

**Minutes of the Oakton Community College Board Meeting
December 11, 2007**

The 613th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, December 11, 2007, at the Oakton Community College Des Plaines Campus.

Call to Order and Roll Call

Dr. Rosen, Chair, called the meeting to order at 6:43 p.m. in room 1502 and Dr. DiLeonardi called the roll.

Dr. Rosen	Chair	Present
Mr. Williams	Vice Chair	Present
Dr. DiLeonardi	Secretary	Present
Dr. Alexopoulos		Present
Ms. Tennes		Present
Mr. Wadhwa		Present
Mr. Spera	Student Trustee	Present

Closed Session

Mr. Williams offered a motion to go into closed session for the purpose of reviewing the closed session minutes of November 13, 2007; considering the appointment, employment, compensation, discipline, performance or dismissal of employees; potential litigation; and collective negotiating matters. Mr. Wadhwa seconded the motion; a voice vote was called and Dr. Alexopoulos, Dr. DiLeonardi, Mr. Spera, Mr. Stafford, Ms. Tennes, Mr. Wadhwa, Mr. Williams, Dr. Lee, Mr. Chirempes, Dr. Hamel, Ms. Lucas, Mr. Oudenhoven, Ms. Rizzo, and Dr. Smith went into closed session at 6:43 p.m. in room 1502.

Ms. Tennes offered a motion to adjourn the closed session. Mr. Williams seconded the motion; a voice vote was called and the meeting was adjourned at 7:34 p.m.

Call to Order and Roll Call

Dr. Rosen reconvened the 613th meeting of the Board of Trustees at 7:39 p.m. in the Board Room 1506. Secretary DiLeonardi called the roll:

Dr. Rosen	Chair	Present
Mr. Williams	Vice Chair	Present
Dr. DiLeonardi	Secretary	Present
Dr. Alexopoulos		Present
Ms. Tennes		Present
Mr. Wadhwa		Present
Mr. Spera	Student Trustee	Present

Also in attendance were Dr. Margaret Lee, Mr. George Chirempes, Dr. Thomas Hamel, Ms. Bonnie Lucas, Ms. Barbara Rizzo, Dr. Joianne Smith, Mr. William Stafford, Mr. Maurice Archer, Ms. Ann Marie Barry, Dr. Trudy Bers, Mr. Will Frank, Mr. David Galvan, Dr. Michelle James, Ms. Charlene Kadlec, Ms. Donna Keene, Ms. Linda Korbel, Ms. Judy Langston, Dr. Erick Mann, Ms. Roxann Marshburn, Mr. Jeffrey Moro, Mr. Devin Morris, Mr. D. Arnie Oudenhoven, Ms. Denise Top Rhine, Mr. Joseph Schmidt, Ms. Doreen Schwartz, Ms. Lynn Seinfeld, Mr. Mark Sprecher, Mr. Wayne Szatkowski, Ms. Jan Thompson-Wilda, Ms. Cheryl Warmann, Ms. Michele Brown, Mr. Bradley Wooten, and Dr. Donna Younger.

Ms. Marilyn Davis represented the Classified Staff Association in the absence of Ms. Verstrate; Ms. Olivia Cronk represented the Adjunct Faculty Association in Ms. Dayton's absence; and Dr. Laura Saret represented the Full-time Faculty Association.

Mr. Devin Morris represented the *OCCurrence* newspaper. Ms. Joanna Broder represented the *Pioneer Press* newspaper.

Ms. Patricia Dalzell was present as recording secretary to the Board.

Pledge of Allegiance

Dr. DiLeonardi led the Pledge of Allegiance.

Oath of Office to New Trustee, Call to Order and Roll Call

Mr. William Stafford took the *Oath of Office* having been duly appointed to the Board of Trustees on November 13, 2007, to fill the unexpired term of Michael Collins. The *Oath of Office* was witnessed and notarized by Patricia Dalzell, Secretary to the Board. A copy of the *Oath of Office* for Mr. Stafford is attached to these minutes.

Mr. Stafford took his seat at the Board table and the Secretary DiLeonardi called the roll.

