

**The 819<sup>th</sup> Meeting  
of  
The Board of Trustees  
March 16, 2026**



## Mission, Vision, and Values Statements

### Mission

Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

### Vision

Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

### Values

*A focus on Oakton students is at the core of each of these values.*

- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

*Ratified by the Board of Trustees on March 21, 2017 and reaffirmed on September 16, 2025.*

### Land Acknowledgment for Oakton

Oakton is the community's college. We recognize that our community embodies a network of historical connections and contemporary relationships with Native peoples, families, students, and alumni. We continue to live and work on the traditional homelands stolen from many different Native peoples, including but not limited to the Bodéwadomi (Potawatomi), Ojibwe (Chippewa), Odawaa (Ottawa), Kiikaapoi (Kickapoo), Mamaceqtaw (Menominee), Myaamiaki (Miami), Thakiwaki (Sac and Fox) and Hoocągra (Ho-Chunk) nations. Others have settled and cared for this land from time immemorial. The land of our Des Plaines campus nurtured a large Potawatomi settlement along the Des Plaines River. This was a site of trade, travel, and gathering for many Native people. With the lush forests and vibrant river, these communities flourished in this beautiful land of biodiversity and reciprocity. These lands are still home to many Native people of many nations.

*Adopted by the Board of Trustees on December 13, 2022.*

### Anti-Racism Statement

Oakton is an anti-racist, inclusive, transparent institution; invested in and accountable to the communities we serve. We are committed to transforming all curricula, policies, structures and practices to dismantle and eliminate racism and other forms of oppression so all members of our community thrive. Through reflection, empowerment, and accountability to anti-racist people of color, we model the socially just and equitable transformation that we want to see in the world.

*Adopted by the Board of Trustees on February 15, 2022.*

### Neurodiversity Statement

Oakton College is committed to recognizing the neurodiversity of our community and developing equitable policies and procedures to enhance the Oakton experience for all students, employees, and community members.

*Adopted by the Board of Trustees on August 15, 2023.*



1600 East Golf Road  
Des Plaines, Illinois 60016

**Closed Session**  
**5 p.m. – Room 1502**

**Agenda**

1. Call to Order and Roll Call
2. Consideration of a motion to close the meeting to the public for the purpose of the following:
  - Review closed session minutes of February 17, 2026
  - Consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiation matters; and pending litigation
3. Consideration of a motion for adjournment
4. Adjournment

**Open Session**  
**6 p.m. – Room 1506**

Individuals who wish to address the Board of Trustees during the Public Participation portion of the meeting should send an email to [bsparks@oakton.edu](mailto:bsparks@oakton.edu) including their name, town/affiliation, and the item they wish to address to the Board, no later than 6 p.m. on March 16, 2026.

The meeting will be broadcast on Oakton TV: <https://play.champds.com/oaktoncollegeil/live/5>

**Agenda**

Call to Order and Roll Call

Pledge of Allegiance and Land Acknowledgement

Approval of minutes of the February 17, 2026 Regular Meeting of the Board of Trustees

Statement by the President

Educational Foundation Liaison Report

Student Trustee Report

Student Spotlight

Comments by the Chair

Trustee Comments

Public Participation

Report: Information Technology at Oakton College

**New Business**

Consent Agenda

- V 3/26-1a Approval of Adoption of Consent Agenda
- R 3/26-1b Approval of Consent Agenda Items 3/26-2 through 3/26-6
- 3/26-2 Ratification of Payment of Bills for February 2026
- 3/26-3 Acceptance of Treasurer’s Report for February 2026
- 3/26-4 Supplemental Authorization to Pay Professional Personnel – Spring 2026
- 3/26-5 Approval of Clinical Practice Agreements
- 3/26-6 Approval of Rock Salt Contract Joint Participation Agreement with the Illinois Department of Central Management Services

Other Items

- R 3/26-7 Authorization to Approve March Purchases
- 3/26-8 Preview and Initial Discussion of Upcoming Purchases
- R 3/26-9 Authorization to Approve Tentative Collective Bargaining Agreement between the Oakton Community College District 535 Board of Trustees and the Oakton Community College Classified Staff Association (OCCCSA)
- R 3/26-10 Authorization to Hire Dean of Liberal Arts
- R 3/26-11 Approval of Administrative Title and Salary Adjustments
- 3/26-12 Notification of Award of Grants

**Adjournment**



**Minutes of the February 17, 2026 Regular Meeting of the Board of Trustees of Community College District 535**

The 818<sup>th</sup> meeting of the Board of Trustees of Community College District 535 was conducted on February 17, 2026 at the Skokie campus of Oakton College, 7701 Lincoln Avenue, Skokie, Illinois.

**Closed Session – Call to Order and Roll Call**

Chair Burns called the meeting to order at 5:33 p.m. in room A167. Trustee Stafford called the roll:

Trustee Martha Burns	Chair	Present
Trustee Theresa Bashiri-Remetio	Vice Chair	Present
Trustee William Stafford	Secretary	Present
Trustee Micah Eimer		Present
Trustee Benjamin Salzberg		Absent
Trustee Marie Lynn Toussaint		Present
Trustee Wendy Yanow		Present
Trustee Chris AbiNader	Student Trustee	Present

Also present in room A167 were Dr. Joianne Smith, President; Johanna Fine, Chief Human Resources Officer; Dr. Bernard Little, Vice President for Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; and Michele Roberts, Vice President for Administrative Affairs.

Chair Burns asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of January 20, 2026; and considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, and pending litigation.

Trustee Bashiri-Remetio made the motion, seconded by Trustee Eimer. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye
Trustee AbiNader	Aye

At 6:05 p.m., Trustee Bashiri-Remetio made a motion to adjourn the closed session meeting which was seconded by Trustee Stafford. A voice vote was called and the closed session was adjourned.

**Open Session – Call to Order and Roll Call**

Chair Burns called the regular meeting of the Board of Trustees to order at time p.m. in room P103-104.

Trustee Stafford called the roll:

Trustee Martha Burns	Chair	Present
Trustee Theresa Bashiri-Remetio	Vice Chair	Present
Trustee William Stafford	Secretary	Present
Trustee Micah Eimer		Present
Trustee Benjamin Salzberg		Absent
Trustee Marie Lynn Toussaint		Present
Trustee Wendy Yanow		Present
Trustee Chris AbiNader	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Kelly Iwanaga Becker, Assistant Vice President for Institutional Effectiveness and Strategic Planning; Johanna Fine, Chief Human Resources Officer; Dr. Bernard Little, Vice

President for Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; Michele Roberts, Vice President for Administrative Affairs; Katherine Sawyer, Chief Advancement Officer.

Administrators: May Alimboyoguen, Dean of Health Careers; Robyn Bailey, Dean of Skokie Campus; Marc Battista, Associate Vice President for Academic Affairs; Dr. Matthew Boutilier, Director of Online Curriculum and Instruction; Steve Butera, Director of Communications and External Relations; Dr. Sebastian Contreras Jr., Assistant Vice President for Student Affairs/Dean of Student Success; Dr. Leana Cuellar, Dean of Access, Equity and Diversity; Dr. Rick Daniels, Director of Institutional Equity and Inclusion; Matt Huber, Dean of Enrollment Management; Lindsey Hunter, Director of Enrollment Services; Dr. Jesse Ivory, Assistant Vice President for Workforce Innovation and College Partnerships; Jacob Jeremiah, Dean of Library; Dr. Ashley Knight, Interim Dean of Liberal Arts; Dr. Kanchana Mendes, Dean of Curriculum, Instruction and Assessment; Christine Paciero, Director of Athletics; Dr. James Rabchuk, Dean of STEM; Delia Rodriguez, Dean of Adult and Continuing Education; Dr. Emmanuel Sarris, Interim Dean of Business and Career Technologies; Jeff Spidle, Interim Director of IT Infrastructure; John Wade, Chief Information Officer; Dan Weber, Registrar/Director of Registrar Services; Aaron Wernick, Chief of Police and Emergency Management; Ella Whitehead, Director of Admission and Equity Outreach; Andy Williams, Controller.

Union Leaders: Jennifer Crowley, Classified Staff Association; Dr. Mary Hope Griffin, Adjunct Faculty Association; Patrick O'Donnell, Full-Time Faculty Association.

Faculty: Paul Bialek, Mathematics; Lisa Cherivtch, Business; Brittany Coleman, Library; Peter Hudis, Humanities and Philosophy; Michelle Oh, Library; Katherine Schuster, Education; Terrence Sinabajje, Psychology; Toni Surdo, Psychology; George Vail, Automotive Technology; Leslie Van Wolvelaar, Accounting.

Staff: Jason Arndt, Enrollment Services; Giacomo Cirrincione, Learning Center; Allison Conner, Learning Center; John Curtis, Media Services; Chris Dentamaro, Access and Disability Resource Center; John Donoghue, Facilities; Sali Esber, Access and Disability Resource Center; Dante Espejo Ramirez, Enrollment Services; Krissie Harris, Student Life and Campus Inclusion; Marcus Hayes, Auxiliary Services; Leah Kintner, Workforce Development; Ewa Lyczewska, Marketing and Communications; Grace McKemey, Enrollment Services; Caitlin Melzer, Enrollment Services; Steph Moreno, Facilities; Kristine Panopio, Access and Disability Resource Center; Jenna Roecker, Financial Assistance; Paul Sanburg, Advising and Transitions; Grantly Scott, Testing Center; Vinita Shah, Media Services; Jaime Smith, Administrative Affairs; Beatriz Sparks, President's Office; Kari Susens, Advising and Transitions; Lauren Waitt, Admission.

Students: Jaalen Banner, Rayyah Mohammed, Jose San Martin.

**Pledge of Allegiance** – Trustee Eimer led the pledge.

**Land Acknowledgment** –Trustee Bashiri-Remetio read the Land Acknowledgment.

### **Approval of Minutes**

Chair Burns asked a motion for the approval of the minutes of the January 20, 2026 regular meeting of the Board of Trustees. Trustee Bashiri-Remetio made the motion. Trustee Yanow seconded the motion. A voice vote was called and the minutes were unanimously approved.

