

**Minutes of the Oakton Community College Board Meeting
September 19, 2017**

The 725th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, September 19, 2017 at the Oakton Community College Des Plaines Campus, 1600 E. Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 6:40 p.m. in room 1502, Chair Stafford called the meeting to order and asked Trustee Salzberg, Secretary of the Board, to call the roll:

Mr. William Stafford	Chair	Present
Dr. Joan DiLeonardi	Vice Chair	Present
Mr. Benjamin Salzberg	Secretary	Present
Ms. Martha Burns		Present
Mr. Kyle Frank		Present
Mr. Paul Kotowski		Present
Ms. Ann Tennes		Present
Mr. Brian Chan		Present

Chair Stafford asked for a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment; employment; compensation; discipline; performance; dismissal of employees; pending litigation; leasing of real property for the use of the public body; setting of a price for sale or lease of property owned by the public body; and collective negotiating matters. Trustee DiLeonardi made the motion, which was seconded by Trustee Tennes.

Trustee Salzberg called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Ms. Tennes	Aye
Mr. Chan	Aye

Others present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Colette Hands, Associate Vice President, Continuing Education and Workforce Development and Interim Chief Human Resources Officer; Dr. Ileo Lott, Vice President, Academic Affairs; and Ms. Bonnie Lucas, Vice President, Data and Analytics.

At 7:25 p.m. Chair Stafford asked for a motion to adjourn the closed session meeting. Trustee Frank made the motion; seconded by Trustee Tennes; a voice vote was called and the meeting was adjourned.

Open Session and Roll Call

Chair Stafford called the regular meeting of the Board of Trustees to order at 7:40 p.m. in room 1506. Trustee Salzberg called the roll:

Mr. Stafford	Chair	Present
Dr. DiLeonardi	Vice Chair	Present
Mr. Salzberg	Secretary	Present
Ms. Burns		Present

Mr. Frank	Present
Mr. Kotowski	Present
Ms. Tennes	Present
Mr. Chan	Present

Others present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Ileo Lott, Vice President, Academic Affairs; and Ms. Bonnie Lucas, Vice President, Data and Analytics.

Pledge of Allegiance – Ms. Bonnie Lucas

Approval of Minutes

Chair Stafford asked for a motion for the approval of the August 15, 2017 minutes of the regular meeting of the Board. Trustee Tennes made the motion, which was seconded by Trustee DiLeonardi. A voice vote was called and the minutes were unanimously approved.

Statement by the President

President Smith welcomed everyone and asked for introductions:

Classified Staff present included: Kathleen De Courcey, College Relations and President of the Classified Staff Association; Philip Cronin, Media Services; Eileen Cukierski, President’s Office; Krissie Harris, Student Life; Simi Khurana, Student Life; Gloria Liu, STEM Coordinator; Anthony Ramos, Advising, Transitions and Student Success; and Jesse Wallace, Media Services.

Full-time Faculty present included: Katherine Schuster, Professor, Education and President of the Oakton Community College Full-time Faculty Association; Will Crawford, Professor, English; Michael Graves, Professor, Physical Education; Paul Gulezian, Assistant Professor, Biology; Gary Mines, Professor, Chemistry; Michael Nichol森, Professor, Historical and Policy Studies; Jennifer Strehler, Professor, Mathematics; and Bill Strond, Professor, Biology.

Adjunct Faculty present included: Cheryl Thayer, Lecturer, Liberal Arts and President of the Adjunct Faculty Association; Mary Hope Griffin, Lecturer, Humanities/Philosophy and Vice President, Adjunct Faculty Association; and Helen Skop, Lecturer, STEM.

Administrators present included: Marvin Bornschlegl, Chief of Police and Emergency Management; Michele Brown, Director, Student Recruitment and Outreach; Maya Evans, Executive Director, Research and Planning; Colette Hands, Interim Chief Human Resources Officer and Associate Vice President, Continuing Education and Workforce Development; Jacob Jeremiah, Assistant Dean, Library; Linda Korbel, Dean, Liberal Arts; Roxann Marshburn, Director, Grants and Alternative Funding; Nancy Prendergast, Assistant Vice President, Academic Affairs; Doreen Schwartz, Director, Business Services; Cheryl Warmann, Director, Enrollment Services; and Andy Williams, Controller.