Dr. Rosen	Chair	Present
Mr. Williams	Vice Chair	Present
Dr. DiLeonardi	Secretary	Present
Dr. Alexopoulos		Present
Mr. Stafford		Present
Ms. Tennes		Present
Mr. Wadhwa		Present
Mr. Spera	Student Trustee	Present

Approval of the Minutes of the November 13, 2007, Board Meeting

Mr. Wadhwa offered a motion for approval of the minutes of the November 13, 2007, Board Meeting. Ms. Tennes seconded the motion. A voice vote was called and the minutes of the November 13, 2007, Board meeting were approved.

Statement by the President

Dr. Lee asked those present to introduce their colleagues.

Ms. Davis introduced classified staff members Joe Schmidt, representing the Public Safety/Fraternal Order of Police Association, Charlene Kadlec, Public Safety Office; Pat Dalzell, President's Office; Will Frank, Television Services, operating camera one; Mark Sprecher, Instructional Media Services; Wayne Szatkowski, Business Services; Jeff Moro, Information Technology; and Tim Raetzman, Television Services, operating the direct cable feed from the Television Studio.

Dr. Saret, President of the Full-time Faculty Association, introduced faculty members Erich Mann, Chair and Professor, Historical and Policy Studies; Judy Langston, Professor, Art and Graphic Design; Denise Top Rhine, Professor, Nursing; Jan Thompson-Wilda, Associate Professor, Student Development; and Michelle James, Professor, Psychology and Student Development.

Ms. Cronk introduced adjunct instructor Jeff Moro, Computers.

The administrators present included Maurice Archer, Director, Accounting Services; Ann Marie Barry, Director, Student Affairs; Trudy Bers, Executive Director, Research, Curriculum and Planning, and Executive Assistant to the President; Michele Brown, Director, Admission and Enrollment Management; Donna Keene, Senior Director, Lifelong Learning Programs and Operations; Linda Korbel, Dean, Languages, Humanities and the Arts; Roxann Marshburn, Director, Grants and Alternative Funding; D. Arnie Oudenhoven, Associate Vice President, Human Resources; Doreen Schwartz, Director, Business Services; Lynn Seinfeld, Director, Business Institute and Professional Development; Cheryl Warmann, Director, Student Financial Assistance; Brad Wooten, Dean, Social Sciences and Business; and Donna Younger, Director, Learning Center.

Mr. Spera introduced students and Devin Morris of the *OCCurrence* and David Galvan, operating camera two.

President Lee acknowledged the accomplishments of students Jim Postilion, Lia Corinth, Dan Owens, and Mike Golden, all members of Oakton Community College's Jazz Band who received recognition for performances at the 2007 Illinois Skyway Collegiate Conference Jazz Festival on November 3. She stated that Oakton's Jazz Band is under the direction of Carey Polacek. On another musical note, Dr. Lee stated that there were only 137 days and four hours until the SIX PIANO CONCERT. She noted that the highly acclaimed concert, under the guidance of Professor Glenna Sprague, would be held on Saturday, April 26, and Sunday, April 27.

Dr. Lee congratulated Oakton's College Bowl Team who placed first in the Regional Tournament. She announced that students Ed McGrath and Nicholas Dehning were named to the *All Region Team* and stated that the remaining members of the team included Vrushank Shah, Steve Spera and Cheryl Valloni. She thanked Coach John Stryker for his guidance as well as Gary Newhouse, David Kelly, and Michael Farquhar for serving as moderator, judge and

scorekeeper. Dr. Lee also congratulated the Student Affairs administrators and their staff for the successful counselors' workshop on December 7.

Dr. Lee noted that tickets were still available for the Foundation's winter fundraiser – The Chicago Bar Association CHRISTMAS SPIRITS REVUE to be held on Saturday, January 26, 2008. She then extended condolences to Natalie Nasatir on the passing of her mother and offered congratulations to Linda Neisler on the birth of a grandson.

Dr. Lee asked the student trustee Steve Spera to comment on the recent Empty Bowls fundraiser. Mr. Spera stated that the Empty Bowls event sponsored by the Ceramics Club raised \$14,000 that would directly benefit the food pantries within the College's local townships. President Lee proudly stated that this event was one of many fundraisers that collected money, food and clothing throughout the holiday season for those among us who were less fortunate.

