

**Minutes of the Oakton Community College Board Meeting
May 22, 2007**

The 607th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, May 22, 2007, at the Oakton Community College Ray Hartstein Campus, Skokie, IL.

Call to Order and Roll Call

Dr. Rosen called the meeting to order at 6:30 p.m. in room A151 and Dr. DiLeonardi called the roll.

Dr. Rosen	Chair	Present
Mr. Williams	Vice Chair	Present
Dr. DiLeonardi	Secretary	Present
Dr. Alexopoulos		Present
Mr. Collins		Present
Ms. Tennes		Present
Mr. Wadhwa		Present
Mr. Spera		Present

Closed Session

Mr. Collins offered a motion to go into closed session for the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of employees and potential litigation. Dr. Alexopoulos seconded the motion; a voice vote was called and Dr. Alexopoulos, Mr. Collins, Dr. DiLeonardi, Dr. Rosen, Mr. Spera, Ms. Tennes, Mr. Wadhwa, Mr. Williams, Dr. Lee, Mr. Chirempes, Dr. Hamel, Ms. Lucas, Ms. Rizzo, and Dr. Smith went into closed session at 6:30 p.m. in room A151.

Mr. Collins offered a motion to adjourn the closed session. Mr. Wadhwa seconded the motion; a voice vote was called and the meeting was adjourned at 7:46 p.m.

Call to Order and Roll Call

Dr. Rosen reconvened the 607th meeting of the Board of Trustees at 7:55 p.m. in rooms P103-P104. Secretary DiLeonardi called the roll:

Dr. Rosen	Chair	Present
Mr. Williams	Vice Chair	Present
Dr. DiLeonardi	Secretary	Present
Dr. Alexopoulos		Present
Mr. Collins		Present
Ms. Tennes		Present
Mr. Wadhwa		Present
Mr. Spera		Present

Also in attendance were Dr. Margaret Lee, Mr. Chirempes, Dr. Thomas Hamel, Ms. Bonnie Lucas, Ms. Barbara Rizzo, Dr. Joianne Smith, Mr. Maurice Archer, Mr. David Arieti, Ms. Robyn Bailey, Ms. Ann Marie Barry, Dr. Trudy Bers, Mrs. Betty Bernstein, Ms. Jennifer Bernstein, Ms. April Chermak, Mr. Carl Costanza, Ms. Eileen Cukierski, Ms. Pamela Drell, Dr. Carlee Drummer, Mr. Ali Dunganwala, Mr. Will Frank, Mr. James Gore, Sr., Mr. Dennis Graham, Dr. Gregory James, Ms. Donna Keene, Mr. Ryan Kendricks, Ms. Linda Korbel, Ms. Jordana Lambiopoulos, Ms. Roxann Marshburn, Mr. Gary Newhouse, Ms. Cathy Niemet, Mr. Gordon Osterstrom, Mr. D. Arnie Oudenhoven, Mr. David Rudden, Dr. Katherine Schuster, Ms. Doreen Schwartz, Mr. Mark Sprecher, Mr. Wayne Szatkowski, Mr. Manish Varma, Ms. Angles Vazquez, Ms. Cheryl Warmann, Dr. Donna Younger, and Ms. Amy Zumfelde.

Ms. Jillian Verstrate represented the Classified Staff Association; Mr. Paul Boisvert represented the Full-time Faculty Association in the absence of Dr. Laura Saret; and Ms. Barbara Dayton represented the Adjunct Faculty Association.

Ms. Patricia Dalzell was present as recording secretary to the Board.

Pledge of Allegiance

Emory Williams led the Pledge of Allegiance.

Approval of the Minutes of April 17, 2007, Meeting

Dr. Alexopoulos offered a motion for approval of the minutes of the April 17, 2007, Board Meeting. Mr. Williams seconded the motion. A voice vote was called, there was one abstention, and the minutes of the April 17, 2007, Board meeting were approved.

Approval of the Minutes of May 15, 2007, Meeting

Mr. Williams offered a motion for approval of the minutes of the May 15, 2007, Board Meeting. Mr. Collins seconded the motion. A voice vote was called and the minutes of the May 15, 2007, Board meeting were approved.

Statement by the President

Dr. Lee began by acknowledging the hard work of those involved in coordinating the effort and providing the services to hold the Board meeting at the Skokie Campus. She asked the union representatives to introduce their colleagues.

Ms. Verstrate, President of the Classified Staff Association, introduced classified staff members Wayne Szatkowski, Business Services; April Chermak, Mark Sprecher, Gordon Osterstrom and Manish Varma, Instructional Media Services; Cathy Niemet, Alliance for Lifelong Learning; David Rudden, Office of Research; Will Frank, Television Services; Eileen Cukierski and Pat Dalzell, President's Office; and Pete Rasmussen and Tim Raetzman, Television Services, operating the direct cable feed from the Television Studio at the Des Plaines Campus.

Mr. Boisvert, Vice President of the Full-time Faculty Association, introduced faculty members Amy Zumfelde, Associate Professor, Languages and Humanities, and Coordinator, Cultures

Week; Pam Drell, Professor, English, and Co-coordinator, Reading; and Katherine Schuster, Associate Professor, Education, and Coordinator, Education and Global Studies Program.

Ms. Dayton, President of the Adjunct Faculty Association, introduced Adjunct Faculty instructor David Arieti, Biology and Earth Science.

Mr. Spera introduced student Jennifer Bernstein.

