

Process Picture Maps™



Capture and Transfer Knowledge!

Improve Productivity ▼

Reduce Costs ▼

**Job aids that improve
business performance.**

Now available at Oakton Community
College's Business Institute.

*We will create visual, step-by-step
descriptions of your company's processes.*

For information,
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A **Process Picture Map™ (PPM)** makes it much easier for people to learn and follow procedures. Now the Business Institute can develop these aids to enable your company to reduce costs and improve productivity.

Benefits

- Standardizes the performance of key tasks
- Reduces the time required to learn a job or task
- Improves safety
- Reduces downtime and errors
- Meets ISO and regulatory guidelines
- Condenses written procedures

