
Ms. Tennes       Absent

The motion carried; Student Trustee Alferes favored the resolution.

Approval of Emeritus Appointments
Mr. Wadhwa offered:
“Be it resolved that the Board of Trustees of Community College District 535 approve the ten-year Emeritus appointments to Professors George Klein, Bernard Krule, and Mary Pat Martin.”

Dr. DiLeonardi seconded the motion; a voice vote was called and the motion passed unanimously.

Acceptance of Administrator Retirement
Ms. Harada offered:
“Be it resolved that the Board of Trustees of Community College District 535 accept the retirement of Mr. Gary Newhouse, Dean of Library and Online Learning effective May 1, 2016.”

Dr. DiLeonardi seconded the motion; Ms. Bashiri-Remetio called the roll:

Ms. Harada       Aye
Mr. Wadhwa       Aye
Ms. Bashiri-Remetio Aye
Dr. DiLeonardi  Aye
Mr. Stafford     Aye
Mr. Frank        Aye
Ms. Tennes       Absent

The motion carried; Student Trustee Alferes favored the resolution.

Acceptance of a Grant
Mr. Wadhwa offered:
“Be it resolved that the Board of Trustees of Community College District 535 accept $21,000 in National Emergency Grant funding through the National Able Network to provide information technology training to dislocated workers.”

Mr. Frank seconded the motion; a voice vote was called and the motion passed unanimously.
1/15-17 Approval of Policy Revisions
Ms. Harada offered:
“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts the revisions to the Policies presented at the January 20, 2015 Board meeting.”

Dr. DiLeonardi seconded the motion; Ms. Bashiri called the roll:

Mr. Stafford  Aye
Mr. Wadhwa  Aye
Ms. Bashiri-Remetio  Aye
Dr. DiLeonardi  Aye
Ms. Harada  Aye
Mr. Frank  Aye
Ms. Tennes  Absent

The motion carried; Student Trustee Alferes favored the resolution.

1/15-18 First Read of Policy Revisions
Dr. DiLeonardi offered:
“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts the proposed review and revisions of the 1000, 1100 and 3000 Series, as presented, with action to take place at the next regularly scheduled meeting of the Board of Trustees on February 17, 2015.”

Mr. Frank seconded the motion; a voice vote was called and the motion passed unanimously.

Adjournment
Mr. Stafford announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be Tuesday, February 17, 2015 beginning at 7:30 p.m. at the College’s Des Plaines campus located at 1600 E. Golf Road, Des Plaines, Illinois, in room 1506.

There being no further business before the Board, Mr. Stafford asked for a motion to adjourn the meeting. Ms. Bashiri-Remetio made the motion, which was seconded by Ms. Harada. A voice vote was called and the meeting was adjourned at 8:55 p.m.

William Stafford
William Stafford, Chairman

Theresa Bashiri-Remetio
Theresa Bashiri-Remetio, Acting Secretary

A video recording of the January 20, 2015 meeting was made and may be viewed by calling the Library and Instructional Media Services office at (847) 635-1640.