

**The 816th Meeting
of
The Board of Trustees
December 16, 2025**



Mission, Vision, and Values Statements

Mission

Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

Vision

Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

Values

A focus on Oakton students is at the core of each of these values.

- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

Ratified by the Board of Trustees on March 21, 2017 and reaffirmed on September 16, 2025.

Land Acknowledgment for Oakton

Oakton is the community's college. We recognize that our community embodies a network of historical connections and contemporary relationships with Native peoples, families, students, and alumni. We continue to live and work on the traditional homelands stolen from many different Native peoples, including but not limited to the Bodéwadomi (Potawatomi), Ojibwe (Chippewa), Odawaa (Ottawa), Kiikaapoi (Kickapoo), Mamaceqtaw (Menominee), Myaamiaki (Miami), Thakiwaki (Sac and Fox) and Hoocągra (Ho-Chunk) nations. Others have settled and cared for this land from time immemorial. The land of our Des Plaines campus nurtured a large Potawatomi settlement along the Des Plaines River. This was a site of trade, travel, and gathering for many Native people. With the lush forests and vibrant river, these communities flourished in this beautiful land of biodiversity and reciprocity. These lands are still home to many Native people of many nations.

Adopted by the Board of Trustees on December 13, 2022.

Anti-Racism Statement

Oakton is an anti-racist, inclusive, transparent institution; invested in and accountable to the communities we serve. We are committed to transforming all curricula, policies, structures and practices to dismantle and eliminate racism and other forms of oppression so all members of our community thrive. Through reflection, empowerment, and accountability to anti-racist people of color, we model the socially just and equitable transformation that we want to see in the world.

Adopted by the Board of Trustees on February 15, 2022.

Neurodiversity Statement

Oakton College is committed to recognizing the neurodiversity of our community and developing equitable policies and procedures to enhance the Oakton experience for all students, employees, and community members.

Adopted by the Board of Trustees on August 15, 2023.



1600 E GOLF ROAD
DES PLAINES, IL 60016

Closed Session
5 p.m. – Room 1502

Agenda

1. Call to Order and Roll Call
2. Consideration of a motion to close the meeting to the public for the purpose of the following:
 - Review closed session minutes of November 18, 2025
 - Consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiation matters; and pending litigation
3. Consideration of a motion for adjournment
4. Adjournment

Open Session
6 p.m. – Room 1506

Individuals who wish to address the Board of Trustees during the Public Participation portion of the meeting should send an email to bsparks@oakton.edu including their name, town/affiliation, and the item they wish to address to the Board, no later than 6 p.m. on December 16, 2025.

The meeting will be broadcast on Oakton TV: <https://play.champds.com/oaktoncollegeil/live/5>

Agenda

Call to Order and Roll Call

Pledge of Allegiance and Land Acknowledgement

Approval of minutes of the November 18, 2025 Regular Meeting of the Board of Trustees, and the November 18, 2025 Committee of the Whole Meeting

Statement by the President

Educational Foundation Liaison Report

Pathways to Opportunity Liaison Report

Student Trustee Report

Student Spotlight

Comments by the Chair

Trustee Comments

Public Participation

Report: Student Engagement at Oakton

New Business

Consent Agenda

- | | | |
|---|----------|--|
| V | 12/25-1a | Approval of Adoption of Consent Agenda |
| R | 12/25-1b | Approval of Consent Agenda Items 12/25-2 through 12/25-7 |
| | 12/25-2 | Ratification of Payment of Bills for October 2025 |
| | 12/25-3 | Acceptance of Treasurer's Report for October 2025 |
| | 12/25-4 | Ratification of Payment of Bills for November 2025 |
| | 12/25-5 | Acceptance of Treasurer's Report for November 2025 |
| | 12/25-6 | Supplemental Authorization to Pay Professional Personnel - Fall 2025 |
| | 12/25-7 | Approval of Clinical Practice Agreements |

Other Items

- | | | |
|---|----------|--|
| R | 12/25-8 | Approval of Board Meetings Schedule for Calendar Year 2026 |
| R | 12/25-9 | Authorization to Approve December Purchases |
| | | a. High-Speed Internet Hotspot Data Plan – One-Year Renewal |
| | | b. Auditing Services – Two-Year Contract Renewal |
| | | c. Travel for the Men's Baseball Team |
| | | d. Consulting Services for Environmental Branding Initiative |
| | | e. Portable Electric Vehicle Training Aid |
| | | f. 2026 Ford F650 Flatbed Truck |
| | | g. Fabrication and Installation of Environmental Design Elements |
| | | h. Printing of the Oakton Non-Credit Class Schedule – One-Year Renewal |
| | 12/25-10 | Preview and Initial Discussion of Upcoming Purchases |
| R | 12/25-11 | Authorization to Hire a Full-Time, Tenure-Track Faculty Member |
| R | 12/25-12 | Ratification of Amended Contract Agreement between the Oakton College Board of Trustees and the Oakton Metropolitan Alliance of Police |
| | 12/25-13 | Preview of New Unit of Instruction |
| R | 12/25-14 | Approval of Policy Revisions |
| | 12/25-15 | Notification of Award of Grants |

Adjournment



**Minutes of the November 18, 2025 Regular Meeting of the
Board of Trustees of Community College District 535**

The 815th meeting of the Board of Trustees of Community College District 535 was conducted on November 18, 2025 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

Chair Burns called the meeting to order at 5:32 p.m. in room 1502. Trustee Stafford called the roll:

Trustee Martha Burns	Chair	Present
Trustee Theresa Bashiri-Remetio	Vice Chair	Present
Trustee William Stafford	Secretary	Present
Trustee Micah Eimer		Present
Trustee Benjamin Salzberg		Present
Trustee Marie Lynn Toussaint		Present
Trustee Wendy Yanow		Present
Trustee Chris AbiNader	Student Trustee	Present

Also present in room 1502 were Dr. Joianne Smith, President; Johanna Fine, Chief Human Resources Officer; Dr. Bernard Little, Vice President for Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; and Michele Roberts, Vice President for Administrative Affairs.

Chair Burns asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of October 14, 2025; and considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, and pending litigation.

Trustee Salzberg made the motion, seconded by Trustee Eimer. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye
Trustee AbiNader	Aye

At 6:03 p.m., Trustee Salzberg made a motion to adjourn the closed session meeting which was seconded by Trustee Bashiri-Remetio. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Burns called the regular meeting of the Board of Trustees to order at 6:19 p.m. in room 1506.

Trustee Stafford called the roll:

Trustee Martha Burns	Chair	Present
Trustee Theresa Bashiri-Remetio	Vice Chair	Present
Trustee William Stafford	Secretary	Present
Trustee Micah Eimer		Present
Trustee Benjamin Salzberg		Present
Trustee Marie Lynn Toussaint		Present
Trustee Wendy Yanow		Present
Trustee Chris AbiNader	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Kelly Becker, Assistant Vice President for Institutional Effectiveness and Strategic Planning; Johanna Fine, Chief Human Resources Officer; Dr. Bernard Little, Vice President for Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; Michele Roberts, Vice President for Administrative Affairs; and Katherine Sawyer, Chief Advancement Officer.

Administrators: May Alimboyoguen, Dean of Health Careers; Marc Battista, Associate Vice President for Academic Affairs; Dr. Matthew Boutilier, Director of Online Curriculum and Instruction; Steve Butera, Director of Communications and External Relations; Dr. Leana Cuellar, Dean of Access, Equity and Diversity; Dr. Rick Daniels, Director of Institutional Equity and Inclusion; Tom Hicks Jr., Director of Student Success and Academic Interventions; Lindsey Hunter, Director of Enrollment Services; Dr. Jesse Ivory, Assistant Vice President of Workforce Innovation and College Partnerships; Jake Jeremiah, Dean of Library; Dr. Mark Kiel, Dean of Counseling, Health and Wellness Services; Dr. Ashley Knight, Interim Dean of Liberal Arts; Dr. Kanchana Mendes, Dean of Curriculum, Instruction and Assessment; Nathan Norman, Senior Director of Workforce Development; Dr. James Rabchuk, Dean of STEM; Dr. Emmanuel Sarris, Interim Dean of Business and Career Technologies; Jeff Spidle, Interim Director of IT Infrastructure; John Wade, Chief Information Officer; Daniel Weber, Registrar and Director of Registrar Services; and Andy Williams, Controller.

Union Leaders: Jennifer Crowley, Classified Staff Association; Mary Hope Griffin, Adjunct Faculty Association; and Patrick O'Donnell, Full-Time Faculty Association.

Faculty: Steve Brody, Athletic Coach; Paul Gulezian, Biology; Lenuta Manu, BNAT; Diana Matthews, Radiography; Kandace McCarthy, Athletic Coach; Michelle Naffziger-Hirsch, Sociology; Aileen Paszek, Athletic Coach; Erick Rohn, Graphic Design; and Samantha Solecki, Biology.

Staff: Steve Aguilar, TRIO; Karina Castillo, Testing Center; Giacomo Cirrincione, Learning Center; Chris Dubé, Information Technology; Joseph Hanafee, Advising and Transitions; Janeen Jackson, Black Student Success Program; Leah Kintner, Workforce Development; Malarie Marquez, Care Coordination; Teresa O'Sullivan, Access and Disability Resource Center; Kushal Patel, Information Technology; Adrienne Smith, Career and Transfer Center; Beatriz Sparks, Office of the President; and Terrence Stevenson, Emory Williams Academy.

Students: Soccer Team, Matthias Balroop, Ximena Barillas, Allison Fradkin, Liz LaPlant, Alexander Merrill, and James Powers

Pledge of Allegiance – Chair Burns led the pledge.

Land Acknowledgment – Student Trustee AbiNader read the Land Acknowledgment.

Approval of Minutes

Chair Burns asked a motion for the approval of the minutes of the October 14, 2025 regular meeting of the Board of Trustees. Trustee Eimer made the motion. Trustee Salzberg seconded the motion. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Condolences

- To English professor Steve McNamara on the passing of his mother, Margaret (Peggy) McNamara, on Oct. 20 at the age of 98.
- To Computer Information Systems Chair and Professor, Ragaa Abdallah on the passing of her mother, Fadila Abdelnour.

Congratulations

- To Mary Ellen Girgis, Assistant Professor of Surgical Technology on the birth of Baby Eli on Oct. 29.

Athletics Recognitions

- Women's Cross Country – Ximena Barillas placed on the All-Region team finishing 5th at the regional race and attended the National Championships in Fort Dodge, Iowa.
- Skyway Champions, Men's Soccer
 - Skyway Player of the Year: Stefan Zelenovic

- Skyway Coach of the Year: Steve Brody
- NJCAA Region IV All-Region First Team: Stefan Zelenovic and Joseph Gonzalez
- NJCAA Region IV All-Region Second Team: Alejandro Soto and Kurmanbek Madaripov
- All-American Nominee: Stefan Zelenovic
- Honorable Mention All Conference: Guilherme Teixeira, Kurmanbek Madaripo

Student Recognitions

- Oakton participated in the Skyway Writers Festival hosted at Prairie State College. Of the 12 medals awarded to students from the 8 Skyway institutions, our students took home 6!
 - Liz LaPlant, 1st and 3rd in Poetry
 - Allison Fradkin, 1st in Drama
 - Alexander Merrill, 3rd in Drama and 2nd in Fiction
 - James Powers, 2nd in Drama.
 - Special Recognition: Danielle Aquiline, English professor, for her induction into the Illinois Skyway Conference Hall of Fame for her commitment to the Skyway Writers Festival and her mentorship and support of students.

Employee Recognitions

- Vice President for Student Affairs, Dr. Bernard Little received the Region IV-East Fred Turner Award for Outstanding Service to NASPA. This award is presented to an individual who has demonstrated outstanding achievement to the student affairs profession and Region IV-East over an extended period of time.
- To Malarie Marquez, Senior Student Care Coordinator, received a 40 under 40 award from the American Association of Women in Community Colleges.
- Oakton College was presented with the Caring Campus - Data Driven Culture of Care Award at the Caring Campus Conference last week in recognition of our exceptional commitment to fostering a culture of care and belonging that supports student success.
- Oakton College has been recognized by the Aspen Institute College Excellence Program as one of 200 institutions eligible to compete for the \$1 million Aspen Prize for Community College Excellence. The highly coveted award celebrates high achievement and performance among two-year colleges.
- On Nov. 6, the Employee Recognition Dinner celebrated milestone anniversaries and recognizes excellence in teaching, leadership and community engagement. In addition to employment anniversaries, including 35 years, we recognized colleagues who make Oakton a better place every day!
 - Ray Hartstein Award for Teaching Excellence
 - Part-Time Faculty: Michael Doocy, Paramedic Program Coordinator
 - Full-Time Faculty: Ji-Hyae Park, English professor
 - Staff Excellence Award: J Byrd, IT Help Desk Assistant
 - Living Diversity Award: Cameron Carrara, academic advisor
 - High Impact Practice Awards
 - Liberal Arts Adjunct Faculty: Keiko Anno
 - Library Adjunct Faculty: Jimmy Gonzalez Vicker
 - Liberal Arts (Full-Time): Donovan Braud, English chair and distinguished professor
 - STEM (Full-Time): Olga Cedrina, Mathematics professor
 - High Impact Practices Team Award
 - Paul Gulezian, Biology distinguished professor
 - Patrick O'Donnell, Philosophy associate professor
 - Amanda Krause, naturalist

Happenings

- Nov. 17-20 marks International Education Week – themed “Thriving Together: The Power of Human Connection” and there are a number of events taking place throughout the week.
- The Koehonline Museum of Art is showcasing the artwork of Oakton Faculty in our Annual ID show. The Exhibit runs through Nov. 28.
- Oakton College is participating in the ICCB “Feed the Need Challenge” collecting food donations for those who are food insecure. Food Collections run through Dec. 1.

