

**Oakton Community College
District 535**

**Minutes of the Oakton Community College Board Meeting
May 23, 2006**

The 595th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, May 23, 2006, at the Oakton Community College Des Plaines Campus.

Call to Order and Roll Call

Mr. Wadhwa called the meeting to order at 6:40 p.m. in room 1503 and the roll was called:

Mr. Wadhwa	Chair	Present
Dr. Rosen	Vice Chair	Present
Mr. Williams	Secretary	Present
Dr. Alexopoulos		Present
Dr. Barshis		Present
Mr. Collins		Present
Dr. DiLeonardi		Present
Mr. Emmanuel	Student Trustee	Present

Closed Session

Dr. Alexopoulos offered a motion to go into closed session for the purpose of discussing litigation, collective negotiations, and the appointment, employment, compensation, discipline, performance or dismissal of employees. Dr. DiLeonardi seconded the motion; a voice vote was called and the trustees along with Dr. Lee, Mr. Chirempes, Ms. Lucas, Mr. Oudenhoven, Dr. Prendergast and Ms. Rizzo went into closed session at 6:40 p.m. in Room 1503.

Mr. Collins offered a motion to adjourn the closed session. Dr. Alexopoulos seconded the motion; a voice vote was called and the meeting was adjourned at 7:30 p.m.

Call to Order and Roll Call

Mr. Wadhwa reconvened the 595th meeting of the Board of Trustees at 7:37 p.m. in room 1506 and Secretary Williams called the roll:

Mr. Wadhwa	Chairman	Present
Dr. Rosen	Vice Chairman	Present
Mr. Williams	Secretary	Present
Dr. Alexopoulos		Present
Dr. Barshis		Present
Mr. Collins		Present
Dr. DiLeonardi		Present
Mr. Emmanuel	Student Trustee	Present

Also in attendance were Dr. Margaret Lee, Mr. George Chirempes, Ms. Bonnie Lucas, Dr. Nancy Prendergast, Ms. Barbara Rizzo, Mr. Steven Amari, Mr. David Arieti, Ms. Robyn Bailey, Dr. Kalyani Banerjee, Ms. Eileen Berman, Ms. Emily Bloch, Mr. Carl Costanza, Mr. Timothy Davidson, Mr. Barry Dayton, Dr. Carlee Drummer, Ms. Linda Ernst, Mr. Will Frank, Mr. Chad Ganger, Mr. David Geller, Ms. Avis Gibbons, Mr. Dennis Graham, Dr. Gregory James, Ms. Donna Keene, Mr. Joseph Kotowski, Mr. Chester Kulis, Ms. Anne Laurence, Dr. Erick Mann, Ms. Roxanne Marshburn, Mr. Jeffrey Moro, Mr. D. Arnie Oudenhoven, Mr. James Owens, Ms. Ellen Parmalee, Mr. Timothy Raetzman, Ms. Bincy Reginald, Ms. Doreen Schwartz, Ms. Sheila Schulman, Ms. Lynn Seinfeld, Ms. Marguerite Solari, Dr. Robert Sompolski, Mr. John Spaletto, Mr. Mark Sprecher, Mr. William Strond, Ms. Beth Turk, Ms. Cheryl Warmann, Ms. Cathy Willis, Mr. Bradley Wooten, and Mr. James Zentefis.

Ms. Jillian Verstrate represented the Classified Staff Association; Ms. Barbara Dayton represented the Adjunct Faculty Association; and Mr. Paul Boisvert represented the Full-time Faculty in the absence of Dr. Saret.

Ms. Patricia Dalzell was present as recording secretary to the Board.

Pledge of Allegiance

Mr. Emmanuel led the Pledge of Allegiance.

Approval of the Minutes of April 18, 1006, Board Meeting

Dr. Barshis offered a motion for approval of the minutes of April 18, 2006; Dr. Alexopoulos seconded the motion. A voice vote was called, and the Minutes of the April 18, 2006, meeting were approved.

Statement by the President

President Lee asked for introductions of those present.

Jillian Verstrate, President of the Classified Staff Association, introduced classified staff members Steve Amari, Receiving, Business Services; Pat Dalzell, President's Office; Anne Laurence, Grants and Alternative Funding; Mark Sprecher, Instructional Media Services; Will Frank, Television Services; and Tim Raetzman, Television Services, operating the direct cable feed in the Television Studio.

Paul Boisvert, Vice-President of the Full-time Faculty Association, introduced faculty members present: David Geller, Assistant Professor, Manufacturing, and Coordinator Machine Technology Apprenticeship; Erick Mann, Professor and Coordinator, History; William Strond, Associate Professor, Biology; Joseph Kotowski, Professor, Mechanical Design; Marguerite Solari, Professor, French and Spanish Languages, and Chair, Modern Languages; Bincy Reginald, Instructor, Basic Nurse Assistant Training; and Chad Ganger, Professor and Chair, Facilities Management and Engineering and Air Conditioning, Heating and Refrigeration Technology.

