

**The 811<sup>th</sup> Meeting  
of  
The Board of Trustees  
June 24, 2025**



## Mission, Vision, and Values Statements

### Mission

Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

### Vision

Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

### Values

*A focus on Oakton students is at the core of each of these values.*

- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

*Ratified by the Board of Trustees on March 21, 2017 and reaffirmed on September 17, 2024.*

### Land Acknowledgment for Oakton

Oakton is the community's college. We recognize that our community embodies a network of historical connections and contemporary relationships with Native peoples, families, students, and alumni. We continue to live and work on the traditional homelands stolen from many different Native peoples, including but not limited to the Bodéwadomi (Potawatomi), Ojibwe (Chippewa), Odawaa (Ottawa), Kiikaapoi (Kickapoo), Mamaceqtaw (Menominee), Myaamiaki (Miami), Thakiwaki (Sac and Fox) and Hoocągra (Ho-Chunk) nations. Others have settled and cared for this land from time immemorial. The land of our Des Plaines campus nurtured a large Potawatomi settlement along the Des Plaines River. This was a site of trade, travel, and gathering for many Native people. With the lush forests and vibrant river, these communities flourished in this beautiful land of biodiversity and reciprocity. These lands are still home to many Native people of many nations.

*Adopted by the Board of Trustees on December 13, 2022.*

### Anti-Racism Statement

Oakton is an anti-racist, inclusive, transparent institution; invested in and accountable to the communities we serve. We are committed to transforming all curricula, policies, structures and practices to dismantle and eliminate racism and other forms of oppression so all members of our community thrive. Through reflection, empowerment, and accountability to anti-racist people of color, we model the socially just and equitable transformation that we want to see in the world.

*Adopted by the Board of Trustees on February 15, 2022.*

### Neurodiversity Statement

Oakton College is committed to recognizing the neurodiversity of our community and developing equitable policies and procedures to enhance the Oakton experience for all students, employees, and community members.

*Adopted by the Board of Trustees on August 15, 2023.*



1600 East Golf Road  
Des Plaines, Illinois 60016

**Closed Session**  
**5 p.m. – Room 1502**

### **Agenda**

1. Call to Order and Roll Call
2. Consideration of a motion to close the meeting to the public for the purpose of the following:
  - Review of closed session minutes of May 20, 2025
  - Consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; and pending litigation
3. Consideration of a motion for adjournment
4. Adjournment

**Open Session**  
**6 p.m. – Room 1506**

Individuals who wish to address the Board of Trustees during the Public Participation portion of the meeting should send an email to [bsparks@oakton.edu](mailto:bsparks@oakton.edu) including their name, town/affiliation, and the item they wish to address to the Board, no later than 6 p.m. on June 24, 2025.

The meeting will be broadcast on Oakton TV: <https://play.champds.com/oaktoncollegeil/live/5>

### **Agenda**

- Call to Order and Roll Call
- Pledge of Allegiance
- Land Acknowledgement
- V Approval of minutes of the May 20, 2025 Regular Meeting of the Board of Trustees
- Statement by the President
- Educational Foundation Liaison Report
- ICCTA Liaison Report
- Student Trustee Report
- Student Spotlight
- Comments by the Chair

Trustee Comments

Public Participation

Board Report: The Oakton Employee Experience

## **New Business**

### Consent Agenda

- |   |         |   |
|---|---------|---|
| V | 6/25-1a | Approval of Adoption of Consent Agenda  |
| R | 6/25-1b | Approval of Consent Agenda Items 6/25-2 through 6/25-5  |
|   | 6/25-2  | Ratification of Payment of Bills for May 2025   |
|   | 6/25-3  | Acceptance of Treasurer's Report for May 2025   |
|   | 6/25-4  | Ratification and Supplemental Authorization to Pay Professional Personnel – Spring 2025 and Summer 2025 |
|   | 6/25-5  | Approval of Clinical Practice Agreements  |

### Other Items

- |   |        |   |
|---|--------|---|
| R | 6/25-6 | Public Hearing and Adoption of Annual Budget for Fiscal Year 2025-2026                              |
|   |        | a. Public Hearing   |
|   |        | b. Adoption of Annual Budget for Fiscal Year 2025-2026  |
| R | 6/25-7 | Authorization to Approve June Purchases   |
|   |        | a. Certified Athletic Training Services – Three-Year Contract                                       |
|   |        | b. Construction Services for Backup Power Generator – Skokie Campus                                 |
|   |        | c. Illinois Community College Trustees Association (ICCTA) Dues                                     |
|   |        | d. Transcript Services – Three-Year Renewal   |
|   |        | e. Coursedog Academic Scheduling Software – Five-Year Contract                                      |
|   |        | f. Softdocs Premier Plus Support Services Subscription – Four-Year Contract                         |
|   |        | g. PowerFAIDS Software Maintenance - One-Year Renewal   |
|   |        | h. LinkedIn Learning Subscription – Three-Year Contract   |
|   |        | i. Laparoscopic Equipment for the Health Careers Education Center                                   |
|   |        | j. AT&T WAN/Internet Service for the Evanston Health Careers Education Center – Three-Year Contract |
|   |        | k. TargetX Professional Consulting Services   |
|   |        | l. Consulting Services for Academic Affairs Leadership  |
|   | 6/25-8 | Preview and Initial Discussion of Upcoming Purchases  |
| R | 6/25-9 | Approval of Salaries for Administrators   |

- |   |         |   |
|---|---------|---|
| R | 6/25-10 | Approval of Annual Salary Increase for the President          |
| R | 6/25-11 | Authorization to Hire Full-Time, Tenure-Track Faculty Members |
| R | 6/25-12 | Approval of Annual Promotions in Rank                         |
| R | 6/25-13 | Authorization to Fund Proposed Trustee Travel                 |

**Adjournment**



**Minutes of the May 20, 2025 Regular Meeting of the  
Board of Trustees of Community College District 535**

The 810<sup>th</sup> meeting of the Board of Trustees of Community College District 535 was conducted on May 20, 2025 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

**Closed Session – Call to Order and Roll Call**

Chair Burns called the meeting to order at 5:25 p.m. in room 1502. Trustee Salzberg called the roll:

Trustee Martha Burns	Chair	Present
Trustee Theresa Bashiri-Remetio	Vice Chair	Present
Trustee William Stafford	Secretary	Absent
Trustee Micah Eimer		Present
Trustee Benjamin Salzberg		Present
Trustee Marie Lynn Toussaint		Present
Trustee Wendy Yanow		Present
Trustee Chris AbiNader	Student Trustee	Present

Also present in room 1502 were Dr. Joianne Smith, President; Johanna Fine, Chief Human Resources Officer; Dr. Ashley Knight, Interim Vice President for Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; and Michele Roberts, Vice President for Administrative Affairs.

Chair Burns asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of April 22, 2025; and considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, and pending litigation.

Trustee Bashiri-Remetio made the motion, seconded by Yanow. Trustee Salzberg called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye
Trustee AbiNader	Aye

At 6:12 p.m., Trustee Bashiri-Remetio made a motion to adjourn the closed session meeting which was seconded by Trustee Yanow. A voice vote was called and the closed session was adjourned.

**Open Session – Call to Order and Roll Call**

Chair Burns called the regular meeting of the Board of Trustees to order at 6:17 p.m. in room 1506.

Trustee Salzberg called the roll:

Trustee Martha Burns	Chair	Present
Trustee Theresa Bashiri-Remetio	Vice Chair	Present
Trustee William Stafford	Secretary	Absent
Trustee Micah Eimer		Present
Trustee Benjamin Salzberg		Present
Trustee Marie Lynn Toussaint		Present
Trustee Wendy Yanow		Present
Trustee Chris AbiNader	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Johanna Fine, Chief Human Resources Officer; Dr. Kelly Iwanaga Becker, Assistant Vice President for Institutional Effectiveness; Dr. Ashley Knight, Interim Vice President for

Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; Michele Roberts, Vice President for Administrative Affairs; and Katherine Sawyer, Chief Advancement Officer.

Administrators: Dr. Matthew Boutilier, Director of Online Curriculum and Instruction; Steve Butera, Director of Communications and External Relationships; Dr. Rick Daniels, Director of Institutional Equity and Inclusion; Julia Gray, Interim Director of Campus Technologies; Thomas Hicks, Director of Student Success and Academic Interventions; Dr. Ruben Howard II, Dean of Business and Career Technologies; Jake Jeremiah, Dean of Library; Dr. Kanchana Mendes, Dean of Curriculum, Instruction and Assessment; Nathan Norman, Senior Director of Workforce Development; Christine Paciero, Director of Athletics; Delia Rodriguez, Director of Adult and Continuing Education; Joseph Scifo, Director of Facilities; John Wade, Chief Information Officer; and Aaron Wernick, Chief of Campus Police and Emergency Management.

Union Leaders: Eric Bottorff, Adjunct Faculty Association; Tamara Laws, Classified Staff Association; and Dr. Suzanne Ziegenhorn, Full-Time Faculty Association.

Faculty: Joan Boggs, Psychology; Eric Bottorff, Economics; Anita Cotton, Accounting; Mary Ringstad-Gagliano, Speech and Theater; and William Strond, Biology.

Staff: Princess Escudero, Student Life and Campus Inclusion; Ernest Gest, Facilities; Jeff Gossrow, Budget; Krissie Harris, Student Life and Campus Inclusion; Tamara Laws, Bursar; Gloria Liu, Grants; Gabrielle O'Connor, Student Life and Campus Inclusion; Kushal Patel, Information Technology; Francisco Sosa, Information Technology; and Beatriz Sparks, President's Office.

Students: Taylor Anama.

Guests: Samantha Solecki.

**Pledge of Allegiance** – Trustee Burns led the pledge.

**Land Acknowledgment** –Trustee Toussaint read the Land Acknowledgment.

### **Approval of Minutes**

Chair Burns asked a motion for the approval of the minutes of the April 22, 2025 regular meeting of the Board of Trustees, and the April 22, 2025 organizational meeting of the Board of Trustees. Trustee Salzberg made the motion. Trustee Bashiri-Remetio seconded the motion. A voice vote was called and the minutes were unanimously approved.

### **Statement by the President**

#### Condolences

- To Dr. Jesse Ivory, Assistant Vice President for Workforce Innovation and College Partnerships, on the loss of her brother, Bernard Ivory, a 2021 graduate of Oakton's CDL program.

#### Congratulations

- To the Class of 2025! Commencement was held last week at the Rosemont Theatre on May 12.
- Oakton graduates had a pass rate of 100% for the National Physical Therapy Exam. In addition, a PTA student received an Illinois Physical Therapy Association PTA award.

#### Employee Recognitions

- Congratulations to Distinguished Professor of English, Tina Fakhrid-Deen for having her 6th play, "Black Bone" produced by Definition Theater with shows from May 30 to June 29.

#### Student Recognitions

- Oakton STEM student, Jiheon Kang was named as one of 90 recipients of the Jack Kent Cooke Foundation scholarship for Transfer students. This year's recipients were chosen from a pool of more than 1,600 applicants. The award, which is last dollar funding after all institutional aid, can provide as much as \$55,000 per year toward tuition, living expenses, books, and required fees at the college or university of their choice.

### Athletics Recognitions

- Our first-year varsity softball team finished 3rd in the conference, and qualified as the 14th seed in the Region IV post season tournament.
- Our men's golf team finished 6th place in the Region IV tournament, and one of our golfers, Ryan Belz finished 4th qualifying him for the national tournament.
- The Men's Baseball team clinched the Region IV finals - coming back from the losers' bracket to beat Joliet Junior College in an 11-inning win! And then they went on to clinch the Division III District tournament. They will be heading to the Division III World Series in Auburn, New York.

### Happenings

- The *Kathie Shaw: Sequences in Time* exhibition at the Koehnline Museum of Art takes place through June 27, 2025
- 8-week summer classes begin June 2. There is still time to register.

### **Educational Foundation Liaison Report**

The Foundation continues to build on strong fundraising performance. Fundraising on the year is approaching \$2 million, tracking 24% over goal and 11% ahead of total performance in FY24. Notable commitments received since the last update to the Trustees include:

- A \$11,000 gift from the Anne and Mead Montgomery Family Foundation to continue their annual scholarship support.
- A \$42,000 gift from Oakton retiree and Foundation Board Director Linda Korbel to grow the Foundation's General Scholarship Endowment.
- A \$50,000 gift from the Irving M. and Sylvia Footlik Foundation to support Health Careers Education Excellence and the Workforce Skills Development Scholarship.

The Foundation will be hosting a number of events over the summer including the annual dedication of new courtyard pavers that will take place on Tuesday, June 10 at 5 p.m. on the Des Plaines campus. Scholarship Reading Events will take place on June 11 at the Ray Hartstein Campus, and June 12 at the Des Plaines campus for scholarship founders and guests of the Foundation.

Finally, the Foundation Board will hold their annual social on Sunday, July 20. Trustees and their spouses are invited to attend. Please RSVP your attendance to the Foundation or President's Office.

The Foundation Board's next quarterly meeting will take place on June 4, 2025.

### **ICCTA Liaison Report**

Trustee Salzberg shared that he attended ICCTA's Lobby Day in Springfield with President Smith, Trustee Bashiri-Remetio and Stephen Butera. He described the event as beneficial with opportunities to speak with legislators and advocate for community colleges in Illinois. This year, there was special advocacy for community colleges to be able to offer bachelor degrees so SB 1988 can move to the senate floor.

### **Student Trustee Report**

Student Trustee AbiNader thanked the outgoing Student Government Association and student club's leadership for their work during the academic year. The SGA will not be in session during the summer months as the new leadership will be engaged in training.

Mr. AbiNader shared a list of events on campus that he attended at the end of the spring 2025 semester, provided reminders regarding scholarship applications for the 2025-2026 academic year, and invited the student community to attend Fall Fest at the end of August. He also shared information about useful resources available to students such as the textbook purchase program and the Fooda phone app.

### **Student Spotlight**

Taylor Anama obtained his Associate of Arts degree on May 12. He started at Oakton in fall 2020 while being part of the Maine Township transition program for students with disabilities. Taylor started full-time at Oakton in

fall 2022, and by 2023 he started getting involved with clubs and organizations like the Campus Activities Board where he served as president. Taylor also joined the Diversability Club where he made strong connections, and became the president with the support of his friends. The club received the Club of the Year award at the 2025 Student Leadership Banquet.

Taylor's most memorable experience at Oakton is making friends with other students who became his support network. He also spoke about Oakton staff that have helped him like Gabby O'Connor and Princess Escudero in Student Life and Campus Inclusion; Giacomo Cirrincione from the Learning Center; and Kristine Panopio in ADRC/TRIO.

Taylor's plan is to find a job in information technology where he can work with computers and web development. He hopes to transfer to a four-year college to obtain a Bachelor's degree.

