

**Minutes of the Oakton Community College Board Meeting
February 20, 2007**

The 603rd meeting of the Board of Trustees of Community College District 535 was held on Tuesday, February 20, 2007, at Oakton Community College, Des Plaines, IL.

Call to Order and Roll Call

Mr. Wadhwa called the meeting to order at 6:30 p.m. in room 1503 and the roll was called:

Mr. Wadhwa	Chair	Present
Dr. Rosen	Vice Chair	Present
Mr. Williams	Secretary	Present
Dr. Alexopoulos		Present
Dr. Barshis		Absent
Mr. Collins		Present
Dr. DiLeonardi		Present

Closed Session

Dr. Alexopoulos offered a motion to go into closed session for the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of employees, policy changes as they relate to the appointment, employment, compensation, discipline, performance or dismissal of employees, and litigation. Mr. Collins seconded the motion; a voice vote was called and Dr. Alexopoulos, Mr. Collins, Dr. DiLeonardi, Dr. Rosen, Mr. Wadhwa, Mr. Williams, Dr. Lee, Dr. Hamel, and Mr. Oudenhoven went into a closed session at 6:30 p.m. in Room 1503.

Dr. Rosen offered a motion to adjourn the closed session. Mr. Collins seconded the motion; a voice vote was called and the meeting was adjourned at 7:05 p.m.

Call to Order and Roll Call

Mr. Wadhwa reconvened the 603rd meeting of the Board of Trustees at 7:32 p.m. in room 1506 and Secretary Williams called the roll:

Mr. Wadhwa	Chairman	Present
Dr. Rosen	Vice Chairman	Present
Mr. Williams	Secretary	Present
Dr. Alexopoulos		Present
Dr. Barshis		Absent
Mr. Collins		Present
Dr. DiLeonardi		Present

Also in attendance were Dr. Margaret Lee, Mr. Chirempes, Dr. Thomas Hamel, Ms. Bonnie Lucas, Ms. Barbara Rizzo, Dr. Joianne Smith, Mr. Maurice Archer, Ms. Robyn Bailey, Ms. Ann Marie Barry, Dr. Trudy Bers, Ms. Cheryl Brown, Ms. Jinhee Canfield, Mr. Will Crawford, Mr. Philip Cronin, Ms. Eileen Cukierski, Dr. Carlee Drummer, Ms. Carla Ferguson, Mr. Theodore Gotis, Mr. Jack Gothi, Mr. Dennis Graham, Dr. Hollace Graff, Ms. Doris Gronseth, Mr. Peter Hurley, Ms. Usha Kamaria, Ms. Donna Keene, Ms. Linda Korbel, Mr. Chester Kulis, Mr. George Lungu, Ms. Carol Murphy, Mr. Gary Newhouse, Mr. D. Arnie Oudenhoven, Mr. Timothy Raetzman, Ms. Denise Top Rhine, Ms. Doreen Schwartz, Ms. Lynn Seinfeld, Mr. William Strond, Mr. Wayne Szatkowski, Ms. Laura Thelan, Ms. Cheryl Warmann, Mr. Robert Whitman, Ms. Ruth Williams and Ms. Cathy Willis.

Ms. Barbara Dayton represented the Adjunct Faculty Association; Dr. Laura Saret represented the Full-time Faculty Association; and Ms. Jillian Verstrate represented the Classified Staff Association.

Ms. Patricia Dalzell was present as recording secretary to the Board.

Pledge of Allegiance

Jillian Verstrate led the Pledge of Allegiance.

Approval of the Minutes of January 16, 2007, Meeting

Dr. Rosen offered a motion for approval of the minutes of the January 16, 2007, meeting. Mr. Collins seconded the motion. A voice vote was called and the minutes of the January 16, 2007, Board meeting were approved.

Statement by the President

Dr. Lee asked the representatives of their respective unions to introduce their members.