Mr. Emmanuel introduced student Tim Davidson, operating camera two for the live cable broadcast of the Board meeting.

Barbara Dayton, President of the Adjunct Faculty Association, introduced instructors present: Dave Arieti, Biology; Kalyani Banerjee, Chemistry; Eileen Berman, Voice, Applied Music; Emily Bloch, Asian Humanities, Contemporary Art and Culture; Barry Dayton, Mathematics; Linda Ernst, English; Avis Gibbons, Biology, Chemistry; Chester Kulis, Sociology; Jeff Moro, Computers; Jim Owens, History; Ellen Parmalee, Nursing; Sheila Schulman, English as a Second Language; John Spaletto, Sociology; Beth Turk, Humanities; Cathy Willis, Psychology; and Jim Zentefis, Geography.

The administrators present included Robyn Bailey, Assistant Director, Lifelong Learning Programs and Operations; Carl Costanza, Director, Facilities; Carlee Drummer, Executive Director, College Advancement; Dennis Graham, Dean, Science and Health Careers; Gregory James, Dean of Students; Donna Keene, Senior Director of Lifelong Learning Programs and Operations; Roxann Marshburn, Director, Grants and Alternative Funding; D. Arnie Oudenhoven, Director, Human Resources; Doreen Schwartz, Business Services; Lynn Seinfeld, Director, Adult and Professional Education, and Acting Director, Business and Professional Development Institute; Robert Sompolski, Dean, Math and Technologies; Cheryl Warmann, Director, Student Financial Assistance; and Brad Wooten, Dean, Social Sciences and Business.

Dr. Lee opened her statement by extending Memorial Day birthday wishes to Trustee Michael Collins. She offered congratulations and a thank you to Linda Zimmerman, Professor of Student Development, as she steps down as Chair of the Women's Day Program, having been involved in Women's Day for the past 20 years; and extended congratulations and best wishes to Betty Carlson, Accounting, Payroll Department, as she retires from Oakton on June 2.

President Lee offered congratulations to George Chirempes, Maurice Archer and the Business and Finance Team. She stated that once again they have been recognized by the Government Finance Officers Association (GFOA) with the *Certificate of Achievement for Excellence in Financial Reporting* for their Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2005. Dr. Lee noted that the GFOA certificate program recognizes and encourages excellence in financial reporting by state and local governments. Mr. Wadhwa presented Mr. Chirempes with the GFOA Award.

Dr. Lee stated that as mentioned last month, Dr. Erick Mann is the recipient of the 2006 Chair Academy Exemplary Leadership Award. She further stated that recipients of this award are nominated by their colleagues in recognition of their exemplary leadership; their demonstrated best leadership practices, and their commitment to their institutions, their departments, their teams, and the students they serve. Dr. Lee noted that the award was presented at the Chair Academy Annual Conference "Celebrating the Diversity of Leadership" on April 20th. Chair Wadhwa presented the award to Dr. Mann.

The President extended condolences to the family, friends and colleagues of Karin Eck who passed away suddenly on May 15 at the age of 51. She commented on Ms. Eck's 23 year career at Oakton and stated that she served as the Admissions Specialist in the Health Career and Limited Enrollment Programs and also taught Psychology of Human Development as an Adjunct

Faculty member. She stated that Ms. Eck was a very important part of the Oakton family as well as an active volunteer at her church and youth ministry. Dr. Lee also extended condolences to Carol Wisner, Associate Degree Nursing department, on the loss of her mother Anne Jenkins who passed away on May 20 at the age of 89.

Dr. Lee stated that Roxann Marshburn would present a report to the Board on the activities of the office of Grants and Alternative Funding. She further stated that the strategic conversation to follow the regular business of the Board would focus on alternative funding and alternative resource development as it was an interest noted at the last Board Retreat.

Ms. Marshburn thanked the Board for giving her the opportunity to explore the world of grants. She introduced Anne Laurence, Grants Coordinator and stated that the third member of the Grants office was Brenda Manfredini, Administrative Assistant.

Ms. Marshburn discussed all the various aspects of grants:

Sources of Grants for Community Colleges

- Federal and state government agencies – Department of Labor, Department of Education, Illinois Community College Board, Illinois Arts Council and similar agencies
- Corporate and private foundations – have become more interested in providing grant dollars to community colleges

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Grants are:

- Generally research-focused at 4-year institutions – science, medicine and physical sciences
- Programmatic at community colleges

Grants are not:

- Gifts
- Donations
- Free money
- Scholarships

Grants require:

- Performance targets
- Deliverables or outcomes
- Line-item budgets
- Specific time period
- Audits
- Can be revoked
- Seldom pay for operating expenses
- Accountability

