

**Minutes of the Oakton Community College Board Meeting
January 17, 2017**

The 717th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, January 17, 2017 at the Oakton Community College Des Plaines campus, 1600 E. Golf Road, Des Plaines, Illinois.

Closed Session

At 6:35 p.m. Chair Tennes called the meeting to order; Secretary DiLeonardi called the roll:

Ms. Ann Tennes	Chair	Present
Mr. Bill Stafford	Vice Chair	Present
Dr. Joan DiLeonardi	Secretary	Present
Mr. Kyle Frank		Present
Ms. Patricia Harada		Present
Mr. Ben Salzberg		Present
Mr. Jody Wadhwa		Present
Mr. Patryk Swietek		Present

Chair Tennes asked for a motion to go into Closed Session for the purpose of considering the appointment, employment, compensation, discipline, performance, dismissal of employees, pending litigation, and collective negotiating matters. Trustee Frank made the motion, which was seconded by Trustee DiLeonardi who called the roll:

Ms. Tennes	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye
Ms. Harada	Aye
Mr. Salzberg	Aye
Mr. Wadhwa	Aye
Mr. Swietek	Aye

Also present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Ms. Bonnie Lucas, Vice President, Technology and Data Analytics; and Ms. Mum Martens, Chief Human Resources Officer.

At 7:20 p.m., Chair Tennes asked for a motion to adjourn the closed session. Trustee Harada made the motion; seconded by Trustee Frank; a voice vote was called and the meeting was adjourned.

Open Session

Chair Tennes called the regular meeting of the Board of Trustees to order at 7:35 p.m. in room 1506; Trustee DiLeonardi called the roll:

Ms. Tennes	Chair	Present
Mr. Stafford	Vice Chair	Present
Dr. DiLeonardi	Secretary	Present
Mr. Frank		Present
Ms. Harada		Present
Mr. Salzberg		Present
Mr. Wadhwa		Present
Mr. Swietek		Present

Pledge of Allegiance – Trustee Stafford

Approval of Minutes

Chair Tennes asked for a motion for the approval of the minutes of the regular Board meeting of December 13, 2016. Trustee Wadhwa made the motion which was seconded by Trustee Salzberg. A voice vote was called and the minutes were unanimously approved as presented.

Statement by the President

President Smith welcomed everyone to the meeting and asked for introductions:

Classified Staff present included: Kathleen DeCoursey, College Advancement and Classified Staff Union President; Tina Beins-Gillette, Early Childhood Education Center; Philip Cronin, Media Services; Eileen Cukierski, President's Office; Linda Davis, Continuing Education and Workforce Development; Mary Beth Finch, Institutional Research and Planning; Joanna Flores, Early Childhood Education Center; Monique Hudson, Early Childhood Education Center; Shantella Jozwiak, Early Childhood Education Center; Dorothy McCarty, Facilities Consultant; Anthony Ramos, Advising, Transitions and Student Success; Kathi Rosenber, Purchasing; Richard Schwass, Administrative Affairs; Caroline Stoddard, Early Childhood Education Center; and Jesse Wallace, Media Services.

Full-time Faculty present included: Katherine Schuster, Professor, Education, and Full-time Faculty Union President; Danielle Aquiline, Associate Professor, English; Donovan Braud, Professor, English; Lisa Cherivtch, Professor, Business; Michael Farquar, Professor, Mathematics; Julia Fraas, Professor, Library Services; Margaret Gas, Professor, Nursing; and Dan Roth, Assistant Professor, English.

Adjunct Faculty present included: Cheryl Thayer, Lecturer, Sociology, and President of the Adjunct Faculty Association; David Arieti, Lecturer, Biology; and Kalyani Banerjee, Lecturer, Chemistry.

Administrators present included: Ann Marie Barry, Director, Student Life; Michael Carr, Assistant Vice President, Academic Affairs; Dale Gustafson, Chief of Police and Emergency Management; Colette Hands, Associate Vice President, Continuing Education and Workforce Development; Ruben Howard, Director, Continuing Education and Workforce Development; Jacob Jeremiah, Acting Assistant Dean, Library; Linda Korbel, Dean, Languages, Humanities and the Arts; Roxann Marshburn, Director, Grants and Alternative Funding; Mum Martens, Chief Human Resources Officer; Bruce Oates, Director of Athletics, Registrar Services; Paul Palian, Director, College Relations; Nancy Prendergast, Assistant Vice President of Academic Affairs, and Dean of the Skokie Campus; Doreen Schwartz, Director, Business Services; Bob Sompolski, Dean, Mathematics and Technologies; Andy Williams, Controller; and Ruth Williams, Dean, Science and Health Careers.