### Chair/Trustee Comments

Chair Burns reminded the Board that there will be a Committee of the Whole meeting on June 24 at 3:30 p.m. before to the regular meeting. She also expressed a desire for student programs like Black Student Success and ANDALE to collaborate/communicate with each other.

Trustee Yanow shared that she has attended different end of the year events and highlighted the importance of support for student programs and organizations.

### Public Participation

Professor of Biology, William Strond thanked the Board of Trustees, administrators, faculty, staff and students for the support he received during his long career at Oakton; he will retire at the end of the month. Professor Strond shared a reel of nature photos he has taken on campus throughout the years, and highlighted the importance of work done for conservation of the local fauna.

### Board Report: FY2026 Budget Highlights

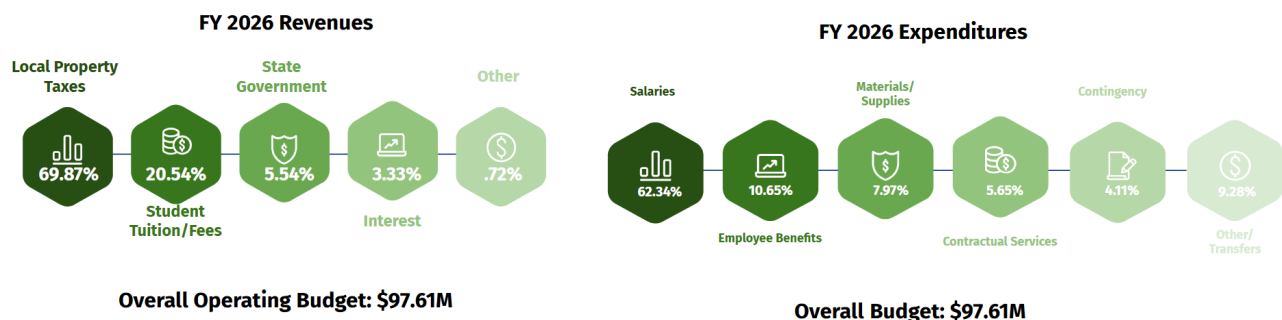
*Michele Roberts, Vice President for Academic Affairs*

#### Revenue Assumptions for FY26

- Local Property Tax CPPRT: \$1.2M
- State Appropriations: 85% of base operating grant
- No Tuition/Fee increase for FY26
- Enrollment decrease of -2.8% projected
- Interest Income of \$3.2M

#### Expense Assumptions for FY26

- Salary increases based on contractual agreements
- 7.1% increase in health premiums expected
- \$4M held in contingency
- Master Plan pre-funding of \$1M



#### Oakton's Strategic Focus for FY 2026:

- Operational Efficiencies/Effectiveness
  - Improving workflows/processes to make the work easier/faster
  - Remove barriers for students
  - Ease backlog of software projects to ensure capacity for new projects

- Requests were evaluated but will be held in contingency pending passage of the Federal Budget

#### Highlights from FY25

- Evanston Health Careers Education Center
  - Final walk-through took place May 19 - clear to occupy
  - Welcome first cohort of students for two programs in June
  - Four new full-time faculty hires
- Master Plan Updates
  - Learning Commons in Skokie
  - Landscape/signage updates at both campuses
  - New Academic Affairs/Institutional Research suites
- Adult Student Engagement
  - Extended Hours
  - Common App

#### Future State of Budget

- Held mid-year budget review in January 2025
- Accelerated several projects/positions into FY25 to have higher impact
- Success with this process increases confidence in our approach to hold strategic priorities in contingency and release them over the next fiscal year

#### Oakton's strategic focus for FY 2026:

- Operational Efficiencies/Effectiveness
- Improving workflows/processes to make the work easier/faster
- Remove barriers for students
- Ease backlog of software projects to ensure capacity for new projects
- Requests were evaluated but will be held in contingency pending passage of the Federal Budget

## **NEW BUSINESS**

### **5/25-1a Approval of Consent Agenda**

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Bashiri-Remetio seconded the motion. A voice vote was called and the motion passed unanimously.

### **5/25-1b Approval of Consent Agenda Items 5/25-2 through 5/25-7**

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 5/25-2 through 5/25-7 as listed in the Consent Agenda."

### **5/25-2 Ratification of Payment of Bills for April 2025**

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,541,320.76 for all check amounts as listed and for all purposes as appearing on a report dated April 2025."

### **5/25-3 Acceptance of Treasurer's Report for April 2025**

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of April 2025."

**5/25-4 Compliance with Open Meetings Act, Closed Session Minutes**

"Be it resolved that the Board of Trustees of Community College District 535 hereby determines that the minutes of the Board closed session meetings on November 2, 2024; March 18, 2025; and March 25, 2025 no longer require confidential treatment and are released for public inspection."

**5/25-5 Action on Recordings of Closed Session Minutes**

"Be it resolved that the Board of Trustees of Community College District 535 recommends the destruction of the verbatim audio recordings of meetings held on February 21, 2023, March 21, 2023, April 25, 2023, May 23, 2023, June 27, 2023, and August 15, 2023."

**5/25-6 Supplemental Authorization to Pay Professional Personnel – Spring 2025**

"Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$80,118.56 to the total amount of part-time teaching salaries paid during the spring 2025 semester; the revised, total payment amount is \$4,490,549.23."

"Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$29,363.25 to the total amount of faculty overload salaries paid during the spring 2025 semester; the revised, total payment amount is \$811,540.78."

**5/25-7 Approval of Clinical Practice Agreements**

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Human Services (1)

Nursing (1)

Physical Therapy Assistant (1)."

Trustee Bashiri-Remetio seconded the motion. Trustee Salzberg called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

**5/25-8 Authorization to Schedule a Budget Hearing and Publish a Notice Placing Fiscal Year 2026 Budget on Public Display**

Trustee Bashiri-Remetio offered: Be it resolved that the Board of Trustees of Community College District 535, authorizes the budget hearing and approval to publish the notice placing the Fiscal Year 2026 budget on public display."

Trustee Yanow seconded the motion. Trustee Salzberg called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

**5/25-9 Authorization to Approve May Purchases**

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
5/25-9a	1	Design and Installation Services for Founders Wall	Xibitz, Inc. Grand Rapids, MI	\$148,500.00
5/25-9b	1	Construction Services for Baseball Field Parking Lot	Abbey Construction Co., Inc. Aurora, IL	\$2,320,376.08
5/25-9c	1	Furniture for the Library and Learning Commons – Des Plaines Campus	Forward Space, LLC Wood Dale, IL	\$1,142,607.52
5/25-9d	1	Design and Engineering Services for Elevator Modernization – Des Plaines Campus	Perkins + Will Chicago, IL	\$41,950.00
5/25-9e	1	Chromebooks and iPads – Adult Education Grant	JensenIT, Inc. Des Plaines, IL	\$49,687.60
			Abt Electronics, Inc. Glenview, IL	\$12,136.00
5/25-9f	1	Transportation Services for Athletic Teams – One-Year Renewal	Bestway Charter Transportation, Inc. Bensenville, IL	\$76,000.00
5/25-9g	1	Library Services (CARLI and NILRC) – One-Year Renewal	CARLI Champaign, IL	\$100,000.00
			NILRC Buffalo Grove, IL	\$100,000.00
5/25-9h	1	Extreme Networks WIFI SaaS Licenses – One-Year Renewal	Sentinel Technologies, Inc. Downers Grove, IL	\$31,194.48
5/25-9i	1	Cisco Systems SmartNet Support Contract – One-Year Renewal	CompuCom Systems, Inc. Fort Mill, SC	\$31,100.00
5/25-9j	1	VMWare Support and License – One Year Renewal	JensenIT, Inc. Des Plaines, IL	\$119,812.08
5/25-9k	1	PaloAlto Networks Firewall Updates, Support and Subscription – Three-Year Renewal	JensenIT, Inc. Des Plaines, IL	\$215,575.44
5/25-9l	1	BitSight Technologies Third-Party Risk Management Services – Three-Year Renewal	BitSight Technologies, Inc. Boston, Ma	\$54,000.00

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
5/25-9m	1	Ivanti Cherwell Software (SaaS)	Ivanti, Inc. South Jordan, UT	\$83,365.44
5/25-9n	1	ZogoTech Data Warehouse Pathways and Learning Management System (MLS) Module – Five-Year Contract	ZogoTech Technologies, LLC Dallas, TX	\$32,477.09
5/25-9o	1	Consulting Services for Academic Affairs Leadership	26 Pines Group, LLC Highland Park, IL	\$170,000.00
5/25-9p	1	Construction Services for Pedestrian Lighting and Incident Recording	Powerlink Electric, LLC Vernon Hills, IL	\$3,567,767.50
<b>GRAND TOTAL:</b>				<b>\$8,296,549.23.”</b>

Trustee Salzberg seconded the motion and called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

#### **5/25-10 Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- Illinois Community College Trustee Association (ICCTA) – One-Year Renewal
- Transcript Services – Three-Year Renewal
- Certified Athletic Training Services – Three-Year Contract
- PowerFAIDS Software Maintenance Contract – One-Year Renewal
- CourseDog Academic Scheduling Software
- Vehicle for President
- SoftDocs Premier Plus Support Subscription Contract
- Emergency Backup Power Generator – Skokie Campus
- Door Hardware Project
- Soccer Field Irrigation
- Consulting Services for Salesforce Software
- LinkedIn Learning Subscription

#### **5/25-11 Authorization to Hire a Full-Time, Tenure-Track Faculty Members**

Trustee Eimer offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the employment of Ms. Samantha Solecki for the 2025-2026 academic year, beginning August 2025. She will receive the salary associated with the lane and step described as follows:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step</u>	<u>Base Salary</u>
Samantha Solecki	Professor, Biology	D-7	\$84,879.”

Trustee Bashiri-Remetio seconded the motion. Trustee Salzberg called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader abstained.

#### **5/25-12 Acceptance of Administrator Resignation**

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 accepts the resignation of Dr. Ruben Howard II effective June 28, 2025."

Trustee Yanow seconded the motion. A voice vote was called and the motion passed unanimously.

#### **5/25-13 Notification of Award of Grants**

Funding has been made available to Oakton College:

- |  |                     |
|--|---------------------|
| a. Illinois Department of Commerce and Economic Opportunity (DCEO) Small Business Development Center (SBDC) Grant..... | \$110,000.00        |
| <i>(Manager: Maurae Gilbert McCants / Administrator: Dr. Ileo Lott)</i>  |                     |
| b. Chicago Federation of Musicians – Local 10-208 Grant.....   | \$1,619.03          |
| <i>(Manager: Mark Olen and Daniel Cunningham / Administrator: Marc Battista and Dr. Ileo Lott)</i>                     |                     |
| <b>TOTAL:</b> .....  | <b>\$111,619.03</b> |

#### **Adjournment**

Chair Burns announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, June 24, 2025 at the Des Plaines Campus.

Trustee Salzberg made a motion to adjourn, which was seconded by Trustee Bashiri-Remetio. A voice vote was called and the meeting was adjourned at 8:02 p.m.

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Martha Burns, Chair

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William Stafford, Secretary

Minutes recorded by:  
Beatriz Sparks  
5/2025

**Approval of Adoption of Consent Agenda**

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

**Approval of Consent Agenda Items 6/25-2 through 6/25-5**

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items as listed in the Consent Agenda:

- |        |   |
|--------|---|
| 6/25-2 | Ratification of Payment of Bills for May 2025   |
| 6/25-3 | Acceptance of Treasurer’s Report for May 2025   |
| 6/25-4 | Ratification and Supplemental Authorization to Pay Professional Personnel – Spring 2025 and Summer 2025 |
| 6/25-5 | Approval of Clinical Practice Agreements.”  |

**Ratification of Payment of Bills for May 2025**

The check register detailing the regular monthly bills for May 2025 was sent out June 18, 2025. The totals by fund are on page 2. This includes approval of travel reimbursements for May 2025.

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Board Chair

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Board Secretary

MR:js  
6/2025

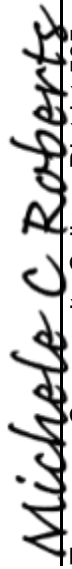
**President's Recommendation:**

That the Board adopts the following resolution *(if not adopted in the Consent Agenda)*:

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,838,745.36 for all check amounts as listed and for all purposes as appearing on a report dated May 2025."

OAKTON COLLEGE  
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund; Operation and Maintenance Fund; Operation and Maintenance Fund (Restricted); Bond and Interest Fund; Auxiliary Enterprises Fund; Restricted Purposes Fund; Working Cash Fund; Trust and Agency Fund; Audit Fund; Liability, Protection and Settlement Fund; Social Security/Medicare Fund; Loan fund; including approval of travel reimbursements to May 2025, represented by checks on pages 1-21 numbered !0005251, !0005253 - !0005276, !0005278 - !0005318, !0005320 - !0005339, !0005341 - !0005384, !0005386 - !0005387, A0171198 - A0171203, A0171205 - A0171342, A0171344 - A0171397, A0171402 - A0171531, A0171533 - A0171666, A0171669 - A0171736 and A0171739 - A0171752 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.

  
Treasurer, Community College District 535

RECAPITULATION	Fund	Gross Checks Issued				
		Payroll	Accounts Payable	Sub-Total	Voided Checks	Total
Education		\$ 4,508,578.76	\$ 911,222.39	\$ 5,419,801.15	\$ (30,461.00)	\$ 5,389,340.15
Operation and Maintenance		\$ 351,542.91	\$ 164,084.29	\$ 515,627.20	\$ -	\$ 515,627.20
Operation and Maintenance (Restricted)		\$ -	\$ 343,816.96	\$ 343,816.96	\$ -	\$ 343,816.96
Bond and Interest		\$ -	\$ -	\$ -	\$ -	\$ -
Auxiliary Enterprises		\$ 286,388.39	\$ 686,585.36	\$ 972,973.75	\$ -	\$ 972,973.75
Restricted Purposes		\$ 319,683.76	\$ 198,587.02	\$ 518,270.78	\$ (4,000.00)	\$ 514,270.78
Working Cash		\$ -	\$ -	\$ -	\$ -	\$ -
Trust and Agency		\$ 5,340.38	\$ 2,316.19	\$ 7,656.57	\$ -	\$ 7,656.57
Audit		\$ -	\$ 125.00	\$ 125.00	\$ -	\$ 125.00
Liability, Protection and Settlement		\$ -	\$ 18,638.00	\$ 18,638.00	\$ -	\$ 18,638.00
Social Security/Medicare		\$ -	\$ -	\$ -	\$ -	\$ -
Loan		\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 5,471,534.20	\$ 2,325,375.21	\$ 7,796,909.41	\$ (34,461.00)	\$ 7,762,448.41
STUDENT GOVERNMENT		\$ -	\$ 41,835.95	\$ 41,835.95	\$ -	\$ 41,835.95
<b>TOTAL PER REPORT</b>		<b>\$ 5,471,534.20</b>	<b>\$ 2,367,211.16</b>	<b>\$ 7,838,745.36</b>	<b>\$ (34,461.00)</b>	<b>\$ 7,804,284.36</b>

STUDENT GOVERNMENT AFFIDAVIT  
OAKTON COLLEGE  
COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-21 numbered !0005242, !0005244, !0005249, !0005254, !0005282, !0005321, !0005333, !0005387, A0171202, A0171205, A0171221, A0171243, A0171265, A0171319, A0171402, A0171431, A0171435, A0171484, A0171562, A0171608, A0171611, A0171618, A0171669, A0171669, A0171669, A0171669, A0171669, A0171669, A0171669, A0171669, A0171669 and A0171669 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.

