Minutes of Regular Board Meeting of Oakton Community College
September 15, 2015

The regular meeting of the Board of Trustees of Community College District 535, Oakton Community College, was held on Tuesday, September 15, 2015 at the Des Plaines campus, 1600 E. Golf Road, Des Plaines, Illinois.

Closed Session
At 6:20 p.m. Ms. Tennes made a motion to recess into Closed Session for the purpose of considering the appointment, employment, compensation, discipline, performance, dismissal of employees, pending litigation, and collective negotiating matters. Mr. Frank seconded the motion; Dr. DiLeonardi called the roll:

- Ms. Harada: Aye
- Ms. Tennes: Aye
- Mr. Stafford: Absent
- Dr. DiLeonardi: Aye
- Mr. Frank: Aye
- Mr. Salzberg: Aye
- Mr. Wadhwa: Aye
- Mr. Dixon: Aye

Also present: Dr. Joianne Smith, President; Dr. Tom Hamel, Vice President, Academic Affairs; Dr. Karl Brooks, Vice President, Student Affairs; Ms. Bonnie Lucas, Vice President, Technology and Data Analytics; Ms. Mum Martens, Chief Human Resources Officer; and Mr. Bob Nowak, Vice President, Business and Finance.

At 7:30 p.m., Ms. Tennes made a motion to adjourn the session, seconded by Mr. Wadhwa. A voice vote was called and the meeting was adjourned.

Call to Order and Roll Call
Chair Harada called the open session to order at 7:35 p.m. in room 1506; Dr. DiLeonardi called the roll:

- Ms. Harada: Chair, Present
- Ms. Tennes: Vice Chair, Present
- Mr. Stafford: Secretary, Absent
- Dr. DiLeonardi: Present
- Mr. Frank: Present
- Mr. Salzberg: Present
- Mr. Wadhwa: Present
- Mr. Dixon: Present

Pledge of Allegiance

Approval of Minutes
Chair Harada asked for a motion for the approval of the minutes of the September 15, 2015 meetings. Ms. Tennes made the motion which was seconded by Mr. Salzberg. A voice vote was called and the minutes were unanimously approved.

Statement by the President
President Smith welcomed everyone and introduced Mr. Hank Galatz, a Director on the Educational Foundation Board, who is planning to regularly attend the Board of Trustee meetings in order to provide to the Foundation Board information from the Trustees meetings.

President Smith asked for introductions of those present:
Kathleen DeCourcey, College Advancement and Classified Staff Union President, presented Elena Couto, Educational Foundation; Eileen Cukierski, President’s Office; Jamal Evans, Media Services; Anthony Ramos, Student Success, and Jesse Wallace, Media Services.

Katherine Schuster, Professor of Education, and Full-time Faculty Union President, presented Eva De La Riva, Associate Professor, Psychology; Judy Ferraro, Associate Professor, Health Information Technology; Victoria Fils, Professor, Health Information Technology; Michael Kristiansen, Professor, Modern Languages; and Judy Langston, Distinguished Professor of Art and Graphic Design.

Barbara Dayton, Lecturer of Sociology, and Adjunct Faculty President, introduced: David Arieti, Lecturer, Biology; Kalyani Banerjee, Lecturer, Chemistry; Linda Berendsen, English; Cindy Del Medico, Lecturer, Business; Karen Roth, Lecturer, Early Childhood Education; and Cheryl Thayer, Lecturer, Sociology.

Administrators present included: Michael Anthony, Chief Diversity Officer, Assistant Vice President of Student Affairs; Robyn Bailey, Director, Operations and Administration; Ann Marie Barry, Director, Student Life; Michael Carr, Assistant Vice President, Academic Affairs; Sebastian Contreras, Jr., Dean, Student Success; Maya Evans, Director, Research and Planning; Colette Hands, Interim Associate Vice President for Continuing Education; Linda Korbel, Dean, Languages, Humanities and the Arts; Renee Kozimor, Director, Software and User Services; Mum Martens, Chief Human Resources Officer, Bruce Oates, Director, Athletics and Registrar Services; Paul Palian, Director, College Relations; Doreen Schwartz, Director, Business Services; Bob Sompolski, Dean, Mathematics and Technologies; Cheryl Warmann, Director, Enrollment Services; and Brad Wooten, Dean, Social Sciences and Business.