- Registration for the Spring 2026 semester began this week.
- As we approach the Thanksgiving holiday, President Smith expressed her gratitude to the Board and to the College community for the many ways that they help to support our students and community.

Educational Foundation Liaison Report

The foundation's fundraising progress stands at 35% to goal 4 months into the fiscal year.

Recent contributions of note include:

- A \$20,000 contribution from retiree Gail Cohen to add support to the two endowed scholarships in her name and her late husband's name.
- A \$10,000 gift from the Gene Haas Foundation to launch a scholarship for students in CNC certificate and degree programs.
- A \$9,700 gift from Oakton retiree and Foundation Board Director Carl Costanza and his wife Debbie.
- A \$15,000 matching gift from Deloitte Foundation to match contributions made previously by Foundation Board Director Scott Hurwitz and his wife Kelly.
- A \$15,000 gift from the Abbey Family Fund to renew annual support for their scholarship.

The annual Donor Appreciation Brunch took place on November 8 at the DoubleTree in Skokie with more than 160 donors, guests, and student recipients in attendance. Trustee Stafford was joined by Trustees Bashiri-Remetio and AbiNader, as well as emeritus Trustees DiLeonardi and Wadhwa, for a celebratory and moving program.

The End-of-Year giving appeal will soon be in the mail. As you consider your year-end giving, now is a particularly strategic time to support Oakton students. Due to recent federal tax law changes, you may be able to maximize your charitable deduction and avoid new limits that could reduce the tax benefit of giving in future years.

The Foundation is partnering with Oakton's Ceramics Club to produce this year's Empty Bowls event on Saturday, December 6 from 10:30 a.m. to 2 p.m. in the Gym. All are welcome attend. Proceeds will benefit 7 area food pantries as well as Oakton's Caring Closet.

The Foundation Board's next quarterly meeting will take place on December 3.

Founders Wall Liaison Report

The committee met with consultants on Tuesday, October 28 to review additional design options and selected a final design direction.

- The design prominently displays the names of the 49 college founders, a brief history of the college's founding, and will highlight 6 founders across staggered pieces of frosted glass that include images of our campuses and photos from the archives.
- A touch screen, digital display is also included in the display to share the stories and photos of all founders.
- Final design drawings for fabrication are in process and installation will take place in the new year.

A dedication of the new Founders Wall will take place in conjunction with the next group of courtyard tribute pavers in spring 2026.

Pathways to Opportunity Liaison Report

Although the Pathways to Opportunity Task Force has not met since the last Board meeting, there have been two meetings with external stakeholder groups to learn more about their workforce needs, current programs and potential opportunities for collaboration: Endeavor Health and Northwestern Medicine.

At the next Task Force Meeting on December 5, there will be an update on the progress on several micro-pilots that are being implemented between the College and external partners, as well as exploring models of pathways work implemented at other institutions.

ACCT/ICCTA Liaison Report

Trustee Stafford attended the ICCTA Governance Leadership Institute in Naperville. He participated in panels and took questions from new trustees. The governor's staff are working on gathering support for the 2026 campaign for community college baccalaureate. Legislative priorities include community college workforce degrees, evidence-based processes to demonstrate workforce student demand, student transfer and articulation policies, and more workforce skills.

Student Trustee Report

- SGA organized "Foods-giving," an event aimed to assist students impacted by the suspension of federal SNAP benefits. The event will have two starting times at 12 p.m. and 5 p.m. until food runs out. The event will be held on both campuses Skokie on Wednesday, Nov. 19 and Des Plaines on Thursday, Nov. 20.
- SGA President, Ana Adamaze is spearheading the Oakton Leadership Summit, scheduled for Friday, February 27, 2026. This will mark the first time that student leaders from Skyway will meet and share opinions, goals, and network with each other.
- SGA Vice-President Joseph and Senator Rayyan hosted an engaging roundtable and organized a successful Club Recruitment Fair, highlighted by Oakly winning the U.S. Map game. Student leaders felt heard and inspired through these events, which strengthened campus involvement. Meanwhile, Senator Andrew has been preparing flyers and signage to explain SGA's role and provide lasting resources for future teams.
- The entire SGA team including their advisors attended the Friendsgiving event last Thursday to celebrate by eating good food, drinking boba, playing games, taking pictures at the photobooth, winning prizes, and networking with fellow students.

Student Spotlight

Matthias is a student employee for the TRIO department at Skokie. While at Oakton, he has been able to take advantage of different opportunities that have helped him figure out his next steps beyond Oakton. His biggest turning point was when he decided to join TRIO where he was exposed to resources he didn't know were available. Matthias indicated that his faith is an important part of his life, and he found the Mission Bible Club at Oakton very valuable. His most memorable experiences have been the campus visits sponsored by TRIO where he was able to connect to his peers. The Oakton connection that has had the most impact for him is with his TRIO advisor Steve Aguilar who has been supportive and encouraging. Matthias plans to transfer to a four-year college, and he is looking at options.

Chair/Trustee Comments

Chair Burns gave a shoutout to Janeen Jackson for her work with the Black Student Success Program. She also indicated that she appreciated the intercultural connection work during the Friendsgiving event that included BSSP, ANDALE and the AAPI students.

Chair Burns also shared that ICCTA is looking for a regional vice chair, and Trustee Stafford indicated he is willing to collaborate.

Trustee Toussaint shared that several board members attended the ACCT Leadership Congress in New Orleans, Louisiana, and they had the opportunity to visit Delgado Community College.

Public Participation – None

Board Report: Accreditation & Oakton

Dr. Kelly Iwanaga Becker, Assistant Vice President for Institutional Effectiveness and Strategic Planning

Accreditation

- Long-standing, peer review process for assessing and ensuring institutional and programmatic quality
- Demonstrates that programs and offerings are guided by principles of quality and integrity
- Exists at the institutional and programmatic level (e.g., automotive, nursing, etc.)

- A primary signal to the public of the basic soundness and legitimacy of the college, encourages public confidence in the institution
- Provides institutional and student access to public funds, including student grants and loans and public institutional grants
- Enables student mobility and the successful transfer of credit to another college or university

Higher Learning Commission

Mission: Advance the common good through quality assurance of higher education as the leader in equitable, transformative and trusted accreditation in the service of students and member institutions

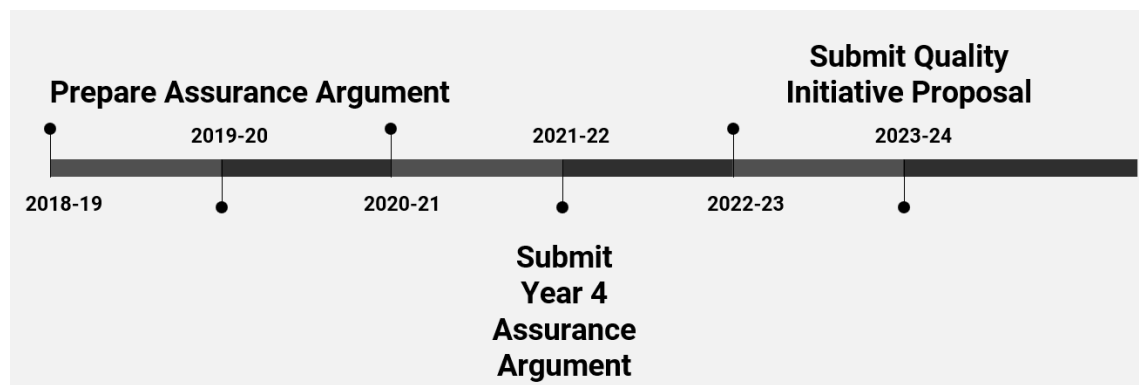
Institutional Accreditor

- 950 member colleges & universities
- 130 years of experience
- Recognized by the US Department of Education

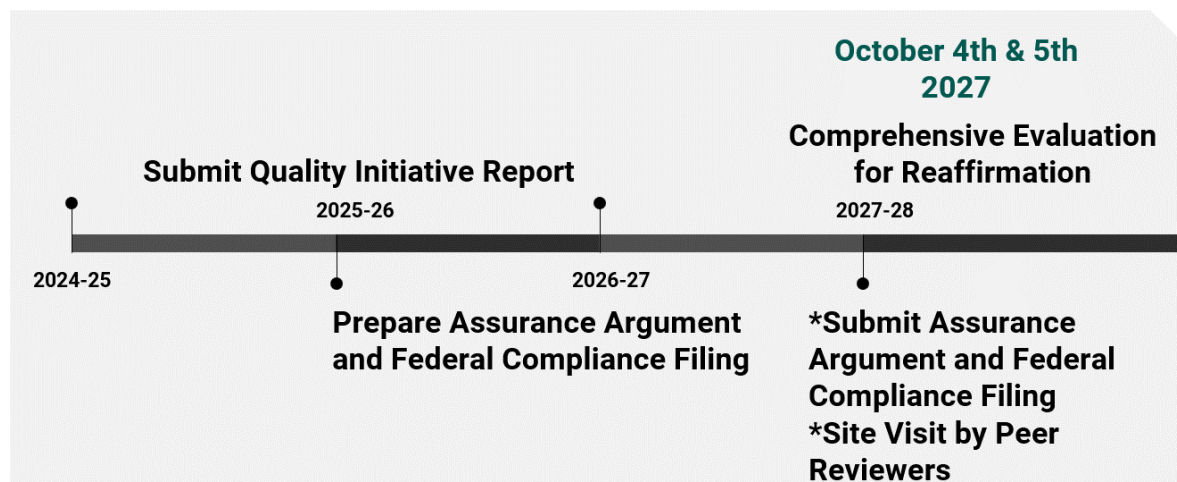
Ongoing Accreditation Processes

- Annual Institutional Updates
- Certificate and Degree Applications and Evaluations
- Additional Location Applications, Visits, and Evaluations
- 10-Cycle of Accreditation
 - Quality Initiative Application and Report
 - 4-Year and 10-Year Assurance Argument
 - 10-Year Comprehensive Evaluation
 - Interim Reporting (as needed)

10-Year Cycle



10-Year Timeline



Preparing for October 2027

- Working groups formed to ensure federal compliance filing will be accurate and complete
- Shared governance groups convening to collect evidence for each criteria in the assurance argument
- Community sessions over the next 18 months to gather evidence and share out the key points within the assurance argument
- Preparing for the site visit

Accreditation & Oakton

- Opportunity to demonstrate and document our commitment to our Mission, Vision and Values
- Tell Oakton's story of our work and outcomes
- Engage the broad college community in these efforts

NEW BUSINESS**11/25-1a Approval of Consent Agenda**

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Stafford seconded the motion. A voice vote was called and the motion passed unanimously.

11/25-1b Approval of Consent Agenda Items 11/25-2 through 11/25-9

Trustee Eimer offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 11/25-2 through 11/25-9 as listed in the Consent Agenda."

11/25-2 Ratification of Payment of Bills for September 2025

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$8,661,933.13 for all check amounts as listed and for all purposes as appearing on a report dated September 2025."

11/25-3 Acceptance of Treasurer's Report for September 2025

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of September 2025."

11/25-4 Acceptance of Quarterly Report on Investments

"Be it resolved that the Board of Trustees of Community College District 535 accepts the Quarterly Report on Investments for filing."

11/25-5 Action on Recordings of Closed Session Minutes

"Be it resolved that the Board of Trustees of Community College District 535 recommends the destruction of the verbatim audio recordings of meetings held on September 19, 2023; October 2, 2023; October 17, 2023; November 14, 2023; December 12, 2023; January 16, 2024; and February 20, 2024."

11/25-6 Ratification of Payment of Professional Personnel – Fall 2025

"Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$519,037.62 to the total amount of part-time teaching salaries paid during the fall 2025 semester; the revised total payment amount is \$4,259,336.71."

"Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$92,032.79 to the total amount of faculty overload salaries paid during the fall 2025 semester; the revised total payment amount is \$779,002.30."

11/25-7 Approval of Clinical Practice Agreements

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Nursing (1)

Physical Therapy Assistant (2)."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

11/25-8 Approval of Revised Memorandum of Understanding between the Oakton Community College Educational Foundation and Community College District 535

"Be it resolved that the Board of Trustees of Community College District 535 approves the revised Memorandum of Understanding with the Oakton Community College Educational Foundation (attached hereto)."

11/25-9 Approval of Intergovernmental Agreements between Oakton College and the City of Des Plaines

"Be it resolved that the Board of Trustees of Community College 535 hereby approves the intergovernmental agreements between Oakton College and the City of Des Plaines, attached hereto."

11/25-10 Appointment of Members to Career Program Advisory Committees for 2025-2026

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the appointment of members on the attached lists to the below named Career Program Advisory Committees for 2025-2026."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

11/25-11 Adoption of Resolution Setting Forth Tax Levies for 2025

Trustee Stafford offered: "Be it resolved by the Board of Trustees of Community College District No. 535, County of Cook and State of Illinois, as follows:

SECTION 1: That the following sums be and hereby are levied as taxes for the year 2025 (to be collected in 2026) for the purposes set forth below, on the equalized assessed value of the taxable property of Community College District No. 535: the sum of Sixty Million Two Hundred Fourteen Thousand Three Hundred Eighty-One Dollars (\$60,214,381) as a tax for Educational purposes; and the sum of Eight Million Dollars (\$8,000,000) as a tax for Operations and Maintenance purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Local Governmental and Governmental Employees Tort Immunity Act purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Social Security and Medicare purposes; and the sum of One Hundred Thousand Dollars (\$100,000) as a special tax for Financial Audit purposes.

SECTION 2: That the Secretary of the Board of Trustees of Community College District 535, County of Cook and State of Illinois, is hereby authorized and directed to file a Certificate of Tax Levy in substantially the form that is attached hereto with the County Clerk of Cook County, Illinois, before the last Tuesday of December 2025.