Michele C Roberts  
Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$41,835.95 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated May 2025.

  
Student Government Association

**Acceptance of Treasurer's Report for May 2025**

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer or Controller for amplification.

MR:js  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of May 2025."

**OAKTON COLLEGE**  
**COMMUNITY COLLEGE DISTRICT 535**  
**TREASURER'S REPORT**

May 2025

Michele C Roberts  
Vice President for Administrative Affairs/Treasurer  
W. Andy Williams  
Controller, Budget and Accounting Services

Treasurer's Comments on May 2025 Financial Statements

Page 4. Financial Position Statement

**Cash and investments**

Monthly collections included \$2.0 million in tuition and fees, \$449,000 in interest earnings, \$379,000 for the credit hour grant, \$334,000 in replacement taxes, and \$126,000 for the PATH grant.

Net cash and investments decreased \$4.8 million from the previous month, as expected.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

**Revenues**

At the end of May, revenues were \$98.6 million or 106% of the prorated budget, compared to \$92.2 million, or 109% for the previous year. Effective July 1<sup>st</sup>, property taxes are being recorded on a cash basis instead of an accrual basis for monthly reporting. Property taxes will be adjusted to accrual basis for fiscal year-end reporting. Tuition and fees totaled \$21.5 million year to date, or 104% of the prorated budget. Last year, tuition and fees totaled \$21.8 million or 105% of the prorated budget. Revenues from tuition and fees are recorded as billed.

**Expenditures**

The current year's total actual operating expenditures were \$74.1 million. The operating expenditures are \$5.2 million (7.5%) above prior year's actual expenditures of \$68.9 million for the same period. Net transfers total \$6.0 million as budgeted.

OAKTON COLLEGE  
FINANCIAL POSITION OF FUNDS AS OF  
May 31, 2025  
(IN THOUSANDS)

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
<b>ASSETS</b>										
Cash	\$ 1,066	\$ 187	\$ 578	\$ 188	\$ -	\$ 1,608	\$ -	\$ 504	\$ 345	\$ 4,476
Taxes Receivable	27,610	3,878	-	1,918	-	-	-	50	-	33,456
Student Tuition Receivable	7,337	1	5	-	-	1,051	-	-	-	8,394
Government Funds Receivable	(5)	-	-	-	-	836	-	7	-	838
Lease Receivable	12,938	-	-	-	-	-	-	-	-	12,938
Accrued Interest	776	119	313	-	-	24	-	6	297	1,535
Other Receivables	395	1	-	-	-	262	-	-	-	658
Investments										
Short-term	84,216	13,179	45,938	3,855	(2,094)	3,249	-	1,017	36,372	185,732
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(14,500)	-	-	-	-	14,500	-	-	-	-
Inventories - Prepaids	575	3	-	-	(419)	71	-	-	-	230
Total Current Assets	143,314	20,517	50,887	5,961	(2,513)	21,977	-	1,712	44,581	286,436
Net Investment in Plant	-	-	-	-	-	-	101,329	-	-	101,329
Intangible Assets	-	-	-	-	-	-	558	-	-	558
Total Assets	\$ 143,314	\$ 20,517	\$ 50,887	\$ 5,961	\$ (2,513)	\$ 21,977	\$ 101,887	\$ 1,712	\$ 44,581	\$ 388,323
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	940	940
Total Assets and Deferred Outflows of Resources	\$ 143,314	\$ 20,517	\$ 50,887	\$ 5,961	\$ (2,513)	\$ 21,977	\$ 101,887	\$ 1,712	\$ 45,521	\$ 389,263
<b>LIABILITIES AND NET POSITION</b>										
Payables	\$ 336	\$ 15	\$ -	\$ -	\$ -	\$ (1)	\$ -	\$ -	\$ -	\$ 350
Accrued Interest Payable	-	-	-	-	186	-	-	-	-	186
Deferred Tuition Revenue	8,177	-	87	-	-	298	-	-	-	8,562
Accruals	3,938	252	-	-	-	260	-	-	-	4,450
Bonds Payable	-	-	-	-	56,229	-	-	-	-	56,229
Lease Liability	-	-	-	-	154	-	-	-	-	154
Subscriptions Liability	-	-	-	-	2,257	-	-	-	-	2,257
OPEB Liability	-	-	-	-	-	-	-	-	15,817	15,817
Total Liabilities	12,451	267	87	-	58,826	557	-	-	15,817	88,005
Deferred Inflows of Resources - Property Taxes	28,762	4,002	-	1,945	-	-	-	48	-	34,757
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	21,460	21,460
Deferred Inflows - Leases	12,938	-	-	-	-	-	-	-	-	12,938
Total Liabilities and Deferred Inflows of Resources	54,151	4,269	87	1,945	58,826	557	-	48	37,277	157,160
<b>Net Position</b>										
Unrestricted	89,164	16,247	50,800	-	-	3,041	-	-	8,244	167,496
Restricted	-	-	-	-	-	18,380	-	-	-	20,045
Debt Service	-	-	-	4,016	(61,339)	-	-	-	-	(57,323)
Plant	-	-	-	-	-	-	101,887	-	-	101,887
Total Net Position	89,164	16,247	50,800	4,016	(61,339)	21,421	101,887	1,665	8,244	232,105
<b>TOTAL LIABILITIES &amp; NET POSITION</b>	\$ 143,315	\$ 20,516	\$ 50,887	\$ 5,961	\$ (2,513)	\$ 21,978	\$ 101,887	\$ 1,713	\$ 45,521	\$ 389,265

OAKTON COLLEGE  
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS  
SUMMARY OF REVENUES AND EXPENDITURES  
ELEVEN MONTHS ENDED MAY 31, 2025

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget	
REVENUES (cash and accrual basis)				Current	Last Year
Property Taxes	\$ 62,753	\$ 62,651	\$ 63,775	102%	101%
Replacement Tax	2,000	1,833	1,508	82%	124%
State Revenue	5,270	4,831	5,756	119%	142%
Tuition and Fees	20,621	20,765	21,522	104%	105%
Other	3,160	2,897	6,008	207%	233%
TOTAL REVENUES	\$ 93,804	\$ 92,977	\$ 98,569	106%	109%
EXPENDITURES (accrual basis)					
Instructional	\$ 32,314	\$ 29,621	\$ 31,040	105%	101%
Academic Support	21,912	20,086	18,844	94%	88%
Student Services	9,300	8,525	7,394	87%	88%
Public Services	1,455	1,334	1,172	88%	87%
Operations and Maintenance	9,130	8,369	7,387	88%	94%
General Administration	9,142	8,380	7,542	90%	92%
General Institutional	664	609	743	122%	132%
Contingency	2,146	1,967	-	0%	0%
TOTAL EXPENDITURES	\$ 86,063	\$ 78,891	\$ 74,122	94%	92%
Revenues over (under) expenditures	7,741	14,086	24,447		
Net Fund transfers					
To O & M Fund (Restricted)	(2,500)	(2,292)	(2,292)		
To Auxiliary Fund and Alliance	(2,500)	(2,292)	(2,292)		
To Restricted Purpose Fund	(100)	(92)	(92)		
To Liability, Protection & Settlement Fund	(880)	(807)	(807)		
To Social Security/Medicare Fund	(904)	(829)	(829)		
From Working Cash Fund: Interest	290	266	266		
Total Transfers	\$ (6,594)	\$ (6,045)	\$ (6,045)		
Net Revenue over (under) expenditures	\$ 1,147	\$ 8,042	\$ 18,403		

**OAKTON COLLEGE  
REVENUES AND EXPENDITURES  
ELEVEN MONTHS ENDED MAY 31, 2025**

**AGENDA ITEM 6/25-3  
6 of 9**

		Budget (000)	Actual (000)	Actual as a % of Budget
OPERATIONS AND MAINTENANCE				
FUND (Restricted)				
REVENUES				
Construction Fee		295	298	101%
Interest and Investments Gain/Loss		25	1,987	7948%
Total revenues		320	2,285	714%
EXPENDITURES				
Project Management Service		200	266	133%
Learning Commons RHC		750	589	79%
Boiler Replacement		150	-	0%
Des Plaines Workplace - Critical Adjacencies		2,305	2,264	98%
Learning Commons DP - Enabling Project		-	534	0%
TenHoeve Wing Remodeling		-	-	0%
Oakton College Health Education Center		782	207	26%
Exterior Lighting Project		900	167	19%
Learning Commons - Des Plaines		2,684	-	0%
Baseball Parking Lot		250	141	56%
Rm 2446 Remodel CURIC FY25		16	45	281%
Skokie Emergency Power Generator		-	15	0%
Soccer Field Irrigation System		-	29	0%
CDL Program Parking Lot Upgrades		-	4	0%
Capital Equipment		633	107	17%
Hardware Replacement/Master Keying		500	90	18%
Landscape Improvement		715	468	65%
Pedestrian Path		250	-	0%
Camera Replacement		150	14	9%
Washroom Upgrades Phase I		874	82	9%
Baseball Complex Renovation		1,145	987	86%
Courtyards		16	-	0%
Site and Construction		-	67	0%
Contingency		-	-	0%
Total expenditures		12,320	6,076	49%
Transfer in		2,500	2,292	92%
Net		\$ (9,500)	\$ (1,499)	16%

AUXILIARY ENTERPRISE FUND (excluding Alliance)		Budget (000)	Actual (000)	Actual as a % of Budget	
				Current	Last Year
REVENUES					
Bookstore Sales	\$	1,332	\$ 1,750	131%	125%
Workforce Development		210	51	24%	9%
Copy Center		110	93	85%	146%
Athletics		42	44	105%	111%
Child Care		397	397	100%	121%
PAC Operations		-	7	0%	900%
Other		69	71	103%	111%
Interest and Investments Gain/Loss		188	89	47%	45%
Total revenues		2,348	2,502	107%	107%
EXPENDITURES					
Bookstore Operating Expenses	\$	1,772	\$ 1,438	81%	106%
Workforce Development		200	120	60%	52%
Copy Center		431	383	89%	89%
Athletics		1,302	1,321	101%	94%
Child Care		570	509	89%	88%
PAC Operations		105	115	110%	88%
Auxiliary Services Administration		341	330	97%	100%
Other		479	156	33%	30%
Total expenditures		5,200	4,372	84%	88%
Transfers in (out)		2,272	2,083		
Net		\$ (580)	\$ 213		

**ALLIANCE FOR LIFELONG LEARNING  
SUMMARY OF REVENUES AND EXPENDITURES  
ELEVEN MONTHS ENDED MAY 31, 2025**

	<u>Operating Budget (000)</u>	<u>Prorata Budget (000)</u>	<u>Actual (000)</u>	<u>Actual As a% Budget</u>	<u>Last Year</u>
<b><u>REVENUES</u></b>					
State Revenue	\$ 584	\$ 535	\$ 543	93%	99%
Tuition and Fees	2,934	2,690	1,059	36%	80%
Sale of Materials	1	1	-	0%	0%
Institutional Support					
Evening High School	133	122	99	74%	68%
Other Revenues	45	41	36	80%	47%
Total revenues	<u>3,697</u>	<u>3,389</u>	<u>1,737</u>	<u>47%</u>	<u>84%</u>
<b><u>EXPENDITURES</u></b>					
Administrative Support	\$ 1,428	1,309	\$ 1,122	79%	74%
Instructional Programs					
Allied Health	192	176	58	30%	35%
Job-related	1,692	1,551	505	30%	133%
Personal	28	26	27	96%	169%
Emeritus Programs	63	58	15	24%	61%
High School Programs	133	122	72	54%	56%
ESL Programs	63	58	59	94%	80%
Total Programs	<u>2,171</u>	<u>1,990</u>	<u>736</u>	<u>34%</u>	<u>96%</u>
Total expenditures	<u>3,599</u>	<u>3,299</u>	<u>1,858</u>	<u>52%</u>	<u>83%</u>
Revenue over (under) expenditures	<u>\$ 98</u>	<u>\$ 90</u>	<u>\$ (121)</u>		
Transfer in	53	49	49		
Net	151	138	(72)		

**OAKTON COLLEGE  
STUDENT ACTIVITIES FUND  
SUMMARY OF REVENUES AND EXPENDITURES  
ELEVEN MONTHS ENDED MAY 31, 2025**

	<b>Program Generated Revenue</b>	<b>Revenue Allocated to Programs</b>	<b>Total Revenue and Allocation</b>	<b>Expenditures</b>	<b>Program Net Fav (Unfav)</b>
Activity fees	\$ 430,481				
Interest income	-				
Sub total revenues	<u>430,481</u>				
369901 Student Government Association	21,550	50,000	71,550	(107,166)	(35,616)
369910 Occurrence	-	10,000	10,000	(381)	9,620
369911 Oakton Auto Club	-	-	-	(299)	(299)
369912 Politics Club	21	-	21	-	21
369919 Campus Activities Board	20	70,000	70,020	(55,251)	14,769
369920 Star Wars Club	-	650	650	(160)	490
369922 IEEE	-	2,703	2,703	-	2,703
369923 Stud for Global Health Sustain	-	3,182	3,182	(542)	2,640
369924 Anime Club	-	600	600	-	600
369925 Biology Club	-	500	500	-	500
369926 Diversability Club	-	600	600	(510)	90
369929 Asian American Unity Club	131	500	631	-	631
369931 Stitch Happens	337	763	1,100	(90)	1,009
369932 Ceramics Club	-	1,131	1,131	(125)	1,006
369934 International Students Club	131	500	631	(16)	615
369935 Honors Student Organization	-	1,400	1,400	-	1,400
369937 Oakton Future Educators	-	602	602	(520)	82
369939 Psychology Club	-	500	500	-	500
369940 Card and Board Game Club	-	2,191	2,191	-	2,191
369941 Oakton Math Team	-	500	500	-	500
369943 Japanese Culture Club	-	872	872	(100)	772
369944 South Asian Club	-	890	890	-	890
369945 Physical Therapy Assist.	1,895	2,857	4,752	(1,917)	2,835
369946 Phi Theta Kappa (PTK)	4,310	17,000	21,310	(11,699)	9,611
369947 Oakton Pride Club	-	1,498	1,498	-	1,498
369949 Mission Bible Club	-	629	629	(541)	88
369951 Society of Women Engineers	350	1,648	1,998	(1,925)	73
369955 Environmental Club	199	2,115	2,314	(1,064)	1,249
369959 Black Student Union	259	3,015	3,274	(1,265)	2,009
369960 Muslim Student Association	285	500	785	(309)	476
369961 DECA	537	500	1,037	(384)	653
369962 Artist Liberator's Club	-	500	500	-	500
369963 Fine Arts Club	-	1,430	1,430	(523)	907
369964 Oakton Helping Others	-	2,899	2,899	-	2,899
369967 Creative Writing Club	-	900	900	-	900
369968 Diverse D.U.R.A. Outreach	-	1,115	1,115	-	1,115
369969 Great Books Club	-	884	884	-	884
369970 Oakton Octaves Club	-	960	960	(19)	941
369971 Habitat for Humanity	-	2,288	2,288	(207)	2,081
369972 PAYO	83	2,502	2,585	(235)	2,349
369973 Oakton Student Dance Club	-	777	777	-	777
369977 Philosophy Club	-	500	500	-	500
Sub Totals	<u>30,107</u>	<u>70,000</u>	<u>70,020</u>	<u>(185,249)</u>	<u>20,466</u>
<b><u>Fund Summary</u></b>					
Total Revenues	\$ 460,588				
Total Expenditures	(185,249)				
Total Transfers to other funds	<u>(10,000)</u>				
Excess revenues over expenditures	265,339				
Net Position 6/30/24	<u>1,600,187</u>				
Net Position, end of period	<u>\$ 1,865,526</u>				