In closing, President Lee extended her wishes for peace, joy and light during the holiday season to those present. Prior to the Affirmative Action Report, Dr. Lee read a quote from Chemeketa Community College in Oregon.

We are a college community enriched by the diversity of our students and staff. Each individual and group has the potential to contribute to our learning environment. Each has dignity. To diminish the dignity of one is to diminish the dignity of all.

Affirmative Action Report and Strategic Conversation: Why Diversity Matters

Mr. Oudenhoven presented a PowerPoint presentation on the Initiatives to Improve Diversity at the College.

Awareness through Programmatic Efforts

- College Outreach Activities
 - Specialized district high school tours and presentations
 - Participation in college fairs targeted to underrepresented populations
- The Next Step's Anti Racism Initiative
 - Formation of institutional assessment team
 - Participation in college fairs targeted to underrepresented populations
- Anti-bias Objective in the College's Strategic Goals/Objectives Plan
 - Task Force formed to look at institutional perspective. Anti-bias not only includes race but other forms of bias. Eighty percent of the college's employees will participate in training over the course of the five-year plan. The College's outreach to underserved/underrepresented groups in our communities will be expanded.

Hiring

- Recruitment
 - Advertisement across a wide array of diversity related media
 - iMDiveisty.com, Asianjobs.com, Tribal College Journal, HBCU Connect, HACU, Affirmative Action Register, Diverse Issues in HE, Hispanic Outlook in HE,

- Hispanic Association of Colleges and Universities, Latinos in HE, Latinos for Hire, chicagodiversity.com, National Black MBA Association
 - Discipline specific (Association of Black Sociologists, etc)
 - Direct letters (discipline specific) using DFI Directory
- Training of Administrative/Faculty Search Committees
- Composition of search committees to reflect diverse perspectives
- Attend job fairs which specifically target recruitment from underrepresented groups

Diversity: Race and Gender of the College's Workforce from 1996 to 2006

Major Employee Groups

- Administrators = 31
- Classified Staff (full-time and part-time) = 388
- Full-Time Faculty = 154
- Part-Time Faculty = 553

The following analysis of Administrative, Classified Staff, and Faculty applies to underrepresented groups:

Analysis of Administrative Workforce

- Smallest of employee groups
- Currently at 12.9% since 2005
- Remains highest percentage of employees from underrepresented groups

Analysis of Classified Staff Workforce

- Incremental increases over the past ten years
- 14% from underrepresented groups in 1997
- 25.3% from underrepresented groups in 2007
- Surpasses residents from underrepresented groups in District 535 (21.1% according to 2000 Census Bureau Report)

Analysis of Faculty Workforce

- 5.2% from underrepresented groups in 1997
- 13% in 2007
- Statewide: 15.3% of community college faculty are from underrepresented groups (IBHE Fall 2006 Data Book)

Part-time Faculty Overview

- Statistics first gathered in 2003
- 56% of current full-time faculty served as part-time faculty at the College
- Recruitment decentralized
- Significant turnover (90/554)
- 26.7% of part-time faculty hires in 2006-2007 were from underrepresented groups

Analysis of All Employee Groups

- Overall percentage of employees (19%) from underrepresented groups has increased 2.5% from previous year but remains below the percentage of District 535 residents from underrepresented groups (21.1%)
- Overall percentage of employees from underrepresented groups in Oakton's workforce has increased from 11% in 1997 (District 535 residents from underrepresented groups was 15.5% in 1997)

Oakton's Workforce of Underrepresented Groups Compared to District 535 and Oakton's Student Body (using EEOC Categories)

Blacks

- Comprise 5.1% of the District's population (according to 2000 Census Bureau Report)
- Comprise 5% of the Oakton student body (Fall 2007 Enrollment)
- Comprise 7.3% of the College's workforce

Hispanics

- Comprise 6% of the District's population (According to 2000 Census Bureau Report)
- Comprise 8% of the Oakton student body (Fall 2007 Enrollment)
- Comprise 6.3% of the College's workforce