Students present included: Joanna Castillo, Rahim Sajwani, Ben Sisserman, Dianna Stypula, and Lynette Sugatan

Guests: Tammie Beckwith Schallmo and Wayne Serbin

President Smith began the meeting by saying farewell to Dr. Nancy Prendergast as this will be her last Board meeting before she retires at the end of September. We are all going to miss Nancy’s energy and collaborative spirit. There will be opportunities to celebrate her retirement next week at both the Skokie and Des Plaines campuses. The National Science Foundation and the American Association of Community Colleges have awarded Oakton a plaque for being a finalist in the 2017 Community College Innovation Challenge. Dr. Helen Skop, instructor and project advisor, and student Rahim Sajwani, were in attendance to receive the plaque from President Smith and Chair William Stafford. The objective of the project was to capture wasted heat from

industrial bakeries and convert it to renewable energy. Trustee Frank asked if the college could potentially own the patent for that project; Ms. Skop replied it could be a possibility. Oakton's Robotic's Team received a plaque from NASA for their participation in the 2017 robotic mining competition. Gloria Liu, STEM coordinator, students Ben Sisserman and Dianna Stypula were in attendance to receive the plaque from President Smith and Chair Stafford. More congratulations as President Smith revealed that Oakton was ranked the best community college in Illinois for adult learners for the second straight year, and ranked number seventeen in the nation by Washington Monthly. Oakton was also among eleven top performing institutions recognized by College and University Professional Association for Human Resources, for our diversity and equity in leadership positions.

President Smith talked about the college's Wildly Important Goal (WIG) of increasing our fall-to-fall persistence from forty-five to fifty-four percent. Last year we increased from forty-five to forty-eight percent, and this year we increased persistence to fifty percent; we are moving in the right direction. The Higher Learning Commission Team visit will take place September 25 and 26. President Smith hopes that everyone will participate in one of the many opportunities that will be available those two days. Opening at the Koehnline Museum of Art on September 28, is 'Women and Anger: Resistance, Power and Inspiration', a juried art exhibition that explores the relationship between women and anger. There will be a free gala reception with the artists on opening night. On September 29, employees of the college community will participate in our third annual Day of Service. This is a wonderful opportunity for students and employees to engage in service to the larger Oakton community. One of our strategic commitments is community matters, and this is one of the ways that we exemplify that community. Earlier this month students in the Early Childhood Education Center worked with Karen Roth, Service Learning Coordinator, Doreen Schwartz, Director of Business Services, Paul Palian, Director of College Relations, and Paula Luszcz, Professor of Early Childhood Education (ECE), to box up materials that were no longer being used from the consolidation of the ECE Des Plaines center, to send to childcare centers impacted by Hurricane Harvey. We are proud of the efforts of these students to work together and help others who are in need. We also had a group of student athletes who assisted members of Habitat for Humanity in transporting and raising a wall for a home being built by Habitat. These are two examples of the ways that our students and employees work with the larger community. The Oakton Alumni Association will be hosting its fourth annual trivia night on October 5 from 6:00-9:00 p.m. at the North Branch Pizza & Burger Co. in Glenview. All proceeds support student scholarships. October 12 is our annual employee recognition dinner. This is a lovely event and a way to recognize and celebrate all Oakton employees.

ICCTA Liaison Report

Trustee DiLeonardi reported that she and Trustee Frank attended the ICCTA Executive Committee meeting at Highland Community College in Freeport, Illinois, that was held last month. Topics included planning for the upcoming year and an update on funding relating to the budget that had just been passed. The regular quarterly meeting was held at Heartland Community College in Normal, Illinois. Because of the state budget situation, the ICCTA would prefer to have one day meetings held at community colleges instead of hotels. Trustees Burns, Frank, Kotowski also attended. The Trustee round table discussion centered on declining enrollments and efforts that colleges are making to increase their enrollments. Dr. Karen Hunter Anderson, Director of the Illinois Community College Board (ICCB), presented on the large data base that ICCB has, and their staff highlighted some of the data that is available to colleges. Trustee DiLeonardi said that Maya Evans, Executive Director for Research and Planning, does a good job of pulling data together, but if there is a particular question, the ICCB website is a good resource. Trustee DiLeonardi noted that she found it interesting that colleges have been judged on completions, degrees and certificates, but the ICCB is now using advancement to mean transfer. Consequently, they have advancement statistics, but because they only have transfer information from the state system, so many of our students transfer beyond Illinois, that they are not captured in that data. Trustee DiLeonardi is confident that Oakton's statistics are higher than are shown on the ICCB website. She mentioned that in the government relations section of the regular meeting, it was stressed that even though the state finally has a budget, they have substantially more bills than actual expected revenue. Also, there has been a net loss of students in the Illinois system, as there has been nationally, because the demographic of high school graduates is down.

