

**Minutes of the Oakton Community College Board of Trustees Meeting
December 11, 2018**

The 739th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, December 11, 2018, at Oakton Community College, 1600 E. Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 7:00 p.m. in room 1502, Chair Joan DiLeonardi called the meeting to order. Board Secretary Martha Burns called the roll:

Dr. Joan DiLeonardi	Chair	Present
Mr. Benjamin Salzberg	Vice Chair	Present
Ms. Martha Burns	Secretary	Present
Mr. Kyle Frank		Present
Mr. Paul Kotowski		Present
Mr. William Stafford		Present
Ms. Ann Tennes		Present
Mr. Jack Timperley		Present

Chair DiLeonardi made a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment; employment; compensation; discipline; performance; dismissal of employees; pending litigation; and the purchase or lease of real property for the use of the public body; the motion was seconded by Trustee Kotowski.

Trustee Burns called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye
Ms. Tennes	Aye
Mr. Timperley	Aye

Also present Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Colette Hands, Associate Vice President, Chief Human Resources Officer; and Dr. Ileo Lott, Vice President, Academic Affairs.

At 7:30 p.m., Chair DiLeonardi asked for a motion to adjourn the closed session meeting. Trustee Kotowski made the motion, seconded by Trustee Frank; a voice vote was called and the meeting adjourned.

Open Session and Roll Call

Chair DiLeonardi called the regular meeting of the Board of Trustees to order at 7:40 p.m. in room 1506.

Trustee Burns called the roll:

Dr. DiLeonardi	Chair	Present
Mr. Salzberg	Vice Chair	Present
Ms. Burns	Secretary	Present

Mr. Frank	Present
Mr. Kotowski	Present
Ms. Tennes	Present
Mr. Stafford	Present
Mr. Timperley	Present

Also present, Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; and Dr. Ileo Lott, Vice President, Academic Affairs.

Pledge of Allegiance – Student Trustee Jack Timperley

Approval of Minutes

Chair DiLeonardi asked for a motion for the approval of the minutes of the November 13, 2018 Board meeting. Trustee Salzberg made the motion, seconded by Trustee Frank; a voice vote was called, and the minutes were unanimously approved.

Statement by the President

Dr. Smith asked for introductions:

Full-time Faculty present included Greg Hamill, Professor, Sociology, and President of the Full-time Faculty Association; Carlos Briones, Professor, Humanities and Philosophy; Olga Cedrina, Assistant Professor, Mathematics; Donna Dickson, Associate Professor, Basic Nurses Assistant Training; Judy Ferraro, Associate Professor, Health Information Technology; Scott Johnson, Professor, English; Joe Kotowski, Professor, Mechanical Design and Mathematics; Megan Klein, Assistant Professor, Sociology and Anthropology; and Suzanne Ziegenhorn, Assistant Professor, Biology.

Classified Staff present included Kathleen De Courcey, College Relations, and President of the Classified Staff Association; Elena Couto, Educational Foundation; Philip Cronin, Media Services; Eileen Cukierski, President’s Office; Mindy Finnigan, Human Resources; Krissie Harris, Student Life; Debra Kutska, Information Sustainability Specialist; and Jon McFarlane, Media Services.

Administrators present included May Alimboyoguen, Assistant Dean, Health Careers; Anne Brennan, Assistant Vice President, Academic Affairs; Al Grippe, Director, Grant Strategy and Development; Colette Hands, Chief Human Resource Officer; Jacob Jeremiah, Assistant Dean, Library; Linda Korbel, Dean, Liberal Arts; Raymond Lawson, Dean, Online Learning; Paul Palian, Director, College Relations; Juleta Patrick, Assistant Vice President, Student Affairs; Dean of Access, Equity and Diversity; Katherine Sawyer, Chief Advancement Officer; Doreen Schwartz, Director, Business Services; Joe Scifo, Director, Facilities; Bob Sompolski, Dean, Science, Technology, Engineering and Mathematics, and Health Careers; Andy Williams, Controller, Budget and Accounting Services; and Brad Wooten, Dean, Skokie Campus, Dean of Adult and Continuing Education; Interim Dean of Business and Career Technologies.

Student: Joshua Rodriguez, Senator, Student Government Association.

Guests: Bob Boron Board of Trustee candidate, Allan Cohen Board of Trustee candidate, and Bliss McMahon.

