

**Minutes of the Oakton Community College Board Meeting
February 20, 2018**

The 730th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, February 20, 2018, at the Oakton Community College Skokie Campus, 7701 N. Lincoln Avenue, Skokie, Illinois.

Closed Session – Call to Order and Roll Call

At 6:45 p.m. in room A167, Chair William Stafford called the meeting to order, and in the absence of Board Secretary Benjamin Salzberg, asked Trustee Ann Tennes to take over the duties as Secretary for the evening; Trustee Tennes called the roll:

Mr. William Stafford	Chair	Present
Dr. Joan DiLeonardi	Vice Chair	Present
Mr. Benjamin Salzberg	Secretary	Absent
Ms. Martha Burns		Present
Mr. Kyle Frank		Present
Mr. Paul Kotowski		Absent
Ms. Ann Tennes		Present
Mr. Brian Chan		Present

Chair Stafford asked for a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment; employment; compensation; discipline; performance; dismissal of employees; pending litigation; leasing of real property for the use of the public body; and setting of a price for sale or lease of property owned by the public body. Trustee Tennes made the motion, which was seconded by Trustee DiLeonardi.

Trustee Tennes called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Salzberg	Absent
Ms. Burns	Aye
Mr. Frank	Aye
Mr. Kotowski	Absent
Ms. Tennes	Aye
Mr. Chan	Aye

Others present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Ms. Colette Hands, Associate Vice President, Continuing Education and Workforce Development; and Interim Chief Human Resources Officer; Dr. Ileo Lott, Vice President, Academic Affairs; and Ms. Bonnie Lucas, Vice President, Data and Analytics.

At 7:40 p.m. Chair Stafford asked for a motion to adjourn the closed session meeting. Trustee Tennes made the motion; seconded by Trustee Frank; a voice vote was called and the meeting was adjourned.

Open Session and Roll Call

Chair Stafford called the regular meeting of the Board of Trustees to order at 7:45 p.m. in room P104. Trustee Tennes called the roll:

Mr. Stafford	Chair	Present
Dr. DiLeonardi	Vice Chair	Present
Mr. Salzberg	Secretary	Absent

Mr. Frank	Present
Mr. Kotowski	Absent
Ms. Tennes	Present
Ms. Burns	Present
Mr. Chan	Present

Others present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Ileo Lott, Vice President, Academic Affairs; and Ms. Bonnie Lucas, Vice President, Data and Analytics.

Pledge of Allegiance – President Joianne Smith

Approval of Minutes

Chair Stafford asked for a motion for the approval of the minutes of the January 16, 2018 Board meeting; Trustee Frank made the motion, which was seconded by Trustee DiLeonardi. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Classified Staff present included: Philip Cronin, Media Services; Eileen Cukierski, President’s Office; Gabrielle Mercado, Media Services; Manish Varma, Information Technologies; and Jesse Wallace, Media Services.

Full-time Faculty present included: Katherine Schuster, Professor, Education, and President of the Oakton Community College Full-time Faculty Association; Ragaa Abdallah, Associate Professor of Computer Information Systems; Danielle Aquiline, Associate Professor, English; Mario Borha, Assistant Professor, Mathematics; Donovan Braud, Professor, English; Stacy Cameron, Assistant Professor, English; Will Crawford, Professor, English; Reza Dai, Professor, Electronics; John D’Anca, Professor, Student Development and Psychology; Michael Farquhar, Professor, Mathematics; Daryl Long, Assistant Professor, English; Michael Peat, Professor, Automotive Technology; Eric Rohn, Assistant Professor, Graphic Design; Richard Stacewicz, Professor, Social Science and History; Jennifer Strehler, Professor, Mathematics; Brad Young, Assistant Professor, Mathematics; and Suzanne Ziegenhorn, Assistant Professor, Biology.

Adjunct Faculty present included: Cheryl Thayer, Lecturer, Liberal Arts and President of the Adjunct Faculty Association; David Arieti, Lecturer, Biology; Linda Berendsen, Lecturer, Liberal Arts; and Ruth Whitney, Lecturer, Library.

President Smith thanked the part-time faculty for hosting a lovely reception for the Board and the Vice Presidents before the Board meeting.