Trustee Burns commented that Elgin Community College (ECC) has a dual credit program where students can earn college credits and high school credits at the same time in over twenty career and technical areas. Students attend classes at ECC a few days a week and the rest of the week they attend classes at their high schools. By the time they are seniors, they graduate with a two-year degree. ECC also offers a GED program where students can work towards completing their GED, but are also able to work on obtaining a certificate in a marketable field. She asked administration to begin to look into both of those programs as she thinks such programs at Oakton would be intriguing to both parents and students. Trustee Frank offered that there was some discussion at the ICCTA meeting regarding the BSN for nursing debate, but there really was not much to report as that issue is currently at a standstill. Trustee Frank said that it was stressed at the meeting that trustees should know what their college's completion, persistence and transfer rates are.

Educational Foundation Liaison Report

Trustee Tennes, who is the Board's liaison to the Educational Foundation, reported that attendance was respectable at the Foundation's fundraiser, 'Art for Educations' Sake' that was held on September 14th. It was the first time that the Foundation has staged an event at the Skokie campus. There were seventy-two pieces of art that were donated by students, faculty, community members, and local artists. Forty-three tickets and the same number of art pieces were sold. Foundation personnel are processing what the net revenue to the Foundation will be. Alyse Burman, who is a very active member of the Foundation, chaired the event. Trustee Tennes concluded that it was a nice event, and noted that twelve new donors were added to the data base, which is always a positive.

Student Trustee Report

Student Trustee Chan reported that students have been extremely busy this past month. Fall Fest celebrations a few weeks ago were very well attended and a fun time. Groups of concerned students, including many members of Andale!, peacefully protested over President Trump's decision on DACA. The Chicago Tribune, ABC 7 and the Daily Herald made an appearance to cover the protest. Earlier this month, Andrew Tieng, the student body president and Brian attended the ICCB-SAC meeting in Normal, Illinois. Student leaders at the meeting collaborated to solve issues pertaining to their respective campuses. The Student Government Association (SGA) was informed by Dr. Karl Brooks, Vice President for Student Affairs, of the upcoming HLC visit. Students are prepared and excited to voice their thoughts and concerns about the school. Student government is hosting a leadership event on October 27 in the Student Center to help students, including current and prospective club leaders, build their leadership skills. Denice Frohman an award winning poet, writer, performer, and educator, visited Student Street on the Des Plaines campus, to educate the students on the intersections of ethnicity, race, sexuality, and diversity. Students were very moved by her presentation. Many students, including the members of SGA, were given the opportunity to see the musical *Hamilton* at a discounted rate; those who were able to attend, related that they had an amazing experience that they won't soon forget.

Comments by the Chair

On behalf of the Board, Chair Stafford thanked the entire Oakton community for the work that has gone into getting ready for the HLC accreditation visit; it is a big effort that involved many people. It is very important work, and Chair Stafford stressed how amazing the work product that has been produced for this effort is. Chair Stafford mentioned that there will be a presentation on marketing at the October 17 Board meeting and he is looking forward to a good discussion on that subject. Staff have brought up some great new ideas as they, as well as the Board, are concerned about the trend of declining enrollment. He also noted that there will be an audit committee meeting on October 17 at 4:00 p.m. at the Skokie campus, and the regular Board of Trustees meeting will also be held at the Skokie campus next month. Chair Stafford concluded by mentioning that a few of the Trustees will be attending the ACCT conference later in the month.

Report: Financing Options for the Facilities Master Plan

Edwin Chandrasekar, Vice President of Administrative Affairs, introduced Ms. Tammie Beckwith Schallmo, Senior Vice President and Managing Director of PMA Securities, Inc. He mentioned that the college worked with PMA through the last two issuances that we did for bonds when we were constructing the Margaret Burke Lee Science and Health Careers Center. PMA is a premiere agency that primarily works with municipalities and

public institutions. Ms. Beckwith Schallmo's expertise is in community colleges and school district financing. Ms. Beckwith will talk about some of the financing strategies available to the college, and the timing of those strategies. The plan is for administration to come to the Board, possibly as early as October, with a resolution for an intent to authorize new debt issuance, and Ms. Beckwith Schallmo will talk about that process.