Asians/Pacific Islanders

- Comprise 11.5% of the District's population (According to 2000 Census Bureau Report)
- Comprise 18% of the Oakton student body (Fall 2007 Enrollment).
- Comprise 7.5% of the College's workforce

American Indian/Alaskan Natives

- Comprise less than 1% of the District's population; Oakton student body; and Oakton workforce

Gender Representation

- Administration: 45.9% male; 54.1% female
- Classified Staff: 37.9% male; 62.1% female
- Full-time Faculty: 40.3% male; 59.7% female

SUMMARY

- Oakton's workforce has experienced increases over the past ten years. The College continues to gain ground in its goal to have its employees be representative of the district it serves.
- Recruitment of non-Caucasian candidates for positions requiring an advanced degree will continue to be an area of focus.
- Overall, the percentage of employees from underrepresented groups is reflective of the district's non-Caucasian population. However, there remains a distribution imbalance among the four employee groups.
- Demographics of the student population vary from the percentages of non-Caucasians in the community especially among Asians.
- Areas to which special efforts will continue to be dedicated:

- Increasing the percentage of employees from underrepresented groups in the Skilled Trade and Professional staff employment categories.
- Increasing the percentage of underrepresented in all positions to create role models for an increasingly diverse student body.

Mr. Wadhwa noted that statistically the student body includes 5% African-Americans, 8% Hispanics, and 18% Asians, while our employee groups are 7.3% African American, 6.3% Hispanics, and 7.5% Asians.

Mr. Williams commented on the importance of role models as they pertain to underrepresented groups. He stated that of the 154 full-time faculty, only five were African Americans. He further stated that a 3% pool of African American full-time faculty members did not constitute enough to provide role models for a two-campus college. Mr. Williams asked the college administration to make a concerted effort to rectify the deficit in the underrepresented groups within the full-time faculty ranks.

Dr. Rosen opened up the Strategic Conversation to the following questions:

- How are Anti-bias Initiatives and Equal Employment Opportunities/Affirmative Action different?
- What are appropriate roles for a community college to play in the area of diversity issues within its district?
- What are some ways to teach our students and employees to appreciate cultural and racial diversity?

Ms. Tennes responded to the question on the appropriate role for a community college in regard to diversity issues within the district we serve. She commented on her professional role as the Director of Marketing and Communications for the diverse community of the Village of Skokie. Ms. Tennes explained that the Skokie School District documented over 95 languages and dialects other than English as being spoken in students' homes, making Skokie one of the most diverse communities in our district. She noted that the Village of Skokie was very successful with several initiatives, one of which encourages and promotes harmony among different cultures. Ms. Tennes commented on the recent Skokie International Leadership Academy initiative held on December 2 and 9. She stated that the event drew members from many of Skokie's ethnic communities who immigrated to the United States and noted that Trustee Jody Wadhwa graciously accepted her invitation to participate in a panel discussion in which he shared his life experience. Ms. Tennes commented on Mr. Wadhwa's story of becoming a successful and respected member of society by taking on leadership roles in his community and how he related his experiences to other immigrants who attended the International Leadership Academy. She expressed her pride in being a part of the Oakton community and with the diversity on the Board of Trustees.

Mr. Wadhwa thanked Ms. Tennes for her comments and for the wonderful job in moderating the International Leadership Academy discussion. He reflected on his experience with discrimination as a new immigrant in the 1950s and how a lack of knowledge, understanding, and tolerance affects how we interact with each other. Mr. Wadhwa exclaimed that the United States is a country of immigrants. He stated that our job as educators is to make those of

different cultures feel welcome by encouraging them to pursue the dream that brought them to this country in spite of the adversities they encounter.

Mr. Stafford commented on the recruiting process at Evanston Township High School. He stated that ETHS addressed the shortage of African-American teachers by empowering the Director of Human Resources with the mission to actively recruit minorities with graduate degrees by attending workshops and job fairs. As a new Board member, Mr. Stafford asked about Oakton's recruitment process. He noted that in an increasingly global and competitive market, it is imperative for an educational system to move beyond historically set racial boundaries and asked if that conversation took place with the faculty and their department chairs.