Ms. Verstrate, President of the Classified Staff Association, introduced classified staff members Philip Cronin and Peter Hurley, Instructional Media Services; Wayne Szatkowski, Purchasing, Business Services; Eileen Cukierski and Pat Dalzell, President's Office, and Tim Raetzman, Television Services, operating the direct cable feed from the Television Studio at the Des Plaines Campus.

Dr. Saret, President of the Full-time Faculty Association, introduced faculty members Jinhee Canfield, Instructor, Mathematics; Will Crawford, Assistant Professor, English; Carla Ferguson, Assistant Professor, Nursing; Ted Gotis, Assistant Professor, Physics; Holly Graff, Chair and Professor, Philosophy; Doris Gronseth, Coordinator, Computer Applications for Business, and Associate Professor, Computer Technologies and Information Systems; George Lungu, Assistant Professor, Political Science; Carol Murphy, Professor, Mathematics; Denis Top Rhine, Professor, Nursing; Bill Strond, Associate Professor, Biology; Laura Thelan, Assistant Professor, Nursing; and Ruth Williams, Assistant Professor, Biology.

Ms. Dayton, President of the Adjunct Faculty Association, introduced Adjunct Faculty instructors Cheryl Brown, Computers; Chester Kulis, Sociology; and Cathy Willis, Psychology.

The administrators present included Maurice Archer, Director, Accounting Services; Robyn Bailey, Assistant Director of Lifelong Learning Programs and Operations; Ann Marie Barry, Director, Student Activities; Trudy Bers, Executive Director of Research, Curriculum and Planning, and Executive Assistant to the President; Carlee Drummer, Executive Director, College Advancement; Dennis Graham, Dean, Science and Health Careers; Donna Keene, Senior Director, Lifelong Learning Programs and Operations; Linda Korbelt, Dean, Languages, Humanities and the Arts; Gary Newhouse, Dean, Library and Media Services; D. Arnie Oudenhoven, Director, Human Resources; Doreen Schwartz, Director, Business Services; Lynn Seinfeld, Director of the Business Institute and Professional Education; and Cheryl Warmann, Director, Financial Aid.

Dr. Lee introduced student Tim Davidson, operating camera one for the direct cable feed of the Board meeting. She also introduced guests, Robert Whitman, Usha Kamaria and Jack Gothi.

Dr. Lee congratulated Dr. Drummer and the College Advancement team for their recent success in capturing two awards from Admission Marketing – a bronze medal for the “What’s Cooking at Oakton” campaign, and a merit award for the “Check out Oakton from Every Angle” bus tail - billboard. She extended congratulations to Mary Johannesen-Schmidt, Associate Professor of Psychology, and her husband Tim, on the arrival of a new baby girl, and to Kevin Miller, RHC Bookstore Supervisor, and his wife Michelle, who have a new son.

Dr. Lee offered congratulations to George Van Dusen, Adjunct Instructor and Mayor of Skokie who would be honored by the Asian American Coalition of Chicago in March. She stated that the award is presented periodically to someone of non-Asian descent for their significant contribution to the Asian Pacific American Community. The President also congratulated Ken Schaefer, Groundskeeper and Naturalist, for his wonderful photographic exhibit of native plants at the Peggy Notebaert Nature Museum. She stated that the exhibit has been viewed by many Oakton colleagues and that she was interested in exhibiting the framed prints at the College.

The President extended get well wishes to Don Barshis’ mother who is currently at Advocate Christ Hospital, and to Bob Burton, who is home recuperating from quadruple heart bypass surgery. Dr. Lee extended condolences to Safa Hamed, Krissie Harris and Joan Henneman, who all suffered losses in their family.

Dr. Lee commented on the Community Colleges for International Development (CCID) conference in San Antonio, Texas that she attended with Linda Korbelt over the weekend and through this morning. She explained that CCID’s mission is to provide opportunities for building global relationships that strengthen educational programs and promote economic development. President Lee congratulated Ms. Korbelt for being recognized by her CCID colleagues with the Werner Kubsch Award. She stated that this award is given to a community college educator who has demonstrated outstanding achievement in international education and to the betterment of international relations. The presentation of the plaque to Ms. Korbelt was followed by a loud round of applause.