The administrators present included Maurice Archer, Director, Accounting Services; Robyn Bailey, Assistant Director of Lifelong Learning Programs and Operations; Ann Marie Barry, Director, Student Activities; Trudy Bers, Executive Director of Research, Curriculum and Planning, and Executive Assistant to the President; Carl Costanza, Executive Director, Campus Operations and Facilities; Carlee Drummer, Executive Director, College Advancement; Dennis Graham, Dean, Science and Health Careers; Gregory James, Dean of Students; Donna Keene, Senior Director of Lifelong Learning Programs and Operations; Linda Korbel, Dean, Languages, Humanities and the Arts; Roxann Marshburn, Director, Grants and Alternative Funding; Gary Newhouse, Dean, Library and Media Services; D. Arnie Oudenhoven, Associate Vice President, Human Resources; Doreen Schwartz, Director, Business Services; Donna Younger, Director, Learning Center; and Cheryl Warmann, Director, Student Financial Assistance.

Ms. Niemet introduced guests James Gore, Sr., Angeles Vazquez, and ESL instructor, Jordana Lambiopoulos.

President Lee congratulated the College Bowl Team who placed 5th in the competition. She then read a note she received from an umpire who officiated at one of the Oakton RAIDERS baseball games.

My name is Forest “Woody” Miller and I want to let you know that I had the extreme pleasure of umpiring a baseball contest involving your school’s baseball team. They were very polite, courteous and respectful of the umpires of the opposing team. These men, from the head coach, the assistant coaches, the players and even your fans should be commended for the way they conducted themselves. They are not only valuable assets to your school but to your entire community as well. They reflect very highly on your institution of higher education and learning. They all deserve a “pat on the back.”

Dr. Lee also read a letter from the Chief of the Village of Skokie Police Department into the record thanking the College for help in administering a telecommunications exam.

The spirit of cooperation and the assistance displayed by your staff was most admirable. I would like especially to personally thank and commend the following OCC staff members: Chief Dennis Nolan, Ken Griffin, Peter Hurley, Gordon Osterstrom, Justin Afryl and Joseph Cusentino. Please express our gratitude to your personnel for their efforts. These individuals truly demonstrate and represent the best an agency could hope for in its staff.

Dr. Lee stated that Jennifer Bernstein and Svenja Elackatt participated in the 2007 All-USA Academic Team Competition sponsored by USA TODAY, Phi Theta Kappa Honor Society and the American Association of Community Colleges. She commented on Ms. Bernstein’s and Ms. Elackatt’s recognition at the Phi Theta Kappa Honors Banquet in Springfield that was also attended by Trustee Joan DiLeonardi. Dr. Lee asked Jennifer to come forward and be

recognized for her achievement along with her grandmother, Betty Bernstein. Chair Rosen presented Ms. Bernstein with the award.

President Lee congratulated George Chirempes, Maurice Archer and the Business and Finance Team for the 15th consecutive Government Finance Officers (GFOA) *Certificate of Achievement for Excellence in Financial Reporting*. She noted that the award is designed to recognize and encourage excellence in financial reporting by state and local governments. Dr. Rosen presented Mr. Archer with the plaque which was followed by a loud round of applause.

Dr. Lee also congratulated Katherine Schuster, who received the 2007 Chair Academy Exemplary Leadership Award. She stated that the award represents leaders in post-secondary institutions worldwide who have modeled best practices to advance academic and administrative leadership development. Dr. Rosen presented Dr. Schuster with the award and President Lee offered congratulations on her recently published book entitled The Language of the Land: Policy, Politics and Identity.

The final plaque of the evening was presented to Jody Wadhwa, previous Chair of the Board of Trustees. President Lee stated that the College honors him for his outstanding leadership as Chair from 2005 through 2007 and his commitment to excellence and passion for the community college mission for 20 years.

Dr. Lee then offered congratulations to members of the College community: to Trudy Bers who was selected President-elect of the Council for the Study of Community Colleges (CSCC), an affiliate council of AACC; and to Dale Cohen and his wife Jane on the birth of their first child, Lucas Phillip. She offered condolences to Denise Top-Rhine on the passing of her father; and to Gretchen Schneider on the passing of her maternal grandfather.

Dr. Lee stated that James Gore, Sr., and Angeles Vazquez were enrolled in Oakton's ESL program through the Alliance for Lifelong Learning and explained that they were also the featured speakers at the recent VITA banquet. She asked Mr. Gore to speak to the Board about his experience with the ESL program.

Mr. Gore began with a prayer thanking God for His guidance. He then stated that he was deeply honored to be asked to speak to the Board of Trustees as his Oakton experience profoundly changed his life. He explained the difficulties he encountered as a pupil in the Chicago Public School system. He commented that his inadequate education led to dropping out of high school and although he held jobs that paid well in the construction industry and driving a commercial truck, he would not accept promotions because he did not want anyone to know that he did not complete high school and had difficulty reading. He explained that the turning point was when his daughter's counselor remarked that he was dyslexic¹ when she noticed that he wrote down a phone number backward, a fact that the Chicago Public School system never addressed. Mr. Gore stated that he hid his lack of education and poor reading skills from his family until an unfortunate truck driving accident led to a life changing experience. He recounted the many

¹ Dyslexia is a type of reading disability usually manifested as a difficulty with written language, particularly with reading and spelling. Evidence suggests that it is a result of a difference in how the brain processes written and/or verbal language. It is separate and distinct from reading difficulties resulting from other causes, such as deficiencies in intelligence, non-neurological deficiency with vision or hearing, or from poor or inadequate reading instruction. Source: Wikipedia.org

missed opportunities to advance himself due to dyslexia and stated that he decided to do something about it as he was recovering from the accident. He commented on his first encounter with Jordana Lambiopoulos, a volunteer in Oakton's ESL program at the local high school, who made him feel welcomed and explained that she would work with him to increase his reading level so that he could take and pass the GED, high school proficiency exam. Mr. Gore further commented on the "international" makeup of classmates in the College's ESL literacy pre-GED program as well as all the wonderful volunteer instructors, tutors and staff members. He stated that the program gave him the confidence to seek out and meet new challenges. He applauded those responsible for helping him achieve his dream including all of the counselors, instructors, tutors, as well as Oakton's President Lee.