Mr. Oudenhoven responded that Oakton's full-time faculty hire faculty members through a clearly established collegial process. He commented that the College is working to start the search process earlier, in the fall rather than the spring for the next year, and stated that we are moving in that direction. He further stated that faculty members involved in the search process on a regular basis attend conferences which has resulted in a greater success rate.

Dr. Rosen noted that the report data reflects that 56 percent of the current roster of full-time faculty came from the part-time faculty ranks and asked if the data was within a specific time period. He commented on the hiring practices of a local private four-year institution in which the provost decreed that the institution would not hire anyone who was either currently teaching part-time at the institution or lived within the local metropolitan area. He asked if Oakton's academic vice president or deans were authorized to place this kind of limitation on the faculty hiring process.

Mr. Oudenhoven responded that the report data for the full-time faculty was not within a specific number of years but reflects the fact that, at some point in their career at the College, many of the full-time faculty served in a part-time faculty role. He stated that Oakton's administration does not follow the practice of delimiting the candidates' pool for new faculty hires.

Mr. Williams commented on the College's practice of hiring faculty through the search committee process. He asked how many search committees the current five African American faculty members could be involved in. He remarked that the College needs to go beyond the current hiring practices if we want to add significant numbers of minority members to the full-time faculty as five out of 154 indicates that a serious problem exists. Mr. Williams noted that a diverse search committee is more likely to be committed to having a diverse applicant pool.

Dr. Hamel commented that the College's search committee members undergo training in order to understand how to attract and retain the best faculty members while encouraging diversification. He stated that members of the search committees support the belief that diversity within the College adds value to the educational experience. He remarked that Oakton is committed to maintaining a climate that embraces diversity among all employee groups. Dr. Hamel affirmed the importance of identifying individuals early in the hiring process and acknowledged that we need to embrace cultural differences in order to provide a welcoming atmosphere. He stated that the majority of our full-time faculty are long term employees. He further stated that we have

made great strides in diversifying our adjunct faculty and that we are committed to increasing the number of those from underrepresented categories in all employee groups at the College.

Dr. Rosen reiterated the statistic that the College is increasing the number of part-time faculty from underrepresented groups and stated that if the trend continues, diversification within the full-time faculty should increase as well. He commented on the stability of cultivating full-time faculty from the adjunct faculty applicant pool.

Dr. DiLeonardi thanked the administration for the statistical information on our affirmative action initiatives. She stated that in looking at comparisons within the district, it should be noted that the College serves most of the North Shore communities through the Alliance and Emeritus programs and that we do not draw from the entire district in serving the majority of students who seek certificate or degree programs. Dr. DiLeonardi remarked that Oakton Community College is not the institution of first choice for many residing in the more affluent suburbs. She commented that the other side of the coin is that there are also communities in our district where we are the first and best choice. She stated that Mr. Williams' comments regarding percentages of underrepresented groups are directed toward the group of students who don't have a choice on where they pursue higher education courses, whether it is based on monetary issues or prior educational records. Dr. DiLeonardi commented that in diversifying our student body and employee groups, we must focus on making Oakton a welcoming place for those in our district who do not have many options. She stated that although the overall statistics note that the employee underrepresented groups reflect the overall make-up of all the communities that we serve, all the communities take advantage of what we offer differently; therefore, we should not rest with commending ourselves for a job well done because the numbers are good.

Dr. Lee thanked Dr. DiLeonardi for bringing the focus back to why we are here. She stated that in getting caught up with our efforts to make ourselves understood and appreciate the different cultures in our employee groups, we forget that we are here to serve the students who come through our doors. The president commented that the structures and policies that contribute toward our strategic initiative of becoming an anti-bias institution are in constant revision so that we are ready for what might happen or what our next step will be. She stated that this was the premise that formed the *Next Step Committee* that contributed to the creation of the anti-bias initiative which promotes inclusion and respect for people's differences. Dr. Lee reflected on trustee comments regarding the 1960s civil rights era influence of Martin Luther King and Mahatma Gandhi. She stated that it is not about how far we have come but how far we have left to go in our commitment to creating a diverse and inclusive environment in which to work and study.