Duties of the Grants Office

- Grant development – prior to any actual awarding of the grant, work with faculty, staff and administrators by listening to ideas and suggesting ways to help develop them into a fundable program that follows specific grant guidelines

- Research – to determine the kinds of statistics that will prove need or to research funding sources
- Budget preparation – do the writing, the editing and the submission
- Post-award assistance – interpret contracts, troubleshoot, work with the program officers and project directors and try and help things run smoothly; help prepare the reports and any other submissions that have to go to the program officers
- Ongoing services – explain regulations, help ensure compliance, keep current on grant trends, work closely with other departments and celebrate our successes

Two types of Grants

1. Formula or Restricted grants - ICCB or federal funding with pre-determined amount
2. Competitive grants - limited amount of funding available; open to a variety of institutions; highly competitive such as Department of Education and National Science Foundation

Total Grant Awards for fiscal year 2006 were \$3,270,592

- Currently pending: \$1.9 million in fully funded grants
- Currently in progress: \$1.3 million to be submitted by August 31, 2006

Shift in Emphasis in Grants

- From academic educational programs to career preparation – such as President Bush’s community based job training grants program which was funded through the Department of Labor and not the Department of Education; greater emphasis on industry led partnerships working with healthcare, transportation, warehousing and logistics industries and new biotech development
- New focus on math and science – included in President Bush’s State of the Union address and will probably be funded through the National Science Foundation; Oakton is in a good position in this field with very strong current math and science NSF program
- From “internationalizing” curriculum (global education) to focus on “critical areas” and “strategic initiatives” or critical needs – announced the creation of new programs when Dr. Lee was in Washington for the U.S. University Presidents Symposium on International Education hosted by the Department of Education in January; new initiative is called the National Strategic Language Initiative and funded through the Department of Defense not the Department of Education. It focuses on critical needs languages such as Hindi, Farsi, Arabic, Chinese and Russian
- New concept announced at the April 2006 AACC conference is a project that involves 2-year colleges hosting students from overseas from specifically designated countries; most of the countries are where we outsource a lot of work such as India, Indonesia, South Africa, and Pakistan

Shift in Student Being Served

- Many federal programs that serve the neediest students are in jeopardy such as the TRIO Programs that address first generation, low income students, Talent Search, Upward Bound, Gear Up, and Perkins Funds. Community Colleges tend to service more low income, first generation students; therefore, Oakton is greatly affected by the reduction in funding.

Shift in Accountability

- All granting agencies demand increased accountability through data measurement. Compliance includes an accounting of all grant funds, audits and possibly monitoring visits. Increasingly more grant dollars are spent on accumulating the data for compliance. The IBHE is considering requiring all HECA recipients to hire an external consultant or evaluator out of grant funds in order to assess the grant. Additional funds to hire an external evaluator would make the grant less desirable.

Shift in Federal Funding

- There is significantly less money available to higher education from fiscal year 2006 to fiscal year 2007.

Fiscal Year 2007 Appropriations Request (difference from 2005)

Aid to Institutions – Higher Education Programs Funded at a lower level from previous year

- Strengthening Institutions(\$803)
- Strengthening Tribally Controlled C&U(\$238)
- Strengthening Alaska/Hawaiian(\$2,704)
- Strengthening HBCU(\$481)
- Strengthening HB Graduate Institution\$117)
- Developing Hispanic Serving Institutions(\$192)
- Tribally Controlled Voc-Tech Institutions(\$74)
- Gallaudet University\$3,041
- Howard University(\$1,397)
- International Education/Foreign Languages(\$68)
- Advancing American through Foreign Language Partnerships...\$24,000
- Fund for Improvement of Postsecondary Education(\$140,119)
- Vocational and Adult Education(\$1,194,310)
- Carl D. Perkins Act State Grants(\$110,712)
- Tech Prep-0-
- Adult Education(\$6,120)
- TRIO Programs(\$456,443)
- Gear Up(\$306,488)
- Byrd Scholarships(\$40,672)
- Javits Fellowships(\$98)
- Graduate Assistance in Areas of National Need.....(\$304)

Student Aid

- Pell Grants.....(\$373,773)
- Supplement Educational Opportunity Program(\$7,787)
- Work Study(\$9,903)
- Perkins Loans.....(\$66,132)
- Leveraging Educational Assistance Partnerships(\$65,643)
- Academic Competitiveness Grant.....\$850,000
- Student Aid Administration\$614,630

Labor Department

- Adult Job Training(\$179,000)
- Youth Job Training(\$146,000)

- Community-Based Job Training Grants\$150,000

The Challenges Ahead for Oakton Community College

- Urging state and federal legislators to fully fund higher education
- Convincing funding agencies, especially foundations, to equally consider community colleges
- Continuing to seek new sources of program dollars
- Continuing to ensure compliance with all regulations
- Take nothing for granted

Ms. Marshburn commented on how the Illinois Community College Board Transportation, Warehousing and Logistics (TWL) Grant grew from \$50,250 into \$371,395 through Oakton’s marketing at conferences, curriculum development, equipment donations, monetary donations, and connections with advisory boards.

