

**Minutes of the Oakton Community College Board Meeting
February 22, 2011**

The 650th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, February 22, 2011 at the Oakton Community College Des Plaines campus.

Call to Order and Roll Call

Chairman Dr. George Alexopoulos called the meeting to order at 6:40 p.m. in room 1502; Mr. Jody Wadhwa called the roll:

Dr. Alexopoulos	Chairman	Present
Ms. Tennes	Vice Chairman	Present
Mr. Wadhwa	Secretary	Present
Dr. DiLeonardi		Present
Mr. Jackson		Present
Ms. Rossmark		Present
Mr. Stafford		Present
Mr. Staley		Absent

Closed Session

Ms. Ann Tennes moved for a motion to go into closed session for the purpose of reviewing the closed session minutes of January 18, 2011; considering the appointment, employment, compensation, discipline, performance or dismissal of employees; potential litigation; and collective negotiating matters. Ms. Sharon Rossmark seconded the motion; Mr. Wadhwa called the roll:

Dr. Alexopoulos	Aye
Ms. Tennes	Aye
Mr. Wadhwa	Aye
Dr. DiLeonardi	Aye
Mr. Jackson	Aye
Ms. Rossmark	Aye
Mr. Stafford	Aye
Mr. Staley	Absent

Also present were Dr. Margaret Lee, President; Dr. Thomas Hamel, Vice President, Academic Affairs; Dr. Joianne Smith, Vice President, Student Affairs; Mr. Carl Costanza, Vice President, Business and Finance; Ms. Bonnie Lucas, Vice President, Information Technology; Ms. Barbara Rizzo, Vice President, Continuing Education, Training and Workforce Development and Alliance; and Mr. Duane Oudenhoven, Associate Vice President, Human Resources. Ms. Tennes offered a motion to adjourn; Ms. Rossmark seconded; the meeting was adjourned at 7:30 p.m.

Call to Order and Roll Call

Dr. Alexopoulos called the regular meeting, open session to order at 7:35 p.m. in room 1506; Mr. Jody Wadhwa called the roll:

Dr. Alexopoulos	Chairman	Present
Ms. Tennes	Vice Chairman	Present
Mr. Wadhwa	Secretary	Present
Dr. DiLeonardi		Present
Mr. Jackson		Present

Ms. Rossmark	Present
Mr. Stafford	Present
Mr. Staley	Absent

Ms. Eileen Cukierski was present as recording secretary to the Board.

Pledge of Allegiance

Approval of the Minutes

Dr. Alexopoulos asked for a motion for the approval of the minutes of the January 18, 2011 Board meeting. Ms. Rossmark made the motion which was seconded by Ms. Tennes. A voice vote was called; the minutes were unanimously approved.

Statement by the President

Dr. Lee began the meeting by asking for introductions of those present. She also noted that this is the last meeting for Patty Lucas as Classified Staff Union President. Dr. Lee thanked Ms. Lucas for her good work, leadership and care of people during her tenure as president.

Patty Lucas, Manager, Telecommunications, and Classified Staff Union President, presented the classified staff in attendance: Eileen Cukierski, President's Office; Ken Doll, Instructional Media Services; Karen Epps, Budget Office; Nathan Harpaz, Art Museum; Cindy Otrembiak, Instructional Media Services; Dale Navigato, Facilities; and Pete Rasmussen, Instructional Media Services.

Kathleen Carot, Professor, Humanities, Speech and Theater, Coordinator, Women's and Gender Studies, and Full-time Faculty Union President, presented the full-time faculty in attendance: Anita Cotton, Associate Professor, Accounting; Madhuri Deshmukh, Professor, English; Tracy Fulce, Assistant Professor, Marketing and Management; Nancy Heldt, Professor, Medical Laboratory Technology; Elizabeth Kershnik, Associate Professor, Chemistry; George Klein, Professor, Sociology and Anthropology; Michael Kristiansen, Associate Professor, Modern Languages; Judy Langston, Professor, Art and Graphic Design; Syed Mohamed Mehdi, Assistant Professor, Humanities and Philosophy; and Katherine Schuster, Professor, Education, Coordinator of Education and Global Studies.

