

**Minutes of the Oakton Community College Board Meeting  
April 25, 2017**

The 721st meeting of the Board of Trustees of Community College District 535 was held on Tuesday, April 25, 2017 at the Oakton Community College Des Plaines Campus, 1600 E. Golf Road, Des Plaines Illinois.

**Closed Session**

At 6:25 p.m. in room 1502, Chair Stafford called the meeting to order; Secretary Salzberg called the roll:

Mr. Bill Stafford	Chair	Present
Dr. Joan DiLeonardi	Vice Chair	Present
Mr. Ben Salzberg	Secretary	Present
Ms. Martha Burns		Present
Mr. Kyle Frank		Present
Mr. Paul Kotowski		Present
Ms. Ann Tennes		Present
Mr. Brian Chan		Present

Chair Stafford asked for a motion to go into Closed Session for the purpose of considering the appointment, employment, compensation, discipline, performance, dismissal of employees, pending litigation, and collective negotiating matters. Trustee Tennes made the motion, which was seconded by Trustee DiLeonardi; Secretary Salzberg called the roll:

Ms. Tennes	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Mr. Chan	Aye

Also present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Ileo Lott, Vice President, Academic Affairs; and Ms. Mum Martens, Chief Human Resources Officer.

At 7:45 p.m., Chair Stafford asked for a motion to adjourn the closed session meeting. Trustee Tennes made the motion; seconded by Trustee DiLeonardi; a voice vote was called and the meeting was adjourned.

**Open Session**

Chair Stafford called the regular meeting of the Board of Trustees to order at 7:45 p.m. in room 1506.

Secretary Salzberg called the roll:

Mr. Stafford	Chair	Present
Dr. DiLeonardi	Vice Chair	Present
Mr. Salzberg	Secretary	Present
Mr. Frank		Present
Ms. Burns		Present
Mr. Kotowski		Present
Ms. Tennes		Present
Mr. Chan		Present

## **Pledge of Allegiance – Trustee Kotowski**

### **Approval of Minutes**

Chair Stafford asked for a motion for the approval of the minutes of the regular Board meeting of March 21, 2017. Trustee Tennes made the motion, which was seconded by Trustee Burns. A voice vote was called and the minutes were unanimously approved as presented.

### **Comments by the Chair**

Chair Stafford welcomed the new members to the Board: Brian Chan, who will bring the student voice to the Board; and the two elected trustees, Paul Kotowski and Martha Burns. Chair Stafford noted that this is an exciting time for this wonderful institution; it has a very strong faculty and teaching tradition, and we are all excited to be here. Chair Stafford said that at a future meeting he will share some of his thoughts about what he thinks is a high priority for the upcoming year.

### **Statement by the President**

President Smith thanked Chair Stafford for his comments and also welcomed the new Board members, Mr. Chan, Ms. Burns, and Mr. Kotowski. Earlier this evening we had a farewell to outgoing Trustees Jody Wadhwa, who had served the Board for 30 years; Patricia Harada, who served for a six year term, and Patryk Swietek, our Student Trustee. President Smith asked for introductions of those present:

Classified Staff present included: Kathleen DeCoursey, College Relations and Classified Staff Union President; Philip Cronin, Media Services; Eileen Cukierski, President's Office; Mary Beth Finch, Office of Research and Planning; Peter Hurley, Media Services; Laura Joschko, Police Department; Katie Kaminski, Police Department; Bill Kopecky, Police Department; Simi Khurana, Student Life; Debra Kutska, Information Technology; Gerald Modory, Police Department; Saad Muhammad, Police Department; Mark Palmsiano, Police Department; Bhavik Patel, Police Department; Stella Pillay, Business Services; Kathi Rosenberg, Purchasing; Eric Sarat, Police Department; Rosann Scalise, Division of Social Sciences and Business; Ken Schaefer, Facilities; Richard Schwass, Facilities; Cynthia Townsend, Center for Professional Development, and Jesse Wallace, Media Services.

Full-time Faculty present included: Katherine Schuster, Professor, Education, and Full-time Faculty Union President; Ragaa Abdallah, Associate Professor, Computer Information Systems; Olga Cedrina, Assistant Professor, Mathematics; Donna Dickson, Associate Professor, BNAT; Tracy Fulce, Professor, Management and Marketing; Megan Klein, Assistant Professor, Sociology and Psychology; Nicole Perry, Professor, Biology; and Suzanne Zigenhorn, Associate Professor, Biology.

