Minutes of the Oakton Community College Board Meeting  
January 22, 2008

The 614th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, January 22, 2008, at the Oakton Community College Des Plaines Campus.

Call to Order and Roll Call

Dr. Rosen convened the 614th meeting of the Board of Trustees at 7:30 p.m. in the Board Room 1506. Secretary DiLeonardi called the roll:

Dr. Rosen Chair Present
Mr. Williams Vice Chair Present
Dr. DiLeonardi Secretary Present
Dr. Alexopoulos Present
Mr. William Stafford Present
Ms. Tennes Present
Mr. Wadhwa Present
Mr. Spera Student Trustee Present

Also in attendance were Mr. George Chirempes, Dr. Thomas Hamel, Ms. Bonnie Lucas, Ms. Barbara Rizzo, Dr. Joianne Smith, Mr. Maurice Archer, Mr. David Arieti, Ms. Ann Marie Barry, Dr. Trudy Bers, Mr. Paul Boisvert, Ms. Michele Brown, Mr. Nathan Cachila, Ms. Eileen Cukierski, Dr. Carlee Drummer, Ms. Carla Ferguson, Dr. Robert Frank, Mr. Will Frank, Mr. David Galvan, Mr. Majid Ghadiri, Mr. Dennis Graham, Ms. Melissa Jacobsen, Dr. Gregory James, Ms. Donna Keene, Ms. Linda Korbel, Ms. Suzanna Lakin, Ms. Roxann Marshburn, Ms. Shannon McKenzie, Mr. Jeffrey Moro, Mr. Bruce Oates, Mr. William Paige, Dr. Nancy Prendergast, Ms. Lynn Seinfeld, Mr. Wayne Serbin, Dr. Robert Sompolski, Mr. Mark Sprecher, Mr. Wayne Szatkowski, Ms. Cheryl Warmann, Ms. Joan Warmbold, Mr. Brad Wooten, and Ms. Linda Zimmerman.

Dr. Laura Saret represented the Full-time Faculty Association, Ms. Jillian Verstrate represented the Classified Staff Association; and Ms. Barbara Dayton represented the Adjunct Faculty Association.

Mr. Devin Morris represented the OCCurrence newspaper. Ms. Joanna Broder represented the Pioneer Press newspaper.

Ms. Patricia Dalzell was present as recording secretary to the Board.

Pledge of Allegiance

Mr. Stafford led the Pledge of Allegiance.

Approval of the Minutes of the December 11, 2007, Board Meeting
Dr. Alexopoulos offered a motion for approval of the minutes of the December 11, 2007, Board Meeting. Mr. Williams seconded the motion. A voice vote was called and the minutes of the December 11, 2007, Board meeting were approved.

**Statement by the President**

In the absence of President Lee, Dr. Hamel commented that tonight’s Board meeting was only the second time that Dr. Lee was absent in her tenure as president of the College. He noted that she was recovering well in the hospital and extended get well wishes to her on behalf of the College.

Dr. Hamel offered condolences to Joe Schmidt on the passing of his brother; to Rose Novil on the passing of her mother-in-law; and to Stephanie Templin on her mother’s passing. He commented that the “stork” had been very busy at Oakton. He congratulated Cindy Nijmeh and her husband on the birth of a daughter; Michael Graves and his wife on the birth of a son; Chad Ganger on the birth of a grandson; and Nancy Schwabe on the birth of a grandson.

Dr. Hamel stated that the College is fortunate to have Carla Ferguson present this evening. He noted that Ms. Carlson was the recent recipient of a $10,000 Nurse Educator Fellowship from the Illinois Board of Higher Education. Dr. Hamel commented on Ms. Ferguson’s background as a new nursing faculty member in 2004 and her accomplishments in growing the *Pathways to Excellence* program as well as serving as advisor to the College’s Student Nursing Club. He stated that she was among the first to attain the National League for Nursing’s *Certified Nurse Educator* designation and that she will use her fellowship for professional development. Dr. Hamel’s comments were followed by a round of applause for Ms. Ferguson.