OAKTON COMMUNITY COLLEGE  
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS  
May-25

GENERAL FUND TRANSFERS/PAYMENTS									
DATE	AMOUNT	REFUNDS/ STUDENT- DISBURSEMENTS	ILLINOIS SALES TAX	EMPLOYEE HEALTH INSURANCE CCHC	CHASE CREDIT CARD	BOND HOLDER & MISC			
	\$ -								
5/16/2025	\$ 910,436.08			\$ 910,436.08					
	\$ -								
5/21/2025	\$ 1,159.00		\$ 1,159.00						
	\$ -								
TOTAL	\$ 911,595.08	\$ -	\$ 1,159.00	\$ 910,436.08	\$ -	\$ -			

PAYROLL TAXES - TRANSFERS/PAYMENTS									
DATE	AMOUNT	FEDERAL PAYROLL TAXES	STATE PAYROLL TAXES	SURS	CREDIT UNION AND TAX SHELTERS				
5/9/2025	\$ 744,012.39	\$ 299,935.70	\$ 108,158.08	\$ 256,633.82	\$ 79,284.79				
	\$ -								
5/23/2025	\$ 827,408.08	\$ 350,419.06	\$ 117,502.48	\$ 280,712.55	\$ 78,773.99				
	\$ -								
	\$ -	\$ -	\$ -	\$ -	\$ -				
TOTAL	\$ 1,571,420.47	\$ 650,354.76	\$ 225,660.56	\$ 537,346.37	\$ 158,058.78				

**Ratification and Supplemental Authorization to Pay Professional Personnel – Spring and Summer 2025**

Comparative figures:

**Spring 2025 Adjunct Faculty  
\$3,970,601.36**

**Spring 2024 Adjunct Faculty  
\$3,913,300.17**

**Spring 2025 Alliance  
Part-Time Instructors  
\$524,155.75**

**Spring 2024 Alliance  
Part-Time Instructors  
\$457,929.45**

**Spring 2025 Overload  
\$993,041.85**

**Spring 2024 Overload  
\$739,497.00**

**Summer 2025 Adjunct Faculty  
\$1,466,486.66**

**Summer 2024 Adjunct Faculty  
\$1,380,244.28**

**Summer 2025 Alliance  
Part-Time Instructors  
\$30,481.00**

**Summer 2024 Alliance  
Part-Time Instructors  
\$30,778.25**

**Summer 2025 Overload  
\$2,045,755.41**

**Summer 2024 Overload  
\$2,066,310.77**

IL:jg  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$4,207.88 to the total amount of part-time teaching salaries paid during the 2025 spring semester; the revised total payment amount is \$4,494,757.11."

"Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$181,501.07 to the total amount of faculty overload salaries paid during the 2025 spring semester; the revised, total payment amount is \$993,041.85."

"Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the 2025 summer term; the total payment amounting to \$1,496,967.66."

"Be it further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the 2025 summer term; the total payment amounting to \$2,045,755.41."

### **Approval of Clinical Practice Agreements**

The College would like to execute clinical practice agreements as follows:

#### **Early Childhood Education**

- New: This is a new agreement for the Early Childhood Education program. It has been approved by the College faculty and administration. This is a one-year agreement which commences on August 1, 2025 and terminates on July 31, 2026.
- New: This is a new agreement for the Early Childhood Education program. It has been approved by the College faculty and administration. This is a one-year agreement which commences on August 1, 2025 and terminates on July 31, 2026.
- New: This is a new agreement for the Early Childhood Education program. It has been approved by the College faculty and administration. This is a one-year agreement which commences on August 1, 2025 and terminates on July 31, 2026.
- New: This is a new agreement for the Early Childhood Education program. It has been approved by the College faculty and administration. This is a one-year agreement which commences on August 1, 2025 and terminates on July 31, 2026.

#### **Human Services:**

- Renewal: This is a renewal agreement for the Human Services program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on June 17, 2025 and terminates on June 17, 2030.
- Renewal: This is a renewal agreement for the Human Services program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on June 17, 2025 and terminates on June 17, 2030.
- Renewal: This is a renewal agreement for the Human Services program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on June 17, 2025 and terminates on June 17, 2030.
- Renewal: This is a renewal agreement for the Human Services program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on June 17, 2025 and terminates on June 17, 2030.
- Renewal: This is a renewal agreement for the Human Services program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on June 17, 2025 and terminates on June 17, 2030.

#### **Physical Therapist Assistant**

- Renewal: This is a renewal agreement for the Physical Therapy Assistant program. It has been reviewed and approved by the College faculty and administration. This is a three-year agreement which commences on May 20, 2025 and terminates on May 20, 2028.

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Early Childhood Education (4)  
Human Services (5)  
Physical Therapy Assistant (1)."

**PUBLIC HEARING**

WHEREAS the College has published a Notice of Public Hearing in the following newspaper on May 19, 2025:

*The Daily Herald*

and made available for public inspection from the 21<sup>st</sup> day of May, 2025, a tentative budget, that Public Hearing is now declared open.

Are there any comments from the public?

**Adoption of Annual Budget for Fiscal Year 2025-2026**

The College published a Notice of Public Hearing in district newspapers on May 19, 2025, to inform the public of its intent to adopt an Annual Budget for Fiscal Year 2026. The Annual Budget was available for public inspection beginning May 21, 2025 and was reviewed by the Board of Trustees during a detailed presentation on May 20, 2025. The Annual Budget for Fiscal Year 2025-2026 is submitted for consideration.

AW:jg  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

See next page.

RESOLUTION OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535,  
COUNTY OF COOK AND STATE OF ILLINOIS, ADOPTING THE BUDGET FOR THE  
FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026

WHEREAS, on May 21, 2025, the College administration and the Treasurer of the BOARD made such tentative budget as prepared by them conveniently available to the public for inspection for at least thirty days prior to final action thereon; and

WHEREAS, on June 24, 2025, a public hearing was held by the BOARD as to such tentative budget, notice of said hearing having been given at least thirty days prior thereto by publication in a newspaper published in the District, and all other legal requirements having been complied with;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535, COUNTY OF COOK AND STATE OF ILLINOIS AS FOLLOWS:

That the final budget in the form attached hereto which contains an estimate of the amounts available in each fund, separately, and of expenditures from each, and which the BOARD deems necessary to defray all necessary expenses and liabilities of such District for the fiscal year, be and the same hereby is adopted as the budget of this District for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

ADOPTED this 24<sup>th</sup> day of June 2025.

AYES \_\_\_\_\_  
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ABSENT \_\_\_\_\_  
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\_\_\_\_\_  
Martha Burns, Chair  
Board of Trustees  
Community College District 535

ATTEST:

\_\_\_\_\_  
William Stafford, Secretary  
Board of Trustees  
Community College District 535

STATE OF ILLINOIS)

)SS

COUNTY OF COOK)

# CERTIFICATE

I, William Stafford, certify that I am the duly elected, qualified and Secretary of the Board of Trustees of Community College District 535, County of Cook and State of Illinois, and that in such capacity I am the keeper of the records and seal of the said BOARD.

I further certify that attached hereto is a true and complete copy of that resolution entitled:

RESOLUTION OF THE BOARD OF TRUSTEES OF  
COMMUNITY COLLEGE DISTRICT 535, COUNTY OF COOK  
AND STATE OF ILLINOIS, ADOPTING THE BUDGET FOR THE  
FISCAL YEAR BEGINNING JULY 1, 2025, AND ENDING JUNE 30, 2026,

which Resolution was adopted at a duly convened meeting of said BOARD held on June 24, 2025, upon the motion of

Trustee \_\_\_\_\_, which motion was seconded by

Trustee \_\_\_\_\_, and the vote on such motion was as follows:

Ms. Theresa Bashiri-Remetio, Vice Chair	_____
Ms. Martha Burns, Chair	_____
Dr. Micah J. Eimer	_____
Mr. Benjamin Salzberg	_____
Mr. William Stafford, Secretary	_____
Ms. Marie Lynn Toussaint	_____
Dr. Wendy B. Yanow	_____
Mr. Chris AbiNader, Student Trustee	_____

Dated at Des Plaines, Illinois, this 24<sup>th</sup> Day of June 2025.

[SEAL]

William Stafford, Secretary  
Board of Trustees of Community College District 535  
County of Cook and State of Illinois

**Authorization to Approve June Purchases**

Any purchase exceeding \$25,000 requires Board approval. The following purchases meet that criteria. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution.

Items “a – h” were previewed at the May 2025 Board of Trustees meeting. Items “i - l” have not been previewed.

MR:tt  
6/2025

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<b><u>Item</u></b>	<b><u>Pages</u></b>	<b><u>Description</u></b>	<b><u>Vendor / Location</u></b>	<b><u>Amount</u></b>
6/25-7a	1	Certified Athletic Training Services – Three-Year Contract	Rush Physical Therapy Chicago, IL	\$153,006.00
6/25-7b	1	Construction Services for Backup Power Generator – Skokie Campus	Powerlink Electric, LLC Vernon Hills, IL	\$226,578.00
6/25-7c	1	Illinois Community College Trustees Association (ICCTA) Dues	Illinois Community College Trustees Association Springfield, IL	\$35,000.00
6/25-7d	1	Transcript Services – Three-Year Renewal	Parchment, LLC Scottsdale, AZ	\$188,653.00
6/25-7e	1	Coursedog Academic Scheduling Software – Five-Year Contract	Coursedog, Inc New York, NY	\$606,249.00
6/25-7f	1	Softdocs Premier Plus Support Services Subscription – Four-Year Contract	Softdocs, LLC Columbia, SC	\$220,472.62

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
6/25-7g	1	PowerFAIDS Software Maintenance - One-Year Renewal	College Board New York, NY	\$37,986.00
6/25-7h	1	LinkedIn Learning Subscription – Three-Year Contract	LinkedIn Corporation Sunnyvale, CA	\$84,000.00
6/25-7i	1	Laparoscopic Equipment for the Health Careers Education Center	Meubon Sugar Land, TX	\$32,758.00
6/25-7j	1	AT&T WAN/Internet Service for the Evanston Health Careers Education Center – Three-Year Contract	AT& T, Inc Dallas, TX	\$36,114.00
6/25-7k	1	TargetX Professional Consulting Services	Xia Yue Buffalo Grove, IL	\$75,000.00
6/25-7l	1	Consulting Services for Academic Affairs Leadership	The Spur Group Ltd. Chicago, IL	\$175,000.00

**GRAND TOTAL:    \$1,870,816.62.”**

IN DISTRICT	\$0.00
CONSORTIUM	\$0.00
BID	\$379,584.00
BID EXEMPT	\$1,491,232.62
QBS	\$0.00
CERT. MBE	\$0.00
CERT. WBE	\$0.00
NON-CERT. MBE	\$75,000.00
NON-CERT. WBE	\$0.00

**Authorization to Purchase Certified Athletic Training Services – Three-Year Contract**

A Request for Proposal (RFP) for certified athletic training services was issued in April 2025, covering services to provide a full continuum of athletic training for student-athletes. The RFP is based on the anticipated current sports schedules for vendors to develop their proposals. Actual work hours may vary depending on in-season schedule changes and post-season activities. The awarded vendor will be required to provide a certified athletic trainer (CAT) for all student-athletes during practices and home contests, as well as some away contests. The certified athletic trainer will be available every weekday and on weekends and holidays when practices and/or games are scheduled, or as determined by the College's Athletics Department.

Additionally, the CAT will be required to determine an individual's readiness to participate in athletics by the College's rules and regulations and will assist with assessing each athlete's annual physical form and pre-participation form. The CAT will facilitate a pre-participation screening session, which will include concussion testing and EKG testing for each student-athlete at the beginning of the athletic season. An authorized College medical consultant and a Certified Sports Medicine Physician will review all screening and testing results. All screening will comply with NJCAA rules. After review and approval by the Certified Sports Medicine Physician, the CAT will determine and follow established communication with the coaching staff regarding the student athlete's medical clearance or medical disqualification to play.

The RFP was publicly posted and sent to two vendors. The College received one proposal from Rush Physical Therapy. Rush is the College's current contracted CAT. The pricing is as follows:

Year	CAT Hourly Rate	Min Hours	Max Hours	Contract Price Range	
				Min	Max
1	\$35.36	1100	1400	\$38,896.00	\$49,504.00
2	\$36.43	1100	1400	\$40,073.00	\$51,002.00
3	\$37.50	1100	1400	\$41,250.00	\$52,500.00

Based on an evaluation of the proposal submission, the College seeks approval for CAT services for a total not to exceed \$153,006.00.

CP:tt  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Certified Athletic Training Services – Three-Year Contract from Rush Physical Therapy, 5151 N. Broadway, Chicago, IL 60640, for a total not to exceed \$153,006.00 per their response to Request for Proposal #2."

**Authorization to Purchase Construction Services for Backup Power Generator – Skokie Campus**

The current Master Plan outlines the need to replace the existing emergency power backup generator at the Skokie campus. The current backup generator at the Skokie campus is original to the building's construction and is outdated, worn, and fueled with diesel fuel. There is a need for replacement with a new, efficient, and reliable generator unit that meets current-day technology standards, driven by natural gas.

Kluber Architects + Engineers Inc. provided complete project design and engineering plans and specifications for this project. With this information, the Facilities and Procurement offices worked together to issue a bid. The bid was sent to 119 (Eleven in-district) contractors. The College received two bids.

