

**Minutes of the Oakton Community College Board Meeting
November 13, 2007**

The 612th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, November 13, 2007, at the Oakton Community College Des Plaines Campus.

Call to Order and Roll Call

In the absence of Dr. Rosen, Acting Chair, Mr. Williams called the meeting to order at 6:25 p.m. in room 1502 and Dr. DiLeonardi called the roll.

Dr. Rosen	Chair	Absent
Mr. Williams	Vice Chair	Present
Dr. DiLeonardi	Secretary	Present
Dr. Alexopoulos		Present
Ms. Tennes		Present
Mr. Wadhwa		Present
Mr. Spera	Student Trustee	Present

Closed Session

Ms. Tennes offered a motion to go into closed session for the purpose of reviewing the closed session minutes of October 23, 2007; considering the appointment, employment, compensation, discipline, performance or dismissal of employees; potential litigation; collective negotiating matters; discussion of semi-annual review of closed session minutes; and discussion of person to fill trustee vacancy. Mr. Wadhwa seconded the motion; a voice vote was called and Dr. Alexopoulos, Dr. DiLeonardi, Mr. Spera, Ms. Tennes, Mr. Wadhwa, Mr. Williams, Dr. Lee, Dr. Hamel, Ms. Lucas, Mr. Oudenhoven, Ms. Rizzo, and Dr. Smith went into closed session at 6:25 p.m. in room 1502.

Mr. Wadhwa offered a motion to adjourn the closed session. Mr. Spera seconded the motion; a voice vote was called and the meeting was adjourned at 7:14 p.m.

Call to Order and Roll Call

Mr. Williams reconvened the 612th meeting of the Board of Trustees at 7:32 p.m. in the Board Room 1506. Secretary DiLeonardi called the roll:

Dr. Rosen	Chair	Absent
Mr. Williams	Vice Chair	Present
Dr. DiLeonardi	Secretary	Present
Dr. Alexopoulos		Present
Ms. Tennes		Present
Mr. Wadhwa		Present
Mr. Spera	Student Trustee	Present

Also in attendance were Dr. Margaret Lee, Dr. Thomas Hamel, Ms. Bonnie Lucas, Ms. Barbara Rizzo, Dr. Joianne Smith, Mr. Maurice Archer, Dr. Kalyani Banerjee, Ms. Ann Marie Barry, Mr. Paul Boisvert, Ms. Michele Brown, Ms. Marilyn Clay, Mr. Carl Costanza, Dr. Carlee Drummer, Mr. Will Frank, Mr. David Galvan, Dr. Cecelia Hutchcraft, Dr. Gregory James, Ms. Donna Keene, Ms. Linda Korbel, Ms. Jane Malik, Ms. Roxann Marshburn, Mr. Gary Newhouse, Ms. Rose Novil, Mr. Harold Ogg, Mr. D. Arnie Oudenhoven, Dr. Nancy Prendergast, Mr. Timothy Raetzman, Ms. Doreen Schwartz, Ms. Lynn Seinfeld, Master Krish Shah, Mrs. Nirisha Shah, Mr. Shirish Shah, Miss Sohi Shah, Mr. Umang Shah, Mr. Vrushank Shah, Mrs. Xama Shah, Dr. Robert Sompolski, Mr. Mark Sprecher, Mr. William Strond, Mr. Wayne Szatkowski, Ms. Anita Taylor, Ms. Laura Thelen, Ms. Carol Ward, Dr. Sherrill Weaver, Mr. Brad Wooten, and Dr. Donna Younger.

Dr. Laura Saret represented the Full-time Faculty Association; Ms. Jillian Verstrate represented the Classified Staff Association; and Mr. Jeffrey Moro represented the Adjunct Faculty Association in Ms. Dayton's absence.

Mr. Devin Morris and Mr. Jason Page represented the *OCCurrence* newspaper. Ms. Joanna Broder represented the *Pioneer Press* newspaper.

Ms. Patricia Dalzell was present as recording secretary to the Board.

Pledge of Allegiance

Ms. Lucas led the Pledge of Allegiance.