Statement by the President

Dr. Smith began by offering condolences to May Alimboyoguen on the loss of her mother, and to Eileen Cukierski on the loss of her sister-in-law. Dr. Smith announced that Oakton was recognized by the Village of Glenview as a 2018 Environmental Sustainability Gold Award winner for education and outreach. Ms. Renee Kozimor, Director of Software Services, Debra Kutska, Sustainability Specialist and Dr. Smith attended the

Village of Glenview's Board meeting to receive the award. Dr. Smith presented to Ms. Krissie Harris, the award that Oakton received from Vitalant, a nonprofit transfusion medicine organization, for being the second highest blood donation provider in higher education in the Chicago area. Congratulations were offered to creative writing student Mahnoor Jama, MJ, who won first place in poetry for her poem, "Meem-Haa-Noon-Wao-Raa"; and an honorable mention for her fiction piece, "Bahadur Bachi", in the annual Skyway Writing Competition. Oakton sophomore Yngride Jean-Philippe was congratulated as having been selected the College's female student-athlete of the month for November. In addition, Oakton freshman Nzelu Maitha was selected as the College's male student-athlete of the month for November. Dr. Smith also recognized Leslie Van Wolvelear, Professor of Accounting, who was the recipient of the WileyPLUS Next Gen Partnership Award, for playing an instrumental role in the development of WileyPLUS Next Gen. Dr. Smith thanked the Ceramics Club, and all those who participated in the Empty Bowls event on December 1st, which raised more than \$28,000 for local food pantries.

Dr. Smith highlighted upcoming events: Nursing Class Pinning Ceremony on December 13, 2018; FUTURES Unlimited, on December 14, 2018 and January 18, 2019; the Koehnline Museum of Art is currently displaying unique compositions by Chicago artist Harold Haydon, which runs through January 25, 2019. In closing, Dr. Smith wished everyone a wonderful holiday season filled with joy and peace, and time spent with family and friends.

Educational Liaison Report

Trustee Tennes reported that the annual employee giving campaign would wrap up at the end of December. Close to eighty employees have participated in raising approximately \$55,000. The Foundation participated in Giving Tuesday, encouraging electronic philanthropy. This is the third year the College has participated and raised approximately \$4,000. The Educational Foundation presents The Chicago Bar Association's 95th Annual Bar Show, *Big Little Laws – A Whodunnit* on Sunday, February 10 at 2:00 p.m., a dessert reception to follow. A number of distinguished alumni were honored on November 14th at the College. Collectively, the group that was honored represented the attendance through four decades of the Colleges' nearly fifty-year history. At the November 7th Foundation Board meeting, the Directors for the first time in the Foundation's history, agreed that there would be a required minimum contribution from Board members of \$300 annually. Trustee Tennes noted that she promised the Foundation Board that she would extend a challenge to the Trustees to consider supporting the Foundation in the same way by contributing at least \$300 annually to the Oakton Community College Educational Foundation, as Trustee Tennes feels that such a gesture would be an important statement and vote of confidence for the Foundation. Sincere thanks were offered to Ms. Katherine Sawyer and Dr. Ileo Lott, who presented together at the Skokie Valley Kiwanis Club meeting. Dr. Lott and Ms. Sawyer gave a wonderful presentation about the College and our student driven initiatives, persistence initiatives, and the great and increasingly focused work of the Foundation, and there is an expectation that the Kiwanis Club will be make a donation to the Foundation in the very near future.

Landscape Master Plan Advisory Committee Liaison Report

Trustee Tennes next reported on the fourth meeting of the Landscape Master Plan Advisory Committee, which was held on December 10th. It is a participatory approach where there are multiple stakeholders involved: faculty, students, staff, board members, and consultants. The guiding principles for the Landscape Committee are primarily focused around being a welcoming College. We have done a lot to increase the aesthetics of the physical plant on the inside, now the focus is what we can do on the outside to bring that same welcoming, inviting atmosphere. Discussion included priority projects that are being identified for both campuses, which will include a balance of life safety considerations. Trustee Tennes relayed to the group that any projects with a life safety or risk management implication needed to be near the top of the list. She noted that as much as we might like to make our investments in some of the aesthetics, it is important that we prioritize anything that is a risk management issue for the College. Trustee Tennes asked that when the final report does come to the Board, that it includes those projects be up top. Hopefully there will be an eye toward some aesthetic improvements as well, but it will be a longer-term plan, easily three to five years, and it is not going to be an inexpensive endeavor, it is

going to require some significant College resources. The next steps are to refine the costs not just associated with the work of this group, but some infrastructure improvements. Trustee Tennes said that the cost of the aesthetics needs to be supported by an investment in improved and updated infrastructure before we can even get to some of the aesthetics. The expectation is that when the priority list and the project costs come to the Board, it will be the entirety of the costs for each of these projects. Trustee Tennes concluded that there is going to be a more detailed presentation coming to the Board in January or February 2019.