### **Statement by the President**

#### Condolences

- To Distinguished Professor of Chemistry, Melodie Graber on the passing of her father on Feb. 5.

#### Congratulations & Recognitions

- Oakton's Physical Therapist Assistant program is the only program in the state with an ultimate 100% pass rate of all graduates on the board's licensure exam for 10 years.
- Oakton's Pharmacy Technician Program received notification of accreditation from the Accreditation Council for Pharmacy Education. Congratulations to Dean May Alimboyoguen, Dr. Nargis Wardak, Program director and our faculty and staff for working hard to demonstrate the quality of Oakton's

Program and going through the rigorous accreditation process. This is a new external accreditation for our program.

- Oakton College was recognized as a 2026 Davos Neurodiversity Summit Awardee for the 2026 Community College Leadership Impact Award. This award is reserved for a community college that has measurably expanded access and redesigned student support to better serve diverse learners at scale. Oakton's work stands out for the institutional and community impact it is making in advancing neuro-inclusion, expanding opportunity, and helping create environments where all kinds of minds can thrive.
- Congratulations to the Athletic Hall of Fame Inductees that were celebrated on Feb. 6, and our first annual hall of fame dinner:
  - Former student athletes: Tony Vodicka (Cross Country), Brenda O'Connor (Cross Country), Susan Rosenblum (Cross Country) and Thomas Smart (Baseball).
  - Former Cross Country and Track Coach Patrick Savage has been inducted into the Skyway Hall of Fame and NJCAA Regional Hall of Fame for his incredible coaching career at Oakton.

### Happenings

- February is Black History Month. As part of Black History Month, The Oakton Library and the B.L.A.C.K. Student Success Program are hosting a compelling book discussion series featuring *Black Birds in the Sky: The Story and Legacy of the 1921 Tulsa Race Massacre* by award-winning author Brandy Colbert.
- Today we celebrated the Lunar New Year. Special thanks to the AAPI student development program for coordinating today's event.
- Exhibition at the Koehnline Museum: Jack H. Breslow: Visual Metaphysics in Black and White. Oakton's exhibition marks the first public presentation of Breslow's black-and-white works on paper, unveiling a series of fantastical, metaphysical imagery infused with botanical motifs and expressive rock formations. Feb. 5 - March 27.

### **Educational Foundation Liaison Report**

The foundation's fundraising progress stands at 90% to their budgeted goal and 80% to their stretch goal with 4 months left in the fiscal year. Recent contributions of note include:

- A \$325,000 contribution from Rivers Casino to add support to their annual scholarship, the Oakton Caring Closet, Emergency Fund for Student Success and the Student Transportation fund in the next academic year.
- A \$100,000 gift from the Northfield Township to renew support for their annual scholarship in the next academic year.
- A \$50,000 gift from Oakton retiree David Hilquist and his wife Karen to add resources to the Hilquist Family Nursing Endowed Scholarship.
- A \$50,000 grant from Grow Your Own Illinois to support a project lead by Dr. Katherine Schuster focused on eliminating key institutional barriers and fast-track degree completion so that committee community members can more readily serve as certified teachers.
- A \$40,000 gift from the Stafford Family to launch a scholarship in memory of Clarice Stafford.
- A \$19,600 gift from Maine Township to renew support for their annual scholarship in the next academic year.

The Foundation's partnership with the Oakton's Ceramics Club to produce this year's Empty Bowls event was very successful, raising over \$25,000 with proceeds benefiting 7 area food pantries as well as Oakton's Caring Closet.

A delegation of Foundation Board Directors and Trustee Stafford attended the annual AGB Foundation Leadership Forum earlier this month along with 900 attendees from college and university foundation board from across the country. In addition to engaging plenary sessions, the group also participated in a number of peer group sessions and workshops focused on community college attendees.

The Foundation has formed a working group to develop their next strategic plan, aligning with and identifying areas of support for the College's plan pillars and goals. The Foundation Board's next quarterly meeting will take place on March 4.

## Pathways to Opportunity Liaison Report

The Pathways to Opportunity task force met on February 6. Key updates were shared including:

- 1) Outreach to HS students in the BNAT programs to ensure they are aware of the Northwestern Medicine Medical Assistant Apprenticeship Opportunity.
- 2) An articulation agreement with Superior Ambulance that provides Superior Ambulance employees credit for prior learning on a pathway to an associate degree at Oakton.
- 3) Plans for a manufacturing roundtable in spring/summer in Partnership with the Trade Collective in Evanston.

The Task Force has two meetings scheduled with a leader from UVA Health regarding their Earn and Learn Program. The first is a meeting with Oakton stakeholders this Friday, February 20. The second is for our regional healthcare partners on Friday, April 10. We look forward to learning more about their model. The task force's next meeting is April 3.

## Student Trustee Report

Student Trustee AbiNader traveled with the Board of Trustees to D.C. for the ACCT Legislative Summit. Over the course of the trip he learned valuable information, networked, and had the privilege of meeting many legislators, as well as college presidents, trustees and student trustees. He advocated for continued Pell funding and TRIO support through telling both his story as a Pell recipient and SGA President Ana's story as being a member of TRIO.

Happenings:

- The election cycle for the 2026-2027 SGA Team is underway. Packets can be picked up through April 2. On April 3, the elections will begin through online voting.
- The Oakton Leadership Summit will be held for student leaders on February 27 and includes 60+ individuals from community colleges and districts
- SGA President, Ana Adamaze is working to plan for Women's History Month events.

## Student Spotlight

Jaalen Banner shared his experience at Oakton after he faced personal challenges after incarceration from 2018 to 2022. Jaalen said that period of his life forced him to sit with the consequences of his decisions; with time, isolation and reflection, he realized that he should take a different path, and that he wanted stability and a future he could be proud of. What ultimately led him back to Oakton was the encouragement of a good friend who invited him to return to school with him to obtain knowledge and education to create more opportunities for themselves. For Jaalen, education became a way to rewrite his story. Oakton gave him a place to start again with structure, accountability and support.

His time at Oakton has been transformative academically, professionally and personally. He has enjoyed learning alongside students from wide ranges of age and backgrounds. Many of his classmates are adults who returned to school after life took unexpected turns. Being in the classroom taught him that success does not follow one timeline, that growth is possible at any stage of life, and that perseverance matters more than perfection. Jaalen said that Oakton has fundamentally changed how he thinks and how he moves through life. In the beginning he was hesitant and uncertain, and learning how to hold himself accountable. Today he approaches his education with discipline and intention; he shows up consistently, plans ahead and asks for help when he needs it. He takes ownership of his progress and his setbacks, and knows that responsibility builds confidence.

Jaalen is actively involved in the Emory Williams Academy and the Black Student Success Program, both of which have been an important tool in his development. Through workshops, guest speakers, skill-building sessions and other opportunities such as field trips, these programs have supported his academic success and his mental and emotional growth. Throughout his time at Oakton, he has formed meaningful connections with faculty and staff who have encouraged him and held him accountable. He specifically thanked Terrance Stevenson, Steve Aguilar, and Janeen Jackson. Their guidance helped him develop resilience, discipline and confidence; because of their mentorship, Jaalen is no longer afraid of change, and he embraces opportunities to grow.

Looking ahead, his plan is to transfer to a 4-year institution to pursue a degree in accounting and pass the CPA exam. He wants a career that allows him to build a secure future and contribute meaningfully to society.

### **Chair and Trustee Comments**

Chair Burns and Trustee Toussaint shared that the Board attended the ACCT Community College Legislative Summit in Washington, DC where they had the chance to meet with legislators and advocate on behalf Oakton.

### **Public Participation**

Dante Espejo Ramirez, Enrollment Services  
Rachel Birkner, Enrollment Services  
Giacomo Cirrincione, Learning Center

### **Board Report: Early Access College and Career Options**

*Dr. Jesse Ivory, Assistant Vice President for Workforce Innovation and College Partnerships*  
*Dr. Alauna McGee, Assistant Vice President for College Transitions*

The presentation provided an overview of pathways to opportunity starting in elementary school through continuous coaching and engagement for career success. Dr. Ivory and Dr. McGee spoke about dual credit programs and early college, and presented a future forecast for early pipeline programs like STEAM Youth Camps, and college partnerships.

### **NEW BUSINESS**

#### **2/26-1a Approval of Consent Agenda**

Trustee Bashiri-Remetio offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Stafford seconded the motion. A voice vote was called and the motion passed unanimously.

#### **2/26-1b Approval of Consent Agenda Items 2/26-2 through 2/26-7**

Trustee Bashiri-Remetio offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 2/26-2 through 2/26-7 as listed in the Consent Agenda."

#### **2/26-2 Ratification of Payment of Bills for January 2026**

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$10,336,319.18 for all check amounts as listed and for all purposes as appearing on a report dated January 2026."

#### **2/26-3 Acceptance of Treasurer's Report for January 2026**

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of January 2026."

#### **2/26-4 Acceptance of Quarterly Report on Investments**

"Be it resolved that the Board of Trustees of Community College District 535 accepts the Quarterly Report on Investments for filing."

#### **2/26-5 Ratification of Payment of Professional Personnel – Spring 2025**

"Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the spring 2026 semester; the total payment amounting to \$3,399,244.34."

“Be it further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the spring 2026 semester; the total payment amounting to \$683,162.92.”

**2/26-6 Approval of Clinical Practice Agreements**

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

- Cancer Registry Management (1)
- Pharmacy Technician (2)
- Physical Therapy Assistant (1).”

**2/26-7 Approval of Intergovernmental Agreements with High School District Partners**

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of Intergovernmental Agreements between Oakton College and New Trier High School District 203, Maine Township High School District 207, and Niles Township High School District 219.”