SECTION 3: That this resolution shall be in full force and effect from and after its passage, approval and filing, as provided by law.

SECTION 4: That the Chair is authorized to execute the attached Certificate of Compliance with the Truth in Taxation Law."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

11/25-12

Adoption of Resolution Setting Forth Property Tax Extension Limitation Law (PTELL) Reduction Designation

Trustee Stafford offered:

RESOLUTION DIRECTING COUNTY CLERK REGARDING TAX LEVY EXTENSION SUBJECT TO THE PROPERTY TAX EXTENSION LIMITATION LAW:

"WHEREAS, on November 18, 2025, the Board of Trustees ("Board") of Community College District No. 535, Cook County, Illinois ("College District") did adopt its 2025 tax levy; and

WHEREAS, the County Clerk has notified each Cook County taxing district subject to the Property Tax Extension Limitation Law (PTELL) that it may direct the County Clerk's Office, by proper resolution, to make specific and necessary reductions to its tax levy for the 2025 levy year in accordance with the requirement of Section 18-195 of the PTELL, 35 ILCS 200/18-195;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 535, Cook County, Illinois as follows:

Section 1. That if the County Clerk is required to reduce the aggregate extension of the College District's 2025 tax levy to meet PTELL requirements, the Board hereby authorizes and directs the County Clerk to make the necessary reductions, as follows:

100% of such reductions shall be made from the levy for Educational purposes
 0% of such reductions shall be made from the levy for Operations and Maintenance purposes
 0% of such reductions shall be made from the levy for Local Governmental and Governmental Employees Tort Immunity Act purposes
 0% of such reductions shall be made from the levy for Social Security and Medicare purposes
 0% of such reductions shall be made from the levy for Financial Audit purposes

Section 2. That the Chair and Secretary of the Board be and are hereby authorized and directed to sign the Resolution on behalf of the Board of Trustees.

Section 3. That the President of the College District is hereby directed to file a certified copy of this Resolution with the County Clerk on or before the last Tuesday in December.

Section 4. That all other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its passage."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

11/25-13 Authorization to Approve November Purchases

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
11/25-13a	1	YuJa Panorama: Digital Accessibility Software Solution – One-Year Contract	YuJa, Inc. San Jose, CA	\$32,245.29
11/25-13b	2	Continuation of Employee Medical, Dental, and Vision Insurance	Blue Cross & Blue Shield of Illinois Chicago, IL	\$11,829,780.00
			Delta Dental Naperville, IL	\$446,780.00
			Vision Service Plan, Inc. Ranch Cordova, CA	\$51,792.00
11/25-13c	2	Travel Services for Summer 2026 Study Abroad Program in Ghana	EDU Africa Cape Town, South Africa	\$59,640.00
11/25-13d	1	Travel Services for Summer 2026 Study Abroad Program in India	iEXP 360 Mumbai, India	\$36,000.00
11/25-13e	1	Athletics Website Hosting Services	SIDEARMS Sports, LLC Syracuse, NY	\$27,050.00
GRAND TOTAL				\$12,483,287.29."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

11/25-14 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. Auditing Services
- b. GreenLight Professional Services
- c. Fabrication and Installation of Environmental Design Elements
- d. Portable Electric Vehicle Training Aid Simulator
- e. Printing of the Oakton Non-credit Class Schedule
- f. Travel for Men's Baseball Team
- g. Ford Truck for Grounds Department
- h. High Speed Internet Hotspot Data Plans
- i. Salesforce Customer Relationship Management Consulting Services

11/25-15 Approval of Settlement Agreement with Former Teacher

Trustee Bashiri-Remetio offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the Settlement Agreement between the College and former teacher Ms. Tina Beins-Gillette, as discussed in closed session with the Board of Trustees."

Trustee Salzberg seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

11/25-16 First Read of Policy Revisions

Trustee Eimer offered: "Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review Board Policy 3011, attached hereto, with action to take place at the next regularly scheduled Board meeting."

Trustee Salzberg seconded the motion. A voice vote was called and the motion passed anonymously.

11/25-17 Notification of Award of Grants

Funding has been made available to Oakton College:

- a. ICCB AEFLA State Basic and State Performance FY26\$1,281,248.00
- b. ICCB Workforce Empowerment Initiative (WEI) FY26 Continuation\$930,371.00
- c. NSF Improving Undergraduate STEM Education (IUSE) IFLIP\$95,225.00

d. ICCB Noncredit Strategies at Work (NSAW) FY26	\$110,000.00
TOTAL:	\$2,416,844.00

Adjournment

Chair Burns announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, December 16, 2025 at the Des Plaines Campus.

Trustee Bashiri-Remetio made a motion to adjourn, which was seconded by Trustee Yanow. A voice vote was called and the meeting was adjourned at 7:32 p.m.

Martha Burns, Chair

William Stafford, Secretary

Minutes recorded by:
Beatriz Sparks
11/2025



**Board of Trustees of Community College District 535
Minutes of November 18, 2025 Committee of the Whole Meeting**

A Committee of the Whole meeting of the Board of Trustees of Oakton Community College, District 535 was held on November 18, 2025 in Room 1506 at 1600 East Golf Road, Des Plaines, Illinois, 60016.

Call to Order and Roll Call

Vice Chair Bashiri-Remetio called the meeting to order at 4:13 p.m. Trustee Stafford called the roll:

Ms. Martha Burns	Chair	Absent
Ms. Theresa Bashiri-Remetio	Vice Chair	Present
Mr. William Stafford	Secretary	Present
Dr. Micah Eimer		Present
Mr. Benjamin Salzberg		Present
Ms. Marie Lynn Toussaint		Absent
Dr. Wendy Yanow		Present
Mr. Chris AbiNader	Student Trustee	Present

Trustees Burns and Toussaint walked in at 4:16 p.m.

Also present in Room 1506:

Dr. Kelly Becker, Vice President for Institutional Effectiveness and Strategic Planning; Steve Butera, Director of Communications and External Relations; Johanna Fine, Chief Human Resources Officer; Matt Huber, Dean of Enrollment Management; Dr. Bernard Little, Vice President for Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; Michele Roberts, Vice President for Administrative Affairs; Katherine Sawyer, Chief Advancement Officer; Beatriz Sparks, Special Assistant to the Board of Trustees; and Terrence Stevenson, Emory Williams Academy Coordinator.

Discussion

1. Access and Equity Work in a Changing Policy Environment

Trustees engaged in a discussion related to the current policy climate and the steps Oakton may take in order to continue providing services to the student population without disruption. Oakton can be impacted by withholding of federal funding, and the administration is trying to be proactive if there are law changes that Oakton should comply with.

2. Discussion of Emory Williams Academy Report

A report about the Emory Williams Academy was shared with Board members in September 2025. Trustees had questions related to the outreach of the program in the community, and the advertising that is done. Coordinator Terrence Stevenson provided information and shared specific ways in which Oakton is reaching out to the community working with area high schools and community organizations.

No official action was taken during this meeting.

Adjournment

Chair Burns asked for a motion to adjourn the meeting. Trustee Bashiri-Remetio made the motion, which was seconded by Trustee Salzberg. A voice vote was called and the meeting was adjourned at 5:20 p.m.

Martha Burns, Chair

William Stafford, Secretary

Minutes recorded by:
Beatriz Sparks
11/2025

Approval of Adoption of Consent Agenda

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Approval of Consent Agenda Items 12/25-2 through 12/25-7

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 12/25-2 through 12/25-7 as listed in the Consent Agenda:

- | | |
|---------|--|
| 12/25-2 | Ratification of Payment of Bills for October 2025 |
| 12/25-3 | Acceptance of Treasurer’s Report for October 2025 |
| 12/25-4 | Ratification of Payment of Bills for November 2025 |
| 12/25-5 | Acceptance of Treasurer’s Report for November 2025 |
| 12/25-6 | Supplemental Authorization to Pay Professional Personnel – Fall 2025 |
| 12/25-7 | Approval of Clinical Practice Agreements.” |

Ratification of Payment of Bills for October 2025

The check register detailing the regular monthly bills for October 2025 was sent out December 12, 2025. The totals by fund are on page 2. This includes approval of travel reimbursements for October 2025.

Board Chair

Board Secretary

MR:js
12/2025

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$11,217,530.92 for all check amounts as listed and for all purposes as appearing on a report dated October 2025."

OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund; Operation and Maintenance Fund; Operation and Maintenance Fund (Restricted); Bond and Interest Fund; Auxiliary Enterprises Fund; Restricted Purposes Fund; Working Cash Fund; Trust and Agency Fund; Audit Fund; Liability, Protection and Settlement Fund; Social Security/Medicare Fund; Loan fund; including approval of travel reimbursements to October 2025, represented by checks on pages 1-20 numbered !0005937 - !0005955, !0005957 - !0005986, !0005988 - !0006013, !0006015 - !0006053, !0006055 - !0006082, !0006084 - !0006088, A0173526 - A0173530, A0173532 - A0173543, A0173545 - A0173554, A0173556 - A0173726, A0173728 - A0173822, A0173824 - A0173840, A0173842 - A0174012 and A0174014 - A0174042 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.

Michele C Roberts

Treasurer, Community College District 535

RECAPITULATION Fund	Gross Checks Issued				
	Payroll	Accounts Payable	Sub-Total	Voided Checks	Total
Education	\$ 4,496,553.24	\$ 1,597,159.72	\$ 6,093,712.96	\$ (8,103.84)	\$ 6,085,609.12
Operation and Maintenance	\$ 378,888.31	\$ 380,883.98	\$ 759,772.29	\$ -	\$ 759,772.29
Operation and Maintenance (Restricted)	\$ -	\$ 3,405,872.94	\$ 3,405,872.94	\$ -	\$ 3,405,872.94
Bond and Interest	\$ -	\$ 600.00	\$ 600.00	\$ -	\$ 600.00
Auxiliary Enterprises	\$ 261,228.09	\$ 281,411.95	\$ 542,640.04	\$ -	\$ 542,640.04
Restricted Purposes	\$ 286,234.92	\$ 41,016.34	\$ 327,251.26	\$ -	\$ 327,251.26
Working Cash	\$ -	\$ -	\$ -	\$ -	\$ -
Trust and Agency	\$ -	\$ 2,564.36	\$ 2,564.36	\$ -	\$ 2,564.36
Audit	\$ -	\$ 43,400.00	\$ 43,400.00	\$ -	\$ 43,400.00
Liability, Protection and Settlement	\$ -	\$ 30,649.00	\$ 30,649.00	\$ -	\$ 30,649.00
Social Security/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -
Loan	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 5,422,904.56	\$ 5,783,558.29	\$ 11,206,462.85	\$ (8,103.84)	\$ 11,198,359.01
STUDENT GOVERNMENT	\$ -	\$ 11,068.07	\$ 11,068.07	\$ -	\$ 11,068.07
TOTAL PER REPORT	\$ 5,422,904.56	\$ 5,794,626.36	\$ 11,217,530.92	\$ (8,103.84)	\$ 11,209,427.08

STUDENT GOVERNMENT AFFIDAVIT
OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-20 numbered !0005945, !0005947, !0005962, !0006026, !0006046, A0173533, A0173592, A0173604, A0173659, A0173800, A0173801, A0173801, A0173801, A0173819, A0173822 and A0173985 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.

Michele C Roberts

Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$11,068.07 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated October 2025.



Student Government Association

Acceptance of Treasurer's Report for October 2025

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer or Controller for amplification.

MR:js
12/2025

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of October 2025."

OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535
TREASURER'S REPORT

October 2025

Michele C Roberts
Vice President for Administrative Affairs/Treasurer
W. Andy Williams
Controller, Budget and Accounting Services

Treasurer's Comments on October 2025 Financial Statements

Page 4. Financial Position Statement

Cash and investments

Monthly collections included \$784,000 in Illinois MAP grants, \$741,000 for the credit hour grant, \$590,000 in tuition and fees, \$439,000 in interest revenue, and \$249,000 in replacement taxes.

Net cash and investments decreased \$15.4 million from the previous month, primarily because of delayed property tax collections.

Fall property tax bills were mailed in mid-November with a due date of December 15th. The College should begin to receive tax revenue from the second installment by the end of December or early January.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

Revenues

At the end of October, revenues were \$17.6 million or 41% of the prorated budget, compared to \$50.3 million, or 122% for the previous year. Tuition and fees totaled \$12.9 million year to date, or 101% of the prorated budget. Last year, tuition and fees totaled \$14.6 million or 111% of the prorated budget. Revenues from tuition and fees are recorded as billed.

Expenditures

The current year's total actual operating expenditures were \$28.5 million. The operating expenditures are \$1.4 million (5.2%) above prior year's actual expenditures of \$27.1 million for the same period. Net transfers total \$1.8 million as budgeted.