Barbara Dayton, Adjunct Faculty, Social Sciences, and Business and Adjunct Faculty President, presented the adjunct faculty in attendance: David Arieti, Science, Barry Dayton, Mathematics; Cindy Del Medico, Business; Avis, Gibbons, Chemistry; Nathan Harpaz, Library and Media Services; Keith Johnson, Sociology; Chet Kulis, Sociology, Jackie McNeilly, Mathematics and Technology; Michael Mundt, History; Jacob Nieva, Science and Health; Thomas Sanfilip, Languages, Humanities and the Arts; Sid Siddharth, Business; Richard Smelter, Social Sciences and Business; Beverly Stanis, Business; Barbara Vallaly, Social Sciences and Business; Cathy Willis, Psychology; and Cheryl Wollin, History and Government.

The administrators present included Ann Marie Barry, Director, Student Life; Carlee Drummer, Executive Director, College Advancement; Gregory James, Assistant Vice President, Student Affairs, Office of Access, Equity and Diversity; Donna Keene, Senior Director, Lifelong Learning; Linda Korbel, Dean, Languages, Humanities and the Arts; Roxann Marshburn, Director, Grants and Alternative Funding; Duane Oudenhoven, Associate Vice President, Human Resources; Elizabeth Owolabi, Associate Dean, Student Learning; Nancy Prendergast, Assistant Vice President, Academic Affairs, Dean, Skokie campus, Interim Dean, Science and Health Careers; Doreen Schwartz, Director, Business Services; Lynn Seinfeld, Director, Business Institute and Professional Education; Robert Sompolski, Dean, Mathematics and Technologies; Leah Swanquist, Director, Facilities; and Cheryl Warmann, Director, Enrollment Services.

Guests in the audience: Charmaine Adlam, Zeeshan Ali, Hrishikesh Ingle, Leslie Lehman, Michael Lundeen, Legat Architects; Norman Petroski, Adrian Pistarenko, Paula Queen, Gilbane Building Company; Bob Robicsek, Harley, Ellis Devereaux; and Al Zakariya, Gilbane Building Company.

Dr. Lee began by sharing her concern and good wishes for the father of student-trustee Eric Staley, who has been hospitalized. Dr. Lee acknowledged and thanked all of the people who worked on the Pan African Summit, held on February 4th, especially chairs Danielle Cargo and Maya Evans. Dr. Lee thanked Leah Swanquist, the new Director of Facilities, who endured the rigors of the blizzard of 2011. Special recognition and gratitude were extended to Leah and her crew for their incredible service during the storm.

Dr. Lee offered condolences to Leona Hoelting, on the passing of her mother; to retired faculty member Cindy DeBerg, on the passing of her mother; to Joan Phillips, on the passing of her father; to long time adjunct instructor Bill Katz on the passing of his wife; and to the family of John Zuffrano, who was retired from Facilities. Congratulations were offered to Laurie Gunning and Kari Susens on the successful first annual Oakton Transfer College Fair. Dr. Lee also offered congratulations to two Oakton basketball players who were honored as Players of the Week, freshman guard Bridget Aykroid, and, freshman forward Harold Ridgeway. Dr. Lee reminded the audience that last month, the College was awarded the 2010 Conservation and Native Landscaping Award from Chicago Wilderness. This evening Chairman Dr. George Alexopoulos presented the plaque highlighting this award to Leah Swanquist.