Guests: Genevieve Bookwalter, Chicago Tribune and Jill Skintges.

Administrators present included: Robyn Bailey, Director, Operations and Administration; Marvin Bornschlegl, Chief of Police and Emergency Management; Sebastian Contreras, Jr., Dean, Student Success; Colette Hands, Associate Vice President, Continuing Education and Workforce Development; and Interim Chief Human Resources Officer; Maya Evans, Executive Director, Research and Planning; Ruben Howard, Director, Workforce and Continuing Education; Jacob Jeremiah, Assistant Dean, Library; Linda Korbel, Dean, Liberal Arts; Renee Kozimor, Director, Software and User Services; Raymond Lawson, Dean, Online Learning; Juletta Patrick, Assistant Vice President, Student Affairs; and Dean, Access, Equity and Diversity; Doreen Schwartz, Director, Business Services; Bob Sompolski, Dean, Mathematics, Engineering and Computer Science; and Acting Dean, Natural Science and Health Careers; Cheryl Warmann, Director, Enrollment Services; Andy Williams, Controller; Ruth Williams, Dean, Curriculum and Instruction; and Brad Wooten, Dean of Business and Career Technologies; and Dean, Skokie Campus.

President Smith offered condolences to Jillian Verstrate, Registrar Services, on the passing of her father Dale; to the family of long time adjunct faculty member Alan Kaplan who passed away suddenly; to Amanda Johnson, Academic Advisor, on the passing of her mother Anetta; and to the families of the seventeen students, teachers and coaches that were killed in Parkland, Florida last week. The violence that took place at Marjory Stoneman Douglas High School is a reminder for all of us on the importance of safety planning, particularly training for active shooter scenarios, but also an important reminder of keeping close to those in our community and making connections with those who are most vulnerable to prevent violence like that from occurring.

Congratulations were offered to Kathleen De Courcey on the birth of a new grandchild, her first grandson, John Henry; Syed Alavi, Division of Natural Science and Health Careers, on the birth of his second son Ballach; Maria Antonopolous, Mathematics faculty, and her husband Dion, on the birth of her first child, Antonios Loannis Antonopolous. Congratulations to Oakton freshman guard Ava Gardner, who was selected NJCAA, Region IV, Division 2, Player of the Week. On February 1st, the Niles Chamber of Commerce and Industry presented Oakton with a certificate of recognition celebrating our 40th anniversary as a Chamber member; Dr. Ruben Howard accepted the certificate from President Smith and Chair Stafford. On February 16th, the College hosted our annual Black Teen Summit; 110 high school juniors and seniors, attended from eight high schools; many thanks to Nicci Cisarik, Recruitment and Outreach Specialist, for coordinating that event. Also last week, the College hosted our annual College Fair at the Des Plaines campus; seventy-seven colleges and universities attended; 262 Oakton students and ninety-two high school students from area high schools participated; special thanks to Brian Bacon, Transfer Coordinator, for coordinating that event. This month, the Koehnline Museum of Art celebrated Black History Month with an exhibit by artist Sandra Bridges: Southern Roots-Revisited; the exhibit runs through March 16th. Discover Oakton, takes place on February 20th, where prospective students and their parents are invited to check out the power of an Oakton education. On February 21st, members of the College's Student Success Team, including President Smith, will participate in the Achieving the Dream (ATD) Institute conference which will be held in Nashville, where they will join with colleagues from around the country who are part of the ATD initiative. The Women's and Gender Studies program keynote speaker Dolores Huerta, one of the greatest living champions of women's rights, labor, and the Civil Rights Movement, will be speaking at Oakton on Thursday, March 1st at 6:30 p.m. in the TenHoeve Center at the Des Plaines campus.

Educational Foundation Liaison Report

Trustee Tennes reported that the Foundation's fund raiser, the annual Bar Association Revue, which held on January 20th, was a success. The Foundation had a quarterly Board meeting on January 31st; and Trustee Tennes noted that there is important Foundation business on the agenda this evening.

ICCTA Liaison Report

Trustee DiLeonardi reported that the ICCTA meeting this month was conducted via conference call on February 3rd; Trustee Frank also participated in that call. One of the main issues that was discussed was that the legislation to allow colleges to offer a BSN, which is still in process, has been opened up to allow any college to participate. The last time they reported on this issue, there were six to nine chosen colleges; now any college that feels the need can be included.