Student Trustee Report

Student Trustee Jack Timperley reported that with the semester ending, students are scrambling to finish their class projects, studying for essays, quizzes, and finals. Students have been celebrating their accomplishments throughout the semester. Those include the speaker showcase, where students gave topnotch speeches that they had been working on throughout the semester; PTK hosted their induction ceremony last month celebrating the initiation of 112 students into our chapter's honor society; PTK is still campaigning for registration for the 'Be the Match' bone marrow donor registry through the end of next semester. They are also coordinating the campaign for Project Semicolon – Mental Health and Suicide Prevention project in collaboration with the SGA; all proceeds going to the American Foundation for Suicide Prevention in Chicago. There are many events and projects in store for next semester. The snow day in November was a wonderful opportunity for students to catch up on homework while enjoying the icy weather. The College Program Board helped warm students up during the cold weather by providing free hot chocolates at the main entrances of the Des Plaines campus while the Learning Center #studybreakfast, gathered students for studying and fun activities as stress relief through the end of the semester. Andale hosted a 'Know your Rights' workshop on current immigration laws; the Lip Sync battle continued, the Caring Closet project is in full effect; and the OCCurrence released its third issue of the year catching the attention of local organizations such as the Des Plaines Public Library, who requested copies for distribution. Oakton continues to serve students and students continue to appreciate the College. Mr. Timperley wished all of the students a happy and safe holiday season.

Report: 50th Anniversary Celebration Update

As the College is getting ready to embark on a major milestone, Dr. Smith introduced Ms. Elena Couto and Ms. Mindy Finnigan, the co-chairs of the 50th Anniversary Celebration Steering Committee who shared with the Board the work that they have been doing up to this point. Ms. Couto thanked Dr. Smith and the Board for the opportunity to share updates on the 50th anniversary planning and celebration. Founders Day is June 25, 2019 at which point we will kick off the 50th anniversary celebration with a yearlong celebration of this milestone for the College. The three main objectives for the 50th celebration are celebrating our past and the rich history of the College and its' role in the community; celebrate our present and affirm the value of our mission; and promote our future and the impact of the College as we move forward. Audiences to be focused on will be constituencies that we would like to engage and address in this celebration year, such as community members, legislative leaders, community partners and government entities, local corporations and organizations, current and past employees/retirees, students, alumni, and Foundation donors. The tagline for the three objectives/goals for the celebration is Pride.Passion.Promise. Pride in our Past; Passion in our Mission; Promise in our Future. Ms. Couto showed the logo, 50 AND FORWARD, which will be used for the branding of the celebration on banners, tee shirts, emails, all which will expand the brand of the 50th and extend it out into the community.

Ms. Finnigan gave an overview of the structure of the committee, working groups and planning teams that will be working with the leaders on the steering committee. Work Teams include a retiree, administrators, adjunct faculty, full-time faculty and staff, for a total of sixty-four members. Ms. Couto provided an outline of what the Steering Committee has done to date. Ms. Finnigan said that there are important themes that are running through the planning process, which include: connection to the College's strategic priorities; collaboration across teams and departments; integration of existing events in a collegial manner; communication with key stakeholders; and equity and inclusion in outreach and engagement, which would include looking at ways to include online

students, evening students, and people district-wide. Ms. Couto provided a list of standing College events and activities that the committee is taking into consideration as they develop a timeline of activities and events for the

celebration. As was mentioned previously, the committee is looking to build on to existing events. The 50th celebration kickoff will be on June 25, 2019, which is a Board of Trustees meeting night. We are looking into how to incorporate the kickoff celebration into the Board meeting. For fall the College breakfast, faculty orientation, and Fall Fest are all ways to engage students, staff and faculty as we start the 50th year. The committee does want participation, input, ideas, and thoughts from the Board that they may be able to implement as part of the celebration. There are liaisons from the Board of Trustees, Ann Tennes, and the Educational Foundation Board of Directors, Alyse Burman. The Committee will work with Katherine Sawyer and President Smith to make sure that the line of communication from the Steering Committee to the Boards is active so we can engage and include input as we plan for the year ahead.

Trustee Frank mentioned the John Hughes movie “Sixteen Candles”, where a good part of the movie was filmed at Niles East High School in Skokie, and how, if possible, the movie could be incorporated into the celebration. Student Trustee Timperley asked if the Committee would be open to having a representative from the SGA on the Committee. Ms. Couto replied that the leads for the Student Engagement Team have been very vocal about incorporating students on that team, and they are talking about the best way to recruit the right students to participate as leaders on that team. Chair DiLeonardi thanked Ms. Couto and Ms. Finnigan for their presentation and commented that it looks like an exciting year ahead.