Adjunct Faculty present included: Cheryl Thayer, President of the Adjunct Faculty Association; Linda Berendsen, English; Stephanie Levi Blumer, Lecturer, Biology; and Morfena Joseph, Lecturer, Biology.

Administrators present included: Ann Marie Barry, Director, Student Life; Colette Hands, Associate Vice President, Continuing Education and Workforce Development; Ruben Howard, Director of Workforce and Continuing Education; Jacob Jeremiah, Acting Assistant Dean, Library; Linda Korbel, Dean, Languages, Humanities and the Arts; Renee Kozimor, Director, Software and User Services; Mum Martens, Chief Human Resources Officer; Roxann Marshburn, Director, Grants and Alternative Funding; Paul Palian, Director, College Relations; Nancy Prendergast, Assistant Vice President, Academic Affairs, Dean of Skokie Campus; Doreen Schwartz, Director, Business Services; Cheryl Warmann, Director, Enrollment Services; Ruth Williams, Dean, Science and Health Careers; and Brad Wooten, Dean Social Sciences and Business.

Students: Ali Khan

Guests: Dorothy McCarty, Cotter Consulting and Vincent Singh

President Smith offered condolences to Chair Bill Stafford on the passing of his father earlier in the month. Congratulations to Maya Evans, Executive Director of Research and Planning, her finance Chris, and her son Robert, on the birth of Eden on April 4; and to Dzhanel Fuchidzhi, Division of Languages, Humanities and the Arts, on the birth of her son Djullien on April 6. Congratulations were offered to all of the newly elected incoming student government students: Brian Chan, Student Trustee; Andrew Tieng, President; Dante Espejo Ramirez, Vice President; Julian Zavala, Secretary; and Akash Patel and Elizabeth Adcox Miller, Senators. Thanks and appreciation were given to the outgoing student leadership for their service to the College. President Smith congratulated Jiyoun Jun on winning first prize in the Modern Languages Poster Contest, and to Donald Marks who took second prize. Congratulations to Oakton's Men's basketball freshman Tafari Beckford who was named by the NJCAA, as an All-American member of the second team.

President Smith congratulated Dominique Tuzynski who was recently notified that she won the Jack Kent Cooke scholarship. This is a very prestigious scholarship which offers up to \$40,000 per year; and it is the second year in a row that an Oakton student has won this award. President Smith introduced Director of Student Life, Ann Marie Barry, who spoke about two Oakton students, Filza Ali, who was named to the All-Illinois Academic Team and the Phi Theta Kappa Illinois All-Academic Team; and Sheetal Singh who was selected as the top community college student in the state of Illinois, and the Phi Theta Kappa Illinois All-Academic Team. President Smith added that it was a highlight to join Ms. Singh and her father Vincent, on stage at the American Academy of Community Colleges (AACC) Convention in New Orleans, where she was presented awards as the 2017 Coca-Cola New Century Scholar and the All-USA Community College Academic Team. Both Ms. Ali and Ms. Singh were congratulated by the Board and President Smith. Ms. Barry continued, Oakton students participated in the Illinois Skyway Collegiate Conference STEM poster competition, which was hosted by Elgin Community College, and introduced and congratulated Josh Stewart, who took 1<sup>st</sup> place in the Biology category for his research 'pH and the Affects of Biofilm Formation with Pseudomonas Aeruginosa'. President Smith thanked the students and told them that they are wonderful representatives of the College.