Student: Kristine Aglikin, President of the Student Government Association

President Smith introduced and welcomed Edwin Chandrasekar, Oakton's new Vice President of Administrative Affairs, to his first Board meeting. President Smith offered condolences to Carolyn Caballero, Testing Center Monitor, on the passing of her mother; Bob Gynn, Professor of Speech, on the passing of his father Thomas; MaryAnn Nedorost, Associate Professor of Physical Therapy, on the passing of her father Joseph; and Bill Strond, Professor of Biology, on the passing of his sister Kathy.

President Smith offered congratulations to Oakton Owls men's basketball guard freshman Tafari Beckford who was selected men's basketball District 4 player of the week, by the NJCAA, for the week of January 2nd. Spring classes are underway, and earlier in the evening, a ribbon cutting ceremony for the grand opening of the College's new Student Center took place. President Smith noted that it was exactly one year ago, at the January 2016 Board meeting, where we shared the plans for that new space; it is wonderful to see that vision become a reality, which was completed on time and on budget.

On January 13th, the College hosted Futures Unlimited, an event where 350 eighth grade girls from fifteen different middle schools in our area were on campus learning about careers in STEM. President Smith thanked Gloria Liu, STEM Coordinator, for coordinating the event, and the Oakton Educational Foundation who this year helped fund the event. On January 9th, Rivers Casino presented a check for \$75,000 to the Educational Foundation, which will provide \$50,000 towards scholarships to Des Plaines residents and \$25,000 to help defray the construction costs of the new Student Center. The College is very appreciate of their generous contributions. The current exhibit on display at the Koehline Museum of Art is, 'Changing Perspectives: The Landscapes of Harold Gregor'; a retrospective of the art created by the renowned Illinois artist over a period of more than fifty years. Oakton's Educational Foundation's holiday revue event, 'This Case is a Shamilton', will be held on January 28th in the Footlik Theater at the Des Plaines campus. Tickets are still available, with all proceeds going to support the Oakton Annual Fund.

President Smith noted that the College was closed on Monday, January 16, in observance of Dr. Martin Luther King, Jr. Day. She commended the College's efforts to achieve equity and outcomes for all of our students, with particular emphasis on our students of color. President Smith hopes it is one way that we are trying at Oakton to realize Dr. King's dream for a society where we can all flourish.

Student Trustee Report

Student Trustee Patryk Swietek, reported that a number of students attended Winterim classes that took place during the Winter Break. He noted that Spring semester classes are underway and hopes that students will have a great semester. The biggest news as was previously mentioned, was the highly anticipated opening of the new Student Center. The feedback from students has been positive. This space is a big accomplishment for the College and the student body.

Comments by the Chair

Chair Tennes wished everyone in attendance a happy and healthy New Year and expressed her gratitude for all of the many contributions of staff to the College; a very special place and a very special community, and she is looking forward to good things in 2017. Chair Tennes noted that the December 13, 2016 Board meeting would have been the last time that the Board could have wished Dr. Tom Hamel, former Vice President of Academic Affairs, well upon his retirement. Dr. Hamel was out on medical leave at the time and was not able to be in attendance. Chair Tennes read to the audience a letter from the Board, thanking Dr. Hamel for his service:

Dear Tom, We hope that you are recovering from your surgery and are enjoying this next chapter in your life – your much deserved retirement. We were sorry that we did not have the opportunity to personally wish you well and thank you for your ten years of dedicated service as Vice President for Academic Affairs at Oakton Community College. We valued your commitment to Oakton students and their academic success. During your tenure as Vice President, the College embarked on an ambitious Master Plan that created state of the art teaching and learning spaces in the Margaret Burke Lee Science and Health Careers Center, and articulated its commitment to student success by becoming a member of Achieving the Dream. We know that you played an important role in these endeavors and we thank you. We wish you all the best in your retirement and hope that we will see you at future Oakton celebrations.

