

**The 814th Meeting
of
The Board of Trustees
October 14, 2025**



Mission, Vision, and Values Statements

Mission

Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

Vision

Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

Values

A focus on Oakton students is at the core of each of these values.

- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

Ratified by the Board of Trustees on March 21, 2017 and reaffirmed on September 16, 2025.

Land Acknowledgment for Oakton

Oakton is the community's college. We recognize that our community embodies a network of historical connections and contemporary relationships with Native peoples, families, students, and alumni. We continue to live and work on the traditional homelands stolen from many different Native peoples, including but not limited to the Bodéwadomi (Potawatomi), Ojibwe (Chippewa), Odawaa (Ottawa), Kiikaapoi (Kickapoo), Mamaceqtaw (Menominee), Myaamiaki (Miami), Thakiwaki (Sac and Fox) and Hoocągra (Ho-Chunk) nations. Others have settled and cared for this land from time immemorial. The land of our Des Plaines campus nurtured a large Potawatomi settlement along the Des Plaines River. This was a site of trade, travel, and gathering for many Native people. With the lush forests and vibrant river, these communities flourished in this beautiful land of biodiversity and reciprocity. These lands are still home to many Native people of many nations.

Adopted by the Board of Trustees on December 13, 2022.

Anti-Racism Statement

Oakton is an anti-racist, inclusive, transparent institution; invested in and accountable to the communities we serve. We are committed to transforming all curricula, policies, structures and practices to dismantle and eliminate racism and other forms of oppression so all members of our community thrive. Through reflection, empowerment, and accountability to anti-racist people of color, we model the socially just and equitable transformation that we want to see in the world.

Adopted by the Board of Trustees on February 15, 2022.

Neurodiversity Statement

Oakton College is committed to recognizing the neurodiversity of our community and developing equitable policies and procedures to enhance the Oakton experience for all students, employees, and community members.

Adopted by the Board of Trustees on August 15, 2023.



1600 East Golf Road
Des Plaines, Illinois 60016

Closed Session
5 p.m. – Room 1502

Agenda

1. Call to Order and Roll Call
2. Consideration of a motion to close the meeting to the public for the purpose of the following:
 - Review of closed session minutes of September 16, 2025.
 - Consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiation matters, and pending litigation.
3. Consideration of a motion for adjournment
4. Adjournment

Open Session
6 p.m. – Room 1506

Individuals who wish to address the Board of Trustees during the Public Participation portion of the meeting should send an email to bsparks@oakton.edu including their name, town/affiliation, and the item they wish to address to the Board, no later than 6 p.m. on October 14, 2025.

The meeting will be broadcast on Oakton TV: <https://play.champds.com/oaktoncollegeil/live/5>

Agenda

- Call to Order and Roll Call
- Pledge of Allegiance
- Land Acknowledgement
- V Approval of minutes of the September 16, 2025 regular meeting of the Board of Trustees, and the September 16, 2025 joint meeting of the Board of Trustees and the Board of Directors
- Statement by the President
- Educational Foundation Liaison Report
- Pathways to Opportunity Liaison Report
- ICCTA Liaison Report
- Student Trustee Report
- Student Spotlight
- Comments by the Chair

Trustee Comments

Public Participation

Report: 2025 Audit Report

Board Report: Oakton's Brand in Action and Strategic Enrollment Management

New Business

Consent Agenda

- | | | |
|---|----------|----------------------------------------------------------------------|
| V | 10/25-1a | Approval of Adoption of Consent Agenda |
| R | 10/25-1b | Approval of Consent Agenda Items 10/25-2 through 10/25-5 |
| | 10/25-2 | Ratification of Payment of Bills for August 2025 |
| | 10/25-3 | Acceptance of Treasurer's Report for August 2025 |
| | 10/25-4 | Supplemental Authorization to Pay Professional Personnel – Fall 2025 |
| | 10/25-5 | Approval of Clinical Practice Agreements |

Other Items

- | | | |
|---|----------|-------------------------------------------------------------------------------------|
| V | 10/25-6 | Acceptance of Annual Comprehensive Financial Report (with Auditor's Opinion) |
| R | 10/25-7 | Approval of Estimate Levy for 2025 and Announcement Thereof |
| R | 10/25-8 | Authorization to Approve October Purchases |
| | | a. Vendor Management Services – Three-Year Contract |
| | | b. Microsoft A3 Subscription Services and Windows Server Subscription Licenses |
| | | c. SimMan Essential High-Fidelity Training Mannequin |
| | | d. Parking Lot Security Cameras |
| | | e. Cisco Industrial Ethernet Switches for the Exterior Lighting Project |
| | | f. Pyxis MedStation |
| | | g. Engineering and Design Services for Partnership Hall/TenHoeve Wing |
| | | h. Engineering and Designing Services for the Interior Lighting System - Lee Center |
| | 10/25-9 | Preview and Initial Discussion of Upcoming Purchases |
| V | 10/25-10 | Acceptance of Administrator Retirement |
| R | 10/25-11 | Approval of Settlement Agreement with Former Teacher |
| | 10/25-12 | Notification of Award of Grants |

Adjournment



**Minutes of the September 16, 2025 Regular Meeting of the
Board of Trustees of Community College District 535**

The 813th meeting of the Board of Trustees of Community College District 535 was conducted on September 16, 2025 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

Chair Burns called the meeting to order at 5:31 p.m. in room 1502. Trustee Stafford called the roll:

Trustee Martha Burns	Chair	Present
Trustee Theresa Bashiri-Remetio	Vice Chair	Present
Trustee William Stafford	Secretary	Present
Trustee Micah Eimer		Absent
Trustee Benjamin Salzberg		Present
Trustee Marie Lynn Toussaint		Present
Trustee Wendy Yanow		Present
Trustee Chris AbiNader	Student Trustee	Present

Also present in room 1502 were Dr. Joianne Smith, President; Johanna Fine, Chief Human Resources Officer; Dr. Bernard Little, Vice President for Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; and Michele Roberts, Vice President for Administrative Affairs.

Chair Burns asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of August 19, 2025; and considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, and pending litigation.

Trustee Salzberg made the motion, seconded by Bashiri-Remetio. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye
Trustee AbiNader	Aye

At 6:02 p.m., Trustee Yanow made a motion to adjourn the closed session meeting which was seconded by Trustee Salzberg. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Burns called the regular meeting of the Board of Trustees to order at 6:11 p.m. in room 1506.

Trustee Stafford called the roll:

Trustee Martha Burns	Chair	Present
Trustee Theresa Bashiri-Remetio	Vice Chair	Present
Trustee William Stafford	Secretary	Present
Trustee Micah Eimer		Absent
Trustee Benjamin Salzberg		Present
Trustee Marie Lynn Toussaint		Present
Trustee Wendy Yanow		Present
Trustee Chris AbiNader	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Johanna Fine, Chief Human Resources Officer; Dr. Bernard Little, Vice President for Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; Michele Roberts, Vice President for Administrative Affairs; and Katherine Sawyer, Chief Advancement Officer.

Administrators: Marc Battista, Associate Vice President for Academic Affairs; Dr. Matthew Boutilier, Director of Online Curriculum and Instruction; Steve Butera, Director of Communication and External Relations; Dr. Sebastian Contreras Jr., Assistant Vice President for Student Affairs; Dr. Leana Cuellar, Dean of Access, Equity and Diversity; Dr. Rick Daniels, Director of Institutional Equity and Inclusion; Thomas Hicks Jr., Director of Student Success and Academic Interventions; Matt Huber, Dean of Enrollment Management; Jake Jeremiah, Dean of Library; Dr. Mark Kiel, Dean of Counseling, Health and Wellness Services; Dr. Ashley Knight, Interim Dean of Liberal Arts; Dr. Andrea Lehmacher, Director of Marketing; Dr. Kanchana Mendes, Dean of Curriculum, Instruction and Assessment; Nathan Norman, Senior Director of Workforce Development; Dr. James Rabchuk, Dean of STEM; Dr. Emmanuel Sarris, Interim Dean of Business and Career Technologies; Jeff Spidle, Interim Director of IT Infrastructure; John Wade, Chief Information Officer; Dan Weber, Registrar and Director of Registrar Services; Ella Whitehead, Director of Admission and Equity Outreach; and Andy Williams, Controller

Union Leaders: Jennifer Crowley, Classified Staff Association; Mary Hope Griffin, Adjunct Faculty Association; and Patrick O'Donnell, Full-Time Faculty Association.

Faculty: Linda Berendsen, English; Barbara Cohen, English; Louis Martinez, Law Enforcement; Mohammed Mehdi, Humanities and Philosophy; Mary Obernesser, Biology; Philip Prale, Education; Adriana Raicu, Health Information Technology; Daniel Roth, English; Ahalya Satkunaratnam, Humanities; Debbie Schiltz, Nursing; Katherine Schuster, Education; Leslie Van Wolvelear, Accounting; and Ruth Whitney, Library.

Staff: Giacomo Cirrincione, Learning Center; John Donoghue, Facilities; Ernest Gest, Facilities; Joseph Hanafee, Advising and Transitions; Ewa Lyczewska, Marketing and Communications; Teresa O'Sullivan, Access and Disability Resource Center; Kushal Patel, Information Technology; Beatriz Sparks, Office of the President; and Tamara Trejo, ANDALE.

Students: Miranda Escalera.

Pledge of Allegiance – Trustee Burns led the pledge.

Land Acknowledgment –Trustee Stafford read the Land Acknowledgment.

Approval of Minutes

Chair Burns asked a motion for the approval of the minutes of the August 19, 2025 regular meeting of the Board of Trustees. Trustee Yanow made the motion. Trustee Salzberg seconded the motion. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Condolences

- To Tracy Fulce, Faculty Associate Dean of Business and Career Technologies and Distinguished Professor of Business on the loss of her father, Clarence Fulce, a pillar of the Evanston community.