Trustee Burns seconded the motion. Trustee Stafford called the roll:

- Trustee Bashiri-Remetio Aye
- Trustee Burns Aye
- Trustee Eimer Aye
- Trustee Stafford Aye
- Trustee Toussaint Aye
- Trustee Yanow Aye

The motion carried. Student Trustee AbiNader favored the resolution.

**2/26-8 Authorization to Approve February Purchases**

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
2/26-8a	1	Advanced Driver Assistance Systems (ADAS)	NAPA Auto Parts Des Plaines, IL	\$36,313.62
2/26-8b	1	RedHat Enterprise Linux Annual Maintenance and Software Assurance – One-Year Contract Renewal	Emergent, LLC Virginia Beach, VA	\$29,250.00
2/26-8c	1	Instructional Training for the Paramedic Program – Two-Year Contract	Advocate Lutheran General Hospital Park Ridge, IL	\$300,000.00
			Prime Saint Francis Hospital Evanston, IL	\$425,000.00
2/26-8d	1	Universal Robot System	Fluid Power Engineering Co., Inc., d/b/a FPE Automation, Inc. Elk Grove Village, IL	\$49,968.75

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
2/26-8e	1	Replacement Laptop Computers	JensenIT, Inc Des Plaines, IL	\$437,500.00
2/26-8f	1	Consulting Services for TargetX Customer Relationship Management (CRM)	Violet Consulting, LLC Goose Creek, SC	\$50,000.00
<b>GRAND TOTAL</b>				<b>\$1,328,032.37."</b>

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

**2/26-9 Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. Natural Areas Maintenance
- b. Security Guard Services
- c. Yuja Panorama: Digital Accessibility Software Solution-Structure Remediations
- d. Replacement WiFi Access Points
- e. Parking Lot Security Camera Fiber Optic Cabling and Installation
- f. Construction Services for the Adjacencies Phase 2

**2/26-10 Authorization to Hire Director of Grant Strategy and Development**

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Ms. Janet Nester Olszewski as Director of Grant Strategy and Development effective March 9, 2026 at an annual salary of \$108,267. That salary will be prorated for the period of March 9, 2026 through June 30, 2026."

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

**2/26-11 Authorization to Hire Director of IT Infrastructure**

Trustee Bashiri-Remetio offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Mr. Jeffrey Spidle as Director of IT Infrastructure

effective February 23, 2026 at an annual salary of \$160,000. That salary will be prorated for the period of February 23, 2026 through June 30, 2026.”

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

#### **2/26-12 Authorization to Hire Full-Time, Tenure-Track Faculty Member**

Trustee Yanow offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the employment of Dr. Sahnja Thom for the 2026-2027 academic year, beginning August 2026:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step</u>	<u>Base Salary</u>
Dr. Sahnja Thom	Assistant Professor, Psychology	D-6	\$83,542.”

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

#### **2/26-13 Approval of Award of Tenure**

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535, by the authority vested in it by the State of Illinois, hereby grants tenure, effective after the completion of the spring 2026 semester, to the following faculty:

Brittany Coleman – Assistant Professor, Library  
 Christine Hoang – Instructor, Medical Laboratory Technology  
 Christopher Hirst – Assistant Professor, Air Conditioning Heating and Refrigeration  
 Paul Bialek – Professor of Mathematics  
 Terence Sinabajije – Assistant Professor, Psychology.”

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

#### **2/26-14 Approval of 2027-2028 Academic Calendar**

Trustee Bashiri-Remetio offered: “Be it resolved that the Board of Trustees of Community College District 535 approves and adopts the 2027-2028 Academic Calendar, attached hereto, as part of the office records of the College.”

Trustee Stafford seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

**2/26-15 Authorization to Revise Board of Trustees Meeting Date**

Trustee Eimer offered: “Be it resolved that the Board of Trustees of Oakton Community College District 535 hereby authorizes the March 17, 2026 regular Board meeting to be rescheduled for March 16, 2026, beginning at 6 p.m. in the boardroom (1506) at Oakton College, 1600 East Golf Road, Des Plaines, Illinois, which time and place shall be published, and proper notice and agenda posted as required by law.”

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

**2/26-16 Notification of Award of Grants**

Funding has been made available to Oakton College:

a. ICCB Mental Health Early Action on Campus FY26.....	\$162,000.00
b. ICCB Innovative Bridge and Transitions FY26 .....	\$270,704.59
<b>TOTAL:</b> .....	<b>\$432,704.59</b>

**Adjournment**

Chair Burns announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Monday, March 16, 2026 at the Des Plaines Campus.

Trustee Yanow made a motion to adjourn, which was seconded by Trustee Bashiri-Remetio. A voice vote was called and the meeting was adjourned at 7:50 p.m.

\_\_\_\_\_  
Martha Burns, Chair

\_\_\_\_\_  
William Stafford, Secretary

Minutes recorded by:  
Beatriz Sparks  
2/2026

**Approval of Adoption of Consent Agenda**

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

**Approval of Consent Agenda Items 3/26-2 to 3/26-6**

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 3/26-2 through 3/26-6 as listed in the Consent Agenda:

- 3/26-2           Ratification of Payment of Bills for February 2026
- 3/26-3           Acceptance of Treasurer’s Report for February 2026
- 3/26-4           Ratification of Payment of Professional Personnel – Spring 2026
- 3/26-5           Approval of Clinical Practice Agreements
- 3/26-6           Approval of Rock Salt Contract Joint Participation Agreement with the Illinois Department of Central Management Services.”

**Ratification of Payment of Bills for February 2026**

The check register detailing the regular monthly bills for February 2026 was sent out March 12, 2026. The totals by fund are on page 2. This includes approval of travel reimbursements for February 2026.

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Board Chair

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Board Secretary

MR:js  
3/2026

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$9,117,236.32 for all check amounts as listed and for all purposes as appearing on a report dated February 2026.”

OAKTON COLLEGE  
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund; Operation and Maintenance Fund; Operation and Maintenance Fund (Restricted); Bond and Interest Fund; Auxiliary Enterprises Fund; Restricted Purposes Fund; Working Cash Fund; Trust and Agency Fund; Audit Fund; Liability, Protection and Settlement Fund; Social Security/Medicare Fund; Loan fund; including approval of travel reimbursements to February 2026, represented by checks on pages 1-15 numbered !0006461 - !0006476, !0006478 - !0006499, !0006501 - !0006534, !0006536 - !0006567, !0006569 - !0006574, A0175159 - A0175162, A0175164 - A0175165, A0175167 - A0175256, A0175258 - A0175420, A0175422 - A0175423, A0175425 - A0175428 and A0175430 - A0175553 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.

*Michele C Roberts*

Treasurer, Community College District 535

RECAPITULATION Fund	Gross Checks Issued				
	Payroll	Accounts Payable	Sub-Total	Voided Checks	Total
Education	\$ 4,307,716.01	\$ 983,197.85	\$ 5,290,913.86	\$ (30,784.33)	\$ 5,260,129.53
Operation and Maintenance	\$ 386,154.40	\$ 162,281.41	\$ 548,435.81	\$ -	\$ 548,435.81
Operation and Maintenance (Restricted)	\$ -	\$ 2,498,963.97	\$ 2,498,963.97	\$ (84,185.50)	\$ 2,414,778.47
Bond and Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Auxiliary Exterprises	\$ 266,811.36	\$ 146,996.12	\$ 413,807.48	\$ -	\$ 413,807.48
Restricted Purposes	\$ 278,335.92	\$ 66,649.03	\$ 344,984.95	\$ -	\$ 344,984.95
Working Cash	\$ -	\$ -	\$ -	\$ -	\$ -
Trust and Agency	\$ -	\$ 561.29	\$ 561.29	\$ -	\$ 561.29
Audit	\$ -	\$ -	\$ -	\$ -	\$ -
Liability, Protection and Settlement	\$ -	\$ -	\$ -	\$ -	\$ -
Social Security/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -
Loan	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 5,239,017.69</b>	<b>\$ 3,858,649.67</b>	<b>\$ 9,097,667.36</b>	<b>\$ (114,969.83)</b>	<b>\$ 8,982,697.53</b>
STUDENT GOVERNMENT	\$ -	\$ 19,568.96	\$ 19,568.96	\$ -	\$ 19,568.96
<b>TOTAL PER REPORT</b>	<b>\$ 5,239,017.69</b>	<b>\$ 3,878,218.63</b>	<b>\$ 9,117,236.32</b>	<b>\$ (114,969.83)</b>	<b>\$ 9,002,266.49</b>

STUDENT GOVERNMENT AFFIDAVIT  
OAKTON COLLEGE  
COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-15 numbered !0006486, !0006487, !0006488, !0006505, !0006513, !0006527, A0175164, A0175258, A0175272, A0175314, A0175341, A0175430, A0175472 and A0175489 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.

Michele C Roberts  
Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$19,568.96 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated February 2026.

  
\_\_\_\_\_  
Student Government Association

**Acceptance of Treasurer's Report for February 2026**

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer or Controller for amplification.

MR:js  
3/2026

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of February 2026."

OAKTON COLLEGE  
COMMUNITY COLLEGE DISTRICT 535  
TREASURER'S REPORT

February 2026

Michele C Roberts  
Vice President for Administrative Affairs/Treasurer  
W. Andy Williams  
Controller, Budget and Accounting Services

Treasurer's Comments on February 2026 Financial Statements

Page 4. Financial Position Statement

**Cash and investments**

Monthly collections included \$1.1 million in property taxes, \$1.1 million in tuition and fees, \$483,000 in interest earnings, \$214,000 for the career tech ed grant, \$13,000 for MAP grants, and \$3,600 for the state performance grant.

Because of the collections delay, property taxes on a cash basis were \$29.6 million at the end of February 2026, compared to \$41.7 million at the end of February 2025. The Tax Year 2025 first installment is due April 1<sup>st</sup>.

Net cash and investments declined by \$6.5 million from the previous month, as expected.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

**Revenues**

At the end of February, revenues were \$59.2 million or 96% of the prorated budget, compared to \$73.3 million, or 122% for the previous year. Tuition and fees totaled \$22.0 million year to date, or 103% of the prorated budget. Last year, tuition and fees totaled \$21.7 million or 99% of the prorated budget. Revenues from tuition and fees are recorded as billed.

