

**Minutes of the Oakton Community College Board Meeting
June 27, 2017**

The 723rd meeting of the Board of Trustees of Community College District 535 was held on Tuesday, June 27, 2017 at the Oakton Community College Des Plaines Campus, 1600 E. Golf Road, Des Plaines Illinois.

Closed Session

At 5:35 p.m. in room 1502, Chair Stafford called the meeting to order; Secretary Salzberg called the roll:

Mr. William Stafford	Chair	Present
Dr. Joan DiLeonardi	Vice Chair	Present
Mr. Benjamin Salzberg	Secretary	Present
Ms. Martha Burns		Present
Mr. Kyle Frank		Present
Mr. Paul Kotowski		Present
Ms. Ann Tennes		Present
Mr. Brian Chan		Present

Chair Stafford asked for a motion to go into Closed Session for the purpose of considering the appointment, employment, compensation, discipline, performance, dismissal of employees, pending litigation, and collective negotiating matters. Trustee Tennes made the motion, which was seconded by Trustee DiLeonardi;

Secretary Salzberg called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Ms. Tennes	Aye
Mr. Chan	Aye

Also present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Ileo Lott, Vice President, Academic Affairs; Ms. Mum Martens, Chief Human Resources Officer; and Mr. Phil Gerner, Robbins Schwartz.

At 7:25 p.m., Chair Stafford asked for a motion to adjourn the closed session meeting. Trustee Salzberg made the motion; seconded by Trustee Tennes; a voice vote was called and the meeting was adjourned.

Open Session

Chair Stafford called the regular meeting of the Board of Trustees to order at 7:35 p.m. in room 1506.

Secretary Salzberg called the roll:

Mr. Stafford	Chair	Present
Dr. DiLeonardi	Vice Chair	Present
Mr. Salzberg	Secretary	Present
Ms. Burns		Present
Mr. Frank		Present
Mr. Kotowski		Present
Ms. Tennes		Present
Mr. Chan		Present

Pledge of Allegiance – Trustee Burns

Approval of Minutes

Chair Stafford asked for a motion for the approval of the May 23, 2017 minutes of the regular and special meetings of the Board. Trustee Frank made the motion, which was seconded by Trustee DiLeonardi. Trustee Burns noted that on page six of ten of the regular meeting minutes, she is not listed in the roll call for item 5/17-1b, Approval of Consent Agenda Items 5/17-2-5/17-9. The minutes will be amended to reflect that change.

A voice vote was called and the minutes were unanimously approved.

Statement by the President

President Smith welcomed everyone and asked for introductions:

Full-time faculty present included: Katherine Schuster, Professor, Education, and President of the Oakton Community College Full-time Faculty Association; Tom Bowen, Professor, Philosophy; John Frisco, Professor, Speech and Theater; Denise Top Rhine, Professor, Nursing; Marian Staats, Professor, English; Glenna Sprague, Professor, Music; Bill Strond, Professor, Biology; Bradley Young, Assistant Professor, Mathematics; and Zoran Miodragovic, Professor, Chemistry.

Adjunct Faculty present included: Cheryl Thayer, President of the Adjunct Faculty Association; and Kelly Johnson, Tennis Coach.

Classified Staff present included: Brian Angel, Media Services; Philip Cronin, Media Services; Eileen Cukierski, President's Office; Mary Beth Finch, Research and Planning; Jeff Gossrow, Budget and Accounting Services; Krissie Harris, Student Life; Simi Khurani, Student Life; Anthony Ramos, Student Success; Kathi Rosenberg, Business Services; and Jesse Wallace, Media Services.

Administrators present included: Robyn Bailey, Director, Operations and Administration; Michael Carr, Assistant Vice President, Academic Affairs; Maya Evans, Executive Director, Research and Planning; Colette Hands, Associate Vice President, Continuing Education and Workforce Development; Ruben Howard, Director of Workforce and Continuing Education; Jacob Jeremiah, Acting Assistant Dean, Library; Linda Korbel, Dean, Languages, Humanities and the Arts; Mum Martens, Chief Human Resources Officer; Roxann Marshburn, Director, Grants and Alternative Funding; Bruce Oates, Director, Athletics and Registrar Services; Paul Palian, Director, College Relations; Juletta Patrick, Assistant Vice President, Student Affairs, and Dean of Access, Equity and Diversity; Nancy Prendergast, Assistant Vice President, Academic Affairs and Dean of the Skokie Campus; Doreen Schwartz, Director, Business Services; Bob Sompolski, Dean, Mathematics and Technologies; Andy Williams, Controller; and Ruth Williams, Dean, Science and Health Careers.