OAKTON COLLEGE
FINANCIAL POSITION OF FUNDS AS OF
OCTOBER 31, 2025
(IN THOUSANDS)

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
ASSETS										
Cash	\$ 948	\$ -	\$ -	\$ 265	\$ -	\$ 2,783	\$ -	\$ 870	\$ 1,109	\$ 5,975
Taxes Receivable	29,030	4,086	-	2,026	-	-	-	52	-	35,194
Student Tuition Receivable	2,086	1	5	-	-	851	-	-	-	2,943
Government Funds Receivable	-	-	-	-	-	714	-	-	-	714
Lease Receivable	12,296	-	-	-	-	-	-	-	-	12,296
Accrued Interest	439	69	221	-	-	13	-	4	202	948
Other Receivables	716	1	11,100	-	-	86	-	-	-	11,903
Investments										
Short-term	62,544	10,063	41,398	3,855	(412)	1,440	(3,123)	54	36,372	152,191
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(24,100)	(1,500)	-	-	-	14,500	-	-	-	(11,100)
Inventories - Prepays	438	4	-	-	(427)	174	-	-	-	189
Total Current Assets	107,303	15,873	56,777	6,146	(839)	20,937	(3,123)	1,108	45,250	249,432
Net Investment in Plant	-	-	-	-	-	-	102,243	-	-	102,243
Intangible Assets	-	-	-	-	-	-	3,596	-	-	3,596
Total Assets	<u>\$ 107,303</u>	<u>\$ 15,873</u>	<u>\$ 56,777</u>	<u>\$ 6,146</u>	<u>\$ (839)</u>	<u>\$ 20,937</u>	<u>\$ 102,716</u>	<u>\$ 1,108</u>	<u>\$ 45,250</u>	<u>\$ 355,271</u>
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	2,103	2,103
Total Assets and Deferred Outflows of Resources	<u>\$ 107,303</u>	<u>\$ 15,873</u>	<u>\$ 56,777</u>	<u>\$ 6,146</u>	<u>\$ (839)</u>	<u>\$ 20,937</u>	<u>\$ 102,716</u>	<u>\$ 1,108</u>	<u>\$ 47,353</u>	<u>\$ 357,374</u>
LIABILITIES AND NET POSITION										
Payables	\$ 318	\$ 14	\$ 9	\$ -	\$ -	\$ (48)	\$ -	\$ -	\$ -	\$ 293
Accrued Interest Payable	-	-	-	-	-	-	-	-	-	-
Deferred Tuition Revenue	-	-	-	-	-	3	-	-	-	3
Accruals	2,612	251	-	-	4,832	279	-	-	-	7,974
Bonds Payable	-	-	-	-	55,992	-	-	-	-	55,992
Lease Liability	-	-	-	-	1,832	-	-	-	-	1,832
Subscriptions Liability	-	-	-	-	3,229	-	-	-	-	3,229
OPEB Liability	-	-	-	-	-	-	-	-	15,470	15,470
Total Liabilities	<u>2,930</u>	<u>265</u>	<u>9</u>	<u>-</u>	<u>65,885</u>	<u>234</u>	<u>-</u>	<u>-</u>	<u>15,470</u>	<u>84,793</u>
Deferred Inflows of Resources - Property Taxes	29,268	4,077	-	1,984	-	-	-	49	-	35,378
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	16,891	16,891
Deferred Inflows - Leases	12,296	-	-	-	-	-	-	-	-	12,296
Total Liabilities and Deferred Inflows of Resources	<u>44,494</u>	<u>4,342</u>	<u>9</u>	<u>1,984</u>	<u>65,885</u>	<u>234</u>	<u>-</u>	<u>49</u>	<u>32,361</u>	<u>149,358</u>
Net Position										
Unrestricted	62,810	11,531	56,767	-	-	3,640	-	-	14,992	149,740
Restricted	-	-	-	-	-	17,064	-	1,059	-	18,123
Debt Service	-	-	-	4,162	(66,724)	-	-	-	-	(62,562)
Plant	-	-	-	-	-	-	102,715	-	-	102,715
Total Net Position	<u>62,810</u>	<u>11,531</u>	<u>56,767</u>	<u>4,162</u>	<u>(66,724)</u>	<u>20,704</u>	<u>102,715</u>	<u>1,059</u>	<u>14,992</u>	<u>208,016</u>
TOTAL LIABILITIES & NET POSITION	<u>\$ 107,304</u>	<u>\$ 15,873</u>	<u>\$ 56,776</u>	<u>\$ 6,146</u>	<u>\$ (839)</u>	<u>\$ 20,938</u>	<u>\$ 102,715</u>	<u>\$ 1,108</u>	<u>\$ 47,353</u>	<u>\$ 357,374</u>

OAKTON COLLEGE
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS
SUMMARY OF REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2025

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget	
				Current	Last Year
REVENUES (cash and accrual basis)					
Property Taxes	\$ 67,004	\$ 26,327	\$ 430	2%	123%
Replacement Tax	1,200	400	531	133%	103%
State Revenue	5,407	1,802	2,000	111%	134%
Tuition and Fees	20,047	12,769	12,901	101%	111%
Other	3,947	1,316	1,695	129%	234%
TOTAL REVENUES	\$ 97,605	\$ 42,613	\$ 17,557	41%	122%
EXPENDITURES (accrual basis)					
Instructional	\$ 34,321	\$ 11,440	\$ 12,014	105%	95%
Academic Support	22,824	7,608	8,579	113%	108%
Student Services	9,739	3,246	2,694	83%	83%
Public Services	1,697	566	420	74%	83%
Operations and Maintenance	9,716	3,239	2,498	77%	74%
General Administration	10,072	3,357	3,080	92%	85%
General Institutional	(72)	(24)	(807)	3363%	504%
Contingency	3,778	1,259	-	0%	0%
TOTAL EXPENDITURES	\$ 92,075	\$ 30,692	\$ 28,478	93%	94%
Revenues over (under) expenditures	5,530	11,922	(10,921)		
Net Fund transfers					
To O & M Fund (Restricted)	(1,000)	(333)	(333)		
To Auxiliary Fund & Adult/Cont Ed/Work	(2,800)	(933)	(933)		
To Restricted Purpose Fund	(100)	(33)	(33)		
To Liability, Protection & Settlement Fund	(898)	(299)	(299)		
To Social Security/Medicare Fund	(995)	(332)	(332)		
From Working Cash Fund: Interest	290	97	97		
Total Transfers	\$ (5,503)	\$ (1,834)	\$ (1,834)		
Net Revenue over (under) expenditures	\$ 27	\$ 10,087	\$ (12,755)		

**OAKTON COLLEGE
REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2025**

**AGENDA ITEM 12/25-3
6 of 9**

OPERATIONS AND MAINTENANCE FUND (Restricted)	Budget (000)	Actual (000)	Actual as a % of Budget
REVENUES			
Construction Fee	295	188	64%
Interest and Investments Gain/Loss	25	754	3016%
Total revenues	320	942	294%
EXPENDITURES			
Project Management Service	200	-	0%
DP Workplace - Critical Adjacencies	2,100	185	9%
Learning Commons DP - Enabling Proj	-	2,209	0%
TenHoeve Wing Remodeling	500	-	0%
Oakton College Health Education Center	50	275	550%
Exterior Lighting Project	1,750	203	12%
Learning Commons - Des Plaines	5,033	129	3%
Baseball Parking Lot	1,500	5	0%
Skokie Emergency Power Generator	400	2	1%
Enrollment Center Elevator Project	-	10	0%
Founders Wall Project	135	82	61%
Capital Equipment	654	59	9%
Hardware Replacement/Master Keying	1,500	-	0%
Camera Replacement	500	11	2%
Baseball Complex Renovation	500	6	1%
Washroom Upgrades Phase I	1,000	-	0%
Contingency	1,000	-	0%
Total expenditures	16,822	3,176	19%
Transfer in	1,000	333	33%
Net	\$ (15,502)	\$ (1,901)	12%

AUXILIARY ENTERPRISE FUND (excluding Adult, Continuing Ed, and Workforce)	Budget (000)	Actual (000)	Actual as a % of Budget	
			Current	Last Year
REVENUES				
Bookstore Sales	\$ 1,332	\$ 1,095	82%	76%
Workforce Development	210	11	5%	5%
Copy Center	110	41	37%	34%
Athletics	42	20	48%	29%
Child Care	413	224	54%	41%
PAC Operations	6	1	17%	0%
Other	34	52	153%	81%
Interest and Investments Gain/Loss	188	20	11%	18%
Total revenues	2,335	1,464	63%	56%
EXPENDITURES				
Bookstore Operating Expenses	\$ 1,865	\$ 408	22%	17%
Workforce Development	200	33	17%	20%
Copy Center	524	151	29%	26%
Athletics	1,302	538	41%	39%
Child Care	570	178	31%	29%
PAC Operations	105	37	35%	33%
Auxiliary Services Administration	360	132	37%	35%
Other	479	68	14%	9%
Total expenditures	5,405	1,545	29%	26%
Transfers in (out)	2,272	757		
Net	\$ (798)	\$ 676		

**ADULT, CONTINUING EDUCATION, AND WORKFORCE DEVELOPMENT
SUMMARY OF REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2025**

	Operating Budget (000)	Prorata Budget (000)	Actual (000)	Actual As a % Budget	Last Year
<u>REVENUES</u>					
State Revenue	\$ 600	\$ 200	\$ 213	36%	37%
Tuition and Fees	2,687	896	545	20%	20%
Sale of Materials	1	0	-	0%	0%
Institutional Support					
Evening High School	133	44	42	32%	37%
Other Revenues	45	15	12	27%	36%
Total revenues	<u>3,466</u>	<u>1,155</u>	<u>812</u>	<u>23%</u>	<u>24%</u>
<u>EXPENDITURES</u>					
Administrative Support	\$ 1,428	476	333	23%	25%
Instructional Programs					
Allied Health	59	20	13	22%	9%
Job-related	1,561	520	129	8%	7%
Personal	29	10	6	21%	21%
Emeritus Programs	66	22	8	12%	10%
High School Programs	98	33	21	21%	14%
Kids/Youth Programs	53	18	31	58%	4%
ESL Programs	66	22	18	27%	32%
Total Programs	<u>1,932</u>	<u>644</u>	<u>226</u>	<u>12%</u>	<u>8%</u>
Total expenditures	<u>3,360</u>	<u>1,120</u>	<u>559</u>	<u>17%</u>	<u>15%</u>
Revenue over (under) expenditures	<u>\$ 106</u>	<u>\$ 35</u>	<u>\$ 253</u>		
Transfer in	52	17	17		
Net	158	53	270		

**OAKTON COLLEGE
STUDENT ACTIVITIES FUND
SUMMARY OF REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2025**

		Program Generated Revenue	Revenue Allocated to Programs	Total Revenue and Allocation	Expenditures	Program Net Fav (Unfav)
	Activity fees	\$ 278,587				
	Interest income	-				
	Sub total revenues	<u>278,587</u>				
369901	Student Government Association	9,910	110,000	119,910	(32,988)	86,922
369910	Occurrence	-	7,000	7,000	-	7,000
369911	Oakton Auto Club	-	500	500	-	500
369912	Politics Club	-	521	521	-	521
369919	Campus Activities Board	-	100,000	100,000	(20,923)	79,077
369920	Star Wars Club	-	900	900	-	900
369922	IEEE	-	2,903	2,903	-	2,903
369923	Students for Global Health Sustain	183	3,340	3,523	(99)	3,424
369924	Anime Club	-	800	800	(132)	668
369926	Diversability Club	-	982	982	(32)	950
369929	Asian American Unity Club	39	631	670	(90)	580
369931	Stitch Happens	-	1,100	1,100	-	1,100
369932	Ceramics Club	-	-	-	(68)	(68)
369934	International Students Club	39	631	670	(257)	413
369935	Honors Student Organization	-	1,600	1,600	-	1,600
369937	Oakton Future Educators	-	730	730	-	730
369939	Psychology Club	-	700	700	-	700
369941	Oakton Math Team	-	700	700	(60)	640
369942	Oakton Visual Organization	-	500	500	-	500
369943	Japanese Culture Club	300	872	1,172	-	1,172
369944	South Asian Club	-	890	890	-	890
369945	Physical Therapy Assist.	-	3,435	3,435	-	3,435
369946	Phi Theta Kappa (PTK)	1,050	17,000	18,050	(2,818)	15,232
369949	Mission Bible Club	-	788	788	(52)	736
369953	Polish Club	-	500	500	-	500
369955	Environmental Club	-	2,124	2,124	(52)	2,073
369958	Coding Club	-	500	500	-	500
369959	Black Student Union	-	1,652	1,652	(27)	1,625
369960	Muslim Student Association	-	719	719	-	719
369961	DECA	-	1,237	1,237	-	1,237
369963	Fine Arts Club	-	1,607	1,607	-	1,607
369967	Creative Writing Club	-	900	900	-	900
369969	Great Books Club	-	884	884	-	884
369973	Oakton Student Dance Club	-	777	777	-	777
	Sub Totals	<u>11,521</u>	<u>267,422</u>	<u>278,943</u>	<u>(57,598)</u>	<u>221,345</u>
Fund Summary						
	Total Revenues	\$ 290,108				
	Total Expenditures	(57,598)				
	Total Transfers to other funds	-				
	Excess revenues over expenditures	<u>232,510</u>				
	Net Position 6/30/25	<u>1,709,605</u>				
	Net Position, end of period	<u>\$ 1,942,114</u>				

**OAKTON COMMUNITY COLLEGE
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS
Oct-25**

GENERAL FUND TRANSFERS/PAYMENTS

DATE	AMOUNT	REFUNDS/ STUDENT- DISBURSEMENTS	ILLINOIS SALES TAX	EMPLOYEE HEALTH INSURANCE CCHC	CHASE CREDIT CARD	BOND HOLDER & MISC
	\$ -					
10/16/2025	\$ 924,872.03			\$ 924,872.03		
10/16/2025	\$ 1,539,559.18	\$ 1,539,559.18				
10/20/2025	\$ 2,425.00		\$ 2,425.00			
	\$ -					
TOTAL	\$ 2,466,856.21	\$ 1,539,559.18	\$ 2,425.00	\$ 924,872.03	\$ -	\$ -

PAYROLL TAXES - TRANSFERS/PAYMENTS

DATE	AMOUNT	FEDERAL PAYROLL TAXES	STATE PAYROLL TAXES	SURS	CREDIT UNION AND TAX SHELTERS
10/10/2025	\$ 776,502.49	\$ 316,575.26	\$ 111,310.79	\$ 274,647.02	\$ 73,969.42
	\$ -				
10/24/2025	\$ 777,090.18	\$ 309,881.71	\$ 111,774.19	\$ 274,832.17	\$ 80,602.11
	\$ -				
	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,553,592.67	\$ 626,456.97	\$ 223,084.98	\$ 549,479.19	\$ 154,571.53

Ratification of Payment of Bills for November 2025

The check register detailing the regular monthly bills for November 2025 was sent out December 12, 2025. The totals by fund are on page 2. This includes approval of travel reimbursements for November 2025.