Trustee DiLeonardi also reported on the ACCT Legislative Summit which took place in Washington, DC on February 11-14, and was attended by Chair Stafford, Trustee Burns, Trustee DiLeonardi, and Student Trustee Chan. Trustee DiLeonardi reported that the contingent met with Congressman Brad Schneider; with Congresswoman Jan Schakowsky's Legislative Correspondent, Whitley O'Neal; and with Senators Richard Durbin and Tammy Duckworth. The news was not good legislatively, as things are pretty much at a stalemate in Washington right now. One issue that would concern some of our students, was DACA, which will expire on March 5th, and right now, there is not much hope for any kind of legislative fix before that date.

Student Trustee Report

Student Trustee Chan reported that students are working diligently on exams, assignments and projects. Student government committees are up and running. The Food Service Committee will meet soon; and the Elections Committee is currently recruiting members for the upcoming election cycle. Student Government has approved

the formation of the new K-Pop Club; and the Hillel Club raised over \$3,000 to help provide 10,000 meals for those in need. On February 14th, Oakton hosted the annual College Fair where numerous colleges gathered to provide students information about transfer programs and campus life. The Habitat for Humanity's spring break build registration starts now; students may register to go to the annual Habitat build and have a memorable spring break in Starkville, Mississippi. Mr. Chan noted that the ACCT Legislative meeting held in Washington, DC, was an enjoyable, enriching and unforgettable experience, and he appreciated the opportunity he was given to attend. Mr. Chan invited members of the Board who might be interested, to attend a student government meeting. Chair Stafford noted that for those trustees who went to Washington with Mr. Chan, it was pretty clear that when they were meeting with Congressman Schneider, that Mr. Chan was of utmost interest to the Congressman. He announced that Mr. Chan did a very good job of representing the College and the students of Oakton; he is a wonderful representative for the College.

Comments by the Chair

Chair Stafford commented that although it is still winter, the Board is planning for spring and summer. As part of the Strategic Plan, specifically the Equity Matters component, the Board as part of their retreat in June, will attend an equity training session with the College's senior leadership. The Board feels that is an important part of their leadership role in terms of addressing that critical part of the Strategic Plan.

President Smith noted that in 2013, the College joined Achieving the Dream, the largest non-government reform movement focused on student success. As the College began to look at their institutional data, it was clear that our students were placing into developmental courses, reading, writing and math, in high numbers and when we further disaggregated that data, it was clear that students of color, particularly Black and Latino students, were placing into developmental courses and not progressing through the sequence at the same rate as their white and Asian peers. We have been focused on trying to address those issues in earnest. President Smith commented that as Chair Stafford mentioned, the first strategic commitment is Equity Matters, which really focuses on that goal. The presentation this evening will address equity gaps and our plan for addressing these gaps. Faculty from Math and English will share the strategies with the Board.

Report: Redesigning Placement and Progress through Developmental Education: Equity Matters

Donovan Braud, Chair & Professor of English, began by introducing the faculty members who participated in the presentation: Jennifer Strehler, Chair & Distinguished Professor of Mathematics; Danielle Aquiline, Associate Professor English; and Mario Borha, Assistant Professor of Mathematics. Professor Braud talked about the redesign of placement and progress through the developmental sequences in Mathematics and English. When the College joined Achieving the Dream (ATD) the focus on equity was one of the key things that we needed to look at, especially when it comes to placement into and progress through the developmental sequence. What we are observing at Oakton is by no means limited to Oakton Community College, to Chicago or to Illinois. It is a national trend where students of color and low income students are far more likely to be placed into remedial education and consequently, are far less likely to pass through college level Math and English. Professor Braud referred to a graph that showed the first placements in developmental reading by race and ethnicity, which showed that since 2008 to present, African American and Latino students are hovering around thirty percent in placement in developmental reading. When it comes to developmental writing it is less, and math is higher.