Report: Update on the Strategic Plan

Dr. Saret stated that she would present the first half of the update on the strategic plan and that Dr. Hamel would present the second half. She commented that the 2012 Team had spent a great deal of time in discussions since last month's presentation to the Board and noted that there were some changes in regard to working through the objectives. Dr. Saret noted the composition of the 2012 Team:

- Trudy Bers (administration)
- Thomas Bowen (full-time faculty; self-study co-chair)
- Kathleen Carot (full-time faculty; self-study co-chair)
- George Chirempes (administration)
- Barbara Dayton (adjunct faculty association president)
- Jorell Espinosa (student)
- Hollace Graff (full-time faculty; chair of council of chairs)
- Thomas Hamel (administration, co-chair)
- Margaret Lee (president)
- Bonnie Lucas (administration)
- Barbara Rizzo (administration)
- Paul Sanburg (classified staff)
- Laura Saret (full-time faculty president, co-chair)
- Joianne Smith (administration)
- Jillian Verstrate (classified staff president)
- Bradley Wooten (administration)

Dr. Saret explained what has transpired in the development of the strategic plan objectives since last month's update to the Board. She stated that the 2012 Team held two set of Town Hall meetings; a total of nine, with four at RHC. She also noted that IT set up a 2012 dedicated email address to receive input from the College community. Dr. Saret also added that goals were discussed and input received from the Educational Foundation Board and at a dinner with the Advisory Committee members. She stated that the College's strategic planning efforts would be discussed at a meeting with community leaders next week.

Dr. Saret reminded the Board of the strategic planning definition that the 2012 Team is working with: "Strategic planning refers to the setting of priorities for addressing matters of critical importance to the institution."¹ She then presented information on the strategic planning definitions, philosophy and goals.

Strategic Planning Definitions

- Strategic Goals -- General policy directions and priorities for the institution for a given period of time, perhaps five years. Moves the institution toward a fuller realization of its mission.

¹ Hollowell, Middaugh & Sibolski, *Integrating Higher Education Planning and Assessment: A Practical Guide*. Ann Arbor, MI: Society for College and University Planning, 2006, p. 65.

- Objectives -- More specific aims to be achieved in order for the institution to meet or move toward attainment of its goals.
- Operational Plans and Implementation Tactics -- The specific activities that will be addressed, usually within a year, to accomplish some or all of an objective. Operational plans and implementation tactics are typically incorporated into the annual budget process.

Statement of Philosophy

We are an institution of academic excellence that acts boldly, with courage, creativity, and agility, to shape our future in a changing global society.

Strategic Goals

- Academic Excellence
We will uphold the preeminence of academic excellence as the engine that drives College decision-making.
- Innovative Learning for Local and Global Citizenship
We will evaluate and change our academic programs and learning opportunities to foster local and global citizenship and to meet clearly identified student and community needs.
- WISE Student Services
We will involve all employee groups in developing, enhancing, and delivering services that Welcome, Inform, Support, and Engage our students.
- Anti-bias College
We will continue to transform our College's practices, curricula and ways of engaging with one another in order to overcome racism and other forms of bias.
- Green College
We will respect, conserve, and improve the environment through our academic offerings, learning opportunities and ecologically sound practices.
- One College: Four Campuses (Des Plaines, Skokie, electronic, neighborhood)
We will make learning available at multiple locations and via multiple delivery systems.
- Model Work Environment
We will develop a model work environment to attract and retain a diverse work force that is best able to serve students and the community.
- Reinvented Physical Space and Infrastructure
We will reinvent and maintain the College's physical space and infrastructure in ways that build an environment conducive to learning and creating community.
- Financial Stewardship
We will use our resources to advance our mission and goals while maintaining adequate resources for the future.