Sincerely, Oakton Community College Board of Trustees

In conclusion, Chair Tennes and the Board wished Dr. Hamel well, and also welcomed Oakton's new Vice President of Administrative Affairs, Edwin Chandrasekar.

Report: Student Street Discussion

President Smith introduced Mr. David Agazzi, who is providing consulting services for the College's Master Plan. He reported to the Board that all of the projects under the Master Plan are coming along, including the Student Street renovation. Mr. Agazzi introduced Michael Dolter and Laura Elesla from the architecture and design firm Perkins+Will. Mr. Dolter thanked the Board for the opportunity to address them about the Student Street designs. He said that they have been working closely with members of the College on the design and concepts of the Student

Street project. Mr. Dolter explained how they approached the design of Student Street by looking at the entire street and how it operates. They looked at where the major areas of student gathering were on the Street; what activities happen on the Street; how the Street looks itself; what areas are feeding into the Street; and what areas are able to be accessed by and used through the Street; hoping to make it more than just a pedestrian way through the College, but an area that is active with student activities and life throughout. Phase 1 of the project would begin at the east end of the campus. Mr. Dolter said that he will also preview Phases 2 and 3 as well.

At this time, Mr. Dolter referred to a Power Point presentation showing several diagrams of Phase 1 of the renovation of Student Street. He pointed out areas for collaboration, small group seating, and technology seating areas as well. He said that they started out by looking at the east end entry, which introduces a first time visitor to Oakton. Mr. Dolter stated that they would like to work with the materials that have already been established in the Enrollment and Student Centers. The designs for the project that were shown included opening up the second floor; adding additional lighting; and different flooring materials; a general brightening of the entire area. Next on the schedule for this project is wrapping up with concept design, moving into the documentation and design phase, and looking to begin construction immediately after Commencement in May 2017, wrapping up Phase 1 before the beginning of the Fall semester.

Chair Tennes was very impressed with the designs, and expressed hope that the budget can afford the project. Mr. Agazzi relayed that right now we are on budget. Chair Tennes expressed that maybe we can look to the Educational Foundation for participation in some elements as well. Trustee Harada was impressed with the designs as well. She asked how Phases 2 and 3 would be integrated into the project. Mr. Dolter replied that as they move forward with Phases 2 and 3, they will use those same concepts that have been developed in Phase 1, the materials, pallets, colors, etc., they want to make sure that the concepts throughout the rest of the campus are integrated into the entire project. Trustee Harada asked when the Board will know what the dollar figure attached to this project will be. Mr. Dolter replied that the bidding process will begin in March. President Smith added that as part of the budget process last year, Phase 1 of the Student Street project was budgeted as part of the capital improvement planning process. Mr. Agazzi said that \$600,000 was budgeted, not including contingencies. He stated that we are on budget right now. As we go into construction documents, we will have another estimate, and then of course, the ultimate estimate is when the bid comes in, which we do expect in late March/early April. Trustee Frank asked how long will it take for Phase 1 to be completed. Mr. Agazzi replied that the goal is that it will be completed by the start of the Fall semester; work will be ongoing through the entire summer.

Chair Tennes reflected that 35-40 years ago, she thought this was a great campus, and the people that were in leadership positions then did a great job creating a beautiful campus that served the needs at that time. She relayed that she is excited about the future, and taking the campus to another level. Mr. Agazzi complimented the Board saying they have been wonderful, recognizing our deferred maintenance. We can make the building look lovely again, but we need to keep attending to it yearly. Chair Tennes thanked Mr. Agazzi for his input and leadership.

Report: Monument Signage Update

Mr. Gabe Wilcox, Farr Associates, addressed the Board about the monument signs at both campuses. Mr. Wilcox first addressed the Board at the December 2016 Board meeting. Mr. Wilcox referred to a Power Point presentation with a number of renderings which included suggestions that were discussed at the December meeting. Mr. Wilcox said that materiality, as well as lighting, are going to play a big role in the signs; they are looking at sustainable, and durable materials. The corten steel that was talked about at the December meeting, is a prized material by sculptors and it is relevant to Oakton, as there are some sculptures on campus that are constructed out of that steel. It creates a protective shell that with time, the environment makes stronger; significant in more than one way to the College. White concrete is also a very durable material, and that could withstand forty inches of water at Central Road if need be, will also be used. The sign at the Golf Road entrance, because of the current landscaping, allows it to have a more horizontal shape. The sign will be over the clearance of vehicles that will back up at that intersection and it will have a V-shape design that can be seen at a 90 degree angle. At the Central Road entrance, height is important to flag that entry and identify that corner as an entrance to the campus. Mr. Wilcox said they are looking at the concept of imprinting the Oakton leaf symbol into the concrete and the corten steel, perforate it so that the letters will be seen through the white backdrop, which will show a nice subtle glow at night. The vertical