Congratulations

- To TRIO Advisor, Luz Trejo Camarillo and her husband who welcomed Baby Sinai on August 17.
- Distinguished Alumni: Broderick Hollins, Sr., Dr. Monica Makarath, Scott Sophier and Dorothy Wiesnewski. We honored them at a ceremony on Sept. 11. They have each excelled professionally and provide inspirational service to their community.

Employee Recognitions

- Chair and Distinguished Professor of Accounting, Leslie Van Wolvelear received the Illinois CPA Society Distinguished Service Award for 2025 for her work with high school accounting students.
- These faculty members have been promoted to Oakton's highest academic rank. Distinguished professors have served a minimum of 10 years at Oakton as full-time faculty, hold the rank of professor, and have earned a minimum of 250 points on the Distinguished Professor Rubric: Ragaa Abdallah,

Danielle Aquiline, Mario Borha, Stacy Cameron, Melodie Graber, Bob Gynn, Chad Landrie, Paula Luszc, Michael Mauritzen, Kristin McCartney, Kritika Pershad, Erick Rohn, Phil Sloan, and Boguslaw Zapal.

- Long-time adjunct in Engineering, Dr. Anne Lucietto, received the Society of Women Engineers (SWE) Distinguished Engineering Educator Award. This award honors an individual who identifies as a woman, who has made significant contributions for at least twenty (20) years

Happenings

- On Sept. 8, Oakton's Ray Hartstein campus hosted a Feed6 meal packing event sponsored by Brinshore Development in Evanston, an affordable housing developer. Brinshore covered the cost of all meal-packing ingredients, while members of Oakton's Student Government Association (SGA) and other Oakton students volunteered alongside Brinshore staff to prepare the meals. Special thanks to Oakton Trustees Benjamin Salzberg for helping to facilitate the event.
- The Wellness Center is hosting Suicide Prevention Month activities. We will be running awareness campaigns the week of September 15 in Skokie and September 22 in Des Plaines. In addition, Mobile Crisis Support Units from community agencies will be parked on our campuses from 11 a.m. - 2 p.m. on September 17 in Skokie, and September 23 in Des Plaines. These vehicles are designed to provide crisis support and educational outreach.
- Yesterday was the start of Latinx Heritage Month and this afternoon, we kicked off our month of programming with a celebrating our roots event in the Student Center. There are events planned that run through mid-October.
- On Sept. 22, the Office of Access, Equity and Diversity will be hosting a virtual Know your Rights Workshop in partnership with the HANA center.
- AANAPISI Week takes place September 22–28, 2025 and celebrates the vital role of Asian American and Native American Pacific Islander-Serving Institutions (AANAPISIs) — a federal designation created by Congress on September 27, 2007 and is a designation that Oakton is proud to have.
- The Opening Night Reception for Oakton's Annual WGSS Art Show, "Feminist Responses in a Tumultuous Time" takes place on September 30, 2025, from 5 p.m. to 8 p.m.

Educational Foundation Liaison Report

Two months into the new fiscal year, the Foundation has raised just over \$300,000 to date.

Nearly all board members, liaisons and committee members have pledged support to the annual Leadership Giving Appeal adding over \$28,000 to the Oakton Annual Fund thus far.

Notable commitments received since the last update to the Trustees include:

- A \$50,000 gift from an anonymous donor to support a designated scholarship fund.
- Sponsorship commitments totaling \$21,000 have been received from Robbins Schwartz, Forward Space, Cray Kaiser, SEI, Northwestern University, and Carl and Debbie Costanza to support the Foundation's annual Donor Appreciation Brunch in November.

The Foundation Board approved an update to their bylaws during their quarterly meeting on September 3. The Foundation Board and College's Board of Trustees held their annual joint meeting this afternoon. The Foundation Board is meeting for a retreat this Friday on the Skokie campus, and their next quarterly meeting will take place on December 3.

Founders Wall Liaison Report

The Founders' Wall will be a permanent exhibit honoring Oakton's 49 founders – trustees, faculty and administrators. Trustees approved a purchase in June for the College to secure the services of a firm with expertise in museum type exhibits to help design, fabricate and install this wall.

Since the last update to Trustees, the committee met twice to provide input on the content and design for the space.

The consultants have provided one option that has been refined with group input. They have been asked to provide two more distinct options with different materials for consideration. The committee will meet once more to review additional options and finalize preferences.

The schedule for fabrication and installation will become clearer once the design preference is finalized.

Student Trustee Report

The Student Government Association Executive Team will be traveling to Washington D.C. for the American Student Government Association's National SG Summit Oct. 9 - 12.

The SGA has started rebuilding the social media presence. Over the summer they worked with Marketing and Communications on a short video that was released on Oakton's page and their Instagram account. You can find them on Instagram @oakton_sga.

The SGA was pleased to be a part of Oakton College's partnership with Feed6 the Brinshore Meal Packaging event on September 8. They packaged 25,000 meals. 4 boxes of the packaged lunches were given to Oakton's Caring closet.

Fall Fest activities on both campuses had a great turnout. Other events include Latinx Heritage Month and AAPI Cultural Conversations.

Student Spotlight

Miranda Escalera started her journey at Oakton three and a half years ago. She came to Oakton because she wanted to save money, and she finalized her decisions when she heard about ANDALE at a Ponte Pilas Summit during her senior year of high school. She found it difficult to attend ANDALE meetings due to her schedule as a softball athlete, but she came long after she left the softball team in order to lighten her workload. Her first ANDALE event was the *Mercado de Cultura Latine* where she represented the dance team.

Miranda wanted to attend the U.S. Hispanic Leadership Institute (USHLI), but her GPA wasn't strong enough. However, former ANDALE coordinator Gabriel Chacon encouraged her to get her grades up, and her application to attend USHLI was approved. Miranda described the USHLI event as full of impactful speakers, and that she learned that she can allow herself to let her passion drive her in many directions. USHLI was a unique experience for career and networking opportunities. She is excited to attend again next year to take advantage of the career fair as a new marketing major.

Miranda shared that in ANDALE she met people who supported one another as a community. Miranda says that strong Latino/a voices are needed now more than ever, and she decided to be more involved. She said ANDALE is home to many, and she hopes that the program will continue to grow.

Chair/Trustee Comments

Trustee Burns shared that she attended the Distinguished Alumni Awards. She also shared that the Board of Trustees and the Board of Directors of the Educational Foundation had a joint meeting, and thanked the Foundation for all they do to support students.

Trustee Salzberg shared that he participated in the September 8 Brinshore event where more than 25,000 meals were packed in collaboration with Feed6. He thanked the Oakton community for this collective effort.

Public Participation

Mary Hope Griffin, President of the Adjunct Faculty Association had comments about the new contract that will be approved and signed by the Board of Trustees tonight.

Board Report: Global Studies Program at Oakton

Distinguished Professor of Education and Global Studies Coordinator, Dr. Katherine Schuster.

Oakton College's Vision states, in part, "through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving equity in student outcomes."

Toward these ends, the Global Studies Program at Oakton College strives to advance justice and equity through establishing and growing global competencies in our student body and faculty. Global competency exists when an

individual is able to understand the interconnectedness of peoples and systems, to have a general knowledge of history and world events, to understand and accept the existence of different cultural values and attitudes and, indeed, to celebrate the richness and benefits of this diversity.

The Global Studies program:

- Promotes and facilitates study abroad opportunities among Oakton students.
- Promotes and facilitates professional development opportunities for teaching, conducting research, international exchanges, and study abroad for Oakton faculty, administrators, and staff.
- Creates and facilitates the establishment of short-term study abroad and study away opportunities for Oakton students, faculty, administrators, and staff.
- Leverages technology to create and facilitate virtual study abroad, virtual international faculty and student collaboration, and access to 360 GLE - an extensive database of international video content.
- Promotes and facilitates the integration of international, intercultural, and global content in the curriculum.
- Provides and supports international, intercultural, global programming for the college and surrounding community served by the college.
- Promotes awareness of the environmental impact of new technologies on a global scale.
- Hosts international guests and visiting faculty and facilitates faculty exchanges.
- Partners with other programs, committees, and individuals on campus who are working to grow and sustain:
- Uses data-informed decision-making to ensure equitable access and outcomes for all participants in global studies programming.
- Works with the Global Studies Advisory Committee to establish measurable, attainable objectives to meet the above goals based on a five-year plan.

Data from Global Studies Student Survey – Spring 2025, 192 responses



Q1 According to our records, you are taking a class that is part of the Global Studies Program. What made you interested in this course?

ANSWER CHOICES	PERCENTAGE	RESPONSES
Wanted to learn about other cultures	52.60%	101
Need a global studies class for my degree	52.08%	100
Looking to travel abroad and learn about other cultures	22.92%	44
Supports my future major (international relations, global business, etc.)	20.83%	40
I didn't know it was a Global Studies class.	9.90%	19
Interested in becoming a global studies major (or area studies major e.g., Latinx Studies, Asian Studies, etc.)	7.81%	15

Global Studies Tagged Courses



Top Enrolled Courses 2019/20 – 2023/24

1. SOC 103: Social Problems – 3327
2. ANT 102/202: Introduction to Social and Cultural Anthropology - 2069
3. HUM 210: World Mythologies - 2030
4. PHL 205: World Religions - 1622
5. BIO 106: Environmental Biology - 836
6. HUM 165: Introduction to World Music - 647
7. GEG 120: World Regional Geography - 496
8. HUM 161: Global Cinema – 494
9. GBS 101: Introduction to Global Business – 472
10. ART 114: Art of the Non-Western World - 415

Core Required Course: SSC 201: Introduction to Global Studies

2019/20-2023/24: average enrollment 93.6 students per year

Students enrolled in Global Studies Courses in AYs 2019-20 to 2023-24

Completed SSC 201 along with		
At least one tagged GS course	At least two tagged GS course	At least three tagged GS course
234	109	55

Key Insight – The 109 and 55 students are close to completion and might need a slight nudge and reminder. The 109 students would have to take one additional GS tagged course and a language course, similarly, the 55 students would have to take just one language course to successfully complete the concentration.