**Expenditures**

The current year's total actual operating expenditures were \$58.1 million. The operating expenditures are \$2.8 million (5.1%) above prior year's actual expenditures of \$55.3 million for the same period. Net transfers total \$4.4 million as budgeted.

**OAKTON COLLEGE  
FINANCIAL POSITION OF FUNDS AS OF  
FEBRUARY 28, 2026  
(IN THOUSANDS)**

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
<b>ASSETS</b>										
Cash	\$ 11,718	\$ 251	\$ 13	\$ 106	\$ -	\$ 655	\$ -	\$ 246	\$ 225	\$ 13,214
Taxes Receivable	29,030	4,086	-	2,026	-	-	-	52	-	35,194
Student Tuition Receivable	6,171	1	5	-	-	1,124	-	-	-	7,301
Government Funds Receivable	-	-	-	-	-	1,273	-	-	-	1,273
Lease Receivable	12,296	-	-	-	-	-	-	-	-	12,296
Accrued Interest	515	83	287	-	-	22	-	7	256	1,170
Other Receivables	90	4	-	-	-	201	-	-	-	295
Investments										
Short-term	48,727	9,168	46,641	5,119	(2,367)	4,806	(3,123)	997	37,647	147,615
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(14,500)	-	-	-	-	14,500	-	-	-	-
Inventories - Prepays	436	4	-	-	(427)	175	-	-	-	188
Total Current Assets	117,389	16,746	50,999	7,251	(2,794)	23,132	(3,123)	1,430	45,695	256,725
Net Investment in Plant	-	-	-	-	-	-	102,378	-	-	102,378
Intangible Assets	-	-	-	-	-	-	3,596	-	-	3,596
Total Assets	<u>\$ 117,389</u>	<u>\$ 16,746</u>	<u>\$ 50,999</u>	<u>\$ 7,251</u>	<u>\$ (2,794)</u>	<u>\$ 23,132</u>	<u>\$ 102,851</u>	<u>\$ 1,430</u>	<u>\$ 45,695</u>	<u>\$ 362,699</u>
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	2,103	2,103
Total Assets and Deferred Outflows of Resources	<u>\$ 117,389</u>	<u>\$ 16,746</u>	<u>\$ 50,999</u>	<u>\$ 7,251</u>	<u>\$ (2,794)</u>	<u>\$ 23,132</u>	<u>\$ 102,851</u>	<u>\$ 1,430</u>	<u>\$ 47,798</u>	<u>\$ 364,802</u>
<b>LIABILITIES AND NET POSITION</b>										
Payables	\$ 342	\$ (1)	\$ -	\$ -	\$ -	\$ (113)	\$ -	\$ -	\$ -	\$ 228
Accrued Interest Payable	-	-	-	-	-	-	-	-	-	-
Deferred Tuition Revenue	-	-	-	-	-	(9)	-	-	-	(9)
Accruals	3,470	251	-	-	4,832	279	-	-	-	8,832
Bonds Payable	-	-	-	-	54,037	-	-	-	-	54,037
Lease Liability	-	-	-	-	1,832	-	-	-	-	1,832
Subscriptions Liability	-	-	-	-	3,229	-	-	-	-	3,229
OPEB Liability	-	-	-	-	-	-	-	-	15,470	15,470
Total Liabilities	<u>3,812</u>	<u>250</u>	<u>-</u>	<u>-</u>	<u>63,930</u>	<u>157</u>	<u>-</u>	<u>-</u>	<u>15,470</u>	<u>83,619</u>
Deferred Inflows of Resources - Property Taxes	29,268	4,077	-	1,984	-	-	-	49	-	35,378
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	16,891	16,891
Deferred Inflows - Leases	12,296	-	-	-	-	-	-	-	-	12,296
Total Liabilities and Deferred Inflows of Resources	<u>45,376</u>	<u>4,327</u>	<u>-</u>	<u>1,984</u>	<u>63,930</u>	<u>157</u>	<u>-</u>	<u>49</u>	<u>32,361</u>	<u>148,184</u>
Net Position										
Unrestricted	72,015	12,419	50,998	-	-	3,909	-	-	15,436	154,777
Restricted	-	-	-	-	-	19,068	-	1,382	-	20,450
Debt Service	-	-	-	5,267	(66,724)	-	-	-	-	(61,457)
Plant	-	-	-	-	-	-	102,850	-	-	102,850
Total Net Position	<u>72,015</u>	<u>12,419</u>	<u>50,998</u>	<u>5,267</u>	<u>(66,724)</u>	<u>22,977</u>	<u>102,850</u>	<u>1,382</u>	<u>15,436</u>	<u>216,620</u>
TOTAL LIABILITIES & NET POSITION	<u>\$ 117,391</u>	<u>\$ 16,746</u>	<u>\$ 50,998</u>	<u>\$ 7,251</u>	<u>\$ (2,794)</u>	<u>\$ 23,134</u>	<u>\$ 102,850</u>	<u>\$ 1,431</u>	<u>\$ 47,797</u>	<u>\$ 364,804</u>

**OAKTON COLLEGE  
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS  
SUMMARY OF REVENUES AND EXPENDITURES  
EIGHT MONTHS ENDED FEBRUARY 28, 2026**

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget	
				Current	Last Year
<b>REVENUES (cash and accrual basis)</b>					
Property Taxes	\$ 67,004	\$ 33,520	\$ 29,597	88%	133%
Replacement Tax	1,200	800	968	121%	75%
State Revenue	5,407	3,605	3,748	104%	124%
Tuition and Fees	20,047	21,377	22,030	103%	99%
Other	3,947	2,631	2,872	109%	218%
<b>TOTAL REVENUES</b>	<b>\$ 97,605</b>	<b>\$ 61,933</b>	<b>\$ 59,215</b>	<b>96%</b>	<b>122%</b>
<b>EXPENDITURES (accrual basis)</b>					
Instructional	\$ 34,321	\$ 22,881	\$ 23,834	104%	104%
Academic Support	22,824	15,216	16,528	109%	99%
Student Services	9,739	6,493	5,819	90%	87%
Public Services	1,697	1,131	890	79%	86%
Operations and Maintenance	9,716	6,477	5,644	87%	88%
General Administration	10,072	6,715	5,765	86%	90%
General Institutional	(72)	(48)	(420)	875%	334%
Contingency	3,778	2,519	-	0%	0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 92,075</b>	<b>\$ 61,383</b>	<b>\$ 58,060</b>	<b>95%</b>	<b>96%</b>
Revenues over (under) expenditures	5,530	550	1,155		
Net Fund transfers					
To O & M Fund (Restricted)	(1,000)	(667)	(667)		
To Auxiliary Fund & Adult/Cont Ed/Work	(2,800)	(1,867)	(1,867)		
To Restricted Purpose Fund	(100)	(67)	(67)		
To Liability, Protection & Settlement Fund	(898)	(599)	(599)		
To Social Security/Medicare Fund	(995)	(663)	(663)		
From Working Cash Fund: Interest	290	193	193		
<b>Total Transfers</b>	<b>\$ (5,503)</b>	<b>\$ (3,669)</b>	<b>\$ (3,669)</b>		
<b>Net Revenue over (under) expenditures</b>	<b>\$ 27</b>	<b>\$ (3,119)</b>	<b>\$ (2,514)</b>		

**OAKTON COLLEGE  
REVENUES AND EXPENDITURES  
EIGHT MONTHS ENDED FEBRUARY 28, 2026**

**AGENDA ITEM 3/26-3  
6 of 9**

<b>OPERATIONS AND MAINTENANCE FUND (Restricted)</b>	<b>Budget (000)</b>	<b>Actual (000)</b>	<b>Actual as a % of Budget</b>
<b>REVENUES</b>			
Construction Fee	295	307	104%
Interest and Investments Gain/Loss	25	1,260	5040%
Total revenues	<u>320</u>	<u>1,567</u>	<u>490%</u>
<b>EXPENDITURES</b>			
Project Management Service	200	178	89%
Learning Commons RHC	-	8	0%
DP Workplace - Critical Adjacencies	2,100	360	17%
Learning Commons DP - Enabling Proj	-	2,232	0%
TenHoeve Wing Remodeling	500	-	0%
Oakton College Health Education Center	50	311	622%
Exterior Lighting Project	1,750	2,538	145%
Learning Commons - Des Plaines	5,033	3,228	64%
Baseball Parking Lot	1,500	291	19%
Skokie Emergency Power Generator	400	2	1%
Enrollment Center Elevator Project	-	34	0%
Founders Wall Project	135	82	61%
Environmental Branding Project	200	112	56%
Enrollment Ctr Workspace Renovation	83	-	0%
Capital Equipment	654	82	13%
Hardware Replacement/Master Keying	1,283	-	0%
Camera Replacement	500	114	23%
Baseball Complex Renovation	500	5	1%
Washroom Upgrades Phase I	1,000	145	15%
Contingency	-	-	0%
Total expenditures	<u>15,888</u>	<u>9,722</u>	<u>61%</u>
Transfer in	1,000	667	67%
Net	<u>\$ (14,568)</u>	<u>\$ (7,488)</u>	<u>51%</u>