Ms. Vazquez addressed the Board and thanked them for the opportunity to express her gratitude for the Alliance programs. She explained that even though she held a master's degree in art from her home country, she wanted to study something related to literature; however, she did not feel confident with her proficiency in English even though she had been reading fluently in her second language for many years. Ms. Vazquez remarked that although she was working as a journalist for a Spanish newspaper and was teaching Spanish, she was not "living in English." She looked for a reasonably priced English class for adults that was held at a time convenient to her schedule. She stated that she found exactly what she wanted at Oakton Community College and the best part was that the price was free. Ms. Vazquez commented that in addition to reviewing English grammar, she found a place for enhancing her knowledge about other cultures and sharing personal experiences with classmates. She stated that this exchange of ideas and customs opened the door to acceptance and an understanding of the diverse people who make up our district. She commented that she has now "crossed over" and is conducting interviews in English as well as writing in English. She also stated that she is teaching Spanish II at Oakton. Ms. Vazquez thanked Jordana Lambiopoulos for changing the life of her students. She stated that she hoped that the teachers in the ESL program and the Bridges to Academic Reading and Writing classes are aware of the impact their presence has made on other people's lives – making the difference between living in a maze and fully integrating into the American society.

Dr. Lee thanked Mr. Gore, Ms. Vazquez, Ms. Lambiopoulos and the administrators and staff of the Alliance for Lifelong Learning ESL programs.

Comments by the Board Chair

Dr. Rosen stated that he would make a slight amendment to the order of business and proceed to New Business prior to the scheduled report on Engaging Students.

Public Participation

There being no one present for public participation, Dr. Rosen moved to the business matters of the College.

New Business

5/07-3a Approval of Adoption of Consent Agenda

Mr. Collins offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve adoption of the Consent Agenda.”

Mr. Williams seconded the resolution.

A voice vote was called and the resolution to adopt the use of the Consent Agenda was approved.

5/07-3b Approval of Consent Agenda Items 5/07-4 through 5/07-11

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve resolutions 5/07-4 through 5/07-11.”

5/07-4 Ratification of Payment of Bills for April 2007

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$4,901,490.10 for all funds as listed and for all purposes as appearing on a report dated April 2007.”

5/07-5 Acceptance of Treasurer’s Report for April 2007

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of April 2007.”

5/07-6 Compliance with Open Meetings Act

“Whereas, the Board has received the above report from Emory W. Williams who served the Board as Secretary until May 15, 2007, and the administration, concerning their review of the minutes of closed meetings of the Board or a committee of the Board held on March 21, 2000, January 23, 2001, July 25, 2001, October 15, 2002, February 11, 2003, April 15, 2003, August 19, 2003, September 16, 2003, October 21, 2003, November 18, 2003, August 17, 2004, September 21, 2004, November 16, 2004, December 14, 2004, January 11, 2005, January 18, 2005, February 16, 2005, February 22, 2005, March 22, 2005, April 26, 2005, May 19, 2005, May 24, 2005, June 15, 2005, June 28, 2005, August 13, 2005, August 16, 2005, September 20, 2005, October 18, 2005, November 15, 2005, December 13, 2005, January 17, 2006, May 15, 2006, June 20, 2006 (two meetings), June 27, 2006, August 15, 2006, September 12, 2006, September 19, 2006, October 17, 2006, October 26, 2006, November 14, 2006, December 6, 2006, December 12, 2006, January 16, 2007, February 8, 2007, February 20, 2007, March 20, 2007, and April 17, 2007, and desires to act on those minutes in light of such report and in accordance with the Illinois Open Meetings Act;

“Now, therefore, be it resolved by the Board of Trustees of Community College District 535, that the need for confidential treatment still exists with respect to the purposes of the closed meetings of the Board held on March 21, 2000, January 23, 2001, July 25, 2001, October 15, 2002, February 11, 2003, April 15, 2003, August 19, 2003, September 16, 2003, October 21, 2003, November 18, 2003, August 17, 2004, September 21, 2004, November 16, 2004, December 14, 2004, January 11, 2005, January 18, 2005, February 16, 2005, February 22, 2005, March 22, 2005, April 26, 2005, May 19, 2005, May 24, 2005, June 15, 2005, June 28, 2005, August 13, 2005, August 16, 2005, September 20, 2005, October 18, 2005, November 15, 2005, December 13, 2005, January 17, 2006, June 20, 2006 (two meetings), June 27, 2006, August 15, 2006, September 12, 2006, September 19, 2006, October 17, 2006, November 14, 2006, December 6, 2006, December 12, 2006, January 16, 2007, and March 20, 2007; therefore those minutes shall not be made available for public inspection at this time.”

“Be it further resolved that the Board of Trustees of Community College District 535, approve the release of closed session minutes of the meetings held on May 15, 2006, October 26, 2006, February 8, 2007, February 20, 2007, and April 17, 2007, for public inspection at this time.”