Approval of the Minutes of the October 23, 2007, Meeting

Dr. Alexopoulos offered a motion for approval of the minutes of the October 23, 2007, Board Meeting. Ms. Tennes seconded the motion. A voice vote was called and the minutes of the October 23, 2007, Board meeting were approved.

Statement by the President

Dr. Lee welcomed everyone to INTERNATIONAL EDUCATION WEEK and referred to Oakton's theme of "Global Education for Peace" and the programming established for the week. President Lee then asked the respective union representatives to introduce their colleagues.

Mr. Moro, representing the Adjunct Faculty Association, introduced instructor Kalyani Banerjee, Chemistry.

Ms. Verstrate, President of the Classified Staff Association, introduced classified staff members Marilyn Clay, Library Services; Pat Dalzell, President's Office; Will Frank, Television Services, operating camera one; Mark Sprecher, Instructional Media Services; Wayne Szatkowski, Business Services; and Tim Raetzman, Television Services, operating the direct cable feed from the Television Studio.

Dr. Saret, President of the Full-time Faculty Association, introduced faculty members Paul Boisvert, Professor, Mathematics; Cecelia Hutchcraft, Chair, Associate Professor, Biology; Jane Malik, Assistant Professor, Library Services; Rose Novil, Professor, Library Services; Harold Ogg, Professor, Library Services and Computer Technologies and Information Systems; Bill Strond, Associate Professor, Biology; Anita Taylor, Chair, Professor, Health Information Technology; Laura Thelen, Assistant Professor, Nursing; Carol Ward, Professor, Biology; and Sherrill Weaver, Chair, Professor, Library Services.

Mr. Spera introduced students Jason Page and Devin Morris of the *OCCurrence*; David Galvan, operating camera two; and Vrushank Shah, Student Ambassador and member of the Board of Student Affairs.

The administrators present included Maurice Archer, Director, Accounting Services; Ann Marie Barry, Director, Student Affairs; Michele Brown, Director, Admission and Enrollment Management; Carl Costanza, Executive Director, Campus Operations and Facilities; Carlee Drummer, Executive Director, College Advancement; Gregory James, Dean of Students; Donna Keene, Senior Director, Lifelong Learning Programs and Operations; Linda Korbel, Dean, Languages, Humanities and the Arts; Roxann Marshburn, Director, Grants and Alternative Funding; Gary Newhouse, Dean, Library and Media Services; D. Arnie Oudenhoven, Associate Vice President, Human Resources; Nancy Prendergast, Assistant Vice President for Academic Affairs, and Dean of the Skokie Campus; Doreen Schwartz, Director, Business Services; Lynn Seinfeld, Director, Business Institute and Professional Development; Bob Sompolski, Dean, Mathematics and Technologies; Brad Wooten, Dean, Social Sciences and Business; and Donna Younger, Director, Learning Center.

Dr. Lee introduced guests Shirish and Xama Shah, parents of Vrushank Shah; Nirisha and Umang Shah, sister and brother-in-law of Vrushank Shah; and Sohi and Krish Shah, niece and nephew of Vrushank Shah. She also introduced Joanna Broder of the *Pioneer Press* newspaper.

President Lee extended condolences to Marilyn Davis on the passing of her father; and to the family of former Alliance employee Barbara O'Neill. She offered congratulations to Virginia Gibbons on the birth of a new granddaughter.

Dr. Lee congratulated Vrushank Shah, 2007 recipient of the Illinois Community College Faculty Association Scholarship. She stated that the \$1,000 scholarship was awarded to only six Illinois outstanding full-time students who had completed 30 semester hours by the end of the Spring 2007 semester with a minimum cumulative GPA of 3.5 on a 4-point scale. Dr. Lee spoke highly of the accomplishments of Vrushank Shah in maintaining a 4.0/4.0 grade point average while carrying a very challenging course load. She stated that he was extremely active in a number of student organizations including the College Bowl Team, serves as Senator on the Board of Student Affairs, is a Student Ambassador, and works as a student employee in the Advising and Counseling Center. Dr. Lee commented that Vrushank distinguished himself by his maturity, his respect for everyone, and his willingness to work with extraordinary effort at whatever needs to be done. She invited him to come forward along with his parents and publicly accept the scholarship award. The award presentation was followed by a loud round of applause.