Dr. Lee thanked Ms. Marshburn for her excellent presentation and leadership as Director of Grants and Alternative Funding at the College.

Comments by the Board Chair

There being no comments from Chair Wadhwa, Board Chair, he proceeded to Public Participation.

Public Participation

There being no public participation, Chair Wadhwa moved to the New Business.

New Business

Consent Agenda

5/06-1a Approval of Adoption of Consent Agenda

Dr. Alexopoulos offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve adoption of the Consent Agenda.”

Dr. Rosen seconded the resolution.

A voice vote was called and the resolution to adopt the use of the Consent Agenda was approved.

5/06-1b Approval of Consent Agenda Items 5/06-2 through 5/06-8

Mr. Collins offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve resolutions 5/06-2 through 5/06-8.”

5/06-2 *Ratification of Payment of Bills for May 2006*

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$4725,363.56, for all funds as listed and for all purposes as appearing on a report dated April 2006.”

5/06-3 *Acceptance of Treasurer’s Report for April 2006*

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of April 2006.”

5/06-4 *Compliance with Open Meetings Act*

“Whereas, the Board has received the above report from Board Secretary Emory W. Williams and the administration concerning their review of the minutes of closed meetings of the Board or a committee of the Board held on March 21, 2000, January 23, 2001, July 25, 2001, October 15, 2002, February 11, 2003, April 15, 2003, August 19, 2003, September 16, 2003, October 21, 2003, November 18, 2003, August 17, 2004, September 21, 2004, November 16, 2004, December 14, 2004, January 11, 2005, January 18, 2005, February 16, 2005, February 22, 2005, March 22, 2005, April 26, 2005, May 19, 2005, May 24, 2005, June 15, 2005, June 28, 2005, August 13, 2005, August 16, 2005, September 20, 2005, October 18, 2005, November 15, 2005, December 13, 2005, January 17, 2006, February 21, 2006, March 9, 2006 and March 21, 2006 and desires to act on those minutes in light of such report and in accordance with the Illinois Open Meetings Act;

“Now, therefore, be it resolved by the Board of Trustees of Community College District No. 535, that the need for confidential treatment still exists with respect to the purposes of the closed meetings of the Board held on March 21, 2000, January 23, 2001, July 25, 2001, October 15, 2002, February 11, 2003, April 15, 2003, August 19, 2003, September 16, 2003, October 21, 2003, November 18, 2003, August 17, 2004, September 21, 2004, November 16, 2004, December 14, 2004, January 11, 2005, January 18, 2005, February 16, 2005, February 22, 2005, March 22, 2005, April 26, 2005, May 19, 2005, May 24, 2005, June 15, 2005, June 28, 2005, August 13, 2005, August 16, 2005, September 20, 2005, October 18, 2005, November 15, 2005, December 13, 2005, January 17, 2006, February 21, 2006, March 9, 2006 and March 21, 2006; therefore those minutes shall not be made available for public inspection at this time.”

5/06-5 *Authorization for Destruction of Verbatim Recordings of Closed Session*

“Be it resolved that the Board of Trustees of Community College District 535, accept for destruction the verbatim audiotapes of Closed Session meetings from May 19, 2004, May 25, 2004, June 29, 2004, August 17, 2004, September 21, 2004, October 19, 2004, November 10, 2004 and November 16, 2004.”

“Be it further resolved that the Board of Trustees of Community College District 535 authorize the destruction of Closed Session audiotapes from May 19, 2004, May 25, 2004, June 29, 2004, August 17, 2004, September 21, 2004, October 19, 2004, November 10, 2004 and November 16, 2004 , as all the criteria for destruction of these tapes under the amended Public Act 93-523, of the Open Meetings Act, have been met.”

5/06-6 Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to d and hereby approves the expenditures in the amount not to exceed \$57,281.38 for all funds listed in items a and c.”

5/06-7 Ratification of Actions of the Alliance for Lifelong Learning (ALL) Governing Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning, ratifies and approves the actions of the Alliance for Lifelong Learning Governing Board at its meeting held on May 9, 2006.”

5/06-8 Approval of Clinical Practice Agreement

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreement:

*For the Substance Abuse Counseling Program
Leyden Family Services/Norwood Park Township Family Services/The SHARE Program – Hoffman Estates.”*

Dr. Barshis seconded the motion.

Mr. Williams called the roll.

Mr. Wadhwa	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Dr. Alexopoulos	Aye
Dr. Barshis	Aye
Mr. Williams	Aye
Dr. Rosen	Aye

The motion carried and the Consent Agenda resolutions were approved.

Student Trustee, Mr. Emmanuel, favored the resolution.