5/07-7 Authorization for Destruction of Verbatim Recordings of Closed Session

“Be it resolved that the Board of Trustees of Community College District 535, accept for destruction the verbatim audiotapes of Closed Session meetings held on May 15, 2005, May 24, 2005, June 15, 2005, June 27, 2005, August 13, 2005, August 16, 2005, September 20, 2005, and October 18, 2005.”

“Be it further resolved that the Board of Trustees of Community College District 535 authorize the destruction of Closed Session audiotapes held on May 15, 2005, May 24, 2005, June 15, 2005, June 27, 2005, August 13, 2005, August 16, 2005, September 20, 2005, and October 18, 2005, as all the criteria for destruction of these tapes under the amended Public Act 93-523, of the Open Meetings Act, have been met.”

5/07-8 Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to c and hereby approves the expenditures in the amount not to exceed \$15,576.63 for all funds listed in item a.”

5/07-9 Ratification of Actions of the Alliance for Lifelong Learning (ALL) Governing Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning, ratifies and approves the actions of the Alliance for Lifelong Learning Governing Board at its meeting held on May 9, 2007.”

5/07-10 Supplementary Authorization to Pay Professional Personnel, Spring 2007

“Be it resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of part-time faculty 2007 spring semester salaries in the amount of \$12,492.95, resulting in a revised total of \$3,083,143.18.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves the attached adjustments of overload faculty 2007 spring semester salaries in the amount of \$14,658.00, resulting in a revised total of \$376,296.90.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves the payment of stipends to the persons listed, in the amounts, and for the activities specified; the total payment amounting to \$17,607.35.”

5/07-11 Approval of Clinical Practices Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approve the following cooperative agreements:

For the Human Services Program

Family Focus – Evanston

For the Substance Abuse Counseling Program

Leyden Family Services/Norwood Park Township Family Service/ The SHARE Program – Hoffman Estates.”

Mr. Wadhwa seconded the resolution.

Dr. Rosen commended Mr. Williams who was elected Chair of the Alliance Governing Board as it pertains to resolution 5/07-9.

Dr. DiLeonardi called the roll.

Dr. DiLeonardi	Aye
Mr. Collins	Aye
Ms. Tennes	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye

The resolution was approved. Student trustee, Mr. Spera, favored the resolution.

5/07-12 Authorization to Approve May Purchases

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions 5/07-12a through 5/07-12i:

<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
a. Grant Funded Laptop Computers	Dell Marketing L.P.	\$24,988.30
b. Oracle Database Software Maintenance and Support	Oracle USA	\$21,717.00
c. Computer Servers	Hewlett Packard Corp.	\$21,398.00
d. VMware Virtualization Software and Support	Agilysys, Inc.	\$13,878.33
e. Oracle Application Server Software and Support	Sungard Higher Education	\$40,300.00
f. Food Service Contract	Sodexho Campus Services	\$350,000.00
g. Grant Funded Photography Equipment	Pictureline Inc.	\$10,054.00
h. Printing of the Art Catalog	Hi-Liter Graphics	\$11,109.00
i. Approval of Additional Funds:		
1. Tax Payer Relief Act Reporting Services	Pearson/Vangent	\$383.89
2. PACE Bus Tickets	PACE	\$1,963.25
3. Travel Services for the Baseball Team	Courier Car Rental	\$1,034.02
Grand Total:		\$496,825.79.”

Mr. Wadhwa seconded the motion.

Mr. Collins commented favorably on the extension of the food service contract with Sodexho stating that the inclusion of credit card payments for cafeteria purchases was an excellent idea that is beginning to make a difference in increased food sales.

Mr. Wadhwa asked Mr. Chirempes to clarify the food service contact extension to which Mr. Chirempes responded that the College is extending the original five year contract with Sodexho, one additional year.

Dr. Alexopoulos directed a question to Ms. Lucas in regard to the Oracle Application Server Software and Support purchase from Sungard. He asked if the College has plans to provide Oracle support from within instead of our practice of paying for services. He further asked if the College has a disaster recovery team and plan in order. Dr. Alexopoulos also asked if the computers for the Alliance for Lifelong Learning program were covered by a grant, and if not a first time purchase, what would the College do with the computers being replaced.

Ms. Lucas responded that the Information Technology staff are very skilled in Oracle and that the resolution is asking the Board to approve Oracle license agreements that are required in order to receive patches and upgrades. She stated that the College has an outstanding disaster recovery system and plan in operation and that the back up for the main services at the Des Plaines Campus is at the Skokie Campus. Ms. Lucas further responded that the College is replacing Alliance program computers that are five to six years old and that the computers taken out of service will be moved to the Electronics program for students to take apart and learn how to repair. Ms. Lucas explained that the computers were purchased entirely from an ESL grant.

Dr. DiLeonardi called the roll.

Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Ms. Tennes	Aye

The resolution was approved. The student trustee, Mr. Spera, concurred.

5/07-13 Authorization to Approve Extension of Beverage Agreement

Mr. Wadhwa offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of an extension of the beverage agreement with PepsiAmericas Inc., 1475 E. Woodfield Road, Suite 1300, Schaumburg, IL 60173, for a total of \$19,000 plus incentives for the period August 1, 2007 through July 31, 2008.”

Dr. Alexopoulos seconded the motion.

Dr. DiLeonardi called the roll.

Mr. Williams	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Ms. Tennes	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye

The resolution passed. Mr. Spera, student trustee, favored the resolution.