sign at the Central Road entrance, will show the Oakton symbol, which will have been punched through the steel and rotated 90 degrees, so that at certain instances the leaf profile can be seen. The Golf Road sign will be integrated with landscaping, which is important to include into this project; bringing in fall, spring, and summer colors, plantings that will stay in bloom and will tie in nicely with the mature backdrop of the evergreen trees that are on site.

Mr. Wilcox showed pictures of the current and new way finding and directional signage. The original format of the existing signage will be broken up into two stages so the messaging and information will be available as needed. Information regarding parking lots would be first, with the next bank of signs listing the buildings. Trustee Wadhwa was impressed with the rendition of the signage, as was Chair Tennes. Trustee Salzberg stated that it looks like we will have signage that is a representation of what a great school Oakton is; it is very meaningful to see this goal come to fruition. Mr. Agazzi said that the next step will be the construction documents, which will go out to bid before the Student Street project, and hopefully the Board will receive that information by the March or April meeting. Chair Tennes concluded that come mid-August, there will be lots of ribbons to cut and great things to applaud at the College.

Public Participation: Andy Ellenbaum, Susana Gomez, and Shantella Jozwiak, addressed the Board about the pending decision to close the Early Childhood Education site on the Des Plaines campus.

1/17-1a Approval of Adoption of Consent Agenda

Mr. Wadhwa offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Mr. Salzberg seconded the motion; a voice vote was called and the motion passed unanimously.

1/17-1b Approval of Consent Agenda Items 1/17-2 through 1/17-8

Mr. Salzberg offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 1/17-2 through 1/17-8 as listed in the Consent Agenda.”

1/17-2 Ratification of Payment of Bills for December 2016

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$9,035,928.47 for all check amounts and for all purposes as appearing on a report dated December 2016.”

1/17-3 Acceptance of Treasurer’s Report for December 2016

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of December 2016.”

1/17-4 Acceptance of Quarterly Report on Investments

“Be it resolved that the Board of Trustees of Community College District 535 authorize the acceptance of the Quarterly Report on Investments for filing.”

1/17-5 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a-c, and hereby approves the expenditures in the amount not to exceed \$3,005.50, for all funds listed in items a and b.”

a. Wage payments in the amount of \$353.00 for part-time teaching services for the Alliance Lifelong Learning, Spring 2017.

b. Wage payments in the amount of \$2,652.50 for part-time teaching services for the Alliance for Lifelong Learning, Fall 2016.

c. Wage rescinds in the amount of \$922.76 for part-time teaching services for the Alliance for Lifelong Learning, Fall 2016.

1/17-6 Supplemental Authorization to Pay Professional Personnel – Fall 2016

1. “Be it resolved that the Board of Trustees of Community College District 535 approves the adjustments of part-time faculty 2016 Fall semester salaries in the amount of \$11,197.32, resulting in a revised total of \$4,474,971.40.”
2. “Be it further resolved that the Board of Trustees of Community College District 535 approves the adjustments of overload faculty 2016 Fall semester salaries in the amount of \$15,821.58, resulting in a revised total of \$421,793.40.”

1/17-7 Authorization to Pay Professional Personnel

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the Treasurer of the College to pay 2017 Spring Semester Part-time Faculty, and Adjunct Faculty, on January 27, 2017, and Full-time Overload payments on February 10, 2017, prior to the February 21, 2017 Board ratification.”

1/17-8 Approval of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

For the Health Information Technology Program

Chicago Behavioral Hospital – Des Plaines

For the Medical Laboratory Technology Program

Advocate Health and Hospitals Corporation,

on behalf of its operating Division, ACL Laboratories – Rosemont.”

Ms. Harada seconded the motion; Dr. DiLeonardi called the roll:

Mr. Salzberg	Aye
Mr. Frank	Aye
Ms. Harada	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Wadhwa	Aye

The motion carried; Student Trustee Swietek favored the resolution.