President Smith offered condolences to Jorell Espinosa and his family, on the passing of his mother, Fe Dela Cruz Espinosa. President Smith offered congratulations to the following who received nominations for various awards at the ICCTA's annual conference which was held earlier this month in Bloomington:

- Paul Gulezian - Outstanding Full-time Faculty Nominee
- Peter Kolos – Outstanding Part-time Faculty Nominee
- Patryk Swietek – Gigi Campbell Student Trustee Excellence Nominee
- Kelly Reed – Gandhi/King Peace Essay Scholarship Nominee
- Kelsey Montanez – Paul Simon Student Essay Nominee
- Susan Trieschmann – Distinguished Alumnus Nominee
- Presence Holy Family Medical Center – Business/Industry Award Nominee
- Jody Wadhwa – 30-Year Trustee Service Award; and an Honorary Membership from the ICCTA

Trustee Emeritus Wadhwa was in the audience to receive the awards from Chair Stafford and President Smith. Oakton's Men's Tennis Coach Kelly Johnson was presented with the Newcomer Coach of the Year Award by the Illinois Skyway Collegiate Conference. Oakton finished 13th overall in the 2017 NASA Robotic Mining Competition at Florida's Kennedy Space Center, marking the fourth straight year the team finished among the

top 15; Oakton was the only two-year college in the competition. Oakton's Office of Alumni Relations is sponsoring a Schaumburg Boomers vs. Gateway Grizzlies baseball game on Saturday, July 22 at the Schaumburg Boomers Stadium, contact the Educational Foundation for details. President Smith recognized Oakton Training Specialist Cynthia Townsend and Sociology Lecturer Cheryl Thayer, who were part of an eight-person youth project humanitarian trip to Haiti earlier in the month. They oversaw a project to expand arts to students at the Eden School, which is near the capital of Port-au-Prince. Oakton will partner with the Captain James A. Lovell Federal Health Care Center, a free community town hall event for veterans, military patients and their families on June 29, at the Skokie campus.

Master Plan Steering Committee Liaison Report

Chair Stafford reported that the Master Plan Steering Committee met earlier in the month and sent their recommendations to the Board. The Board held a Committee of the Whole meeting and went over those recommendations. Chair Stafford thanked the Committee who has been working diligently since September 2016.

ICCTA Liaison Report

Trustee DiLeonardi reported that nothing of significance has occurred in the state's situation since the convention that took place on June 1-2, 2017.

Student Trustee Report

Student Trustee Chan reported that it has been a slow month for students, who are enjoying the summer break. Summer classes started earlier this month, as did the new student orientation sessions. The orientation leaders have been making a great impressions on new students, showing them around the campus and answering questions that they have. The hiring event hosted by Career Services earlier in the month was a success. Over 100 students and community members resumes were collected. Mr. Chan noted that career counselor Laurie Marmel is retiring and that she will be missed as she has contributed a great deal of guidance to students and community members at the College. Fall Fest is approaching please mark the dates: August 30 at Skokie and August 31 at Des Plaines.

Comments by the Chair

Chair Stafford deferred his comments this month.

Report: HLC Update

President Smith introduced Dr. Maya Evans, Executive Director of Institutional Research, who provided an update on the Colleges' Higher Learning Commission (HLC) accreditation reaffirmation visit process. Previously Dr. Evans shared with the Board the criteria for accreditation and outlined what that process is. She provided information about the Assurance Argument document, which is complete and is in the hands of editors and various members of the College community to review. There is a great deal that can be shared in terms of strengths that we have identified, evidence that we have pointed to and strategic opportunities for improvement. Dr. Evans is confident in making the case for full accreditation and telling Oakton's story. Dr. Evans explained that the purpose of the accreditation process is really not about perfection, but to demonstrate that we have engaged in a self-study; conducted an in depth review of our practices and our policies, that we have learned from them; and that we seek to improve them where needed. Much is at stake in the accreditation process; the ability for students to receive an accredited Oakton credential, and also be able access to federal grants and loans. Dr. Evans reviewed the five criterion. She identified the College's current strengths in those areas; reviewed examples of evidence for each of those criterion areas, as well as areas where improvements can be made.