Ms. Verstrate introduced classified staff members Mark Sprecher, Instructional Media Services; Wayne Szatkowski, Business Services; Jeff Moro, Information Technology; Eileen Cukierski and Pat Dalzell, President’s Office; Shannon McKenzie, Academic Affairs; Bill Paige, College Advancement; Will Frank, Television Services, operating camera one; and Tim Raetzman, Television Services, operating the direct cable feed from the Television Studio.

Dr. Saret, President of the Full-time Faculty Association, introduced faculty members Paul Boisvert, Professor, Mathematics; Joan Warmbold Professor, Psychology; Carla Ferguson, Assistant Professor, Nursing; Bob Frank, Professor, Psychology, and Chair, Behavioral and Social Sciences; Linda Zimmerman, Professor, Student Development and Psychology; and Majid Ghadiri, Professor and Chair, Electronics and Computer Technologies, Radio Frequency Identification Technologies.

Ms. Dayton introduced adjunct instructor Jeff Moro, Computers, and David Arieti, Biology and Earth Science.

Mr. Spera introduced Oakton students Devin Morris and David Galvan.

The administrators present included Maurice Archer, Director, Accounting Services; Ann Marie Barry, Director, Student Affairs; Trudy Bers, Executive Director, Research, Curriculum and Planning, and Executive Assistant to the President; Michele Brown, Director, Admission and
Mr. Spera introduced students Devin Morris and David Galvan.

Guests attending the meeting included Des Plaines resident Wayne Serbin; Pioneer Press reporter, Joanna Broder; and three Northwestern University students, Melissa Jacobsen, Suzanna Lakin, and Nathan Cachila. Dr. Hamel commented that the three students were studying the structure of local governments. Dr. Prendergast noted that Ms. Jacobsen was an Oakton graduate.

Business Internship Report and Strategic Conversation

Dr. Prendergast introduced Shannon McKenzie, Internship Specialist. Ms. McKenzie presented information on the College’s Internship Program and how students benefit from the program.

Brief Program Overview

- Opportunities in many disciplines
  - Primarily Graphic Design, Marketing, Engineering, Accounting and Information Technology
- Internships are typically 8-14 weeks long, 10-20 hours per week, paying $9-$14 an hour
- Students must be currently enrolled, with a minimum 2.5 GPA and 12 credit hours in their major
- Companies are reimbursed a portion of the intern’s salary, no more than 50 percent of the intern’s salary (capped at $850), through grant funding by the Illinois Board of Higher Education (IBHE).

IBHE Cooperative Work Study Grant

- Objectives set in 2007 Grant Proposal:
  1) Provide 40 students with paid internships
  2) Recruit at least 20 new employers
  3) Create new collaborations between students, employers, and the College
  4) Encourage 100 percent of interns to seek permanent employment in Illinois

Results from the 2007 Fall Semester

- Students
  - 12 students hired as interns in Accounting, Engineering, Information Technology, Graphic Design, and Marketing fields
  - 98 students in contact with Intern Specialist
  - 57 students submitted paperwork/résumés
- 42s student had intake interviews

- Companies
  - There were seven companies who hired interns: John Crane, G&L Associates, One Up Advertising, Des Plaines Chamber of Commerce, Plum Tree Group, Options Travel, and Swimmer Design
  - Interest from over 59 companies regarding 67 positions
  - There are currently 42 open paid positions advertised with companies such as Mr. Refund, Northbrook Bank and Trust, DM Merchandising, Feldco, City of Evanston, Windy City Guide, and American College of Chest Physicians

Public Relations for the Internship Program
- A new website: www.oakton.edu/internships
- New brochure
- Tray liners in the cafeteria
- Advertisements in the OCCurrence and Oakton Class Schedule
- Presentations to various divisions and chairs and coordinators’ meetings
- Interview on radio station 101.9 THE MIX, to be aired at 6:30 a.m. on Sunday, February 10, featuring Oakton’s Internship Program

At the conclusion of Ms. McKenzie’s report, Dr. Hamel recognized the collaboration between Dr. Prendergast and Ms. McKenzie in building upon the previous initiatives of Lynn Seinfeld and her staff. He noted the three possible questions for the strategic conversation on Business Internships.
- Given the competitive market for higher education in this area, how can Oakton Community College best position itself to provide internships with employers?
- What are the proper roles of faculty, staff, and Board members for networking, establishing, and building internship relationships with employers within and outside the Oakton district?
- What can the Board do to promote the value of internships to the student body, approximately 85 percent of whom currently work at least one job?