5/06-9 Authorization to Approve May Purchases

Dr. Barshis offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions 5/06-9a through 5/06-9h, for the purchase of the following:

<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
a. Dell Computer Equipment	Dell Marketing L.P.	\$65,007.16
b. Computer Servers	Hewlett Packard	\$20,265.00
c. Postage Meter Mailing Systems	Pitney Bowes, Inc.	\$30,524.00
d. Office Supplies Contract (4 years)	Corporate Express	\$800,000.00
e. Engineering Services	Gewalt-Hamilton Assoc.	\$25,000.00
f. Natural Gas	Mid-America Energy	\$110,000.00
g. Program Product Licenses Funded by the Educational Foundation	Stratum Global	\$41,420.00
h. Robotics Machinery Funded by the Educational Foundation	ABB Inc.	\$24,400.00
Grand Total		\$1,116,616.16.”

Dr. DiLeonardi seconded the motion.

Dr. Alexopoulos opened discussion on resolution 5/06-9d *Authorization to Purchase Office Supplies* and asked for an explanation of why the College was requesting a four year contract with Corporate Express for the purchase of office supplies.

Mr. Chirempes responded that the College developed a partnership with the State of Illinois consortium for the purchase of office supplies which dictates the terms of the contract. He stated that the consortium allows for a 21 percent savings over what we are currently paying.

There being no further discussion, Secretary Williams called the roll.

Mr. Collins	Aye
Dr. Alexopoulos	Aye
Dr. Barshis	Aye
Mr. Williams	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. DiLeonardi	Aye

The resolution was approved. Mr. Emmanuel, Student Trustee, favored the resolution.

5/06-10 Acceptance of Grants

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 accept the attached resolutions 5/06-10a through 5/06-10b, for the following grants:

a. Illinois Board of Higher Education Cooperative Work Study Program Grant	\$30,400
b. Skokie Fine Arts Commission Project Grant	<u>500</u>
Grand Total:	\$30,900

Dr. Barshis seconded the motion.

A voice vote was called and the resolution was approved. The Student Trustee, Mr. Emmanuel, was in favor of the resolution.

5/06-11 Supplemental Authorization to Pay Professional Personnel

Mr. Williams offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the payment of salaries to the persons and in the amounts listed for teaching on a part-time basis during the Spring Semester, 2006; resulting in a revised total of \$2,869,101.92.’

“Be it further resolved that the Board of Trustees of Community College District 535 authorizes the payment of salaries to the persons and in the amounts listed for teaching on an overload basis during the Spring Semester, 2006; resulting in a total of \$3,064.50.”

“Be it further resolved that the Board of Trustees of Community College District 535 authorizes the payment of stipends to the persons listed, in the amounts and for the activities specified, the total payment amount of \$14,626.40.”

Dr. Alexopoulos seconded the motion.

Mr. Williams called the roll.

Mr. Williams	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Dr. Alexopoulos	Aye

Dr. Barshis Aye

The resolution was approved. Mr. Emmanuel, Student Trustee, favored the resolution.

5/06-12 Authorization to Pay 2006 Summer Semester Faculty and Pay 2006 Fall Semester Part-Time/Adjunct and Overload Faculty Prior to Board Ratification

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorize the Treasurer of the College to pay 2006 Summer faculty on June 15, 2006, prior to Board ratification.”

“Be it further resolved that the Board of Trustees of Community College District 535 authorize the Treasurer of the College to pay 2006 Fall Semester Part-Time/Adjunct and Faculty Overload on September 8, 2006, prior to Board ratification.”

Dr. Barshis seconded the motion.

Mr. Williams called the roll.

Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Dr. Alexopoulos	Aye
Dr. Barshis	Aye
Mr. Williams	Aye

The resolution was approved. Student Trustee, Mr. Emmanuel, concurred.

5/06-13 Authorization to Hire Full-Time, Tenure-Track Faculty Member

Dr. Rosen offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the full time, tenure track faculty appointment of Mr. L. George Scharm, for the 2006-2007 academic year, with the academic rank of Professor, teaching assignment in Law Enforcement and salary of \$52,213.”

Dr. DiLeonardi seconded the motion.

Dr. Prendergast stated that Mr. Scharm has excellent qualifications and has been an adjunct faculty member of the College for many years.

Mr. Williams called the roll.

Mr. Wadhwa	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Dr. Alexopoulos	Aye
Dr. Barshis	Aye
Mr. Williams	Aye
Dr. Rosen	Aye

The resolution passed. Mr. Emmanuel, Student Trustee, favored the resolution.

5/06-14 Approval of Funding for 2006-2007 F-Lane Appointments

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorize the endowment of three new F-Lane appointments for fiscal year 2006-2007.”

Mr. Williams seconded the motion.

Dr. Prendergast thanked the Board for their authorization of the three new F-Lane appointments. She stated that the faculty presented for the F-Lane come highly recommended from a group of faculty based on their professional development, service to students, their publications and their commitment to the College. She further stated that F-Lane placement is recognition of faculty by faculty for exemplary work.