Board Chair

Board Secretary

MR:js
12/2025

President's Recommendation:

That the Board adopts the following resolution *(if not adopted in the Consent Agenda)*:

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,143,798.81 for all check amounts as listed and for all purposes as appearing on a report dated November 2025."

OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund; Operation and Maintenance Fund; Operation and Maintenance Fund (Restricted); Bond and Interest Fund; Auxiliary Enterprises Fund; Restricted Purposes Fund; Working Cash Fund; Trust and Agency Fund; Audit Fund; Liability, Protection and Settlement Fund; Social Security/Medicare Fund; Loan fund; including approval of travel reimbursements to November 2025, represented by checks on pages 1-14 numbered !0006089 - !0006109, !0006111 - !0006131, !0006133 - !0006160, !0006162 - !0006191, !0006193 - !0006198, A0174043 - A0174198, A0174200 - A0174319, A0174322 - A0174342 and A0174344 - A0174404 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.

Michelle C Roberts

Treasurer, Community College District 535

RECAPITULATION Fund	Gross Checks Issued				
	Payroll	Accounts Payable	Sub-Total	Voided Checks	Total
Education	\$ 4,702,237.51	\$ 797,771.82	\$ 5,500,009.33	\$ (12,232.03)	\$ 5,487,777.30
Operation and Maintenance	\$ 373,483.08	\$ 339,165.16	\$ 712,648.24	\$ -	\$ 712,648.24
Operation and Maintenance (Restricted)	\$ -	\$ 212,579.20	\$ 212,579.20	\$ -	\$ 212,579.20
Bond and Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Auxiliary Exterprises	\$ 255,385.71	\$ 100,959.69	\$ 356,345.40	\$ -	\$ 356,345.40
Restricted Purposes	\$ 293,433.55	\$ 52,416.90	\$ 345,850.45	\$ -	\$ 345,850.45
Working Cash	\$ -	\$ -	\$ -	\$ -	\$ -
Trust and Agency	\$ -	\$ 2,099.52	\$ 2,099.52	\$ -	\$ 2,099.52
Audit	\$ -	\$ -	\$ -	\$ -	\$ -
Liability, Protection and Settlement	\$ -	\$ -	\$ -	\$ -	\$ -
Social Security/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -
Loan	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 5,624,539.85	\$ 1,504,992.29	\$ 7,129,532.14	\$ (12,232.03)	\$ 7,117,300.11
STUDENT GOVERNMENT	\$ -	\$ 14,266.67	\$ 14,266.67	\$ -	\$ 14,266.67
TOTAL PER REPORT	\$ 5,624,539.85	\$ 1,519,258.96	\$ 7,143,798.81	\$ (12,232.03)	\$ 7,131,566.78

AGENDA ITEM 12/25-4
2 of 3

STUDENT GOVERNMENT AFFIDAVIT
OAKTON COLLEGE

COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

[illegible]

Michele C Roberts

Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$14,266.67 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated November 2025.

Amadeo

Student Government Association

Acceptance of Treasurer's Report for November 2025

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer or Controller for amplification.

MR:js
12/2025

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of November 2025."

OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535
TREASURER'S REPORT

November 2025

Michele C Roberts
Vice President for Administrative Affairs/Treasurer
W. Andy Williams
Controller, Budget and Accounting Services

Treasurer's Comments on November 2025 Financial Statements

Page 4. Financial Position Statement

Cash and investments

Monthly collections included \$1.3 million in adult education grants, \$1.1 million in tuition and fees, \$531,000 in interest revenue, \$361,000 for the credit hour grant, and \$31,000 for the Illinois MAP grants.

Net cash and investments decreased \$7.6 million from the previous month, primarily because of delayed property tax collections.

Fall property tax bills were mailed in mid-November with a due date of December 15th. The College should begin to receive tax revenue from the second installment by the end of December or early January.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

Revenues

At the end of November, revenues were \$22.9 million or 47% of the prorated budget, compared to \$56.5 million, or 119% for the previous year. Tuition and fees totaled \$17.6 million year to date, or 99% of the prorated budget. Last year, tuition and fees totaled \$17.4 million or 100% of the prorated budget. Revenues from tuition and fees are recorded as billed.

Expenditures

The current year's total actual operating expenditures were \$35.5 million. The operating expenditures are \$1.6 million (4.7%) above prior year's actual expenditures of \$33.9 million for the same period. Net transfers total \$2.3 million as budgeted.

**OAKTON COLLEGE
FINANCIAL POSITION OF FUNDS AS OF
NOVEMBER 30, 2025
(IN THOUSANDS)**

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
ASSETS										
Cash	\$ 1,386	\$ -	\$ 337	\$ -	\$ -	\$ 1,604	\$ -	\$ 531	\$ 253	\$ 4,111
Taxes Receivable	29,030	4,086	-	2,026	-	-	-	52	-	35,194
Student Tuition Receivable	6,123	1	5	-	-	1,113	-	-	-	7,242
Government Funds Receivable	-	-	-	-	-	816	-	-	-	816
Lease Receivable	12,296	-	-	-	-	-	-	-	-	12,296
Accrued Interest	403	65	206	-	-	15	-	4	196	889
Other Receivables	802	4	11,100	-	-	102	-	-	-	12,008
Investments										
Short-term	56,706	9,401	41,153	3,019	(2,367)	3,864	(3,123)	465	37,372	146,490
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(24,100)	(1,500)	-	-	-	14,500	-	-	-	(11,100)
Inventories - Prepays	430	4	-	-	(427)	196	-	-	-	203
Total Current Assets	105,982	15,210	56,854	5,045	(2,794)	22,586	(3,123)	1,180	45,388	246,328
Net Investment in Plant	-	-	-	-	-	-	102,276	-	-	102,276
Intangible Assets	-	-	-	-	-	-	3,596	-	-	3,596
Total Assets	<u>\$ 105,982</u>	<u>\$ 15,210</u>	<u>\$ 56,854</u>	<u>\$ 5,045</u>	<u>\$ (2,794)</u>	<u>\$ 22,586</u>	<u>\$ 102,749</u>	<u>\$ 1,180</u>	<u>\$ 45,388</u>	<u>\$ 352,200</u>
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	2,103	2,103
Total Assets and Deferred Outflows of Resources	<u>\$ 105,982</u>	<u>\$ 15,210</u>	<u>\$ 56,854</u>	<u>\$ 5,045</u>	<u>\$ (2,794)</u>	<u>\$ 22,586</u>	<u>\$ 102,749</u>	<u>\$ 1,180</u>	<u>\$ 47,491</u>	<u>\$ 354,303</u>
LIABILITIES AND NET POSITION										
Payables	\$ 321	\$ 11	\$ 5	\$ -	\$ -	\$ (49)	\$ -	\$ -	\$ -	\$ 288
Accrued Interest Payable	-	-	-	-	-	-	-	-	-	-
Deferred Tuition Revenue	-	-	-	-	-	13	-	-	-	13
Accruals	2,807	251	-	-	4,832	279	-	-	-	8,169
Bonds Payable	-	-	-	-	54,037	-	-	-	-	54,037
Lease Liability	-	-	-	-	1,832	-	-	-	-	1,832
Subscriptions Liability	-	-	-	-	3,229	-	-	-	-	3,229
OPEB Liability	-	-	-	-	-	-	-	-	15,470	15,470
Total Liabilities	<u>3,128</u>	<u>262</u>	<u>5</u>	<u>-</u>	<u>63,930</u>	<u>243</u>	<u>-</u>	<u>-</u>	<u>15,470</u>	<u>83,038</u>
Deferred Inflows of Resources - Property Taxes	29,268	4,077	-	1,984	-	-	-	49	-	35,378
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	16,891	16,891
Deferred Inflows - Leases	12,296	-	-	-	-	-	-	-	-	12,296
Total Liabilities and Deferred Inflows of Resources	<u>44,692</u>	<u>4,339</u>	<u>5</u>	<u>1,984</u>	<u>63,930</u>	<u>243</u>	<u>-</u>	<u>49</u>	<u>32,361</u>	<u>147,603</u>
Net Position										
Unrestricted	61,291	10,871	56,849	-	-	4,046	-	-	15,130	148,187
Restricted	-	-	-	-	-	18,297	-	1,132	-	19,429
Debt Service	-	-	-	3,061	(66,724)	-	-	-	-	(63,663)
Plant	-	-	-	-	-	-	102,748	-	-	102,748
Total Net Position	<u>61,291</u>	<u>10,871</u>	<u>56,849</u>	<u>3,061</u>	<u>(66,724)</u>	<u>22,343</u>	<u>102,748</u>	<u>1,132</u>	<u>15,130</u>	<u>206,701</u>
TOTAL LIABILITIES & NET POSITION	<u>\$ 105,983</u>	<u>\$ 15,210</u>	<u>\$ 56,854</u>	<u>\$ 5,045</u>	<u>\$ (2,794)</u>	<u>\$ 22,586</u>	<u>\$ 102,748</u>	<u>\$ 1,181</u>	<u>\$ 47,491</u>	<u>\$ 354,304</u>

**OAKTON COLLEGE
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS
SUMMARY OF REVENUES AND EXPENDITURES
FIVE MONTHS ENDED NOVEMBER 30, 2025**

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget	
				Current	Last Year
REVENUES (cash and accrual basis)					
Property Taxes	\$ 67,004	\$ 26,504	\$ 430	2%	122%
Replacement Tax	1,200	500	531	106%	82%
State Revenue	5,407	2,253	2,326	103%	123%
Tuition and Fees	20,047	17,833	17,582	99%	100%
Other	3,947	1,645	2,052	125%	227%
TOTAL REVENUES	\$ 97,605	\$ 48,734	\$ 22,921	47%	119%
EXPENDITURES (accrual basis)					
Instructional	\$ 34,321	\$ 14,300	\$ 15,019	105%	106%
Academic Support	22,824	9,510	10,312	108%	104%
Student Services	9,739	4,058	3,394	84%	82%
Public Services	1,697	707	560	79%	84%
Operations and Maintenance	9,716	4,048	3,297	81%	77%
General Administration	10,072	4,197	3,656	87%	84%
General Institutional	(72)	(30)	(734)	2447%	102%
Contingency	3,778	1,574	-	0%	0%
TOTAL EXPENDITURES	\$ 92,075	\$ 38,365	\$ 35,504	93%	94%
Revenues over (under) expenditures	5,530	10,370	(12,583)		
Net Fund transfers					
To O & M Fund (Restricted)	(1,000)	(417)	(417)		
To Auxiliary Fund & Adult/Cont Ed/Work	(2,800)	(1,167)	(1,167)		
To Restricted Purpose Fund	(100)	(42)	(42)		
To Liability, Protection & Settlement Fund	(898)	(374)	(374)		
To Social Security/Medicare Fund	(995)	(415)	(415)		
From Working Cash Fund: Interest	290	121	121		
Total Transfers	\$ (5,503)	\$ (2,293)	\$ (2,293)		
Net Revenue over (under) expenditures	\$ 27	\$ 8,077	\$ (14,876)		

**OAKTON COLLEGE
REVENUES AND EXPENDITURES
FIVE MONTHS ENDED NOVEMBER 30, 2025**

**AGENDA ITEM 12/25-5
6 of 9**

OPERATIONS AND MAINTENANCE FUND (Restricted)	Budget (000)	Actual (000)	Actual as a % of Budget
REVENUES			
Construction Fee	295	244	83%
Interest and Investments Gain/Loss	25	905	3620%
Total revenues	<u>320</u>	<u>1,149</u>	<u>359%</u>
EXPENDITURES			
Project Management Service	200	-	0%
DP Workplace - Critical Adjacencies	2,100	190	9%
Learning Commons DP - Enabling Proj	-	2,209	0%
TenHoeve Wing Remodeling	500	-	0%
Oakton College Health Education Center	50	275	550%
Exterior Lighting Project	1,750	217	12%
Learning Commons - Des Plaines	5,033	236	5%
Baseball Parking Lot	1,500	5	0%
Skokie Emergency Power Generator	400	2	1%
Enrollment Center Elevator Project	-	10	0%
Founders Wall Project	135	82	61%
Capital Equipment	654	82	13%
Hardware Replacement/Master Keying	1,500	-	0%
Camera Replacement	500	11	2%
Baseball Complex Renovation	500	6	1%
Washroom Upgrades Phase I	1,000	-	0%
Contingency	1,000	-	0%
Total expenditures	<u>16,822</u>	<u>3,325</u>	<u>20%</u>
Transfer in	<u>1,000</u>	<u>417</u>	<u>42%</u>
Net	<u>\$ (15,502)</u>	<u>\$ (1,759)</u>	<u>11%</u>