Dr. Rosen opened discussion and invited Mr. Williams to comment. Mr. Williams asked Ms. McKenzie to explain how the classroom component relates to the job.

Ms. McKenzie responded that the coursework depends on the field associated with the internship. She stated that several of the College’s departments require practicum internships for their students as part of their graduation requirements. Ms. McKenzie explained that students who enroll in a class associated with the internship program are paired with a faculty advisor, and then work with her and their site supervisor to ensure that their learning objectives for the course are met. She stated that not all students in the internship program are taking credit courses; however they are still obligated to work within the guidelines of the program in setting learning objectives.

Dr. Prendergast commented on the significance of Mr. Williams’ question. She explained that the main difference between internship and a part-time job for a community college student is the learning objectives. She stated that Ms. McKenzie discusses and verifies the learning objectives with each student and their employer. Dr. Prendergast noted that employers mentor
our internship students and in return, our students are immersed in the real life experience of interviewing and fulfilling job requirements.

Mr. Wadhwa asked how the Internship Program finds employers. He stated that the College’s Educational Foundation would be an excellent source for referrals as the Board of Directors are community leaders and business owners who volunteer their expertise and services on behalf of the community.

Ms. McKenzie responded that the College has been very fortunate in that employers have contacted us because of Oakton’s name recognition. She stated that the program also receives referrals from companies that Ms. Seinfeld and her staff worked with in the past or through faculty and staff. Ms. McKenzie remarked that they are working on reaching out to businesses and corporations who have supported Oakton and thanked Mr. Wadhwa for his excellent suggestion of working with the Educational Foundation for referrals.

Mr. Wadhwa commented on his observations when he was invited to discuss his business experiences with students in Dr. Saret’s classroom. He stated that the job interview process is a powerful factor in the employee selection process and that the majority of the students were unfamiliar with basic interviewing skills such as researching the company to formulate appropriate interest and responses, body language such as posture, hand shake, and eye contact, and dressing appropriately. He asked if the Internship Program incorporated job interview skills as part of the learning objectives.

Ms. McKenzie responded that a great deal of her time is spent preparing students for the interview process as interviewing for a job is a difficult task, especially for our international students. She stated that the process includes writing résumés, cover letters, learning about the business and culture, and how to act and respond during the interview.

Ms. Tennes commented on her connection to the Internship Program. She stated that the child care provider she hired for her daughter is an Oakton student who served an internship through an advertising firm in Skokie. She commented on the positive effect of the program. Ms. Tennes noted that an excellent resource for employment opportunities would be through the area Chamber of Commerce organizations. She stated that the chamber organizations were organized to improve and promote businesses within the professional communities of the towns, cities, and villages that they serve. Ms. Tennes also suggested that the Internship Program connect with the area Rotary clubs, an international organization that actively supports education. Ms. Tennes stated that she is associated with organizations in both Park Ridge and Skokie and offered to help connect the College to businesses that could benefit the Internship Program.

Dr. DiLeonardi stated that the College’s Advisory Committees were an excellent resource for the Internship Program. She commented on the key role of connecting the working world with the career training programs at the College through our relationships between the faculty department chairs and the advisory committee members. Dr. DiLeonardi noted that most of the College’s health career programs require unpaid internships although it is not a requirement of all our technical programs. She asked if there were specific technical programs where a required internship program would be beneficial.
Ms. McKenzie responded that although there were a few key faculty members who were instrumental in promoting the Internship Program, the idea of targeting the Advisory Committee members was excellent. In regard to internships that would be helpful to some of our technical programs, Ms. McKenzie stated that although all internships have a positive effect on our students, making them mandatory for programs outside of the ones already specified would be a challenge because we would have to ensure that we have enough companies to fill the required internship positions.

Mr. Stafford followed up on comments made by Ms. Tennes. He offered his services in connecting with the Evanston Chamber of Commerce as he worked with this organization for a number of years. He stated that the Evanston Chamber has a good pulse on where the jobs were by focusing on understanding the workforce challenge and assisting with employment needs.