Dr. Hamel presented information on the Strategic Plan Objectives.

Objectives

Academic Excellence

We will uphold the preeminence of academic excellence as the engine that drives College decision-making.

- Advance the culture of assessment as integral to the transformation of the teaching-learning process.

- Improve Oakton's Community College Surveys of Student Engagement (CCSSE) scores, specifically targeting the benchmarks of Active and Collaborative Learning and Student-Faculty Interaction.
- Improve the success and persistence of underprepared students.

Innovative Learning for Local and Global Citizenship

We will evaluate and change our academic programs and learning opportunities to foster local and global citizenship and to meet student and community needs.

- Create innovative interdisciplinary concentrations, especially within the baccalaureate areas, and create new career programs through partnering with outside partners and employers.
- Increase opportunities to earn Oakton credit by invigorating credit for prior learning and service learning opportunities and expanding enrollments in dual credit courses by 25% by 2009-2010.
- Reinvent our use of time and space by revamping our class schedules and course offerings to be responsive to student needs and interests, optimize use of community resources, and foster high quality learning.

WISE Student Services

We will involve all employee groups in developing, enhancing and delivering services that Welcome, Inform, Support, and Engage our students.

- Plan and construct One-stop Student Services Centers at the DP and the RHC campus by Fall 2010.
- Implement required Orientation for new students, including an online option, by Fall 2009.
- Redevelop student advising to improve effectiveness and student satisfaction by Fall 2009.

Anti-bias College

We will continue to transform our College's practices, curricula and ways of engaging with one another in order to overcome racism and other forms of bias.

- Involve 80 percent of full and part-time faculty, staff, administrators and student leaders in anti-bias training by 2012.
- Expand outreach to underserved populations and strengthen networking and support systems for Oakton students and employees.

Green College

We will respect, conserve, and improve the environment through our academic offerings, learning opportunities and ecologically sound practices.

- Develop baccalaureate concentrations, career programs, courses and community activities related to environmental issues.
- Demonstrate stewardship of the environment by reducing energy consumption, increasing recycling efforts, and adopting environmentally sound practices in infrastructure improvements and purchasing decisions.
- Continue to transform and restore our grounds and natural habitat so they are a model for environmental responsibility and an educational resource for students and the community.

One College: Four Campuses (Des Plaines, Skokie, electronic, neighborhood)

We will make learning available at multiple locations and via multiple delivery systems.

- Increase course enrollments by 20 percent at the Ray Hartstein Campus in Skokie by 2010-2011.
- Update and enhance our plan for distance education and hybrid classes, and ensure student success is comparable to students in classroom-based courses.
- Reassign curricula to best location(s) to optimize use of space, enrollments and high quality learning opportunities.
- Improve Oakton's website and other forms of technology for student, employee and community use.

Model Work Environment

We will develop a model work environment to attract and retain a diverse work force that is best able to serve students and the community.

- Initiate practices to increase collaborative decision making, improve communication, better engage part-time faculty, and encourage respect among employees.
- Institute programs to improve employee health and welfare, and facilitate work/life balance.
- Require and support professional development for all employees.

Reinvented Physical Space and Infrastructure

We will reinvent and maintain the College's physical space and infrastructure in ways that build an environment conducive to learning and creating community.

- Reconfigure our classroom environments to better support teaching and learning and to improve comfort.
- Enhance study, meeting and lounge space to foster community and meet the needs of our students.
- Invest in infrastructure improvements.

Financial stewardship

We will use our resources to advance our mission and goals while maintaining adequate resources for the future.

- Implement innovations, practices and procedures to contain costs of tuition, textbooks and instructional materials.
- Explore new external funding sources to supplement existing revenue.
- Commit funds each year to support strategic goals and objectives.