<b>AUXILIARY ENTERPRISE FUND (excluding Adult, Continuing Ed, Workforce)</b>	<b>Budget (000)</b>	<b>Actual (000)</b>	<b>Actual as a % of Budget</b>	
			<b>Current</b>	<b>Last Year</b>
<b>REVENUES</b>				
Bookstore Sales	\$ 1,332	\$ 1,856	139%	129%
Workforce Development	210	59	28%	12%
Copy Center	110	72	65%	62%
Athletics	42	37	88%	86%
Child Care	413	350	85%	72%
PAC Operations	6	3	50%	0%
Other	34	62	182%	91%
Interest and Investments Gain/Loss	188	44	23%	34%
Total revenues	<u>2,335</u>	<u>2,483</u>	<u>106%</u>	<u>96%</u>
<b>EXPENDITURES</b>				
Bookstore Operating Expenses	\$ 1,865	\$ 820	44%	42%
Workforce Development	200	114	57%	46%
Copy Center	524	253	48%	67%
Athletics	1,302	964	74%	72%
Child Care	570	384	67%	62%
PAC Operations	105	68	65%	80%
Auxiliary Services Administration	360	284	79%	70%
Other	479	107	22%	24%
Total expenditures	<u>5,405</u>	<u>2,994</u>	<u>55%</u>	<u>55%</u>
Transfers in (out)	2,272	1,515		
Net	<u>\$ (798)</u>	<u>\$ 1,004</u>		

**ADULT, CONTINUING EDUCATION, AND WORKFORCE DEVELOPMENT  
SUMMARY OF REVENUES AND EXPENDITURES  
EIGHT MONTHS ENDED FEBRUARY 28, 2026**

	<u>Operating Budget (000)</u>	<u>Prorata Budget (000)</u>	<u>Actual (000)</u>	<u>Actual As a% Budget</u>	<u>Last Year</u>
<b><u>REVENUES</u></b>					
State Revenue	\$ 600	\$ 400	\$ 355	59%	68%
Tuition and Fees	2,687	1,791	850	32%	33%
Sale of Materials	1	1	-	0%	0%
Institutional Support					
Evening High School	133	89	42	32%	37%
Other Revenues	45	30	21	47%	60%
Total revenues	<u>3,466</u>	<u>2,311</u>	<u>1,268</u>	<u>37%</u>	<u>39%</u>
<b><u>EXPENDITURES</u></b>					
Administrative Support	\$ 1,428	952	816	57%	0%
Instructional Programs					
Allied Health	59	39	22	37%	19%
Job-related	1,561	1,041	284	18%	24%
Personal	29	19	16	55%	61%
Emeritus Programs	66	44	16	24%	24%
High School Programs	98	65	50	51%	38%
Kids/Youth Programs	53	35	31	58%	41%
ESL Programs	66	44	38	58%	68%
Total Programs	<u>1,932</u>	<u>1,288</u>	<u>457</u>	<u>24%</u>	<u>26%</u>
Total expenditures	<u>3,360</u>	<u>2,240</u>	<u>1,273</u>	<u>38%</u>	<u>31%</u>
Revenue over (under) expenditures	<u>\$ 106</u>	<u>\$ 71</u>	<u>\$ (5)</u>		
Transfer in	52	35	35		
Net	158	105	30		

**OAKTON COLLEGE**  
**STUDENT ACTIVITIES FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**  
**EIGHT MONTHS ENDED FEBRUARY 28, 2026**

	<u>Program Generated Revenue</u>	<u>Revenue Allocated to Programs</u>	<u>Total Revenue and Allocation</u>	<u>Expenditures</u>	<u>Program Net Fav (Unfav)</u>
Activity fees	\$ 455,429				
Interest income	-				
Sub total revenues	<u>455,429</u>				
369901 Student Government Association	17,480	110,000	127,480	(82,136)	45,344
369910 Ocurrance	-	7,000	7,000	(100)	6,900
369911 Oakton Auto Club	-	500	500	(94)	406
369912 Politics Club	-	521	521	(337)	184
369919 Campus Activities Board	80	100,000	100,080	(41,575)	58,505
369920 Star Wars Club	-	900	900	-	900
369922 IEEE	-	2,903	2,903	-	2,903
369923 Students for Global Health Sustain	717	3,340	4,056	(438)	3,618
369924 Anime Club	-	800	800	(154)	646
369926 Diversability Club	120	982	1,102	(259)	843
369929 Asian American Unity Club	68	631	699	(236)	463
369931 Stitch Happens	-	1,100	1,100	-	1,100
369932 Ceramics Club	-	-	-	(68)	(68)
369934 International Students Club	68	631	699	(309)	390
369935 Honors Student Organization	-	1,600	1,600	(44)	1,557
369937 Oakton Future Educators	-	730	730	(181)	549
369939 Psychology Club	-	700	700	(57)	643
369941 Oakton Math Team	-	700	700	(114)	586
369942 Oakton Visual Organization	-	500	500	-	500
369943 Japanese Culture Club	300	872	1,172	(100)	1,072
369944 South Asian Club	310	890	1,200	(700)	500
369945 Physical Therapy Assist.	-	3,435	3,435	(52)	3,383
369946 Phi Theta Kappa (PTK)	2,100	17,000	19,100	(4,501)	14,599
369949 Mission Bible Club	-	788	788	(505)	283
369953 Polish Club	-	500	500	-	500
369955 Environmental Club	-	2,124	2,124	(452)	1,673
369958 Coding Club	-	500	500	-	500
369959 Black Student Union	78	1,652	3,383	(108)	3,275
369960 Muslim Student Association	554	719	1,273	(7)	1,265
369961 DECA	639	1,237	1,876	(13)	1,863
369963 Fine Arts Club	-	1,607	1,607	(52)	1,555
369967 Creative Writing Club	-	900	900	-	900
369969 Great Books Club	-	884	884	-	884
369972 PAYO	274	-	274	(136)	138
369973 Oakton Student Dance Club	-	777	777	-	777
Sub Totals	<u>22,788</u>	<u>267,422</u>	<u>291,862</u>	<u>(132,726)</u>	<u>159,137</u>

**Fund Summary**

Total Revenues	\$ 478,217
Total Expenditures	(132,726)
Total Transfers to other funds	(8,500)
Excess revenues over expenditures	<u>336,991</u>
Net Position 6/30/25	1,709,605
Net Position, end of period	<u>\$ 2,046,596</u>

**OAKTON COLLEGE**  
**AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS**  
Feb-26

**GENERAL FUND TRANSFERS/PAYMENTS**

DATE	AMOUNT	REFUNDS/ STUDENT- DISBURSEMENTS	ILLINOIS SALES TAX	EMPLOYEE HEALTH INSURANCE CCHC	CHASE CREDIT CARD	BOND HOLDER & MISC
	\$ -					
2/17/2026	\$ 1,072,017.66			\$ 1,072,017.66		
2/20/2026	\$ 5,526.00		\$ 5,526.00			
	\$ -					
<b>TOTAL</b>	<b>\$ 1,077,543.66</b>	<b>\$ -</b>	<b>\$ 5,526.00</b>	<b>\$ 1,072,017.66</b>	<b>\$ -</b>	<b>\$ -</b>

**PAYROLL TAXES - TRANSFERS/PAYMENTS**

DATE	AMOUNT	FEDERAL PAYROLL TAXES	STATE PAYROLL TAXES	SURS	CREDIT UNION AND TAX SHELTERS
2/13/2026	\$ 735,463.75	\$ 280,032.82	\$ 103,830.18	\$ 263,265.42	\$ 88,335.33
	\$ -				
2/27/2026	\$ 768,683.37	\$ 295,534.31	\$ 109,104.52	\$ 273,690.13	\$ 90,354.41
	\$ -				
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,504,147.12</b>	<b>\$ 575,567.13</b>	<b>\$ 212,934.70</b>	<b>\$ 536,955.55</b>	<b>\$ 178,689.74</b>

**Supplemental Authorization to Pay Professional Personnel – Spring 2026**

Comparative figures:

**Spring 2026 Adjunct Faculty**  
**\$3,553,621.81**

**Spring 2025 Adjunct Faculty**  
**\$3,568,027.65**

**Spring 2026 Adult & Continuing Ed  
Part-Time Instructors**  
**\$446,875.75**

**Spring 2025 Adult & Continuing Ed  
Part-Time Instructors**  
**\$399,658.25**

**Spring 2026 Overload**  
**\$808,710.09**

**Spring 2025 Overload**  
**\$592,119.00**

IL:jg  
3/2026

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$620,167.72 to the total amount of part-time teaching salaries paid during the spring 2026 semester; the revised total payment amount is \$4,019,412.06.”

“Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$127,547.17 to the total amount of faculty overload salaries paid during the spring 2026 semester; the revised total payment amount is \$808,710.09.”

**Approval of Clinical Practice Agreements**

The College would like to execute clinical practice agreements as follows:

**Basic Nursing Assistant**

Renewal: This is a renewal contract for the Basic Nursing Assistant program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on March 16, 2026 and terminates on March 16, 2031.

Renewal: This is a renewal contract for the Basic Nursing Assistant program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on March 16, 2026 and terminates on March 16, 2031.

**Physical Therapy Assistant**

New: This is a new contract for the Physical Therapy Assistant program. It has been reviewed and approved by the College faculty and administration. This is an auto renewal which commences on May 1, 2026.

IL:ds  
3/2026

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Basic Nursing Assistant (2)  
Physical Therapy Assistant (1)."

**Approval of Rock Salt Contract Joint Participation Agreement with the Illinois Department of Central Management Services**

This Rock Salt Joint Participation Agreement is offered to governmental units that agree to participate in the CY2026-CY2027 Rock Salt solicitation and to take delivery of required tonnage as specified in the resulting joint purchase master contract(s). The resulting joint purchase master contract(s) will be for a one (1) year term with no options to renew.

MR:tt  
3/2026

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approves the Rock Salt Contract Joint Participation Agreement between Oakton College and the Illinois Department of Central Management Services.”

## Certificate of Authority by Vote

(Two Party Written Signature Required)

I, William Stafford, **hereby certify** that I am duly elected Secretary of Oakton Community College District 535 (“Governmental Unit”). I hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors (or equivalent governing body), duly called and held on March 16, 2026, at which a quorum of the Members was present and voting.

**Voted:** That Michele C. Roberts, Vice President for Administrative Affairs. (may list more than one person) is duly authorized to enter into contracts, to include joint participation agreements, on behalf of Oakton Community College District 535 with the State of Illinois and any of its agencies or departments and further is authorized to execute any documents which may in his/her judgment be desirable or necessary to affect the purpose of this vote.

