Search for Classes

After selecting Community Education, Continuing Education for Health Professionals, Emeritus and select ESL courses, a new window similar to the one below will pop up:

If you are looking for a complete listing of all available classes you can just press the search icon.

You have a few other choices if you'd like to narrow down your search:

- Selecting a term allows you to look for a class for a particular time of year - summer, fall or spring (you can only look at terms that you can register for):
• You can also put in words (keywords) after the "for" to help you search for specific classes - like Garden or Cook:

• You can combine the two types of searches; for example, you can look for a class in the summer about gardening (if summer classes are available).

Once you have selected a term and/or put in keywords, you would press the search icon to see your results:

The Results Screen

After pressing the search icon, you'll see a new screen with your search results; on the left will be a list of classes open for registration, on the right will be your schedule builder:
You can add a class to your schedule by dragging it over from the left side of the screen to the right; you can also "hover" with your mouse over the class, at which point two small icons will appear; use the "+" icon to add the class to your schedule:

![Image of Flex-Registration Service interface]

The other small icon, which looks like a smaller version of the search icon, allows you to view more class information; clicking on it will bring up a new smaller window with class information. You can also add a class to your schedule from this window by using the "Add" button.

![Image of Course Details]

**Interior Design 101**  
**Spring 2013 Noncredit**

**Course Details**

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**Interior Design 101**

- **Class:** HEC B01 001  
- **CRF:** 40078  
- **Credit hours:** 0.000  
- **Grade mode:** Pass/Fail  
- **Schedule type:** Discussion/Lecture-No Network  

**Instructional method:**

Find out how to make your home fit your lifestyle and discover the elements and principles that constitute good design. Guided by a professional interior designer, you'll learn how to arrange furniture to maximize your space, how to use techniques that alter room-size perception, and how to use color schemes that complement the architecture, the furniture, and you!
• If you are not happy with your work, you can click the Start Over button on the left side of the Schedule Builder window and all courses will be removed from the schedule.

• You can delete a single course by clicking the "x" icon on a course box when it is inside your Schedule Builder window.

• Once you are satisfied with your schedule, you can click the Register button on the right side of the Schedule Builder window. If you have registered for classes online before, you can use the same login information; if not, you will be prompted to create a new account.