

**Oakton College**  
Community College District 535  
Procurement Department, Suite 1240  
1600 E. Golf Rd., Des Plaines, IL 60016  
847-635-2607

**Request for Proposal # 1 – Addendum #1**

Issue Date: January 18, 2023

**Proposals will be received in the Procurement Department at the above address until  
11:00 AM on Wednesday, February 8, 2023**

Proposals will be publicly opened at this time. Late proposals will not be accepted.

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**Auditing Services  
for Oakton College**

**There will be a pre-bid meeting on Monday, January 23, 2023 starting at 11:00AM in  
Room 1275, at the College's  
Des Plaines Campus, 1600 E. Golf Rd., Des Plaines, IL 60016**

**Please see the following sheets for complete specifications.**

All questions pertaining to this proposal should be submitted in writing to all of the e-mail addresses listed below by 11:00 am on Wednesday, February 1, 2023.

Andy Williams, Controller at [awilliams@oakton.edu](mailto:awilliams@oakton.edu)

David Hittenmiller, Assistant Controller at [dhittenmiller@oakton.edu](mailto:dhittenmiller@oakton.edu)

Trinh Than, Purchasing Manager at [tthan@oakton.edu](mailto:tthan@oakton.edu)

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Oakton College District No. 535 is exempt from Federal, State and Municipal Taxes

I have examined the specifications and instructions included herein and agree, provided I am awarded a contract within 60 days of bid due date, to provide the specified items from the sum shown in accordance with the terms stated herein. All deviations from specifications and terms are in writing and attached hereto. I offer the following discount terms \_\_\_\_\_.

Company Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Signature \_\_\_\_\_ E-mail \_\_\_\_\_

1. The mandatory pre-bid meeting information is deleted entirely and replaced by the follow:

**There will be a pre-bid meeting on Monday, January 23, 2023 starting at 11:00AM in Room 1275, at the College's Des Plaines Campus, 1600 E. Golf Rd., Des Plaines, IL 60016**