Minutes of the Oakton Community College Board Meeting
September 18, 2007

The 610th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, September 18, 2007, at the Oakton Community College Des Plaines Campus.

Call to Order and Roll Call

Dr. Rosen called the meeting to order at 7:02 p.m. in room 1502 and Dr. DiLeonardi called the roll.

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Closed Session

Mr. Collins offered a motion to go into closed session for the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of employees and potential litigation. Ms. Tennes seconded the motion; a voice vote was called and Mr. Collins, Dr. DiLeonardi, Dr. Rosen, Mr. Spera, Ms. Tennes, Mr. Wadhwa, Mr. Williams, Dr. Lee, Mr. Chirempes, Dr. Hamel, Ms. Lucas, Mr. Oudenhoven, Ms. Rizzo, and Dr. Smith went into closed session at 7:02 p.m. in room 1502.

Mr. Wadhwa offered a motion to adjourn the closed session. Mr. Williams seconded the motion; a voice vote was called and the meeting was adjourned at 7:20 p.m.

Call to Order and Roll Call

Dr. Rosen reconvened the 610th meeting of the Board of Trustees at 7:36 p.m. in the Board Room 1506. Secretary DiLeonardi called the roll:

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Also in attendance were Dr. Margaret Lee, Mr. George Chirempes, Dr. Thomas Hamel, Ms. Bonnie Lucas, Ms. Barbara Rizzo, Dr. Joianne Smith, Ms. Sue Anderson, Mr. Maurice Archer, Dr. Kalyani Banerjee, Ms. Ann Marie Barry, Dr. Trudy Bers, Mr. Paul Boisvert, Ms. Michele Brown, Dr. John Carzoli, Mr. Carl Costanza, Dr. Carlee Drummer, Mr. Will Frank, Mr. Dennis Graham, Dr. Gregory James, Ms. Donna Keene, Ms. Linda Korbel, Ms. Patricia Lucas, Ms. Roxann Marshburn, Mr. Jeffrey Moro, Ms. Carol Murphy, Mr. Gary Newhouse, Mr. Bruce Oates, Mr. Harold Ogg, Mr. D. Arnie Oudenhoven, Mr. Timothy Raetzman, Ms. Bincy Reginold, Ms. Doreen Schwartz, Ms. Carole Shapero, Dr. Robert Sompolski, Mr. Mark Sprecher, Ms. Sylvia Stacey, Mr. Wayne Szatkowski, and Ms. Cheryl Warmann.

Ms. Jillian Verstrate represented the Classified Staff Association; Ms. Barbara Dayton represented the Adjunct Faculty Association; and Dr. Laura Saret represented the Full-time Faculty Association.

Ms. Patricia Krochmal represented the Pioneer Press newspaper; students Jason Page and Devin Morris represented the OCCurrence newspaper; and Ms. Patricia Dalzell was present as recording secretary to the Board.

Pledge of Allegiance

Mr. Collins led the Pledge of Allegiance.

Approval of the Minutes of August 14, 2007 and August 29, 2007, Meetings

Mr. Wadhwa offered a motion for approval of the minutes of the August 14, 2007 and August 29, 2007, Board Meetings. Ms. Tennes seconded the motion. A voice vote was called and the minutes of the August 14, 2007, and August 29, 2007, Board meetings were approved.

Statement by the President

Dr. Lee commented on the August 23rd storm that swept through the area knocking down trees, damaging property lines and flooding many of the roads around the College. She stated that it was the fifth, 125-year flood experienced in the past 20 years causing the College to activate emergency tornado procedures. She commended Public Safety, Facilities, and Information Technology for their work during the four-day closing of the Des Plaines Campus that included removal of uprooted trees that blocked College Drive, sandbagging the building entrances, and moving computer equipment off the floor. Dr. Lee thanked everyone in the college community for their work in making sure the building and grounds were safe to open for classes the following Monday. She then asked the respective union presidents to introduce their colleagues.

Ms. Dayton, President of the Adjunct Faculty Association introduced instructors Kalyani Banerjee, Chemistry; and Jeff Moro, Computers.