President Smith introduced and congratulated Mum Martens, Chief Human Resources Officer, who was recognized with the national American Association for Women in Community Colleges, 40 Under 40 Award, at the AACC conference. Last week as part of our Earth Week events, Congresswoman Jan Schakowksy presented Politics and Sustainability at the Skokie campus. Thanks to Debra Kutska and her student employee Omar Medina, who coordinated the visit. The Admitted Student Preview evening at the Des Plaines campus was held on April 19; there were 129 guests, seventy-nine were admitted students. This same event will be held at the Skokie campus as well. On April 19, President Smith attended the Oakton Educational Foundations quarterly meeting. In the absence of the state budget, the Foundation voted again to provide funding for MAP students for next year; they approved \$375,000 in funding, which is an increase of \$150,000 from what they provided for MAP funding for this year. Between scholarships, grants to faculty and staff, and MAP funding, they offered for next year \$1.3 million dollars to support the College. This is the largest contribution ever by the Foundation and we are grateful for their support, and President Smith hopes that their generosity will inspire all to contribute to the Educational Foundation so that they can continue to support the College and our students. We had a wonderful turnout at the Creating Justice event on April 22; over 300 attendees engaged in activities that included music, theater and lectures, showcasing how the humanities play a role in social justice. The Student Leadership Banquet will be held on April 28, this is an evening where we celebrate student leaders. The Study Breakfast will be held on May 2 at both the Des Plaines and Skokie campuses from 7:30 p.m. - 9:30 p.m. Tutoring will be available to prepare for upcoming finals, as well as late night breakfast and raffles. Our first ever Distinguished Alumni event will be held May 3 in the Performing Arts Center, where we will celebrate the amazing accomplishments of five of our accomplished alumni. The Six Piano Ensemble, conducted by Glenna Sprague, will be held on April 29 and 30. Contact the ticket box office for further details. The highlight of our year, Commencement, will take place on May 16.

### **Master Plan Steering Committee Liaison Report**

Chair Stafford reported that the Master Plan Committee continues to move forward in their meetings. The Committee spent a lot of time at the last meeting talking about how we are going to facilitate space. Also

wonderful plans for the main campus and the Skokie campus are taking shape. Chair Stafford explained that he has spoken with Vice President of Administrative Affairs, Edwin Chandrasekar, about a finance plan, because as with all capital plans, usually more money is needed than the institution has, but we have to set priorities. Chair Stafford concluded that we have a good plan and it is going to provide a real structure for us in the future.

### **Student Trustee Report**

Student Trustee Chan reported that it has been a busy month for students as finals are coming up and the semester is coming to an end. Student clubs participated in the Admitted Preview night at the Des Plaines and Skokie campuses, introducing prospective new students and their families to the College. Phi Theta Kappa induction was held on April 19; the chapter welcomed ninety-seven new members this semester. The Muslim Student Association, participated in the Northbrook Culture festival earlier in the month. The Dreamers Club held a resource day featuring three speakers who provided information about resources available to Latino students to help them in continuing their education. It is banquet season. The Student Government Association is hosting a Student Leadership Banquet on April 28 and the Honors Program Banquet will be held on May 5th.

### **Report: Student Learning and Assessment**

Dr. Nancy Prendergast, Dr. Nicole Perry, and Dean Ruth Williams, presented a report on student learning and assessment. In 2008 faculty and administrators at the College formed OPAL (Oakton's Program for the Assessment of Learning) to lead assessment efforts. Dr. Prendergast began by talking about how assessment is used to measure outcomes of student learning. While grades do measure student learning, assessment measures them across courses. An example would be, we may have four biology instructors; do we know that students in those four classes are getting the same information, the same learning. We want to ensure that they have the opportunities to achieve outcomes. Why do we assess student learning? To learn more about student learning; to improve student learning; to improve our instructional practices; and to meet the HLC accreditation requirements.

Dr. Perry explained how assessment at Oakton is led by the OPAL team. Specifically, the team consists of deans from every division, along with faculty representatives from the divisions, and representatives from Student Affairs as well. How we assess student learning varies from department to department. It could be looking at standardized tests; papers; projects; faculty cross-grade exams; licensure and certification exams, and evaluations of performance in clinical settings. Dean Williams spoke about communication skills, verbal and non-verbal: clarity, vocal inflection, eye contact, and body language. She talked about how a speech class can be scary and overwhelming to some students. In order to improve all of these communication skills, the OPAL team worked with speech faculty to create a rubric that students would have access to before they gave their presentations in a non-speech course. They also worked with the College's speech and drama students to actually create a video relating to the basic 'Do's and Don'ts of Presentation Skills", which was shown to the audience. The results after students watched the tutorial video and rubric were much improved. In conclusion, it was stressed that assessment is cyclical, it never stops. We continuously set goals and align resources, gather and share data, analyze data and use information to create action plans, and ultimately instruct students.