AUXILIARY ENTERPRISE FUND (excluding Adult, Continuing Ed, and Workforce)	Budget (000)	Actual (000)	Actual as a % of Budget Current	Last Year
REVENUES				
Bookstore Sales	\$ 1,332	\$ 1,474	111%	103%
Workforce Development	210	14	7%	10%
Copy Center	110	44	40%	41%
Athletics	42	27	64%	69%
Child Care	413	265	64%	55%
PAC Operations	6	2	33%	0%
Other	34	55	162%	86%
Interest and Investments Gain/Loss	188	25	13%	22%
Total revenues	<u>2,335</u>	<u>1,906</u>	<u>82%</u>	<u>76%</u>
EXPENDITURES				
Bookstore Operating Expenses	\$ 1,865	\$ 444	24%	19%
Workforce Development	200	67	34%	26%
Copy Center	524	163	31%	39%
Athletics	1,302	625	48%	47%
Child Care	570	225	39%	36%
PAC Operations	105	44	42%	55%
Auxiliary Services Administration	360	166	46%	43%
Other	479	69	14%	12%
Total expenditures	<u>5,405</u>	<u>1,803</u>	<u>33%</u>	<u>31%</u>
Transfers in (out)	<u>2,272</u>	<u>947</u>		
Net	<u>\$ (798)</u>	<u>\$ 1,050</u>		

**ADULT, CONTINUING EDUCATION, AND WORKFORCE DEVELOPMENT
SUMMARY OF REVENUES AND EXPENDITURES
FIVE MONTHS ENDED NOVEMBER 30, 2025**

	Operating Budget (000)	Prorata Budget (000)	Actual (000)	Actual As a% Budget	Last Year
<u>REVENUES</u>					
State Revenue	\$ 600	\$ 250	\$ 248	41%	43%
Tuition and Fees	2,687	1,120	622	23%	24%
Sale of Materials	1	0	-	0%	0%
Institutional Support					
Evening High School	133	55	42	32%	37%
Other Revenues	45	19	14	31%	40%
Total revenues	<u>3,466</u>	<u>1,444</u>	<u>926</u>	<u>27%</u>	<u>28%</u>
<u>EXPENDITURES</u>					
Administrative Support	\$ 1,428	595	478	33%	33%
Instructional Programs					
Allied Health	59	25	15	25%	11%
Job-related	1,561	650	129	8%	7%
Personal	29	12	10	34%	36%
Emeritus Programs	66	28	8	12%	24%
High School Programs	98	41	29	30%	20%
Kids/Youth Programs	53	22	31	58%	55%
ESL Programs	66	28	22	33%	51%
Total Programs	<u>1,932</u>	<u>805</u>	<u>244</u>	<u>13%</u>	<u>10%</u>
Total expenditures	<u>3,360</u>	<u>1,400</u>	<u>722</u>	<u>21%</u>	<u>19%</u>
Revenue over (under) expenditures	<u>\$ 106</u>	<u>\$ 44</u>	<u>\$ 204</u>		
Transfer in	52	22	22		
Net	158	66	226		

**OAKTON COLLEGE
STUDENT ACTIVITIES FUND
SUMMARY OF REVENUES AND EXPENDITURES
FIVE MONTHS ENDED NOVEMBER 30, 2025**

		Program Generated Revenue	Revenue Allocated to Programs	Total Revenue and Allocation	Expenditures	Program Net Fav (Unfav)
	Activity fees	\$ 354,306				
	Interest income	-				
	Sub total revenues	<u>354,306</u>				
369901	Student Government Association	11,730	110,000	121,730	(36,184)	85,546
369910	Ocurrence	-	7,000	7,000	-	7,000
369911	Oakton Auto Club	-	500	500	(94)	406
369912	Politics Club	-	521	521	-	521
369919	Campus Activities Board	-	100,000	100,000	(22,954)	77,046
369920	Star Wars Club	-	900	900	-	900
369922	IEEE	-	2,903	2,903	-	2,903
369923	Students for Global Health Sustain	510	3,340	3,850	(116)	3,734
369924	Anime Club	-	800	800	(132)	668
369926	Diversability Club	120	982	1,102	(47)	1,055
369929	Asian American Unity Club	68	631	699	(170)	529
369931	Stitch Happens	-	1,100	1,100	-	1,100
369932	Ceramics Club	-	-	-	(68)	(68)
369934	International Students Club	68	631	699	(292)	407
369935	Honors Student Organization	-	1,600	1,600	-	1,600
369937	Oakton Future Educators	-	730	730	(93)	637
369939	Psychology Club	-	700	700	-	700
369941	Oakton Math Team	-	700	700	(60)	640
369942	Oakton Visual Organization	-	500	500	-	500
369943	Japanese Culture Club	300	872	1,172	-	1,172
369944	South Asian Club	-	890	890	-	890
369945	Physical Therapy Assist.	-	3,435	3,435	-	3,435
369946	Phi Theta Kappa (PTK)	1,050	17,000	18,050	(3,010)	15,040
369949	Mission Bible Club	-	788	788	(52)	736
369953	Polish Club	-	500	500	-	500
369955	Environmental Club	-	2,124	2,124	(52)	2,073
369958	Coding Club	-	500	500	-	500
369959	Black Student Union	-	1,652	1,652	(27)	1,625
369960	Muslim Student Association	554	719	1,273	(7)	1,265
369961	DECA	294	1,237	1,531	-	1,531
369963	Fine Arts Club	-	1,607	1,607	(52)	1,555
369967	Creative Writing Club	-	900	900	-	900
369969	Great Books Club	-	884	884	-	884
369972	PAYO	169	-	169	-	169
369973	Oakton Student Dance Club	-	777	777	-	777
	Sub Totals	<u>14,863</u>	<u>267,422</u>	<u>282,285</u>	<u>(63,410)</u>	<u>218,876</u>
<u>Fund Summary</u>						
	Total Revenues	\$ 369,169				
	Total Expenditures	(63,410)				
	Total Transfers to other funds	-				
	Excess revenues over expenditures	<u>305,759</u>				
	Net Position 6/30/25	1,709,605				
	Net Position, end of period	<u>\$ 2,015,364</u>				

OAKTON COMMUNITY COLLEGE
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS
Nov-25

GENERAL FUND TRANSFERS/PAYMENTS

DATE	AMOUNT	REFUNDS/ STUDENT- DISBURSEMENTS	ILLINOIS SALES TAX	EMPLOYEE HEALTH INSURANCE CCHC	CHASE CREDIT CARD	BOND HOLDER & MISC
	\$ -					
11/24/2025	\$ 907,576.68			\$ 907,576.68		
11/17/2025	\$ 1,987.00		\$ 1,987.00			
	\$ -					
TOTAL	\$ 909,563.68	\$ -	\$ 1,987.00	\$ 907,576.68	\$ -	\$ -

PAYROLL TAXES - TRANSFERS/PAYMENTS

DATE	AMOUNT	FEDERAL PAYROLL TAXES	STATE PAYROLL TAXES	SURS	CREDIT UNION AND TAX SHELTERS
11/7/2025	\$ 812,529.97	\$ 331,422.32	\$ 116,514.10	\$ 285,387.75	\$ 79,205.80
	\$ -				
11/21/2025	\$ 803,740.31	\$ 322,810.00	\$ 115,043.01	\$ 287,624.03	\$ 78,263.27
	\$ -				
	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,616,270.28	\$ 654,232.32	\$ 231,557.11	\$ 573,011.78	\$ 157,469.07

Supplemental Authorization to Pay Professional Personnel – Fall 2025

Comparative figures:

Fall 2025 Part-Time \$3,987,277.44	Fall 2024 Part-Time \$3,765,663.00
Fall 2025 Continuing Ed & Workforce Development Part-Time Instructors \$323,709.25	Fall 2024 Continuing Ed & Workforce Development Part-Time Instructors \$333,997.25
Fall 2025 Overload \$983,778.21	Fall 2024 Overload \$725,237.03

IL:jg
12/2025

President's Recommendation:

That the Board adopts the following resolution *(if not adopted in the Consent Agenda)*:

"Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$51,649.98 to the total amount of part-time teaching salaries paid during the fall 2025 semester; the revised total payment amount is \$4,310,986.69."

"Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$204,775.91 to the total amount of faculty overload salaries paid during the fall 2025 semester; the revised total payment amount is \$983,778.21."

Approval of Clinical Practice Agreements

The College would like to execute clinical practice agreements as follows:

Basic Nursing Assistant

Renewal: This is a renewal agreement for the Basic Nursing Assistant program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on December 16, 2025 and terminates on December 16, 2030.

Cancer Registry Management

New: This is a new contract for the Cancer Registry Management program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on June 10, 2026 and terminates on June 10, 2031.

Early Childhood Education

New: This is a new contract for the Early Childhood Education program. It has been reviewed and approved by the College faculty and administration. This is a one-year agreement which commences on December 16, 2025 and terminating on December 16, 2026.

Human Services

New: This is a new contract for the Human Services program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on December 16, 2025 and terminating on December 16, 2030.

Phlebotomy

Amendment: This is an amendment for the Phlebotomy Program. It has been reviewed and approved by the College faculty and administration. This is an auto renewal which commences on December 16, 2025.

Physical Therapist Assistant

New: This is a new contract for the Physical Therapist Assistant program. It has been reviewed and approved by the College faculty and administration. This is a three-year agreement which commences on May 18, 2026 and terminates on May 18, 2029.

IL:ds
12/2025

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Basic Nursing Assistant (1)
Cancer Registry Management (1)
Early Childhood Education (1)
Human Services (1)
Phlebotomy (1)
Physical Therapist Assistant (1)."

Approval of Board Meetings Schedule for Calendar Year 2026

Per the Public Community College Act, 110 ILCS 805/3-8, public notice of the schedule of regular meetings of the Board of Trustees for the next calendar year, as set at the organizational meeting, must be given at the beginning of the calendar year.

JLS:bs
12/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 hereby approves the established calendar of meetings of the Board for the 2026 calendar year for public notice as follows: January 20, February 17, March 17, April 21, May 26, June 30, August 18, September 15, October 13, November 17, and December 15. Time and location of all meetings will be posted 48 hours before as required by law."

Authorization to Approve December Purchases

Any purchase exceeding \$25,000 requires Board approval. The following purchases meet that criterion. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution.

Items “a – h” were previewed at the November 2025 Board of Trustees Meeting.

MR:tt
12/2025

President’s Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
12/25-9a	1	High-Speed Internet Hotspot Data Plan – One-Year Renewal	T-Mobile USA, Inc Bellevue, WA	\$51,660.00
12/25-9b	1	Auditing Services – Two-Year Contract Renewal	Crowe LLP Oakbrook Terrace, IL	\$205,900.00
12/25-9c	2	Travel for the Men’s Baseball Team	Academy Bus, LLC Winter Garden, FL	\$7,000.00
			Southwest Airlines Dallas, TX	\$20,000.00
			Enterprise Rent-A-Car Orlando, FL	\$1,500.00
			Encore Resort Kissimmee, FL	\$12,500.00
			Springhill Suites Marriott Kissimmee, FL	\$1,000.00
			Russ Matt Baseball Stratham, NH	\$4,000.00
			Meals Per Diem	\$11,000.00

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
12/25-9d	1	Consulting Services for Environmental Branding Initiative	Greenlight Team, LLC Chicago, IL	\$68,000.00
12/25-9e	1	Portable Electric Vehicle Training Aid	Automotive Video Innovations, Inc Fort Myers, FL	\$40,145.00
12/25-9f	1	2026 Ford F650 Flatbed Truck	Olathe Ford Sales Inc Olathe, KS	\$96,113.00
12/25-9g	1	Fabrication and Installation of Environmental Design Elements	Xibitz, Inc Grand Rapids, MI	\$168,000.00
12/25-9h	1	Printing of the Oakton Non-Credit Class Schedule – One-Year Renewal	KK Stevens Publishing Company Astoria, IL	\$180,727.17
GRAND TOTAL				\$867,545.17.”

IN DISTRICT	\$0.00
CONSORTIUM	\$96,113.00
BID	\$554,627.17
BID EXEMPT	\$216,805.00
QBS	\$0.00
CERT. MBE	\$0.00
CERT. WBE	\$68,000.00
NON-CERT. MBE	\$0.00
NON-CERT. WBE	\$0.00

Authorization to Purchase High-Speed Internet Hotspot Data Plan – One-Year Renewal

In March 2020, Oakton College responded to the COVID-19 pandemic by purchasing Chromebooks and Wi-Fi Hotspots to allow students to continue their education at Oakton. As a result, the College purchased 142 hotspots with unlimited data plans and made them available for students in need to check out. This unlimited data plan option was renewed in March 2021 for an additional two years to ensure students could continue using these devices. Overall, the College supported 322 hotspots to address the needs of students and employees during the pandemic.

Following the pandemic, the number of hotspot requests decreased significantly. In 2024, the College reduced the number of hotspots to 150 to better meet students' needs. Based on current data, this number appears sufficient to meet current student requests without leaving significant inventory unused. Based on this, the Administration recommends renewing the contract with T-Mobile for one additional year, with 150 hotspots. This contract includes automatic replacement of the hotspot hardware as needed at no extra cost. The cost for the one-year renewal is \$51,660.00.

The purchase of hotspots is bid-exempt pursuant to ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process".

JW:tt
12/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of High-Speed Internet Hotspot Data Plan – One-Year Renewal from T-Mobile USA, Inc., 12920 SE 38th Street, Bellevue, WA 98006, for a total of \$51,660.00."

Authorization to Purchase Audit Services – Two-Year Contract Renewal

In March 2023, the Board of Trustees approved Crowe LLP to provide financial auditing services for the College over three years (fiscal years 2023, 2024, and 2025) with an optional two-year extension (fiscal years 2026 and 2027). Crowe was selected through a competitive RFP process as recommended by best practices in audit procurement from the Government Finance Officers Association (GFOA).

In addition to Oakton, Crowe currently performs financial audits for College of DuPage, College of Lake County, Harper College, South Suburban College, and Triton College. This is an indicator that the firm has extensive experience with community college audits and understands the audit requirements specific to Illinois community colleges.