Ms. Beckwith Schallmo thanked the college for being able to serve as the college financial advisor on its 2011 and 2014 debt certificate funding bond transactions, which is a very common financing mechanism used by community colleges in the state of Illinois. She started by talking about the municipal bond market and showed a graph that highlighted historical interest rates. Oakton is a AAA rated issuer, which is the highest, most excellent credit rating that can be had, and this is because of the hard work the administration has done over the years. Oakton is in a small group as there are not that many colleges that are AAA rated, especially in Illinois. Oakton has such strength on a local basis in terms of funding sources with property taxes and tuition, which makes the college less reliant on state funding. At this point, Chair Stafford asked if the state of Illinois has had a change in their rating. Ms. Beckwith Schallmo replied that no, they have not; credit rating agencies came out quickly and said they were not going to do any further damage to the state's rating for now, but they have put Illinois on notice that income tax increases do not automatically fix everything. The risk that rates will go up is certainly much greater than the likelihood that they are going to go down much more. There are many factors that influence the municipal bond market. One of them is the Federal Reserve and everyone is always tuned into what they are doing. Ms. Beckwith Schallmo said that at this time, it appears that the Federal Reserve is not poised to raise interest rates until 2018, which is another positive factor in the college's position in thinking about accessing the bond market. Ms. Beckwith Schallmo reviewed the recent history of the college's existing debt service on bonds.

Next, Ms. Beckwith Schallmo reviewed a two-step financing plan that is prescribed by state law. Step One: the college would issue \$5 million in debt certificates in late 2017, the Board can then start the process to issue funding bonds to pay off the debt certificates; Step Two: the College would issue in February 2018, \$5 million in funding bonds to pay off the debt certificates. Chair Stafford commented that historically, these are great market rates, it is not quite free, but it is pretty close to it in terms of financing. He explained that another way to look at the restructuring of bonds, it is similar to refinancing your mortgage. When you refinance your mortgage, you can either take the savings or you can lower your interest payments, and this is what we will be doing, lowering our interest payments. We could give ourselves more margin to issue more debt, and for all intents purposes, that is what we are doing with the restructuring. Chair Stafford said that we have got more than enough places to spend the money, but he thinks what we will have to do is continue with our Capital Improvement and Master Plans as we have spent a great deal of time on those plans. With this money we can continue to do that, and hopefully do a little more prioritizing in terms of what we are going to build, when, and how much. He feels that this is a really opportune time, and agrees that this is a great window to get the money, and we have got the opportunity with the space that is given in our debt service. Moody's Investors Service will be used again for the bond issue. Chair Stafford said that it was good news that the state of Illinois passed a budget. The state of Illinois' bond rating is at junk status level right now. There are real issues in terms of that status, it is a big deal and does affect us all as we are part of the state. Chair Stafford thanked Ms. Beckwith Schallmo and Mr. Chandrasekar for the presentation.

Public Participation: Mr. Wayne Serbin congratulated the college for being ranked the best community college in Illinois for adult learners for the second straight year by the Washington Monthly magazine, and he also noted that Money Magazine voted Des Plaines one of the top fifty cities in the United States for 2017. Mr. Serbin also spoke about the recent flooding problems that the city of Des Plaines and Oakton Community College experienced, and he suggested that the city and the college work together to attempt to solve the flooding issues. Dr. Nancy Prendergast, noting that this would be her last board meeting, thanked the Board of Trustees for their service to the college, and especially Trustee Tennes for her support of the Skokie campus. Dr. Prendergast also remarked about the upcoming Higher Learning Commission visit. Trustee Tennes thanked Dr. Prendergast for her kind words to the Board and for her fifteen years of service to the college.

9/17-1a

Approval of Consent Agenda

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Tennes seconded the motion; a voice vote was called and the motion passed unanimously.

9/17-1b

Approval of Consent Agenda Items 9/17-2 through 9/17-7

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 9/17-2 through 9/17-7 as listed in the Consent Agenda.”