Mr. Williams called the roll.

Dr. DiLeonardi	Aye
Mr. Collins	Aye
Dr. Alexopoulos	Aye
Dr. Barshis	Aye
Mr. Williams	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye

The resolution was approved. Mr. Emmanuel, Student Trustee, favored the resolution.

5/06-15 Approval of Intellectual Property Agreements

Dr. Alexopoulos offered:

"Be it resolved that the Board of Trustees of Community College District 535 approve the Intellectual Property Agreements between the Board and Amy Zumfelde,

Joseph Kotowski, Gwendolyn Nyden, Lawrence Rubly, Cheryl Brown and Jay Cohen.”

Dr. Barshis seconded the motion.

Dr. Rosen asked the administration for a copy of an Intellectual Property Agreement or a template of the agreements. Dr. Prendergast stated that she would have Mr. Newhouse provide Dr. Rosen with the information that he requested.

Mr. Williams called the roll.

Mr. Collins	Aye
Dr. Alexopoulos	Aye
Dr. Barshis	Aye
Mr. Williams	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. DiLeonardi	Aye

The resolution passed. Student Trustee, Mr. Emmanuel concurred.

5/06-16 Authorization to Revise 2006 Fall Semester Academic Calendar

Mr. Collins offered.

“Be it resolved that the Board of Trustees of Community College District 535 hereby amends the Fall 2006 Academic Calendar so that the College is open for classes and business on Friday, November 10, 2006, and closed with no classes or business on Monday, November 13, 2006, in observance of Veterans Day.”

Dr. Alexopoulos seconded the motion.

President Lee thanked Oakton’s labor representatives for collaborating with the administration in response to faculty concerns regarding the number of days in which science curriculum courses were held so that the College would be open on Friday, November 10, 2006, and closed in observance of the Veterans Day holiday on Monday, November 13, 2006.

Mr. Williams called the roll.

Dr. Alexopoulos	Aye
Dr. Barshis	Aye
Mr. Williams	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye

The resolution was approved. Mr. Emmanuel, Student Trustee, concurred.

5/06-17 Authorization to Appoint Ethics Officer

Mr. Emmanuel offered.

“Be it resolved that the Board of Trustees of Community College District 535 hereby appoints Mr. D. Arnie Oudenhoven, Director of Human Resources as the Ethics Officer for Oakton Community College.”

Mr. Williams seconded the motion.

Dr. Lee stated that the Illinois State’s Attorney office has declared community colleges state agencies; therefore we are no longer exempt from the laws and regulations governing state agencies. As such, she stated that the community colleges were all very concerned because the directive to appoint an Ethics Officer came directly to the community colleges from the office of the Attorney General and not through the Illinois Community College Board. She stated that Oakton does not object to having to appoint an Ethics Officer as we are already in compliance with the guidelines; however, it will mean an increase in paperwork regarding regulations, compliance and accountability.

Mr. Williams called the roll.

Dr. Barshis	Aye
Mr. Williams	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Dr. Alexopoulos	Aye

The resolution passed. Mr. Emmanuel, Student Trustee, favored the resolution.

5/06-18 Authorization to Fund Trustee Travel

Mr. Collins offered.

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes travel funds in the amount not to exceed \$750 each for Dr. Donald Barshis and Mr. Jody Wadhwa to attend the Illinois Community College Trustees Association Annual Convention in Springfield, IL on June 8-10, 2006.”

Dr. Alexopoulos seconded the motion.

Mr. Williams called the roll.

Mr. Williams	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Dr. Alexopoulos	Aye
Dr. Barshis	Aye

The resolution passed. Student Trustee, Mr. Emmanuel, concurred.

5/06-19 Approval of Three-Year Agreement with the Oakton Community College Public Safety Officers/The Illinois Fraternal Order of Police Labor Council (FOP)

Dr. DiLeonardi offered.

“Be it resolved that the Board of Trustees of Community College District 535 approve the three-year agreement with the Oakton Community College Public Safety Officers/The Illinois Fraternal Order of Police Labor Council, effective July 1, 2005 through June 30, 2008.”

Dr. Alexopoulos seconded the motion.

Mr. Williams called the roll.

Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Dr. Alexopoulos	Aye
Dr. Barshis	Aye
Mr. Williams	Aye

The resolution was approved. Mr. Emmanuel, Student Trustee, favored the resolution.

STRATEGIC CONVERSATION FOR THE BOARD – The Challenges of Alternative Resource Development

Dr. Lee commented on Ms. Marshburn’s report to the Board and the challenges that we face with alternative resource development. She stated that the opening discussion might want to focus on how the Board can individually and collectively support, strengthen and advocate for grants and alternative funding at the local, state and federal levels in both the public and private sectors. The President noted that the Board’s action with our legislators resulted in the reinstatement of \$3 million in the Student Success Grant which addresses the neediest of students. She commented on a recent conversation with a colleague in Washington, DC regarding U.S.