Ms. Verstrate, President of the Classified Staff Association, introduced classified staff members Pat Dalzell, President’s Office; Will Frank, operating camera one; Patty Lucas, Facilities,
Telecommunications; Jeff Moro, Information Technology; Mark Sprecher, Instructional Media Services; Wayne Szatkowski, Business Services; and Tim Raetzman, Television Services, operating the direct cable feed from the Television Studio.

Dr. Saret, President of the Full-time Faculty Association, introduced faculty members Sue Anderson, Professor of Biology; Paul Boisvert, Professor, Mathematics; John Carzoli, Associate Professor, Physics, and Chair, Physical Science; Carol Murphy, Professor, Mathematics; Harold Ogg, Professor, Computer Information Systems and Library Services; Bincy Reginald, Assistant Professor, Basic Nurse Assistant Training; Carole Shapero, Professor, Mathematics; and Sylvia Stacey, Professor, English.

Mr. Spera introduced students Tim Davidson, operating camera two, and Jason Page and Devin Morris of the OCCurrence.

The administrators present included Maurice Archer, Director, Accounting Services; Ann Marie Barry, Director, Student Affairs; Trudy Bers, Executive Director of Research, Curriculum and Planning, and Executive Assistant to the President; Michelle Brown, Director, Enrollment Management; Carl Costanza, Executive Director, Campus Operations and Facilities; Carlee Drummer, Executive Director, College Advancement; Dennis Graham, Dean, Science and Health Careers; Gregory James, Dean of Students; Donna Keene, Senior Director of Lifelong Learning Programs and Operations; Linda Korbel, Dean, Languages, Humanities and the Arts; Roxann Marshburn, Director, Grants and Alternative Funding; Gary Newhouse, Dean, Library and Media Services; Bruce Oates, Director, Registration and Records; D. Arnie Oudenhoven, Associate Vice President, Human Resources; Doreen Schwartz, Director, Business Services; Robert Sompolski, Dean, Mathematics and Technologies; and Cheryl Warmann, Director, Financial Aid.

Guests included Pioneer Press reporter, Pat Krochmal.

Dr. Lee extended condolences to Margaret Lind, Dale Navigato, and Bob Sompolski, on the recent loss of their respective fathers. She reminded everyone that the Scholarship Banquet would be held on Tuesday, September 25.

Tom Hamel introduced Bob Sompolski, Carole Shapero and Carol Murphy who presented a report on MyMathLab.

Dr. Sompolski presented information on the background of Oakton’s first online course delivery tools such as Web Course in a Box and WebCT. He stated that Pearson Publishing Company used a competing product called Blackboard to create an online learning environment known as Course Compass and began offering the program to biology and statistics faculty. Dr. Sompolski commented that the program was insufficient for math courses; therefore, Pearson developed a customized mathematics module within Blackboard which is known as MyMathLab.

MyMathLab is an innovative series of text-specific online courses that accompany Pearson Addison-Wesley and Pearson Prentice Hall textbooks in mathematics and statistics.
He stated that Carole Shapero and Carol Murphy were instrumental in bringing \textit{MyMathLab} to the forefront of the mathematics department and have become experts in webpage development.

Ms. Shapero stated that the mathematics department began using \textit{MyMathLab} for on-campus courses and not as an online class in spring 2006. She explained that together with Ms. Murphy, they developed a module for an online course through a grant opportunity. She stated that results of the three students who voluntarily participated in using the \textit{MyMathLab} program for Math 120, Intermediate Algebra, in conjunction with the classroom instruction, were 100 percent successful, whereas those not using the program achieved only a 61 percent success rate. She further stated that this was a very significant statistic as it had a P value\(^2\) of less than .01, or a one percent chance that the success happened by accident. Ms. Shapero noted that in comparing all the mathematic sections taught at the College, there was a 97 percent success rate of those using \textit{MyMathLab} and only a 60 percent success rate of students who chose not to use \textit{MyMathLab}.

Mr. Collins asked if the students who chose to use \textit{MyMathLab} were more motivated. Ms. Shapero responded that motivation was her first reaction as well. She stated that they invited students to talk about their experience with \textit{MyMathLab} as well as review how many hours students used the program since it tracks time. Ms. Shapero stated that the anecdotal evidence was that students used the program to learn and understand math, which was something that they had never mastered before.