Will Dixon, Student Trustee presented: Yeon Woo Kim, Dominca Lipinski, and Elizabeth Adcox Miller.

Guests in attendance: Theresa Bashiri-Remetio, Barry Dayton, and Hank Galatz.

President Smith announced that the Fall semester is off to a great start. One of the strategies to increase our student persistence goal is to actively engage students during their first few weeks of the semester. To that end we had lots of opportunities to engage students through our Welcome Week’s activities. One of our two signature events was Fall Fest, which was held at the Skokie and Des Plaines campuses on September 2nd and 3rd. Many thanks to Ann Marie Barry, the Student Life staff, and all who played a part in making this event a tremendous success. Also, thanks to Deb Kutska and the Green Committee, who introduced us to the Zero Waste initiative which was utilized during the event. The second signature event was Oakton’s 1st Day of Service which was held on September 11 and was sponsored by the Office of Student Life, Service Learning, New Student Orientation, and the Office of Access, Equity and Diversity. One hundred fifteen members of the College’s community of students and staff participated in the day as part of a college-wide effort in service to our community. President Smith thanked Karishma Kamath, Anthony Ramos, Krissie Harris, and Karen Roth, for providing leadership for this event. That same day, President Smith attended the Illinois Council of Community College Presidents meeting in Springfield along with Trustees DiLeonardi, Wadhwa, and Frank, who attended the Illinois Community College Trustees Association (ICCTA) meeting which was held in Springfield as well.

The Educational Foundation and the Alumni Council held their Trivia Night on August 27th, which was a gathering of alumni, current students, employees, Foundation Directors, and Board members. The event raised approximately $1,000 for scholarships. Tickets are available for the signature event for the Foundation, Scholar Chips, which will be held on September 18 at the Rivers Casino in Des Plaines, tickets are $65.

The Board report presented by Dr. Michael Carr and Mr. Sesbastian Contreras, Jr., outlined strategies to achieve our Wildly Important Goal (WIG) for the year, which is working to increase student persistence rates. Dr. Carr provided some context on the goal that was established and the framework we are using to go forward, focusing on the College’s contribution to the WIG. What is important to recognize, is not just to get students on our campus, and to keep them on our campus, but we need to have engaged students on our campus, students who are progressing towards their academic goals. When we talk about this persistence, we need them enrolled
in courses, but beyond that we want them to engage with the College as well. The most common element that contributes to student persistence is a strong, early connection to someone at the College. Students with a secure attachment report significantly less perceived stress and were less likely to quit college than students with insecure attachment. What research shows is those connections are helping them navigate the college experience.

Mr. Contreras talked about programs that are helping to establish these early connections. One of the things that the Student Success Team (SST) engaged in last year was to look at ways in which we are making engagement inescapable. What we know from the Community College Survey of Student Engagement (CCSSE), is that the front door experience is really one of the first ways in which we can make this type of engagement inescapable, and one of those front door experiences is new student orientation. We also know that CCSSE identified thirteen high impact practices for community college student success, and new student orientation was one of those high impact practices. CCSSE identifies the following as important to the new student orientation experience: developing an educational plan; familiarizing students with campus resources; and building a network of support. Our SST began to understand that our students who attended new student orientation, were more successful than the students who did not attend an orientation. With support from a number of people across campus and President’s Council, the SST created a proposal to make orientation mandatory for all new students.

All of this work came from people and departments across campus, including, Anthony Ramos, Coordinator for Student Orientation and Retention; and the New Student Orientation Board which includes the Enrollment Center, Student Recruitment and Outreach, Advising Services, TRiO; and Student Life. Dr. Carr concluded that we are developing faculty and student connections as we move forward. Best classroom practices include: learning students’ names; assessing early in the semester; establishing consistent high standards; and having one on one meetings with each student. We are identifying what departments can do to contribute and aid in our goal of student persistence.

Public Participation
Linda Berendsen and Barry Dayton addressed the Board regarding the decision not to rehire any retired annuitants as of July 1, 2015.

Trustees Wadhwa and DiLeonardi gave brief reports on the ICCTA meetings that were held in Springfield on September 10 and 11. Mr. Wadhwa reported on the Diversity committee, and Dr. DiLeonardi spoke about government issues regarding community colleges, including the impact of the lack of a state budget on community colleges.

