



**Minutes of the September 19, 2023 Regular Meeting of the
Board of Trustees of Community College District 535**

The 791st meeting of the Board of Trustees of Community College District 535 was conducted on September 19, 2023 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

Chair Yanow called the meeting to order at 5:30 p.m. in room 1502. Trustee Stafford called the roll:

Dr. Wendy Yanow	Chair	Present
Dr. Gail Bush	Vice Chair	Present
Mr. William Stafford	Secretary	Present
Ms. Theresa Bashiri-Remetio		Present
Ms. Martha Burns		Present
Mr. Benjamin Salzberg		Present
Ms. Marie Lynn Toussaint		Present
Ms. Lydia Cruz	Student Trustee	Absent

Chair Yanow asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of August 15, 2023, and considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; the purchase or lease of real property for the use of the public body; and pending litigation.

Trustee Stafford made the motion, seconded by Trustee Salzberg. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

Also present in room 1502 were Dr. Joianne Smith, President; Dr. Karl Brooks, CSSO/Vice President for Student Affairs; Dr. Colette Hands, CHRO; Dr. Judy Mitchell, Interim CFO, and Dr. Ileo Lott, Provost/Vice President for Academic Affairs.

At 6:00 p.m., Chair Yanow asked for a motion to adjourn the closed session meeting. Trustee Salzberg made the motion which was seconded by Trustee Toussaint. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Yanow called the regular meeting of the Board of Trustees to order at 6:05 p.m. in room 1506.

Trustee Stafford called the roll:

Dr. Yanow	Chair	Present
Dr. Bush	Vice Chair	Present
Mr. Stafford	Secretary	Present
Ms. Bashiri-Remetio		Present
Ms. Burns		Present
Mr. Salzberg		Present
Ms. Toussaint		Present
Ms. Cruz	Student Trustee	Absent

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Kelly Becker, Assistant Vice President of Institutional Effectiveness and Strategic Planning; Dr. Karl Brooks, Vice President for Student Affairs; Dr. Colette Hands, Chief Human Resources Officer; Dr. Judy Mitchell, Interim Vice President for Administrative Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; Katherine Sawyer, Chief Advancement Officer.

Administrators: Robyn Bailey, Director of Operations and Administration; Marc Battista, Associate Vice President for Academic Affairs/Dean of Curriculum and Instruction; Stephen Butera, Director of Communications and External Relations; Dr. Sebastian Contreras Jr., Assistant Vice President for Student Affairs/Dean of Student Success; Leana Cuellar, Director of Student Learning and Engagement; Al Grippe, Director of Grant Strategy and Development; Dr. Ruben Howard II, Director of Workforce Curriculum and Instruction; Matt Huber, Dean of Enrollment Management; Dr. Jesse Ivory, Dean of Adult and Continuing Education/Dean of the Skokie Campus; Jake Jeremiah, Dean of Library; David Kendrick, Director of Online Learning; Renee Kozimor, Director of Software & User Services; Christine Paciero, Director of Oakton Athletics; Dr. Gregory Paveza, Interim Dean of Health Careers; Dr. James Rabchuk, Dean of STEM; Camesha Richardson, Director of Human Resources; Prashant Shinde, Chief Information Officer; Daniel Weber, Registrar/Director of Registrar Services; Ella Whitehead, Assistant Director of Enrollment for Equity Outreach; Andy Williams, Controller.

Union Leaders: Jennifer Crowley, Classified Staff Association; Mary Hope Griffin, Adjunct Faculty Association; Suzanne Ziegenhorn, Full-Time Faculty Association.

Faculty: Mary Ringstad-Gagliano, Theater and Speech; Kristi Zenchak, Biology. In addition, the following faculty members attended the meeting remotely from the Skokie campus: Anita Cotton, Accounting; Tina Fakhriddin, English; Nizar Handzic, Biology.

Staff: Gabriel Chacon, ANDALE Coordinator; Philip Cronin, Media Services; Ernest Gest, Facilities; Jeff Gossrow, Accounting Services; Jennifer Jennings, Academic Affairs; Leah Kintner, Workforce/Alliance; Ewa Lyczewska, Marketing and Communications; Beatriz Sparks, Special Assistant to the Board.