Dr. Lee recognized and presented to the Board the following Oakton adjunct faculty authors: David Arieti, Jacob Nieva, Nathan Harpaz, Jackie McNeilly, Thomas Sanfilip, Richard Smelter, and Barbara Vallaly. Dr. Alexopoulos presented to each author a certificate of recognition. Earlier in the evening the authors were honored at a reception in the Koehline Art Gallery along with colleagues, family and friends. Dr. Lee announced that Oakton's Six Piano Ensemble will be in concert on Saturday, April 16 and Sunday, April 17. This year, composer Robert Vandall will guest conduct Oakton Toccata, the composition he wrote for the ensemble. Dr. Lee encouraged all to visit the Koehline Museum of Art and enjoy the current exhibit, Clothing and Culture in South Asia.

Dr. Lee turned the meeting over to Dr. Tom Hamel, Vice President of Academic Affairs, who introduced Linda Korbelt, Dean of Languages, Humanities and the Arts, who along with her colleagues, presented the evening's report on the work that has been accomplished, and a glimpse of future activity, through the two year undergraduate International Studies and Foreign Languages or Title VI-A grant that was awarded by the U. S. Department of Education in 2009. The Title VI-A grant program was established by the Higher Education Act in order to provide funds to plan, develop and carry out programs that strengthen and improve international studies and foreign language instruction in higher education. Objectives of the grant entitled 'Pathways to South Asia', are to develop beginning, intermediate and conversational Hindi and Urdu language curriculum; to increase faculty, administrator, and staff knowledge of South Asian societies and cultures through various professional development opportunities; to develop new courses as well as enhance existing courses by infusing them with South Asian content; to establish opportunities for students and faculty members to study in India and participate in exchanges; and finally, to increase awareness of Oakton's global studies programming.

Ms. Korbelt stated that partnerships are critical elements of successful grants. As part of the project, a special relationship was established with the English and Foreign Languages University in Hyderabad, India. Oakton signed a MOU (Memo of Understanding) with the university to provide a faculty development seminar; a study abroad program; as well as to develop future faculty exchanges. Another of our grant partners is the Center for South Asia at the University of Wisconsin-Madison. Also, Oakton is a charter member of the Illinois Consortium for International Studies and Programs (ICISP), which is a

consortium of 34 institutions. Ms. Korbel pointed out that absent this evening, but also a part of the leadership team is Dr. Marguerite Solari, Chair of Modern Languages. We also acknowledge the hard work and ongoing support of Roxann Marshburn, Director of Grants and Alternative Funding, and Anne Laurence, Coordinator of Grants and Alternative Funding; Arlene Dribin, in Accounting Services, and Kathy Schultz, in Division 3, for their work in developing and managing the grants.

Dr. Katherine Schuster, Coordinator of Global Studies, discussed the curriculum development process of the grant. One primary goal of the grant was to develop the capacity among Oakton faculty to offer courses and modules related to South Asia. Dr. Schuster introduced visiting professor, Dr. Hrishikesh Ingle, from the English and Foreign Languages University in Hyderabad, India. Dr. Ingle's field of expertise is film studies.

Dr. Madhuri Deshmuk, Professor of English, examined the faculty development aspect of the grant. This grant has enabled the College to provide an array of professional development opportunities for our curriculum developers. Tracy Fulce, Assistant Professor of Marketing and Management, is one of the curriculum developers, and relayed her experience as a year two curriculum developer under the grant. Michael Mundt, Adjunct Lecturer in History, and a year one curriculum developer, was one of the participants in the seminar in Hyderabad, and discussed his academic and social experience this past summer in India.

Dr. Deshmuk stated that another major part of the grant has been the development of the student study abroad opportunity in Hyderabad, India. This is one of the sustainable programs that will outlive the grant, and hopefully will continue in the years to come. Dr. Deshmuk relayed that this summer, a new pilot program will be launched at the English and Foreign Language University in Hyderabad. This program consists of two courses that students will take for four weeks in July in India. Dr. Schuster introduced Holly Wagner, a student who will be attending the program in India this summer. Ms. Wagner relayed her excitement of traveling and studying in India. She thanked everyone involved for this tremendous opportunity. Dr. Mohamed Mehdi, Hyderabad Facilitator, spoke about the conference Oakton will be hosting, "Teaching South Asia Critically" scheduled for April 21-22, 2011. This conference is the culmination of the two year Title VI-A grant. The keynote address will be given by Manan Ahmed, Ph.D, Assistant Professor of South Asian Studies, Freie Universitat Berlin. All were invited and encouraged to attend.