Mr. Williams commented on his familiarity with the cooperative education program at the high school level. He stated that the program included a classroom component and that students received part of their grade from classroom work and part of their grade from their job experience. He asked Ms. McKenzie to explain the grading criteria for Oakton’s Internship Program.

Ms. McKenzie responded that programs such as those within the graphic design and health care fields requiring internship affiliations work with the faculty adviser and that she is not involved in the grading process. Dr. Prendergast added that in some of the graphic design and accounting internship programs, the faculty work with the student and employer to set up and access the student’s learning objectives and outcomes. She further explained that the structure of the grant for the Internship Program allows the College to have internships that have learning outcomes and not grades.

Dr. Hamel stated that the Internship Program is an all-inclusive partnership between the student, the employer, and the faculty member with individually tailored learning objectives. He noted that the program’s biggest challenge is that the majority of Oakton’s students are already working; therefore they are hesitant to consider an internship. Dr. Hamel commented that one of the program’s responsibilities is to encourage our working students to think in terms of growth opportunities within their chosen field and choose a paid internship through the College as a means to achieve their goal.

Mr. Spera asked if there were any students in the Internship Program who were successful in securing a full-time job with the company in which they served their internship. Ms. McKenzie responded that there were students who were hired as full-time employees because of their internship in the past; however, not in the last five months of her employment. She stated that she is currently working with two students from the Fall Semester Internship Program who were rehired by the same company for the Spring Semester program. She commented that being rehired leads to very good possibilities for the students. Ms. McKenzie also noted that companies offering internships do not have to be located within Oakton’s district, which really widens opportunities for our students.

Dr. Saret suggested that Ms. McKenzie contact Adjunct Faculty members as a resource for networking with potential employers for the Internship Program as many of them work in the
area. She commented that she was very pleased to see that the program sets learning objectives so they do not end up performing tasks that are not relative to the job.

Dr. Rosen thanked Ms. McKenzie and Dr. Prendergast for their informative presentation.

Public Participation

Mr. Wayne Serbin of Des Plaines addressed his comments to the Board Chair. He extended birthday wishes to Mr. Williams and welcomed Mr. Stafford to the Board of Trustees. He then presented several marketing ideas for the administration to consider including adding telecourses to our curriculum as well as using Oakton personnel in cable television commercials promoting the College.

Comments by the Chair

Dr. Rosen extended get well wishes to President Lee and then proceeded to New Business.

New Business

1/08-1a Approval of Adoption of Consent Agenda

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve adoption of the Consent Agenda.”

Mr. Spera seconded the resolution.

A voice vote was called and the resolution to adopt the use of the Consent Agenda was approved.

1/08-1b Approval of Consent Agenda Items 1/08-2 through 1/08-8

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve resolutions 1/08-2 through 1/08-8.”

1/08-2 Ratification of Payment of Bills for December 2007

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $5,070,056.71 for all funds as listed and for all purposes as appearing on a report dated December 2007.”

1/08-3 Acceptance of Treasurer’s Report for December 2007
“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of December 2007.”

1/08-4 Quarterly Report on Investments

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the acceptance of the Quarterly Report on Investments for filing.”

1/08-5 Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as the governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to c and hereby approves the expenditures in the amount not to exceed $399,162.09 for all funds listed in items a and c.”

1/08-6 Supplementary Authorization to Pay Professional Personnel

“Be it resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of 2007 fall semester part-time faculty salaries in the amount of $13,916.82, resulting in a revised total of $3,155,986.26.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of 2007 fall semester overload faculty salaries in the amount of $1,638.86, resulting in a revised total of $334,076.21.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves the payment of stipends to the persons listed, in the amounts, and for the activities specified, for the amount not to exceed $13,312.76.”

1/08-7 Authorization to Pay Professional Personnel

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the Treasurer of the College to pay 2008 Spring Semester Part-time Faculty, Adjunct Faculty, and Full-time Faculty Overload payments on January 25, 2008, prior to Board ratification.”

1/08-8 Approval of Clinical Practices Agreements

"Be it resolved that the Board of Trustees of Community College District 535 approve the following cooperative agreements:

For the Early Childhood Education Program
    Total Child Preschool & Childcare Center - Evanston

For the Physical Therapist Assistant Program
    Global Rehabilitation Clinic – Niles.”
Mr. Williams seconded the resolution.