There are a number of factors that can be the cause of this. Some of the things that can be pointed to are institutional and structural hindrances to students placing into college bearing courses and progressing through the remedial stages. Students who are considered unprepared when they do place into the remedial courses or developmental courses, increases the chance that they will not succeed in college credit courses. There are a couple of inequitable practices in placement and development such as single high stakes placement tests; a misalignment of ACT or SAT cutoff scores; non-mandatory placement information for our students who do enter into the developmental system; and a lengthy developmental course sequence, where a student has to go through two or three developmental courses to get into a college credit class. In the English department, we have been hiring with a mind to increasing our full-time and part-time faculty with expertise in developmental English, and have also been working on revamping some of the developmental programs in order to account for these inequitable educational practices. Professor Braud spoke about some of the procedures that the English

department is doing: the first to eliminate some of the high stakes testing for placement. Prior academic performance, as indicated by high school GPA (Grade Point Average) has come to be seen as the best single predictor of success in college level math and English courses. In Spring and Fall 2018, a pilot program of a 2.75 cumulative high school GPA for placement will come into effect which will put a student directly into college level English. We are going to use multiple measures: GPA; standardized test scores; and finally the WSAT, which is a Writing Skills Assessment Test, if the students do not make it into college credit bearing courses with the first two measures.

Next, Professor Danielle Aquiline, stated that the English Department has been taking a hard look at their own developmental coursework at Oakton. There are two curricular innovations that they have been paying attention to and those are: integration and acceleration. The department is aligning their own curriculum to meet best practices, the first which is integration. Up to now in most colleges and universities across the country for the past 20-30 years, reading and writing have been two discrete courses. Students could potentially be placed into both developmental reading and writing, essentially doubling the amount of time they have to spend in developmental coursework in English. Our discipline has recognized that it is a best practice not just for developmental students, but for all students, for those two disciplines to be integrated. At Oakton, we are moving towards integrating reading and writing courses, as integrating reading and writing will shorten the developmental sequence, from four courses down to two.

Professor Mario Borha, next discussed some of the Math faculty initiatives, mainly the Closing the Gap Committee; placement; multiple measures; and how they modified their placement strategy in terms of incorporating ALEKS (Assessment and Learning in Knowledge Spaces), which is an online tutoring and assessment program that includes course material in mathematics, chemistry, and introductory statics. In spring 2016, the Math department was presented with some startling data on success rates of students in developmental courses, and also the success rates of students who graduate from developmental courses and then transition into Oakton's college level gateway courses, namely college algebra and pre-calculus. We found that students who finished the integrated algebra course, the last of developmental courses, when they transition to college algebra, were not persisting and not succeeding. Roughly thirty to fifty percent of those students were withdrawing or failing out of the class. The department decided to form the Closing the Gap Committee as we wanted to answer the question how can we get more students to do well in math at the developmental level and move to the gateway courses.

In terms of placement, the department found that we were still using high stakes placement exams, even though the department for many years has already employed multiple measures. Our placement is tailored to each of the schools in our district. Students from our district high schools are given a weighted average, a weighted placement based on their high school transcripts and their ACT score. If a student cannot satisfy placement via transcripts, they then can take our new placement test, ALEKS. The main shift in strategy here is that instead of a student taking the test and then being placed into a course, the ALEKS test is now seen as a practice test, which can be taken more than once, and we encourage students to do so in order to improve their scores.

Professor Jennifer Strehler, spoke about developmental math with the redesign into a modular based format where students can work at their own pace. The modules, five per course, are stackable. With the stockpile strategy of five modules, they have seen five to six percent of their developmental sequence students accelerate through more than one course a semester. As part of the PWR (Postsecondary and Workforce Readiness) Act, we have offered Math 110 in a few of our district high schools. The first year it was offered for credit, which turned out not to be a great idea, because not all of the students finished the course, and if they did not finish the course, you are setting them up for failure by giving them an F before they have actually started college. We switched the last two years to working it as a placement tool. Trustee Frank asked if all high schools in the district will be participating in the program. President Smith replied that all of the districts are aware of the College's efforts. She believes that what might not be attractive to some of the high schools is the fact that we are doing this for placement as opposed to credit. President Smith noted that we have offered the program to all of our high school districts as we would like to grow it.