**I hereby certify** that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract or joint participation agreement to which this certificate is attached. I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the Governmental Unit. To the extent that there are any limits on the authority of any listed individual to bind the Governmental Unit in contracts with the State of Illinois, all such limitations are expressly stated herein.

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_  
*(Written Signature & Title)*

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_  
*(Written Signature & Title)*

**Authorization to Approve March Purchases**

Any purchase exceeding \$25,000 requires Board approval. The following purchases meet that criterion. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution. Items “a – c” were previewed at the February 2026 Board of Trustees Meeting.

MR:tt  
3/2026

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
3/26-7a	1	Construction Services for the Adjacencies Phase 2 – Des Plaines Campus	Osman Construction Company Arlington Heights, IL	\$1,219,900.00
3/26-7b	1	Fiber Optic Cabling and Safety Equipment Installation for the Pedestrian Lighting Project	Powerlink Electric, LLC Vernon Hills, IL	\$234,588.38
3/26-7c	1	YuJa Panorama: Digital Accessibility Software Solution-Structured Remediation	YuJa, Inc. San Jose, CA	\$30,000.00
<b>GRAND TOTAL</b>				<b>\$1,484,488.38.”</b>

IN DISTRICT	\$0.00
CONSORTIUM	\$0.00
BID	\$1,219,900.00
BID EXEMPT	\$264,588.38
QBS	\$0.00
CERT. MBE	\$0.00
CERT. WBE	\$0.00
NON-CERT. MBE	\$0.00
NON-CERT. WBE	\$0.00

**Authorization to Purchase Construction Services for the Adjacencies Phase 2 – Des Plaines Campus**

As part of the approved Master Plan, multiple enabling projects remain to be completed. The Adjacencies Phase 2 at the Des Plaines Campus includes interior remodeling for the new Office of Student Affairs and Workforce Training, all located on the first floor. The College partnered with Perkins and Will (P + W), the College’s QBS architecture firm, for design services for this project.

P + W provided complete project design plans and specifications for this project. With this information, the Facilities and Procurement offices worked together to issue a bid. The College received seven bids, with one vendor withdrawing its response.

<b>Adjacencies Reno. Phase 2</b>	
<b>Bid# TLE-FY26-02</b>	
<b>Vendor</b>	<b>Total Price</b>
<b>Osman Construction Company</b>	<b>\$1,109,000.00</b>
Maman Corp	\$1,174,000.00
RoMAAS Inc	\$1,174,900.00
Drive Construction	\$1,268,000.00
Loberg Construction Inc	\$1,399,533.00
Industria Inc	\$1,566,400.00

The responsible and responsive low bid of \$1,109,000.00 was submitted by Osman Construction Company of Arlington Heights, Illinois. P + W conducted a bid/project scope review meeting with the College’s construction manager and Osman Construction Company to ensure all bid specifications were met. P + W has qualified Osman Construction Company to meet all project specifications.

In addition to the base bid of \$1,109,000.00, the Administration is requesting a project contingency allowance of \$110,900.00 (10%). This brings the grand total to \$1,219,900.00. Work is scheduled to begin in March 2026, with substantial completion by August 2026.

RS:tt  
3/2026

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Construction Services for the Adjacencies Phase 2 – Des Plaines Campus from Osman Construction Company, Inc, 70 W Seegers Road, Arlington Heights, IL 60005, for a contract sum of \$1,109,000.00, plus an allowance for a project contingency of \$110,900.00 to be held by the College and used in the best interest of the College, for a total not to exceed \$1,219,900.00 in accordance with their low bid in response to Invitation to Bid # TLE-FY26-02.”

**Authorization to Purchase Fiber Optic Cabling and Safety Equipment Installation for the Pedestrian Lighting Project**

The original Security Camera Capital Improvement Project allocated \$385,000.00 to cover parking lot cameras, trenching/directional boring, and installation. When the decision was made to combine this work with the Exterior Lighting project, the camera portion was placed on hold until the current fiscal year.

Initially, the Exterior Lighting project was intended to provide only power, raceways, and conduits within the light poles to accommodate future camera installation under a separate project. This bid was issued in March 2025 and awarded in May 2025. After the award was made, Oakton Facilities proposed incorporating the camera infrastructure into the construction of the project. The additional change was negotiated with the contractor, Powerlink Electric, LLC, and a final design and agreement were reached, including mounting cameras, additional enclosures, emergency phones, and Wi-Fi access points.

The remaining unresolved component is the fiber optic cabling and termination. Powerlink determined that this work required a specialized subcontractor and obtained quotes from two low-voltage contractors based on the fiber optic design prepared by the Oakton IT Infrastructure team. Powerlink subsequently submitted the lowest subcontractor quote as a change order to the College, totaling \$134,588.38.

By having Powerlink manage this additional scope of work, Oakton College maintains a single point of responsibility for overall project delivery and warranty coverage.

In addition to the fiber optic costs, and due to multiple unforeseen construction conflicts, scope additions, and contract modifications, the Administration requests that an additional \$100,000.00 be held by the College and used in the best interests of the College as contingency funding to complete the project.

JS:tt  
3/2026

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Fiber Optic Cabling and Safety Equipment Installation for the Pedestrian Lighting Project from Powerlink Electric, LLC, 400 Corporate Wood Parkway, Vernon Hills, IL 60061, for a total not to exceed \$234,588.38.”

**Authorization to Purchase YuJa Panorama Digital Accessibility Software Solution-Structured Remediation**

Oakton College remains committed to providing equitable access to all students within our Learning Management System (LMS), Brightspace from Desire2Learn (D2L). With the Board's approval in November 2025, the College implemented YuJa Panorama, a digital accessibility software solution that helps identify and correct accessibility issues in online course content and digital documents.

As use of the platform has expanded, the College has identified a need for additional per-PDF document structured remediation, meaning hands-on fixes to PDFs that require proper formatting for screen readers, navigation, and readability, and cannot be fully resolved through automated tools alone. This expanded capacity will allow faculty members to improve PDF documents to ensure greater accessibility for students.

This additional purchase of per-PDF structured remediation services will not exceed \$30,000.00. This will allow the College to acquire additional per-document remediation capacity, as needed, to support faculty and staff in improving the accessibility of instructional materials within Desire2Learn (D2L).

The purchase is bid-exempt pursuant to ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process".

MB:tt  
3/2026

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of YuJa Panorama Digital Accessibility Software Solution-Structured Remediation from YuJa, Inc., 84 W Santa Clara Street, Suite 400, San Jose, CA 95113, for a total amount not to exceed \$30,000.00."

### Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. **Leica Microscopes** – The fiscal year 26 capital equipment budget includes funds to purchase 28 new microscopes for the Biology labs at the Des Plaines campus. The Biology department uses microscopes in most of the lab-based courses that we offer at Oakton, from the non-major Bio 101 (Introduction to Life Science) to major-level Bio 121 (General College Biology) and health care track classes such as Bio 231/232 (Anatomy and Physiology) and Bio 251 (Microbiology). On average, Microbiology, Anatomy, and Physiology courses use microscopes biweekly. In contrast, the majors and non-majors' courses use the microscopes bimonthly. Each of the College's ten laboratories has as many as three to four sections per day, and each section has as many as 24-26 students using microscopes per class. This equates to over ninety hours of use per microscope every week. The microscopes are a must-have for the biology lab.

This purchase will be presented to the Board at the April 2026 Meeting.

- b. **Digital and Traditional Marketing Services** – In February 2024, the Board approved a three-year contract with VisionPoint Marketing for digital and traditional media placement, with the current contract expiring June 30, 2026. Paid advertising purchases are administered through an agency that provides specialized expertise in campaign strategy, ongoing management and optimization, data and analytics, platform and channel recommendations, and media buying power across both digital and traditional channels.

The Marketing and Communications team supports the College's strategic goals and priorities as outlined in the Strategic Plan and Strategic Enrollment Management (SEM) Plan. Paid advertising plays a critical role in strengthening Oakton's brand awareness and relevance, driving demand, and supporting enrollment by reaching key audiences, including prospective traditional students, early college students, career changers and advancers, current and summer-only students, parents and influencers, and business partners.

VisionPoint Marketing continues to deliver high-quality expertise, strong performance, and a responsive partnership. Based on results to date and the value of continuity in campaign planning and optimization, the Administration recommends a one-year contract renewal from July 1, 2026 to June 30, 2027, with VisionPoint. The renewal will allow the College to plan, negotiate, and implement effective advertising strategies, purchases, and placements across both traditional and digital campaigns. It will allow the College to maintain continuity in active and high-performing brand and enrollment marketing efforts. Additionally, over the next year, Oakton College will thoughtfully develop and issue an RFP for future services.

This purchase will be presented to the Board at the April 2026 Meeting.

- c. **Reimbursement to Education Foundation for Blackbaud Awards Management Essentials Software Renewal** – The College has used Blackbaud's Award Management software to support the awarding of Educational Foundation and Institutional scholarships since 2015. Blackbaud's Award Management software is the leading provider of software-as-a-service scholarship management solutions to higher education institutions and foundations. The cloud-based solution improves the visibility of scholarships to students and simplifies the scholarship application and awarding process. In addition, the software improves the business processes for all students and staff and enhances donor engagement. Oakton received nearly 1,300 scholarship applications via the software tool in the last academic year and has disbursed over \$1.4 million in various Foundation and Institutional scholarships.

The software has supported additional funding opportunities for students outside of the scholarship portfolio during the last several years, including the NSF STEM Scholarship, Supplemental Early Childhood and PATH grants, and the Owl Retention fund. This tool was also critical to support our awarding and distribution of over \$9 million in federal HEERF dollars received during the pandemic.

Following the Memorandum of Understanding (MOU) executed between the Foundation and the College in 2021, and most recently updated in 2025, the Foundation assumed responsibility for the Blackbaud software license and manages the contract, renewals, upgrades, and payables. Based on the MOU in place and similar to the cost-sharing agreed to by the College and Foundation with other Blackbaud software applications, the Foundation is prepared to share in the expense of the Awards Management package. The Foundation invoices the College annually for the institution's portion of this shared cost.