Following Dr. Hamel's presentation, Dr. Lee stated that the Board's Strategic Discussion would include comments and questions on the materials presented. Mr. Wadhwa invited the trustees to engage in the strategic conversation on the update to the strategic plan.

Strategic Discussion

Mr. Williams opened the discussion and noted that under the objective "Innovative Learning for Local and Global Citizenship," the College would increase opportunities to earn credit for prior learning. He asked what the criteria would be for earning credit for work experience.

Dr. Hamel responded that there are nine different options for credit for prior learning noted in the College catalog. He stated that some of the options include taking a proficiency test such as

the College Level Examination Program (CLEP) test and, requesting that a department chair review one's military record or work history to determine whether or not they already have the skills included in the learning objectives of a specific course. In retrospect, Dr. Hamel noted that he was very impressed with all of the options the College offers; however, he felt that Oakton had unrealized opportunities and should look to expand the use of credit for prior learning.

Dr. Hamel noted interesting national statistics that reveal data on students who receive credit for prior learning enroll in more courses than those who do not. He stated that this dispels the fear that giving college credit for prior learning leads to those students taking fewer courses. He explained that these students usually take additional courses that complement the discipline in which they received the prior learning credit.

Dr. DiLeonardi stated that there's a national movement as well as a number of colleges in our area that offer such credit. She commented on her teaching experience at DePaul University's School for New Learning in the mid 1970s and explained that in order to receive credit for prior learning, students had to develop portfolios documenting their learning experience. She stated that the advantage of offering credit for prior learning is that students are not relegated to sitting in a classroom where they already know the material being presented, thus allowing them to move on to more challenging coursework.

Dr. Hamel concurred with Dr. DiLeonardi's comments and stated that when students who have the credentials for prior learning credit are forced to take a course for which they are overqualified and already have knowledge, it leads to poor attendance and poor performance

Mr. Williams asked what appears on the transcript for the course, to which Dr. Hamel responded that the student is awarded a prior learning credit for the course but not a grade from the College.

Following Dr. Hamel's response, Mr. Williams stated that some institutions do give grades for prior learning credit and asked if Oakton would consider doing this. Dr. Hamel stated that since he has not been approached by any prospective student regarding this matter, he would defer the answer to Mr. Oates in Registration and Records.

Dr. Alexopoulos stated that it is counter-productive to not give a grade for a course earned through a prior learning credit. Dr. Alexopoulos stated that if a student passes a test on a specific subject for a prior learning credit, that student should receive both credit for the course and a grade. He gave the analogy of a student who barely passes algebra versus one who excels at algebra, and stated that it is unfair that both students receive the same prior learning credit but not a grade that reflects their academic achievement.

Dr. Smith responded that most colleges only give credit for a course earned through a prior learning credit and do not issue a grade. She noted that students who transfer from the College to a four-year institution are given credit toward graduation.

Dr. Hamel stated that he would share the dialog on this issue with Mr. Oates.

Dr. Rosen commented on the objective “Increase opportunities to earn Oakton credit by invigorating credit for prior learning and service learning opportunities and expanding enrollments in dual credit courses by 25% by 2009-2010” under the strategic goal “Innovative learning for local and global citizenship.” He noted that this objective combines two different ideas; that opportunities for prior learning is not an innovative learning objective but a student service opportunity -- although the dual credit courses are placed properly within the objective. He explained that his comments were aimed at specifying what falls under the innovative learning goal including interdisciplinary concentrations within the baccalaureate areas. He asked that the 2012 Team not exclude career tracks which are increasingly referred to as interdisciplinary, especially in the health care areas. Secondly, Dr. Rosen thanked the 2012 Team for the provocative statement on local and global citizenship. He asked if this goal should include another objective, such as language studies, given Oakton’s demographics of almost half of our population being of non-native origin.