The Administration is confident that Crowe will continue to meet the College's auditing needs and is seeking approval for a two-year contract extension for fiscal years 2026 and 2027. The breakdown is as follows:

Term	Cost
FY26 (July 1, 2025 – June 30, 2026)	\$101,200.00
FY27 (July 1, 2026 – June 30, 2027)	\$104,700.00
Grand Total	\$205,900.00

As in prior years, Crowe will subcontract with Adelfia LLC, a BEP-certified, Asian American, woman-owned firm, to assist with Oakton's audit.

AW:tt
12/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Auditing Services – Two-Year Contract Renewal, from Crowe LLP, One Mid America Plaza, Suite 500, Oakbrook Terrace, Illinois 60181, for a total of \$205,900.00."

Authorization to Purchase Travel for the Men's Baseball Team

The Oakton Men's Baseball program schedules a spring training team trip to Florida each year. This trip is an integral part of the baseball program and provides opportunities for team-building activities and competition with many of the best community college baseball programs in the country.

The baseball team plans to travel to Florida for seven days to participate in the Russ Matt Baseball tournament. This organization is the largest operator of college baseball spring break tournaments in the United States, with over 230 college baseball teams participating in three locations. Oakton's team would be scheduled to play six games during the trip, with some additional time for team-building activities. The trip cost will be paid for through fundraising efforts by the Athletic Department and the Oakton Baseball Team, so the net expenditure to Oakton will be zero. Although the individual payment to each vendor is less than \$25,000, the College is seeking board approval as the nature of the total expenditures is related to a single activity. The trip will be canceled if adequate funds are not raised by February 2026 to cover these costs.

The team will travel from Chicago, IL, on March 12th, 2026, and return from Orlando, Florida, on March 18, 2026. Approximately 44 individuals, including coaches, trainers, and players, will attend the tournament.

The cost of the trip breaks down as follows:

Cost Category	Cost	Explanation
Academy Bus, LLC 1155 Elboc Way, Winter Garden, FL 34787	\$7,000.00	Bus transportation for the team while in Florida.
Southwest Airlines 2702 Love Field Dr, Dallas, TX, 75235	\$20,000.00	Round Trip Flights for the team from Chicago to Florida
Enterprise Rent-A-Car 9400 Airport Blvd, Orlando, FL, 32827	\$1,500.00	Florida on-site travel costs for head coach and athletic trainer
Encore Resort 101 Lasso Dr, Kissimmee, FL 34747	\$12,500.00	Rental of home facilities for team housing
Springhill Suites Marriott 4991 Calypso Cay, Kissimmee, FL, 34746	\$1,000.00	Hotel room for athletic trainer
Russ Matt Baseball 6 Lehigh Circle, Stratham, NH 03885	\$4,000.00	Game fees
Estimated Meals Per Diem	\$11,000.00	Daily meals for the team
ESTIMATED TOTAL	\$57,000.00	

Meals per Diem Breakdown

		<u>Total</u>
Athletes	\$30/day x 7 days = \$210.00 \$210 x 38 (athletes) = \$7980.00	\$7,980.00
Coaches and Trainer	\$69/day x 7 days = \$483.00 \$483 x 6 (5 coaches + 1 trainer) = \$2898.00	\$2,898.00
Total		\$10,878.00
Rounded to		\$11,000.00

President's Recommendation:

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Travel for the Men’s Baseball Team for a grand total not to exceed \$57,000.00.”

Authorization to Purchase Consulting Services for Environmental Branding Initiative

Oakton College continues to advance its environmental branding work as part of the College's broader efforts to strengthen the Oakton Experience through intentional, student-centered spaces. Following the Board's approval in February 2025, the College engaged Greenlight, a Chicago-based, BEP-certified women-owned firm with extensive expertise in higher education and environmental branding. Greenlight collaborated with campus representatives, including students, employees, and alumni, to develop a final design concept that reflects Oakton's mission, values, and commitment to belonging.

The Administration is seeking Board approval to extend the agreement with Greenlight to support the implementation of Oakton's Environmental Branding Initiative for a total cost of \$68,000.00.

Greenlight has demonstrated strong alignment with Oakton's mission and strategic priorities through the design concept developed last spring, which integrates connection, inclusion, and opportunity across our Des Plaines and Skokie campuses. With this extension agreement, Greenlight will provide production-ready design files, consultation, and project management to ensure fidelity and consistency during phased installation across FY26 and FY27.

This continued brand implementation supports the College's Strategic Plan, Strategic Enrollment Management (SEM) Plan, and Caring Campus commitments by enhancing the physical environment in ways that reflect Oakton's values and elevate the student, employee, and community experience.

This purchase is exempt from bidding per the 110 Illinois Compiled Statutes 805/3-27.1, Contracts, part (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.

KS:tt
12/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Consulting Services for Environmental Branding Initiative from Greenlight Team, LLC, 3723 N Paulina Street, Chicago, IL 60613, for an amount not to exceed \$68,000.00."

Authorization to Purchase Portable Electric Vehicle Training Aid

Electric Vehicles are the future of transportation, and the College offers the course ATA 117 – Introduction to Hybrid and Electric Vehicle Systems to help keep students up to date with transportation technology. The Automotive Lab requires a Portable Electric Vehicle Training Aid to support student training. The training aid is the only one of its kind presently on the market. It is specifically designed to teach the fundamentals of high-voltage electric vehicle diagnostics in a safe and controlled environment.

The training aid is a compact training tool that can be mounted on a toolbox and moved around the auto lab. It will facilitate an expedited learning experience for students in the early phases of the course and will be developed in conjunction with the curriculum. It provides the following unique features: a slide deck for instructor notes, the ability to insert “glitches” in the unit for students to diagnose, videos, worksheets, test questions, and answers. The unit can be updated yearly in alignment with the Curriculum. The unit also allows diagnostic tests and troubleshooting without removing obstructing parts and covers, making it a valuable addition to the Automotive Lab.

The Administration seeks approval to purchase the Portable Electric Vehicle Trainer Aid from Automotive Video Innovations, Inc. (AVI), for a total amount of \$40,145.00.

AVI is the developer and sole distributor for this product. The training aid is unique in its design and functionality, and AVI is the only training organization offering this turn-key EV Training Aid configuration.

This is a bid-exempt purchase according to ILCS-805/3-27.1 item I, “goods or services which are economically procurable from only one source.”

ES:tt
12/2025

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Portable Electric Vehicle Training Aid from Automotive Video Innovations, Inc., 8595 College Parkway, Suite 350, Fort Myers, FL 33919, for an amount not to exceed \$40,145.00.”

Authorization to Purchase 2026 Ford F650 Flatbed Truck

The Grounds department needs to purchase a 2026 Ford F650 flatbed truck to use for snow removal and salting. The existing truck is almost 14 years old and has developed significant rust on the underside due to salting and prolonged periods of non-use, typically 8-9 months of the year. Repairs are needed frequently due to corrosion, which prevents parts from being removed without cutting or breaking them. The existing truck is used for roadways, and its setup does not allow the College to work efficiently with the salter. The College has to stop at the roadblock, wait for traffic to clear, and raise the dump body to allow salt to flow to the tailgate spreader. The new purchase will enable the College to be more efficient and effective in plowing roads and parking lots.

The Procurement department researched contracts awarded for the 2026 Ford F650 flatbed truck from various local and state purchasing consortia. The Sourcewell consortium offers the most favorable pricing. The College seeks approval to purchase the truck through the Sourcewell consortium contract for \$96,113.00. The vendor is Olathe Ford Sales, Inc.

This purchase is bid-exempt in accordance with the Illinois Public Community College Act, Chapter 110, Act 805 (110ILCS 805/3-27.1), which states that purchases made through a consortium are exempt from formal bidding. Through the Consortium, no further advertisement, public notice, or competition is required because the Consortium has already conducted the bidding process.

JS:tt
12/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of the 2026 Ford F650 Flatbed Truck from Olathe Ford Sales Inc., 1845 East Santa Fe Street, Olathe, KS 66062, for a total not to exceed \$96,113.00."

Authorization to Purchase Fabrication and Installation of Environmental Design Elements

As part of Oakton's ongoing Environmental Branding Initiative, the College is preparing to move from design to implementation. The project includes phased installation of environmental branding across FY26 and FY27, as well as the integration of branding within the new Welcome Center planned for FY27. Together, these efforts will create cohesive, welcoming spaces that reflect Oakton's mission, values, and commitment to connection and belonging.

The Marketing Department provided specifications, and the Purchasing Department issued a Request for Proposal (RFP) for the services. The proposal was sent to eight vendors. The College received one proposal in response to the RFP.

After the submitted proposal has been evaluated based on various criteria, the Administration is seeking Board approval to enter into an agreement with Xibitz, Inc. (Wyoming, MI) for an amount not to exceed \$168,000.00.

Xibitz brings extensive experience in environmental branding and fabrication for higher education, having previously partnered with Oakton as the fabricator and installer for the Founders Wall. Their expertise and ability to execute complex design concepts make them well-suited to lead this next phase of work.

Under this agreement, Xibitz will partner closely with Greenlight, Oakton's environmental branding design firm, and the College's internal teams to fabricate and install murals, wall graphics, window films, and other branded elements consistent with the approved design concept.

KS:tt
12/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Fabrication and Installation of Environmental Design Elements from Xibitz, Inc., 5809 Crossroads Commerce Parkway, Grand Rapids, MI 49519, for an amount not to exceed \$168,000.00."

Authorization to Purchase Printing of the Oakton Non-Credit Class Schedule – One-Year Renewal

In 2019, the College Administration recommended changing the past practice of printing credit class schedules and transitioning from mass distribution to an online format. Although the credit class schedule is no longer printed, the Administration continues to assess whether this option is feasible for the non-credit class schedule. In the meantime, the College recommends continuing to print four issues of the non-credit class schedule. Updates to the non-credit class schedule include changing the inside pages to a brighter newsprint, redesigning the cover, adding photos, making additional content changes, and adding a no-cost four-color insert to each issue.

Through a competitive public bid process, the Board approved an award to KK Stevens Publishing Company for a one-year term in January 2024, with the option to renew for two additional one-year terms at the College's discretion. The Board approved the first renewal in December 2024, and it will expire on December 31, 2025.

The Administration is satisfied with the printing service provided by KK Stevens and is seeking Board approval for a one-year contract extension for the calendar year 2026. The Administration is requesting approval for the amount not to exceed \$180,727.17 and is confident that KK Stevens will continue to meet the College's quality standards and delivery schedules.

The non-credit class schedules will be distributed to all residences within the district (approximately 200,000) according to the following schedule:

Issue 1 - Spring II issue mailed in mid-February 2026
Issue 2 - Summer issue mailed in late-March 2026
Issue 3 - Fall issue mailed in early July 2026
Issue 4 - Spring I issue mailed in early November 2026

RB:tt
12/2025

President's Recommendation:

That the Board adopt the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of the Printing of the Oakton Non-Credit Class Schedule – One-Year Renewal from KK Stevens Publishing Company, 100 N Pearl Street, Astoria, IL 61501, for a total not to exceed \$180,727.17."

Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. IP Telephony Annual Maintenance and Software Assurance** – The College purchased a Mitel IP telephony system in 2012 to provide telephones, voicemail, and related services. The hardware/software support and upgrades for these systems are provided through annual support and software assurance contracts that expire on March 1, 2026. This support agreement provides hardware replacement for the voice gateways, on-site service as needed, telephone/email-based support, and access to software patches and upgrades for all of the College's telephony systems.

This purchase will be presented to the Board at the January 2026 Meeting.
- b. Des Plaines Enrollment Center and Enrollment Suite Workspace Renovations** – The current workspace for the Enrollment Management staff at the Des Plaines campus no longer meets the needs of an increased workforce, and in some areas, underutilizes space. The overall scope of this project will include renovations to existing workspaces in two areas: the Enrollment Center (1862) and the Enrollment Management Suite (1747).

Oakton College will utilize Forward Space, LLC, to leverage existing furniture as much as possible, procuring new furniture only as required to outfit these areas. The furnishings will support flexible and productive work environments for students, faculty, and staff.

This purchase will be presented to the Board at the January 2026 meeting.
- c. Executive Leadership Team Coaching Services** - Achievement of the institutional goals and priorities outlined in the College's strategic plan, Vision 2030: Building Just and Thriving Communities, requires a collaborative, high-performing executive leadership team. Executive leadership coaching is a best practice to leverage leadership strengths and strong leadership teams, particularly during periods of institutional change. Coaching will focus on strategies for aligning individual and departmental goals to advance institutional priorities. The Administration has worked with StarWorks Leadership, Winnetka, Illinois (a local, non-BEP-certified woman-owned business), for prior coaching services and would like to engage them for additional executive coaching services.

This purchase will be presented to the Board at the January 2026 meeting.
- d. Honorlock Proctoring Software Renewal** – The College has been using Honorlock proctoring software since 2018 for online test proctoring. This software monitors test takers using video, cell phone detection, browser lockdown, smart voice detection, and AI chatbot blockers.

Students are required to use a student Photo ID or a valid government-issued photo ID (driver's license or state identification card) to verify identity. Historically, at Oakton, Honorlock costs have been paid directly by students, on a per-test or per-course basis. Due to changes in Honorlock's fee structure and, in an effort to improve equity and reduce overall costs, the College is negotiating with Honorlock to review options for the College to pay Honorlock up front. In calendar year 2025, Oakton students have taken more than 22,000 Honorlock proctored remote exams.

This purchase will be presented to the Board at the January 2026 meeting.

- e. Replacement Laptop Computers for Full-Time Staff and Administrators** – In early 2021, the College began providing “mobility” laptops to most full-time staff and administrators. This original set of 350 laptops is now approximately 5 years old and nearing the end of its service life, with degraded batteries, reduced reliability, and performance limitations. The Information Technology (IT) Department has been working to identify specifications and options for replacement laptops and has obtained sample units from manufacturers for evaluation and testing.

This purchase will be presented to the Board at the February 2026 meeting.