Dr. Evans relayed that the next step will be to share the report with members of the Board of Trustees. The HLC visit will take place September 25-26, 2017. The Board will have an opportunity to meet the peer evaluation team who will be visiting and talking with them. We are gearing up for a significant communication effort so that the entire College community understands our mission and our work in regards to the accreditation process.

Chair Stafford asked when the College can expect to receive the HLC's report. Dr. Evans replied that the College will receive a report back in approximately two months. If there is a need for a follow up report in a specific area of concern, then we have time for a follow up report. Dr. Evans noted that over 300 pieces of evidence are being uploaded to the HLC's assurance system. It is an evidence based process, so for every claim that we make, we have to provide evidence to support it, as well as some other components to the process that have not been discussed, such as our federal compliance program, which relates to financial aid, and our quality initiative report which is a report on our student success effort. President Smith recognized Dr. Evans and other members of the core team, Michael Carr, Tom Bowen, Mary Beth Finch, as well as others who have participated in some way in this process.

Public Participation: None

6/17-1a Approval of Consent Agenda

Ms. Tennes offered:

"Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Mr. Kotowski seconded the motion; a voice vote was called and the motion passed unanimously.

6/17-1b Approval of Consent Agenda Items 6/17-2 through 6/17-7

Mr. Kotowski offered:

"Be it resolved that the Board of Trustees of Community College District 535 approves the following items 6/17-2 through 6/17-7 as listed in the Consent Agenda."

6/17-2 Ratification of Payment of Bills for May 2017 (Including Approval of Travel)

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,476,695.77 for all check amounts and for all purposes as appearing on a report dated May 2017."

6/17-3 Acceptance of Treasurer's Report for May 2017

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of May 2017."

6/17-4 Adoption of Prevailing Rate of Wages

That the Board adopt the following resolution, adapted from a model recommended by the State:
"RESOLUTION ESTABLISHING THE PREVAILING RATE OF WAGES PURSUANT TO THE ILLINOIS PREVAILING WAGE ACT

WHEREAS, it is the policy of the State of Illinois that a wage no less than the general prevailing hourly wage as paid for work of a similar character in the locality in which the work is performed shall be paid to all laborers, workers and mechanics employed by or on behalf of any and all public bodies engaged in public works, and to carry out its policy the State of Illinois enacted the Prevailing Wage Act (820 ILCS 130/0.01-12); and

WHEREAS, the Prevailing Wage Act requires that this public body shall ascertain the prevailing rate of wages, as defined in the Prevailing Wage Act for laborers, mechanics and other workers in the locality of Community College District 535 employed in performing construction of public works for Oakton Community College;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 535, COUNTY OF COOK AND STATE OF ILLINOIS, as follows:

SECTION 1: To the extent and as required by the Prevailing Wage Act, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of Oakton Community College is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County as determined by the Illinois Department of Labor. As required by the Prevailing Wage Act, any and all revisions of

the prevailing rate of wages by the Illinois Department of Labor shall supersede the Department's June determination and apply to any and all public works construction undertaken by Oakton Community College. Any terms appearing in this Resolution which are also used in the Prevailing Wage Act shall be defined in the same manner as in the Prevailing Wage Act.

SECTION 2: This Resolution shall not be construed to apply said general prevailing rate of wages as ascertained herein to any work or employment except public works construction for Oakton Community College to the extent required by the Prevailing Wage Act.

SECTION 3: This determination or any revisions of the prevailing rate of wage shall be publicly posted by the Vice President for Administrative Affairs, or otherwise made available in the main office of Oakton Community College, for inspection by any interested party. The College shall stipulate compliance with the Prevailing Wage Act and with this determination in all applicable contract specifications.

SECTION 4: The Vice President for Administrative Affairs shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Vice President for Administrative Affairs shall promptly file a certified copy of this resolution with both the Illinois Secretary of State Index Division and the Illinois Department of Labor.

SECTION 6: The Vice President for Administrative Affairs shall cause to be published in a newspaper of general circulation within the area a copy of this Resolution, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.”

6/17-5 Ratification and Supplemental Payment of Professional Personnel Spring 2017 and Summer 2017

1. "Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the Summer semester, 2017; the total payment amounting to \$1,731,765.39."

2. "Be it further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the Summer semester, 2017 the total payment amounting to \$1,875,311.71."

3. "Be it further resolved that the Board of Trustees of Community College District 535 approves the adjustments of overload faculty 2017 spring semester salaries in the amount of \$ 12,249.45, resulting in a revised total of \$ 440,543.84."