Ms. Murphy provided an on-screen demonstration of the \textit{MyMathLab} program. She explained that \textit{MyMathLab} provides students with a personalized interactive learning environment, where they can learn at their own pace and measure their progress. She stated that students access the software that includes a list of sections with specific homework assignments. She then highlighted the many interactive tutorial exercises that included a video link for detailed information; a textbook link; an animation link where the student has the ability to reverse, repeat and pause the link; visual step by step actual problem solving specific to the assignment where the student cannot move on without solving the step required; opportunity to ask the instructor through an e-mail link that also links the instructor to the specific problem; and if all else fails, the course offers direct face-to-face contact with the instructor. Ms. Murphy emphasized that homework and practice exercises are correlated to the exercises in the textbook and give students unlimited opportunity for practice and mastery. She stated that the guided solutions, sample problems, and learning aids for extra help have all led to a very high success rate for the students who use the program. Ms. Murphy commented that the only drawback with using \textit{MyMathLab} in the classroom was that the entire time was taken up with covering the course material; therefore, there was no lab time. She stated that many students had expressed an interest in enhancing the program by having an independent lab set up with an instructor present.

\(^2\) Each statistical test has an associated null hypothesis, the p-value is the probability that your sample could have been drawn from the population(s) being tested (or that a more improbable sample could be drawn) given the assumption that the null hypothesis is true. A p-value of .05, for example, indicates that you would have only a 5% chance of drawing the sample being tested if the null hypothesis was actually true. iSixSigma.com
In closing the presentation, Ms. Shapero stated that the students who chose the *MyMathLab* option had a better understanding of the course material than the students who just used their textbooks. She stated that the students who used the program last semester scored an average of 13.5 points higher on the final exam over their fellow students who did not use the program. Ms. Shapero commented on the importance of obtaining immediate feedback and help in problem solving as the key to understanding and being successful in math courses.

Dr. Rosen asked how the *MyMathLab* program was integrated into the math courses. He remarked on the percentage of Oakton’s budget for credit hour funding as noted in the Self-study document in remedial education and asked if this figure would change in the future if the online curriculum becomes more effective. He further asked if licensing restrictions for the access code included only Oakton students enrolled in the courses.

Ms. Shapero responded that the textbooks for the *MyMathLab* courses come with an access code for the online program; however, Oakton students, as well as those not enrolled at Oakton, have the option to purchase only the access code from the College Bookstore or an online vendor and not buy the textbook. She stated that the advantage to using the *MyMathLab* program is that students can access the program from any computer anywhere, do their homework, check their grades, and noted that the program tracks and records their work and progress.

Dr. Sompolski interjected that the *MyMathLab* project is unique in that it is a faculty funded project with the initiative to make it available department-wide. He stated that training adjunct faculty in online course development and instruction will serve to strengthen the institution.

Ms. Verstrate asked what the difference in pricing was for the textbook with the access code versus only purchasing the access code. Ms. Murphy responded that the textbook with access code was $120 and that the access code was $60, or a savings of 50 percent. She stated that the textbook is online with the access code; therefore, there really is no need to purchase the textbook, which is a tremendous cost savings to the students.

Dr. Rosen commented on the budgetary implications of the Board supporting credit courses, especially in the area of remediation as it is an important value for community colleges.

Dr. Lee stated the Dr. Rosen’s comments lead into the strategic conversation and the advocacy role of trustees in that remedial developmental courses are a challenge because there are many legislators who want to remove this type of course from the college curriculum since it is already provided for in the high schools. She stated that the governor recently cut the $3 million Student Success Grant from the budget, calling it “pork,” when the grant is specifically for remedial and developmental students. (It should be noted that Math 120, Intermediate Algebra, is not a remedial course. All remedial courses are numbered below the 100 level.)

Mr. Williams stated that he was impressed with the presentation; however, he noted his concerns regarding students who have are not comfortable with using computers. He asked what steps are being taken to ensure success in online programs.
Dr. Lee responded that students who do not succeed in the *MyMathLab* course must repeat the course until they are successful before they are allowed to move on to the next course. She stated that the faculty who are involved in the program are very committed to ensuring that all students are successful.