Authorization to Hire a Full-Time, Tenure-Track Faculty Member

The recommendation to hire Mr. Nicholas Larkin to a full-time, tenure-track position for the 2025-2026 academic year beginning in January 2026 was made after reviewing the College's need for faculty in the Human Services Substance Abuse Counseling program.

The search began on June 4, 2025 with postings on the Oakton College website, *LinkedIn*, Historically Black Colleges and Universities (*hbcuconnect.com*), Hispanic Association of Colleges and Universities (*hacu.net*), Diverse Jobs (*diversejobs.net*), Inside Higher Education (*insidehighered.com*), Higher Education Jobs (*higheredjobs.com*), Illinois Unemployment (*illinoisjoblink.illinois.gov*), NACUBO (National Association of College & University Business Officers), and the Chronicle of Higher Education (*jobs.chronicle.com*).

The search committee conducted four virtual interviews for this search, and selected three finalists to interview with Dr. Emmanuel Sarris, Interim Dean of Business and Career Technologies, and Dr. Ileo Lott, Provost and Vice President for Academic Affairs. A recommendation was made to hire Mr. Nicholas Larkin for a full-time, tenure-track Human Services Substance Abuse Counseling faculty position.

Mr. Larkin is currently an Adjunct Professor at Oakton College where he teaches Psychology and Substance Abuse Counseling courses. He is also the owner of Holistic Counseling and Wellness LLC where he provides individual and group psychotherapy for persons with mental health and/or substance use issues, as well as clinical supervision to licensed psychotherapists. Mr. Larkin received his Master of Arts degree in Counseling Psychology from Boston College, and his Diploma in Registered Nursing from MGH Institute of Health Professions.

JF:vb
12/2025

President's Recommendation:

"Be it resolved that the Board of Trustees of Community College District 535 approves the attached resolution for Mr. Nicholas Larkin for the full-time, tenure-track faculty hire for the 2025-2026 academic year, beginning in January 2026. Mr. Larkin will receive the salary associated with the lane and step described as follows:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step</u>	<u>Base Salary</u>
Nicholas Larkin	Assistant Professor	D-7	\$84,879."

Ratification of Amended Contract Agreement between the Oakton College Board of Trustees and the Oakton Metropolitan Alliance of Police

The College has agreed to an amended five-year agreement with the Oakton College Metropolitan Alliance of Police. The amended agreement has been ratified by the membership of the Association, and is effective for the period July 1, 2025 through June 30, 2028.

This agreement requires approval by the Board of Trustees.

MR:bs
12/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 ratifies the amended agreement with the Metropolitan Alliance of Police (MAP) effective July 1, 2025 through June 30, 2028."

Preview of New Unit of Instruction

Illinois Community College Board (ICCB) System Rules require Colleges to submit documentation, including Board of Trustees approval, when a “new unit of instruction” is proposed. The College proposes a new computer and information systems credential, 14-credit hour **Data Analytics Certificate**.

The **Data Analytics Certificate** provides an introduction to a rapidly growing field of data analytics. It is intended for students and professionals who want to work confidently with data without diving into coding. Through interactive hands-on projects utilizing tools like Microsoft Excel, AI-powered analytics platforms and leading data visualization software, students will learn how to clean, visualize and interpret data to uncover patterns, enabling them to tackle real-world business challenges and drive data-informed decisions. Unlike data science programs that emphasize coding, algorithms and statistical modeling, this certificate focuses on the practical application of no-code tools and technologies to translate data into business intelligence and communicate results effectively across any industry.

According to the Lightcast Occupational Overview Report for 2024, there were 5,112 jobs in the Chicago-Naperville-Elgin area in 2024, with the majority of these jobs concentrated in Cook County, IL. There is an expected job growth of 14% by 2030 for business intelligence analysts and junior data analysts in the region slightly under the national projections (18%).

Data Analytics Certificate

14 Semester Credit Hours; Curriculum: 0158

Courses for Data Analytics Certificate:	Credit Hours
CAB 135 Electronic Spreadsheets Using Excel	2
CAB 235 Advanced Spreadsheets Using Excel	2
CIS 102 Job Search Principles and Tools	1
CIS 120 Introduction to Data Analytics	3
CIS 240 Data Visualization Using Tableau	3
CIS 271 AI for Business Solutions	3
Total Semester Credit Hours for a Certificate:	14

Stackability of Data Analytics Certificate		
Credential	Data Analytics Certificate	Computer Information Systems A.A.S.
Course		
CAB 135	X	X
CAB 235	X	X
CIS 102	X	X
CIS 240	X	X
CIS 271	X	X

Approval of Policy Revisions

Policies 3011 was proposed for revision on November 18, 2025. In accordance with College Policy, action on the proposed revisions will take place at the regular meeting of the Board of Trustees.

JLS:bs
12/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the proposed revisions to policy 3011, attached hereto."

Deleted Text = ~~strikeout~~
 New Text = ***Bold italics***

Policy No. 3011

6/24/1975

Revised 8/18/1998

Renumbered 7/1/2001

Revised 12/16/2008

Reviewed 2/17/2015

Revised 8/17/2021

Revised 12/16/2025

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BUSINESS

Income – Gift Acceptance

The Foundation is a separately incorporated 501(c)(3) Type III functionally integrated supporting organization responsible for identifying and nurturing relationships with potential donors and other friends of The College; soliciting cash, securities, real estate, personal property, intellectual property, and other private, and public resources for the support of The College; and acknowledging and stewarding such gifts in accordance with donor intent and fiduciary responsibilities.

The Memorandum of Understanding between the College's Board of Trustees and The Foundation Board of Directors ***originally*** dated March 18, 2021 designates The Foundation as the sole repository of private gifts made in support of The College unless otherwise specified by the donor. The Foundation may seek gifts from individuals, corporations, foundations, other organizations, and public agencies, to fulfill its purpose of supporting and advancing the mission of the College. The Foundation can accept only gifts that are consistent with its mission, philanthropic vision, programs, tax-exempt purposes, and fundraising principles.

The following policy applies only to private gifts and grants proposed for acceptance by the Foundation.

Guiding Principles

This policy has been developed collaboratively and jointly approved by The College's Board of Trustees and The Foundation Board of Directors to provide guidance regarding acceptance of prospective gifts and grants. In decisions regarding gift acceptance, The Foundation shall be guided by two overriding principles:

- The Foundation shall seek to accept only those gifts that have a reasonable expectation of ultimately benefiting the College.
- The Foundation shall seek to accept only gifts that are in the interest of the donor. An assessment of the donor's "interest" shall include the donor's financial situation, philanthropic interests, as well as any tax or other legal matters revealed while planning for a gift. The Foundation shall not encourage any gifts that are inappropriate in light of the donor's disclosed personal or financial situation.

Donors are ultimately responsible for ensuring that the proposed gift furthers their charitable, financial and estate planning goals. Therefore, donors shall be encouraged to seek the advice of independent legal and financial counsel in the gift planning process. It is within the province of neither the Foundation nor its staff to give legal, accounting, tax or other advice to donors or prospective donors.

In addition to the above principles, The Foundation shall:

- Ensure that gifts are used in a manner consistent with the stated intentions of the donor. While donors do not retain explicit or implicit control over the use of a gift after acceptance by the institution, in the event that a donor designated purpose becomes impossible, impracticable, or imprudent to fulfill, the College will, to the degree possible, work with the donor to identify an alternate use for the gift.
- Accept only restricted gifts where designated purposes are consistent with federal and state laws, are consistent with the College's values and policies, and advance the College's mission and priorities.
- Not accept any gift that interferes with or influences the College's academic freedom or its capacity to fully control the management, operations, and direction of its affairs, including admission procedures, faculty selection and promotion, academic programs, and their integrity.
- Consider potential reputational as well as financial and legal risks associated with acceptance of the gift.

Gift Acceptance Committee

It is the ultimate responsibility of the Foundation Board of Directors (the "Board") to accept or decline all gifts to the Foundation. The Board has delegated responsibility for acceptance of gifts that entail only marginal or moderate potential risk to the Executive Director of the Foundation and a Gift Acceptance Committee (the "Committee") respectively.

The Gift Acceptance Committee shall consist of the following voting members:

- The President of the College, serving as the committee chair,
- The Executive Director of the Foundation,
- The Chief Financial Officer of the College,
- One representative of the College Board of Trustees to be appointed by the Chair of the Board of Trustees, **and**
- One representative of the Foundation Board of Directors to be appointed by the President of the Foundation Board of Directors.

~~The terms of the representatives of the College Board of Trustees and Foundation Board of Directors shall be two (2) years renewable for up to two additional terms.~~ The committee shall meet as necessary to approve specific gifts and may schedule periodic standing meetings. Action of the Committee on any proposed gift may occur by meeting in person, in online meetings, or by telephone. The Committee must have a quorum of at least four members in attendance in order to vote to approve or decline gifts. Committee actions must be approved by a majority of the Committee members, documented, and communicated to the Foundation Board of Directors at their next meeting. If a majority decision cannot be reached, the Committee may forward the gift to the Foundation Board of Directors for review and final decision.

With respect to any proposed gift submitted to the Committee, the Committee may:

1. Approve the gift;
2. Reject the gift;
3. Request additional information from the Executive Director, staff of the College, or the donor; or
4. Refer the gift to the Foundation Board of Directors or a committee thereof.

Gift Acceptance

Gifts are classified into three categories based on whether the risk associated with acceptance is considered material, moderate, or marginal.

The following types of gifts representing material risks must be approved for acceptance by the Foundation Board of Directors after review and recommendations regarding acceptance by the Committee.

- Real property, **including real estate** ~~(including when a bequest is realized)~~.
- Bequest intentions of gifts of real property.
- Conditional pledges (Conditional pledges are those which place requirements on the College to perform some task or take some sort of action that it might not otherwise take. Conditional pledges may also depend on some future event over which neither the College nor the donor may have control).
- Gifts of intellectual property
- ~~Gifts of personal property or gifts in kind with a fair market value greater than \$10,000, those subject to donor restrictions regarding disposal of the property, and gifts of unusual items or questionable value.~~
- Any gift that may incur costs payable by the Foundation for holding or maintaining the gift.
- Privately held securities (C-corporations).
- Interests in Business Entities (partnership interests, S-corporations, interests in LLCs).
- Charitable gift annuities, charitable remainder trusts, pooled-income funds, remainder interest on property, or other future commitments.
- ***Gifts determined to have potential reputational, financial or legal risks associated with acceptance.***

The Foundation Board of Directors shall consult with members of the Board of Trustees, legal counsel, and professionals with pertinent expertise to ensure that they fully understand the potential risks associated with acceptance of gifts representing material risk.

All such gifts must be documented in signed agreements with donors.

The Committee shall review and may accept gifts representing moderate risk or entailing commitments on the part of the College including:

- Outright gifts or pledges for cash or cash equivalents greater than \$10,000 designated for purposes other than scholarships and not identified in fundraising plans approved by the President of the College.
- Unconditional pledges with a scheduled payment period of more than 5 years.
- Philanthropic naming gifts valued at \$250,000 or greater, excepting scholarships named in accordance with the College's Naming Policy.
- ***Gifts of personal property or gifts-in-kind where one or more items appraise at a fair market value greater than \$10,000, are subject to donor restrictions regarding disposal of the property, and/or gifts of unusual items or questionable value.***

All such gifts of this nature must be documented.

The Executive Director may accept gifts in keeping with the above guiding principles and deemed to be of marginal risk to the Foundation and College including:

- Unrestricted outright gifts of cash or cash equivalents (including marketable securities).
- Outright gifts of cash or cash equivalents designated by donors for student financial aid and other purposes identified in fundraising plans approved by the President of the College.
- Unconditional pledges of a duration of 5 years or less designated for student financial aid or other purposes identified in fundraising plans approved by the President of the College.
- Gifts of personal property and gifts-in-kind that are unrestricted regarding disposition of the property and valued at \$10,000 or less.
- Bequest intentions of cash or cash equivalents designated for student financial aid or other purposes identified in fundraising plans approved by the President of the College.

This policy was developed collaboratively by a working group comprised of representatives of the College Board of Trustees, Foundation Board of Directors, the College President and Foundation Executive Director and has been adopted by both bodies.

Notification of Award of Grants

Funding has been made available to Oakton College:

a. ICCB Adult Education and Family Literacy (AEFLA) Federal Basic FY26.....	\$607,378.00
b. ICCB Integrated English Literacy and Civics Education (IELCE) FY26.....	\$86,793.00
TOTAL:	\$697,171.00

a. ICCB Adult Education and Family Literacy (AEFLA) Federal Basic FY26

The Illinois Community College Board has awarded Oakton College a total of \$607,378 federal Adult Education and Family Literacy funding for fiscal year 2026. These funds provide educational opportunities for adult learners who participate in English as a Second Language, Literacy, Family Literacy, GED, and Evening High School.

The grant period is July 1, 2025 through September 30, 2026.

Grant Manager: Elena Smoukova, Senior Manager of Adult Education

Grant Administrator: Delia Rodriguez, Dean of Adult and Continuing Education

b. ICCB Integrated English Literacy and Civics Education (IELCE) FY26

The Illinois Community College Board has awarded Oakton College a total of \$86,793 in federal Integrated English Literacy and Civics Education (IELCE) funding for fiscal year 2026. These funds provide educational opportunities for adult learners who participate in Citizenship Education classes. The Components of an IELCE program include Literacy/English Language Acquisition, Civics Education, Workforce Preparation, and Integrated Education and Training / Integrated Career & Academic Preparation System (ICAPS).

The grant period is July 1, 2025 through September 30, 2026.

Grant Manager: Elena Smoukova, Senior Manager of Adult Education

Grant Administrator: Delia Rodriguez, Dean of Adult and Continuing Education