5/07-14 Acceptance of Illinois Department of Public Health Grant

Mr. Collins offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts \$492.53 from the Illinois Department of Public Health toward the purchase of automated external defibrillators.”

Ms. Tennes seconded the motion.

Dr. Rosen commented on the importance of having portable defibrillators on campus and stated that having the device at Loyola University recently saved the life of one of his colleagues.

Mr. Collins also commented favorably on the purchase and asked how the portable defibrillators were distributed among the two campuses.

Dr. Smith responded that the College owns four defibrillators -- one at each of the two campus Public Safety offices as they are open 24 hours a day; one in the Des Plaines gymnasium; and one in the Des Plaines Fitness Center.

The Chair called for a voice vote and the resolution was approved.

5/07-15 Authorization to Approve Admission of Evanston Township High School District No. 202 to Alliance for Lifelong Learning

Dr. Rosen offered:

“WHEREAS, on September 5, 1978, the Boards of Education of Northfield High School District No. 225, Cook County, Illinois, Maine Township High School District No. 207, Cook County, Illinois, and Niles Township High School District No. 219, Cook County, Illinois (collectively referred to as the “Member Districts”) and the Board of Trustees of Community College District No. 535, County of Cook and State of Illinois (the “Board”) entered into an amended joint agreement (the “Joint Agreement”) to provide a program, now known as the “Alliance for Lifelong Learning,” for comprehensive adult and continuing education for residents within the area encompassed by their districts (the “Program”), pursuant to the authority contained in the Illinois Adult Education Act (105 ILCS 405/1 *et seq.*);

WHEREAS, pursuant to the terms of the Joint Agreement, Oakton Community College District No. 535, County of Cook and State of Illinois (“Oakton”) operates as the Administrative District for the Program and is fiscally responsible for the Program;

WHEREAS, the purpose of the Program is to provide a unified program of comprehensive adult and continuing education services and facilities, as defined in the School Code, the Public Community College Act, the Standards and Criteria for the Evaluation and Recognition of Illinois Public Community Colleges, and the Adult Education Act;

WHEREAS, pursuant to Section 3(b) of Article I of the Joint Agreement, membership may be granted to other school districts in the following manner:

- (1) The school district seeking admission shall file with the Secretaries of the Boards of the member districts a written petition requesting admission;
- (2) Such petition must be approved by all Boards of member districts.
- (3) Upon receipt by Oakton’s Board Secretary of certified copies of the resolutions of the Boards of all member districts approving the admission of the petitioning district, Paragraph 1(3) (a) of this section shall be deemed to be

amended to include the name of the petitioning district as a member of the program.

- (4) The member districts may, thereafter, modify this agreement to accommodate the new member district. Such amendments must be approved by all Boards of member districts;

WHEREAS, Section 3 of Article IV of the Joint Agreement provides that the Joint Agreement “may be amended from time to time upon the unanimous approval of the Boards of the member districts;

WHEREAS, the Board of Education of Evanston Township High School District No. 202, Cook County, Illinois (“Petitioner”) has filed a Petition, attached hereto as Exhibit “A,” with the Secretary of the Board and with the Secretaries of the Board of the other Member Districts requesting that Evanston Township High School District No. 202, Cook County, Illinois (“Evanston”) be admitted to the Program and requesting an amendment to the Joint Agreement to include Evanston as a Member District, to include one member of Petitioner in the Program’s Governing Board, and to include Evanston’s Superintendent in the Program’s Executive Board (the “Amendment”), attached hereto as Exhibit “B”;

WHEREAS, the Petitioner has agreed to abide by all of the provisions contained in the Joint Agreement;

WHEREAS, the Boards of the Member Districts have approved the Petitioner’s Petition and the Amendment; and

WHEREAS, the Board has determined that it is in the best interests of Oakton to approve the Petitioner’s Petition and to approve the Amendment;

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Community College District No. 535, County of Cook and State of Illinois as follows:

SECTION 1. The preamble recitals of this Resolution are hereby adopted as if fully set forth herein.

SECTION 2. The Board hereby approves Petitioner’s Petition and the Amendment.

SECTION 3. The Board hereby authorizes and directs the Board Chairman or his or her designee to execute the Amendment.

SECTION 4. This Resolution shall be in full force and effect immediately upon its passage.”

Secretary DiLeonardi called the roll.

Mr. Williams stated that he was very pleased to support the resolution that welcomes Evanston Township into the College’s Alliance for Lifelong Learning Program. He

thanked Ms. Rizzo and her staff for their persistence in bringing about this partnership agreement.

Dr. Rosen reiterated Mr. Williams' comments and added that the College is fulfilling our new Strategic Goal by collaborating with the Workforce Board to offer services at the Old Orchard Westfield Shopping Center, and the other additional venues throughout the district.

Dr. Alexopoulos seconded the motion.

Mr. Collins	Aye
Ms. Tennes	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye
Dr. DiLeonardi	Aye

The resolution passed. The student trustee, Mr. Spera, favored the resolution.

5/07-16 Authorization to Hire Related Person

Mr. Collins offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the employment of Ms. Elizabeth Gilbert, Financial Aid Technical Specialist effective May 23, 2007.”

Mr. Wadhwa seconded the motion.

Dr. DiLeonardi called the roll.

Ms. Tennes	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye

The resolution passed. Mr. Spera, student trustee, concurred.

5/07-17 Authorization to Pay 2007 Summer Semester Faculty and Pay 2007 Fall Semester Part-time/Adjunct and Full-time Faculty Overload Prior to Board Ratification

Dr. Alexopoulos offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorize the Treasurer of the College to pay 2007 summer semester faculty on June 1, 2007, prior to Board ratification.”