Chair Stafford commented this is very good work and long overdue. He asked if the OPAL team is building into the classes in terms of assessments, more group work. He asked the question because he believes students will generally be in group settings when they get a job. Dean Williams responded that communication collaboration is built into our communication Gen Ed outcomes. The Gen Ed team has developed a collaboration packet which includes rubrics that faculty can use when they are doing group projects in their classes. Dr. Prendergast noted that it is a good point because when we survey our employers in the district, we find over and over again, it is those soft skills particularly working together and collaborating, that is one skill that they really look for in our graduates. We have developed a set of rubrics that faculty have access to. Students can evaluate themselves in a group, they can evaluate their own behavior, then the faculty member, or outside faculty member, can observe these groups and determine how well that particular group is working. Dr. Perry noted that there has been

professional development over the past year on helping faculty develop good group projects. Dr. Prendergast thanked faculty

member Tracy Fulce, who does a lot of work in business courses, with having her students work in groups, develop projects, and teaches her colleagues how to do that as well. Chair Stafford also asked if a number of faculty have ever built a course together. Dr. Prendergast replied that we do have general syllabi that are articulated through the Illinois Articulation Initiative. Our faculty in those courses live by those syllabi, and people share ideas all the time. Trustee DiLeonardi commented that we do have combined, or tandem classes, where two faculty are working together. Dr. Prendergast thanked the Board for their support of these initiatives, as it is important that the Board knows what OPAL is doing and that the Board supports their work.

**Public Participation:** Chair Stafford gave a brief explanation of Public Participation guidelines for the new Trustees. Oakton Police Officers, Bill Kopecky, Mark Palmsiano, Laura Joschko, and Gerald Modory addressed the Board regarding the contract negotiations between the FOP Labor Council and the Oakton bargaining team.

**4/17-1 Resolution of Appreciation of Service and Designation of Jody Wadhwa as Trustee Emeritus of Oakton Community College**

Mr. Frank offered:

“Whereas, **Jody Wadhwa** has served for thirty years as a member of the Board of Trustees of Oakton Community College, having been elected to that position in 1987; and,  
Whereas, **Jody Wadhwa** has served as Chairman of the Board from 1992 to 1993, 1995 to 1996, 2005 to 2006, 2006 to 2007, and 2012 to 2013; and,  
Whereas, **Jody Wadhwa** has served as Vice Chairman of the Board from 1989 to 1990, 1990 to 1991, 1991 to 1992, 1994 to 1995, 1997 to 1998, 2003 to 2004, 2004 to 2005, 2011 to 2012; and,  
Whereas, **Jody Wadhwa** has served as Secretary to the Board from 2001 to 2002, 2002 to 2003, 2010 to 2011; and,  
Whereas, **Jody Wadhwa** has served on the Board with distinction by giving unselfishly of his time, effort, and wisdom;  
Now, therefore, be it resolved that the members of the Board of Trustees of Oakton Community College, and through them, the people of Illinois Community College District 535, and all of the staff, faculty, and administrators of the College, express their deep appreciation to **Jody Wadhwa** for the dedicated manner in which he has served as a member, and as an officer of the Board, and for all of his contributions to the cause of higher education in the community and state;  
And, be it further resolved, that the members of the Board of Trustees of Oakton Community College, designate **Jody Wadhwa**, because of his long record of trusteeship, the status of **TRUSTEE EMERITUS** of Oakton Community College, effective at the end of his current term.”

Ms. Tennes seconded the motion. Chair Stafford thanked Trustee Frank for his suggestion of this resolution at the March 21, 2017 Board meeting. This resolution was given to Mr. Wadhwa at an earlier ceremony today in a plaque form, in honor of his wonderful service to the College. Trustee Tennes said that having entering her tenth year of service on the Board, it will be an adjustment not to have Mr. Wadhwa at the table. That said, she is delighted that Trustees Burns and Kotowski have joined the Board. Trustee Frank calculated that Mr. Wadhwa has served the College for 62.5% of its history.

Secretary Salzberg called the roll:

Ms. Burns	Aye
Mr. Stafford	Aye

Dr. DiLeonardi	Aye
Ms. Tennes	Aye
Mr. Frank	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye

The motion carried; Student Trustee Chan favored the resolution.

**4/17-2a Approval of Consent Agenda**

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Dr. DiLeonardi seconded the motion; a voice vote was called and the motion passed unanimously.

**4/17-2b Approval of Consent Agenda Items 4/17-3 through 4/17-8**

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 4/17-3 through 4/17-8 as listed in the Consent Agenda.”

**4/17-3 Ratification of Payment of Bills for March 2017 (Including Approval of Travel)**

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,048,857.76 for all check amounts and for all purposes as appearing on a report dated March 2017.”

**4/17-4 Acceptance of Treasurer’s Report for March 2017**

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of March 2017.”