Students: Kaira Hernandez.

Pledge of Allegiance – Chair Yanow led the pledge.

Land Acknowledgment – Trustee Bashiri-Remetio read the Land Acknowledgment.

Approval of Minutes

Chair Yanow asked for a motion for the approval of the minutes of the August 15, 2023 regular meeting of the Board of Trustees. Trustee Stafford made the motion which was seconded by Trustee Salzberg. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Welcome to Dr. Judy Mitchell, Interim Vice President for Administrative Affairs.

Condolences

- To the family of Virginia Gibbons, former professor of English, who passed away on August 18.
- To Terence Sinabajje, Assistant Professor of Psychology on the loss of his brother.

Congratulations

- To Trustee Burns on the birth of her 3rd grandchild.
- To all of us on our fall enrollment numbers. Our headcount increased by 4.5%, credit hours by 5.5% and fall to fall persistence increased by almost 3% for 53.4% our highest fall to fall persistence rate since we established our wildly important goal of 54% in 2015.

Happenings

- Earlier this afternoon, we had a ribbon cutting ceremony to celebrate the renovation of our beautiful new courtyards. The courtyard renovations were an important part of our landscape master plan and are

beautiful outdoor programming spaces that also create opportunities for honoring individuals with tribute pavers.

- Also earlier today, the Educational Foundation Board and the Board of Trustees had their annual joint meeting. We are grateful for the partnership of the educational foundation.
- Latinx Heritage Month events are planned from September 15 through October 12. We kicked off Latinx Heritage month with the Ponte Pilas Teen Summit last Friday. Additional events include pop-up libraries on both campuses, several lectures regarding Latino representation and ethnicity, and a Mercado de Cultura Latina.
- This Thursday, Oakton's production of "Smokefall" opens this fall's Performing Arts Center schedule. Tickets are still available, and the show runs through October 1.
- Next Thursday, we will be hosting our annual Distinguished Alumni event at 6 p.m. We will be honoring 4 wonderful Oakton alumni and I hope you will join us as we celebrate them and the impacts they have made in their community.

Educational Foundation Liaison Report

The Foundation has raised nearly \$125,000 since the start of the new fiscal year. Notable commitments since the last update to the Trustees include:

- A \$20,000 gift from New Trier Township to renew their scholarship support.
- A \$10,000 pledge from Dr. Kelly Wisecup to launch a scholarship in memory of her late husband and Oakton faculty member Dr. Wayne Marko.

The Foundation's annual Leadership Giving Campaign is still underway, having contributed more than \$16,000 to the Oakton Annual Fund. To date, 76% of members have supported the campaign which runs through the end of September.

The Foundation elected a new Board Director, Regina Holloway, in late July. Ms. Holloway lives in Evanston and is an executive with Axon, a manufacturing firm that makes equipment for law enforcement. The Board now stands at 21 voting members.

The Foundation invites Trustees to attend the following events this fall:

- Thursday, September 21 at 6 p.m. – "Spotlight on Law Enforcement and Criminal Justice" on the Des Plaines campus
- Saturday, November 4 at 10 a.m. – Donor Appreciation Brunch at the Renaissance Chicago Glenview Suites

The Board's next quarterly meeting will take place on December 6.

ICCTA Liaison Report

Chair Yanow shared that the Illinois Community College Trustees Association's hosted a meeting on September 8-9, 2023 at the Crowne Plaza Hotel in Springfield, Illinois.

Highlights

- Discussed potential state legislative initiatives, including procurement reform and community college baccalaureate degree pilot programs. ICCTA's 2024 Legislative Goals will be adopted at its November 11 board meeting.
- State Rep. Mike Coffey of Springfield praised Lincoln Land Community College for providing the business training that helped him to operate his family's successful restaurants.
- ICCTA has applied for renewed grant funding to continue workforce research and policy development regarding community college baccalaureate degrees.

Member Engagement

- 43 Trustee Roundtable participants discussed two topics: how to engage the community on and off campus, and mental health services for students and staff.