1/17-9 Authorization to Approve January 2017 Purchases

Mr. Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the following agenda items for the purchase of the following:

<u>Agenda Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
1/17-9a	1 & 2	Multimedia Projectors	Midwest Computer Products, Inc.	\$ 45,500.00
1/17-9b	1 & 2	Travel for Baseball Team	Kobussen Buses, Ltd.	\$ 14,000.00
			Tuscana Resort	\$ 12,400.00
			Bullpen Catering	\$ 3,700.00
			Russ Matt Baseball	\$ 2,700.00
			Food and miscellaneous costs	\$ 1,400.00
			Enterprise Rent-A-Car	\$ 950.00
Airline Travel – to be determined	\$ 400.00			

1/17-9c	1	IP Telephony Annual Support and Software Assurance	Telecom Innovations Group	\$	26,157.94
1/17-9d	1 & 2	Desire2Learn Cloud Based Software Assurance Agreement and Migration Services - Four Year Contract	Desire2Learn, Ltd.	\$	96,900.00
Grand Total				\$	204,107.94.”

Mr. Frank seconded the motion; Dr. DiLeonardi called the roll:

Dr. DiLeonardi	Aye
Mr. Salzberg	Aye
Mr. Wadhwa	Aye
Mr. Frank	Aye
Ms. Harada	Aye
Mr. Stafford	Aye
Ms. Tennes	Aye

The motion carried; Student Trustee Swietek favored the resolution.

1/17-10 Preview and Initial Discussion of February 2017 Purchase

The following purchase will be presented for approval at the February Board of Trustees meeting: Rooftop solar Panel Array System for Skokie Campus.

1/17-11 Approval of Extension to Tolling Agreement

Mr. Frank offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the Tolling Agreement Extension, as attached hereto, between Illinois Metropolitan Investment Fund (“IMET”) and the Board of Trustees of Oakton Community College, District 535 and authorizing execution of the Agreement by the District’s attorney on the District’s behalf.” This Extension to Tolling Agreement is made and entered into as of January 31, 2017, by and between Illinois Metropolitan Investment Fund (“IMET”), on the one hand, and the Board of Trustees of Oakton Community College District 535 on the other hand (collectively “the Parties”).

The Parties agree that Paragraph 7 of the tolling agreement by and between the Parties dated August 15, 2015 (the “Tolling Agreement”) shall be amended to read as follows: “If not terminated earlier as provided in the 30 Day Notice provision of Paragraph 6, the Tolling Agreement shall terminate on January 31, 2018.”

All of the other provisions of the Tolling Agreement remain unchanged.

Mr. Stafford seconded the motion.

Mr. Frank asked for an explanation of this agreement. Mr. Stafford explained that this allows the College to give IMET time, as they are still recouping money that they owe us for an incident that took place about two years ago. Chair Tennes noted that this is a protection for us because without this, the College would be forced to file suit which would cost the College and the taxpayers money. By extending this agreement, it preserves our right to sue in the future, while giving IMET time to continue to recoup losses in this fraud. We were not the only victims, there were numerous institutions and municipalities that lost funds in this very serious incident of fraud.

Dr. DiLeonardi called the roll:

Dr. DiLeonardi	Aye
Mr. Salzberg	Aye
Mr. Wadhwa	Aye
Mr. Frank	Aye
Ms. Harada	Aye
Mr. Stafford	Aye
Ms. Tennes	Aye

The motion carried; Student Trustee Swietek favored the resolution.

1/17-12

Approval of Interim Close-Out Agreement with Turner Construction Company

Mr. Swietek offered:

"Be it resolved that the Board of Trustees of Community College District 535 hereby approves the Interim Close-Out Agreement between Turner Construction Company, and the Board of Trustees of Oakton Community College, District 535 and hereby authorizes execution of the Agreement by the District's attorney on the District's behalf."

Ms. Harada seconded the motion.

Mr. Wadhwa asked for an explanation of this agreement. President Smith said that it allows the College to close out the Margaret Burke Lee Science and Health Careers Center construction project. Because of litigation that is ongoing, it allows us to close out that project but does not have an impact for either side in regards to their claims. Chair Tennes added that the College's lawsuit is still pending. Again, what it does, is separates out closure of the project with the legal action that is underway, which is going to take a while to resolve.