Report and Strategic Conversation: Library Services and Resources for the Digital Age, Information Resource Center, and Cyber-librarians

Dr. Lee stated that the report to the Board would focus on how libraries, librarians, and library services have changed over the decade. She invited Dr. Hamel to introduce the presenters.

Dr. Hamel commented that today's librarian has evolved into a cyber-librarian. He stated that researching the Internet is now under the library science umbrella and that the dramatic change at Oakton's library, as well as libraries across the nation, has been the evolution of moving from Internet searching to Internet research; a melding of library science and librarianship. Dr. Hamel further stated that Oakton is fortunate to have library faculty and staff who help us through our workday challenges by finding books, data, and cyberdata that help our students and serve the College. He introduced Gary Newhouse, Dean of Library and Media Services.

Mr. Newhouse explained the evolution of the library from print resources to electronic media to the Internet. He noted that we are in an information explosion where we live in a world of information bytes with every student having access to the Internet. He stated that Oakton's librarians teach Internet research to students, to employees, and to the community, and that there are no longer boundaries in the information environment. Mr. Newhouse commented that Jane Malik, Rose Novil, Harold Ogg, and Sherrill Weaver would present information on their role as Oakton librarians.

Ms. Malik stated that her position at Oakton was as full-time reference librarian. She noted that each member of the Board received a new Oakton library identification card to be used at either campus library or when accessing the library services information online from an off campus location. Ms. Malik stated that her portion of the report would focus on the library's function of guiding users to information contained in books by providing them with the necessary tools for inquiries. She explained that the Oakton library collection included 90,000 books and that the College is a member of a 71 member library consortium, the College and Academic Research Libraries in Illinois, which is referred to as CARLI. She stated that CARLI membership increased the College's available collection of books to over seven million. Ms. Malik then walked the audience through the process of using Oakton's library webpage to search for books related to a specific topic such as global warming through Oakton's onsite collection and our cyber-collection of over 70 other libraries. She extended a personal invitation to those present to meet with her or the other librarians for a hands-on experience.

Ms. Novil stated that her main duties were that of Reference Librarian at the Skokie Campus. She followed Ms. Malik's report with information related to finding journals and magazines in the College's libraries and through our online resources. Ms. Novil presented a copy of the Readers Guide to Periodical Literature, the library standard for research in 1986 which was used to look up articles in magazines and journals. She then moved the report into the 21st century by navigating through the numerous resources on Oakton's library website. Ms. Novil stated that anyone with an Oakton Library ID could access a variety of magazines and journals from a computer at home, work, or on campus. She compared the experience to walking out one's door and finding hundreds of magazines and journals delivered to the doorstep. In using the same topic of global warming, Ms. Novil found 319 items related to the causes of global warming by

clicking on one subject guide, with the most current at the top of the list. She noted that by further reducing the search to academic journals, 140 were available. She explained that the research provides for a full text review including author, name of journal, publication date, and illustrations, similar to looking at the paper copy. She stated that it also includes source citations in either MLA or APA format. In closing, Ms. Novil commented that users accessing information can also request that they be sent to their nearest library or institution within the College's consortium.