**4/17-5 Acceptance of Quarterly Report on Investments**

“Be it resolved that the Board of Trustees of Community College District 535 authorize the acceptance of the Quarterly Report on Investments for Filing.”

**4/17-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board**

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to g, and hereby approves the expenditures in the amount not to exceed \$90,330.64 for all funds listed in items a, e and g.”

a. Salary payments in the amount of \$31,110.14 for part-time teaching services for the Alliance for Lifelong Learning Spring 2017.

b. Salary rescinds in the amount of \$580.70 for part-time teaching services for the Alliance for Lifelong Learning Spring 2017.

Other items approved by the Alliance for Lifelong Learning Executive Board in April were the following:

c. Recommend no FY2018 tuition increase for general Alliance classes. The tuition for some specialized classes including: workforce related, on-line, computer, Emeritus, Youth and fitness classes will vary from the approved rates due to increased vendor costs or based on competitive rates. Tuition for reimbursable Alliance classes will align with the Oakton per credit hour rate.

d. Recommend the continuation of the professional services of the Adult Education educational specialists for the GED Program, Literacy Program, ESL Program and the Evening High School Program pending the receipt of adequate FY2018 ICCB Adult Education and Family Literacy grant funds.

e. Recommend the continuation of professional services, effective July 1, 2017 through June 30, 2018, of the professionals who plan, develop and implement the Continuing Education for

Health Professionals (CEHP) courses, seminars and activities. The amount to be paid will not exceed the following: Pam Mauro, LSW - \$35,000.

f. Recommend the FY2018 classroom and office rental rates and computer usage rates remain at the same level as the FY2017 rates unless otherwise reduced by individual districts.

g. Payment for Fall 2016 Space Utilization and Facilities Services and Classroom/Office Space rental as follows:

	<u>Services</u>	<u>Rental</u>
District 535 (Oakton)	11,281.32	\$ 5,608.39
District 202 (Evanston)	0.00	1,380.65
District 207 (Maine)	0.00	4,941.52
District 219 (Niles)	0.00	744.65
District 225 (Glenbrook)	<u>0.00</u>	<u>263.97</u>
Total Payment	\$11,281.32	\$12,939.18

**4/17-7 Supplemental Authorization to Pay Professional Personnel – Spring 2017**

1. "Be it resolved that the Board of Trustees of Community College District 535 approves the adjustments of part-time faculty 2017 spring semester salaries in the amount of \$256,674.40, resulting in a revised total of \$4,210,438.68."

2. "Be it further resolved that the Board of Trustees of Community College District 535 approves the adjustments of overload faculty 2017 spring semester salaries in the amount of \$13,769.16, resulting in a revised total of \$405,983.19."

**4/17-8 Approval of the Illinois Community Workforce Innovation and Opportunity Act Tuition Agreement**

"Be it resolved that the Board of Trustees of Community College District 535 authorize Oakton Community College's partnership with the participating institutions for the Illinois Community College Workforce Innovation and Opportunity Act Tuition Agreement."

Dr. DiLeonardi seconded the motion; Secretary Salzberg called the roll:

Mr. Frank	Aye
Ms. Tennes	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Kotowski	Aye

The motion carried; Student Trustee Chan favored the resolution.

**4/17-9 Authorization to Approve April Purchases**

Dr. DiLeonardi offered:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolution, as stipulated in the following agenda items for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Agenda Description</u>	<u>Vendor</u>	<u>Amount</u>
4/17-9a	1	Service Agreement and Software Maintenance Contract Extension for the Building Automation System	Automated Logic Contracting Services, Inc.	\$ 119,520.00
4/17-9b	1-2	Student Street Renovation	Barton-Malow Company	\$1,045,000.00

		and Furniture	Forward Space, LLC	\$ 46,993.57
4/17-9c	1-2	Core and Edge Network Equipment	Logicalis, Inc.	\$ 108,840.24
4/17-9d	1	Great America Tickets on Consignment	Six Flags Great America	\$ 69,481.00
4/17-9e	1-2	Rooftop Solar Panel Array System for the Skokie Campus	Windfree Wind and Solar Energy Design Company	\$ 71,093.00
Grand Total				\$ 1,460,927.81.”

The motion was seconded by Mr. Salzberg.

Trustee Tennes said that she is delighted that in the package of Purchases is the Student Street renovation. She understands that Student Street is going to be under construction for the majority of the summer, but looks forward to the completion of the space in August.