Student Trustee Report
Student Trustee Will Dixon reported on student participation at Fall Fest, which was held September 2 & 3. The New Student Center Committee comprised of Student Government Association members, student leaders, and administrators, will meet later in the week to talk about plans for the new student gathering space. Tours of student centers in various colleges in the state are being scheduled for the committee to visit. The latest issue of the OCCurrence is on newsstands. The Illinois Community College Board along with the Student Advisory Committee, also met in Springfield earlier in the month.

New Business

9/15-1a Approval of Adoption of Consent Agenda
Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Mr. Salzberg seconded the motion; a voice vote was called and the motion passed unanimously.

9/15-1b Approval of Consent Agenda Items 9/15-2 through 9/15-6
Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 9/15-2 through 9/15-6 as listed in the Consent Agenda.

9/15-2 Ratification of Payment of Bills for August 2015
“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $5,510,583.12 or all check amounts as listed and for all purposes as appearing on a report dated August 2015.

9/15-3 Acceptance of Treasurer’s Report for August 2015
“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of August 2015.

9/15-4 Ratification of Actions of Alliance for Lifelong Learning Executive Board
“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to c and hereby approves the expenditures in the amount not to exceed $49,504.39 for all funds listed in items a and b.”
   a. Salary payments in the amount of $2,232.00 for part-time teaching services for the Alliance For Lifelong Learning Summer 2015.
   b. Salary payments in the amount of $47,272.37 for part-time teaching services for the Alliance for Lifelong Learning Fall 2015.
   c. Salary rescinds in the amount of $80.00 for part-time teaching services for the Alliance for Lifelong Learning Summer 2015.

9/15-5 Supplementary Authorization to Pay Professional Personnel
1. "Be it resolved that the Board of Trustees of Community College District 535 authorizes the payment of salaries for teaching on a part-time basis during the fall semester, 2015; the total payment amounting to $3,467,494.14.
2. "Be it further resolved that the Board of Trustees of Community College District 535 authorizes the payment of salaries for teaching on an overload basis during the Fall semester, 2015; the total payment amounting to $293,017.80”.

9/15-6 Approval of Clinical Practice Agreements
“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements.
For the Physical Therapist Assistant Program
Gottlieb Memorial Hospital – Melrose Park
Physiotherapy Corporation – Exton, PA.”

Mr. Salzberg seconded the motion; Dr. DiLeonardi called the roll:

Mr. Wadhwa  Aye
Ms. Tennes  Aye
Mr. Salzberg  Aye
Mr. Frank  Aye
Ms. Harada  Aye
Dr. DiLeonardi  Aye
Mr. Stafford  Absent

The motion carried; Student Trustee Dixon favored the resolution.

9/15-7 Ratification of Board of Trustees Scholarships for 2015-2016
Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 ratify the Board of Trustees’ Scholarships for the academic year 2015-2016 to Ninawa Botros, Yalda Bozorgi, Stephanie Canchola, Valentina Konstantinovic, and Vitaly Voznyuk.”
Mr. Salzberg seconded the motion; a voice vote was called and the motion passed unanimously.

9/15-8

Authorization to Approve September 2015 Purchases

Mr. Frank offered:
“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<table>
<thead>
<tr>
<th>Item</th>
<th>Page(s)</th>
<th>Description</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/15-8a</td>
<td>1 &amp; 2</td>
<td>Laptop Computers</td>
<td>GHA Technologies</td>
<td>$34,080.20</td>
</tr>
<tr>
<td>9/15-8b</td>
<td>1 &amp; 2</td>
<td>Office Furniture with Design and Installation Services</td>
<td>Forward Space LLC</td>
<td>$109,780.00</td>
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<tr>
<td>9/15-8c</td>
<td>1</td>
<td>Engineering Services for Soccer Field Irrigation System</td>
<td>Manhard Consulting, Ltd.</td>
<td>$30,000.00</td>
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<tr>
<td>9/15-8d</td>
<td>1</td>
<td>Interpreter Services</td>
<td>Chicago Area Interpreter Referral Services Caption First</td>
<td>$33,000.00</td>
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<tr>
<td>9/15-8e</td>
<td>1</td>
<td>Information Technology Service Management (ITSM) Software Rescind Purchase</td>
<td>Beyond20 Creative Enterprise Solutions, LLC dba Beyond20 Cherwell Software, LLC</td>
<td>$(125,000.00) $ 47,000.00 $ 78,000.00</td>
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Grand Total $ 225,152.63.”