6/17-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to c as stipulated above, and hereby approves the expenditures in the amount not to exceed \$58,008.88 for all funds listed in items a and c.”

a. Salary payments in the amount of \$21,394.38 for part-time teaching services for the Alliance for Lifelong Learning Summer, 2017.

b. Salary payments in the amount of \$420.00 for part-time teaching services for the Alliance for Lifelong Learning Spring, 2017.

c. Salary rescinds in the amount of \$1,551.45 for part-time teaching services for the Alliance for Lifelong Learning Spring, 2017.

Also approved by the Alliance for Lifelong Learning Executive Board were the following items:

d. Payment for Spring 2017 Space Utilization and Facilities Services and Classroom/Office Space rental as follows:

	<u>Services</u>	<u>Rental</u>
District 535 (Oakton)	\$16,871.01	\$5,608.39
District 202 (Evanston)	0.00	\$2,667.83

District 207 (Maine)	0.00	\$7,515.66
District 219 (Niles)	0.00	\$3,027.37
District 225 (Glenbrook)	<u>0.00</u>	<u>\$504.24</u>
Total Payment	\$16,871.01	\$19,323.49.”

6/17-7

Approval of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

For the Health Information Technology Program

Rockford Memorial Hospital and Its Affiliates Rockford Health Physicians and the Visiting Nurses Association of the Rockford Area – Rockford

For the Medical Laboratory Technology Program

Advocate Health and Hospitals Corporation, Advocate North Side Health Network, Advocate Condell Medical Center, Advocate Sherman Hospital, and ACL Laboratories – Downers Grove

For the Substance Abuse Counseling Program

Brooktree Footprints to Recovery – Arlington Heights.”

Mr. Salzberg seconded the motion.

Trustee Burns asked how the Prevailing Rate of Wages pertains to the College. Chair Stafford explained that being a public institution, that when we go out for bid on projects, we have to pay a prevailing wage. That does not mean that we have to pay union wage, but we have to pay the wage that is considered prevailing and fair for the county you are in; and the counties provide that information.

Secretary Salzberg called the roll:

Ms. Tennes	Aye
Ms. Burns	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye

The motion carried; Student Trustee Chan favored the resolution.

6/17-8a

Public Hearing and Adoption of Annual Budget for Fiscal Year 2017-18

Mr. Stafford offered:

“Whereas the College has published a Notice of Public Hearing in the Daily Herald newspaper on May 19, 2017 and made available for public inspection from the 24th day of May 2017, a tentative budget; that Public Hearing is now declared open. Are there any comments from the public on the tentative budget as published?” Being no public comments, Chair Stafford closed the public hearing and the Board moved to the adoption of the annual budget for FY 2017-2018.

6/18-8b

Adoption of the Annual Budget for Fiscal Year 2017-2018

Mr. Chan offered:

“Whereas, on May 24, 2017, the College administration and the Treasurer of the Board made such tentative budget as prepared by them conveniently available to the public for inspection for at least thirty days prior to final action thereon; and Whereas, on June 27, 2017, a public hearing was held by the Board as to such tentative budget, notice of said hearing having been given at least thirty days prior thereto by publication in a newspaper published in the District, and all other legal

requirements having been complied with; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535, COUNTY OF COOK AND STATE OF ILLINOIS AS FOLLOWS: that the final budget which contains an estimate of the amounts available in each fund, separately, and of expenditures from each, and which the Board deems necessary to defray all necessary expenses and liabilities of such District for the fiscal year, be and the same hereby is adopted as the budget of this District for the fiscal year beginning July 1, 2017, and ending June 30, 2018.”

Dr. DiLeonardi seconded the motion.

Chair Stafford quoted a sentence from the budget, “In response to the uncertainty regarding the state fiscal and political situation, the FY2018 budget includes only fifty percent of the estimated state funding compared with last year’s seventy-five percent assumption for the 2017 budget.” That is where we are in this state. Chair Stafford thanked staff for filling the \$3 million gap that was in the original budget. He said that staff has done a great job of culling through this budget and making reductions. Chair Stafford recalled that as last month’s meeting, he spoke about how fortunate we are in that we did not have layoffs like a vast majority of community colleges in this state. It is really inexcusable on behalf of the state in terms of the financial situation they have put us in. Chair Stafford reiterated the wonderful job that the staff and President Smith have done.

Secretary Salzberg called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Mr. Frank	Aye
Ms. Burns	Aye
Ms. Tennes	Aye

The motion carried; Student Trustee Chan favored the resolution.