Public Participation – None

Vice Chair Salzberg made a motion to talk about wayfinding signage and markers in the parking lots. Trustee Kotowski seconded the motion. Mr. Salzberg noted that there is significant lighting in the parking lots, although there is a problem as the lots are large, and he has been made aware that students have had trouble locating their cars, especially in the dark. He asked if it was possible to attach signage to the lights, by either using numbers or symbols to aid in finding vehicles. Mr. Salzberg thinks that it would be a great help to students or anyone who visits our campus. Dr. Smith noted that there could be a recommendation made to the parking committee about this issue. She said that there has been discussion in the past about putting signs in the parking lots. The issue has been that there is not a space on the current lighting source to put up markers. Mr. Edwin Chandrasekar, Vice President of Administrative Affairs, added that signage would need to be strong to withstand the weather, and in particular, wind. Mr. Chandrasekar said that the issue of wayfinding signage has been discussed as part of the landscape master plan. Vice Chair Salzberg asked if a timeline could be provided as this issue has been brought up in the past. Dr. Smith replied that it could be included in the landscape design and master planning process. It is one of the many infrastructure projects that we can explore.

New Business

12/18-1a Approval of Adoption of Consent Agenda

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Salzberg seconded the motion; a voice vote was called and the motion passed unanimously.

12/18-1b Approval of Consent Agenda Items 12/18-2 through 12/18-6

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the

following items 12/18-2 through 12/18-6 as listed in the Consent Agenda.”

- 12/18-2 Ratification of Payment of Bills for November 2018 (Including Approval of Travel)**
"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$9,487,585.87, for all check amounts and for all purposes as appearing on a report dated November 2018.”
- 12/18-3 Acceptance of Treasurer’s Report for November 2018**
“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of November 2018.”
- 12/18-4 Ratification of Actions of the Alliance for Lifelong Learning Executive Board**
“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a and b, and hereby approves the expenditures in the amount not to exceed \$4,786.00 for all funds listed in item a.”
a. Salary payments in the amount of \$4,786.00 for part-time teaching services for the Alliance for Lifelong Learning Fall 2018.
b. Salary rescinds in the amount of \$897.13 for part-time teaching services for the Alliance for Lifelong Learning Fall 2018.
- 12/18-5 Supplemental Authorization to Pay Professional Personnel – Fall 2018**
1. "Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$90,231.47 to the total amount of part-time teaching salaries paid during the fall semester 2018; the revised, total payment amount is \$4,239,484.53.”
2. "Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$51,647.46 to the total amount of faculty overload salaries paid during the fall semester 2018; the revised, total payment amount is \$494,756.46.”
- 12/18-6 Approval of Clinical Practice Agreements**
“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:
Health Information Technology:
Marianjoy Rehabilitation Hospital
Medical Lab Technology:
Community First Medical Center
Swedish Covenant Hospital
Physical Therapy Assistant:
Athletico, Ltd.
Van Matre Rehabilitation Center.”

Trustee Salzberg seconded the motion; Trustee Burns called the roll:

Dr. DiLeonardi	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye
Mr. Salzberg	Aye
Ms. Burns	Aye
Mr. Kotowski	Aye
Mr. Frank	Aye

The motion carried: Student Trustee Timperley favored the resolution.

12/18-7

Approval of Board Meeting Schedule for Calendar Year 2019

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby approves the established calendar of meetings of the Board for the 2019 calendar year for public notice as follows: January 15, *February 19, March 19, April 23, *May 28, June 25, August 20, September 17, *October 15, November 19, and December 10.

*Please note that the February 19, May 28, and October 15, Board meetings will be held at the Skokie campus of Oakton Community College, 7701 N. Lincoln Avenue, Skokie, Illinois, in room P104, beginning at 7:30 p.m., except where otherwise posted as required by law.

All other meetings will begin at 7:30 p.m. in room 1506 at the Des Plaines campus of Oakton Community College, 1600 E. Golf Road, Des Plaines, Illinois, except where otherwise posted as required by law.”

Trustee Kotowski seconded the motion; Trustee Burns called the roll:

Mr. Kotowski	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye
Mr. Salzberg	Aye
Mr. Frank	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye

Motion carried; Student Trustee Timperley favored the resolution.