Study Abroad

With our partner EDU Africa, offered virtual study abroad courses in Ghana:

- Globalization and climate change in Ghana: Impact and Solutions (2022 & 2023)
- Sankofa Connections: History and Modern Culture in Ghana (2024 & 2025)
- 3-week, 6-7 sessions during May interim

With our partner Campus Connections, a new program for October 2025:

Global 360 – Global Citizenship & Career-Ready Skills Program: 5-week co-curricular online journey takes participants through Costa Rica, Ghana, Italy, and Japan with live expert-led sessions and immersive 360° explorations. The program culminates in International Education Week and helps students build in-demand Global Career-Ready Skills to thrive across cultures, careers, and communities. Students also receive a package of benefits designed to promote lifelong global learning and continued engagement beyond the program, including a Digital Badge & Certificate of Completion.

Other study abroad semester programs: Austria, Canada, Costa Rica, England, France, Ghana, India, Ireland, Spain.

NEW BUSINESS**9/25-1a Approval of Consent Agenda**

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Yanow seconded the motion. A voice vote was called and the motion passed unanimously.

9/25-1b Approval of Consent Agenda Items 9/25-2 through 9/25-5

Trustee Bashiri-Remetio offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 9/25-2 through 9/25-5 as listed in the Consent Agenda."

9/25-2 Ratification of Payment of Bills for July 2025

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,035,434.09 for all check amounts as listed and for all purposes as appearing on a report dated July 2025."

9/25-3 Acceptance of Treasurer's Report for July 2025

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of July 2025."

9/25-4 Ratification of Payment of Professional Personnel – Fall 2025

"Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the fall 2025 semester; the total payment amount is \$2,699,061.27."

"Be it further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the fall 2025 semester; the total payment amount is \$558,697.10."

9/25-5 Approval of Clinical Practice Agreements

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreement:

Pharmacy Technician (1)."

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

9/25-6 Reaffirmation of Mission, Vision, and Values

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535 hereby reaffirms the Mission, Vision, and Values Statement attached hereto."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
-------------------------	-----

Trustee Burns	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

9/25-7 Authorization to Approve September Purchases

Trustee Bashiri-Remetio offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
9/25-7a	1	Cisco Network Switches for the Des Plaines Learning Commons	JensenIT, Inc. Des Plaines, IL	\$34,738.44
9/25-7b	2	Additional Customer Relations Management Software Licenses	TargetX.com, LLC Conshohocken, PA	\$570,600.00
			Salesforce, Inc. San Francisco, CA	\$247,782.00
			FormAssembly, Inc Bloomington, IN	\$39,200.00
			Contingency	\$34,990.00
9/25-7c	1	CrowdStrike Cybersecurity Software/Services Subscriptions – One-Year Renewal	JensenIT, Inc. Des Plaines, IL	\$119,135.00
9/25-7d	1	Consulting Services for IT Support	Moran Technology Consulting Naperville, IL	\$250,000.00
9/25-7e	2	Insurance Plans (ICCRMC) – One-Year Renewal	Illinois Community College Risk Management Consortium, c/o Nugent Consulting Group Northbrook, IL	\$1,040,780.00
9/25-7f	1	Nikon Microscopes	Nikon Instruments, Inc. Melville, NY	\$26,281.00
9/25-7g	1	Laparoscopic Equipment for the Health Careers Education Center	SOMA Tech Int'l, Inc. Bloomfield, CT	\$32,770.00
GRAND TOTAL				\$2,396,276.44."

Trustee Salzberg seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

9/25-8 Authorization to Enter into Space Rental Agreement for Commencement

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the Administration to enter into a one-year license agreement with the Rosemont Theatre, Village of Rosemont, 5400 N. River Road, Rosemont, Illinois 60018, for a contract sum of \$49,500.00 plus a contingency of \$3,500.00 to be held by the College and used in the best interests of the College, for a total expenditure not to exceed \$53,000.00."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

9/25-9 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. High-Fidelity Training Mannequin
- b. Pyris MedStation
- c. Design Services for Partnership Hall/TenHoeve Wing
- d. Asana Project Management Solution Service Contract Renewal
- e. Parking Lot Security Cameras
- f. Cisco Industrial Ethernet Switch for Exterior Lighting Project

9/25-10 Resolution to Transfer Funds for Restricted O&M Construction Costs

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 hereby approves the following transfers effective for Fiscal Year 2025: a total of \$11.1 million, comprised of \$9.6 million from the Education Fund and \$1.5 million from the Operations and Maintenance (O&M) Fund to the Operations & Maintenance (O&M) Restricted Fund, for the future payment of approved Master Plan construction projects."

Trustee Stafford seconded the motion and called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

9/25-11 Authorization to Approve Tentative Collective Bargaining Agreement between the Oakton College Board of Trustees and the Oakton College Adjunct Faculty Association (OCC-AFA)

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the tentative agreement with the Oakton Community College Adjunct Faculty Association (OCC-AFA), effective for the period from August 11, 2025 until the day before the start of the Fall 2029 academic term."

Trustee Salzberg seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

9/25-12 Approval of Policy Revisions

Trustee Stafford offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the proposed revisions to policies 3003 and 4005, attached hereto."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

9/25-13 Notification of Award of Grants

Funding has been made available to Oakton College:

- | | |
|---------------------------------------------------------------------------|---------------------|
| a. IBHE Cooperative Work-Study Grant (ICWS) FY26..... | \$50,000.00 |
| <i>Manager: Dr. Shannon McKenzie / Administrator: Dr. Emmanuel Sarris</i> | |
| b. ICCB Carl D. Perkins CTE Grant..... | \$225,565.00 |
| <i>Manager: Dr. Shannon McKenzie / Administrator: Dr. Emmanuel Sarris</i> | |
| TOTAL: | \$275,565.00 |

Adjournment

Chair Burns announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, October 14, 2025 at the Des Plaines Campus.

Trustee Bashiri-Remetio made a motion to adjourn, which was seconded by Trustee Salzberg. A voice vote was called and the meeting was adjourned at 8 p.m.

Martha Burns, Chair

William Stafford, Secretary

Minutes recorded by:
Beatriz Sparks
9/2025



**Minutes of the September 16, 2025 Joint Meeting
Oakton College Board of Trustees and the
Educational Foundation Board of Directors**

A joint meeting of the Board of Trustees of Oakton College and the Educational Foundation Board of Directors was held on September 16, 2025 in Room 1506 at 1600 East Golf Road, Des Plaines, Illinois, 60016.

Call to Order and Roll Call

Chair Burns called the meeting to order at 4:04 p.m. Trustee Stafford called the roll:

Ms. Martha Burns	Chair	Present
Ms. Theresa Bashiri-Remetio	Vice Chair	Absent
Dr. Micah J. Eimer		Absent
Mr. Benjamin Salzberg		Present
Mr. William Stafford		Present
Ms. Marie Lynn Toussaint		Present
Dr. Wendy Yanow		Present
Mr. Chris AbiNader	Student Trustee	Present

Also present in Room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Kelly Becker, Assistant Vice President for Institutional Effectiveness and Strategic Planning; Johanna Fine, Chief Human Resources Officer; Dr. Bernard Little, Vice President for Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; Michele Roberts, Vice President for Administrative Affairs; and Katherine Sawyer, Chief Advancement Officer.

Administrators: Andrea Lehmacher, Director of Marketing; and Jessi Moon, Director of Major and Planned Giving

Staff: Peter Carlson, Foundation; Keya Graves, Foundation; Lindsay Igyarto, Foundation; Kelsey Kapolnek, Marketing and Communications; Rose Kavanaugh, Foundation; Christine Mendoza, Foundation; Vinita Shah, Media Services; Beatriz Sparks, Office of the President; and Cheryl Valloni, Foundation.

Joan Richards conducted a roll call of the Foundation Board:

Carol Bustamante, Jeff Coney, Carl Costanza, Julie Fenton, Scott Hurwitz, Linda Korbel, Catherine Leonard, Kathy Lichtenstein, Amy Mosser, Dayani Pieri, Joan Richards, August Schaefer, Murray Sprung, Karen Tollenvaar Demorest, Cindy Veremis, and Ella Woodford-Parker.

Presentation: Impact of Donor-Funded Student Assistance

Dr. Kelly Iwanaga Becker, AVP for Institutional Effectiveness and Strategic Planning; Dr. Bernard Little, Vice President for Student Affairs; and Katherine Sawyer, Chief Advancement Officer provided an overview of the scholarship programs that enable student success at Oakton College.

FY25 Total Fundraising: \$2,032,323

- \$180,000 planned gift commitment
- \$908,796 to endowment (inc. planned gift)
- Other supports including technology, caring closet, debt relief, transportation, and more.

FY25 Allocation and Awards

\$1,421,727 allocated - 943 scholarship applicants (+ 38%)

71% of applicants awarded (669 students)

\$1,730 Average Scholarship Award

76% Persisted to the following Term (60% term-to-term persistence overall)

60% Earned Credentials (1,129 credentials awarded to 649 students)

45% Transferred to a 4-Year Institution

Student Success Fund

111 unique students awarded 183 times for a total of \$52,655

71% persisted to the following term (60% term-to-term persistence overall)

56% earned credentials (93 credentials awarded to 62 students)

32% Transferred to a 4-Year Institution

Technology Loan Program

778 unique students in academic years 2023 and 2024

58% Persisted to the following Term (60% term-to-term persistence overall)

29% Earned Credentials (378 credentials awarded to 226 students)

25% Transferred to a 4-Year Institution

Adjournment

Chair Burns asked for a motion to adjourn the meeting. Foundation Board member Murray Sprung made the motion, which was seconded by Trustee Stafford. A voice vote was called and the meeting was adjourned at 5:04 p.m.