Mr. Ogg, Website Librarian, presented information on the College's electronic resources. He stated that Internet searching became Internet research under the mantle of library science and explained that librarianship had changed dramatically in the last 20 years because librarians must now possess considerable technical skills. Mr. Ogg commented that he was privileged in that his reporting structure was both to Library Services and Math and Technologies. He explained that while searching the Internet is computer science, researching the Internet is library science. Mr. Ogg noted that Oakton's current fiscal year library budget for periodicals and journal subscriptions is \$90,000 to \$100,000. He explained that over a decade ago, the College subscribed to approximately 3,000 publications and that for the same amount of money we can now access over 23,000 periodicals and journals without duplication. He stated that the subscriptions also come with a 20-year archive -- a wonderful resource for students doing historical research. Mr. Ogg commented that our electronic resources give users 100 percent repeated availability of periodicals and journals, without the unfortunate experience of missing pages or lost and stolen materials. He stated that the information can be read simultaneously by one user or 1,000 users. Mr. Ogg further stated that the CARLI consortium gives the College the advantage of a quantity discount and noted that while the subscription cost for the *Bowker Annual Library and Book Trade Almanac* is approximately \$500-\$600 per title per year, the online cost drops to \$4.50 per title. Mr. Ogg then explored usage. He stated that in calendar year 2005, there were 29,000 separate log-ins and over 95,000 searches using library Internet services, which was roughly 10 per Oakton student at that time. He further stated that in 2006, the log-ins jumped to 32,000, representing 112,000 searches, and the 2007 projected figures are 5-1/2 percent higher than 2006. Mr. Ogg gave an overview of services available and explained that there are over 1,200 workstations at the College where students and employees can access any of the databases regardless of having a library ID card.

Dr. Weaver's portion of the report included a review of the new strategic initiatives CHANGE MATTERS as they pertain to the library and explained report handouts made available to the trustees. She stated that the library held a fall orientation meeting for all library personnel in which the initiatives were discussed. Dr. Weaver explained the *In the Abstract* handout¹ that involved a collaborative effort between the library and the Office of Research in July 2007 regarding an assessment of Oakton students' information literacy skills. She gave a brief overview of the information and noted that the student's inability to understand economic, legal and social issues in the use of information, prompted the library to apply for a mini-grant in cooperation with the Computer Technology and Information Systems (CTIS) faculty to bring into the curriculum modules or classes that would address this issue as well as ethical use of

¹ In the Abstract, July 2007 – Oakton Students' Information Skills: Results in the SAILS Test
<http://www.oakton.edu/resource/oir/abstract.htm>

information. Dr. Weaver explained other initiatives to enhance students' research skills such as the introduction of a new course, LIB 101, "Research in the Information Age" that will be offered as an online for-credit course and as a non-credit course through the Alliance for Lifelong Learning. Dr. Weaver commented on another important aspect of the library's involvement with the strategic initiatives in the area of innovative learning for local and global citizenship. She explained that the librarians are involved with committees such as Global Studies, Women's Studies, Peace Studies, and WISE Student Services where they support the curriculum.

Dr. Weaver commented on the Office of Research 2005 Current Student Survey included in the packet of information distributed to the trustees for the library report. She explained that the students were surveyed on the value of the library and stated that the statistics were compelling.

- 70% visit the library
- 60% use the library to study
- 30% requested help with research
- 24% of those accessing Oakton's website, use the library link

Dr. Weaver reported that the library received funds from a capital initiative to add two group student rooms at the Skokie campus and a third group study room at the Des Plaines Campus. She stated that the new private study rooms were based on student responses requesting additional quiet group study space. In closing, Dr. Weaver commended the collaborative efforts of the librarians and the staff in working with Dean Newhouse to provide a place where students, employees, and members of our community feel comfortable in studying, learning, researching, or relaxing. She stated that the modern library of today has a vast and active role in the information environment.

Mr. Williams thanked the presenters for the report on how the library and the librarians have dramatically changed as Internet research continues to mature. He commented on his recent experience at the local public library in researching music and musical artists that he was not familiar with. He noted the vast storage of knowledge made available to him that was not available when he was in college.

Dr. Hamel stated that the services of the library bring together faculty and staff in providing opportunities to learn. He thanked the librarians, library staff, and Mr. Newhouse for their exemplary services to the College and to the community. He further stated that the work of the library could not be accomplished without the leadership and expertise of the Information Technology department in providing the necessary infrastructure for an electronic environment.

Dr. Weaver thanked Dr. Hamel for mentioning the services of the Information Technology department and stated that the library receives tremendous IT support for on-campus and off-campus library operations. She commented on the amount of technology needed for Distance Learning and stated that through her involvement in library organizations, there were no other institutions that could equal the IT services that Oakton's libraries receive.

Mr. Wadhwa thanked the librarians for increasing awareness on new ways to access information without boundary. He stated that allowing us to reach the whole world with the click of a button was amazing and that he planned to make good use of his new library ID card.