Mr. Williams stated that the creation of the community college system was an outstanding achievement that opened up doors to those who were once denied a chance at a college education. He stated that Oakton is one of the best assets in our community; however, we need to increase our diversity efforts and do something different to welcome people who live in our community and are hesitant about coming here because of real or imagined road blocks.

Dr. Rosen thanked the trustees for their comments and stated that he would like to revisit the topic again as we continue to make progress on the initiative.

Comments by the Board Chair

There being no comments, Dr. Rosen moved to Public Participation.

Public Participation

There being no one present for public participation, Dr. Rosen moved to the business matters of the College.

New Business

12/07-1a Approval of Adoption of Consent Agenda

Dr. Alexopoulos offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve adoption of the Consent Agenda.”

Mr. Williams seconded the resolution.

A voice vote was called and the resolution to adopt the use of the Consent Agenda was approved.

12/07-1b Approval of Consent Agenda Items 12/07-2 through 12/07-6

Mr. Williams offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve resolutions 12/07-2 through 12/07-6.”

12/07-2 *Ratification of Payment of Bills for November 2007*

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,560,757.48 for all funds as listed and for all purposes as appearing on a report dated November 2007.”

12/07-3 *Acceptance of Treasurer’s Report for November 2007*

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of November 2007.”

12/07-4 *Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board*

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as the governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b and hereby approves the expenditures in the amount not to exceed \$12,668.63 for all funds listed in item a.”

12/07-5 *Supplementary Authorization to Pay Professional Personnel*

“Be it resolved that the Board of Trustees of Community College District 535 approve the attached adjustments of part-time faculty 2007 fall semester salaries in the amounts of \$12,407.60 resulting in a revised total of \$3,142,069.44.”

“Be it further resolved that the Board of Trustees of Community College District 535 approve the attached adjustments of overload faculty 2007 fall semester salaries in the amount of \$21,378.85, resulting in a revised total of \$332,437.35.”

“Be it further resolved that the Board of Trustees of Community College District 535 approve the payment of stipends to the persons listed, in the amounts, and for the activities specified; not to exceed \$16,415.”

12/07-6 *Approval of Clinical Practices Agreements*

“Be it resolved that the Board of Trustees of Community College District 535 approve the following cooperative agreements:

For the Basic Nurse Assistant Training Program

Evanston Northwestern Healthcare – Evanston

For the Early Childhood Education Program

Kiddie Junction Educational Institute – Des Plaines

For the Health Information Technology Program

Evanston Northwestern Healthcare – Evanston

For the Physical Therapist Assistant Program

Evanston Northwestern Healthcare – Evanston

For the Registered Nursing Program

Evanston Northwestern Healthcare – Evanston

Northwestern Memorial Hospital – Chicago

For the Substance Abuse Counseling Program

Haven Youth Services – Winnetka.”

Ms. Tennes seconded the resolution.

Mr. Stafford commented on resolution 12/07-3, *Treasurer’s Report for November 2007*. He stated that because of the legislative delays, the College lost income due to

the lateness of the second installment of the 2006 property tax bills. He asked Mr. Chirempes the amount of lost income.

Mr. Chirempes responded that the College lost approximately \$150,000 in income that would never be recovered.

Dr. DiLeonardi called the roll.

Dr. Rosen	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye
Mr. Williams	Aye
Dr. Alexopoulos	Aye
Ms. Tennes	Aye

The resolution was approved. Student trustee, Mr. Spera, favored the resolution.

12/07-7 Approval of Board Meeting Schedule for Calendar Year 2008

Mr. Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby approves the established calendar of meetings of the Board for public notice for the 2008 calendar year as follows:

January 22, 2008
February 19, 2008
March 18, 2008
April 15, 2008
May 20, 2008
June 24, 2008
August 19, 2008
September 16, 2008*
October 21, 2008
November 18, 2008
December 16, 2008

All meetings will begin at 7:30 p.m., in the Board Room (Room 1506) at Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois, except where otherwise posted as required by law.

*The September 16, 2008, meeting of the Board of Trustees is scheduled to begin at 7:30 p.m. in the Pavilion Rooms P103 and P104 at the Oakton Community College Skokie Campus, 7701 N. Lincoln Avenue, Skokie, Illinois, except where otherwise posted as required by law.”