Dr. DiLeonardi called the roll:

Mr. Wadhwa	Aye
Ms. Tennes	Aye
Ms. Harada	Aye
Mr. Salzberg	Aye
Dr. DiLeonardi	Aye
Mr. Stafford	Aye
Mr. Wadhwa	Aye

The motion carried; Student Trustee Swietek favored the resolution.

1/17-13

Authorization to Fund Adult Education Program through June 2017

Ms. Harada offered:

"Be it resolved that the Board of Trustees of Community College District 535 authorize the use of institutional funds not to exceed \$1.4 million to off-set the loss of grant funding for the Adult Education Program through June 2017."

Mr. Frank seconded the motion.

Chair Tennes said that it is unfortunate that this item is on the agenda, but notes that it is fortunate that we have the funds to step up and bridge the gap. Regrettably, we will not be able to do this forever and we will not be able to do it for everything, but the constituents that are served by these programs need the continuation of these services and opportunities. Mr. Frank, asked if this is because of the loss of state funding. President Smith replied yes, this action is needed because of the

lack of a state budget. These funds are for adult basic education, which aids are some of the neediest individuals in our district. Mr. Stafford commented that this is what happens when the state does not have a budget for two years.

Dr. DiLeonardi called the roll:

Ms. Tennes	Aye
Ms. Harada	Aye
Mr. Wadhwa	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye

The motion carried; Student Trustee Swietek favored the resolution.

1/17-14

Conformity of Treasurer

Dr. DiLeonardi offered:

“Be it resolved that effective February 1, 2017, Edwin Chandrasekar is hereby appointed Treasurer to serve at the pleasure of the Board for no additional compensation, provided that before entering upon his duties, the Treasurer shall execute and deliver to the Board a bond, as required by the Illinois Public Community College Act.”

Mr. Salzberg seconded the motion.

Mr. Stafford	Aye
Mr. Frank	Aye
Mr. Wadhwa	Aye
Mr. Salzberg	Aye
Ms. Tennes	Aye
Ms. Harada	Aye
Dr. DiLeonardi	Aye

The motion carried; Student Trustee Swietek favored the resolution.

1/17-15

Approval of New Unit of Instruction

Mr. Frank offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the Organizational Technology Certificate as a New Unit of Instruction.”

Ms. Harada seconded the motion.

Dean Sompolski explained that this certificate is designed for students who are currently employed as general office workers or office management/technology staff, or for those who are seeking employment and wish to expand their knowledge and to maintain the job skills that they need. President Smith remarked that it is a short term certificate, which will not take long for a student to complete.

Dr. DiLeonardi called the roll:

Ms. Tennes	Aye
Ms. Harada	Aye

Mr. Wadhwa	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye

The motion carried; Student Trustee Swietek favored the resolution.

1/17-16 **Approval of Emeritus Appointments**

Ms. Harada offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the ten-year Emeritus appointments to Professors Andrea Jill Dybus, Sheila Kerwin, Ralph Gordon McClarren, Mary Ann Pellegrino, and Gabriel Wallace, and to Gary Newhouse, Administrator Emeritus.”

Mr. Salzberg seconded the motion.

Chair Tennes noted that Faculty Emeritus and Administrator Emeritus members are entitled to have their name listed in the College catalog, to receive tuition waivers for three courses of their choice during a calendar year, and they have privileges to access and check out library materials at the College, and to have inter-library loan privileges.

Dr. DiLeonardi called the roll:

Mr. Wadhwa	Aye
Mr. Frank	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Ms. Harada	Aye
Ms. Tennes	Aye
Mr. Salzberg	Aye

The motion carried; Student Trustee Swietek favored the resolution.

Adjournment

Chair Tennes announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be Tuesday, February 21, 2017, beginning at 7:30 p.m. at the Skokie campus, 7701 N. Lincoln Avenue, in Rooms P103 and 104.

There being no further business before the Board, Chair Tennes asked for a motion to adjourn the meeting. Trustee Harada made the motion, which was seconded by Trustee Salzberg. A voice vote was called and the meeting was adjourned at 8:40 p.m.

Ann E. Tennes
Ann E. Tennes, Chair

Joan DiLeonardi
Joan DiLeonardi, Secretary

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A video recording of the January 17, 2017 meeting was made and may be viewed by calling the Media Services office at (847) 635-1998.