Mr. Spera stated that he used the library for study as well as accessing the library link on our website for research. He thanked the librarians for their report, stating that it was very informative.

Ms. Tennes reminisced about how Oakton's librarians assisted her as a research student through books, periodicals and journals. She thanked Mr. Newhouse for the report on how the library gives prominence to what the users need in the development of global electronic access to information.

Dr. Lee commented on the very informative presentation and asked the question "What will happen in the next 10 years?" She stated that the massive explosion in information has empowered millions by making them active members of a 24/7 global market. She explained that stakeholders in learning depend and rely on the leadership of the librarians with the support of IT.

Comments by the Board Chair

There being no comments, Mr. Williams moved to Public Participation.

Public Participation

There being no one present for public participation, Mr. Williams moved to the business matters of the College.

New Business

11/07-1 Appointment of Trustee to Fill Unexpired Term

Dr. DiLeonardi offered:

"I hereby nominate Mr. William Stafford to fill the unexpired term of Michael Collins, to serve from November 13, 2007, until a successor is elected at the Consolidated Election to be held in April 2009 and seated in accordance with Illinois election law at the Board's April 2009 organizational meeting."

Dr. Alexopoulos seconded the motion.

There being no further nominations, Mr. Williams asked the secretary to call the roll.

Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Dr. Rosen	Absent

Mr. Williams Aye
Ms. Tennes Aye

The resolution passed. Mr. Spera, student trustee, favored the resolution.

Mr. Williams stated “William Stafford is hereby appointed to fill the unexpired term of Michael Collins, to serve from November 13, 2007, until a successor is elected at the Consolidated Election to be held in April 2009 and seated in accordance with Illinois election law at the Board’s April 2009 organizational meeting. Upon acceptance, Mr. Stafford will take the Oath of office at the Board meeting scheduled for December 11, 2007.”

The trustees commented on Mr. Stafford’s qualifications, stating that he would contribute greatly to the Board in carrying out the mission of the College.

11/07-2a Approval of Adoption of Consent Agenda

Mr. Wadhwa offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve adoption of the Consent Agenda.”

Ms. Tennes seconded the resolution.

A voice vote was called and the resolution to adopt the use of the Consent Agenda was approved.

11/07-2b Approval of Consent Agenda Items 11/07-3 through 11/07-10

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve resolutions 11/07-3 through 11/07-10.”

11/07-3 Ratification of Payment of Bills for October 2007

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$5,167,911.19 for all funds as listed and for all purposes as appearing on a report dated October 2007.”

11/07-4 Acceptance of Treasurer’s Report for October 2007

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of October 2007.”

11/07-5 Compliance with Open Meetings Act, Closed Session Minutes

“Whereas, the Board has received the above report from Joan W. DiLeonardi, Board Secretary, and the administration, concerning their review of the minutes of closed meetings of the Board or a committee of the Board held on March 21, 2000, January 23, 2001, July 25, 2001, October 15, 2002, February 11, 2003, April 15, 2003, August 19, 2003, September 16, 2003, October 21, 2003, November 18, 2003, August 17, 2004, December 14, 2004, January 18, 2005, February 22, 2005, March 22, 2005, April 26, 2005, May 19, 2005, May 24, 2005, June 28, 2005, August 16, 2005, September 20, 2005, October 18, 2005, November 15, 2005, December 13, 2005, January 17, 2006, May 15, 2006, June 20, 2006 (two meetings), June 27, 2006, August 15, 2006, September 12, 2006, September 19, 2006, October 17, 2006, October 26, 2006, November 14, 2006, December 6, 2006, December 12, 2006, January 16, 2007, February 8, 2007, February 20, 2007, March 20, 2007, April 17, 2007, May 15, 2007, May 22, 2007, June 19, 2007, June 26, 2007, August 14, 2007, August 29, 2007, September 18, 2007, and October 23, 2007, and desires to act on those minutes in light of such report and in accordance with the Illinois Open Meetings Act;