Dr. DiLeonardi called the roll.

Dr. Alexopoulos    Aye
Mr. Stafford      Aye
Dr. DiLeonardi   Aye
Mr. Wadhwa       Aye
Mr. Williams     Aye
Dr. Rosen        Aye
Ms. Tennes       Aye

The resolution was approved. Mr. Spera, student trustee, concurred.

1/08-9 Authorization to Approve the Revised By-laws of the Illinois Community College Risk Management Consortium

Mr. Wadhwa offered:

"Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the acceptance of the Comprehensive Amendment to the Illinois Community College Risk Management Consortium By-laws."

“Be it further resolved that the Board authorizes the College’s continued membership in the Illinois Community College Risk Management Consortium until withdrawn in accordance with the by-laws.”

“Be it further resolved that the Board authorizes the College to make payments annually to the Illinois Community College Risk Management Consortium when and as required by the Illinois Community College Risk Management Consortium.”

Dr. Alexopoulos seconded the motion.

Dr. Rosen asked that the College’s liaison to the Risk Management Consortium explain the work of the consortium.

As the College’s liaison to the Illinois Community College Risk Management Consortium, Mr. Chirempes responded to Dr. Rosen’s request. He explained that Oakton has participated in the consortium for many years and that we purchase all our Property Liability and Workers’ Compensation insurance through it. He noted that what began as a group of three to four member colleges has now grown to 12; however, they were still operating under the original By-laws. Mr. Chirempes stated that members of the consortium met and agreed to engage the services of two legal firms to review the By-laws following the changes recommended by the consortium members. He noted that changes included compliance issues regarding the Illinois Statutes and setting the “management tone” for the consortium. He explained that the Boards of all participating colleges must approve the revised By-laws that are renewed annually.
Dr. DiLeonardi asked Mr. Chirempes to explain the changes to the consortium By-laws. Mr. Chirempes responded that the basic tone of the revisions had to do with compliance of member colleges joining as well as those leaving the consortium. He stated that the changes also give the consortium more flexibility in the different types of policies that can be purchased. He explained that the changes also affect the management tone in so far as admitting new members and judging their performance.

Mr. Stafford commented that the College’s involvement with the Risk Management Consortium was common practice. He stated that Evanston Township High School is a member of a similar consortium with 135 other districts. He further stated that the high school consortium also had to make similar revisions to their By-laws regarding compliance and management issues.

Dr. DiLeonardi called the roll.

Mr. Williams Aye
Mr. Stafford Aye
Dr. DiLeonardi Aye
Mr. Wadhwa Aye
Dr. Rosen Aye
Dr. Alexopoulos Aye
Ms. Tennes Aye

The resolution passed. Mr. Spera, Student Trustee, favored the resolution.

1/08-10 Authorization to Approve January Purchases

Dr. Alexopoulos offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions 1/08-10a through 1/08-10d:

<table>
<thead>
<tr>
<th>Description</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>b. Storage Area Network System</td>
<td>Integrated Data Storage, Inc.</td>
<td>$246,254.</td>
</tr>
<tr>
<td>c. Advertising Contract for Human Resources</td>
<td><em>Chicago Tribune</em></td>
<td>$30,000.</td>
</tr>
<tr>
<td>d. Paramedic Instructional Classes</td>
<td>St. Francis Hospital</td>
<td>$165,000.</td>
</tr>
<tr>
<td>Grand Total:</td>
<td></td>
<td>$460,869.</td>
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Mr. Williams seconded the motion.

Dr. Alexopoulos commented on the selection of the EMC Corporation integrated data storage systems. He congratulated the administration on selecting a product that more than satisfactorily meets the needs of the College.
Dr. Rosen asked Ms. Lucas to comment on the purchase. Ms. Lucas explained that a similar purchase was made five years ago and that it was a crucial component of the College’s disaster recovery plan. She stated that having viable EMC equipment at both the Des Plaines and Skokie Campus so that we could mirror critical applications between the two campuses was essential to our operations. Ms. Lucas further explained that when the new Storage Area Network System is brought online, we will enhance the Skokie Campus site with equipment moved from the Des Plaines Campus. She noted that the College is continually “growing” our disaster recovery services by salvaging equipment.