- Discussed the implications of selling ICCTA's domain name (www.communitycolleges.org). The Public Relations and Finance committees will gather information to review at the Executive Committee's November 11 meeting.
- The Awards Committee has set nomination deadlines for 2024; tabled the proposed Future of Work Award pending further discussion; and is considering whether to present an Outstanding CEO Award to mirror ACCT's award.

Trustee Education

- ICCTA's September 8 dual credit seminar featured president Dr. Clyne Namuo (Joliet), Ball-Chatham School District #5 superintendent Dr. Becca Lamon; student Eleanor Stuckey (Lincoln Land), and ICCB executive director Dr. Brian Durham.
- The ICCTA's 2023 trustee demographics survey shows that Illinois trustees are more diverse than in 1983 and 1993 but not representative of the system's current student population.
- The Diversity Committee discussed the U.S. Supreme Court's decision on affirmative action.
- Preview of ACCT's October 9-12 Leadership Congress in Las Vegas, which will feature several Illinois-focused presentations and an ICCTA reception on October 10.
- ICCTA is assisting with ACCT's November 30 - December 1 Governance Leadership Institute at Heartland Community College. Registration information will be available soon.

Student Trustee Report

Vice President for Student Affairs Dr. Karl Brooks shared the report on behalf of Ms. Cruz.

Student Happenings:

- Fall Fest 2023 was a huge success; student trustee Lydia Cruz shared that the event helped amplify the voices of clubs, organizations and departments, and the opportunities that Oakton College has to offer. The Student Government Association hosted an information table to promote their goals and achievements.
- The Smokefall play will run September 21 through October 1.
- September 15 marked the start of the Latinx Heritage Month. Several programs and events will take place to celebrate the rich cultural diversity of Latinx communities.

SGA Happenings:

The Student Government Association has held several meetings during the beginning of the fall semester. The first meeting was on September 13; students learn about SGA, its goals and accomplishments, and met with elected officials. SGA will be hosting bi-weekly meetings on Wednesdays at the Des Plaines campus; these meetings are open to all students and employees. SGA is now planning for future holiday events to collaborate with student groups and promote student life on campus.

Student Spotlight

Kaira Hernandez is in her 2nd year at Oakton College. She graduated from Maine West High School, and considered herself a typical student who didn't care much for grades or getting into college. For a while, Kaira had a negative connotation about community colleges, but once she enrolled at Oakton, she knew it was the best decision she'd made. During her first semester at Oakton, Kaira attended Fall Fest where she learned about different clubs and organizations, and she chose to be part of ANDALE and Payo. She said that growing up in Park Ridge made it difficult for her to connect with her culture and identity, and the Oakton organizations she joined made her more secure by clicking with people from her same background.

Kaira shared that ANDALE has significantly impacted her experience at Oakton. The program helped her learn more about her culture, introduced her to people she now considers close friends, and provided her the opportunity to find a student job. Kaira said the ANDALE family is one of the few places where she can let her guard down and be herself. She acknowledged ANDALE Coordinator, Gabriel Chacon who introduced her to the program, and challenged her way of thinking and pushed her to become a better version of herself. Kaira is now an Equity Student Advocate for the program.

When enrolling at Oakton, Kaira wanted to turn her life around and do better after being disinterested in her academic success in high school. At Oakton, Kaira has found a support system, and she is enjoying her classes, especially English; she thanked Professor Daniel Roth who has given her confidence in her work, and encouraged her to join the Honors Program. Oakton has given her a second chance, a fresh start, not to erase her past mistakes but to learn from them.

While she still doesn't know her future direction, Kaira wants to continue her schooling, and she shared that, at this moment, her biggest passion is criminal psychology but her career goals change constantly. There are many possibilities, but she is not nervous because she knows she will find the resources and support she needs at Oakton. She said that her time at Oakton has been nothing short of amazing, and she hasn't run into anything that she would change.

Comments by the Chair – None

Trustee Comments

Trustee Toussaint shared that she and Trustee Burns attended the Illinois State Black Chamber of Commerce Convention in August in East Peoria. This was the 18th year that the event was held. The Illinois Black Chamber of Commerce was founded in 1997, and its mission is to propel entrepreneurs into economic, social and political spheres by strengthening the wealth capacity of its members. They help small business thrive and develop strategies to assist them in increasing their capability and their capacity. They are a non-profit business association that contributes to creating sustainable opportunities for minorities, women and veteran-owned businesses. Trustee Toussaint indicated that at the conference there was a long list of subjects that were discussed including education improvement, procurement, construction, and health care. The goal of attendees is to initiate business and partnerships with other entities.