Dr. Saret explained that the reason why baccalaureate areas were included in this objective was because career students usually achieve a degree or certificate; however, transfer students usually do not declare a major. She stated that credit for prior learning allows the student to focus on a specific area of interest and that the credit would be included in their transcript. In response to Dr. Rosen’s comments on the inclusion of language studies in the objective of the innovative learning goal, Dr. Saret stated that the 2012 Team would consider this at their next meeting.

Dr. Lee commented that the Board would be asked to approve the purchase of a marketing study during the New Business portion of the meeting. She stated that the study would address language and opportunities for language. The President thanked Dr. Rosen for his suggestion and stated that language studies could be considered in the innovative learning goal.

Dr. Rosen thanked the team for their work in breaking down the goals around academic excellence and for their diligence in fine tuning the overall document. He commented on the objective “Improve the success and persistence of underprepared students” within the *Academic Excellence* goal. He asked that the team consider revising the objective to “Improve the success and persistence of all students” and focus on providing student support services that address the needs of the underprepared students so that all students are included in the objective.

Dr. Rosen also commented on the objective “Update and enhance our plan for distance education and hybrid classes, and ensure student success is comparable to students in classroom-based courses” under the “One College, Four Campuses” goal. He stated that many strategic planning documents focus on internships in addition to distance learning and hybrid classes for both baccalaureate and career based learning. Dr. Rosen explained that he wanted to interject internships for consideration in this objective as it is a priority among many institutions.

Dr. Saret responded that the College has a very viable internship program where students are paid for participating in the internship as well as earning credit for the program. She noted that the downside of the program is finding qualified students for the program since many of our students already have jobs outside the College.

Dr. Alexopoulos asked if the strategic plan objectives include benchmarks and deliverables within a specific time frame. As an example, he asked if data would be available that would include when a specific program would be initiated and when the expected completion date would be so that the Board could track the progress.

Dr. Hamel thanked Dr. Alexopoulos for his excellent question. He explained that the 2012 Team is currently working on what is referred to as tasks or activities that will include specific measures or deliverables. Dr. Hamel noted that many of the objectives already have benchmarks that will be refined to include a higher level of detail for each specific objective. He explained that the 2012 Team will meet annually to review the progress on the benchmarks which will be shared with the Board.

Chairman Wadhwa thanked Dr. Saret, Dr. Hamel and the 2012 Team for their work on the strategic plan as well as the Trustees for their input and suggestions. He stated that he was proud of the collaborative effort to produce a strategic plan that reflects the College's goals and objectives for the next five years.

Comments by the Board Chair

Chairman Wadhwa thanked Ms. Dalzell for her assistance in helping with alternate travel arrangements when his return flight from Washington, DC was canceled. Mr. Williams seconded Mr. Wadhwa's comments. Mr. Wadhwa commented that President Lee is the only community college president to be invited by Undersecretary of State Karen Hughes, to participate in a U.S. Higher Education high level delegation of university presidents traveling to India and Pakistan in late March. He thanked Dr. Lee for representing Oakton Community College in the State Department's mission of marketing U.S. higher education overseas.

Public Participation

There being no public participation, Chair Wadhwa moved to New Business.

New Business

Consent Agenda

2/07-1a Approval of Adoption of Consent Agenda

Dr. Alexopoulos offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve adoption of the Consent Agenda.”

Mr. Collins seconded the resolution.

A voice vote was called and the resolution to adopt the use of the Consent Agenda was approved.

2/07-1b Approval of Consent Agenda Items 2/07-2 through 2/07-6

Mr. Collins offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve resolutions 2/07-2 through 2/07-6.”

2/07-2 Ratification of Payment of Bills for January 2007

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$4,840,343.91 for all funds as listed and for all purposes as appearing on a report dated January 2007.”

2/07-3 Acceptance of Treasurer’s Report for January 2007

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of January 2007.”

2/07-4 Ratifications of Actions of Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to d and hereby approves the expenditures in the amount not to exceed \$219,583.02 for all funds listed in item a, b and d.”