“Now, therefore, be it resolved by the Board of Trustees of Community College District 535, that the need for confidential treatment still exists with respect to the purposes of the closed meetings of the Board held on March 21, 2000, January 23, 2001, July 25, 2001, October 15, 2002, February 11, 2003, April 15, 2003, August 19, 2003, September 16, 2003, October 21, 2003, November 18, 2003, August 17, 2004, December 14, 2004, January 18, 2005, February 22, 2005, March 22, 2005, April 26, 2005, May 19, 2005, May 24, 2005, June 28, 2005, August 16, 2005, September 20, 2005, October 18, 2005, November 15, 2005, December 13, 2005, January 17, 2006, June 20, 2006 (two meetings), June 27, 2006, August 15, 2006, September 12, 2006, September 19, 2006, October 17, 2006, November 14, 2006, December 6, 2006, December 12, 2006, January 16, 2007, March 20, 2007, May 22, 2007, June 26, 2007, August 14, 2007, August 29, 2007, September 18, 2007, and October 23, 2007; therefore those minutes shall not be made available for public inspection at this time.”

“Be it further resolved that the Board of Trustees of Community College District 535, approve the release of closed session minutes of the meetings held on May 15, 2007 and June 19, 2007, for public inspection at this time.”

11/07-6 Authorization for Destruction of Verbatim Recordings of Closed Session Meetings

“Be it resolved that the Board of Trustees of Community College District 535, accept for destruction the verbatim audiotapes of Closed Session meetings held on November 15, 2005, December 13, 2005, January 17, 2006, February 21, 2006, March 9, 2006, March 21, 2006, and April 18, 2006.”

“Be it further resolved that the Board of Trustees of Community College District 535 authorize the destruction of Closed Session audiotapes held on November 15, 2005, December 13, 2005, January 17, 2006, February 21, 2006, March 9, 2006, March 21,

2006, and April 18, 2006, as all the criteria for destruction of these tapes under the amended Public Act 93-523, of the Open Meetings Act, have been met.”

11/07-7 Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as the governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b and hereby approves the expenditures in the amount not to exceed \$16,695.44 for all funds listed in items a and b.”

11/07-8 Supplementary Authorization to Pay Professional Personnel

“Be it resolved that the Board of Trustees of Community College District 535 approve the attached adjustments of part-time faculty 2007 fall semester salaries in the amounts of \$54,888.05, resulting in a revised total of \$3,129,661.84.”

“Be it further resolved that the Board of Trustees of Community College District 535 approve the attached adjustments of overload faculty 2007 fall semester salaries in the amount of \$4,157.95, resulting in a revised total of \$311,058.50.”

“Be it further resolved that the Board of Trustees of Community College District 535 approve the payment of stipends to the persons listed, in the amounts, and for the activities specified; not to exceed \$4,285.”

11/07-9 Appointment of Members to Career Program Advisory Committees for 2007-2008

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the appointment of members on the attached lists to the above named career program advisory committees for 2007-2008.”

11/07-10 Approval of Clinical Practices Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approve the following cooperative agreements:

For the Early Childhood Education Program

Skokie School District No. 73-1/2, Elizabeth Meyer School - Skokie.

For the Medical Laboratory Technology Program

Resurrection Health Care Corporation and its Affiliates – Chicago

For the Phlebotomy Program

Resurrection Health Care Corporation and its Affiliates – Chicago.”

Mr. Wadhwa seconded the resolution.

Dr. DiLeonardi called the roll.

Mr. Williams	Aye
Ms. Tennes	Aye
Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Dr. Rosen	Absent

The resolution was approved. Mr. Spera, student trustee, concurred.

11/07-11 Authorization to Approve November Purchases

Mr. Wadhwa offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions 11/07-11a through 11/07-11b:

<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
a. Architectural Services	Ross Barney Architects	\$75,000
b. Rescind Purchase of the Evanston Class Schedule and Ratification of the Purchase of the Evanston Class Schedule	KAP Graphics, Inc. Carlith Printing, Inc.	(\$13,953) \$18,615
Grand Total:		\$93,615.”

Dr. Alexopoulos seconded the motion.

Dr. DiLeonardi called the roll.

Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Dr. Rosen	Absent
Mr. Williams	Aye
Ms. Tennes	Aye

The resolution was approved. The student trustee, Mr. Spera, concurred.

11/07-12 Acceptance of Grants

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 accept \$21,157 from the Illinois Community College Board in support of Tech Prep programming.”

“Be it further resolved that the Board of Trustees of Community College District 535 accept \$10,000 from the Illinois Community College Board for Career and Technical Education Strand I – Continuous Quality Improvement grant program. “

“Be it further resolved that the Board of Trustees of Community College District 535 accept \$5,000 from the Illinois Community College Board for Career and Technical Education Strand II – Performance Enhancement Grant program. “

“Be it further resolved that the Board of Trustees of Community College District 535 accept \$5,000 from the Illinois Community College Board for Career and Technical Education Strand III –Innovation Grant program.”

“Be it further resolved that the Board of Trustees of Community College District 535 accept \$1,000 from the Illinois Community College Board Regional Collaboration Grant program. “

“Be it further resolved that the Board of Trustees of Community College District 535 accept \$1,530 from the Illinois Arts Council to support Koehline Museum operations.”

Mr. Wadhwa seconded the motion.

A voice vote was called and the resolution accepting the six grants was approved.

11/07-13 Approval of Promotions in Rank

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the promotions in rank for full time faculty members Robert Frank and Cecilia Hutchcraft, effective November 13, 2007, as specified above in accordance with Board Policy 4108.”

Ms. Tennes seconded the motion.

Dr. DiLeonardi called the roll.

Mr. Williams	Aye
Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Ms. Tennes	Aye

Mr. Williams	Aye
Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye

The resolution was approved. Student Trustee, Mr. Spera, favored the resolution.

As Victoria Fills was not present at the meeting, Dr. Hamel recognized Anita Taylor, Program Chair, for her work in mentoring Ms. Fills.

11/07-16 First Read of Policy Revisions

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review the proposed revisions to Policy 3029, and the creation of new Policy 1111, attached hereto, with action to take place at the next regularly scheduled Board meeting, December 11, 2007.”

Dr. Alexopoulos seconded the motion.

Dr. Lee stated that the creation of Policy 1111 was an example of a state mandate under the SMOKE FREE ILLINOIS ACT. She thanked Mr. Oudenhoven and representatives from the different employee groups who came together to discuss how the College would effectively implement the policy in January 2008.

Mr. Wadhwa asked how the College would comply with the 15 foot variance of the Act, to which Mr. Oudenhoven responded that this was an issue discussed by the Smoke Free Committee. He stated that it wasn't the intent of the College to exile people to their cars to smoke. Mr. Oudenhoven explained several options discussed such as designating areas where smokers could gather and noted that the College would not implement a visible barrier around the perimeter of the building as non-smoking.

A voice vote was called and the resolution was approved.

11/07-17 Approval of Policy Revision

Mr. Wadhwa offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby approves and adopts the revisions to Policy 5101 in the form attached hereto.”

Ms. Tennes seconded the motion.

Dr. DiLeonardi called the roll.

Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Ms. Tennes	Aye
Dr. Rosen	Absent
Mr. Williams	Aye
Dr. DiLeonardi	Aye

The resolution passed. Mr. Spera, student trustee, favored the resolution.

Adjournment

Mr. Williams stated the next regular meeting of the Board of Trustees of Community College District 535, would be held at 7:30 p.m. in the Board Room (1506) on Tuesday, December 11, 2007, at Oakton Community College, 1600 East Golf Road, Des Plaines, IL.

There being no further business before the Board, Mr. Williams asked for a motion to adjourn the meeting. Mr. Wadhwa offered a motion for adjournment and Dr. Alexopoulos seconded the motion. A voice vote was called and Mr. Williams adjourned the meeting at 8:44 p.m.

/s/ Jeffrey H. Rosen
Jeffrey H. Rosen, Board Chair

/s/ Joan W. DiLeonardi
Joan W. DiLeonardi, Board Secretary

/pd
12/07

A video tape recording of the November 13, 2007, meeting was made and may be viewed by calling the Library and Instructional Media Services office at 847-635-1640.