Dr. Sompolski added that his experience with students enrolled in this program are that they are typically unsuccessful for reasons other than intelligence and that the challenge for the faculty is in finding the conduit in which to communicate the information to them. He stated that today’s younger student is immersed in the computer environment and although it hasn’t reached some members of our population, Oakton is committed to finding the means to reach them by developing different strategies so that they can proceed to the next level. Dr. Sompolski further commented that Oakton students have the free will to choose the environment in which they want to study, either in the classroom or online. He stated that students who choose to use an online course do so because they are already familiar with computers and enjoy the freedom from the time constraints of a classroom. He further stated that as previously mentioned, students who are not comfortable with computers, but wish to pursue an online course, have several avenues in which to achieve success. Dr. Sompolski remarked that he believed all students have the ability to become competent in mathematics although online programs are not the solution by which all can attain their goal. He stated that Oakton will continue to research and offer programs that will make their experience at the College a successful one.

Dr. Hamel remarked that the College has many resources available to help our students including free tutoring services and one-on-one office time with instructors. He stated that the *MyMathLab* program has proven to be a very successful tool in moving students through lower level mathematics. Dr. Hamel noted that the most disparaging challenge with developmental education is student retention. He stated that the *MyMathLab* program addresses this issue since computers are endlessly patient and do not show any kind of discourse as the student works through assignments.

Dr. Rosen stated that the Board of Trustees has an advocacy role in not only ensuring that students are learning and are successful, but also that the Board is legislatively proactive in increasing state funding through grants and federal programs. He stated that as the budget for community colleges is being considered by our legislators at this time, the Board must act on pursuing sufficient financial resources through the state budget process to meet the needs of students in developmental courses.

Dr. Lee explained that Dr. Rosen is referencing the state’s lopsided funding formula in which apportionment hours for courses are calculated. She noted that with the lowering of apportionment for baccalaureate degree courses, Oakton is hard hit since we are heavily concentrated in this area. She stated that the state also continues to lower funding for remedial education and that it is chipping away at our core mission. Dr. Lee commented on Trustee Williams’ point that people learn in different ways and at different paces. She stated that the College is entrusted with providing students with the fundamental skills they need in order to be successful; however, we are being forced to do more with fewer dollars. Dr. Lee noted that one of our strategic goals includes supporting, enhancing, and increasing student success. She stated
that we cannot accomplish our goals without help from our legislators in supporting and approving a budget that funds the educational needs of all our students.

Dr. DiLeonardi commented on advocacy discussions at the recent meeting of the Illinois Community College Trustees Association (ICCTA) in which the focus was the governor’s inclusion of community college funding as part of the “pork” in the budget. She stated that after lobbying efforts in Springfield last spring, community colleges received a two percent increase; however, Oakton’s funding was decreased due to the credit hour grants and the method used for apportionment. Dr. DiLeonardi noted that state funding has been reduced significantly each year and that Oakton’s budget for this fiscal year reflects a reduction of $300,000 from the state. She explained that a few years ago, the state changed the equalization grant so that the downstate colleges would receive needed funding which caused a loss of funds in the collar counties around Chicago. She further explained that because of the loss, the Chicago City College system was forced to request a special allotment of $14 million to continue operating – funds which were already designated to all the Illinois community colleges. Dr. DiLeonardi stated that every time the state changes the equalization formula, some colleges gain funds while other colleges lose funds. She noted that taxes in District 535 are capped and although we are taxing at our maximum, our tax rate is the lowest in the state which, by law, cannot be change. She stated that the inadequacy in the state funding formula means that the only avenue in which to fund the College is through tuition. She further remarked that although every trustee is uncomfortable with the fact that tuition keeps increasing to offset the lack of funding from the state, it is a necessary evil.

Dr. Rosen asked the student trustee for his input on the strategic conversation in regard to the MyMathLab presentation and the College’s commitment to student support services.

Mr. Spera commented that he was familiar with MyMathLab and that it was an excellent program. He stated that his concern was that instructors would put more focus on the program instead of on teaching and felt that there should be a balance between the two. He further commented on online courses and stated that the movement into online classes has happened so rapidly that a lot of instructors do not know how to teach online courses. Mr. Spera stated that there should be guidelines for instructor readiness prior to teaching an online course.

Dr. Hamel responded to Mr. Spera’s comments and stated that the faculty who are successful in teaching online courses usually transfer those techniques to the in-class courses. He noted that instructors network among their colleagues, read professional journals, attend conferences, and share best practices in order to better prepare themselves in teaching both online and classroom courses.