Dr. DiLeonardi commented on 1/08-10a Authorization for Printing of the 2008-2009 College Catalog. She asked for the rationale on our choice not to use recycled paper even though the College has embraced the GREEN COLLEGE strategic initiative.

Dr. Drummer responded that the College is committed to the GREEN COLLEGE initiative; however, the choice to use regular paper to print the College Catalog was based on quality and price. She explained that the recycled samples submitted were substandard and not acceptable in terms of the capacity of brightness as well as being more expensive than regular paper.

Dr. DiLeonardi called the roll.

Mr. Williams Aye
Mr. Wadhwa Aye
Dr. Alexopoulos Aye
Ms. Tennes Aye
Dr. Rosen Aye
Mr. Stafford Aye
Dr. DiLeonardi Aye

The resolution was approved. Mr. Spera, Student Trustee, favored the resolution.

1/08-11 Acceptance of Grants

Mr. Williams offered:

“Be it resolved that the Board of Trustees of Community College District 535 accept a Nurse Educator Fellowship Grant in the amount of $10,000 from the Illinois Board of Higher Education to supplement the salary of Carla Ferguson, Assistant Professor of Nursing.”

“Be it resolved that the Board of Trustees of Community College District 535 accept $10,000 in funding from the Oakton Community College Educational Foundation, received by Chicago Tribune Charities, a fund of the McCormick Tribune Foundation, to provide additional financing for the College’s VITA adult literacy program.”

Dr. Alexopoulos seconded the motion.
Dr. Rosen congratulated Carla Ferguson once again and asked for an explanation of the grant from the McCormick Tribune Foundation.

Ms. Marshburn responded that the actual beneficiary of the McCormick Tribune Foundation grant was the College’s Educational Foundation. She stated that the Educational Foundation used the grant for the College’s volunteer adult literacy program (VITA).

Ms. Rizzo stated that the VITA Program through the Alliance for Lifelong Learning is always grateful for additional dollars. She commented on the exemplary work of the 400 volunteer tutors that serve approximately 1,000 students enrolled in the literacy program and noted that the grant would directly benefit the VITA program.

A voice vote was called and the resolution was approved.

1/08-12 Approval of Emeritus Appointments

Mr. Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve five-year Emeritus appointments to Professors Gary Deters, George Heyman, Robert Matthews, Ronald Smith, and John Boyles.”

Be it further resolved that the Board of Trustees of Community College District 535 approve five-year Emeritus re-appointments to Professors Anna Marie Brummet, William Drezdzon, Leona Roen, Fred Salzberg, Phyllis Woloshin, and Robert Wright.”

Mr. Williams seconded the motion.

Dr. Hamel explained the Emeritus process as outlined in the faculty contract and remarked on the attributes of the faculty being recognized with the Emeritus appointments as well as those renewing their appointments.

A voice vote was called and the resolution was approved.

Prior to the Chair’s call for adjournment, Dr. Hamel stated that he overlooked the recognition that Barbara Dayton had returned to her place at the Board table following an extended recovery time that included physical therapy. He applauded Ms. Dayton for her work with the adjunct faculty during her recovery.

Ms. Dayton thanked Ms. Dalzell for keeping her informed of the Board actions in her absence and expressed that she was happy to be back to work and “vertical” again.

Adjournment
Dr. Rosen stated that the next regular meeting of the Board of Trustees of Community College District 535, would be held at 7:30 p.m. in the Board Room (1506) on Tuesday, February 19, 2008, at Oakton Community College, 1600 East Golf Road, Des Plaines, IL.

There being no further business before the Board, Dr. Rosen asked for a motion to adjourn the meeting. Dr. Alexopoulos offered a motion for adjournment and Mr. Wadhwa seconded the motion. A voice vote was called and Dr. Rosen adjourned the meeting at 8:28 p.m.

/s/ Emory W. Williams  
Emory W. Williams, Acting Board Chair

/s/ Joan W. DiLeonardi  
Joan W. DiLeonardi, Board Secretary

/pd  
2/08

A video tape recording of the January 22, 2008, meeting was made and may be viewed by calling the Library and Instructional Media Services office at 847-635-1640.