6/17-9

Approval of RAMP Fiscal Year 2019

Mr. Kotowski offered:

"Be it resolved that the Board of Trustees of Community College District 535 has reviewed and authorized the submission of RAMP 2019.”

"Be it further resolved that the Board of Trustees of Community College District 535 authorizes the submission of the capital budget request included in RAMP 2019, that the Board reviewed and approved the capital program statement, scope statement and budget in RAMP 2019, and that the local funds of \$13,253,750 for the project requested are available should the project be approved."

Dr. DiLeonardi seconded the motion.

Chair Stafford commented that in different times, the RAMP document would be submitted to the state and they would allocate money for the project that was outlined. Obviously, that is not going to take place this year. We are doing our due diligence as a College as if we do not, and money does become available, this will hold our place on the list.

Trustee Frank talked about renovation of Niles East High School. Trustee Tennes commented that most of the memorabilia from Niles East has been removed, and that there is a showcase near the pavilion at the Skokie campus that does hold some memorabilia from the high school.

Secretary Salzberg called the roll:

Dr. DiLeonardi Aye
Ms. Tennes Aye
Mr. Stafford Aye
Mr. Kotowski Aye
Mr. Frank Aye
Ms. Burns Aye
Mr. Salzberg Aye

The motion carried; Student Trustee Chan favored the resolution.

6/17-10 Authorization to Approve the College’s Proposed Five-Year Master Plan

Ms. Tennes offered:

“Whereas, the Illinois Community College Board requires community colleges to update their Master Plan every five years; and;

Whereas, a Master Plan Steering Committee comprised of numerous college and community representatives reviewed data, options and recommendations for the facilities across both campuses; and; Whereas, the Board of Trustees has been provided with sufficient time to review, discuss, consider and provide critical input and feedback on the Master Plan, and finds the plan constitutes a suitable, rational, data-informed, affordable and timely plan which will positively impact student success.”

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Oakton Community College District 535 approve and adopt the proposed College’s Five-Year Master Plan (FY2018-FY2022), and authorizes spending for FY2017-18.”

“Be it further resolved that the Board of Trustees directs the College Administration to develop an implementation plan for projects recommended in the Master Plan to secure approvals for the Master Plan projects from appropriate county and state agencies, and to select and recommend for Board approval at future meetings debt counsel, debt financial advisors, debt underwriters, project architects engineers and construction management firms associated with the Master Plan funding, projects and requirements.”

Mr. Kotowski seconded the motion.

Chair Stafford commented that this has been a tremendous amount of work by the Master Plan Committee. He asked that all in the room who were on the Committee stand and be recognized. Trustee Tennes also thanked former Trustee Patricia Harada who served on the Committee with distinction and was very committed to the process. Chair Stafford noted that this is one of the largest undertakings we are going to take in the next ten years; a tremendous amount of work. He also thanked the administration for doing a great job in getting this project started, and the Committee for all of their due diligence. Trustee Tennes noted that during an earlier discussion, there was conversation about the order of some of the projects. As a group we all understand that the life, health and safety issues need to be addressed for the good of the College. We as a group also have discussed and hope to continue to discuss other creative means of financing some of the other projects for which we might be able to secure grants or significant philanthropy so that we can move sooner on some of the projects that are lower on the list; and we would welcome the entire College’s support in that effort.

Secretary Salzberg called the roll:

Ms. Tennes Aye
Mr. Stafford Aye
Ms. Burns Aye
Mr. Salzberg Aye
Mr. Frank Aye

Mr. Kotowski Aye
 Dr. DiLeonardi Aye
 The motion carried; Student Trustee Chan favored the resolution.

6/17-11 Authorization to Approve June Purchases

Mr. Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval the purchase of the following:

<u>Item</u>	<u>Agenda Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
6/17-11a	1 - 2	Renewal of Annual Agreements, Services, and Contracts for FY 2018 Renewals	NILRC	\$ 96,400.00
			CARLI	\$ 96,400.00
			Ellucian	\$ 350,105.00
			The College Board	\$ 45,700.00
			Desire2Learn LTD.	\$ 171,604.00
6/17-11b	1 - 2	Renewal of Insurance	Illinois Community College Risk Management Consortium c/o Nugent Consulting Group, LLC	\$ 668,312.00
			Reliance Standard Life Insurance Co.	\$ 270,000.00
6/17-11c	1	Continuation of Employee Fringe Benefits: Life Insurance, Disability Insurance, Dental Insurance and Section 125 Administration	UMR	\$ 27,000.00
6/17-11d	1	Transportation Services for Athletic Teams	Infinity Transportation Management, LLC	\$ 42,000.00
6/17-11e	1 - 2	HVAC System Replacement at the Skokie Campus	Premier Mechanical, Inc.	\$ 5,500,000.00
6/17-11f	1	Consulting Services for Abatement Work	ECS Midwest, LLC	\$ 26,650.00
6/17-11g	1 - 2	College Vehicles	Currie Motors Fleet	\$ 27,083.00
			Landmark Ford, Inc.	\$ 36,331.00
6/17-11h	1	Palo Alto Networks Firewalls Updates, Support, Subscriptions	Logicalis, Inc.	\$ 27,080.02
6/17-11i	1 - 4	Grant Funded Truck Driver Training Courses - Three Year Contract	Viking Driving School, Inc.	\$ 744,000.00
6/17-11j	1	Engineering Services for Supplementary Water Main	Manhard Consulting	\$ 59,150.00
Grand Total				\$ 8,187,815.02.”

The motion was seconded by Ms. Tennes; Secretary Salzberg called the roll:

Ms. Burns Aye
 Dr. DiLeonardi Aye
 Mr. Salzberg Aye
 Mr. Frank Aye

Mr. Stafford Aye
Mr. Kotowski Aye
Ms. Tennes Aye

The motion carried; Student Trustee Chan favored the resolution.

6/17-12 Approval of Annual Promotions in Rank

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the promotions in rank for full time faculty members Lindsey Hewitt, Associate Professor of Anthropology and Humanities, Michelle Naffziger-Hirsch, Associate Professor of Sociology, Daniel Roth, Associate Professor of English, Eva de la Riva, Professor of Psychology, Philip Sloan Professor of English, Winifred Sitt, Professor of Nursing.”

Mr. Frank seconded the motion.

Dr. Ileo Lott, Vice President of Academic Affairs, commented that the faculty members who are being approved have worked hard to achieve these promotions, congratulations to all.

Secretary Salzberg called the roll:

Mr. Stafford Aye
Ms. Burns Aye
Mr. Salzberg Aye
Mr. Kotowski Aye
Mr. Frank Aye
Dr. DiLeonardi Aye
Ms. Tennes Aye

The motion carried; Student Trustee Chan favored the resolution.

6/17-13 Authorization to Hire Full-time, Tenure-track Faculty Member

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorize the employment of Bakahia Madison for the 2017-18 academic year, beginning in August 2017:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane, Step, Base Salary</u>
Bakahia Madison	Professor of Human Services/ Substance Abuse Counseling	E-3, \$68,640.”

Ms. Tennes seconded the motion.

Dr. Lott noted that Dr. Madison is joining the College from Chicago State University, and we are really proud to have her. He acknowledged faculty, students, staff, and administrators for their role in making Oakton an employer of choice. Trustee DiLeonardi noted that Dr. Madison’s qualifications are exceptional and is delighted that she has joined the ranks of Oakton’s faculty.

Secretary Salzberg called the roll:

Mr. Salzberg Aye
Mr. Stafford Aye
Dr. DiLeonardi Aye
Mr. Kotowski Aye
Ms. Burns Aye
Mr. Frank Aye

Ms. Tennes Aye
The motion carried; Student Trustee Chan favored the resolution.

6/17-14 Approval of Retirement – Administrative Personnel

Mr. Salzberg offered:
“Be it resolved that the Board of Trustees of Community College District 535 accept the retirement of Ms. Roxann Marshburn, Director of Grants and Alternative Funding, effective January 1, 2018.”

Ms. Tennes seconded the motion; Secretary Salzberg called the roll:

Dr. DiLeonardi	Aye
Mr. Stafford	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye
Ms. Tennes	Aye

The motion carried; Student Trustee Chan favored the resolution.

6/17-15 Acceptance of Administrator Resignation

Mr. Frank offered:
“Be it resolved that the Board of Trustees of Community College District 535 accepts the resignation of Ms. Mum Martens, Chief Human Resources Officer, and effective August 12, 2017.”

Mr. Salzberg seconded the motion; and called the roll:

Mr. Kotowski	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye
Mr. Salzberg	Aye
Ms. Burns	Aye
Ms. Tennes	Aye

The motion carried; Student Trustee Chan favored the resolution.