Mr. Wadhwa stated that the quality of education is not determined by the cost of tuition. He commented on the importance of mathematics in our daily lives and how price in the business world is determined by cost plus profit. Mr. Wadhwa stated that the College should charge higher tuition for courses that cost more and vice versa. He explained that since we have no control over set revenues, the only means to increase assets is by raising the price.
Dr. Lee commented that differential tuition is being considered by some schools and could be a means to offset the lack of state funding. She stated that the most expensive courses to teach are in the health care disciplines in which we also receive the highest reimbursement. She explained that putting a financial burden of increased tuition on students who choose a course of study in an area with the greatest need is not within the mission and values of a community college. President Lee stated that while differential tuition is a very viable undertaking, it carries internal warnings that we should not charge a premium price for an education that will serve society better.

In closing the strategic conversation, Dr. Rosen asked that the Board be provided with an analysis of the College’s future remedial education needs. He stated that the Self Study Report noted that eight percent of our credit hours are in remedial education. He explained that knowing how this figure would fluctuate would provide the Board with necessary information in term of planning.

Dr. Rosen thanked Dr. Sompolski, Ms. Shapero and Ms. Murphy for their excellent presentation.

Comments by the Board Chair

Dr. Rosen commended the College for its handling of the aftermath of the storm on August 23. He noted that the emergency situation was handled with the highest degree of professionalism. Dr. Rosen also congratulated the Alliance for Lifelong Learning on the successful opening of adult educational programs at Evanston Township High School.

Mr. Williams commented that the Open House at Evanston Township High School was very well attended and that he was very fortunate to have the opportunity to speak with students, teachers and administrators. He thanked President Lee, Ms. Rizzo, Ms. Keene and Ms. Bailey for their work in developing the positive relationship with the high school and the business community in Evanston.

Public Participation

There being no one present for public participation, Dr. Rosen moved to the business matters of the College.

New Business

9/07-1a Approval of Adoption of Consent Agenda

Mr. Wadhwa offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve adoption of the Consent Agenda.”

Mr. Collins seconded the resolution.
A voice vote was called and the resolution to adopt the use of the Consent Agenda was approved.

9/07-1b Approval of Consent Agenda Items 9/07-2 through 9/07-6

Mr. Wadhwa offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve resolutions 9/07-2 through 9/07-6.”

9/07-2 Ratification of Payment of Bills for August 2007

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $5,932,973.49 for all funds as listed and for all purposes as appearing on a report dated August 2007.”

9/07-3 Acceptance of Treasurer’s Report for August 2007

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of August 2007.”

9/07-4 Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b and hereby approves the expenditures in the amount not to exceed $219,495.86 for all funds listed in item b.”

9/07-5 Supplementary Authorization to Pay Professional Personnel, Fall 2007

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the payment of salaries to the persons and in the amounts listed for teaching on a part-time basis during the fall semester 2007; the total payment amounting to $2,893,790.87.”

“Be it further resolved that the Board of Trustees of Community College District 535 authorizes the payment of salaries to the persons and in the amounts listed for teaching on an overload basis during the fall semester 2007; the total payment amount to $261,711.10.”

“Be it further resolved that the Board of Trustees of Community College District 535 authorizes the payment of stipends to the persons listed, in the amounts, and for the activities specified; the total payment amounting to $28,085.50.”
9/07-6 Approval of Clinical Practices Agreements

"Be it resolved that the Board of Trustees of Community College District 535 approve the following cooperative agreements:

For the Early Childhood Education Program
Viva Family Center – Chicago

For the Physical Therapist Assistant Program
Northwestern Memorial Hospital – Chicago
Physiotherapy Associates - Chicago

For the Substance Abuse Counseling Program
OMNI Youth Services – Buffalo Grove

Mr. Spera seconded the resolution.

Dr. DiLeonardi called the roll.

Dr. Rosen     Aye
Ms. Tennes    Aye
Mr. Collins   Aye
Dr. Alexopoulos  Absent
Mr. Williams  Aye
Mr. Wadhwa    Aye
Dr. DiLeonardi  Aye

The resolution was approved. Mr. Spera, student trustee, concurred.