Secretary Salzberg called the roll:

Dr. DiLeonardi	Aye
Mr. Frank	Aye
Ms. Tennes	Aye
Mr. Salzberg	Aye
Ms. Burns	Aye
Mr. Stafford	Aye
Mr. Kotowski	Aye

The motion carried; Student Trustee Chan favored the resolution.

**4/17-10 Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) Oracle Database Software Maintenance and Support Renewal; b) Replacement Enterprise Backup Servers; c) WAN/Internet Services; d) Printing of the Oakton Class Schedules; and e) Monument Sign Construction.

Trustee Tennes asked about the alternate plans for the class schedules. Director of College Relations, Paul Palian, spoke about a plan that has been run by different groups, examining the feasibility of possibly eliminating the schedule booklet as it exists today, and supplementing or replacing it, with a career focus type publication which is more informational than scheduling. He explained that we do not want to cut off the schedule right away, we want to see the effect of removing it from certain zip codes so as to not negatively affect enrollment. What we want to do is strategically eliminate some zip codes from receiving the schedule booklet, and then test different times of supplanting this career focus type booklet, which will talk about different aspects of community college life, different programs we offer, things of that nature, it would be more informational.

Trustee Tennes asked what will be the criteria for selecting the zip codes. Vice President for Data and Analytics, Bonnie Lucas, offered that in Skokie, zip code 60077 might receive the traditional schedule and zip code 60076 might receive the supplemental booklet. We would then look at the enrollment patterns and see what the registration patterns of students in those two zip codes were last year, when they all received the schedule, and look for the impact; was there a significant decline in enrollment from the ones that do not receive the schedule. We have a number of communities like that in Evanston, Skokie and Des Plaines that we could test with this concept. Trustee Tennes asked who is involved with this plan. Mr. Palian noted that this is



an interdisciplinary committee. There are representatives from the Alliance for Lifelong Learning, because the plan also involves splitting apart the credit and non-credit schedules,

because it has been shown that non-credit really needs that schedule booklet to drive their enrollment. Also, representatives from Recruitment and Outreach and Business Services are involved as well. President Smith added that administration heard the Boards request last year to do something different and we wanted to be thoughtful and intentional before we eliminated the schedule altogether, and try to assess what really does have impact before we make some radical changes. Trustee Tennes said that she appreciates the effort and is really pleased that there is a lot of thought going into the process.

**4/17-11 Authorization to Hire Full-time, Tenure-track Faculty Members**

Chair Stafford requested that this agenda item be split into two different motions.

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the full-time, tenure-track faculty hires of Harper Mazock, Stephanie Levi Blumer and Charles M. Townsend, for the 2017-18 academic year, beginning on August 17, 2017. They will receive the salary associated with the lane and step described as follows:

<u>Agenda Item</u>	<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane, Step, Base Salary</u>
4/17-11a	Harper Mazock	Assistant Professor of Biology	E-2, \$66,028
4/17-11b	Stephanie Levi Blumer	Assistant Professor of Biology	E-4, \$71,239
4/17-11d	Charles Townsend	Associate Professor of Humanities	E-3, \$68,640.”

Dr. DiLeonardi seconded the motion.

Dr. Lott commented that the College is excited to have all of the candidates join Oakton. Stephanie Levi Blumer was introduced by Dr. Lott as she was in the audience.

Secretary Salzberg called the roll:

Dr. DiLeonardi	Aye
Mr. Stafford	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye

The motion carried; Student Trustee Chan favored the resolution.

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the full-time, tenure-track faculty hire of Arthur Davis, Jr., for the 2017-18 academic year, beginning on August 17, 2017. He will receive the salary associated with the lane and step described as follows:

<u>Agenda Item</u>	<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane, Step, Base Salary</u>
4/17-11c	Arthur Davis, Jr.	Assistant Professor of Law Enforcement	E-1, \$63,463.”

Dr. DiLeonardi seconded the motion.