“Be it further resolved that the Board of Trustees of Community College District 535 authorize the Treasurer of the College to pay 2007 fall semester part-time/adjunct and full-time faculty overload on September 7, 2007, prior to Board ratification.”

Mr. Collins seconded the motion.

Dr. DiLeonardi called the roll.

Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Ms. Tennes	Aye

The resolution was approved. Student trustee, Mr. Spera, concurred.

5/07-18 Authorization to Hire Full-time, Tenure-track Faculty Member

Mr. Williams offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the full-time, tenure-track faculty appointment of John Frisco for the 2007-2008 academic year with the academic rank of Associate Professor, teaching assignment in Speech and Theater, and salary of \$53,123.”

Ms. Tennes seconded the motion.

Dr. Hamel commented that he appreciated the input from the Board members in bringing Mr. Frisco’s appointment forward. He further commented on Mr. Frisco’s experience with student-theater groups. Dr. Hamel stated that Mr. Frisco brings a wealth of experience in the two areas of speech and theater and that he is a well qualified adjunct faculty member at the College.

Dr. DiLeonardi called the roll.

Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Ms. Tennes	Aye
Dr. Rosen	Aye

The resolution passed. Mr. Spera, student trustee, favored the resolution.

5/07-19 Approval of Funding for 2007-2008 F-Lane Appointments

Mr. Spera offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorize the endowment of three new F-Lane appointments for fiscal year 2007-2008.”

Mr. Wadhwa seconded the motion.

Dr. DiLeonardi called the roll.

Dr. Alexopoulos	Aye
Mr. Williams	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Ms. Tennes	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye

The resolution was approved. Mr. Spera, student trustee, concurred.

5/07-20 Approval of Staffing Requests for Fiscal Year 2008

Mr. Collins offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the following additions to the staffing of the College effective July 1, 2007.

New Full Time:

<u>Registration and Records Assistants CE&T-Two (2) positions</u>	Grade 8
	Hiring Rate Salary: \$32,247

<u>Senior Manager of Adult Education</u>	Grade 15
	Hiring Rate Salary: \$57,849

<u>Web Developer</u>	Estimated Grade 14/15
	Hiring Rate Salary: \$52,115/\$57,900

<u>Science, Technology, Engineering and Math (STEM) Coordinator</u>	Grade 12
	Salary: \$50,702

Part Time to Full Time:

<u>Science Lab Assistant PT 25 hours to Full Time</u>	Grade 11
	Salary: \$41,560

New Part Time:

Mr. Wadhwa seconded the motion.

Dr. DiLeonardi called the roll.

Mr. Williams	Aye
Dr. DiLeonardi	Aye
Mr. Collins	Aye
Ms. Tennes	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye

The resolution was approved. Student trustee, Mr. Spera, favored the resolution.

5/07-21 Authorization to Fund Trustee Travel

Dr. Alexopoulos offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes travel funds in the amount not to exceed \$400 for Mr. Michael Collins to attend the Illinois Community College Trustees Association Annual Convention to be held in Chicago on June 8-9, 2007.”

Ms. Tennes seconded the motion.

Dr. DiLeonardi called the roll.

Dr. DiLeonardi	Aye
Mr. Collins	Abstain
Ms. Tennes	Aye
Dr. Rosen	Aye
Mr. Wadhwa	Aye
Dr. Alexopoulos	Aye
Mr. Williams	Aye

The resolution was approved. Mr. Spera, student trustee, favored the resolution.

5/07-22 First Read of Policy Revision

Mr. Williams offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review the proposed revisions to Policy 2002 attached hereto with action to take place at the next regularly scheduled Board meeting.”

Dr. Alexopoulos seconded the motion.

Dr. Rosen called for a voice vote and the resolution was approved.

Report to the Board – Engaging Students

Dr. Bers and Mr. Rudden presented a report to the Board on Engaging Students. Dr. Bers stated that the Office of Research has spent years studying and listening to our students. She explained that tonight's report would include a few of the primary ways in which the College listens to our students and that it would not include a study of our students' transcripts and enrollment records.

Dr. Bers noted the many surveys, focus groups and projects conducted by the Office of Research:

- Annual summer survey for approximately 13 to 14 years on how many students earned an Associate Degree or at least 30 credits in a transfer area and have left Oakton for one to three years; talked to over 500 students using a telephone survey
- Annual summer survey that includes approximately one-fifth of the graduates of the College's career programs using a state determined list of questions that we customize by working with department chairs and deans and add questions of special interest to the specific program
- Annual fall survey for over 10 years that includes a random sample of currently enrolled students
- Annual course evaluations through the division offices
- Alumni surveys
- One time surveys such as *Foundations of Excellence*®
- *Community College Survey of Student Engagement* already administered twice, with the third survey scheduled for 2009. Conducting this survey at three year intervals allows the Office of Research to look at results and institute necessary changes. This survey revealed that students are somewhat satisfied with advising as the mean scores are in the middle on a three point scale which is typical of colleges across the country.
- AACC-ACT *Faces of the Future Survey* (occasionally administered) although it is less valuable to our research than the *Oakton Current Student Survey* because we control the questions.
- Special surveys:
 - a. interests and suggestions for currently enrolled students in the Performing Arts programs
 - b. non-returning students
 - c. Great Books courses
 - d. currently enrolled students asking what we need to improve and what their course interests are by discipline, campus, days, times
 - e. Five Focus Group surveys together with Higher Learning Commission Self-study co-chairs involving over 100 students
 - f. Joint Focus Group survey with DePaul University students that transferred from Oakton on their transfer experience
 - g. Number of surveys with high school students
- Special study projects:
 - a. Camera project – students took photographs with disposable cameras of what was good, bad or exemplified Oakton. The students developed the photos and then explained the photographs

- b. Name badge project – employees wore name tags for seven continuous days inviting students to ask them questions
- c. Revamped College Catalog – took the catalog apart and asked students to piece it back together in the order that they felt would be more informative
- d. Student Ambassador feedback on how they interpret College publications
- e. Student research project for Carol Bustamante’s English 102 course – researching new student orientation. The project revealed that students felt that orientation should be mandatory as making it optional gave the impression that it doesn’t matter.