9/07-7 Public Hearing and Adoption of Budget for Fiscal Year 2007-2008

a. Public Hearing on Budget for Fiscal Year 2007-2008

Ms. Tennes offered:

b. Adoption of Budget for Fiscal Year 2007-2008

Ms. Tennes further offered:

“Resolution of the Board of Trustees of Community College District 535, County of Cook and State of Illinois, adopting the budget for the fiscal year beginning July 1, 2007 and ending June 30, 2008.”

“Whereas, on August 17, 2007, the College administration made available such tentative budget as prepared by them to the Board for its consideration, and the Treasurer of the Board thereafter caused the same to be made conveniently available to the public for inspection for at least thirty days prior to final action thereon; and

“Whereas, on September 18, 2007, a public hearing was held by the Board as to such tentative budget, notice of said hearing having been given at least thirty days prior thereto by publication in a newspaper published in the District, and all other legal requirements having been complied with;

“Now, therefore, be it resolved by the Board of Trustees of Community College District 535, County of Cook and State of Illinois as follows:

“Section 1: That the final budget in the form attached hereto which contains an estimate of the amounts available in each fund, separately, and of expenditures from each, and which the Board deems necessary to defray all necessary expenses and liabilities of such District for the fiscal year, be and the same hereby is adopted as the budget of this District for the fiscal year beginning July 1, 2007, and ending June 30, 2008.”

Mr. Wadhwa seconded the motion.

Mr. Chirempes stated that the only change since the tentative budget was approved by the Board in June was additional funding for the Strategic Initiatives. He explained that the final budget being presented this evening includes the Governor’s recommendations, even though the state budget had not been finalized by our legislators. He stated that although the funding formula was changed, the effect was minimal; however, the College did lose almost $90,000 with the deletion of the Student Success Grant.

Mr. Collins noted that the budget is not balanced as expenses are greater than revenues.

Mr. Chirempes responded that the additional expense is the monies set aside for the Strategic Initiatives.

Dr. DiLeonardi called the roll.
Dr. Rosen Aye
Ms. Tennes Aye
Mr. Collins Aye
Dr. Alexopoulos Absent
Mr. Williams Aye
Mr. Wadhwa Aye
Dr. DiLeonardi Aye

The resolution passed. Student trustee, Mr. Spera, favored the resolution.

9/07-8 **Ratification of Board of Trustees’ Scholarships for 2007-2008**

Mr. Spera offered:

“Be it resolved that the Board of Trustees of Community College District 535 ratify the Board of Trustees’ Scholarships for the academic year 2007-2008 to Adib Chaus, Jennie Cross, Joanna Johnston, Daliborka Ramic, and Paulina Wieslaw.”

Ms. Tennes seconded the motion.

Dr. Rosen commented that many of the recipients of the scholarships would be attending the upcoming Student Scholarship Banquet.

A voice vote was called and the resolution was approved.

9/07-9 **Authorization to Approve September Purchases**

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions 9/07-9a through 9/07-9h:

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<td>a. Truck</td>
<td>Northwest Ford</td>
<td>$22,699.00</td>
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<td>b. Contracted Training Reimbursement</td>
<td>Avon</td>
<td>$12,949.50</td>
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<td>c. Catering Services for Employee Recognition &amp; Appreciation Dinner</td>
<td>Café la Cave</td>
<td>$13,600.00</td>
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<td>d. Natural Gas</td>
<td>MidAmerican Energy</td>
<td>$100,000.00</td>
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<td>e. Telephone Service</td>
<td>McLeod USA</td>
<td>$46,735.20</td>
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<td>f. Printing of the Evanston Class Schedule</td>
<td>KAP Graphics, Inc.</td>
<td>$13,953.00</td>
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<td>g. Microfilm/Scanner System</td>
<td>RMC Imaging, Inc.</td>
<td>$12,360.00</td>
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<td>h. Contracted Instructional Training</td>
<td>Northeastern Illinois</td>
<td>$85,000.00</td>
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<td>Public Safety Training Academy</td>
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Grand Total: $307,296.70.”
Mr. Wadhwa seconded the motion.

In regard to resolution 9/07-9a, Authorization to Purchase a Truck, Mr. Collins asked why all the truck bids were from Ford vendors. He also commended the College for the 50 percent reduction in costs for telephone service in resolution 9/07-9e and stated that the printing of the Evanston Class Schedule in resolution 9/07-9f was a very worthwhile investment.

