

*The course is structured with closing dates for each test; all tests and exams may be taken early. All tests and exams are available from Day #ONE of this course. It is possible to complete the course early, should that be the choice of any individual participant.*

Dear Course Participant,

**Welcome to Quantitative Literacy (Mathematics 125),  
SPRING SEMESTER On-Line-2012!**

IF this is your first On-Line-Course, it may take a bit of adjustment, however your development as a student is enhanced and your knowledge of mathematics is embellished. Please know at this early point that I am sensitive to the concerns, values, attitudes and struggles of my students. *I care about you, your future and your cultivation of mathematics.*

**Course Materials:**

**The computer program has an ‘e-book’ contained within it. IF you prefer a text book to work with beside your computer you have immediately below the information for the hard cover text. You will be provided a grace period by the Publishing House to use the software, after the grace period the program will advise you exactly ‘how’ to purchase on line within this existing program the extension which will last until the Spring 2012 semester’s completion.**

**THINKING MATHEMATICALLY by Blitzer; 5/e Pearson Education Publisher**

**EXAMS**

*Two on campus exams are required, one at mid-semester (Mid Term Exam) and the other at the duration of your course (Final Exam). Please “check” with the site proctor for the availability of wireless. IF you have a lap top computer, you may be able to take the Mid Term and the Final Exam at the proctored site with YOUR lap top!*

*These exams can be taken at either the Des Plaines or the Hartstein Campus.*

**If you are at a distance, arrangements for these two exams can be made with:**

The Alternative Education Department

Phone: (847) 635 1971; E-mail: [RNash@Oakton.Edu](mailto:RNash@Oakton.Edu) or [BarbaraR@Oakton.Edu](mailto:BarbaraR@Oakton.Edu)

You may use your calculator and a “5 x 8” card (both sides) with notes for each of these exams, as well as for each chapter test ‘A’ and ‘B’.

The first of these exams (**MID SEMESTER EXAM**) includes the required materials *from* Chapters 1.3 (only) 2, 3, 4 and 5.

The second exam (**FINAL EXAM**) includes the required materials *from* Chapters: 6, 7, 8.5 (only), 9, 10, 11 and **again Chapter 5.**

**The required chapter tests are taken on the computer, at your computer site.** If you are using a computer on campus at OCC, your logon ID is the first four letters of your last name (lower case) followed by the last four numbers of your social security number. Your password is your entire social security number with no spaces or dashes – again IF you are using an on campus computer.

### **MORE ABOUT THE TESTS**

The Sample Tests may cover more material than the actual (required) tests. Remember each chapter listed on the announcement page reminds you of when to expect the actual tests “A” and “B”. Practice (Sample) Tests may be taken at any time and as many times as you choose.

**You must take BOTH (real) Test “A” and (real) Test “B”.** Each test is the same format, with 75 minutes of time to work the problems. You may use a “5 x 8” card and your calculator when taking the tests. There are no projects, or group endeavors in the course. You may finish earlier than the semester weeks allotted by the college calendar. The computer mid-term and final exam is the SAME format as all earlier Chapter Tests.

**MISSED TESTS and EXAMS will carry a ONE grade LOWERING penalty if missed and made up at a later time.**

### **LATE - MISSED - TESTS**

**This means if the grade on the Make Up Test is a score of:**

**"A" that missed/late Test (or Exam) will be lowered by one grade to a "B"**

**"B" translates to a "C"**

**"C" translates to a "D"**

**"D" translates to an "F" for late/missed Tests and Exams.**

### **ABOUT THE COURSE**

**No knowledge of computer programming is necessary.**

What you need is a *determination* and a *willingness* to tolerate *reading* directives, *following* those directives, *allowing* yourself the weakness of being human, *trying* again, and a *desire* to learn mathematics!

You are not required to cover each section of every chapter. The chapters and the required sections are also listed on the Pencil/Paper Homework list. Should you elect to investigate additional sections or chapters, please feel free to email me questions respecting any math content.

Additionally, with the use of these course materials, the publishing company offers **free** services that include tutoring

**Tutor Center Hours:**

*Sunday – Thursday* from: **5 PM - 12 AM (Eastern Standard time)**

**4 PM - 11 PM (Central Standard Time)**

**3 PM - 10 PM (Mountain Standard Time)**

**2 PM - 9 PM (*Pacific Standard Time*)**

*hours may vary during different terms --- please check*

**The toll-free phone is 1-888-777-0463; toll-free fax: 1-877-262-9774;**

**E-mail: [tutor@awl.com](mailto:tutor@awl.com), and a web site: [www.awl.com/tutorcenter](http://www.awl.com/tutorcenter).**

### **HOW TO ACCESS THE ON LINE COMPONENT:**

After you have registered with Oakton Community College you will FIND your Liberal Arts and Science Math Course, waiting for you by going to: My Oakton, My Courses and Mathematics 125 - you will be able to work within the interactive computer program – which contains ALL practice tests, real tests, practice homework, exams and a grade book which lists each test score.

You will always enter the program via the **URL: [WWW.Oakton.Edu](http://WWW.Oakton.Edu)** and then click My Oakton

Additionally you can access an electronic book, interactive tutorials, announcements - and - *sometimes a bit of frustration!*

***Important Course Announcements and Information is provided within our computer course by mouse clicking on “home”; at the dashboard mouse clicking on VIEW Announcements!***

*Once Again **Welcome to Quantitative Literacy!***

**N C Ressler** Professor of Mathematics

**Email: [NRessler@Oakton.Edu](mailto:NRessler@Oakton.Edu)**

**PLEASE E-MAIL ME WITH YOUR NAME and E-MAIL ADDRESS.**

**Be sure that all communication includes your name as listed within the official course registration with the college and the course name or number.**

**-Use Oakton computer Labs (lab hours and locations)**

<http://www.oakton.edu/resource/it/labspecs.htm>