Linda Korbel concluded the presentation by reviewing the ongoing and sustainable results of having had the grant, and the lasting benefits for Oakton and our community:

- A deepened connection to South Asian students by making the college community more aware of South Asian cultures
- The courses and modules developed under the grant will be offered to our students for years to come
- The full and part-time faculty who have engaged in curriculum development have forged a teaching and learning community based on their shared experience and research
- With the addition of Hindi and Urdu, Oakton now offers 13 languages, with half of them being heritage languages for significant portions of the communities we serve.
- Thanks to the Fulbright Language Teaching Assistant grant, we have had Ms. Zeeshan Ali with us this academic year. Zeeshan has worked to support students taking Hindi-Urdu and is assisting with the development of materials for the online versions of these courses.
- We now have our first home-grown summer study abroad program, whose sustainability will be enhanced in future years by the participation of students from other ICISP colleges.

Public Participation: Adrian Pisarenko addressed the Board.

New Business

2/11-1a Approval of Adoption of Consent Agenda

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Ms. Rossmark seconded the motion; a voice vote was called and the resolution unanimously passed.

2/11-1 b Approval of Consent Agenda Items 2/11-2 through 2/11-6

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 2/11-2 through 2/11-6 as listed in the Consent Agenda; the specifics of each item to be included in the minutes.”

2/11-2 Ratification of Payment of Bills for January 2011

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$4, 375,078.51 for all check amounts as listed and for all purposes as appearing on a report dated January 2011.”

2/11-3 Acceptance of Treasurer’s Report for January 2011

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as part of the College’s official records, the report of the Treasurer for the month of January 2011.”

2/11-4 Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to d, and hereby approves the expenditures in the amount not to exceed \$84,365.01 for all funds listed in items a, b and d”.

- a. Salary payments in the amount of \$800.00 for the part-time teaching services for the Alliance for Lifelong Learning, Fall 2010.
- b. Salary payments in the amount of \$52,982.00 for part-time teaching services for the Alliance for Lifelong Learning, Spring 2011.
- c. Salary rescinds in the amount of \$32, 470.74 for part-time teaching services for the Alliance for Lifelong Learning, Spring 2011.”
- d. Payment for Fall 2010 Space Utilization and Facilities Services and Classroom/Office Space rental as follows:

	<u>Services</u>	<u>Rental</u>
District 535 (Oakton)	\$12,707.75	\$ 6,727.73
District 202 (Evanston)	330.00	1,243.94
District 207 (Maine)	0.00	6,814.85
District 219 (Niles)	0.00	2,129.52
District 225 (Glenbrook)	0.00	629.22
Total Payment	\$13,037.75	\$17,545.26

2/11-5 Ratification of Payment of Professional Personnel

1. "Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the spring semester, 2011; the total payment amounting to \$3,665,476.57."

2. "Be it further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the spring semester, 2011; the total payment amounting to \$386,805.60.”

3. "Be it further resolved that the Board of Trustees of Community College District 535 ratifies the payment of stipends, during the spring 2011 semester not to exceed \$15,574.75."

2/11-6 Approval of Clinical Practice Agreements

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements, as listed below:

For the Basic Nurse Assistant Training Program

Resurrection Senior Services d/b/a Resurrection Nursing and Rehabilitation Center and d/b/a Holy Family Nursing and Rehabilitation Center – Chicago

For the Physical Therapist Assistant Program

Concentra Health Services, Inc. d/b/a Concentra Medical Centers – Brookfield, WI
Northwest Rehabilitation Body Werks Physical Therapy – Arlington Heights."

