

**Minutes of the Oakton Community College
Board of Trustees Committee of the Whole Meeting
May 23, 2017**

A Committee of the Whole meeting of the Board of Trustees of District 535, was held on Tuesday, May 23, 2017 at 4:00 p.m. in room 1506, at the Oakton Community College Des Plaines campus, 1600 E. Golf Road, Des Plaines, Illinois.

Call to Order and Roll Call

Chair Stafford called the meeting to order at 4:10 p.m. in room 1506; Secretary Salzberg called the roll:

Mr. Stafford	Chair	Present
Dr. DiLeonardi	Vice Chair	Present
Mr. Salzberg	Secretary	Present
Ms. Burns		Present
Mr. Frank		Present
Mr. Kotowski		Present
Ms. Tennes		Absent
Mr. Chan		Present

Also present: Dr. Joianne Smith, President; Dr. Ileo Lott, Vice President, Academic Affairs; Dr. Karl Brooks, Vice President, Student Affairs; Ms. Bonnie Lucas, Vice President, Technology and Data Analytics; and Mr. Edwin Chandrasekar, Vice President, Administrative Affairs.

Mr. Edwin Chandrasekar thanked the Board for the opportunity to present an outline of the Consensus Master Plan for the College. Mr. Chandrasekar introduced from Perkins + Will, Mark Jolicoeur, Managing Principal; Jessica Figenholtz, Project Manager; and Andrew Broderick, Campus Planner. Representing Oakton, Dorothy McCarty, Cotter Consulting; and Richard Schwass, Project Manager, who have both been instrumental in helping with the Plan. Ms. McCarty began by providing the Board with the background of the Master Plan Steering Committee, which is comprised of representatives of the Board, faculty, and administrators, and about the process by which the Master Plan was developed and how it is a blue print for the direction that we want our facility to go in.

Ms. Figenholtz talked about how the Master Plan is a document that the College should use in making decisions moving forward. She also mentioned current ongoing projects on both the Des Plaines and Skokie campuses as well as future projects such updating second floor corridors; and the Library at the Skokie campus; additional West End classrooms, Student Affairs consolidation; and Library renovations, just to name a few, at the Des Plaines campus.

Ms. McCarty also briefly reviewed the space utilization study that was conducted in order to understand how well used instructional classrooms and lab space is at both campuses. It was noted that the College is below utilization targets. The entire study is a revealing indicator of how our facility is being used.

Next, Mr. Chandrasekar talked about the different aspects of the projected expenditure of the total budget of \$53 million; which broken down is approximately \$29 million for Capital Improvements and approximately \$23 million for Deferred Maintenance.

Chair Stafford said that this was a great presentation and suggested to the Board that another Committee of the Whole meeting be held before the regular Board meeting on June 27, to again review and discuss particulars of the Plan. Mr. Stafford thanked the Master Plan Steering Committee meeting for their due diligence, transparency, discussions, good input, and feedback on the Master Plan. He said that the goal is to move this institution forward for our current and future students, as well as our community and district as a whole. President Smith thanked Chair Stafford and past Trustee Patricia Harada for their participation on the Master Plan Steering Committee.

No official action was taken.

Adjournment

At 5:40 p.m., Chair Stafford asked for a motion to adjourn the meeting. Dr. DiLeonardi. made the motion; seconded by Mr. Kotowski; a voice vote was called and the meeting was adjourned.

William Stafford
William Stafford, Chair

Benjamin Salzberg
Benjamin Salzberg, Secretary

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