This purchase will be presented to the Board at the April 2026 Meeting.

- d. Multifactor Authentication (MFA) Services Renewal** – The College currently uses Duo Multifactor Authentication (MFA) for almost all systems. As information technology security threats have increased and the College has moved to more cloud-hosted services, it has become critically important to move beyond passwords. With Duo multifactor authentication, users continue to use a password but can add additional authentication mechanisms, such as a linked mobile device push/One Time Password (OTP) application or a hardware security key. This is a critical protection against attacks that use compromised credentials.

The College's IT department evaluated various applications and services from multiple vendors and selected Duo Security in 2020. Duo is purchased using a Software as a Service (SaaS) model, and the current one-year contract is up for renewal on May 21, 2026.

Given the MFA requirements under the revised Gramm-Leach-Bliley Act safeguards rule and our cybersecurity insurers, the Administration is reviewing all MFA options.

This purchase will be presented to the Board at the April 2026 Meeting.

- e. Replacement Classroom Multimedia Projectors** – The College uses 197 multimedia projectors installed in classrooms, meeting spaces, and conference rooms. The fiscal year 2026 budget includes funds to purchase replacement projectors and multimedia equipment for classrooms as part of an eight (8) year replacement cycle. The Information Technology (IT) department is evaluating projector models and multimedia equipment from various vendors.

This purchase will be presented to the Board at the April 2026 Meeting.

- f. Information Technology Consultant Services** – The College uses external Information Technology consultants to augment limited staff resources and to assist with project implementation, business process analysis, and redesign. Redesigning processes and implementing new software are a key part of the College's Vision 2030 plan to improve operational efficiency. The Administration is assessing several consulting firms for projects in payroll, adult education, human resources, accounting, and other areas.

This purchase will be presented to the Board at the April 2026 Meeting.

**Authorization to Approve Tentative Collective Bargaining Agreement between the Oakton Community College District 535 Board of Trustees and the Oakton Community College Classified Staff Association (OCCCSA)**

The College has reached a tentative agreement on a three-year agreement with the Oakton Community College Classified Staff Association (OCCCSA). The agreement has been ratified by the membership of the Association, and is effective for the period January 1, 2026 through December 31, 2028. This agreement requires approval by the Board of Trustees.

JF:bs  
3/2026

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approves the tentative agreement with the Oakton Community College Classified Staff Association, effective for the period from January 1, 2026 through December 31, 2028.”

**Authorization to Hire Dean of Liberal Arts**

The administration is recommending the hire of Dr. Mary Hope Griffin for the Dean of Liberal Arts position. The search began on August 19, 2025. There were postings on the Oakton College website, LinkedIn, Historically Black Colleges and Universities (hbcuconnect.com), Hispanic Association of Colleges and Universities (hacu.net), Diverse Jobs (diversejobs.net), Inside Higher Education (insidehighered.com), Higher Education Jobs (higheredjobs.com), Illinois Unemployment (illinoisjoblink.illinois.gov), NACUBO (National Association of College & University Business Officers), and the Chronicle of Higher Education (jobs.chronicle.com).

There were one hundred and thirty applicants for the Dean of Liberal Arts position. The search committee conducted eight semi-finalist interviews and selected three candidates for on campus interviews with a number of employee groups, including President's Council, Council of Deans, the Assistant Vice Presidents, the Provost/Vice President for Academic Affairs, as well as an open forum session for college administrators, faculty, and staff.

Dr. Griffin is currently an Adjunct Faculty member in the Humanities and Philosophy department at Oakton College. She teaches online and in person, participating in Writing Intensive, Women Gender, and Sexuality Studies, Great Books and Global Studies concentrations. Dr. Griffin was awarded the High Impact Practices award from Oakton for her comprehensive implementation of writing intensive practices. She is also currently the President of the Adjunct Faculty Association at Oakton. Dr. Griffin received her Ph.D in history from the University of California, Los Angeles.

JF:vb  
3/2026

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Dr. Mary Hope Griffin as Dean of Liberal Arts effective July 1, 2026 – June 30, 2027 at an annual salary of \$145,000."



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535  
COUNTY OF COOK AND STATE OF ILLINOIS  
ADMINISTRATOR EMPLOYMENT CONTRACT**

**IN CONSIDERATION** of the mutual covenants hereinafter contained, it is hereby agreed by and between the Board of Trustees of Community College District 535, Oakton College (hereinafter referred to as the Board) and **MARY HOPE GRIFFIN** (hereinafter referred to as the Administrator) as follows:

**A. CONTRACT DURATION AND ANNUAL SALARY**

1. The College hereby employs the Administrator in the capacity of **DEAN OF LIBERAL ARTS** for one (1) year, commencing on July 1, 2026 and terminating on June 30, 2027. The Administrator accepts such employment on the conditions hereinafter set forth, and any applicable provisions of the Board of Trustees Policy Manual.
2. For the 2026-2027 contract year, the Administrator shall receive an annual salary of \$145,000, subject to applicable deductions and in accordance with the Board's salary and payroll procedures.

**B. BENEFITS**

The Administrator shall be entitled to sick leave, vacation, insurance, and all other benefits commonly provided to administrative employees of the College. Nothing in this Contract or any Board policy limits the right of the Board to change or reduce any benefits under this Contract or under any Board policy during the term of this Contract.

**C. QUALIFICATIONS**

1. The Administrator shall hold, throughout the term of this Contract, valid credentials as required and shall be fully qualified to hold the position assigned by reason of certification, licensing, or other regulatory requirements, and the job description for the position.
2. The Administrator acknowledges and agrees that they are not under contract with any other employer, nor shall the Administrator enter into a contract with any other employer for the term covered by this Contract or any portion thereof.

**D. CONDITIONS OF EMPLOYMENT**

1. All policies of the Board of Trustees currently in effect and as modified or adopted hereafter are hereby incorporated into this Contract. In the event of conflict between Board Policy and this Contract, this Contract shall govern.
2. The Administrator will perform the duties and carry out the responsibilities of the position, as specified in the position job description, and such other related duties as are assigned by or at the direction of their supervisor, the Board of Trustees, and the President.
3. The Administrator acknowledges that during the term of employment under this Contract, tenure is not acquired or accrued.
4. The Administrator shall be evaluated annually according to the applicable administrator evaluation process.

**E. TERMINATION**

This Contract may be terminated during the term of employment for the following:

1. By mutual agreement of the parties.
2. By retirement or resignation of the Administrator provided they provide at least sixty (60) days' advance notice of resignation or retirement.
3. By death or mental or physical permanent disability of the Administrator which renders the Administrator incapable of performance of assigned duties. As used herein, the term permanent disability shall mean the inability to perform normal duties as certified by a licensed physician who may be appointed by the College.
4. By unsatisfactory performance or conduct of the Administrator as assessed and determined by the supervisor, subject to review and approval by the President.
5. For cause, including, but not limited to, violation of Board policies or procedures.

**F. NOTICE**

Any notice required to be given under this Contract shall be deemed sufficient if it is in writing and sent by mail to the residence of the Employee or to the President of the College.

Dated and returned this \_\_\_\_\_ day of \_\_\_\_\_ 2026 by:

\_\_\_\_\_  
Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on March 16, 2026.  
(Agenda Item 3/26-10)

Board of Trustees of Community College District 535,  
County of Cook, State of Illinois

\_\_\_\_\_  
President

**Approval of Administrative Title and Salary Adjustments**

As a result of organizational changes, the College Administration is recommending changes to title and salary for three administrators whose scope and role of responsibilities changed at the beginning of the calendar year.

JLS:bs  
3/2026

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following administrative title and salary adjustments effective January 1, 2026 – June 30, 2026:

Dr. Kelly Iwanaga Becker: Associate Vice President for Institutional Effectiveness at an annual salary of \$152,366.94;

Mr. Stephen Butera: Director of Communications and External Relations at an annual salary of \$119,667.70; and

Dr. Andrea Lehmacher: Chief Marketing Officer at an annual salary of \$146,210.70.

Salary adjustments will be retroactive to January 1, 2026.”



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535  
COUNTY OF COOK AND STATE OF ILLINOIS  
ADMINISTRATOR EMPLOYMENT CONTRACT**

**IN CONSIDERATION** of the mutual covenants hereinafter contained, it is hereby agreed by and between the Board of Trustees of Community College District 535, Oakton College (hereinafter referred to as the Board) and **KELLY IWANAGA BECKER** (hereinafter referred to as the Administrator) as follows:

**A. CONTRACT DURATION AND ANNUAL SALARY**

1. The College hereby employs the Administrator in the capacity of **ASSOCIATE VICE PRESIDENT FOR INSTITUTIONAL EFFECTIVENESS** commencing on January 1, 2026 and terminating on June 30, 2026. The Administrator accepts such employment on the conditions hereinafter set forth, and any applicable provisions of the Board of Trustees Policy Manual.
2. The Administrator shall receive an annual salary of \$152,366.94, subject to applicable deductions and in accordance with the Board's salary and payroll procedures, prorated from January 1, 2026 to June 30, 2026.

**B. BENEFITS**

The Administrator shall be entitled to sick leave, vacation, insurance, and all other benefits commonly provided to administrative employees of the College. Nothing in this Contract or any Board policy limits the right of the Board to change or reduce any benefits under this Contract or under any Board policy during the term of this Contract.

**C. QUALIFICATIONS**

1. The Administrator shall hold, throughout the term of this Contract, valid credentials as required and shall be fully qualified to hold the position assigned by reason of certification, licensing, or other regulatory requirements, and the job description for the position.
2. The Administrator acknowledges and agrees that they are not under contract with any other employer, nor shall the Administrator enter into a contract with any other employer for the term covered by this Contract or any portion thereof.

