

## Enrollment Verification Form

Please print all information. One form per request.

A letter will be issued only if a student's account is clear of outstanding balances. Oakton does not rank students.

Name

*Last*

*First*

*MI*

*Maiden*

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Student ID No. **B**

Phone

(

*Home*

*Work*

Enrollment Verification:    Fall    \_\_\_    Spring    \_\_\_    Summer    Year 20 \_\_\_\_\_

**Check the appropriate box.**

- Will pick up letter (by appointment only)      Ray Hartstein Campus (Skokie)      Des Plaines Campus
- Mail my letter when available.
- Complete attached form
- Special request for information on letter:

**Send letter to:**

- Check here if mailing address same as above.

Name

Address

City

State/Zip

**Student authorization for release of enrollment verification:**

*Signature of Student*

*Date*

If you wish to authorize another person to pick up your letter, indicate their name below.

You and other authorized persons must present a photo ID in order to pick up the enrollment verification.

Name

Relationship

*Signature of person authorized for pickup*

*Date*