Mr. Wadhwa seconded the motion.

Dr. DiLeonardi called the roll.

Dr. Rosen	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye
Mr. Williams	Aye
Dr. Alexopoulos	Aye
Ms. Tennes	Aye

The resolution was approved. The student trustee, Mr. Spera, favored the resolution

12/07-8 Adoption of Resolution Setting Forth Tax Levies for 2007

Ms. Tennes offered:

"Be it resolved by the Board of Trustees of Community College District 535, County of Cook and State of Illinois, as follows:

SECTION 1: That the sum of Twenty-six Million Eight Hundred and Fifty-six Thousand Dollars (\$27,856,000) be levied as a tax for Educational purposes; and the sum of Six Million Eight Hundred and Sixty Thousand Dollars (\$6,860,000) be levied as a tax for Operations and Maintenance purposes; and the sum of Seven Hundred and Four Thousand Dollars (\$704,000) be levied as a special tax for Local Governmental and Governmental Employees Tort Immunity Act purposes; and the sum of Six Hundred and Sixty-four Thousand Dollars (\$664,000) be levied as a special tax for Social Security and Medicare purposes; and the sum of One Hundred and Fifteen Thousand Dollars (\$115,000) be levied as a special tax for Financial Audit purposes on the equalized assessed value of the taxable property of Community College District 535, County of Cook and State of Illinois, for the year 2007 to be collected in the year 2008; and that the levy for the year 2007 be allocated 50% for Fiscal Year 2008 and 50% for Fiscal Year 2009.

SECTION 2: That the Secretary of the Board of Trustees of Community College District 535, County of Cook and State of Illinois, is hereby authorized and directed to file a Certificate of Levy in substantially the form that is attached hereto with the County Clerk of Cook County, Illinois, on or before the last Tuesday of December 2007.

SECTION 3: That this resolution shall be in full force and effect from and after its passage, approval and filing, as provided by law.

SECTION 4: That the Chairman is authorized to execute the attached Certificate of Compliance with the Truth in Taxation Act."

Mr. Wadhwa seconded the motion.

Mr. Chirempes commented that the levy being presented was the same as the levy brought forward for Board review at the October meeting. He stated that the levy represents a four percent increase over last year's levy and is in full compliance with the Truth in Taxation Act.

Dr. DiLeonardi called the roll.

Ms. Tennes	Aye
Dr. Rosen	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye
Mr. Williams	Aye
Dr. Alexopoulos	Aye

The resolution was approved. Mr. Spera, student trustee, concurred.

12/07-9 Adoption of Resolution Setting Forth PTELL Reduction Designation

Dr. Alexopoulos offered:

"Be it resolved by the Board of Trustees of Community College District 535, County of Cook and State of Illinois, as follows: That any reduction due to the Property Tax Extension Limitation Law be applied to the levy for taxes for Educational purposes for the year 2007 to be collected in the year 2008."

Dr. DiLeonardi seconded the motion.

Mr. Chirempes commented that since the College does not receive the full amount of the levy because of the PTELL Act, approval of this resolution allows us to take the deficit from the Education Fund as it is the largest of our funds.

Dr. DiLeonardi called the roll.

Dr. Alexopoulos	Aye
Ms. Tennes	Aye
Dr. Rosen	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye
Mr. Williams	Aye

The resolution passed. The student trustee, Mr. Spera, favored the resolution.

12/07-10 Authorization to Approve December Purchases

Mr. Wadhwa offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions 12/07-10a through 12/07-10c:

<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
a. Tax Payer Relief Act Reporting Services	Vangent, Inc.	\$41,460.
b. Vans	Bredemann Chevrolet	\$43,835.
c. Ratification of Payment of Evaluation Fee	Higher Learning Commission	\$15,567.
Grand Total:		\$100,862.”

Ms. Tennes seconded the motion.

Dr. Rosen stated that the purchase of the vans is in keeping with the College’s new GREEN COLLEGE strategic initiative.

Dr. DiLeonardi called the roll.