Trustee Burns indicated that the ILBCC conference is the type of event that offers opportunity for Oakton to partner with different service/product vendors. She also shared that several attendees expressed an interest in learning more about their presence at the event representing Oakton College. Finally, she gave a shout out to Oakton for contracting with a Hispanic/Latine architect for the upcoming Learning Commons construction.

Trustee Bush shared that she had the opportunity to look at recent marketing materials that include Oakton's mission, vision and values statements. The Board approved the adoption of an anti-racism statement in 2022, and a neurodiversity statement in 2023, and Trustee Bush indicated they should be visible in all marketing materials; they are intentional statements that show Oakton is leading in these areas. These statements help guide the work of the College, and should also be included in syllabi. Trustee Salzberg suggested to have digital displays.

Public Participation – None

Board Report: Vision 2030 Strategic Plan Update – Year 1

Dr. Kelly Becker, Assistant Vice President of Institutional Effectiveness and Strategic Planning
Jeffrey Gossrow, Budget and Analysis Manager
Jennifer Jennings, Project Implementation Manager
Ewa Lyczewska, Communications Manager

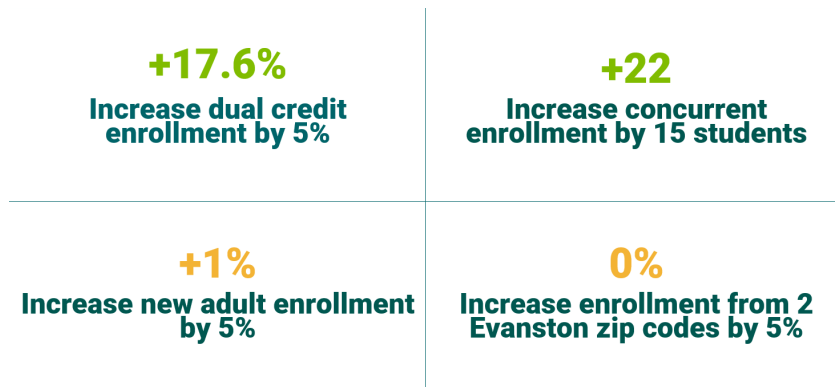
Strengthen the Oakton Experience: We will change lives by creating clear educational pathways and reducing barriers for students, with particular attention to serving adult students.

Rooted in **equity**, the Oakton Experience supports students as they **embark** on an individualized path, **navigate** college, **grow** academically and socially, and **transition** to their desired next step.

Oakton Experience Highlights:

- **Enter:** Brand re-refresh and new advertising campaigns; Re-Up initiative to re-enroll stop-out students; Target X recruitment & retention; Early college initiatives.
- **Navigate:** Caring Campus Initiative; Student Care Coordination and Caring Closet; Student Experience Navigator program; Chatbot launch; Career coaching.
- **Grow:** Online asynchronous writing tutoring in Learning Center; 24-hour D2L support; Professional development for 8-week accelerated classes; Emory Williams Academy for Black Men.

- *Transition:* New transfer agreements; Career & Transfer Center's Transfer Tailgate; Workforce partnerships, grants, and focus.



Year 2 Metrics

- Increase new adult student enrollment in credit courses by 5%
- Increase fall-to-spring adult student retention in credit courses to 55%
- Increase enrollment from Evanston by 5%
- Increase the number of students earning industry certifications and licenses
- Increase Workforce Equity Initiative completer employment rate

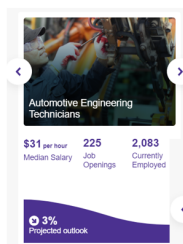
Enhance Workforce Readiness & Community Engagement: We will improve economic and social mobility by equipping students with skills for the workplace and becoming a key partner in the economic development and civic life of the district.