Dr. Bers commented that the surveys revealed our mission statements as accurate in describing the College. She further commented that over 90% of our alumni survey responses over the past five years validate that our employees live up to our core values. She added that at least 85% of our alumni stated that they had a positive experience at Oakton and would return.

Dr. Bers stated that advising is a challenge at community colleges across the country. She explained that one of our new strategic goals WISE STUDENT SERVICES states that we must all be involved in developing, enhancing and delivering services that Welcome, Inform, Support and Engage our students. She stated that the College already has activities underway to “revamp and restructure advising.” In closing, Dr. Bers noted that the College listened very closely to what students told us about advising and we are moving ahead with changes.

Mr. Rudden reported on information learned from students regarding the programs that they enrolled in. He stated that 90% of the students who declared a major on their enrollment application never changed their program or their major on their official records although many had enrolled in multiple programs. He further stated that although the College distinguishes between transfer programs and career programs, the students do not as there are a lot of transfer students in career programs and vice versa. Mr. Rudden offered a graph illustrating the percent of students that describe themselves as undecided, career transfer. He noted that the career and transfer program percentages are fairly even while undecided is a smaller portion. He further explained a table that illustrated numbers that differentiated between the student application information and comparable information from the current student survey in regard to the major that they chose and the actual courses they took with a good portion of the new students being undecided. Mr. Rudden stated that the current student survey data shows that there is a slight increase in the number of peer students that transfer and a slight decline in the number of percentage of students who say they are undecided.

In regard to the survey information on programs over time, Mr. Collins asked if the decline in the number of students who were undecided in their majors was attributed to the students being able to choose a major more often. He also asked for an explanation of the statistics that indicate population.

Dr. Bers responded that the current student survey information does indicate that students are able to choose a major more often. She stated that the current student survey information indicated that 33% of the students in 2002 stated that they were enrolled in career programs, 58% stated that they were transfer students, and 9% were undecided. She explained that the College included the undecided category in 2002, and prior to 2002, the undecided students were put into liberal arts.

Dr. Rosen commented on an article that he distributed to the Board which cited that the top three majors for adult students are business, health careers and education. He stated that these are consistent across the country and noted that the Current Student Survey indicates an increase in the same three majors since 2000, from 49% to 63% of Oakton's student population. He asked how this data would influence strategic planning in preparing our students for the future if these trends continue.

Dr. Bers responded that the College has several new Associate Degrees in Education programs and have received approval from the state for three Associate of Arts in teaching programs; one in Secondary Math; one in Special Education; and one in Early Childhood Education. She stated that the only other special Associate Degree in Teaching that the state permits is an Associate of Arts Degree in Science Education at the high school level and that the state will not approve a community college degree in Elementary Education at the Associate Degree level. Dr. Bers stated that the College's best offerings in the business transfer area are in Economics, Accounting, Business Law and Business Statistics and that these will transfer into a four-year college of business. She stated that the College has already expanded the health career programs and noted that the Board approved two additional programs at the April Board meeting: the Massage Therapy Certificate and the Aseptic Pharmaceutical Preparations Certificate. Dr. Bers also noted that the College has added science labs at the Skokie Campus to accommodate the high demand for prerequisite and co-requisite science courses.

Mr. Williams asked if the students are trained to work in the field in which they receive their education. Dr. Bers responded that the Office of Research conducts follow-up surveys with the alumni from the College's career programs as well as special surveys in specific programs. She stated that many of the students enrolled in the College's career programs are already working in the field and that many have Bachelor Degrees or higher.

Dr. Lee stated that there is a lot of pressure for accountability at both the state and federal levels. She asked Dr. Bers to explain how Oakton deals with accountability, especially in the College Prep and Career Prep Programs as it was relevant to Mr. Williams' question.

Dr. Bers commented on a conversation she had with Steve Crow, president of the Higher Learning Commission who was also a member of NegReg, a Department of Education committee for negotiated rulemaking. She stated that NegReg was interested in how accrediting agencies are viewed by the Department of Education and what responsibility the accrediting agencies had in assuring college quality and accountability. Dr. Bers stated that Mr. Crow was interested in finding out what kinds of data community colleges could obtain about former students such as information on licensing and certification exams, if we could report job placement, as well as graduation and completion.

Dr. Bers stated that her response to Mr. Crow was "it depends" as only a few agencies send us reports on the results of exams; however, most do not. She explained that we have to rely on information that the students supply that may or may not be accurate. As for job placement statistics, Dr. Bers recapped the information that many Oakton students are already working in the field; therefore, the traditional concept of securing a degree and then getting a job only applies to a small percentage of our students. In regard to graduation and completion, Dr. Bers explained that we know how many students earned degrees or certificates; however, the rate of

completion for community college students across the country cannot be determined as we do not know the denominator. She clarified that we cannot determine the point where a student at an open enrollment college becomes a student in a specific program. Dr. Bers noted that Oakton does track completion rates in special admission programs such as Health Careers and restated the statistic that 90% of our students never change their major on their official records although a review of their records indicate that many have been through at least six different programs. In conclusion, Dr. Bers stated that NegReg and the Department of Education have the misconception that community colleges have the ability to track data that we cannot.