Ms. Tennes seconded the motion; Dr. DiLeonardi called the roll:

Mr. Salzberg Aye
Mr. Wadhwa Aye
Ms. Tennes Aye
Mr. Frank Aye
Ms. Harada Aye
Dr. DiLeonardi Aye
Mr. Stafford Absent

The motion carried; Student Trustee Dixon favored the resolution.

9/15-9

Preview and Discussion of October 2015 Purchases

The following purchases will be presented for approval at the October 20, 2015 Board of Trustees meeting: Baseball Field Dugout Replacement; John Deere Tractor; Athletic Field Sand; Web Responsive Design Implementation; New college Vehicles; New Holland Skidsteer; Field Study Course (Ireland); and Travel Services for Summer 2016 Study Abroad Program in India.

9/15-10

Acceptance of Tolling Agreement

Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 approve the Tolling Agreement between Terracon Consultants, Inc. and the Board of Trustees of Oakton
Community College, District 535 and authorizing execution of the Agreement by the District’s attorney on the District’s behalf.”

Mr. Salzberg seconded the motion; Dr. DiLeonardi called the roll:

Ms. Tennes  Aye  
Mr. Wadhwa  Aye  
Mr. Salzberg  Aye  
Mr. Frank  Aye  
Ms. Harada  Aye  
Dr. DiLeonardi  Aye  
Mr. Stafford  Absent  

The motion carried; Student Trustee Dixon favored the resolution.

9/15-11 Approval of a Personal Leave for Faculty Member

Mr. Wadhwa offered:
“Be it resolved that the Board of Trustees of Community College District 535 approves a one semester unpaid leave of absence for Elena Ermolenko-Fein for spring semester 2016.”

Dr. DiLeonardi seconded the motion and called the roll:

Ms. Harada  Aye  
Mr. Wadhwa  Aye  
Mr. Salzberg  Aye  
Mr. Frank  Aye  
Ms. Tennes  Aye  
Dr. DiLeonardi  Aye  
Mr. Stafford  Absent  

The motion carried; Student Trustee Dixon favored the resolution.

9/15-12 Approval of Award of Tenure

Mr. Wadhwa offered:
“Be it resolved that the Board of Trustees of Community College District 535, by the authority vested in it by the State of Illinois, hereby grants tenure, effective after the completion of the Fall 2015 semester to:
Lawrence Penar, Professor of Air Conditioning, Heating and Refrigeration.”

Ms. Tennes seconded the motion; Dr. DiLeonardi called the roll:

Mr. Wadhwa  Aye  
Mr. Frank  Aye  
Ms. Harada  Aye  
Ms. Tennes  Aye  
Mr. Salzberg  Aye  
Dr. DiLeonardi  Aye  
Mr. Stafford  Absent  

The motion carried; Student Trustee Dixon favored the resolution.

9/15-13 Acceptance of a Grant

Mr. Dixon offered:
“Be it resolved that the Board of Trustees of Community College District 535 accept $8,050 from the Illinois Green Economy Network under its “Baseline and Enhanced Building Energy Dashboards Program” to monitor Skokie building energy efficiency.”

Mr. Frank seconded the motion; a voice vote was called and the motion passed unanimously.

Adjournment
Chair Harada announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be Tuesday, October 20, 2015 beginning at 7:30 p.m. at the College’s Des Plaines campus located at 1600 E. Golf Road, in room 1506.

There being no further business before the Board, Chair Harada asked for a motion to adjourn the meeting. Ms. Tennes made the motion, which was seconded by Mr. Salzberg; a voice vote was called and the meeting was adjourned at 8:45 p.m.

Pat Harada
Pat Harada, Chair

Joan DiLeonardi
Joan DiLeonardi, Acting Secretary

9/2015

A video recording of the September 15, 2015 meeting was made and may be viewed by calling the Library and Instructional Media Services office at (847) 635-1640.