12/18-8

Authorization to Approve December Purchase

Student Trustee Timperley offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of a Water Pressure Booster System from Cryer & Olsen Mechanical, Inc., 1734 E. Cass Street, Joliet, Illinois, 60432 for a contract sum of \$67,300.00, plus a project contingency of \$6,730.00 to be held by the College and used in the best interest of the College, for a total expenditure not to exceed \$74,030.00 in accordance with their low bid in response to Invitation to Bid # 0927-18-09.”

Student Trustee Timperley originally read into the record that the contract sum was \$62,300; it was brought to his attention by Trustee Tennes that the correct amount is \$67,300, which is reflected in the record.

Trustee Tennes seconded the motion; Trustee Burns called the roll:

Ms. Tennes	Aye
Mr. Frank	Aye
Dr. DiLeonardi	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Mr. Frank	Aye

Motion carried; Student Trustee Timperley favored the resolution.

12/18-9 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) IP Telephony Annual Support and Software Assurance Agreement Renewal – One Year Contract; b) Chiller Maintenance Contract for Skokie HVAC System; c) Skokie Basement Floor Repairs; d) Grant Funded Firearms Training Simulator; e) Instructional Services for Therapeutic Horticultural Program; and f) Backup Software Support and Maintenance Renewal-One-Year Contract.

12/18-10 Approval of an Administrator’s Resignation Agreement

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the Resignation Agreement between the College and Mr. Marvin Bornschlegl, Chief of Police and Emergency Management, which includes his final salary payment in exchange for his resignation effective December 31, 2018 and a release of claims.”

Trustee Salzberg seconded the motion.

Dr. Smith and Chair DiLeonardi wished Mr. Bornschlegl the best in his future endeavors.

Trustee Burns called the roll:

Dr. DiLeonardi	Aye
Mr. Frank	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye

Motion carried; Student Trustee Timperley favored the resolution.

12/18-11 Acceptance of a Faculty Retirement

Trustee Salzberg offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Hollace Graff.”

Trustee Kotowski seconded the motion.

Dr. Ileo Lott thanked Dr. Graff for her service to the institution, and credited her with challenging him, which contributed, to making him a better administrator; she will be sorely missed.

Trustee Burns called the roll:

Mr. Kotowski	Aye
Mr. Frank	Aye
Ms. Tennes	Aye

Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Burns	Aye
Mr. Frank	Aye

Motion carried; Student Trustee Timperley favored the resolution.

12/18-12 Authorization to Hire an Assistant Vice President for Institutional Effectiveness and Strategic Planning

Trustee Frank offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Dr. Kelly Iwanaga Becker effective March 11, 2019 at an annual salary of \$115,000. That salary will be prorated for the period of March 11, 2019 through June 30, 2019.”

Trustee Tennes seconded the motion.

Dr. Smith said that she is pleased to recommend Dr. Becker to the Board. Her combination of skills and abilities, and her passion for community college students, will be a great addition to Oakton’s leadership team. Chair DiLeonardi noted that Dr. Becker has an impressive background.

Trustee Burns called the roll:

Dr. DiLeonardi	Aye
Mr. Stafford	Aye
Mr. Frank	Aye
Ms. Tennes	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye

Motion carried; Student Trustee Timperley favored the resolution.

12/18-13 Acceptance of a Grant

Trustee Timperley offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts \$673,512.00 from the National Science Foundation to support the Scholarships in Science, Technology, Engineering, and Mathematics Program (S-STEM) grant.”

Trustee Kotowski seconded the motion.

Chair DiLeonardi offered her congratulations on the awarding of this grant to Oakton saying that it is impressive to receive such a large grant for our STEM program. Dr. Smith noted that NSF grants are highly competitive, and she offered her thanks as well to the Grants office, Al Grippe, Director of Grant Strategy and Development and the faculty leadership.

A voice vote was called and the motion passed unanimously.

Before the adjournment of the meeting, Vice Chair Salzberg spoke about how wonderful it is that the Koehline Museum, because of the recent remodeling, is much more noticeable because of that, he hopes that more people, employees of the College as well, stop in and take advantage of the various art exhibits that are showcased throughout the year. He also noted that Dr. Nathan Harpaz, the art museum manager, is very knowledgeable in the history of the museum, is always willing to share his knowledge and love of art

Adjournment

The next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, January 15, 2019, beginning at 7:30 p.m. at the Des Plaines campus, 1600 E. Golf Road, in room 1506.

Trustee Kotowski made the motion to adjourn the meeting, seconded by Trustee Salzberg; a voice vote was called and the meeting adjourned at 8:40 p.m.

Joan W. DiLeonardi
Joan W. DiLeonardi, Chair

Martha Burns

Martha Burns, Board Secretary

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12/2018

A video recording of the meeting was made and is available by calling the Media Services office at (847) 635-1998.