Workforce Readiness Highlights:

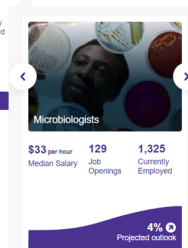
- Neurodiversity Efforts
 - Task Force and Inaugural Community Event
 - Adoption of Neurodiversity Inclusion Statement
 - Professional Development
- Workforce Grants
 - Workforce Equity Initiative
 - Pipeline for the Advancement of the Healthcare Workforce
 - Early Childhood Access Consortium for Equity
 - Small Business Development Center
- Health Careers Education Center in Evanston (NorthShore Partnership)
- Learning Day and other professional development on serving adult students
- New Adult Education Transitions Manager
- Mapping course learning objectives to workforce readiness
- New advertising campaign and "brand relaunch"

Map 25% of pre-majors to careers
Map 25% of CTE credentials to employment demand, workforce outcomes, and livable wages

100%
will be mapped
by Spring 2024



Increase proportion of students transitioning from GED/HSD to credit coursework from 6% to 17%



4%
of HSD students transitioned to credit coursework

Year 2 Metrics

- Increase proportion of high school diploma and ESL students transitioning to credit programs to 7%
- Increase student participation in internships, apprenticeships, and clinicals by 20%
- Increase number of students who complete stackable credentials in 4 departments by 15%

Advance Racial Equity: We will implement best practices to dismantle systemic racism at the College and throughout the district, recognizing this as a major barrier to student success.

Equity Highlights

Institutional

- Professional Development
- Culturally responsive pedagogy
- Chair/Coordinator required DEI training
- Linguistic Justice Series
- Revised generic syllabus common elements for inclusion and equity
- Approved land acknowledgement
- Inclusive marketing practices
- Equity audits of policy and procedures
- Equity Impact Budget Process
- Director of Institutional Equity and Inclusion

Student Impact

- Admissions events for HS students
- Staffing
- Equity Coordinators
- Assistant Director for Equity Outreach
- Emory Williams Academy for Black Men
- Fulbright-Hays Grant Ghana and Togo
- Grant dissemination activities
- Study abroad
- AANAPISI Grant
- Asian American Student Leadership Institute
- Code Elevate & Women of Color in STEM Initiatives
- Creating Justice Symposium
- Latinx student & employee programming

<p>+8% Increase enrollment of Black/African American students by 10%</p>	<p>+24 Stabilize enrollment for Latinx students</p>	<p>+58 Stabilize enrollment for Asian American / Pacific Islander students</p>
<p>42.3% Fall-to-fall retention to 42% for Black students</p>	<p>54.6% Fall-to-fall retention to 54% for Latinx students</p>	<p>31 30 additional faculty in ACUE training</p>

Year 2 Metrics

- Increase fall-to-fall retention to 55% overall with particular attention to retention for Black students
- 90% of departments utilizing equity audit findings to make substantive changes in policy and procedures
- Increased sense of belonging for AAPI, Black, and Latinx students compared to 2018 CCSSE survey responses

Looking Forward

- New Metrics dashboard
- Health Career Education Center in Evanston (NorthShore Partnership)
- Strategic Enrollment Planning
- Adult-Centered Strategies
 - 8-week course options
 - Credit for prior learning
 - Extended service hours
- Midterm grades
- Increased focus on gateway English and Math

Conduct of Public Hearing Concerning the Intent of the Board of Trustees of the District to Sell \$15,600,000 Funding Bonds for the Purpose of Paying Claims Against the District

Trustee Yanow offered:

“WHEREAS, the College has published a Notice of Public Hearing on August 24, 2023 in the Daily Herald concerning the Intent of the Board of Trustees of Community College District 535, County of Cook and State of Illinois to Issue \$15,600,000 Funding Bonds. The text of such notice is presented in EXHIBIT X.

WHEREAS, the public hearing to receive public comments on the proposal to issue \$15,600,000 Funding Bonds for the purpose of funding and paying claims against the District is now declared open and all persons desiring to be heard will have an opportunity to present written or oral testimony with respect thereto.”

Trustee Yanow asked if there were any comments from the Board or the district public.

