

OAKTON COMMUNITY COLLEGE
CLASS SCHEDULE
Accounting 175 OC1 PEACHTREE
Accounting with Peachtree I - Online
Fall Semester 2011

Instructor: Jack Neymark

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Office Hours: By appointment

I am available to meet with students by appointment in the **1860 lab at the Des Plaines campus**. Please email me to set up a day and time. I will respond to your request within 24 hours, or by the next business day.

This schedule is **subject to change** as conditions necessitate. The student is responsible for staying current at all times. Your grade will **depend heavily upon timely and complete presentation** of all written and printed work assignments.

All current week's assignments are due at the **end of each week, on Sunday not later than 11:55 PM**, as noted on the schedule below. Schedule changes will be communicated to you via D2L email.

Any report that the author asks you to **PRINT** should be submitted in an EXCEL **worksheet** in the EXCEL **workbook** for that specific week's assignment.

Below is the suggested schedule for the semester

(You can always work ahead of the schedule.)

- Homework should be submitted via the assignments area in D2L. I have provided the instructions for submitting your homework assignments in D2L. See the *Instructions link* on the course homepage. For each chapter shown below in the course schedule, you are required to complete the matching quiz. The matching quiz for each of these chapters is due by the Sunday of the weekending date noted below. See the *Quizzes* on the course homepage. All chapters include an *Analysis Question* for 5 points *extra credit*.
- Carefully review the **PowerPoint slides** included on the course site to supplement each textbook chapter.
- You may use the Communication Tools such as Student Discussions and Send Email to share questions, ideas and comments with other students in the class. Under no circumstances will any inappropriate postings be

acceptable. See the Student Discussions and Send Email on the course homepage.

- Instructions for the projects are detailed in the ***weekly schedule below***. There are specific due dates for each project. The projects are required to be completed utilizing the Peachtree software, which is included in your textbook. You must submit all the projects as either Excel or Word documents via the D2L assignment submission procedure.
- See the *Calendar link* on the course homepage for specific due dates of the discussion threads, quizzes, projects and exams. It is recommended that course work be submitted on due dates. If you have a delay, please let me know. However all home work assignments must be submitted on or before midnight Sunday, October 2.

ACCT175 OC1			
WEEK ENDING	TOPIC	HOMEWORK	PROJECTS TO SUBMIT
WEEK1 8/28/11	Chapter 1	True/Make True Pg. 50. Exercise 1-1 Pg. 52 & 1-2 Pg. 53. Complete Quizzes-Chapter 1. <i>See the course content link. Extra Credit: Analysis Question pg.54</i>	
	Chapter 2	Multiple-Choice questions Pg. 92. Exercise 2-1 Pg. 94 & 2-2 Pg. 96. Complete Quizzes-Chapter 2. <i>See the course content link. Extra Credit: Analysis Question pg.98</i>	
	Chapter 3	Short-Answer questions Pg. 138. Exercise 3-1 Pg. 140 & 3-2 Pg. 141. Complete Quizzes-Chapter 3. <i>See the course content link. . Extra Credit: Analysis Question pg.142</i>	
WEEK2 9/4/11	Chapter 4	Short-Answer questions Pg. 165. Exercise 4-1 & 4-2 Pg. 168. Complete Quizzes-Chapter 4. <i>See the course content link. Extra Credit: Analysis Question pg.169</i>	

	<p>Chapter 5</p> <p>Chapter 6</p> <p>Chapter 7</p>	<p>Multiple-Choice questions Pg. 207. Exercise 5-1 & 5-2 Pg. 210. Complete Quizzes-Chapter 5. <i>See the course content link. Extra Credit: Analysis Questions pg. 211. NOTE: Use Exercise 5-2 General Ledger Trial Balance Account Balances for verifying Chapter 7 financial statements.</i></p> <p>Short-Answer questions Pg. 225. Exercise 6-1 Pg. 227 & 6-2 Pg. 228. Complete Quizzes-Chapter 6. <i>See the course content link. Extra credit: Analysis Question Pg.229.</i></p> <p>True/Make True questions Pg. 252. Exercise 7-1 & 7-2 Pg. 254. Complete Quizzes-Chapter 7. <i>See the course content link. Extra Credit: Analysis Question pg.255</i></p>	
<p>WEEK3 9/11/11</p>	<p>Chapter 9</p> <p>Chapter 10</p> <p>Chapter 11</p>	<p>Multiple-choice questions Pg. 318. Exercise 9-1 Pg. 320 & 9-2 Pg. 323. Complete Quizzes-Chapter 9. <i>See the course content link. Extra Credit: Analysis Question pg.327. All Printed Reports are required to be submitted in Excel.</i></p> <p>Short-Answer questions pg 355. Exercise 10-1 Pg 358 & 10-2 Pg. 360. Complete quizzes Chapter 10. <i>See the course content link. Extra Credit: Analysis Question pg. 362.</i></p> <p>True/Make True questions Pg. 408. Exercise 11-1 Pg. 410 & 11-2 Pg. 413. Complete Quizzes-Chapter 11. <i>See the course content link. Extra Credit: Analysis Question pg.417.</i></p>	

<p>WEEK4 9/18/11</p>	<p>Mid-Term Exam</p>	<p>Project 1 Sharon Albert, Accounting Pg. 419-427. Do Steps 1-32. <i>(For closing the Fiscal Year, refer to Chapter 11, pgs. 399-404).</i></p>	<p>Chart of Accounts, Acct Reconciliation, GL Trial Balance (unadjusted), Balance Sheet, Income Statement, Statement of Retained Earnings, Statement of Cash Flow, Statement of Changes in Financial Position and Postclosing Trial Balance. Pg. 426.</p>
<p>WEEK5 9/25/11</p>	<p>Chapter 12</p>	<p>True/Make True questions pg. 490. Exercise 12-1 Pg. 493 & 12-2 Pg. 499. Complete Quizzes-Chapter 12. <i>See the course content link. Extra Credit: Analysis Question pg.501</i></p>	
	<p>Chapter 13</p>	<p>Multiple-Choice questions Pg. 546. Exercise 13-1 Pg. 549 & 13-2 Pg. 551. Complete Quizzes-Chapter 13. <i>See the course content link. Extra Credit: Analysis Question Pg.553.</i></p>	
	<p>Chapter 14</p>	<p>Short-Answer questions Pg. 580. Exercise 14-1 Pg. 582 & 14-2 Pg. 583. Complete Quizzes-Chapter 14. <i>See the course content link. Extra Credit: Analysis Question Pg.584.</i></p>	
	<p>Chapter 15</p>	<p>Multiple-Choice questions Pg. 636. Exercise 15-1 Pg. 638 & 15-2 Pg. 641. Complete quizzes Chapter 15. <i>See course content link. Extra Credit: Analysis Question page 645</i></p>	

WEEK6 10/2/11	Final Exam	Project 2 Georgia Sports Pg. 647. Do steps 1-11. Pg. 647-648, and then <i>continue thru page 663.</i>	GL Trial Balance, Acct. Reconciliation- Interstate Bank, Balance Sheet, Income Statement, Statement of Cash Flow, Chart of Accounts, Purchase Journal, Cash Disbursements Journal, Sales Journal, Cash Receipts Journal, Payroll Journal, and Cost of Goods Sold Journal. Pg 663.
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