Mr. Costanza responded to Mr. Collins’ question regarding the purchase of the Ford truck and stated that one of the College’s new strategic initiatives included “Going Green.” He explained that Ford Motor Company is ahead of Chevrolet in regard to the environment as they are the industry leader in emissions control with a new exhaust-gas recirculation system, excellent gas mileage, and reliability.

Dr. DiLeonardi called the roll.

Mr. Wadhwa  Aye
Dr. DiLeonardi  Aye
Dr. Rosen  Aye
Ms. Tennes  Aye
Mr. Collins  Aye
Dr. Alexopoulos  Absent
Mr. Williams  Aye

The resolution was approved. The student trustee, Mr. Spera, concurred.

8/07-13 Acceptance of Grants

Mr. Williams offered:

“Be it resolved that the Board of Trustees of Community College District 535 accept the $580,550 “Scholarships in Science, Technology, Engineering and Mathematics (S-STEM)” grant from the National Science Foundation to provide scholarship assistance to full-time students majoring in STEM fields.

“Be it further resolved that the Board of Trustees of Community College District 535 accept $73,000 from the Illinois Secretary of State for support of English as a Second Language and literacy classes offered by the College at no charge throughout the district.”

“Be it further resolved that the Board of Trustees of Community College District 535 accept the $98,730 P-16 Initiative Grant from the Illinois Community College Board to provide tuition and fees for high school students who take college-level classes prior to receiving their high school diploma.”
“Be it further resolved that the Board of Trustees of Community College District 535 accept $34,159 from the Illinois Community College Board Program Improvement Grant program for the purchase of instructional equipment to enhance career and technical education.”

“Be it further resolved that the Board of Trustees of Community College District 535 accept the $93,117 Workforce Development Grant from the Illinois Community College Board to assist with state and local economic development efforts.”

Mr. Wadhwa seconded the motion.

Dr. Rosen asked those involved in the grants to provide comments.

Dr. Sompolski stated that during the site visit for a previous STEM grant, the NSF coordinator encouraged Oakton to apply for the Scholarships in Science, Technology, Engineering and Mathematics NSF grant. He explained that the Mathematics and Technologies Division collaborated with the Science and Health Careers Division in securing the grant that reaches out to students in these disciplines.

Ms. Rizzo explained that the grant from the Illinois Secretary of State for support of English as a Second Language and literacy classes was the top award for this type of grant. She stated that the grant would assist the College in working primarily with tutors, a savings of approximately $500,000. Ms. Rizzo also noted that the Workforce Development Grant from the ICCB would be used to offset staff costs.

Dr. Lee explained that the P-16 Initiative Grant from the ICCB helps to nurture our relationships with the high schools for dual credit and dual enrollment. Dr. Bers commented that the ICCB Program Improvement Grant would provide equipment for Career programs.

Dr. DiLeonardi asked the size of our dual credit and dual enrollment program. She further asked if there were some high schools that took more advantage of the program than other schools.

Ms. Brown responded that there were 427 students enrolled in the dual credit or dual enrollment program last fiscal year. She stated that although all high schools in our district are eligible and encouraged to participate, some schools take more advantage of the opportunity to participate than others do.

Dr. Lee noted that the Evanston High School Open House provided the opportunity to discuss a dual credit and dual enrollment summer program for their high school students which could bring the students to a transition program at the College.

A voice vote was called and the resolution accepting the five grants was approved.

9/07-11 Approval of Intellectual Property Agreements
Ms. Tennes offered:

"Be it resolved that the Board of Trustees of Community College District 535 approve the Intellectual Property Agreement between the Board and Wendy Maier."

"Be it further resolved that the Board of Trustees of Community College District 535 approve the Intellectual Property Agreement between the Board and Luciana Bang."

Mr. Wadhwa seconded the motion.

Dr. DiLeonardi called the roll.

Mr. Collins  Aye
Dr. Alexopoulos  Absent
Mr. Williams  Aye
Mr. Wadhwa  Aye
Dr. DiLeonardi  Aye
Dr. Rosen  Aye
Ms. Tennes  Aye

The resolution was approved. Student trustee, Mr. Spera, concurred.

