



Request for Evaluation of Credits from Other Schools or Sources

Students must include a copy of a photo ID to process request.

Form to be completed by students seeking a degree or certificate who wish to transfer credits to Oakton Community College. Credits may include:

- College-level work completed at another college or university
- Passing scores from AP (Advanced Placement) or CLEP tests.
Student must have completed six hours at Oakton Community College with a "C" and pay fee prior to transferring these credits.
- Military Transcripts
Student must have completed six hours at Oakton Community College with a "C" prior to transferring these credits.

Name _____ Oakton ID No. _____
Last First MI

Name on records *if different* from current name _____

Address _____ City _____ State/Zip _____

Educational Plans (check one): A.A. A.S. A.A.S. A.F.A. A.G.S. A.S.E. Certificate

Major at Oakton _____ Are you a veteran? Yes No
Major must be provided in order for evaluation to be processed.

It is the student's responsibility to request official transcripts for **all credits** to be transferred from colleges, universities, AP, CLEP, or military.

Send official transcripts to: Enrollment Center, Oakton Community College, 1600 East Golf Road, Des Plaines, IL 60016.

List the college or university from which you wish to have credits transferred. (Credits transferred from a foreign institution (including Canadian) must be a CATALOG MATCH through Educational Perspectives, www.edperspective.org/oakton.)

All transcripts listed must be on file in order for the evaluation process to begin.
 If transcripts are not received within 30 days of form submission, the evaluation request will be voided.

College/University/Source	City/State	CREDENTIALS USE ONLY Date Transcript Received	Credentials Code

I hereby request that my transcripts from the above institutions be evaluated.

 Signature of Student

 Date