Chair Stafford commented that after discussing the hiring of this faculty candidate with members of the Board, a major concern has emerged. Dr. Davis currently holds a full-time position with the City of Chicago and if appointed to this faculty position, he plans to continue with both full-time positions. Several of the Board members have expressed to him their concerns that from a policy point of view, they do not believe that simultaneously holding two full-time positions is appropriate. The concerns range from scheduling issues, to providing full attention and commitment to two employers, and Chair Stafford shares those concerns, and will be voting no on this resolution. He said he also will recommend a new policy that will provide direction for this circumstance in the future. It is his understanding that one of our peer community colleges, William Rainey Harper College, developed and passed such a policy to address this issue. Chair Stafford opened the matter for discussion. Trustee DiLeonardi commented that Dr. Davis has excellent credentials and thinks he looks like a wonderful candidate, and if he were willing to devote full-time to the position at the College, she would be happy to support his hiring. She went on to say that if he continues as a full-time homicide detective for the City of Chicago, in addition to being a faculty member at Oakton, she will also vote no. Trustee Frank made a motion to table the vote on this agenda item, 4/17-11c, the hiring of Arthur Davis, Jr. for the full-time, tenure-track faculty position for Assistant Professor of Law Enforcement. Chair Stafford asked for a second to the motion. There was no second, the motion failed.

Trustee Tennes commented that she shares the concerns about Dr. Davis. She feels his credentials are very strong and it would be a completely different story if his intent were to leave his employ with the City of Chicago or reduce it to a point that we could have confidence that his full-time attention would be on his work here at Oakton, so I also intend to vote no. I also look forward to a policy that would provide not only this Board but future Boards with guidance regarding this type of a situation.

Chair Stafford asked Secretary Salzberg to call the roll:

Dr. DiLeonardi	Nay
Mr. Stafford	Nay
Mr. Salzberg	Nay
Ms. Tennes	Nay
Ms. Burns	Nay
Mr. Frank	Nay
Mr. Kotowski	Nay

The motion failed; Student Trustee Chan favored the resolution.

**4/17-12**

**Authorization to Hire an Administrator**

Dr. DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorize the appointment of Ms. Juletta Patrick as the Assistant Vice President for Student Affairs/Dean of Access, Equity and Diversity, effective May 1, 2017 at an annual salary of \$115,000. That salary will be prorated for the period of May 1, 2017-June 30, 2017.”

Mr. Kotowski seconded the motion;

Dr. Brooks commented that Ms. Patrick comes to the Board with very high credentials and many years of professional experience. She has wonderful skills that will add to our institutions transformation and development.

Secretary Salzberg called the roll:

Mr. Salzberg	Aye
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Mr. Stafford	Aye
Ms. Burns	Aye
Mr. Frank	Aye
Ms. Tennes	Aye
Mr. Kotowski	Aye
Dr. DiLeonardi	Aye

The motion carried; Student Trustee Swietek favored the resolution.

**4/17-13 Authorization to Approve Administrator Resignation**

Ms. Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the resignation of Dr. Mary Knight, Executive Director of the Educational Foundation, effective June 30, 2017.”

Dr. DiLeonardi seconded the motion.

Chair Stafford commented that the College will miss Dr. Knight as she did a good job in her position. President Smith commented that this is not an easy recommendation to bring to the Board. Dr. Knight has balanced a long distance marriage; her husband has been in California for the last eighteen months, so she is choosing to return to California to be with her husband. We are sad to lose her.

Chair Stafford asked Secretary Salzberg to call the roll:

Dr. DiLeonardi	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Mr. Frank	Aye
Mr. Stafford	Aye
Ms. Tennes	Aye
Mr. Salzberg	Aye

The motion carried; Student Trustee Swietek favored the resolution.

**4/17-14 Acceptance of Grants**

Mr. Frank offered:

“Be it resolved that the Board of Trustees of Community College District 535 accept the following grants:  
a. National Endowment for the Humanities “Humanities Connections” Grant - \$98,957.00;  
b. Illinois Department of commerce & Economic Opportunity Public Sector Energy Efficiency Program - \$15,105.60;

for a total of \$114,052.60.”

Mr. Kotowski seconded the motion; a voice vote was called and the motion passed unanimously.

**Adjournment**

Chair Stafford announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will held on Tuesday, May 23, beginning at 7:30 p.m. at the Des Plaines campus, 1600 E. Golf Road, in room 1506.

There being no further business before the Board, Chair Stafford asked for a motion to adjourn the meeting. Trustee Tennes made the motion, which was seconded by Trustee Salzberg. A voice vote was called and the meeting was adjourned at 9:05 p.m.

*William Stafford*  
William Stafford, Chair

*Benjamin Salzberg*  
Benjamin Salzberg, Secretary

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A video recording of the April 25, 2017 meeting was made and may be viewed by calling the Media Services office at (847) 635-1998.