Dr. Rosen stated that in looking at completion rates in specific programs that require admission and recognizing the different denominators, he asked if the College linked these completion rates to other external factors that would provide information on the success of the programs.

Dr. Bers responded that Oakton's Nursing Program has a very high rate of completion; however, the College has not analyzed data from other sources that could have contributed to the students' success rate such as parent's education or income as this information would have to come from the students. She explained that the faculty who teach courses in the Health Career Programs get to know their students very well as the classes are small and there is a great deal of interaction between faculty and student; therefore, they may know of any contributing factors for the student's success.

Dr. Lee commented that graduation and completion rates at community colleges are a false indicator as a marker of success or failure. She stated that many students transfer credits from other institutions and this information is credited to their last place of enrollment. Dr. Bers concurred with Dr. Lee's comments and stated that an Office of Research study a few years ago documented Oakton's graduation rate as accurate in ranging from 5% to 90%. She stated that it all depends on the numerator and denominator.

Dr. Rosen asked for information on how we survey Alliance program students. Ms. Rizzo responded that Alliance evaluates course by course and term by term through the Office of Research. She explained that the Alliance registration process allows the College to record students' demographic and educational backgrounds and track the type of programs that interest them. She added that many of the programs are grant funded; therefore, report requirements allow us to gather extensive information.

Dr. Rosen commented on the high satisfaction rate that 85% of Oakton's students were pleased with their education here and would return. He stated that this percentage reflects our high standards.

Dr. Bers commented on information gathered in the Alumni Surveys. She stated that telephone interviewers ask our alumni for comments about Oakton without differentiating between positive comments and negative comments. She noted that many students name a particular person that influenced them and that the student's actual quotation is passed on to the person named. Dr. Bers stated that the faculty and staff members mentioned are honored and appreciative of receiving the students comments.

Dr. Hamel commended Dr. Bers for the work she does in collecting data, interpreting it and issuing reports that the College uses to determine how we can improve on our mission to serve

our students and the community. He commented on a recent conversation with a former retiree from the University of Notre Dame regarding concerns that premier community colleges such as Oakton have research that indicates our student performance levels are equal to or have surpassed those enrolled at four-year institutions. He mentioned that NegReg and the Spellings Commission are considering nationalized testing which will put our accrediting agency, the Higher Learning Commission, in a position that forces them to impose mandated approaches on us even though they have no interest in doing so.

Ms. Tennes asked for a description of the two surveys, the Foundations of Excellence® conducted in fall 2005 and the Community College Survey of Student Engagement (CCSSE). She also asked if the College planned on repeating the Foundations of Excellence® survey.

Dr. Bers explained that the Foundations of Excellence® Survey focused primarily on new students. She stated that the survey asked students their perceptions of the College, if the College had the philosophy for working with new students, and if they felt supported by the College. She noted that there was also a companion faculty and staff survey. Dr. Bers further explained that the CCSSE is used by community colleges and is approximately seven years old; it is similar in structure and results to the National Survey of Student Engagement (NSSE) administered by four year colleges. She stated that the University of Texas at Austin administers CCSSE to about 400 schools each year and the survey asks students to respond to benchmark questions about their involvement and engagement, both in and out of the classroom and to respond also to questions related to their interaction with faculty. Dr. Bers explained that because CCSSE surveys different colleges each year, a large amount of comparative data is made available. Dr. Bers stated that Oakton repeats the CCSSE every three years and that the Foundations of Excellence® Survey is a little different as it is available to colleges by invitation only.

Dr. DiLeonardi asked if the CCSSE data is available online to which Dr. Bers responded that CCSSE requires community colleges to make their data public; however NSSE does not. She stated that universities do not have to share their data publicly although it is a requirement.

Mr. Collins commented that he is very impressed with the volume and quality of the information that he has received from the Office of Research in the two years that he has been on the Board. He noted that IN THE ABSTRACT is a wonderful resource for keeping up to date on specific topics and that the Current Student Survey for Fall 2006 report was very thorough. He thanked Dr. Bers and her staff.

Dr. Rosen stated that the information provided by Dr. Bers and the Office of Research allows the Board to make informed decisions. He thanked Dr. Bers and Mr. Rudden for their report.

Adjournment

Dr. Rosen stated that the Board of Trustees of Oakton Community College would hold a Committee of the Whole meeting on Tuesday, June 19, 2007, time to be determined. He further stated that the next scheduled regular meeting of the Board of Trustees of Oakton Community College, District 535, would be held at 7:30 p.m. on Tuesday, June 26, 2007, at Oakton Community College, 1600 East Golf Road, Des Plaines, IL.

Dr. Alexopoulos offered a motion for adjournment and Mr. Collins seconded the motion. A voice vote was called and Dr. Rosen adjourned the meeting at 9:30 p.m.

/s/ Jeffrey H. Rosen

Jeffrey H. Rosen, Board Chair

/s/ Joan W. DiLeonardi

Joan W. DiLeonardi, Board Secretary

/pd
6/07

A video tape recording of the May 22, 2007, meeting was made and may be viewed by calling the Library and Instructional Media Services office at 847-635-1640.