9/17-2

Ratification of Payment of Bills for August 2017 (Including Approval of Travel)

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,864,905.67 for all check amounts and for all purposes as appearing on a report dated August 2017.”

9/17-3

Acceptance of Treasurer’s Report for July 2017

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of July 2017.”

9/17-4

Acceptance of Treasurer’s Report for August 2017

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of August 2017.”

9/17-5

Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a and b, and hereby approves the expenditures in the amount not to exceed \$114,011.57 for all funds listed in item a and b.”

a. Salary payments in the amount of \$113,536.57 for part-time teaching services for the Alliance for Lifelong Learning Fall 2017.

b. Salary payments in the amount of \$475.00 for part-time teaching services for the Alliance for Lifelong Learning Summer 2017.

9/17-6

Ratification of Payment of Professional Personnel – Fall 2017

1. “Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the fall semester, 2017; the total payment amounting to \$3,572,837.12.”

2. “Be it further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the fall semester, 2017 the total payment amounting to “\$331,048.69.”

9/17-7

Approval of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Physical Therapy Assistant

Northshore University HealthSystem

Illinois Back Institute

Marianjoy Rehabilitation Hospital & Clinics, Inc. (Marianjoy Facility)

Presence Life Connections, Presence Resurrection Nursing and Rehabilitation Center (Presence Facility)

Mercy Hospital and Medical Center.”

Trustee Tennes seconded the motion; Trustee Salzberg called the roll:

Dr. DiLeonardi Aye
 Ms. Tennes Aye
 Mr. Salzberg Aye
 Mr. Stafford Aye
 Ms. Burns Aye
 Mr. Kotowski Aye
 Mr. Salzberg Aye

The motion carried; Student Trustee Chan favored the resolution.

9/17-8 Ratification of Board of Trustees’ Scholarships for 2017-2018

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 ratify the Board of Trustees’ Scholarships for the academic year 2017-2018 to Kristin Kostynick, Alison Lee, Sana Majoo, Carina Mora, and Moris Odeesh.”

Trustee DiLeonardi seconded the motion; a voice vote was called and the motion passed unanimously.

9/17-9 Authorization to Approve September Purchases

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval for the purchase of the following:

Agenda

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
9/17-9a	1-2	Natural Areas Restoration	Cardno, Inc.	\$ 536,000.00
9/17-9b	1	Autoclave	Getinge USA, Inc.	\$ 52,922.00
9/17-9c	1	Ellucian Consulting Services	Ellucian Company L.P.	\$ 44,000.00
9/17-9d	1-2	Microsoft License Subscription	SDF Professional Computer Services, Inc.	\$ 54,419.00
9/17-9e	1-2	Network Associates/McAfee Antivirus Software Updates/Support	SDF Professional Computer Services, Inc.	\$ 31,274.90
9/17-9f	1-2	Abatement Services for Skokie Basement	Celtic Environmental ECS Midwest, LLC Injection & Waterproofing Systems, Inc.	\$ 109,835.00 \$ 6,050.00 \$ 8,000.00
9/17-9g	1-2	Printing of the Class Schedules	K.K. Stevens Publishing	\$ 140,888.03
Grand Total				\$ 983,388.93.”

The motion was seconded by Trustee DiLeonardi.

Trustee Burns had a question regarding the purchase of the Autoclave (9/17-9b). The purchase price is listed in the resolution as \$52,922.00, but the resolution states that the Educational Foundation has approved a total of \$40,000 in funding towards the purchase of that piece of equipment; meaning that the issuance from the college would be \$12,000. Consequently, why does the purchase price show \$52,922 instead of \$12,000? President Smith replied that the actual cost to the college of the autoclave is \$52,922 minus \$40,000. The college pays the amount up front and the Foundation reimburses that amount. President Smith noted that the Educational Foundation has a grant that is designated just for equipment in the biology area.

Trustee Burns also asked about the purchase of the Microsoft License Subscription (9/17-9d). She noted that employees can benefit from the license with use for their personal computers. She asked what the

cost was and how employees are notified that they have the option to purchase the software. Bonnie Lucas, Vice President of Data and Analytics, replied that employees can work through the Oakton Help Desk to get the login and the appropriate credential to download the Microsoft Home Use Program software at a cost of \$10. Trustee Burns asked how employees are made aware that this is a benefit. Ms. Lucas stated that they are notified through the employee computer purchase program. Trustee Burns asked if the McAfee Antivirus Software is also available to employees to purchase for home use. Ms. Lucas said that no, it is not, as depending on what computer an employee purchases, many of them do not generally bundle antivirus software. Trustee Burns said that she would like for all employees to know that this benefit is available to them as it is a valuable resource.