Trustee Stafford said that this process is part of Oakton’s financing plan, and these bonds are allocated to an infrastructure fund that was agreed upon. Trustee Stafford indicated that these bonds will probably come in between 4 and 5% given the market, which is still at historically low rates. Selling these bonds, combined with additional funds, will allow Oakton to have sufficient reserves for construction money until 2026.

There were no public Comments.

Chair Yanow asked for a motion to adjourn the hearing. The motion was moved by Trustee Salzberg and seconded by Trustee Bashiri-Remetio. A voice vote was called and the motion passed unanimously.

NEW BUSINESS

9/23-1a Approval of Consent Agenda

Trustee Salzberg offered: “Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Bush seconded the motion. A voice vote was called and the motion passed unanimously.

9/23-1b Approval of Consent Agenda Items 9/23-2 through 9/23-8

Trustee Salzberg offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following items 9/23-2 through 9/23-8 as listed in the Consent Agenda.”

9/23-2 Ratification of Payment of Bills for July 2023

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$5,822,715.77 for all check amounts as listed and for all purposes as appearing on a report dated July 2023.”

9/23-3 Acceptance of Treasurer’s Report for July 2023

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of July 2023.”

9/23-4 Ratification of Payment of Bills for August 2023

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,566,089.03 for all check amounts as listed and for all purposes as appearing on a report dated August 2023.”

9/23-5 Acceptance of Treasurer’s Report for August 2023

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of August 2023.”

9/23-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a through d as stipulated above, and hereby approves the expenditures in the amount not to exceed \$84,807.00 for all funds listed in items a and b.”

9/23-7 Ratification of Payment of Professional Personnel – Fall 2023

“Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the fall 2023 semester; the total payment amount is \$2,586,115.75.”

“Be if further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the fall 2023 semester; the total payment amount is \$448,153.20.”

9/23-8 Approval of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Physical Therapy Assistant Program (1)
Early Childhood Education Program (1).”

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

9/23-9 Affirmation of Mission, Vision, and Values

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby affirms the Mission, Vision, and Values Statement attached hereto.”

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye

Ms. Toussaint Aye
 Dr. Yanow Aye

The motion carried.

9/23-10 Ratification of Board of Trustees Scholarships for 2023-2024

Trustee Toussaint offered: “Be it resolved that the Board of Trustees of Community College District 535 ratifies the Board of Trustees’ Scholarships for the academic year 2023-2024 to Christopher Aiden David Alexander, Jonathan Hanna, Michel Michael, Maria Onofre, and Justin John Thet Oo.”

Trustee Bush seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio Aye
 Ms. Burns Aye
 Dr. Bush Aye
 Mr. Salzberg Aye
 Mr. Stafford Aye
 Ms. Toussaint Aye
 Dr. Yanow Aye

The motion carried.

9/23-11 Authorization to Approve and Execute Lease Agreement

Trustee Bashiri-Remetio offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes Dr. Joianne Smith, following final review and approval of the College’s legal counsel, to approve and execute the lease between the Board and NorthShore University Health System.”

“Be it further resolved that the Board of Trustees of Community College District 535 authorizes Dr. Joianne Smith to take all such other actions as may be necessary or expedient to implement the purpose of this resolution.”

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio Aye
 Ms. Burns Aye
 Dr. Bush Aye
 Mr. Salzberg Aye
 Mr. Stafford Aye
 Ms. Toussaint Aye
 Dr. Yanow Aye

The motion carried.

9/23-12 Authorization to Approve September Purchases

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
9/23-12a	1	Landscaping Services	Apex Landscaping Hawthorn Woods, IL	\$1,722,144.79
9/23-12b	1	Sportstrag GPS Line Marking System	Traqnology North America Ladd, IL	\$57,785.00

9/23-12c	2	ZogoTech Data Warehouse Pathways and Financial Aid Modules – 3-Year Contract	Zogo Technologies, LLC Dallas, TX	\$93,450.00
9/23-12d	1	Localist Event Management Solution – 3-Year Renewal	Concept3D Denver, CO	\$42,610.05
9/23-12e	1	Construction Project Management Services	Chicago Design Network Chicago, IL	\$38,300.00
GRAND TOTAL				\$1,954,289.84.”

Trustee Salzberg seconded the motion.