<b>Skokie Campus Backup Power Generator</b>	
<b>Bid# 0414-25-08</b>	
<b>Vendor</b>	<b>Total Price</b>
<b>Powerlink Electric, LLC</b>	<b>\$205,980.00</b>
Airport Electric Co.	\$210,679.00

The responsible and responsive low bid of \$205,980.00 was submitted by Powerlink Electric, LLC. of Vernon Hills, IL. Kluber conducted a bid/project scope review meeting with the College's construction manager and Powerlink to ensure all bid specifications were met. Kluber has qualified Powerlink to meet all project specifications.

In addition to the base bid of \$205,980.00, the Administration requests a project contingency of \$20,598.00(10%). This brings the grand total to \$226,578.00. Work is scheduled to begin at the end of June 2025, with substantial completion expected by January 2026.

RS:tt  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Construction Services for Backup Power Generator – Skokie Campus from Powerlink Electric, LLC, 400 Corporate Wood Parkway, Vernon Hills, IL 60061, for a contract sum of \$205,980.00, plus a project contingency of \$20,598.00 to be held by the College and used in the best interest of the College, for a total not to exceed \$226,578.00 in accordance with their low bid in response to Invitation to Bid # 0414-25-08."

**Authorization to Purchase Illinois Community College Trustees Association (ICCTA) Dues – One-Year Renewal**

Oakton has been a longstanding Illinois Community College Trustees Association (ICCTA) member. ICCTA provides community college advocacy and supports trustee development through continuing education seminars and trained retreat facilitators. Membership in the ICCTA is a valuable resource for the College, and the Administration recommends a membership renewal for FY 2026. The membership fee includes access to the Illinois Council of Community College Presidents (ICCCP).

JLS:bs  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Illinois Community College Trustee Associates (ICCTA) dues from the Illinois Community College Trustees Association, 401 E Capital Avenue, Suite 200, Springfield, IL 62701, for a total not to exceed \$35,000.00."

**Authorization to Purchase Transcript Services – Three-Year Renewal**

The College has been using Parchment, LLC, an Instructure Company, to print diplomas for students who successfully completed a certificate or associate's degree program. To enhance the experience for students requesting official transcripts, Oakton contracted with Parchment LLC (formerly Credentials Solutions) for its print and digital Transcript Services from July 1, 2021, to July 24, 2025. The services enable current and former students to order their official transcripts online and have them securely sent electronically or printed and mailed to the recipient. By utilizing the additional services through Parchment, the College offers students a secure and safe method to obtain their transcripts and diplomas from a single vendor simultaneously.

The current term for the transcript services expires on July 24, 2025. Oakton is seeking to renew the contract for a three-year term, from July 25, 2025, through July 24, 2028. The breakdown is as follows:

<b>Term</b>	<b>Cost</b>
Year 1 (July 25, 2025 – July 24, 2026)	\$58,420.00
Year 2 (July 25, 2026 – July 24, 2027)	\$59,297.00
Year 3 (July 25, 2027 – July 24, 2028)	\$70,936.00
<b>Grand Total</b>	<b>\$188,653.00</b>

DW:tt  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Transcript Services – Three-Year Renewal from Parchment, LLC, 7001 N. Scottsdale Road, Suite 1050, Scottsdale, AZ 85253, for a total of \$188,653.00."

**Authorization to Purchase Coursedog Academic Scheduling Software – Five-Year Contract**

Academic scheduling is currently a manual process that involves academic chairs, deans, and the registrar's office. The new software will simplify and streamline academic and event scheduling, reduce the number of last-minute changes, and provide metrics and other information to better inform the scheduling process by automating and optimizing the schedule to produce a student-centered schedule that is focused on student needs. Institutions that have implemented scheduling software have reported a decrease in canceled classes, a streamlined and more efficient scheduling process, the identification and elimination of excess course sections, and the anticipation of instructor needs. This will lead to improved student persistence and completion rates.

A cross-departmental team from Student Affairs, Academic Affairs, and IT reviewed solutions from several vendors, including the current vendor, Ad Astra. The cross-departmental review team commenced in the summer of 2024 and continued through the end of fall 2024. Following this review, the Administration recommends purchasing the Coursedog Academic Scheduling Software, which would replace Ad Astra, our current vendor for room and event scheduling. This purchase will include the annual license fees for the cloud-based software, which features academic scheduling, room and event scheduling, workload management, and course demand projection. It will also cover first-year implementation services, including configuring and integrating the software with the College's Banner student information system, as well as providing support and initial training. The annual maintenance, licenses, hardware, and training are included in the total fee. The breakdown is as follows:

<b>Term</b>	<b>Cost</b>
Year 1	\$173,244.00
Year 2	\$100,463.00
Year 3	\$105,486.00
Year 4	\$110,758.00
Year 5	\$116,298.00
<b>Grand Total</b>	<b>\$606,249.00</b>

The purchase is bid-exempt pursuant to ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process".

MB:tt  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Coursedog Academic Scheduling Software – Five-Year Contract from Coursedog, Inc., 27 N Moore Street, Apt 4E, New York, NY 10013, for a total not to exceed \$606,249.00."

**Authorization to Purchase Softdocs Premier Plus Support Services Subscription – Four-Year Contract**

In 2024-2025, the College migrated its document imaging, e-forms, and workflows to the Softdocs eTrieve platform. This software was purchased with a five-year contract that ends on June 19, 2029. This purchase would add a four-year Premier Plus Support subscription to the existing Softdocs eTrieve contract. The subscription would provide additional professional services, including custom form and workflow development, managing the expansion of eTrieve into new departments, and offering new process design consulting and documentation, with three simultaneous workstreams in process at any given time. The IT software applications team would manage these services. This would enable a significantly faster migration of existing paper and manual processes into electronic forms and workflows than could be achieved with just Oakton staff.

Services would be coterminous with the Softdocs eTrieve platform contract, and the breakdown is as follows:

<b>Term</b>	<b>Cost</b>
Year 1	\$52,699.00
Year 2	\$54,279.97
Year 3	\$55,908.37
Year 4	\$57,585.62
<b>Grand Total</b>	<b>\$220,472.62</b>

JW:tt  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Softdocs Premier Plus Support/Services Subscription – Four-Year Contract from Softdocs, LLC, 807 Bluff Road, Columbia, SC 29201, for a total not to exceed \$220,472.62."

**Authorization to Purchase PowerFAIDS Software Maintenance Contract – One-Year Renewal**

Prior to implementing the Banner Financial Aid module, Oakton used the College Board's PowerFAIDS software to support the financial aid process. PowerFAIDS managed Federal and State aid requirements as well as specific Oakton institutional aid programs.

Since 2023, Oakton has transitioned to the Ellucian Banner Financial Aid module for award management purposes. However, PowerFAIDS is still used to access historical data for State and Federal reporting purposes and to comply with our record retention policy. Data from PowerFAIDS is being migrated into the ZogoTech data warehouse.

The total maintenance charges for these licenses for FY26 will not exceed \$37,986.00.

JW:tt  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of PowerFAIDS Software Maintenance - One-Year Renewal from College Board, 250 Vesey Street, New York, NY 10281, for a total not to exceed \$37,986.00."

**Authorization to Purchase LinkedIn Learning Subscription – Three-Year Contract**

The College is expanding affordable online tools and resources for employees and students. LinkedIn Learning provides an affordable option for both employees and students to acquire new skills that can be applied to their professional roles and academic pursuits. The Administration is seeking approval of a three-year contract.

The breakdown is as follows:

<b>Term</b>	<b>Cost</b>
Year 1	\$28,000.00
Year 2	\$28,000.00
Year 3	\$28,000.00
<b>Grand Total</b>	<b>\$84,000.00</b>

The purchase is bid-exempt pursuant to ILCS-805/3-27.1 item f, “purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process”.

JF:tt  
6/2025

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of LinkedIn Learning Subscription -Three-Year Contract from LinkedIn Corporation, 1000 W. Maude Avenue, Sunnyvale, CA 94085, for a total not to exceed \$84,000.00.”

**Authorization to Purchase Laparoscopic Equipment for the Health Careers Education Center**

The Health Careers Education Center will be equipped with specialized medical equipment to support hands-on learning in Radiography, Cardiac Sonography, and Surgical Technology. These purchases are critical for ensuring that students are trained using the same technologies they will encounter in healthcare settings, facilitating a seamless transition from the classroom to the workforce. By utilizing the same equipment found in hospitals and clinical environments, students will be better prepared for their future roles in healthcare.

Laparoscopic equipment is essential in surgical technology programs, as it equips students with the skills necessary for performing minimally invasive procedures. Mastery of these advanced instruments prepares future surgical technologists to support surgeons effectively, ensuring optimal patient outcomes. By integrating laparoscopic techniques into the curriculum, programs foster a deeper understanding of modern surgical practices and enhance students' readiness for the evolving healthcare landscape.

A bid was issued for the laparoscopic equipment, along with other necessary equipment and products, for the Health Career Education Center in September 2024. However, no response was received for the laparoscopic equipment. The College then identified a vendor for the laparoscopic tower, and the Board approved the purchase in November 2024. However, after the Board's approval, the vendor was unable to supply the equipment to meet Oakton's requirements. Through diligent research, the College identified a new vendor, Meubon (a division of Mayerwood Retail, LLC), that can provide the College with the equipment. This purchase will ensure the timely acquisition of the required equipment and avoid disruptions to instructional planning.

The Administration seeks approval to purchase the laparoscopic equipment for a total amount not to exceed \$32,758.00 from Meubon.

MA:tt  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Laparoscopic Equipment for the Health Careers Education Center from Meubon, 77 Sugar Creek Center Boulevard, Suite 600, Sugar Land, TX 77478, for a total not to exceed \$32,758.00."

**Authorization to Purchase AT&T WAN Internet Service for the Evanston Health Careers Education Center – Three-Year Contract**

To support the new Evanston Health Careers Education Center, the College needs to purchase redundant Wide Area Network (WAN) and internet services for the site. The College has already signed an agreement with Comcast to provide a fiber-optic-based service with symmetrical upload and download speeds; however, the construction of this service has been delayed. As a result, the College is currently using an existing asymmetric Comcast coaxial business connection.

To ensure optimal performance and availability, the College is seeking a second Wide Area Network provider for the site, which will provide redundancy and enhanced performance. After reviewing the offerings from Cogent Communications and AT&T, Inc., the Administration recommends purchasing a fiber-based AT&T Dedicated Ethernet Service. AT&T has existing fiber service in the building. The cost from AT&T is \$999.00 per month for a 1 Gb/s symmetric service (both upload and download) with a one-time \$150 installation fee. For a 36-month contract, the total contract cost is \$36,114.00. This service will link the Evanston Site to the Internet and back to the Des Plaines and Skokie campuses via a secure tunnel.

The purchase is bid-exempt pursuant to ILCS-805/3-27.1 item f, “purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process”.

JW:tt  
6/2025

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of AT&T WAN/Internet Service for the Evanston Health Careers Education Center – Three-Year Contract from AT&T, Inc., 208 S Akard Street, Dallas, TX 75202, for a total not to exceed \$36,114.00.”

**Authorization to Purchase TargetX Professional Consulting Services**

Oakton has been successfully using TargetX Recruitment since 2019, and the College went live with TargetX Retention Suite in 2023. TargetX Retention Suite enables staff to communicate effectively with students via Short Message Service (SMS) and email, engage with them through online and face-to-face appointment scheduling, and facilitate early alerts and access to the Student Success Center.

The College has contracted with Ms. Xia Yue since 2023. Ms. Yue supports the configuration of new data fields, integration and conversion of data, and scheduling of scripts to fully integrate student demographics, placement testing, and academic history data, as well as supporting the integration of TargetX, Informatica, and Banner. The College continues to implement additional features and solutions in TargetX, including the Common App and other regulatory and business changes, as well as ongoing needs to utilize Ms. Yue's services. Ms. Yue will also deliver training to Oakton staff on fully deploying the TargetX Suite and integrating Banner and TargetX. The College is seeking approval to contract with Ms. Yue to provide additional consulting services for a total not to exceed \$75,000.00.

This purchase is exempt from bidding per the 110 Illinois Compiled Statutes 805/3-27.1, Contracts, part (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.

JW:tt  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of TargetX Professional Consulting Services from Ms. Xia Yue, 2789 Whispering Oaks Drive, Buffalo Grove, IL 60089, for a total not to exceed \$75,000.00."

**Authorization to Purchase Consulting Services for Academic Affairs Leadership**

The resignation of Dr. Ruben Howard II, Dean of Business and Career Technologies, has created a significant vacancy in academic leadership. Dr. Emmanuel Sarris—an equity-driven, student-focused leader with over 27 years of experience in Continuing, Professional, Online, Career, and Adult Education—is well-qualified to provide interim leadership for the Business and Career Technologies division during the search for a permanent dean.

The Administration is requesting approval to purchase consulting services from The Spur Group Ltd. for an amount not to exceed \$175,000.00 from June 30, 2025, to July 1, 2026.

This purchase is exempt from bidding per the 110 Illinois Compiled Statutes 805/3-27.1, Contracts, part (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.

JS:tt  
6/25

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Consulting Services for Academic Affairs Leadership from The Spur Group Ltd., 4022 N. Kenneth Ave, Chicago, IL, 60641, for an amount not to exceed \$175,000.00.”

### **Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. **METRIQ Software – Five-Year Renewal** – The capital equipment budget includes funds for the purchase of cancer registry software for the Health Information Technology program. METRIQ software by Elekta, Inc. is the leader in cancer registry innovation. This software coordinates the entire cancer registry process, from case finding and abstracting to data collection, lifetime patient follow-up, and comprehensive population and care analysis. METRIQ offers streamlined workflow tools management, a user-friendly layout, and compliance with current regulatory reporting and accreditation requirements. Elekta is a Market Share leader (60% of the Registries in the USA use METRIQ). Locally, Northwestern Medicine, Advocate, Rush, the University of Chicago, and AMITA Health use METRIQ software. Elekta offers outstanding customer service and support, provided by both Cancer Tumor Registrars (CTRs) and IT experts.

METRIQ software can be used for the HIT 107 (Cancer Registry Organization and Management), HIT 109 (Cancer Registry Operations), HIT 122 (Cancer Disease Coding and Staging), HIT 127 (Oncology Treatment and Coding), HIT 152 (Abstracting Methods in Cancer Registry), HIT 157 (Data Quality and Utilization in Cancer Registry), and HIT 202 (Cancer Registry Clinical Practicum) courses. The students will be trained in all the essential processes for the cancer registry operations, including case finding, abstracting, coding, staging, follow-up, and reporting. It would be a definite advantage for students to have experience with this software when they begin their practicum and search for future employment opportunities. METRIQ software will help Oakton's Cancer Registry Program (CRM) to have a competitive advantage over cancer registry programs offered by other colleges. Furthermore, it could also be used as an effective marketing tool to increase enrollment.

This purchase will be presented to the Board at the August 2025 Meeting.