Secretary of Education Margaret Spellings Commission on the Future of Higher Education. She stated that the commission's mission is to ensure that America's system of higher education remains the finest in the world; however, there is absolutely no support from the commission regarding funding and student support, thus, there is no way to expand opportunities, innovation and economic growth. She stated that our challenge is to unite under a common cause, using whatever contacts we have to influence our legislators, whether it is one on one or through the power of the vote.

Mr. Wadhwa commented on his recent conversation regarding higher education funding with his friend, 57th District State Representative Elaine Nekritz. He stated that although one of the main components of her legislative agenda is education, she told him that there's no money in the current state budget to fund the programs that we need to keep education growing and viable. Chair Wadhwa emphasized that he and his fellow Board members were willing to meet with anyone who could help offset our funding deficit; however the initial contact and appointments must be arranged by the College. He stated that although money is tight, America does spend more money per student than any other country and we all need to be accountable.

Mr. Williams reiterated Dr. Lee's statement regarding the power of the vote and how we all need to be cognizant of what is going on in our state and federal legislation in regard to higher education initiatives the next time we go to the polls. He stated that together we do have a voice that can be heard. Secondly, Mr. Williams stated that we need to recognize that we do have fewer funds to work with than in previous years and must be fiscally responsible in all our actions. He agreed with Mr. Wadhwa in using trustees to aggressively seek more funds through the public and private sectors. He stated that there are many funding opportunities and although it is a competitive market, we need to focus on a different approach in seeking external funds.

Dr. Alexopoulos noted his disappointment at the lack of attendance by administrators and trustees at the May 4, 2006, Math Competition Annual Awards Ceremony featuring Leon Lederman, 1988 Nobel Laureate in Physics. He stated that the speech he delivered to the students was very informative and addressed the serious nature of the current status of mathematics and sciences in America. Dr. Alexopoulos commented on the new Art, Science and Technology Pavilion at the Ray Hartstein Campus and how the College could utilize it as a money-generating facility. He stated that the Pavilion could be an alternate funding source by marketing the new technology equipment to industry and business. Dr. Alexopoulos also encouraged the College to market our programs to foreign student overseas since we offer what many European schools do not. He emphasized that although we should not give up advocating for funding through our legislators, it is a monumental task without personal contacts. He asked that we look toward the future in promoting the Technology Pavilion through aggressive marketing strategies and continue to pursue funding through the National Science Foundation.

Ms. Rizzo responded to Dr. Alexopoulos' second point regarding the marketing of the new technology equipment to business and industry. She explained that she is working with math and technology administrators and faculty as well as Dr. Drummer and Ms. Seinfeld to develop strategies in which to introduce business and industry to the new Technology Pavilion. Ms. Rizzo also noted several upcoming events where Oakton would tap into the business community by promoting the new Technology Pavilion.

Dr. Alexopoulos thanked Ms. Rizzo for her work with Oakton's business connections and stated that it is an excellent start. He clarified that he would like the College to involve our students in connecting to business and industry by offering them practical hands-on experiences in corresponding fields. He conceptualized a pilot program with a few select businesses whereby students would be selectively trained based on input from those businesses with the ability to transfer that knowledge for credit toward a Bachelor degree.

Dr. Barshis commented on Ms. Marshburn's report to the Board which indicated that although her office has only two staff members, it is run efficiently and effectively in securing and administering grants while offering assistance to those who seek it. He asked Ms. Marshburn to explain how the Grants office is able to seek out so many private and public grant opportunities with such a limited staff.

Ms. Marshburn explained that Oakton is fortunate in that administrators, faculty and staff all come to the Grants office with their ideas. She stated that they are all excited at the prospect of pursuing funds that would allow them to enhance the education of our students. She commented on the doors opened with the World Wide Web as the search engines are a wonderful tool for funding sources, foundations and specific projects.

Dr. Prendergast commented on Ms. Marshburn's approach to not only securing grants but also her recognition of those who initiated the idea and then celebrating their success once the grant is confirmed. She stated that the excitement generated by bringing in external funds resounds throughout the College.

Dr. Barshis commented on the effectiveness of involving the entire College in pursuing grants and thanked Ms. Marshburn for her efforts in making the grants office a successful operation. He stated that the second focus area for grants and alternative funding should be the Foundation. Dr. Barshis asked for guidance on what role the Board should play in supporting the activities of the Foundation and their philanthropic colleagues.