Trustee Bush requested clarification on the sole-source exception for the Sportstrag GPS Line Marking System, and asked if Traqnology is in fact the only vendor able to provide the product. She shared that she did some research, and found that there are other vendors that provide GPS marking systems at similar prices. With respect to items that did go to bid, Trustee Bush mentioned that the law requires the College award the lowest responsible bid and indicated that the awarding of the landscaping services bid to Apex Landscaping meant we could not award the bid to a company that is clearly minority and veteran-owned.

Trustee Stafford added that Apex landscaping has a large presence in Oakton's district and we should look at our procurement policies and procedures for how we define local vendors.

Trustee Stafford called the roll:

- Ms. Bashiri-Remetio Aye
- Ms. Burns Aye
- Dr. Bush Aye
- Mr. Salzberg Aye
- Mr. Stafford Aye
- Ms. Toussaint Aye
- Dr. Yanow Aye

The motion carried.

9/23-13 Preview and Initial Discussion of Upcoming Purchases

The following purchase will be presented for approval at an upcoming Board of Trustees meeting:

- a. Cisco Equipment for Computer Networking and Systems Program

9/23-14 Resolution to Transfer Funds for Restricted O&M Construction Costs

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby approves the following transfer effective for Fiscal Year 2023: \$10 million from the Education Fund to the Operations & Maintenance (O&M) Restricted Fund, for the future payment of approved Master Plan construction projects.”

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

- Ms. Bashiri-Remetio Aye
- Ms. Burns Aye
- Dr. Bush Aye
- Mr. Salzberg Aye
- Mr. Stafford Aye
- Ms. Toussaint Aye
- Dr. Yanow Aye

The motion carried.

9/23-15 Authorization of Signatory Authority

Trustee Bashiri-Remetio offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes Dr. Judy Mitchell to have signatory authority for documents under the purview and responsibility of the Vice President of Administrative Affairs while she is serving in the role of Interim Vice President for Administrative Affairs."

Trustee Salzberg seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

9/23-16 Authorization to Appoint an Assistant Vice President for Workforce Innovation and College Partnerships

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Dr. Jesse Wade Ivory as Assistant Vice President for Workforce Innovation and College Partnerships effective September 24, 2023 at an annual salary of \$135,000. That salary will be prorated for the period of September 24, 2023 through June 30, 2024."

Trustee Bush seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

9/23-17 Authorization to Appoint Interim Dean of Skokie

Trustee Burns offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Robyn Bailey as the Interim Dean of Skokie with a stipend of \$1,100 per month for each month served commencing on September 24, 2023."

Trustee Bush seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

9/23-18 Acceptance of Administrator Resignation

Trustee Burns offered: "Be it resolved that the Board of Trustees of Community College District 535 accepts the resignation of Dr. Colette Hands, Chief Human Resources Officer, effective September 29, 2023."

Trustee Bashiri-Remetio seconded the motion. A voice vote was called and the motion passed unanimously.

9/23-19 Authorization to Appoint Interim Chief Human Resources Officer

Trustee Bush offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of D. Arnie Oudenhoven as Interim Chief Human Resources Officer with a stipend of \$15,000.00 per month commencing October 2, 2023."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

9/23-20 Preview of New Units of Instruction

The following new units of instruction will be presented for Board approval in October 2023:

- Radiography Associate of Applied Science Degree (66 Semester Credit Hours)
- Cardiac Sonography Associate of Applied Science Degree (72 Semester Credit Hours)
- Surgical Technology Associate of Applied Science Degree (71 Semester Credit Hours)

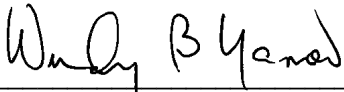
9/23-20 Notification of Award of Grants

Funding totaling \$1,165,741.00 has been made available to Oakton College.

Adjournment

Chair Yanow announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, October 17, 2023 at the Des Plaines Campus.

Trustee Salzberg made a motion to adjourn the meeting, which was seconded by Trustee Stafford. A voice vote was called and the meeting was adjourned at 7:50 p.m.



Wendy B. Yanow, Board Chair



William Stafford, Board Secretary

Minutes recorded by:
Beatriz Sparks
9/2023