Do I have to be “online” at a certain time?
No, students don’t have to log in at the same time.

You may log into the course throughout each week at times convenient for you – EXCEPT you must meet weekly posting deadlines (see below re: discussion questions).

When are my responses to the discussion questions due?
A MINIMUM of three posts are required each week. The first post for your discussion question must be posted by midnight Wednesday, the others before the end of the course week, which begins each Monday morning at 12:01 AM and runs through 11:59 PM Sunday.

What is the time commitment?
This is a 3-credit-hour course, so you should expect to spend 9 – 12 hours each week on the course.

Where do I find the course materials?
All course materials are posted within the course in Desire2Learn (D2L) or linked from the course, primarily in the “Content” section.

How will I know what to do each week?
The course is organized into (8) modules corresponding to each week of the course. Within each module will be materials and links for all required activities that week.

In addition, the syllabus contains an outline of topics that provides an overview of the work to be done each week.

The course Calendar, on the home page of the course, will highlight due dates for most homework assignments and exams.

Finally, “News” updates will be posted on the course home page each week.

How will I be evaluated?
You will receive points for work each week, including Discussion postings, posting of Key Learning for the week, Assignments, a Presentation, a Portfolio, one Quiz and two Exams (Midterm and Final). See the Grading Schedule for details. This is not hard work, but it does require consistent effort to keep up.

What is the best way to communicate with the instructor?
The best way to contact me about course-related questions is via email within the course. You may also reach me in my office, Room 2548 in Des Plaines, Phone: 847-635-1971 or Oakton email, rnash@oakton.edu

Where do we take tests?
The Quiz and Exams will all be taken online within the course, either in the “Dropbox” or in the “Quizzes and Exams” sections of the course.