9/07-12  Ratification of Hiring Faculty Member

Mr. Williams offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the full-time, one-year appointment of Ciaran O’Sullivan for the 2007-2008 academic year with the academic rank of Professor, teaching assignment in Nursing, and salary of $58,604. This assignment will take effect on October 1, 2007, and Mr. O’Sullivan’s salary will be prorated from October 1, 2007 through the end of the nine month academic year.”

Mr. Wadhwa seconded the motion.

Dr. Hamel thanked Dean Graham and Associate Professor Kubala, as well as the nursing faculty in the Science and Health Careers Division, for filling the courses during the absence of a full time faculty member in this discipline. He stated that Mr. O’Sullivan’s work as an adjunct faculty member has been exemplary and that the College looked forward to working with him as a full-time faculty member.

Dr. DiLeonardi called the roll.

Ms. Tennes  Aye
Mr. Collins  Aye
Dr. Alexopoulos Absent
Mr. Williams Aye
Mr. Wadhwa Aye
Dr. DiLeonardi Aye
Dr. Rosen Aye

The resolution passed. Mr. Spera, student trustee, concurred.

9/07-13 First Read of Policy Revisions

Prior to a motion, Chair Rosen read the narrative for the First Read of Policy Revisions resolution into the record:

_The Board of Trustees has requested a revision to Policy 4001 EMPLOYMENT OF RELATED PERSONS OR SPOUSES, adding language that clarifies any perceived or actual conflicts of interest._

_Furthermore, in reviewing Board Policy 8006 COMMUNITY RELATIONS, language previously omitted has been corrected._

_In accordance with College policy, action on the proposed revisions to policies 4001 and 8006 will take place at the next regular meeting of the Board of Trustees, October 23, 2007._

Mr. Collins offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review the proposed revisions to Policy 4001 and Policy 8006 attached hereto with action to take place at the next regularly scheduled meeting, October 23, 2007.”

Mr. Williams seconded the motion.

Dr. Rosen explained that the Board of Trustees requested the administration to clarify any perceived or actual conflict of interest in the language in Policy 4001. He stated that the revisions reaffirm the College’s commitment to be an anti-bias college with values-based principles and methodology in support of respecting and embracing differences. He explained that the Board is standing behind and acting as a united voice in the best interest of the College and in conjunction with the shared governance procedures and the strategic goals which include an anti-bias mandate.

A voice vote was called and the resolution was approved.

Having completed the New Business set forth in the agenda, Dr. Rosen asked if there were any further comments.
Mr. Collins stated that he would resign from the Board as of September 19, 2007. He explained that he was offered a teaching position within the Clark County School District in the greater Las Vegas, Nevada area, teaching high school biology and environmental science at the freshman level. Mr. Collins thanked everyone for giving him the opportunity to represent the community and the interests of the College’s educational process.

Dr. Rosen presented Mr. Collins with a plaque inscribed “in recognition of and with deep appreciation to Michael Collins, for his dedicated service as a member of the Board of Trustees, 2005-2007.”

Dr. Rosen stated that the Board met earlier in the evening as a Committee of the Whole to discuss various processes in which to fill Mr. Collins’ unexpired term. He noted that an advertisement to fill the vacancy would be placed in the Pioneer Press newspapers throughout the district.

Mr. Wadhwa thanked Mr. Collins for his service and commitment to the Board. He stated that Mr. Collins was a strong supporter of the community college mission and wished him well in his teaching endeavor.

Adjournment

Dr. Rosen stated the next regular meeting of the Board of Trustees of Community College District 535, would be held at 7:30 p.m. in the Board Room (1506) on Tuesday, October 23, 2007, at Oakton Community College, 1600 East Golf Road, Des Plaines, IL.

There being no further business before the Board, Chair Rosen asked for a motion to adjourn the meeting. Mr. Wadhwa offered a motion for adjournment and Mr. Williams seconded the motion. A voice vote was called and Dr. Rosen adjourned the meeting at 9:17 p.m.

/s/ Jeffrey H. Rosen  
Jeffrey H. Rosen, Board Chair

/s/ Joan W. DiLeonardi  
Joan W. DiLeonardi, Board Secretary

/pd  
10/07

A video tape recording of the September 18, 2007, meeting was made and may be viewed by calling the Library and Instructional Media Services office at 847-635-1640.