- b. **Services for Temporary Staffing and Recruitment** – The College has engaged third-party staffing firms to fill temporary staffing needs and to recruit candidates for positions where we have had difficulty finding qualified candidates. The administration is seeking renewed approval of a preferred third-party vendor list to utilize for filling temporary positions, and/or if Oakton's standard recruiting process does not result in a pool of qualified candidates. It is best practice to identify a preferred vendor list to allow for a timelier recruitment process. This ensures that the vacant position length is minimized while still adhering to a search committee process that gathers key stakeholder input during the search. We have added additional staffing firms to our current list of vendors. All of the newly added vendors are either in the district, minority-owned, or women-owned, or specialize in fields that are difficult to recruit for (i.e., IT and Finance). The Administration is seeking approval for an annual cost not to exceed \$250,000 for third-party services for temporary staffing and recruiting efforts. This recommendation is based on spending for temporary hires and placements using third-party staffing firms from the previous fiscal year.

This purchase will be presented to the Board at the August 2025 Meeting.

- c. **Adobe Creative Cloud Software Lease and Support** – The College uses Adobe Software to teach in the Art, Photography, Graphic Design, Computer Applications for Business, and Computer Information Systems departments. This software is also utilized by other programs to support web page development. All Adobe products are currently available in a single annual lease bundle called Adobe Creative Cloud for Education. This bundle includes Photoshop, Illustrator, Premiere, Acrobat Professional, and essentially all other Adobe desktop products. Adobe has removed the concurrent

license model for this product and now requires one license per workstation where it is installed. As a result, the College will purchase 325 shared device licenses to cover the open and classroom computer labs, as well as faculty and staff offices, where the products are needed. The College has also provided remote access to the Adobe Creative Cloud suite on College computers for students who do not have the resources to install the software at home.

This purchase will be presented to the Board at the August 2025 Meeting.

- d. Splunk Software License/Updates/Support** – The College licenses Splunk Technologies' Splunk Enterprise software to provide a comprehensive centralized logging and cybersecurity analysis system. This software is a key component of the cybersecurity team's toolkit for identifying and responding to potential and suspected security incidents. This software is also used to review and solve other support incidents and collect other metrics. This software is purchased as an annual one-year term for a 45GB/day license. This license includes upgrades and support.

This purchase will be presented to the Board at the August 2025 Meeting.

- e. Ivy.ai Chatbot Service Renewal** – The Oakton website currently uses an AI-based chatbot from Ivy.ai to provide interactive chat services on the Oakton website for Financial Aid, Admissions, Enrollment Services, and Registration and Records. These chatbots offer interactive responses to student and prospective student questions 24 hours a day. The current three-year contract for the Ivy.ai chatbots was approved by the Board of Trustees in June 2022 and is set to expire in September 2025.

This purchase will be presented to the Board at the August 2025 Meeting.

- f. Cisco Network Switch for the Des Plaines Learning Commons** – The fiscal year 2026 equipment budget includes funds to purchase six additional network switches to support construction projects, including the Des Plaines Learning Commons project. The College has 23 network closets distributed across its three campuses, featuring 144 edge switches and nearly 7,000 ports. This purchase will add six additional 48-port Cisco 9200 Ethernet switches, along with the necessary stack and uplink modules. The cost is budgeted at \$42,000.

This purchase will be presented to the Board at the August 2025 Meeting.

- g. Hirezon Interview Exchange Subscription** – The hiring management system is used throughout the College to track and facilitate the end-to-end recruitment, hiring, and onboarding processes. The system consists of three modules: Applicant Tracking, Forms, and Onboarding. The system is used to post all openings on the public website, retain and track all hiring information and necessary forms, and support the new hire's selection of benefits at the College. It is an essential tool widely used by the Human Resources team and other departments throughout the hiring process.

This purchase will be presented to the Board at the August 2025 Meeting.

**Approval of Salaries for Administrators**

The following is a recommendation to increase administrative salaries at an average rate of 3.5% for continuing administrators who have served the College during the 2024-2025 academic year.

JF:bs  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves salaries for a total of \$5,155,818 for 35 administrators, and authorizes the issuance of contracts specifying these salaries to the persons named for the period July 1, 2025 through June 30, 2026, attached hereto."

"Be it further resolved that Marc Battista will receive a stipend of \$5,000 for leading Academic Affairs operations during the Vice President for Academic Affairs' leave of absence."

"Be it further resolved that the Board of Trustees of Community College District 535 approves FY2025 administrative salary ranges."

<b><u>ADMINISTRATOR</u></b>	<b><u>TITLE</u></b>	<b><u>FY2026 SALARY</u></b>
Maribel Alimboyoguen	Dean of Health Careers	\$134,943
Robyn Bailey	Director of Operations and Administration/Dean of Skokie Campus	\$141,795
Marc Battista	Associate Vice President for Academic Affairs	\$149,962
Kelly Becker	Assistant Vice President for Institutional Effectiveness and Strategic Planning	\$144,615
Matthew Boutilier	Director of Online Curriculum and Instruction	\$119,025
Stephen Butera	Director of Communications and External Relations	\$101,499
Sebastian Contreras Jr.	Assistant Vice President for Student Affairs/Dean of Student Success	\$158,663
Leana Cuellar	Dean of Access, Equity and Diversity	\$131,445
Shedrick Daniels	Director of Institutional Equity and Inclusion	\$123,191
Johanna Fine	Chief Human Resources Officer	\$193,077*
Thomas Hicks Jr.	Director of Student Success and Academic Interventions	\$124,200
Matthew Huber	Dean of Enrollment Management	\$141,499
Lindsey Hunter	Director of Enrollment Services	\$128,547
Jesse Ivory	Assistant Vice President for Workforce Innovation and College Partnerships	\$144,615
Jacob Jeremiah	Dean of Library	\$131,445
Mark Kiel	Dean of Counseling, Health and Wellness Services	\$141,046
Andrea Lehmacher	Director of Marketing	\$137,962
Bernard Little	Vice President for Student Affairs Chief Student Services Officer	\$195,000*
Ileo Lott	Provost/Vice President for Academic Affairs	\$207,846*
Alauna McGee	Assistant Vice President for Academic Affairs and College Transitions	\$136,620
Kanchana Mendes	Dean of Curriculum, Instruction and Assessment	\$126,270
Jessi Moon	Director of Major and Planned Giving Associate Executive Director of the Foundation	\$133,903
Nathan Norman	Senior Director of Workforce Development	\$129,375
Christine Paciero	Director of Oakton Athletics	\$117,835
James Rabchuk	Dean of STEM	\$148,900
Anna Riley	Assistant Controller	\$129,375

<b><u>ADMINISTRATOR</u></b>	<b><u>TITLE</u></b>	<b><u>FY2026 SALARY</u></b>
Michele Roberts	Vice President for Administrative Affairs Chief Financial Officer	\$210,975*
Delia Rodriguez	Dean of Adult and Continuing Education	\$130,586
Katherine Sawyer	Associate Vice President of Marketing and Communications/Chief Advancement Officer	\$197,213
Joseph Scifo	Director of Facilities	\$147,711
John Wade	Chief Information Officer	\$191,475
Daniel Weber	Registrar/Director of Registrar Services	\$133,903
Aaron Wernick	Chief of Police and Emergency Management	\$165,600
Ella Whitehead	Director of Admission and Equity Outreach	\$128,547
Andy Williams	Controller	\$177,153
<b>Total 35 Administrator Salaries</b>		<b>\$5,155,818</b>

**Notes:**

- Salaries for grade 10 administrator positions include a 3% SURS contribution, and they are noted with an asterisk (\*).

**2025-2026 Administrative Salary Ranges**

<b>Salary Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
4	\$ 70,611	\$ 93,379	\$ 123,197
5	77,950	103,165	143,351
6	86,055	113,966	150,495
7	95,048	125,966	166,402
8	104,975	139,203	183,954
9	116,007	153,906	203,452
10	128,191	170,156	224,994

\*Attached are copies of the two administrative contracts.

- Contract A is for grades 6-9 administrator positions.
- Contract B is for grade 10 administrator positions (as noted by asterisks above).

**CONTRACT A**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535  
COUNTY OF COOK AND STATE OF ILLINOIS  
ADMINISTRATOR EMPLOYMENT CONTRACT**

**IN CONSIDERATION** of the mutual covenants hereinafter contained, it is hereby agreed by and between the Board of Trustees of Community College District 535, Oakton College (hereinafter referred to as the Board) and [EMPLOYEE NAME] (hereinafter referred to as the Administrator) as follows:

**A. CONTRACT DURATION AND ANNUAL SALARY**

1. The College hereby employs the Administrator in the capacity of [POSITION TITLE] for one (1) year, commencing on July 1, 2025 and terminating on June 30, 2026. The Administrator accepts such employment on the conditions hereinafter set forth, and any applicable provisions of the Board of Trustees Policy Manual.
2. For the 2025 - 2026 contract year, the Administrator shall receive an annual salary of [salary amount], subject to applicable deductions and in accordance with the Board's salary and payroll procedures.

**B. BENEFITS**

The Administrator shall be entitled to sick leave, vacation, insurance, and all other benefits commonly provided to administrative employees of the College. Nothing in this Contract or any Board policy limits the right of the Board to change or reduce any benefits under this Contract or under any Board policy during the term of this Contract.

**C. QUALIFICATIONS**

1. The Administrator shall hold, throughout the term of this Contract, valid credentials as required and shall be fully qualified to hold the position assigned by reason of certification, licensing, or other regulatory requirements, and the job description for the position.
2. The Administrator acknowledges and agrees that they are not under contract with any other employer, nor shall the Administrator enter into a contract with any other employer for the term covered by this Contract or any portion thereof.

**D. CONDITIONS OF EMPLOYMENT**

1. All policies of the Board of Trustees currently in effect and as modified or adopted hereafter are hereby incorporated into this Contract. In the event of conflict between Board Policy and this Contract, this Contract shall govern.
2. The Administrator will perform the duties and carry out the responsibilities of the position, as specified in the position job description, and such other related duties as are assigned by or at the direction of their supervisor, the Board of Trustees, and the President.
3. The Administrator acknowledges that during the term of employment under this Contract, tenure is not acquired or accrued.
4. The Administrator shall be evaluated annually according to the applicable administrator evaluation process.

**E. TERMINATION**

This Contract may be terminated during the term of employment for the following:

1. By mutual agreement of the parties.
2. By retirement or resignation of the Administrator provided they provide at least sixty (60) days' advance notice of resignation or retirement.
3. By death or mental or physical permanent disability of the Administrator which renders the Administrator incapable of performance of assigned duties. As used herein, the term permanent disability shall mean the inability to perform normal duties as certified by a licensed physician who may be appointed by the College.
4. By unsatisfactory performance or conduct of the Administrator as assessed and determined by the supervisor, subject to review and approval by the President.
5. For cause, including, but not limited to, violation of Board policies or procedures.

**F. NOTICE**

Any notice required to be given under this Contract shall be deemed sufficient if it is in writing and sent by mail to the residence of the Employee or to the President of the College.

Dated and returned this \_\_\_\_\_ day of \_\_\_\_\_ 2025 by:

\_\_\_\_\_  
Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on June 24, 2025.  
(Agenda Item 6/25-9)

Board of Trustees of Community College District 535,  
County of Cook, State of Illinois

\_\_\_\_\_  
President

**CONTRACT B**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535  
COUNTY OF COOK AND STATE OF ILLINOIS  
ADMINISTRATOR EMPLOYMENT CONTRACT**

**IN CONSIDERATION** of the mutual covenants hereinafter contained, it is hereby agreed by and between the Board of Trustees of Community College District 535, Oakton College (hereinafter referred to as the Board) and [EMPLOYEE NAME] (hereinafter referred to as the Administrator) as follows:

**A. CONTRACT DURATION AND ANNUAL SALARY**

1. The College hereby employs the Administrator in the capacity of [POSITION TITLE] for one (1) year, commencing on July 1, 2025 and terminating on June 30, 2026. The Administrator accepts such employment on the conditions hereinafter set forth, and any applicable provisions of the Board of Trustees Policy Manual.
2. For the 2025 - 2026 contract year, the Administrator shall receive an annual salary of [salary amount], which includes the equivalent of 3% of the Administrator's annual contribution to SURS, and is subject to applicable deductions and in accordance with the Board's salary and payroll procedures.

**B. BENEFITS**

The Administrator shall be entitled to sick leave, vacation, insurance, and all other benefits commonly provided to administrative employees of the College. Nothing in this Contract or any Board policy limits the right of the Board to change or reduce any benefits under this Contract or under any Board policy during the term of this Contract.

**C. QUALIFICATIONS**

1. The Administrator shall hold, throughout the term of this Contract, valid credentials as required and shall be fully qualified to hold the position assigned by reason of certification, licensing, or other regulatory requirements, and the job description for the position.
2. The Administrator acknowledges and agrees that they are not under contract with any other employer, nor shall the Administrator enter into a contract with any other employer for the term covered by this Contract or any portion thereof.

**D. CONDITIONS OF EMPLOYMENT**

1. All policies of the Board of Trustees currently in effect and as modified or adopted hereafter are hereby incorporated into this Contract. In the event of conflict between Board Policy and this Contract, this Contract shall govern.
2. The Administrator will perform the duties and carry out the responsibilities of the position, as specified in the position job description, and such other related duties as are assigned by or at the direction of their supervisor, the Board of Trustees, and the President.
3. The Administrator acknowledges that during the term of employment under this Contract, tenure is not acquired or accrued.
4. The Administrator shall be evaluated annually according to the applicable administrator evaluation process.

**E. TERMINATION**

This Contract may be terminated during the term of employment for the following:

1. By mutual agreement of the parties.
2. By retirement or resignation of the Administrator provided they provide at least sixty (60) days' advance notice of resignation or retirement.
3. By death or mental or physical permanent disability of the Administrator which renders the Administrator incapable of performance of assigned duties. As used herein, the term permanent disability shall mean the inability to perform normal duties as certified by a licensed physician who may be appointed by the College.
4. By unsatisfactory performance or conduct of the Administrator as assessed and determined by the supervisor, subject to review and approval by the President.
5. For cause, including, but not limited to, violation of Board policies or procedures.

**F. NOTICE**

Any notice required to be given under this Contract shall be deemed sufficient if it is in writing and sent by mail to the residence of the Employee or to the President of the College.

Dated and returned this \_\_\_\_\_ day of \_\_\_\_\_ 2025 by:

\_\_\_\_\_  
Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on June 24, 2025.  
(Agenda Item 6/25-9)

Board of Trustees of Community College District 535,  
County of Cook, State of Illinois

\_\_\_\_\_  
President

**Approval of Annual Salary Increase for the President**

In June 2024, the Board issued a new three-year employment contract for the President for the period July 1, 2024 through June 30, 2027.

In accordance with Section B of the contract (attached hereto), the Board is recommending a 3.5% salary increase for the 2025-2026 fiscal year.

