

**Oakton Community College**  
Community College District 535  
Purchasing Department, Room 1240,  
1600 E. Golf Road, Des Plaines, IL 60016  
847-635-1635

**Invitation to Bid #1104-22-08**

**Issue Date: November 04, 2022**

**Bids Submissions will be in the Procurement Office at the above address until  
11:00 am December 2nd, 2022**

**Late bids will not be accepted.**

**Printing of the Oakton Non-Credit Class Schedules**

The College is requesting bids to provide printing services for Non-credit class Schedules.

In order to comply with the Illinois Compiled Statute Chapter 720, Section 5/33E-2, no information regarding specifications of this bid will be addressed outside an addendum. Final bid questions must be submitted by 2:00 pm November 16, 2022. Questions will be answered through an addendum.

Questions should be submitted to both of the following people:

Edwin Chandrasekar, Vice President of Administrative Affairs, [echandrasekar@oakton.edu](mailto:echandrasekar@oakton.edu).

Trinh Than, Purchasing Manager, [tthan@oakton.edu](mailto:tthan@oakton.edu)

**Please see the following sheets for complete specifications.**

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Oakton Community College District No. 535 is exempt from Federal, State and Municipal Taxes  
I have examined the specifications and instructions included herein and agree, provided I am awarded a contract within 60 days of bid due date, to provide the specified items from the sum shown in accordance with the terms stated herein. All deviations from specifications and terms are in writing and attached hereto. I offer the following discount terms \_\_\_\_\_.

Company Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Signature \_\_\_\_\_ E-mail \_\_\_\_\_

1. Bid Due Date and Time has been changed to 11:00 AM December 2nd, 2022.
2. Please find below the list of submitted question from Vendors and our response:

Q1. Option 3 of the stocks states - 40# Offset. All issues will contain eight pages of 40# regular white offset. The regular white offset paper must be a minimum of 40# with a minimum brightness of 80.

Are all pages of this option printed on 40# offset? Why does it state 8 pages of 40# regular white offset? Which stock would the remaining pages print on? If it is printed on all 40# offset, are all pages printed with black ink only?

**Answer:** The entire book is printed on 40# offset. Regarding the color, that is the same as the other two options. The only variable in this option is the paper.

*All other specifications, terms, and conditions noted in the original bid documents remain in effect and unchanged.*

**Please sign and return this addendum with your bid.**