**D. CONDITIONS OF EMPLOYMENT**

1. All policies of the Board of Trustees currently in effect and as modified or adopted hereafter are hereby incorporated into this Contract. In the event of conflict between Board Policy and this Contract, this Contract shall govern.
2. The Administrator will perform the duties and carry out the responsibilities of the position, as specified in the position job description, and such other related duties as are assigned by or at the direction of their supervisor, the Board of Trustees, and the President.
3. The Administrator acknowledges that during the term of employment under this Contract, tenure is not acquired or accrued.
4. The Administrator shall be evaluated annually according to the applicable administrator evaluation process.

**E. TERMINATION**

This Contract may be terminated during the term of employment for the following:

- 1. By mutual agreement of the parties.
- 2. By retirement or resignation of the Administrator provided they provide at least sixty (60) days' advance notice of resignation or retirement.
- 3. By death or mental or physical permanent disability of the Administrator which renders the Administrator incapable of performance of assigned duties. As used herein, the term permanent disability shall mean the inability to perform normal duties as certified by a licensed physician who may be appointed by the College.
- 4. By unsatisfactory performance or conduct of the Administrator as assessed and determined by the supervisor, subject to review and approval by the President.
- 5. For cause, including, but not limited to, violation of Board policies or procedures.

**F. NOTICE**

Any notice required to be given under this Contract shall be deemed sufficient if it is in writing and sent by mail to the residence of the Employee or to the President of the College.

Dated and returned this \_\_\_\_\_ day of \_\_\_\_\_ 2026 by:

\_\_\_\_\_  
Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on March 16, 2026.  
(Agenda Item 3/26-11)

Board of Trustees of Community College District 535,  
County of Cook, State of Illinois

\_\_\_\_\_  
President



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535  
COUNTY OF COOK AND STATE OF ILLINOIS  
ADMINISTRATOR EMPLOYMENT CONTRACT**

**IN CONSIDERATION** of the mutual covenants hereinafter contained, it is hereby agreed by and between the Board of Trustees of Community College District 535, Oakton College (hereinafter referred to as the Board) and **STEPHEN BUTERA** (hereinafter referred to as the Administrator) as follows:

**A. CONTRACT DURATION AND ANNUAL SALARY**

1. The College hereby employs the Administrator in the capacity of **DIRECTOR OF COMMUNICATIONS AND EXTERNAL RELATIONS** commencing on January 1, 2026 and terminating on June 30, 2026. The Administrator accepts such employment on the conditions hereinafter set forth, and any applicable provisions of the Board of Trustees Policy Manual.
2. The Administrator shall receive an annual salary of \$119,667.70, subject to applicable deductions and in accordance with the Board's salary and payroll procedures, prorated from January 1, 2026 to June 30, 2026.

**B. BENEFITS**

The Administrator shall be entitled to sick leave, vacation, insurance, and all other benefits commonly provided to administrative employees of the College. Nothing in this Contract or any Board policy limits the right of the Board to change or reduce any benefits under this Contract or under any Board policy during the term of this Contract.

**C. QUALIFICATIONS**

1. The Administrator shall hold, throughout the term of this Contract, valid credentials as required and shall be fully qualified to hold the position assigned by reason of certification, licensing, or other regulatory requirements, and the job description for the position.
2. The Administrator acknowledges and agrees that they are not under contract with any other employer, nor shall the Administrator enter into a contract with any other employer for the term covered by this Contract or any portion thereof.

**D. CONDITIONS OF EMPLOYMENT**

1. All policies of the Board of Trustees currently in effect and as modified or adopted hereafter are hereby incorporated into this Contract. In the event of conflict between Board Policy and this Contract, this Contract shall govern.
2. The Administrator will perform the duties and carry out the responsibilities of the position, as specified in the position job description, and such other related duties as are assigned by or at the direction of their supervisor, the Board of Trustees, and the President.
3. The Administrator acknowledges that during the term of employment under this Contract, tenure is not acquired or accrued.
4. The Administrator shall be evaluated annually according to the applicable administrator evaluation process.

**E. TERMINATION**

This Contract may be terminated during the term of employment for the following:

- 1. By mutual agreement of the parties.
- 2. By retirement or resignation of the Administrator provided they provide at least sixty (60) days' advance notice of resignation or retirement.
- 3. By death or mental or physical permanent disability of the Administrator which renders the Administrator incapable of performance of assigned duties. As used herein, the term permanent disability shall mean the inability to perform normal duties as certified by a licensed physician who may be appointed by the College.
- 4. By unsatisfactory performance or conduct of the Administrator as assessed and determined by the supervisor, subject to review and approval by the President.
- 5. For cause, including, but not limited to, violation of Board policies or procedures.

**F. NOTICE**

Any notice required to be given under this Contract shall be deemed sufficient if it is in writing and sent by mail to the residence of the Employee or to the President of the College.

Dated and returned this \_\_\_\_\_ day of \_\_\_\_\_ 2026 by:

\_\_\_\_\_  
Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on March 16, 2026.  
(Agenda Item 3/26-11)

Board of Trustees of Community College District 535,  
County of Cook, State of Illinois

\_\_\_\_\_  
President



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535  
COUNTY OF COOK AND STATE OF ILLINOIS  
ADMINISTRATOR EMPLOYMENT CONTRACT**

**IN CONSIDERATION** of the mutual covenants hereinafter contained, it is hereby agreed by and between the Board of Trustees of Community College District 535, Oakton College (hereinafter referred to as the Board) and **ANDREA LEHMACHER** (hereinafter referred to as the Administrator) as follows:

**A. CONTRACT DURATION AND ANNUAL SALARY**

1. The College hereby employs the Administrator in the capacity of **CHIEF MARKETING OFFICER** commencing on January 1, 2026 and terminating on June 30, 2026. The Administrator accepts such employment on the conditions hereinafter set forth, and any applicable provisions of the Board of Trustees Policy Manual.
2. The Administrator shall receive an annual salary of \$146,210.70, subject to applicable deductions and in accordance with the Board's salary and payroll procedures, prorated from January 1, 2026 to June 30, 2026.

**B. BENEFITS**

The Administrator shall be entitled to sick leave, vacation, insurance, and all other benefits commonly provided to administrative employees of the College. Nothing in this Contract or any Board policy limits the right of the Board to change or reduce any benefits under this Contract or under any Board policy during the term of this Contract.

**C. QUALIFICATIONS**

1. The Administrator shall hold, throughout the term of this Contract, valid credentials as required and shall be fully qualified to hold the position assigned by reason of certification, licensing, or other regulatory requirements, and the job description for the position.
2. The Administrator acknowledges and agrees that they are not under contract with any other employer, nor shall the Administrator enter into a contract with any other employer for the term covered by this Contract or any portion thereof.

**D. CONDITIONS OF EMPLOYMENT**

1. All policies of the Board of Trustees currently in effect and as modified or adopted hereafter are hereby incorporated into this Contract. In the event of conflict between Board Policy and this Contract, this Contract shall govern.
2. The Administrator will perform the duties and carry out the responsibilities of the position, as specified in the position job description, and such other related duties as are assigned by or at the direction of their supervisor, the Board of Trustees, and the President.
3. The Administrator acknowledges that during the term of employment under this Contract, tenure is not acquired or accrued.
4. The Administrator shall be evaluated annually according to the applicable administrator evaluation process.

**E. TERMINATION**

This Contract may be terminated during the term of employment for the following:

- 1. By mutual agreement of the parties.
- 2. By retirement or resignation of the Administrator provided they provide at least sixty (60) days' advance notice of resignation or retirement.
- 3. By death or mental or physical permanent disability of the Administrator which renders the Administrator incapable of performance of assigned duties. As used herein, the term permanent disability shall mean the inability to perform normal duties as certified by a licensed physician who may be appointed by the College.
- 4. By unsatisfactory performance or conduct of the Administrator as assessed and determined by the supervisor, subject to review and approval by the President.
- 5. For cause, including, but not limited to, violation of Board policies or procedures.

**F. NOTICE**

Any notice required to be given under this Contract shall be deemed sufficient if it is in writing and sent by mail to the residence of the Employee or to the President of the College.

Dated and returned this \_\_\_\_\_ day of \_\_\_\_\_ 2026 by:

\_\_\_\_\_  
Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on March 16, 2026.  
(Agenda Item 3/26-11)

Board of Trustees of Community College District 535,  
County of Cook, State of Illinois

\_\_\_\_\_  
President

**Notification of Award of Grants**

Funding has been made available to Oakton College:

a. ICCB FY26 Perkins Leadership Grant.....	\$100,000.00
b. ICCB FY26 Digital Instruction for Adult Education Grant .....	\$25,000.00
<b>TOTAL:</b> .....	<b>\$125,000.00</b>

**a. ICCB FY26 Perkins Leadership Grant**

The Illinois Community College Board has awarded Oakton College a total of \$100,000 in federal funding for the Perkins Leadership Grant FY26. This grant is designed to support the improvement and innovation of Career and Technical Education (CTE) programming throughout the Illinois community college system. Oakton has chosen to pursue Objective 3: Expanding Innovative Delivery Models, with an intent to hire a consultant to assist Oakton in adopting Competency Based Education models within CTE that can be replicated in other divisions.

The grant period is January 15, 2026 through June 30, 2027.

*Grant Manager: Dr. Emmanuel Sarris, Interim Dean for Business and Career Technologies*  
*Grant Administrator: Dr. Kanchana Mendes, Dean of Curriculum, Instruction and Assessment*

**b. ICCB FY26 Digital Instruction for Adult Education Grant**

The Illinois Community College Board has awarded Oakton College a \$25,000 Digital Instruction for Adult Education Providers. The purpose of this grant is to provide funding for adult education programs to improve their technology infrastructure, support technology integration in the classroom, and improve distance learning options for adult learners. This funding will mainly be used to expand the availability of Chromebooks and iPADS for adult education students.

The grant period is January 1, 2025 through December 31, 2026.

*Grant Manager: Elena Smoukova, Senior Manager of Adult Education*  
*Grant Administrator: Delia Rodriguez, Dean of Adult and Continuing Education*