2/07-5 Ratification of Payment of Professional Personnel

“Be it resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of part-time faculty 2007 spring semester salaries in the amount of \$5,464.43, resulting in a revised total of \$3,019,732.24.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of overload faculty 2007 spring semester salaries in the amount of \$45,627.85, resulting in a revised total of \$361,638.90.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves the payment of stipends to the persons listed, in the amounts, and for the activities specified; not to exceed \$7,470.86.”

2/07-6 Approval of Clinical Practices Agreements

"Be it resolved that the Board of Trustees of Community College District 535 approve the following cooperative agreements:

For the Early Childhood Education Program

Evanston/Skokie School District 65 – Evanston

Glencoe Junior Kindergarten and Nursery School – Glencoe

Ravinia Nursery School – Highland Park

Dr. DiLeonardi seconded the resolution.

There being no discussion, Secretary Williams called the roll.

Mr. Collins	Aye
Dr. DiLeonardi	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye
Dr. Barshis	Absent
Mr. Wadhwa	Aye
Dr. Rosen	Aye

The resolution was approved.

2/07-7 Authorization to Approve February Purchases

Dr. Rosen offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions 2/07-7a through 2/07-7e:

<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
a. Annual Maintenance for Financial System Software	Ross Pina Partners, LLC	\$72,000.00
b. Marketing Study	The Aslanian Group	\$65,000.00
c. Rescind Purchase of Travel Services for the Baseball Team and Ratification of Purchased Travel Services for the Baseball Team	United Airlines	(\$10,016.80)
d. Contracted Training Reimbursement	Options Travel	\$10,138.50
e. Advertising Contract for Human Resources	Avon	\$12,488.50
	Chicago Tribune	\$30,000.00
Grand Total		\$179,610.01.”

Mr. Williams seconded the motion.

Mr. Collins opened discussion on resolution 2/07-7b *Authorization to Purchase Marketing Study*. He asked if all 11 of the marketing research companies identified

in the narrative submitted a bid. He stated that a bid sheet was not included with this resolution and requested information on the bids.

Mr. Chirempes stated that six companies responded to the Request for Proposal for the Marketing Study. Ms. Schwartz stated that she would provide the background information for this purchase.

There being no further discussion, Mr. Williams called the roll.

Mr. Collins	Aye
Dr. DiLeonardi	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye
Dr. Barshis	Absent
Mr. Wadhwa	Aye
Dr. Rosen	Aye

The resolution was approved.

2/07-8 Approval of Grant

Dr. Alexopoulos offered:

“Be it resolved that the Board of Trustees of Community College District 535 accept a \$2,500 grant from the American Library Association to implement a *Let’s Talk About It: Jewish Literature* project, in partnership with the Skokie Public Library, during fall 2007.”

Dr. DiLeonardi seconded the motion.

A voice vote was called and the resolution accepting the grant was approved.

2/07-9 Award of Tenure

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535, by the authority vested in it by the State of Illinois, hereby grants tenure, effective after the completion of the Spring 2007 semester, to the following faculty:

Luciana Bang, Instructor of Modern Languages
Jinhee Canfield, Instructor of Mathematics
Will Crawford, Assistant Professor of English
Carla Ferguson, Assistant Professor of Nursing
George Lungu, Assistant Professor of Political Science
William Strond, Associate Professor of Biology

Laura Thelen, Assistant Professor of Nursing
Denise Top Rhine, Professor of Nursing.”

Mr. Williams seconded the motion.

Dr. Alexopoulos asked what was the criteria for granting tenure to full-time faculty, to which Dr. Lee responded that tenure is awarded following three years of continuous service.

Chair Wadhwa asked the seven faculty members present to stand up and be recognized by the Board.

Mr. Williams called the roll:

Mr. Collins	Aye
Dr. DiLeonardi	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye
Dr. Barshis	Absent
Mr. Wadhwa	Aye
Dr. Rosen	Aye

The resolution was approved.