Final question on the purchases, Printing of the Class Schedules (9/17-9g). Trustee Burns said that she was surprised at the range of bids and how they go from \$140,000 to \$275,000 She also noted that the company that received the bid was outside of our area. There are so many companies in our region, she asked why the majority of the bids came from companies outside of our region. Doreen Schwartz, Director of Business Services, replied that that the difference in the class schedules is that they are printed on a newsprint type paper which comes in giant rolls and the machines used for that paper are not common, there are not that many companies that use those rolls of paper anymore. Ms. Schwartz said that one of the biggest companies that the college has used in the past, decided not to bid this year, and over the years, other companies that have been in our region have gone out of business. Trustee Burns asked if the way we are printing is the most economical form printing. Trustee Tennes replied that yes, it is much more economical in terms of paper and process. It would be more expensive to print on a sheet fed type printer than using the rolls of paper.

Trustee Frank questioned whether we really need to print the non-credit class schedules. He asked if they can be made available elsewhere, possibly online. President Smith replied that we found that the non-credit student population is actually the population that uses the printed material the most. Colette Hands, Associate Vice President, Continuing Education and Workforce Development, responded that extensive research has been done in the past, and enrollment declined dramatically when we decided to stop printing the schedule.

Secretary Salzberg called the roll:

Mr. Salzberg	Aye
Dr. DiLeonardi	Aye
Mr. Kotowski	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye
Ms. Frank	Aye
Ms. Burns	Aye

The motion carried; Student Trustee Chan favored the resolution.

9/17-10

Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) Strategic Planning Online-Three Year Contract; b) Supplementary Water Main; c) Connect Domestic Water Line to the Grounds Maintenance Building; d) West End, South Side and Student Street Renovation; e) Engineering Services for an Emergency Power Backup Generator; f) Universal Robot; and g) Delivery Van. No action was taken.

9/17-11

Authorization to Hire a Dean of Online Learning

Student Trustee Chan offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the appointment of Dr. Raymond Lawson as Dean of Online Learning effective October 9, 2017,

at an annual salary of \$120,000. That salary will be prorated for the period October 9, 2017 through June 30, 2018.”

Mr. Frank seconded the motion.

Dr. Ileo Lott, Vice President of Academic Affairs, commented that Dr. Lawson is coming to Oakton highly qualified and experienced from McHenry County College. Staffing this position provides the opportunity to fill a void that we have had for a long time. We are excited to offer this candidate to the Board. Chair Stafford remarked that Dr. Lawson’s resume is very impressive, a great hire for the college.

Trustee Salzberg called the roll:

Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye
Ms. Burns	Aye
Ms. Tennes	Aye

The motion carried; Student Trustee Chan favored the resolution.

9/17-12 Acceptance of Grants

"Be it resolved that the Board of Trustees of Community College District 535 accepts the following grants, 9/17-12a through 9/17-12c:

- | | |
|---|-----------|
| a. Illinois Community College Board Program Improvement Grant in the amount of..... | \$41,181 |
| b. Illinois Secretary of State Adult Volunteer Literacy Grant in the amount of..... | \$75,000 |
| c. U.S. Department of Education Student Support Services Grant..... | \$309,134 |

for a total of \$425,315

Trustee Kotowski seconded the motion; a voice vote was called and the motion passed unanimously.

Adjournment

Chair Stafford announced that there has been a change in the location of the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535. The meeting will be held on Tuesday, October 17, 2017, beginning at 7:30 p.m. at the Skokie campus of Oakton Community College, 7701 N. Lincoln Avenue, Skokie, Illinois, in room P104.

Trustee Tennes made the motion to adjourn the meeting, which was seconded by Trustee Frank. A voice vote was called and the meeting was adjourned at 8:40 p.m.

William Stafford
William Stafford, Chair

Benjamin Salzberg
Benjamin Salzberg, Secretary

ec:9/2017

A video recording of the September 19, 2017 meeting was made and may be viewed by calling the Media Services office at (847) 635-1998.