Martha Burns, Board Chair

William Stafford, Board Secretary

Minutes recorded by:

Beatriz Sparks

9/2025

Approval of Adoption of Consent Agenda

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Approval of Consent Agenda Items 10/25-2 through 10/25-5

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 10/25-2 through 10/25-5 as listed in the Consent Agenda:

- | | |
|---------|----------------------------------------------------------------------|
| 10/25-2 | Ratification of Payment of Bills for August 2025 |
| 10/25-3 | Acceptance of Treasurer’s Report for August 2025 |
| 10/25-4 | Supplemental Authorization to Pay Professional Personnel – Fall 2025 |
| 10/25-5 | Approval of Clinical Practice Agreements.” |

Ratification of Payment of Bills for August 2025

The check register detailing the regular monthly bills for August 2025 was sent out October 10, 2025. The totals by fund are on page 2. This includes approval of travel reimbursements for August 2025.

Board Chair

Board Secretary

MR:js
10/2025

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$9,474,545.04 for all check amounts as listed and for all purposes as appearing on a report dated August 2025."

OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund; Operation and Maintenance Fund; Operation and Maintenance Fund (Restricted); Bond and Interest Fund; Auxiliary Enterprises Fund; Restricted Purposes Fund; Working Cash Fund; Trust and Agency Fund; Audit Fund; Liability, Protection and Settlement Fund; Social Security/Medicare Fund; Loan fund; including approval of travel reimbursements to August 2025, represented by checks on pages 1-15 numbered !0005702 - !0005718, !0005720 - !0005748, !0005750 - !0005785, !0005787 - !0005809, !0005811 - !0005815, A0172715 - A0172790, A0172792 - A0172909, A0172911 - A0172962 and A0172964 - A0173106 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.

Michele C Roberts

Treasurer, Community College District 535

RECAPITULATION Fund	Gross Checks Issued				
	Payroll	Accounts Payable	Sub-Total	Voided Checks	Total
Education	\$ 6,024,751.56	\$ 940,587.02	\$ 6,965,338.58	\$ -	\$ 6,965,338.58
Operation and Maintenance	\$ 552,146.65	\$ 146,123.99	\$ 698,270.64	\$ -	\$ 698,270.64
Operation and Maintenance (Restricted)	\$ -	\$ 737,019.16	\$ 737,019.16	\$ (19,785.00)	\$ 717,234.16
Bond and Interest	\$ -	\$ 300.00	\$ 300.00	\$ -	\$ 300.00
Auxiliary Enterprises	\$ 377,420.45	\$ 163,089.92	\$ 540,510.37	\$ -	\$ 540,510.37
Restricted Purposes	\$ 377,223.29	\$ 120,495.51	\$ 497,718.80	\$ -	\$ 497,718.80
Working Cash	\$ -	\$ -	\$ -	\$ -	\$ -
Trust and Agency	\$ -	\$ -	\$ -	\$ -	\$ -
Audit	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
Liability, Protection and Settlement	\$ -	\$ 3,662.00	\$ 3,662.00	\$ -	\$ 3,662.00
Social Security/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -
Loan	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 7,331,541.95	\$ 2,131,277.60	\$ 9,462,819.55	\$ (19,785.00)	\$ 9,443,034.55
STUDENT GOVERNMENT	\$ -	\$ 11,725.49	\$ 11,725.49	\$ -	\$ 11,725.49
TOTAL PER REPORT	\$ 7,331,541.95	\$ 2,143,003.09	\$ 9,474,545.04	\$ (19,785.00)	\$ 9,454,760.04

STUDENT GOVERNMENT AFFIDAVIT
OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535

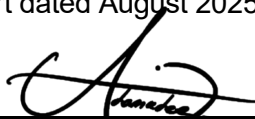
Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-15 numbered A0172789, A0172802, A0172826 and A0173077 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.

Michelle C Roberts
Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$11,725.49 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated August 2025.



Student Government Association

Acceptance of Treasurer's Report for August 2025

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer or Controller for amplification.

MR:js
10/2025

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of August 2025."

OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535
TREASURER'S REPORT

August 2025

Michele C Roberts
Vice President for Administrative Affairs/Treasurer
W. Andy Williams
Controller, Budget and Accounting Services

Treasurer's Comments on August 2025 Financial Statements

Page 4. Financial Position Statement

Cash and investments

Monthly collections included \$2.4 million in tuition and fees, \$599,000 in interest revenue, \$409,000 in property taxes, \$361,000 for the credit hour grant, \$185,000 in adult education grants, \$118,000 for Perkins grants, and \$41,000 for replacement taxes.

Net cash and investments decreased \$6.1 million from the previous month, primarily because of delayed property tax collections.

Second installment property tax bills are delayed due to challenges stemming from the County's conversion to a new computer system. We continue to monitor the situation.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

Revenues

At the end of August, revenues were \$15.7 million or 38% of the prorated budget, compared to \$45.6 million, or 114% for the previous year. Tuition and fees totaled \$13.0 million year to date, or 94% of the prorated budget. Last year, tuition and fees totaled \$13.8 million or 97% of the prorated budget. Revenues from tuition and fees are recorded as billed.

Expenditures

The current year's total actual operating expenditures were \$13.6 million. The operating expenditures are \$1.0 million (7.9%) above prior year's actual expenditures of \$12.6 million for the same period. Net transfers total \$0.9 million as budgeted.

**OAKTON COLLEGE
FINANCIAL POSITION OF FUNDS AS OF
AUGUST 31, 2025
(IN THOUSANDS)**

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
ASSETS										
Cash	\$ 18,136	\$ (584)	\$ (1,598)	\$ 233	\$ (98)	\$ (10,830)	\$ -	\$ 952	\$ 642	\$ 6,853
Taxes Receivable	29,030	4,086	-	2,026	-	-	-	52	-	35,194
Student Tuition Receivable	6,355	1	5	-	-	1,122	-	-	-	7,483
Government Funds Receivable	-	-	-	-	-	638	-	-	-	638
Lease Receivable	12,296	-	-	-	-	-	-	-	-	12,296
Accrued Interest	19	-	-	-	-	-	-	-	-	19
Other Receivables	106	1	11,100	-	-	94	-	-	-	11,301
Investments										
Short-term	53,402	11,699	45,944	3,855	(314)	16,008	-	735	36,372	167,701
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(24,100)	(1,500)	-	-	-	14,500	-	-	-	(11,100)
Inventories - Prepaids	392	3	-	-	(427)	152	-	-	-	120
Total Current Assets	118,542	16,855	59,504	6,114	(839)	22,060	-	1,867	44,581	268,684
Net Investment in Plant	-	-	-	-	-	-	102,201	-	-	102,201
Intangible Assets	-	-	-	-	-	-	3,596	-	-	3,596
Total Assets	<u>\$ 118,542</u>	<u>\$ 16,855</u>	<u>\$ 59,504</u>	<u>\$ 6,114</u>	<u>\$ (839)</u>	<u>\$ 22,060</u>	<u>\$ 105,797</u>	<u>\$ 1,867</u>	<u>\$ 44,581</u>	<u>\$ 374,481</u>
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	2,103	2,103
Total Assets and Deferred Outflows of Resources	<u>\$ 118,542</u>	<u>\$ 16,855</u>	<u>\$ 59,504</u>	<u>\$ 6,114</u>	<u>\$ (839)</u>	<u>\$ 22,060</u>	<u>\$ 105,797</u>	<u>\$ 1,867</u>	<u>\$ 46,684</u>	<u>\$ 376,584</u>
LIABILITIES AND NET POSITION										
Payables	\$ 407	\$ (2)	\$ 9	\$ -	\$ -	\$ 60	\$ -	\$ -	\$ -	\$ 474
Accrued Interest Payable	-	-	-	-	-	-	-	-	-	-
Deferred Tuition Revenue	-	-	-	-	-	2	-	-	-	2
Accruals	2,224	251	-	-	-	279	-	-	-	2,754
Bonds Payable	-	-	-	-	55,992	-	-	-	-	55,992
Lease Liability	-	-	-	-	1,832	-	-	-	-	1,832
Subscriptions Liability	-	-	-	-	3,229	-	-	-	-	3,229
OPEB Liability	-	-	-	-	-	-	-	-	15,470	15,470
Total Liabilities	<u>2,631</u>	<u>249</u>	<u>9</u>	<u>-</u>	<u>61,053</u>	<u>341</u>	<u>-</u>	<u>-</u>	<u>15,470</u>	<u>79,753</u>
Deferred Inflows of Resources - Property Taxes	29,268	4,077	-	1,984	-	-	-	49	-	35,378
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	16,891	16,891
Deferred Inflows - Leases	12,296	-	-	-	-	-	-	-	-	12,296
Total Liabilities and Deferred Inflows of Resources	<u>44,195</u>	<u>4,326</u>	<u>9</u>	<u>1,984</u>	<u>61,053</u>	<u>341</u>	<u>-</u>	<u>49</u>	<u>32,361</u>	<u>144,318</u>
Net Position										
Unrestricted	74,348	12,530	59,494	-	-	3,945	-	-	14,323	164,640
Restricted	-	-	-	-	-	17,772	-	1,818	-	19,590
Debt Service	-	-	-	4,130	(61,892)	-	-	-	-	(57,762)
Plant	-	-	-	-	-	-	105,797	-	-	105,797
Total Net Position	<u>74,348</u>	<u>12,530</u>	<u>59,494</u>	<u>4,130</u>	<u>(61,892)</u>	<u>21,717</u>	<u>105,797</u>	<u>1,818</u>	<u>14,323</u>	<u>232,265</u>
TOTAL LIABILITIES & NET POSITION	<u>\$ 118,543</u>	<u>\$ 16,856</u>	<u>\$ 59,503</u>	<u>\$ 6,114</u>	<u>\$ (839)</u>	<u>\$ 22,058</u>	<u>\$ 105,797</u>	<u>\$ 1,867</u>	<u>\$ 46,684</u>	<u>\$ 376,583</u>

**OAKTON COLLEGE
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS
SUMMARY OF REVENUES AND EXPENDITURES
TWO MONTHS ENDED AUGUST 31, 2025**