Mr. Williams	Aye
Dr. Alexopoulos	Aye
Ms. Tennes	Aye
Dr. Rosen	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye

The resolution was approved. The student trustee, Mr. Spera, concurred.

12/07-11 Authorization to Hire Faculty Members

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the one-year, temporary, full-time faculty hire of Prashant Rawal beginning with the Spring 2008 semester. Mr. Rawal will have the academic rank of Assistant Professor, teaching assignment in Accounting, and salary of \$55,745. This assignment will take effect on January 7, 2008. Mr. Rawal’s salary for the 2007-2008 academic year will be prorated from January 7, 2008 through the end of the Spring 2008 semester.

“Be it further resolved that the Board of Trustees of Community College District 535 approve the full-time, tenure-track, faculty hire of Leslie Van Wolvelear beginning with the Spring 2008 semester. Ms. Van Wolvelear will have the academic rank of Associate

Professor, teaching assignment of Accounting, and salary of \$58,604. This assignment will take effect on January 7, 2008. Ms. Van Wolvlear's salary for the 2007-2008 academic year will be prorated from January 7, 2008 through the end of the Spring 2008 semester."

Ms. Tennes seconded the motion.

Dr. Hamel thanked Dean Brad Wooten and accounting department chair Jay Cohen for the tremendous amount of work they did in the search process within a very limited time frame. He further thanked the search committee for advancing the College's commitment to diversity with their recommendations.

Dr. Saret commented that she worked with Ms. Van Wolvlear while she had a temporary position and stated that she was an outstanding teacher.

Dr. DiLeonardi called the roll.

Dr. Rosen	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye
Mr. Williams	Aye
Dr. Alexopoulos	Aye
Ms. Tennes	Aye

The resolution was approved. Student trustee, Mr. Spera, concurred.

12/07-12 Approval of Policy Revisions

Mr. Spera offered:

"Be it resolved that the Board of Trustees of Community College District 535 hereby accepts the revisions to Policy 3029 and the creation of new Policy 1111 in the forms attached hereto."

Mr. Williams seconded the motion.

Dr. Rosen stated that the creation of Policy 1111 is in compliance with the new ILLINOIS SMOKE FREE ACT that becomes effective on January 1, 2008.

Dr. Lee noted that new Board members usually receive a printed copy of the College's Policy Manual; however, in compliance with our new GREEN COLLEGE strategic initiative, the contents of the manual will be in compact disk format following a thorough review.

Dr. DiLeonardi called the roll.

Ms. Tennes	Aye
Dr. Rosen	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye
Mr. Williams	Aye
Dr. Alexopoulos	Aye

The resolution passed. Mr. Spera, student trustee, favored the resolution.

Adjournment

Dr. Rosen thanked everyone for a very productive 2007 and stated the next regular meeting of the Board of Trustees of Community College District 535, would be held at 7:30 p.m. in the Board Room (1506) on Tuesday, January 22, 2008, at Oakton Community College, 1600 East Golf Road, Des Plaines, IL.

There being no further business before the Board, Dr. Rosen asked for a motion to adjourn the meeting. Mr. Spera offered a motion for adjournment and Dr. Alexopoulos seconded the motion. A voice vote was called and Dr. Rosen adjourned the meeting at 8:57 p.m.

/s/ Jeffrey H. Rosen
Jeffrey H. Rosen, Board Chair

/s/ Joan W. DiLeonardi
Joan W. DiLeonardi, Board Secretary

/pd
1/08

A video tape recording of the December 11, 2007, meeting was made and may be viewed by calling the Library and Instructional Media Services office at 847-635-1640.



OATH OF OFFICE

I, WILLIAM STAFFORD, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES, AND THE CONSTITUTION OF THE STATE OF ILLINOIS; AND, I WILL FAITHFULLY DISCHARGE THE DUTIES AS A MEMBER OF THE BOARD OF TRUSTEES OF OAKTON COMMUNITY COLLEGE, DISTRICT 535, ACCORDING TO THE BEST OF MY ABILITY.

/s/ William Stafford
Signature

December 11, 2007
Date

(SEAL)

Subscribed and sworn to before me this 11th day of December 2007

/s/ Patricia Dalzell
Notary Public

Commission Expires April 23, 2009