JF:bs  
6/2025

**Recommendation:**

“BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535, COUNTY OF COOK AND STATE OF ILLINOIS, THAT

for the 2025-2026 fiscal year, President Joianne L. Smith’s salary be increased by 3.5% from \$329,572 to \$341,107.”

ADOPTED this 24<sup>th</sup> day of June 2025.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Martha Burns, Board Chair

ATTEST:

\_\_\_\_\_  
William Stafford, Board Secretary



## **PRESIDENT'S EMPLOYMENT AGREEMENT**

THIS AGREEMENT made this 24<sup>th</sup> day of June 2025, by and between the Board of Trustees of Community College District 535, County of Cook, State of Illinois (the "Board"), and Dr. Joianne L. Smith (the "President").

### **A. EMPLOYMENT**

#### **Term of Employment**

The Board hereby employs the President for a period of three (3) years, commencing July 1, 2024 and ending June 30, 2027.

### **B. SALARY**

#### **Annual Salary**

The President will receive an annual salary for the 2025-2026 contract year in the amount of \$341,107.02 payable in twenty-six (26) equal, bi-weekly installments and subject to applicable payroll deductions. The President will receive an annual salary increase for each subsequent contract year which is based upon the Board's annual review and assessment of the President's performance as provided in paragraph F3 of this Agreement.

### **C. BENEFITS**

#### **1. SURS Contribution**

Included in the annual salary stated in paragraph B.1 of this Agreement is a Board contribution to the State Universities Retirement System (SURS) in an amount equal to eight percent (8%) of the President's salary (\$27,289) in recognition of the President's statutory contribution to SURS. The Board shall deduct this eight percent (8%) contribution from the President's annual salary and remit this amount to SURS on behalf of the President. Both parties acknowledge that the additional salary is made as a condition of employment to secure the President's future services, knowledge, and experience.

#### **2. Medical/Dental Insurance**

The College shall pay the employer portion of the premium cost of participation by the President, her spouse and any eligible dependents in the College's medical and dental insurance program, consistent with the schedule of benefits for Oakton Administrators. If at any time during the term of this Employment Agreement, a change in federal or state laws or regulations becomes effective, or enforcement of any such provisions commences, which would cause an employer penalty or tax related to the health insurance benefits provided in this

Agreement, or which would cause the President to incur additional taxable income under the terms of this Agreement, the parties agree to re-open this Agreement to renegotiate or revise the affected health insurance benefits provisions.

**3. Life Insurance**

The Board will provide the President with term life insurance, including Accidental Death and Dismemberment coverage, in the amount of two (2) times the President's salary as stated in paragraph B.

**4. Supplemental Benefit Allowance**

The College shall pay the President an additional benefit allowance in the amount of 9.5% (\$32,405) for the President's purchase of permanent life insurance, long-term care insurance, long-term disability insurance, tax-sheltered annuities, or contribution to a deferred compensation plan the Board has established or a combination of the foregoing benefit items, as determined by the President.

**5. Vehicle**

The Board shall provide the President a vehicle for the President's use for authorized purposes. The Board shall be responsible for liability, property damage and comprehensive insurance for the vehicle, and all maintenance and operating expenses. The President is responsible for any imputed income taxes related to the College-provided vehicle.

**6. Professional Development**

The President shall be eligible to attend and participate in educational conferences, conventions, workshops, seminars, and similar professional activities and events, subject to reasonable review and approval by the Board Chair. The Board shall reimburse the President for reasonable, out-of-pocket expenses incurred by the President in connection with such approved activities and events. In addition, the Board shall reimburse the President for the reasonable, out-of-pocket expenses of attendance by the President's spouse at such activities and events.

**7. Physical Examination**

Upon request, the President shall provide the Board Chair with a physician's written verification of the President's fitness to perform her essential duties as President. The Board shall pay the cost of the physical examination.

**8. Administrative Benefits**

The President will receive any leave entitlements and fringe benefits not specifically set forth herein which are granted to all other administrative personnel under the College's policies.

**D. LEAVES**

**1. Vacation**

The President shall receive twenty (20) paid vacation days per contract year. Vacation days should generally be taken during the contract year in which they are earned. Any accrued, unused vacation days can be accumulated to a maximum accumulation amount of fifty-six (56) days. A minimum of ten (10) vacation days shall be taken each contract year. Compensation for

any accrued, unused vacation days upon separation of employment shall be payable thirty (30) days after the President's final workday.

**2. Sick Leave**

The President will receive twenty (20) paid sick leave days per contract year. Any earned, unused sick leave days may be accumulated without limit.

**3. Personal Leave**

The President shall be entitled to three (3) paid personal business days per contract year. Personal business days shall be deducted from sick leave.

**4. Consulting Leave**

The president shall be entitled to three (3) paid consulting days per contract year. Any outside consulting work that the President wishes to perform shall be subject to the reasonable review and approval of the Board Chair. There shall be no carryover of unused consulting days.

**E. POWERS AND DUTIES**

**1. Authority and Responsibility**

Subject to policies and directives established by the Board and consistent with the Illinois Public Community College Act, the President shall act as the chief executive officer of the College. The President shall have authority and responsibility to organize, direct, manage and oversee the administration of the College in a manner intended to promote and advance the College's best interests. The Board may further establish and designate the President's essential job responsibilities in a position description adopted by the Board.

**2. Fiduciary Duty**

During her employment, the President shall devote substantially all of her professional time, attention, skills and energy to the performance of her responsibilities as President of the College. The President shall perform such responsibilities professionally, in good faith, and to the best of her abilities.

**F. EVALUATION**

1. Prior to May 1 of each year of this Agreement, the President will propose specific written annual performance goals and proposals for measuring progress in achieving those goals for the following twelve (12) month contract year for review and approval by the Board.

The Board will meet with the President to review the performance goals. The Board will approve and establish the annual performance goals by July 1 of each contract year. Performance goals for the contract year shall be established by the Board in consultation with the President.

2. The President will provide the Board with written status reports measuring her progress towards meeting the annual performance goals. The President will submit the status reports at least once during each six (6) month period of each contract year.
3. The Board will review and evaluate the President's performance before June 30 of each year of this Agreement. In conducting its annual evaluation of the President's performance, the Board

will review and assess the President's overall performance and her successful completion and attainment of the performance goals based upon previously identified, measurable criteria and documented outcomes. A copy of the Board's written annual evaluation will be provided to the President.

**G. TERMINATION**

**1. Termination Due to Disability**

The Board shall have the right to terminate the President's employment under this Agreement in the event of a "Disability," which is hereby defined as a mental or physical illness, injury or disability which (i) prevents the President from performing her essential job responsibilities as President of the College for (a) substantially all of the regular working days of any six (6) consecutive month period, or (b) the majority of the regular working days of any twelve (12) consecutive month period, or (ii) is of such a catastrophic nature that it is reasonably certain that the President will be prevented from performing her essential job responsibilities as President of the College for either of the foregoing two periods of time.

**2. Mutual Agreement**

The President's employment under this Agreement may be terminated at any time by written agreement of the parties.

**3. Resignation of the President**

The President shall have the right to terminate her employment under this Agreement upon not less than twelve (12) months' prior written notice to the Board, or such shorter notice period as the Board may accept.

**4. Notification of Status (Renewal / Non-Renewal)**

Not less than 12 months before the expiration of the President's contract, the Board shall notify the President of its intent either to renew or not to renew the contract upon its expiration.

**5. Termination by the Board for Cause**

The Board shall have the right to terminate the President's employment under this Agreement for "cause" upon the occurrence of any of the following events:

- (a) Any willful, material act of fraud or dishonesty by the President intended to result directly or indirectly in material gain or enrichment for the President at the expense of the College;
- (b) The President being convicted of a felony criminal offense, or of any unlawful act of employment discrimination or harassment, where, in the reasonable judgment of the Board, such conviction is reasonably likely to have a material adverse effect on the President's continued performance of her job responsibilities as President of the College or the interests, status, reputation or goodwill of the College;
- (c) The President's material failure or unwarranted refusal to perform any of her essential job responsibilities as President of the College for any reason other than her disability, provided that the President is given notice of such performance deficiency and fails to remedy such deficiency within thirty (30) days following her receipt of such notice;

(d) The President's material breach of any provision of this Agreement, provided that the President is given notice of such breach and fails to remedy such breach within thirty (30) days following her receipt of such notice; or

(e) Any act or failure to act which seriously and adversely impacts the College, its operations, or best interests and constitutes cause for discharge.

**6. Termination by the Board Without Cause**

The Board of Trustees may also terminate this Agreement and the employment of the President at any time, for any reason, without cause, in which case the College agrees to pay the President, and the President agrees to accept in satisfaction of all obligations owed to her by the College, a sum of money equal to twenty (20) weeks of the President's salary at the time of termination, payable in monthly installments for twenty (20) weeks following her termination. The President's entitlement to a monetary severance is conditioned on the President executing (and not subsequently exercising any right to revoke) an agreement effectively releasing the College and its officials, employees and agents from all claims connected with this Agreement, the President's employment with the College and termination of the President's employment. It is understood that this severance amount will not be paid if there is a termination for misconduct as defined in the Government Severance Pay Act, 5 ILCS 415/1 et seq.

**7. Effect of Termination**

As of the effective date of the termination of the President's employment for any reason, all rights and obligations of the parties under this Agreement shall immediately cease.

**H. INDEMNIFICATION**

The Board shall defend, indemnify and hold the President harmless from and against any and all claims, demands, causes of action, suits, proceedings, damages, liabilities, judgments, costs and expenses suffered, sustained or incurred by the President as the result of or arising out of the President's good faith performance of her responsibilities as President of the College and her obligations under this Agreement; provided, however, that the foregoing right of indemnification shall not apply in the case of any claim by the Board or the College alleging that the President has breached one or more of her obligations under this Agreement, unless a court of competent jurisdiction determines that such claim by the Board or the College is without merit. The President shall give prompt notice to the Board of any claim asserted or threatened against her, as well any facts, occurrences or events which could result in a claim being asserted or threatened against her. The parties' rights and obligations under this provision shall survive the termination of the President's employment for any reason.

**I. NOTICE**

All notices required by this Agreement shall be in writing and delivered as follows:

If to the Board, to:  
Oakton College  
1600 East Golf Road  
Des Plaines, IL 60016

Attn: Chair of the Board of Trustees with a copy to:

Oakton College  
1600 East Golf Road  
Des Plaines, IL 60016  
Attn: Secretary of the Board of Trustees

If to the President, to:  
Dr. Joianne L. Smith  
1600 East Golf Road  
Des Plaines, IL 60016

or as otherwise directed by a party in a notice issued pursuant to this provision. All notices shall be given personally, or via a national overnight delivery service, or via certified mail, postage prepaid, return receipt requested. A notice delivered personally shall be deemed to have been given on the date on which it is so delivered. A notice sent via a national overnight delivery service shall be deemed delivered on the next business day following its date of dispatch. A notice sent by certified mail shall be deemed to have been delivered three (3) business days after it is properly deposited in a U.S. Postal Service depository.

**J. INTERPRETATION**

This Agreement shall be interpreted and enforced in accordance with the laws of the State of Illinois, without reference to its rules governing conflicts of law. The provisions of this Agreement are intended to be interpreted and enforced in a manner which renders them valid and enforceable. In the event that any provision of this Agreement is found to be invalid or unenforceable, such provision shall be modified to the extent and in the manner which a court of competent jurisdiction deems reasonable, and thereupon enforced upon such terms. If any such provision is not so modified, it shall be deemed stricken from this Agreement without affecting the validity and enforceability of any of the remaining provisions hereof.

**K. ASSIGNMENT**

The rights and benefits of the President under this Agreement are personal to her and may not be assigned or transferred to any other person or entity, except as otherwise expressly provided herein. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the College.

**L. BINDING EFFECT**

The individuals signing this Agreement on behalf of the Board represent and warrant that this Agreement has been duly authorized by the Board, that the Board has the power and authority to execute this Agreement on behalf of the College, that this Agreement constitutes a legal, valid and binding obligation of the Board and the College, and that this Agreement is enforceable against the Board and the College in accordance with its terms.

**M. ENTIRE AGREEMENT/AMENDMENT**

This Agreement contains the entire agreement of the parties and supersedes all prior discussions, representations, negotiations, commitments and agreements between the parties with respect to the subject matter hereof. No modification or rescission of this Agreement shall be deemed valid unless in writing and signed by both the Chair, and the Secretary of the Board, and by the President.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the 24<sup>th</sup> day of June 2025.

**PRESIDENT**

**BOARD OF TRUSTEES OF COMMUNITY  
COLLEGE DISTRICT 535,  
COUNTY OF COOK, STATE OF ILLINOIS**

By: \_\_\_\_\_  
Dr. Joianne L. Smith

By: \_\_\_\_\_  
Martha Burns, Board Chair

**Authorization to Hire Full-Time, Tenure-Track Faculty Members**

The recommendation to hire Dr. Joel Alvarez, Dr. Jordan Kirby and Ms. Michelle Giese to full-time, tenure-track positions for the 2025-2026 academic year beginning in August 2025 was made after reviewing the College's need for faculty in the Philosophy, Mathematics and Nursing departments.

JF:vb  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the attached resolutions for Dr. Joel Alvarez, Dr. Jordan Kirby and Ms. Michelle Giese to be hired as full-time, tenure-track faculty for the 2025-2026 academic year, beginning in August 2025. They will receive the salary associated with the lane and step described as follows:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step</u>	<u>Base Salary</u>
Joel Alvarez	Assistant Professor, Philosophy	D-2	\$73,138
Jordan Kirby	Assistant Professor, Mathematics	D-4	\$77,721
Michelle Giese	Associate Professor, Nursing	D-7	\$84,879."

**Authorization to Hire a Full-time, Tenure-track Faculty Member**

The recommendation to hire Dr. Joel Alvarez for a full-time, tenure-track faculty position for the 2025-2026 academic year, beginning in August 2025, was made after reviewing the College's need for faculty in the Philosophy department.

The search began on December 12, 2024 with postings on the Oakton College website, LinkedIn, Historically Black Colleges and Universities (hbcuconnect.com), Hispanic Association of Colleges and Universities (hacu.net), Diverse Jobs (diversejobs.net), Inside Higher Education (insidehighered.com), Higher Education Jobs (higheredjobs.com), Illinois Unemployment (illinoisjoblink.illinois.gov), NACUBO (National Association of College & University Business Officers), and the Chronicle of Higher Education (jobs.chronicle.com).

There were one hundred and twenty-two applicants for the Philosophy faculty position. The search committee conducted seven semi-finalist interviews and selected three finalists to interview with Dr. Ileo Lott, Provost/Vice President for Academic Affairs, Mr. Marc Battista, Associate Vice President for Academic Affairs, Dr. Mia Hardy, Dean of Liberal Arts, and Dr. Ashley Knight, Interim Dean for Liberal Arts. A recommendation was made to hire Dr. Joel Alvarez for a full-time, tenure-track Philosophy faculty position.