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget	
				Current	Last Year
REVENUES (cash and accrual basis)					
Property Taxes	\$ 67,004	\$ 25,876	\$ 409	2%	128%
Replacement Tax	1,200	200	282	141%	212%
State Revenue	5,407	901	995	110%	164%
Tuition and Fees	20,047	13,807	12,991	94%	95%
Other	3,947	658	1,027	156%	187%
TOTAL REVENUES	\$ 97,605	\$ 41,443	\$ 15,704	38%	114%
EXPENDITURES (accrual basis)					
Instructional	\$ 34,321	\$ 5,720	\$ 6,119	107%	59%
Academic Support	22,824	3,804	4,788	126%	71%
Student Services	9,739	1,623	1,322	81%	32%
Public Services	1,697	283	238	84%	40%
Operations and Maintenance	9,716	1,619	1,025	63%	28%
General Administration	10,072	1,679	1,279	76%	36%
General Institutional	(72)	(12)	(1,128)	9400%	47%
Contingency	3,778	630	-	0%	0%
TOTAL EXPENDITURES	\$ 92,075	\$ 15,346	\$ 13,643	89%	52%
Revenues over (under) expenditures	5,530	26,097	2,061		
Net Fund transfers					
To O & M Fund (Restricted)	(1,000)	(167)	(167)		
To Auxiliary Fund & Adult/Cont Ed/Work	(2,800)	(467)	(467)		
To Restricted Purpose Fund	(100)	(17)	(17)		
To Liability, Protection & Settlement Fund	(898)	(150)	(150)		
To Social Security/Medicare Fund	(995)	(166)	(166)		
From Working Cash Fund: Interest	290	48	48		
Total Transfers	\$ (5,503)	\$ (917)	\$ (917)		
Net Revenue over (under) expenditures	\$ 27	\$ 25,180	\$ 1,144		

**OAKTON COLLEGE
REVENUES AND EXPENDITURES
TWO MONTHS ENDED AUGUST 31, 2025**

**AGENDA ITEM 10/25-3
6 of 9**

	<u>Budget (000)</u>	<u>Actual (000)</u>	<u>Actual as a % of Budget</u>
OPERATIONS AND MAINTENANCE FUND (Restricted)			
REVENUES			
Construction Fee	295	150	51%
Interest and Investments Gain/Loss	25	-	0%
Total revenues	<u>320</u>	<u>150</u>	<u>47%</u>
EXPENDITURES			
Project Management Service	200	-	0%
Des Plaines Workplace - Critical Adjacencies	2,100	-	0%
TenHoeve Wing Remodeling	500	-	0%
Oakton College Health Education Center	50	18	36%
Exterior Lighting Project	1,750	-	0%
Learning Commons - Des Plaines	5,033	-	0%
Baseball Parking Lot	1,500	-	0%
Skokie Emergency Power Generator	400	-	0%
Capital Equipment	654	36	6%
Hardware Replacement/Master Keying	1,500	-	0%
Camera Replacement	500	8	2%
Baseball Complex Renovation	500	6	1%
Washroom Upgrades Phase I	1,000	-	0%
Contingency	1,000	-	0%
Total expenditures	<u>16,687</u>	<u>68</u>	<u>0%</u>
Transfer in	1,000	167	17%
Net	<u>\$ (15,367)</u>	<u>\$ 249</u>	<u>(2%)</u>

	<u>Budget (000)</u>	<u>Actual (000)</u>	<u>Actual as a % of Budget Current</u>	<u>Last Year</u>
AUXILIARY ENTERPRISE FUND (excluding Adult, Continuing Ed, and Workforce)				
REVENUES				
Bookstore Sales	\$ 1,332	\$ 1,046	79%	55%
Workforce Development	210	-	0%	3%
Copy Center	110	11	10%	3%
Athletics	42	19	45%	10%
Child Care	413	149	36%	22%
PAC Operations	6	-	0%	0%
Other	34	49	144%	71%
Interest and Investments Gain/Loss	188	-	0%	4%
Total revenues	<u>2,335</u>	<u>1,274</u>	<u>55%</u>	<u>38%</u>
EXPENDITURES				
Bookstore Operating Expenses	\$ 1,865	\$ 113	6%	1%
Workforce Development	200	17	9%	2%
Copy Center	524	58	11%	5%
Athletics	1,302	262	20%	5%
Child Care	570	92	16%	3%
PAC Operations	105	13	12%	3%
Auxiliary Services Administration	360	61	17%	4%
Other	479	22	5%	0%
Total expenditures	<u>5,405</u>	<u>638</u>	<u>12%</u>	<u>3%</u>
Transfers in (out)	2,272	379		
Net	<u>\$ (798)</u>	<u>\$ 1,015</u>		

ADULT, CONTINUING EDUCATION, AND WORKFORCE DEVELOPMENT
SUMMARY OF REVENUES AND EXPENDITURES
TWO MONTHS ENDED AUGUST 31, 2025

	Operating Budget (000)	Prorata Budget (000)	Actual (000)	Actual As a% Budget	Last Year
<u>REVENUES</u>					
State Revenue	\$ 600	\$ 100	\$ 107	18%	13%
Tuition and Fees	2,687	448	376	14%	7%
Sale of Materials	1	0	-	0%	0%
Institutional Support					
Evening High School	133	22	42	32%	0%
Other Revenues	45	8	7	16%	4%
Total revenues	<u>3,466</u>	<u>578</u>	<u>532</u>	<u>15%</u>	<u>7%</u>
<u>EXPENDITURES</u>					
Administrative Support	\$ 1,428	238	\$ 167	12%	4%
Instructional Programs					
Allied Health	59	10	6	10%	3%
Job-related	1,561	260	17	1%	-1%
Personal	29	5	1	3%	0%
Emeritus Programs	66	11	3	5%	5%
High School Programs	98	16	6	6%	0%
ESL Programs	66	11	9	14%	3%
Total Programs	<u>1,879</u>	<u>313</u>	<u>42</u>	<u>2%</u>	<u>0%</u>
Total expenditures	<u>3,307</u>	<u>551</u>	<u>209</u>	<u>6%</u>	<u>1%</u>
Revenue over (under) expenditures	<u>\$ 159</u>	<u>\$ 26</u>	<u>\$ 323</u>		
Transfer in	52	9	9		
Net	211	35	332		

**OAKTON COLLEGE
STUDENT ACTIVITIES FUND
SUMMARY OF REVENUES AND EXPENDITURES
TWO MONTHS ENDED AUGUST 31, 2025**

		Program Generated Revenue	Revenue Allocated to Programs	Total Revenue and Allocation	Expenditures	Program Net Fav (Unfav)
	Activity fees	\$ 222,881				
	Interest income	-				
	Sub total revenues	<u>222,881</u>				
369901	Student Government Association	4,430	-	4,430	(15,411)	(10,981)
369919	Campus Activities Board	-	-	-	(1,393)	(1,393)
369923	Students for Global Health Sustain	-	-	-	(99)	(99)
369943	Japanese Culture Club	-	-	-	(300)	(300)
369946	Phi Theta Kappa (PTK)	315	-	315	(545)	(230)
	Sub Totals	<u>4,745</u>	<u>-</u>	<u>-</u>	<u>(17,747)</u>	<u>(13,002)</u>
<u>Fund Summary</u>						
	Total Revenues	\$ 227,626				
	Total Expenditures	(17,747)				
	Total Transfers to other funds	-				
	Excess revenues over expenditures	<u>209,879</u>				
	Net Position 6/30/25	<u>1,709,605</u>				
	Net Position, end of period	<u>\$ 1,919,483</u>				

**OAKTON COMMUNITY COLLEGE
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS
Aug-25**

GENERAL FUND TRANSFERS/PAYMENTS

DATE	AMOUNT	REFUNDS/ STUDENT- DISBURSEMENTS	ILLINOIS SALES TAX	EMPLOYEE HEALTH INSURANCE CCHC	CHASE CREDIT CARD	BOND HOLDER & MISC
	\$ -					
8/15/2025	\$ 890,035.56			\$ 890,035.56		
8/20/2025	\$ 491.00		\$ 491.00			
	\$ -					
TOTAL	\$ 890,526.56	\$ -	\$ 491.00	\$ 890,035.56	\$ -	\$ -

PAYROLL TAXES - TRANSFERS/PAYMENTS

DATE	AMOUNT	FEDERAL PAYROLL TAXES	STATE PAYROLL TAXES	SURS	CREDIT UNION AND TAX SHELTERS
8/1/2025	\$ 854,169.15	\$ 378,590.45	\$ 120,130.07	\$ 283,757.41	\$ 71,691.22
	\$ -				
8/15/2025	\$ 612,761.54	\$ 244,325.46	\$ 84,896.39	\$ 215,236.90	\$ 68,302.79
	\$ -				
8/29/2025	\$ 689,471.95	\$ 273,363.56	\$ 98,036.64	\$ 245,049.60	\$ 73,022.15
TOTAL	\$ 2,156,402.64	\$ 896,279.47	\$ 303,063.10	\$ 744,043.91	\$ 213,016.16

Supplemental Authorization to Pay Professional Personnel – Fall 2025

Comparative figures:

**Fall 2025 Part-Time
\$3,461,259.84**

**Fall 2024 Part-Time
\$3,637,325.22**

**Fall 2025
Adult & Continuing Ed
Part-Time Instructors
\$279,039.25**

**Fall 2024
Adult & Continuing Ed
Part-Time Instructors
\$316,124.75**

**Fall 2025 Overload
\$686,969.51**

**Fall 2024 Overload
\$600,434.40**

IL:jg
5/2025

President's Recommendation:

That the Board adopts the following resolution *(if not adopted in the Consent Agenda)*:

"Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$1,086,795.93 to the total amount of part-time teaching salaries paid during the fall 2025 semester; the revised total payment amount is \$3,637,325.22."

"Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$128,272.41 to the total amount of faculty overload salaries paid during the fall 2025 semester; the revised total payment amount is \$686,969.51."