6/17-16 Approval of Administrator’s Resignation Agreement

Ms. Tennes offered:
“Be it resolved that the Board of Trustees of Community College District 535 approve the Resignation Agreement between the College and Ms. Leah Swanquist, Director of Facilities, which includes a monetary severance payment in exchange for her resignation effective June 30, 2017, and a release of claims.”

Dr. DiLeonardi seconded the motion; Secretary Salzberg called the roll:

Mr. Frank	Aye
Mr. Salzberg	Aye
Ms. Burns	Aye
Dr. DiLeonardi	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Ms. Tennes	Aye

The motion carried; Student Trustee Swietek favored the resolution.

6/17-17 Approval of Salaries for Administrators

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves salaries for a total of \$3,858,352 to 29 continuing administrators and authorizes the issuance of contracts specifying salaries to the persons named for the period July 1, 2017 through June 30, 2018 as listed in A, B, and C.”

<u>ADMINISTRATOR</u>	<u>TITLE</u>	<u>FY2018 SALARY</u>
Robyn Bailey	Director of Operations and Administration	101,373
Karl Brooks	Vice President for Student Affairs	159,793*
Michele Brown	Director of Student Recruitment and Outreach	115,952
Michael Carr	Asst. VP of Academic Affairs/College Transitions	128,171
Edwin Chandrasekar	Vice President for Administrative Affairs	176,788*
Sebastian Contreras Jr.	Dean of Student Success	123,277
Leana Cuellar	Director of Student Learning and Engagement	92,072
Maya Evans	Executive Director of Research and Planning	126,639
Colette Hands	Assoc. VP for Cont. Ed, Training, Workforce Dev.	125,139
Ruben Howard	Director of Workforce Dev. & Corp. Training	95,139
Jacob Jeremiah (1)	Assistant Dean of Library	83,000
Mark Kiel	Dean, Counseling, Health, and Wellness Services	112,771
Linda Korbel	Dean, Liberal Arts	145,137
Renee Kozimor	Director of Software and User Services	140,065
Ileo Lott	Vice President for Academic Affairs	161,338*
Bonnie Lucas	Vice President for Technology and Data Analytics	191,849*
Roxann Marshburn (2)	Director of Grants and Alternative Funding	100,830
Mum Martens (3)	Chief Human Resource Officer	145,888*
Bruce Oates	Director of Athletics and Registrar Services	122,249
Paul Palian	Director of College Relations	103,139
Juletta Patrick (4)	Asst. VP of Student Affairs/Dean, Access, Equity, Diversity	115,000
Nancy Prendergast (5)	Asst. VP of Academic Affairs/Dean Skokie Campus	158,859
Doreen Schwartz	Director of Business Services	113,252
Robert Sompolski	Dean, Math, Engineering, and Computer Science	147,830
John Wade	Director of Systems and Network Services	152,291
Cheryl Warmann	Director of Enrollment Services	128,215
Ruth Williams	Dean, Natural Science and Health Careers	111,639
Wright “Andy” Williams	Controller	141,639
<u>Bradley Wooten</u>	<u>Dean of Skokie/Dean of Business and Career Technologies</u>	<u>126,037</u>
Total 29 Continuing Administrator Salaries		3,858,352

Notes:

- Jacob Jeremiah will become the permanent Assistant Dean of the Library effective July 1, 2017.
- Roxann Marshburn retires December 31, 2017; her annual salary amount is included above.
- Mum Martens has resigned effective August 12, 2017.
- Juletta Patrick will not receive an increase, as she started at the College on May 1, 2017.
- Nancy Prendergast retires September 30, 2017; her annual salary amount is included above.
- Salaries for grade 10 administrator positions include a 3% SURS contribution, and they are noted with an asterisk (*).
- The list does not include Nicholas Weiss as Interim Chief of Police; Ann Marie Barry who retired on May 31, 2017; Mary Knight who resigns effective June 30, 2017; and, Leah Swanquist who resigns effective June 30, 2017.

A. "Be it further resolved that the Board of Trustees of Community College District 535 approves FY2018 administrative salary ranges at the same amount as in FY2017."

<u>Salary Grade</u>	<u>FY2018 Minimum</u>	<u>FY2018 Midpoint</u>	<u>FY2018 Maximum</u>
4	\$ 68,041	\$89,980	\$111,919
5	75,113	99,410	130,228
6	82,923	109,818	136,719
7	91,588	121,381	151,169
8	101,154	134,136	167,115
9	111,784	148,304	184,828
10	123,525	163,962	204,399

B. "Be it further resolved that the Board of Trustees of Community College District 535 approves a one-time payment of \$12,800 distributed among the following five administrators for taking on additional responsibilities for on-line learning from July 2016 through June 2017."