2/07-10 Notice of Non-Renewal of Short Term Faculty Contracts

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535, in accordance with the Illinois Public Community College Act 805, Chapter 110, Section 3B-3, non-tenured faculty on a one semester or one year contract should receive notice of dismissal no later than sixty (60) days before the end of the academic year or term. At this time, the Board has determined that the services of temporary, full-time faculty member Nancy Hollins will not be required for the 2007-2008 academic year.”

Dr. Alexopoulos seconded the motion.

Dr. Alexopoulos asked if a faculty member becomes an adjunct instructor when the full-time services are terminated or if they are no longer employed by the College at the end of academic year in which they were hired to teach.

Dr. Lee responded that rehiring an instructor for another academic term depends on the need in the specific field in which they teach.

Mr. Williams called the roll.

Dr. Rosen	Aye
Mr. Collins	Aye
Dr. DiLeonardi	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye
Dr. Barshis	Absent
Mr. Wadhwa	Aye

The resolution passed.

2/07-11 Approval of Intellectual Property Agreements

Dr. Alexopoulos offered:

"Be it resolved that the Board of Trustees of Community College District 535 approve the Intellectual Property Agreements between the Board and Luciana Bang, James Owens, Donald Jacobson, and Michael Madill."

Mr. Collins seconded the motion.

Mr. Williams called the roll.

Mr. Wadhwa	Aye
Dr. Rosen	Aye
Mr. Collins	Aye
Dr. DiLeonardi	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye
Dr. Barshis	Absent

The resolution was approved.

2/07-12 Authorization to Approve License Agreement with Grand Slam Enterprises LLC

Dr. Alexopoulos offered:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the License Agreement with Grand Slam Enterprises LLC commencing on May 21, 2007, subject to the terms, conditions and limitations of the License Agreement and payment by Grand Slam Enterprises, LLC, of a maintenance fee of \$23,704 for the 2007 season."

Dr. DiLeonardi seconded the motion.

Dr. Alexopoulos asked for an explanation of the license agreement with Grand Slam Enterprises, LLC.

Mr. Chirempes responded that Grand Slam Enterprises, LLC, is a senior men's baseball league association. He stated that the costs associated with the agreement are for their league to use Oakton's athletic field on specific dates when it is not being used by the College teams. Mr. Chirempes noted that the College has a long and amicable relationship with the organization, formerly known as Baseball Americana Inc.

Mr. Williams called the roll.

Dr. Barshis	Absent
Mr. Wadhwa	Aye
Dr. Rosen	Aye
Mr. Collins	Aye
Dr. DiLeonardi	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye

The resolution passed.

2/07-13 First Read of Policy Revisions

Mr. Collins offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review the proposed revisions to Policies 4318, 4322 and 4328 attached hereto with action to take place at the next regularly scheduled Board meeting.”

Dr. Alexopoulos seconded the motion.

Chair Wadhwa called for a roll call vote and Mr. Williams called the roll.

Mr. Williams	Aye
Dr. Barshis	Absent
Mr. Wadhwa	Aye
Dr. Rosen	Aye
Mr. Collins	Aye
Dr. DiLeonardi	Aye
Dr. Alexopoulos	Aye

Adjournment

Chair Wadhwa stated that the next scheduled regular meeting of the Board of Trustees of Oakton Community College, District 535, would be held at 7:30 p.m. on Tuesday, March 20, 2007, at the Des Plaines Campus, room 1506.

Dr. Rosen offered a motion for adjournment and Mr. Williams seconded the motion. A voice vote was called and Mr. Wadhwa adjourned the meeting at 8:35 p.m.

/s/ Jody Wadhwa

Jody Wadhwa, Board Chair

/s/ Emory W. Williams

Emory W. Williams, Board Secretary

/pd
3/07

A video tape recording of the February 20, 2007, meeting was made and may be viewed by calling the Library and Instructional Media Services office at 847-635-1640.