Dr. Joel Alvarez is currently a full-time lecturer in Philosophy at Georgia College State University, and also a Graduate Teaching Assistant in Philosophy at the University of South Florida. At both of these universities, Dr. Alvarez teaches various undergraduate philosophy course such as Introduction to Philosophy, Introduction to Ethics, and Social and Political Philosophy. He earned his Ph.D. in Philosophy from the University of South Florida.

JF:vb  
6/2025

**President's Recommendation:**

That the Board adopt the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the employment of Dr. Joel Alvarez for the 2025-2026 academic year, beginning August 2025:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step</u>	<u>Base Salary</u>
Joel Alvarez	Assistant Professor, Philosophy	D-2	\$73,138."

**Authorization to Hire a Full-time, Tenure-track Faculty Member**

The recommendation to hire Dr. Jordan Kirby for a full-time, tenure-track faculty position for the 2025-2026 academic year, beginning in August 2025, was made after reviewing the College's need for faculty in the Mathematics department.

The search began on December 12, 2024 with postings on the Oakton College website, LinkedIn, Historically Black Colleges and Universities (hbcuconnect.com), Hispanic Association of Colleges and Universities (hacu.net), Diverse Jobs (diversejobs.net), Inside Higher Education (insidehighered.com), Higher Education Jobs (higheredjobs.com), Illinois Unemployment (illinoisjoblink.illinois.gov), NACUBO (National Association of College & University Business Officers), and the Chronicle of Higher Education (jobs.chronicle.com).

There were forty-eight applicants for the Mathematics faculty position. The search committee conducted six semi-finalist interviews and selected three finalists to interview with Dr. Ileo Lott, Provost and Vice President for Academic Affairs, Mr. Marc Battista Associate Vice President for Academic Affairs, and Dr. James Rabchuk, Dean of STEM. A recommendation was made to hire Dr. Jordan Kirby for a full-time, tenure-track Mathematics faculty position.

Dr. Jordan Kirby is currently an assistant professor of Mathematics at Francis Marion University. He has an ideal combination of deep mathematical knowledge through his Master's degree in Mathematics from Middle Tennessee State University, as well as his Ph.D. in Mathematics and Science Education also from Middle Tennessee State University

JF:vb  
6/2025

**President's Recommendation:**

That the Board adopt the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the employment of Dr. Jordan Kirby for the 2025-2026 academic year, beginning August 2025:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step</u>	<u>Base Salary</u>
Jordan Kirby	Assistant Professor, Mathematics	D-4	\$77,721."

**Authorization to Hire a Full-time, Tenure-track Faculty Member**

The recommendation to hire Ms. Michelle Giese for a full-time, tenure-track faculty position for the 2025-2026 academic year, beginning in August 2025, was made after reviewing the College's need for faculty in the Nursing department.

The search began on December 12, 2024 with postings on the Oakton College website, LinkedIn, Historically Black Colleges and Universities (hbcuconnect.com), Hispanic Association of Colleges and Universities (hacu.net), Diverse Jobs (diversejobs.net), Inside Higher Education (insidehighered.com), Higher Education Jobs (higheredjobs.com), Illinois Unemployment (illinoisjoblink.illinois.gov), NACUBO (National Association of College & University Business Officers), and the Chronicle of Higher Education (jobs.chronicle.com).

There were six applicants for the Nursing faculty position. The search committee conducted one semi-finalist interview for this search and selected one finalist to interview with Dr. Ileo Lott, Provost/Vice President for Academic Affairs, Mr. Marc Battista, Associate Vice President for Academic Affairs, and Ms. Maribel Alimboyoguen, Dean of Health Careers. A recommendation was made to hire Ms. Michelle Giese for a full-time, tenure-track Nursing faculty position.

Ms. Michelle Giese is currently an Adjunct Faculty member for Oakton's OB clinical rotation. She is also a staff nurse RN Clinician II in Labor and Delivery at Lutheran General Hospital. There Ms. Giese is assigned to precept new graduate nurses, as well as design and execute a variety of educational opportunities for her peers. Ms. Giese earned her Master of Science – Nursing degree from Northern Illinois University.

JF:vb  
6/2025

**President's Recommendation:**

That the Board adopt the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the employment of Ms. Michelle Giese for the 2025-2026 academic year, beginning August 2025:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step</u>	<u>Base Salary</u>
Michelle Giese	Associate Professor, Nursing	D-7	\$84,879."

**Approval of Annual Promotions in Rank**

The Oakton College Promotions Committee met in May to recommend promotions in rank for faculty based on the provisions of 6.6 - Academic Rank section of the OCCFA 2024-2028 collective bargaining agreement.

The following faculty are recommended for promotion in rank:

<b>Faculty Member</b>	<b>Recommended for Promotion to...</b>
Capeles, Julio	Associate Professor
Fix, Stephen	Associate Professor
Humenik, James	Professor
Ichhaporla, Khursheed	Professor
Lee, Matthew	Associate Professor
Lewis, David	Professor
Magnuson, Kate	Associate Professor
Martinez, Louis	Professor
Raicu, Adriana	Associate Professor
Rosillo, Sylvia	Associate Professor
Satkunaratnam, Ahalya	Professor
Schlitz, Debbie	Associate Professor

IL:ds  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the promotions in rank for full-time faculty members: Julio Capeles, Stephen Fix, James Humenik, Khursheed Ichhaporla, Matthew Lee, David Lewis, Kate Magnuson, Louis Martinez, Adriana Raicu, Sylvia Rosillo, Ahalya Satkunaratnam, and Debbie Schlitz."

**Authorization to Fund Proposed Trustee Travel**

In accordance with Board Policy 1008, members of the Board of Trustees are encouraged to attend regional, state and national functions to enhance education on matters of importance to trustees, and to represent and promote the College. The Board shall approve the travel budget for each trustee for the fiscal year.

JLS:bs  
6/2025

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the consolidated trustee plan for fiscal year 2025-2026 attached hereto."

<u>TRUSTEE</u>	<u>DATES</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>REG.</u>	<u>TRANSP.</u>	<u>HOTEL</u>	<u>MEALS</u>	<u>TOTAL</u>
<b>Theresa Bashiri-Remetio</b>	Oct. 22-26, 2025	ACCT Annual Leadership Congress	New Orleans, LA	\$1,275.00	\$500.00	\$1,500.00	\$250.00	\$3,525.00
	Nov. 13-15, 2025	ICCTA Seminar and Board Meeting	Naperville, IL	\$150.00	\$50.00	\$0.00	\$0.00	\$200.00
	Feb. 8-11, 2026	ACCT National Legislative Summit*	Washington, DC	\$1,200.00	\$500.00	\$1,700.00	\$250.00	\$3,650.00
	March 20-21, 2026	ICCTA Seminar and Board Meeting	TBA	\$150.00	\$50.00	\$0.00	\$50.00	\$250.00
	May 1, 2026	ICCTA Lobby Day	Springfield, IL	\$0.00	\$250.00	\$200.00	\$50.00	\$500.00
	June 5-6, 2026	ICCTA Annual Convention	Chicago Suburbs	\$250.00	\$50.00	\$0.00	\$50.00	\$350.00
	June 2026	APAICS Women's Collective	TBD	\$300.00	\$400.00	\$700.00	\$100.00	\$1,500.00
					<b>Total:</b>			<b>\$9,975.00</b>
<b>Martha Burns</b>	Sept. 12-13 2025	ICCTA Seminar and Board Meeting	Springfield, IL	\$150.00	\$200.00	\$200.00	\$100.00	\$650.00
	Oct. 22-26, 2025	ACCT Annual Leadership Congress	New Orleans, LA	\$1,275.00	\$500.00	\$1,500.00	\$250.00	\$3,525.00
	Nov. 13-15, 2025	ICCTA Seminar and Board Meeting	Naperville, IL	\$150.00	\$50.00	\$0.00	\$0.00	\$200.00
	Feb. 8-11, 2026	ACCT National Legislative Summit*	Washington, DC	\$1,200.00	\$500.00	\$1,700.00	\$250.00	\$3,650.00
	March 20-21, 2026	ICCTA Seminar and Board Meeting	TBA	\$150.00	\$50.00	\$0.00	\$50.00	\$250.00
	May 1, 2026	ICCTA Lobby Day	Springfield, IL	\$0.00	\$250.00	\$200.00	\$50.00	\$500.00
	June 5-6, 2026	ICCTA Annual Convention	Chicago Suburbs	\$250.00	\$50.00	\$0.00	\$50.00	\$350.00
					<b>Total:</b>			<b>\$9,125.00</b>
<b>Micah Eimer</b>	Sept. 12-13 2025	ICCTA Seminar and Board Meeting	Springfield, IL	\$150.00	\$200.00	\$200.00	\$100.00	\$650.00
	Oct. 22-26, 2025	ACCT Annual Leadership Congress	New Orleans, LA	\$1,275.00	\$500.00	\$1,500.00	\$250.00	\$3,525.00
	Nov. 13-15, 2025	ICCTA Seminar and Board Meeting	Naperville, IL	\$150.00	\$50.00	\$0.00	\$0.00	\$200.00
	Feb. 8-11, 2026	ACCT National Legislative Summit*	Washington, DC	\$1,200.00	\$500.00	\$1,700.00	\$250.00	\$3,650.00
	March 20-21, 2026	ICCTA Seminar and Board Meeting	TBA	\$150.00	\$50.00	\$0.00	\$50.00	\$250.00
	May 1, 2026	ICCTA Lobby Day	Springfield, IL	\$0.00	\$250.00	\$200.00	\$50.00	\$500.00
	June 5-6, 2026	ICCTA Annual Convention	Chicago Suburbs	\$250.00	\$50.00	\$0.00	\$50.00	\$350.00
					<b>Total:</b>			<b>\$9,125.00</b>
<b>Benjamin Salzberg</b>	Sept. 12-13 2025	ICCTA Seminar and Board Meeting	Springfield, IL	\$150.00	\$200.00	\$200.00	\$100.00	\$650.00
	Oct. 22-26, 2025	ACCT Annual Leadership Congress	New Orleans, LA	\$1,275.00	\$500.00	\$1,500.00	\$250.00	\$3,525.00
	Nov. 13-15, 2025	ICCTA Seminar and Board Meeting	Naperville, IL	\$150.00	\$50.00	\$0.00	\$0.00	\$200.00
	Feb. 8-11, 2026	ACCT National Legislative Summit*	Washington, DC	\$1,200.00	\$500.00	\$1,700.00	\$250.00	\$3,650.00
	March 20-21, 2026	ICCTA Seminar and Board Meeting	TBA	\$150.00	\$50.00	\$0.00	\$50.00	\$250.00
	May 1, 2026	ICCTA Lobby Day	Springfield, IL	\$0.00	\$250.00	\$200.00	\$50.00	\$500.00
	June 5-6, 2026	ICCTA Annual Convention	Chicago Suburbs	\$250.00	\$50.00	\$0.00	\$50.00	\$350.00
					<b>Total:</b>			<b>\$9,125.00</b>

<u>TRUSTEE</u>	<u>DATES</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>REG.</u>	<u>TRANSP.</u>	<u>HOTEL</u>	<u>MEALS</u>	<u>TOTAL</u>
<b>William Stafford</b>	Sept. 12-13 2025	ICCTA Seminar and Board Meeting	Springfield, IL	\$150.00	\$200.00	\$200.00	\$100.00	\$650.00
	Oct. 22-26, 2025	ACCT Annual Leadership Congress	New Orleans, LA	\$1,275.00	\$500.00	\$1,500.00	\$250.00	\$3,525.00
	Nov. 13-15, 2025	ICCTA Seminar and Board Meeting	Naperville, IL	\$150.00	\$50.00	\$0.00	\$0.00	\$200.00
	Feb. 8-11, 2026	ACCT National Legislative Summit*	Washington, DC	\$1,200.00	\$500.00	\$1,700.00	\$250.00	\$3,650.00
	March 20-21, 2026	ICCTA Seminar and Board Meeting	TBA	\$150.00	\$50.00	\$0.00	\$50.00	\$250.00
	June 5-6, 2026	ICCTA Annual Convention	Chicago Suburbs	\$250.00	\$50.00	\$0.00	\$50.00	\$350.00
							<b>Total:</b>	<b>\$8,625.00</b>
<b>Marie Toussaint</b>	Oct. 22-26, 2025	ACCT Annual Leadership Congress	New Orleans, LA	\$1,275.00	\$500.00	\$1,500.00	\$250.00	\$3,525.00
	Nov. 13-15, 2025	ICCTA Seminar and Board Meeting	Naperville, IL	\$150.00	\$50.00	\$0.00	\$0.00	\$200.00
	Feb. 8-11, 2026	ACCT National Legislative Summit*	Washington, DC	\$1,200.00	\$500.00	\$1,700.00	\$250.00	\$3,650.00
	June 5-6, 2026	ICCTA Annual Convention	Chicago Suburbs	\$250.00	\$50.00	\$0.00	\$50.00	\$350.00
							<b>Total:</b>	<b>\$7,725.00</b>
<b>Wendy Yanow</b>	Sept. 12-13 2025	ICCTA Seminar and Board Meeting	Springfield, IL	\$150.00	\$200.00	\$200.00	\$100.00	\$650.00
	Oct. 22-26, 2025	ACCT Annual Leadership Congress	New Orleans, LA	\$1,275.00	\$500.00	\$1,500.00	\$250.00	\$3,525.00
	Nov. 13-15, 2025	ICCTA Seminar and Board Meeting	Naperville, IL	\$150.00	\$50.00	\$0.00	\$0.00	\$200.00
	Feb. 8-11, 2026	ACCT National Legislative Summit*	Washington, DC	\$1,200.00	\$500.00	\$1,700.00	\$250.00	\$3,650.00
	March 20-21, 2026	ICCTA Seminar and Board Meeting	TBA	\$150.00	\$50.00	\$0.00	\$50.00	\$250.00
	May 1, 2026	ICCTA Lobby Day	Springfield, IL	\$0.00	\$250.00	\$200.00	\$50.00	\$500.00
	June 5-6, 2026	ICCTA Annual Convention	Chicago Suburbs	\$250.00	\$50.00	\$0.00	\$50.00	\$350.00
							<b>Total:</b>	<b>\$9,125.00</b>
<b>Chris AbiNader</b>	Oct. 22-26, 2025	ACCT Annual Leadership Congress	New Orleans, LA	\$1,275.00	\$500.00	\$1,500.00	\$250.00	\$3,525.00
	Nov. 13-15, 2025	ICCTA Seminar and Board Meeting	Naperville, IL	\$150.00	\$50.00	\$0.00	\$0.00	\$200.00
	Feb. 8-11, 2026	ACCT National Legislative Summit*	Washington, DC	\$1,200.00	\$500.00	\$1,700.00	\$250.00	\$3,650.00
							<b>Total:</b>	<b>\$7,375.00</b>