Linda Korbel	\$1,200
Renee Kozimor	\$8,000
Bob Sompolski	\$1,200
Ruth Williams	\$1,200
<u>Bradley Wooten</u>	<u>\$1,200</u>
<u>Total</u>	<u>\$12,800</u>

Dr. DiLeonardi seconded the motion.

Chair Stafford commented that this comes out to approximately a 1.3% increase. He appreciates the work that the administrators do and the sacrifices that they are making, and if we were not in this current state budget situation, the Board would be recommending a higher salary increase. Trustee Tennes asked Chair Stafford if the Board needed to vote on sections B and C of the agenda item separately. Chair Stafford said that B and C are listed in section A, so there is no need for a separate vote. At this time President Smith echoed Chair Stafford's comments that she is grateful for the leadership of the administrative team and if not for the state budget situation, we would be recommending a higher salary increase. It is not a reflection of performance, we all value the administrative team that we have at the College.

Secretary Salzberg called the roll:

Ms. Tennes	Aye
Mr. Stafford	Aye
Mr. Kotowski	Aye
Mr. Frank	Aye
Mr. Salzberg	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye

The motion carried; Student Trustee Chan favored the resolution.

6/17-18 Approval of Annual Salary Increase for the President

Mr. Kotowski offered:

"Now, therefore be it resolved by the Board of Trustees of Community College 535, County of Cook and State of Illinois, that for the 2017-2018 fiscal year, President Joianne L. Smith's salary be increased by 1% from \$272,924 to \$275,653."

Dr. DiLeonardi seconded the motion.

Chair Stafford commented that President Smith has done a wonderful job at many different levels in terms of her leadership; in terms of building community; in terms of challenging us to be a better institution. We are fortunate for the kind of leadership that she has brought to this world class institution. Trustee DiLeonardi commented that it is only because of the current state of the budget that the Board gave President Smith the one percent increase, and her desire was not to receive a more inflated increase than the rest of the staff.

Secretary Salzberg called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Kotowski	Aye
Mr. Frank	Aye
Mr. Salzberg	Aye
Ms. Tennes	Aye
Ms. Burns	Aye

The motion carried; Student Trustee Chan favored the resolution.

6/17-19 Authorization to Fund Proposed Trustee Travel

Mr. Salzberg offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the consolidated trustee travel plan for fiscal year 2017-2018.

Mr. Frank seconded the motion; Secretary Salzberg called the roll:

Dr. DiLeonardi	Aye
Ms. Burns	Aye
Mr. Kotowski	Aye
Mr. Frank	Aye
Mr. Salzberg	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye

The motion carried; Student Trustee Chan favored the resolution.

6/17-20 Acceptance of a Grant

Mr. Frank offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the National Science Foundation Robert Noyce Teacher Scholarship Program funding through Roosevelt University in the amount of \$25,360 to support student STEM scholarships.”

Mr. Kotowski seconded the motion; a voice vote was called and the motion passed unanimously.

6/17-21 First Read of Policy

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review the proposed policy 4111, with action to take place at the next regularly scheduled Board meeting, August 15, 2017.”

Secretary Salzberg seconded the motion; a voice vote was called and the motion passed unanimously.

6/17-22 Approval of Policy Revisions

Mr. Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby approves the revisions to Policy 4318 and Policy 4213.”

Ms. Tennes seconded the motion; Secretary Salzberg called the roll:

Dr. DiLeonardi	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye
Mr. Frank	Aye
Mr. Salzberg	Aye
Ms. Burns	Aye
Mr. Kotowski	Aye

The motion carried; Student Trustee Chan favored the resolution.

Adjournment

Chair Stafford announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will held on Tuesday, August 15, 2017 beginning at 7:30 p.m. at the Des Plaines campus, 1600 E. Golf Road, in room 1506.

There being no further business before the Board, Chair Stafford asked for a motion to adjourn the meeting. Trustee Tennes made the motion, which was seconded by Trustee Kotowski. A voice vote was called and the meeting was adjourned at 8:40 p.m.

William Stafford
William Stafford, Chair

Joan DiLeonardi
Joan DiLeonardi, Acting Secretary

ec
6/2017

A video recording of the June 27, 2017 meeting was made and may be viewed by calling the Media Services office at (847) 635-1998.