Approval of Clinical Practice Agreements

The College would like to execute clinical practice agreements as follows:

BNAT/CDS/HIT/MLT/MAP/NUR/PTA/SPT/SUR/XRY:

Renewal: This is a renewal agreement for the Basic Nursing Assistant, Cardiac Sonography, Health Information Technology, Medical Laboratory Technology, Medical Assistant, Nursing, Physical Therapy Assistant, Sterile Processing Technician, Surgical Technology, and Radiography programs. It has been reviewed and approved by the College faculty and administration. This is an auto renewal which commences on October 14, 2025

Medical Laboratory Technology/Phlebotomy:

Amendment: This is a Second Amendment to Master Affiliation Agreement for the Phlebotomy Program. It has been reviewed and approved by the College faculty and administration. This is an auto renewal which commences on October 14, 2025.

Physical Therapist Assistant:

New: This is a new contract for the Physical Therapy Assistant program. It has been reviewed and approved by the College faculty and administration. This is a three-year agreement which commences on October 14, 2025 and terminates on October 14, 2028.

Amendment: This is an amendment for the Physical Therapist Assistant program. It has been reviewed and approved by the College faculty and administration. This is a three-year agreement which commences on October 14, 2025 and terminates on October 14, 2028

IL:ds
10/2025

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

BNAT/CDS/HIT/MLT/MAP/NUR/PTA/SPT/SUR/XRY (1)
Medical Laboratory Technology/Phlebotomy (1)
Physical Therapy Assistant (2)."

Acceptance of Annual Comprehensive Financial Report (with Auditor's Opinion)

Copies of the audited Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2025 were provided to the Board of Trustees on October 10. The ACFR includes an unmodified opinion concerning the College's Fiscal Year 2025 Audit. An unmodified opinion is an opinion that the financial statements are presented fairly, in all material respects, in accordance with generally accepted accounting principles. The ACFR is designed to provide financial information that is easily readable, efficiently organized, and presented in the spirit of transparency and full disclosure.

The ACFR is designed to emulate corporate presentations whereby assets are capitalized, depreciation is reported as an operating expense, and property taxes are recorded on a full accrual basis. The College has received the Certificate of Achievement for Excellence in Financial Reporting award from the Government Finance Officers Association since 1991 and anticipates receiving the award for its fiscal year 2025 ACFR. The Accounting Office and the Administrative Affairs team have done an excellent job on the report and deserve our congratulations.

Ms. Christine Torres and Ms. Hollis Hanson-Pollock from Crowe LLP will be present to make some comments to the Board of Trustees on October 14, 2025, regarding the report.

AW:js
10/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 accepts the Fiscal Year 2025 Annual Comprehensive Financial Report for the fiscal year ended June 30, 2025."

Approval of Estimate of Levy for 2025 and Announcement Thereof

The Truth in Taxation Law requires that not less than twenty days prior to the adoption of its aggregate levy, the corporate authority of each taxing district shall determine the amounts of money estimated to be necessary to be raised by taxation for that year upon the taxable property in its district.

In order to fund college operating programs, including salaries, supplies, and utilities, it is recommended that the College's levy for 2025 be as follows:

	Recommendation 2025 Levy
Education Purposes	\$60,214,381
Operation & Maintenance Purposes	8,000.000
Liability, Protection and Settlement (Includes Liability Insurance, Workers' Compensation, Unemployment Insurance, Property Insurance)	100
Medicare and Social Security Contributions	100
Audit	100,000
Total	\$68,314,581

The Illinois Property Tax Extension Limitation Law (PTELL) caps the annual growth in the total amount of property taxes extended for the college district and other taxing districts which are subject to its provisions.

In general, the PTELL limiting rate as calculated annually for each taxing district allows for a limited inflationary increase in tax extensions on existing property of 5.0% or the inflation rate whichever is lower, plus an additional amount for new property (i.e., new construction) and expiring Tax Increment Financing (TIF) Districts, as applicable. The increase is pegged to the percentage rise in the Consumer Price Index (CPI) for the 12-month period preceding the levy year. For tax year 2025, the percentage increase in the CPI is 2.9%.

PTELL caps the allowable increase at 5.0% plus new property and expiring TIF Districts, as applicable. The \$68,314,581 estimate of levy (excluding debt service) represents a 2.9% increase over the extended 2024 tax levy. The Administration is recommending that the 2025 aggregate tax levy be set at an amount 2.9% higher than the total amount of 2024 property taxes extended for the College. Because the proposed 2025 tax increase will not be more than 5.0% above the prior year tax extension, the College will not be required to publish a Truth in Taxation notice or conduct a public hearing on the proposed 2025 levy. The College's 2025 levy will be collected in calendar year 2026.

Preliminary calculations with estimated overall EAV levels indicate that the College's tax rate would be 0.226 as compared to the 2024 rate of 0.219.

The \$100 levies in the Medicare and Social Security Fund and Liability, Protection, and Settlement Fund serve as placeholders and ensure the College will not need a referendum to reinstate these levies in the future if desired. Amounts effectively levied for these funds are included in the Education Fund Levy.

The Audit Fund levy for 2025 will remain level at \$100,000.

As a component of approving the issuance of General Obligation Limited Tax Bonds, Series 2014, 2018, 2020A, 2020B, 2023A, and 2023B the Board adopted a resolution directing the County to levy a direct annual tax to pay the principal and interest on such bonds. For the 2025 tax levy, the amount will be \$4,361,208. Based upon documents filed with Cook County at the time the bonds were issued, it is not necessary for the Board to annually approve the portion of the tax levy applicable to debt service.

Including an estimate of \$1,700,000 for refunds recapture per the Local Government Revenue Recapture Act PA 102-0519 (effective beginning tax year 2021), the estimated non-capped levy for 2025 tax year is \$6,061,208.

AW:bs
10/2024

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 estimates the amount of the tax levy needed for 2025 to be collected in calendar year 2026 as follows:

the sum of \$60,214,381 to be levied as a tax for educational purposes; and

the sum of \$8,000,000 to be levied as a tax for operations and maintenance purposes; and

the sum of \$100 to be levied for tort liability, protection and settlement purposes to include liability insurance, workers' compensation, unemployment insurance, property insurance, and occupational diseases insurance; and

the sum of \$100 to be levied as a special tax for Social Security and Medicare insurance purposes; and

the sum of \$100,000 to be levied as a special tax for financial audit purposes."

"Be it further resolved that the Board of Trustees of Oakton Community College District 535 as part of its regularly scheduled November 18, 2025, Board of Trustees meeting, will have on its agenda the adoption of a resolution setting forth its tax levy for 2025. The above estimated amounts for the 2025 tax levy may be changed by the Board in adopting the final 2025 levy, subject to statutory notice and publication requirements."

Authorization to Approve October Purchases

Any purchase exceeding \$25,000 requires Board approval. The following purchases meet that criteria. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution.

Items "a - b" were previewed at the August 2025 Board of Trustees Meeting. Items "c - g" were previewed at the September 2025 Board of Trustees Meeting. Item "h" has not been previewed.

MR:tt
10/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
10/25-8a	1	Vendor Management Services – Three-Year Contract	PaymentWorks, Inc Boston, MA	\$146,640.00
10/25-8b	1	Microsoft A3 Subscription Services and Windows Server Subscription Licenses	CDW-G, LLC Vernon Hills, IL	\$152,824.82
10/25-8c	1	SimMan Essential High-Fidelity Training Mannequin	Laerdal Medical Corporation Wappingers Falls, NY	\$73,679.88
10/25-8d	1	Parking Lot Security Cameras	Howard Technology Solutions Ellisville, MS	\$47,096.30
10/25-8e	1	Cisco Industrial Ethernet Switches for the Exterior Lighting Project	JensenIT, Inc. Des Plaines, IL	\$58,017.54
10/25-8f	1	Pyxis MedStation	Medical Shipment, LLC Skokie, IL	\$57,497.00
10/25-8g	1	Engineering and Design Services for Partnership Hall/TenHoeve Wing	Perkins & Will, Inc Chicago, IL	\$437,500.00
10/25-8h	1	Engineering and Designing Services for the Interior Lighting System - Lee Center	Kluber Architects + Engineering Aurora, IL	\$29,750.00
GRAND TOTAL				\$1,003,005.54."

IN DISTRICT	\$115,514.54
CONSORTIUM	\$220,319.88
BID	\$0.00
BID EXEMPT	\$199,921.12
QBS	\$467,250.00
CERT. MBE	\$0.00
CERT. WBE	\$0.00
NON-CERT. MBE	\$0.00
NON-CERT. WBE	\$0.00

Authorization to Purchase Vendor Management Services – Three-Year Contract

To strengthen controls and reduce vendor payment time, the College is seeking approval to purchase vendor management services from PaymentWorks, Inc. PaymentWorks is a digital onboarding platform for secure, compliant, and optimized business payments. The platform is vendor-driven, automates third-party checks, and creates a system of record for the College's compliance documents. With a single, controlled entry for vendor master file information, fraud protection, and an auditable workflow, the PaymentWorks platform ensures that vendor management inputs are accurate.

PaymentWorks will:

- Significantly increase Oakton's electronic payment adoption
- Secure and streamline collection of sensitive vendor data
- Ensure ongoing security of vendor data
- Mitigate financial risk related to ACH fraud through the included \$2 million ACH fraud warranty
- Conduct compliance checks against databases such as SAM.gov
- Automate verification processes for key data such as Tax IDs, bank account ownership, addresses, and IP addresses

Description	Cost
Initial Implementation Fee	\$14,100.00
Year 1 (Nov. 1, 2025 – Oct. 31, 2026)	\$44,180.00
Year 2 (Nov. 1, 2026 – Oct. 31, 2027)	\$44,180.00
Year 3 (Nov. 1, 2027 – Oct. 31, 2028)	\$44,180.00
Total	\$146,640.00

The Administration seeks approval to enter into a three-year cloud services agreement from November 1, 2025 to October 31, 2028, for a total amount of \$146,640.00.

This purchase is bid-exempt in accordance with the Illinois Public Community College Act, Chapter 110, Act 805 (110ILCS 805/3-27.1), which states that purchases made through a consortium are exempt from formal bidding. Through the Consortium, no further advertisement, public notice, or competition is required because the Consortium has already conducted the bidding process.