Mr. Jackson seconded the motion; Mr. Wadhwa called the roll:

- Ms. Tennes Aye
- Mr. Jackson Aye
- Mr. Stafford Aye
- Mr. Wadhwa Aye
- Dr. DiLeonardi Aye
- Ms. Rossmark Aye
- Dr. Alexopoulos Aye

The motion carried.

2/11-7 Authorization to Approve February Purchases

Mr. Stafford offered:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Agenda Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
2/11-7a	1 – 3	Grant Funded CNC Milling Machine	Haas Factory Outlet	\$ 32,822.00
2/11-7b	1 & 2	Grant Funded Computers and Laptops	Dell Marketing L.P.	\$ 76,685.20
2/11-7c	1 & 2	Services of Auditor- Three Year Contract	Sikich LLP	\$292,868.00
GRAND TOTAL				\$402,375.20."

Dr. DiLeonardi seconded the motion. Ms. Tennes commented that she will support the purchase of the three year contract for Sikich LLP, but if there were extensions on the three years, she would not be inclined to support it. Ms. Tennes asked that within the appropriate boundaries of negotiations in a proposal setting, that there be some effort to negotiate with Sikich in consideration of their fees. Mr. Costanza, Vice President, Business and Finance, replied that he will be in contact with Sikich regarding Ms. Tennes' concern. and relay back to her the outcome.

Mr. Wadhwa called the roll:

- Dr. DiLeonardi Aye

Ms. Tennes	Aye
Mr. Jackson	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Ms. Rossmark	Aye
Mr. Stafford	Aye

The motion carried.

2/11-8 Preview and Discussion of March Purchases

The following is not an action item; it is a preview and opportunity to discuss upcoming March purchases: Services of Architect for Master Plan; Possible Partnership in Illinois Community College Health Insurance Plan; and Interpreter Services.

Regarding the possible partnership in the Illinois Community College Health Insurance Plan, Mr. Costanza commented that the College is working to lower health insurance costs, and hopefully this partnership will achieve that goal, but it does remain to be seen. Dr. DiLeonardi inquired as to whether the Board would receive further information on the services of the architect for the Master Plan. Mr. Costanza assured Dr. DiLeonardi that more information would be forthcoming.

2/11-9 Acceptance of Grant

Mr. Jackson offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts \$128,532 from the Workforce Board of Northern Cook County to provide core and intensive services to targeted populations.”

Ms. Tennes seconded the motion; a voice vote was called and the resolution unanimously passed.

2/11-10 Award of Tenure

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535, by the authority vested in it by the State of Illinois, hereby grants tenure, effective after the completion of the Spring 2011 semester, to the following faculty: Tracy Fulce, Assistant Professor of Management and Marketing; Elizabeth Kershisnik, Associate Professor of Chemistry; Michael Kristiansen, Associate Professor of Modern Languages; and Syed Mohamed Mehdi, Assistant Professor of Humanities and Philosophy.”

Dr. DiLeonardi seconded the motion; Mr. Wadhwa called the roll:

Mr. Stafford	Aye
Ms. Tennes	Aye
Mr. Jackson	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Ms. Rossmark	Aye
Dr. DiLeonardi	Aye

Adjournment

The next regularly scheduled meeting of the Board of Trustees of Community College District 535, will be held on Tuesday, March 15, 2011 at 7:30 p.m. at the Oakton Community College Des Plaines campus, 1600 E. Golf Road, Des Plaines, Illinois in room 1506.

There being no further business before the Board, Dr. Alexopoulos asked for a motion to adjourn the meeting. Ms. Tennes offered a motion for adjournment which was seconded by Mr. Jackson. A voice vote was called and the meeting was adjourned at 8:50 p.m.

George G. Alexopoulos
George G. Alexopoulos, Chairman

Jody Wadhwa
Jody Wadhwa, Secretary

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A video recording of the February 22, 2011 meeting was made and may be viewed by calling the Library and Instructional Media Services office at (847) 635-1640.