Dr. DiLeonardi responded that the Board appoints one trustee as liaison to the Foundation and that she is currently serving in that capacity. She stated that one very important way that trustees can support the Foundation is to attend their fundraisers as they directly benefit the College and the students. She commented on the function of the Foundation Board and how the directors are interviewed and selected based on their influence and respect within the community, as well as their willingness to support the College. She stated that they make a commitment to not only attend events but they bring their friends who also financially support the College through their generosity. Dr. DiLeonardi remarked that the Foundation directors include presidents and CEO's from many different businesses both in and out of our district. She noted that they are all influential members of their communities and help augment our funding projects, including a large number of scholarships for our students. Dr. DiLeonardi stated that Oakton's relationship with the Education Foundation Board requires constant cultivation of friendships and ideas in which they can better serve our needs.

Dr. Drummer thanked Dr. DiLeonardi for her in depth explanation of the work of the Foundation. She mentioned a recent collaborative proposal that could bring the College \$15,000

in support as well as a generous donation by an Oakton benefactor. Dr. Drummer stated that there is no limit to where the College will go in seeking financial support.

Dr. Barshis commented on the efforts of a group of students in the University of Chicago theater program who raised enough funding to save the program for many years by contacting over 23 potential funding sources. He commented on the similarity to Ms. Marshburn's plan of action in securing grants and funding as it involves different groups of people pursuing many different avenues for a common goal. Dr. Barshis stated that off times it is not only the person in charge who is the catalyst but the individual who believes in the idea and works to bring that idea to fruition.

As a follow up to Dr. Barshis' and Mr. Wadhwa's comments, Dr. Lee stated that political, public and private funding depends on building relationships with those who are influential in these areas. She commented on the College's excellent relationship with Representative Elaine Nekritz and how she called her from the floor of the House for information on the Student Success Grant. Dr. Lee stated that all grants begin in a dialog and with a conversation that builds credibility both on small and large levels. She commented on a recent visit by the Government Accountability Office at their request to met with Ms. Marshburn and those who were working on grants to ask the who, what and how of grants since Oakton is so precise about accountability. She thanked the trustees for their support of Foundation Directors brought forward for approval and stated that although the funding picture looks very dim at times, knowing the people and having the means to connect has allowed Oakton to provide our students with the financial resources necessary to succeed.

Mr. Collins commented on the importance of networking for alternative funding sources and for trustees to think creatively. He stated that everyone must share the responsibility of networking in order to seek out resources so that the College does not depend on tuition as our main funding source. He stated that the students' responsibility would be to get involved in lobbying our local, state and federal legislators either individually or by joining students from other community colleges. Mr. Collins also commented that the faculty's responsibility is to unite the departments in brainstorming on how to utilize our students in a collaborative project to reach out to different funding sources in our community. He suggested that the College search out funding sources and corporations outside the District 535 area and possibly outside the State of Illinois. Mr. Collins reiterated his request to form an Alumni Association so that we can contact those who got their start at Oakton and became successful in their careers. He emphasized marketing, creativity and networking as ways in which the College could seek alternative funding sources.

Dr. Alexopoulos stated that the College should move forward with Mr. Collins' request to form an Alumni Association as one must take a risk in order to be successful. He noted the success of a new mathematics pilot program as an example. He stated that in order for the College to focus on alternative funding sources and enrich our scholarship funds, we must work collectively with faculty, staff, administrators, students and outside groups through whatever means possible.

Mr. Emmanuel responded to Mr. Collins request to form an Alumni Association. He stated that the Board of Student Affairs has already begun a letter writing campaign under the direction of

the BSA President. He further stated that their aim is to contact everyone within our community as well as those at other community colleges and universities inside and outside the state.

Dr. Drummer stated that the College has begun tracking students in groups such as those enrolled in Nursing, Honors, Theater and Architecture since the students in these programs stay within the courses dictated by the specific program. She commented on the College's recent invitation to former scholarship winners to reconnect with the donor at the annual banquet and stated that although none attended, they would continue to invite them back each year.

Dr. Lee noted that the College is also contacting staff and faculty who are Oakton alumni. She stated that we've taken part in a national survey and national effort to identify our students and although identifying them is a difficult challenge, the College will continue to make strides in this direction.

In closing, Mr. Wadhwa stated that the trustees can make many suggestions; however, it is up to the College to take action on their ideas. He stated that we are our own best story and we need to promote ourselves in order to get the message across.

Adjournment

Mr. Wadhwa stated that the next scheduled regular meeting of the Board of Trustees of Oakton Community College, District 535, would be held at 7:30 p.m. on June 27, 2006, at the Des Plaines Campus, 1600 East Golf Road, Des Plaines, IL in the Board Room 1506.

Mr. Collins offered a motion for adjournment and Dr. Barshis seconded the motion. A voice vote was called and Mr. Wadhwa adjourned the meeting at 9:12 p.m.

/s/ Jody Wadhwa

Jody Wadhwa, Chairman of the Board

/s/ Emory W. Williams

Emory Williams, Secretary of the Board

/pd
6/06

A video tape recording of the May 23, 2006, meeting was made and may be viewed by calling the Library and Instructional Media Services office at 847-635-1640.