AW:tt
10/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District No. 535 authorizes the purchase of Vendor Management Services – Three-Year Contract, from PaymentWorks, Inc., 200 Berkley Street, 19th Floor, Boston, MA 02116, for a total amount of \$146,640.00."

Authorization to Purchase Microsoft A3 Subscription Services and Windows Server Subscription Licenses

The College relies on Microsoft Windows as its standard desktop operating system, Windows Server as one of the standard server operating systems, and Microsoft Office as its standard productivity package. Historically, the College has licensed Microsoft products through a three-year "Open Value Subscription Agreement for Education Solutions." In the Open Value Subscription Agreement, the cost is based on the number of full-time and part-time faculty, staff, and administrator Full Time Equivalents (FTEs), and the software is leased with an annual payment. For the last few agreements, Microsoft included the Microsoft 365 online products as a free add-on to the OVS license called Microsoft 365 A1+. The current agreement is set to expire in October 2025.

For the next renewal, Microsoft has changed the licensing model. To continue purchasing Microsoft 365 online/downloadable products, the College must obtain Microsoft 365 A3 or higher licenses, which are based on Educationally Qualified Users. These licenses enable the use of both on-premises application and operating system licenses, as well as cloud services licenses. Educationally qualified Users are defined as any employee, contractor, or consultant who uses technology for the benefit of the institution on a day-to-day basis. The current calculation of EQUs for the College for FY2026 is 1,427. The College is also transitioning to Microsoft Windows Server Data Center Edition as the virtualization platform, replacing VMware, so this purchase also includes additional server licenses. In total, the purchase includes 1,427 A3 Employee licenses with additional remote desktop CAL licenses, Visio Professional licenses, and 25 Project Professional licenses, as well as 15,000 included student-use benefit licenses. The server licenses include 396 Windows Data Center Server Core licenses, 40 Windows Standard Core Licenses, 44 SQL Server Core Licenses, and 8 SQL Server Enterprise Core Licenses. All licenses are for a one-year term from

This purchase is bid-exempt in accordance with ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process."

The College obtained quotes from different authorized resellers, with CWD-G, LLC submitting the lowest price quote. The Administration seeks approval to purchase Microsoft A3 Subscription Services and Windows Server Subscription Licenses in the amount not to exceed \$152,824.82.

JW:tt
10/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District No. 535 authorizes the purchase of Microsoft A3 Subscription Services and Windows Server Subscription Licenses, from CDW-G, LLC, 230 N. Milwaukee Avenue, Vernon Hills, IL 60061, for an amount not to exceed \$152,824.82."

Authorization to Purchase SimMan Essential High-Fidelity Training Mannequin

The FY26 capital equipment budget includes funds to purchase a new Laerdal SimMan Essential High-Fidelity training mannequin. The Fire Science Department uses these mannequins to simulate both common clinical scenarios and emergency critical incidents in Emergency Medical Technician (FIR 220) and Paramedic (FIR 221, 222, 223, 224) courses. These simulations are a vital component of the program's hands-on training. Repetitive practice in a controlled, simulated environment reduces the risk for error and strengthens performance when it matters most.

The SimMan Essential mannequin offers realistic, scenario-based training that enhances learning and enables students to apply clinical concepts in a safe, risk-free environment. The current SimMan mannequin, purchased in 2015, is now obsolete, as Laerdal Medical no longer supports repairs or replacement parts for that model.

The College seeks approval to purchase the SimMan Essential mannequin, including the required software, a laptop, and a 3-year extended warranty, from Laerdal Medical Corporation for a total cost of \$73,679.88.

This purchase is bid-exempt in accordance with the Illinois Public Community College Act, Chapter 110, Act 805 (110ILCS 805/3-27.1), which states that purchases made through a consortium are exempt from formal bidding. Through the Consortium, no further advertisement, public notice, or competition is required because the Consortium has already conducted the bidding process.

SK:tt
10/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of SimMan Essential High-Fidelity Training Mannequin from Laerdal Medical Corporation, 167 Myers Corners Road, Wappingers Falls, NY 12590, for a total not to exceed \$73,679.88.

Authorization to Purchase Parking Lot Security Cameras

The College uses a video surveillance system in public areas on both campuses to deter crime and assist in protecting the safety and assets (i.e., people, equipment, and property) of the College community. This system is managed by a joint team from the College Police, the Facilities department, and the Information Technology department. As part of the exterior lighting replacement project, the College will be installing an additional 17 cameras in parking lots and walkways. This purchase will add 17 additional iPro four imager 4K resolution cameras and two iPro license plate reader cameras, along with all needed mounts and shrouds. All of these cameras will be tied into the College's existing internal access-only Video Management System. The College is working with the manufacturer to obtain competitive quotes from resellers.

The College obtained quotes from different authorized resellers, with Howard Technology Solutions submitting the lowest price quote. The cost for the parking lot security cameras is \$47,096.30. Howard Technology is a vendor that the College has used for recent purchases, and the Administration is confident that they can meet the College's needs.

This purchase is bid-exempt in accordance with ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process."

JW:tt
10/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District No. 535 authorizes the purchase of Parking Lot Security Cameras from Howard Technology Solutions, 36 Howard Drive, Ellisville, MS 39437, for a total amount of \$47,096.30."

Authorization to Purchase Cisco Industrial Ethernet Switches for the Exterior Lighting Project

As part of the exterior lighting replacement project, the College will work with contractors to install 43 cameras on parking lot and walkway light poles, replace wireless access points, and add emergency phones to enhance the safety of the College community. Due to the distances from the building and the need to consolidate connectivity, the project requires sixteen (16) four-port Catalyst IE3100 Rugged Ethernet switches and four (4) eight-port Catalyst IE3100 Rugged Ethernet switches to be installed in weather-proof enclosures across the Des Plaines and Skokie campuses. These switches are compact and designed to handle the temperatures and conditions present in the enclosures and are compatible with the College's network.

The current trend in the information technology industry allows manufacturers to give one preferred reseller special, discounted pricing, effectively eliminating the motivation for other companies to submit pricing. In the past, the College has had unsatisfactory bid responses for these types of bids because vendors are resistant to submitting a bid after the manufacturer has selected and identified the supplier. In addition, this purchase is bid-exempt in accordance with ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process."

The College worked directly with the manufacturer's authorized reseller, JensenIT, Inc., Des Plaines, IL. The cost for the Cisco Network Switches is \$58,017.54. JensenIT, Inc. is an in-district reseller that the College has used for recent purchases, and the Administration is confident that they can meet the College's needs.

JW:tt
10/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District No. 535 authorizes the purchase of Cisco Industrial Ethernet Switches for the Exterior Lighting Project, from JensenIT, Inc., 1689 Elk Boulevard, Des Plaines, IL 60016, for a total amount of \$58,017.54."

Authorization to Purchase Pyxis MedStation

To support the nursing program, and ensuring students gain hands-on experience with industry-standard technology for safe medication administration, the College will need to purchase the BD Pyxis MedStation ES System. The system is an automated medication dispensing system supporting decentralized medication management. It helps clinicians safely and efficiently dispense the right medications for the right patients at the right time. This will provide students with hands-on training and prepare them for the workforce by delivering the following:

- a) Patient Safety Education – Students practice medication administration in a controlled, automated system designed to reduce errors.
- b) Error Reduction Training – Provides a safe environment to learn, make mistakes, and correct them before clinical practice.
- c) Workforce Readiness – Familiarizes students with Pyxis technology that will be used in hospitals and clinics.
- d) Accreditation Alignment – Meets program expectations for incorporating technology and patient safety training.
- e) Improved Learning Outcomes – Enhances student confidence, decision-making, and skill competency.

The College seeks approval to purchase the Pyxis MedStation from Medical Shipment, LLC, for a total cost of \$57,497.00. Medical Shipment is an in-district vendor who have been doing business as a healthcare supplier for educational institutions across North America for eighteen years.

CareFusion Solutions, LLC, a BD Subsidiary, is the only manufacturer that can produce the Pyxis MedStation, and Medical Shipment is the only authorized reseller for Nursing Schools within the United States.

This is a bid-exempt purchase according to ILCS-805/3-27.1 item I, “goods or services which are economically procurable from only one source.”

MG:tt
10/2025

President’s Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Pyxis MedStation from Medical Shipment, LLC, 8060 St Louis Avenue, Skokie, IL 60076, for a total not to exceed \$57,497.00.

Authorization to Purchase Engineering and Design Services for Partnership Hall/TenHoeve Wing

The current Master Plan identified the Partnership Hall/TenHoeve wing of the Des Plaines campus for a future remodel upgrade project. The overall scope of this project will consist of a cosmetic refresh of the existing classrooms, corridors, and meeting rooms on all three levels of the TenHoeve wing.

The Administration is seeking approval to contract with Perkins & Will, Inc. (P & W), the College's Qualifications-based Selections (QBS) architectural firm, for engineering and design services for a total of \$437,500.00. P & W will provide complete bidding and construction documents along with a specifications package.

Description	Total Amount
1st Floor	\$239,750.00
2nd and 3rd Floors	\$197,750.00
Grand Total	\$437,500.00

RS:tt
10/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Design Services for Partnership Hall/Ten Hoeve Wing from Perkins & Will, Inc., 410 N. Michigan Avenue, Suite 1600, Chicago, IL 60611, for a total amount of \$437,500.00."

Authorization to Purchase Engineering and Design Services for the Interior Lighting System – Lee Center

Currently, the interior lighting system inside the Lee Center building is failing and is unable to control the lighting system as designed. The current system is approximately twelve years old and was installed as part of the building's new construction. Shortly after the system's installation, the manufacturer ceased production of the system and its associated components in the United States. Recently, all replacement components have become obsolete and are no longer available for purchase, making it impossible to repair or maintain the current system.

The Administration seeks approval to contract with the College's qualifications-based selection (QBS) engineers, Kluber Architects + Engineering, for \$29,750.00 to perform the engineering and design services and provide appropriate construction plans and specifications to move forward with the complete replacement of the interior lighting system at the Lee Center.

RS: tt
10/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Engineering and Design Services for the Interior Lighting System - Lee Center from Kluber Architects + Engineering, 41 West Benton Street, Aurora, IL 60506, for a total not to exceed \$29,750.00."

Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. **Universal Collaborative Robot** – The Universal Collaborative Robot (UR) would provide the students with modern, hands-on training in robotic programming and automation, directly supporting the Computer Integrated Manufacturing (MFG 210) Robotics course.

The MFG 210 Robotics is a required course for all three degrees offered under the Manufacturing program (A.A.S. Advanced Manufacturing, A.A.S. Advanced Mechatronics, and A.A.S. Supply Chain Automation). It is also required for several of our certificates, including the popular Automation Programming certificate.

The most popular robots in the Manufacturing sector today fall into two distinct categories: Industrial Robots and Collaborative Robots. Collaborative robots (like the Universal Robot) are designed to work alongside operators/students and have built-in force torque sensors, which allow the robot to stop at the instant of collision, making these robots safe to work alongside humans per ISO/TS 15066 standard. This is an industry-recognized standard. Our current training equipment is limited to traditional industrial robots that require dedicated safety setup time. The College's current industrial robots are limited in speed and require guarding, as an industrial robot operating at full speed cannot have an operating footprint that is close to the student. This restricts student access to hands-on programming and slows down the pace of instruction. A collaborative robot addresses this issue by providing a safe and user-friendly system that allows students to work directly on the lab floor without the need for extensive safety cages.

By incorporating Universal Robot, students gain exposure to the fastest-growing segment of robotics in industry: collaborative robotics. UR robots are widely adopted in manufacturing, logistics, and supply chain sectors due to their flexibility, ease of use, and ability to work alongside human operators. This aligns directly with workforce needs and better prepares our graduates for employment in advanced manufacturing roles.

This purchase will be presented to the Board at the November 2025 meeting.

- b. **Digital Accessibility Software Solution** – Oakton College is committed to providing equitable access to all students within our Learning Management System (LMS), Brightspace from Desire 2 Learn (D2L). Currently, ensuring accessibility across the course content and digital documents within the Brightspace (D2L) system is largely a manual and decentralized process, managed by individual faculty. In an effort to meet the compliance requirements prescribed by the Americans with Disabilities Act (ADA) Title II and the Web Content Accessibility Guidelines (WCAG 2.1), the College is seeking to procure a software solution. The rule under Title II requires public entities to ensure that their digital content and services are accessible to people with disabilities, providing equal access to information and services by April 24, 2026.

A campus-wide accessibility software solution will help automate and streamline the process of identifying and remediating accessibility issues in digital content. The platform will provide tools to scan learning management system (LMS) content and documents embedded within the LMS system, identify compliance gaps, offer real-time accessibility guidance to faculty and staff, as well as in-line remediation, and supply actionable data and reporting to track progress. This software will also demonstrate Oakton's continued commitment to equity and inclusion by ensuring that all learners, including those with disabilities, have equal access to our digital resources.

This purchase will be presented to the Board at the November 2025 meeting.

- c. **Continuation of Employee Medical, Dental, and Vision Insurance** – The Consortium insured an average of 3,527 employees and 7,412 members as of July 31, 2025, compared to 3,205 employees and 6,999 members for the entire calendar year for 2024. In accordance with the Illinois Public Community College Act, Chapter 110, Act 805 (110ILCS 805/3-27.1), purchases made through a consortium are exempt from formal bidding. For the calendar year, January 2026 to December 2026, premiums will increase by 14% for medical, 0.4% for dental, and 4% for vision. The College has received renewal rates for the following:

Plan Provider	2025 Premiums	2026 Premiums
Blue Cross & Blue Shield of Illinois	\$10,377,000	\$11,829,780
Delta Dental of Illinois	\$445,000	\$446,780
Vision VSP, Inc	\$49,800	\$51,792

Continuation of Employee Medical, Dental, and Vision Insurance will be presented to the Board for approval at the November board meeting.

The College has four medical plan offerings – PPO, PPO Blue Choice Select, HMO IL, and Blue Advantage HMO. The College offers a standard PPO dental plan. The College's PPO Vision plan includes both PPO and HMO participants, and the fully insured, fixed rates are guaranteed for four years from January 1, 2026, to December 31, 2029

This purchase will be presented to the Board at the November 2025 meeting.

- d. **Travel Services for Summer 2026 Study Abroad Program in Ghana** – Oakton is offering the annual Ghana summer study abroad program in conjunction with our partners, the University of Ghana – Legon Campus in Accra, Ghana, and EDU Africa. Oakton is part of the Illinois Consortium for International Studies and Programs (ICISP), which enables students from across Illinois community colleges and other ICISP member institutions to participate. As a sustained outcome of a Fulbright-Hays Group Projects Abroad grant from the US Department of Education, the establishment of the program is a central component to our ongoing collaboration with our partners. EDU Africa provided all in-country arrangements for the Fulbright-Hays Group Projects Abroad faculty seminar in Summer 2022, as well as our student study abroad program in Summer 2023 and 2024, and provided excellent educational content, service, and support.

This purchase will be presented to the Board at the November 2025 meeting.

- e. **Travel Services for Summer 2026 Study Abroad Program in India** – Oakton has offered an annual summer study abroad program in India in the past and will be offering a revitalized program for Summer 2026 on the theme of "Environmental Studies, Conservation, and Cultural Immersion." Oakton is part of the Illinois Consortium for International Studies and Programs (ICISP), which enables students from across Illinois community colleges and other ICISP member institutions to participate. Oakton will be partnering with iEXP 360 to offer this program. iEXP states on their website, "At iEXP 360, we embarked on a journey to redefine learning beyond the conventional classroom. Nestled in the diverse tapestry of India, our vision was to blend the transformative power of Experiential Education with the rich cultural heritage of this land. Our story began with a dream to connect students with the heartbeat of India and Nepal, transforming their perspective through immersive educational experiences. From the bustling streets of Mumbai to the serene peaks of the Himalayas, we've created a world where learning transcends borders and where adventures turn into life lessons. Our team, a blend of seasoned educators and local experts, brings an array of

programs alive, each crafted to ignite curiosity and foster global understanding. Join us in this journey of exploration, growth, and discovery, as we continue to create bridges of knowledge and culture, shaping a new generation of global citizens.” Global Studies is excited to partner with this dynamic organization.

This purchase will be presented to the Board at the November 2025 meeting.

Acceptance of Administrator Retirement

Director of Facilities, Joseph Scifo has provided the College with his notice of retirement under the provisions of College retirement policies for administrators, effective December 31, 2025.

Mr. Scifo has served the College in an exemplary manner, and we wish him well in his future endeavors.

JF:nmi
10/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Director of Facilities, Joseph Scifo effective December 31, 2025."

Approval of Settlement Agreement with Former Teacher

The College and former teacher Ms. Tina Beins-Gillette have reached agreement on a settlement that has been discussed in closed session with the Board of Trustees.

JLS:bs
10/2025

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approve the Settlement Agreement between the College and former teacher Ms. Tina Beins-Gillette, as discussed in closed session with the Board of Trustees."

Notification of Award of Grants

Funding has been made available to Oakton College:

a. ICCB Pipeline for the Advancement of the Healthcare Workforce (PATH) FY26	\$489,021.79
b. Secretary of State Adult Volunteer Literacy FY26.....	\$104,000
c. Secretary of State Workplace Skills Enhancement FY26 (6 awards).....	\$64, 801
d. IGEN Lead Membership FY26	\$15,000
TOTAL:	\$672,822.79

a. ICCB Pipeline for the Advancement of the Healthcare Workforce Program (PATH) FY26

The Illinois Community College Board has awarded Oakton College funding for the Pipeline for the Advancement of the Healthcare Workforce Program (PATH) FY26. Oakton's PATH FY26 allocation is \$489,021.79 which will support opportunities for individuals in the nursing pathway and select healthcare pathways to obtain credentials and degrees that allow them to enter and/or advance their careers in the healthcare industry. Additionally, this program aims to address the shortage of workers in the healthcare industry.

The grant period is July 1, 2025 through June 30, 2026.

Grant Manager: Anca Dobocan, PATH Grant Project Manager

Grant Administrator: May Alimboyoguen, Dean of Health Careers

b. Secretary of State Adult Volunteer Literacy FY26

The Illinois Secretary of State/Illinois State Library Literacy Office awarded Oakton College the FY25 Volunteers in Teaching Adults Grant in the amount of \$104,000 for the grant period July 1, 2025 – June 30, 2026. Oakton will continue to provide instruction to help adults who read below the ninth-grade level, OR speak English at a beginning level, to improve their basic reading, writing, math, or English language proficiency. Oakton AVL Services are provided through the use of trained, unpaid volunteer tutors.

Grant Manager: Elena Smoukova, Senior Manager of Adult Education

Grant Manager: Elizabeth Tharp, the VITA/Literacy Program Manager

Grant Administrator: Delia Rodriguez, Dean of Adult and Continuing Education

c. Secretary of State Workplace Skills Enhancement FY26 (6 awards)

The Illinois Secretary of State has awarded Oakton College 6 awards totaling \$64,801 under the Workplace Skills Enhancement grant program. This funding will be used to offer on-site, paid ESL classes to employees of LSG Sky Chefs, Affy Tapple, Chicago Marriott, CE Niehoff, Trim-Tex, and Rivers Casino.

The grant period is July 1, 2025 through June 30, 2026.

Grant Manager: Eilish McDonagh-Hermer, Senior Manager of Workforce Solutions

Grant Administrator: Dr. Jesse Ivory, AVP for Workforce Innovation and College Partnerships

d. IGEN Lead Membership FY26

The Illinois Green Economy Network and Joliet Junior College have awarded Oakton College a \$15,000 Lead Membership subaward. This funding will be used for expansion of energy efficiency technology.

The grant period is July 1, 2025 through March 31, 2025.

Grant Manager: Delaney Malloy, Sustainability Specialist

Grant Administrator: Joseph Scifo, Director of Facilities

IL:gl
10/2025