Trustee Burns noted that per the data that was provided, African American and Latino students do not do as well in English and math as Asian and white students. Have we zeroed in on what the issue is as to why they have less of a command of the English language? Professor Aquiline did say that unfortunately, these are trends that we are seeing not only at Oakton, but nationwide. We are seeing underserved marginalized populations place in developmental education at much higher rates at all institutions. Understanding why is complex and difficult, and requires some understanding about the difference between what we used to refer to as remedial education and what we now refer to as developmental education. Remedial education is the assumption that if a student missed XYZ skills in high school, we will serve them by only giving them XYZ skills in college and then all of a sudden they will be ready to succeed. That was the thinking for several years and what we noticed, is that was not serving anybody; those students were still not succeeding. Professor Aquiline went on to say that those who are developmental educational specialists, began to observe that it is complex, and that these students are not succeeding for reasons that we cannot even begin to articulate, but for reasons that exist beyond their academic ability. It is important to note that when you are a population that is underserved from the minute you step into kindergarten, that the ways in which you are underserved accumulate and affect your non-cognitive affective abilities to succeed in educational institutions. There are so many other affective non-cognitive factors that will better predict whether or not they succeed in college.

Chair Stafford inquired aside from the modules, is there advice in terms of the sequencing of math classes that we can provide to the high schools in terms of facilitating the process of getting students through faster. Professor Strehler said that they have not met with the high schools as a group this year, but in the past two years, we did sit down with math chairs and superintendents of districts as a group and talked about what we are doing both in our dual credit offerings for some of our upper level courses, and what we are doing in the developmental world, and there was some interest at that time in exploring what William Rainey Harper College had done, which was aligning courses across the board at all of the high schools in their district. Everything is the same. Ultimately, the high schools changed what they were doing; the college changed what they were doing; they have one cumulative final, one process. So from Harper College's perspective, as a result of having put in all of that hard work, things are very seamless in that district. What we found when we sat down with our high schools, is that within the same district, they could not agree on the content of courses.

Trustee Burns talked about the analysis of the Illinois Report Card, which is the state's official source for information about public schools across Illinois. In 2015, out of the nine high schools in Oakton's district, six of them have remediation rates of fifty percent or higher at Illinois community colleges. President Smith commented that we have been meeting with the high school superintendents and assistant superintendents for the last couple of years looking at this together. As our faculty has shared, these are complex issues that require the high schools and the College working together to make sure we are aligning our curriculum so that students when they come here are successful. The placement changes that the faculty have talked about, for example, moving to multiple measures instead of just a one test exam is one of the things that the high school superintendents are very pleased that we are piloting. This will allow a much higher number of students to place into college level courses. If a student is placed into a college level course right away instead of developmental, and then gets that supplemental instruction; that is a strategy that we are hoping will address that 2015 data. Trustee Burns noted that in a community like Evanston, one that is rich in resources and opportunities, that students still struggle with English and math enough to not to be able to pass an English test or do developmental math, there must be something else other than just cognitive going on, and she appreciates that the College is also looking into that aspect of it.

Trustee Frank commented that he has noticed that the high schools in the Harper College district do a lot better than any other districts. Is Oakton considering moving toward what they are doing, or is that not going to be possible because of the high school districts. President Smith responded that is one of the things that we have been exploring with our high school superintendents. Harper College has three districts with twelve high schools; we have five districts, nine high schools. They have worked very closely with their high school districts for the past six to seven years in getting them to offer the placement exams in junior year, so that in their senior year, they encourage students to take either Harper's developmental math or the college level math, and that has really led to student success. We have been discussing that with our high school superintendents. We cannot force our

high schools to participate, but we have certainly encouraged them, and we will continue to meet with them. In speaking with Harper's president, Dr. Ken Ender, he feels that the math component is the single greatest factor in that placement difference.

Chair Stafford thanked the participating faculty for their report.

Public Hearing Concerning the Intent of the Board to Issue \$5,200,000 Funding Bonds to Pay Claims Against the District.

Chair Stafford offered:

'Whereas, the College has published a Notice of Public Hearing on January 23, 2018 in the *Daily Herald* concerning the Intent of the Board of Trustees of Community College District 535, County of Cook and State of Illinois, to issue \$5,200,000 Funding Bonds.'

The text of such notice is presented in *Exhibit B*.

Chair Stafford continued:

'Whereas, the public hearing to receive public comments on the proposal to issue \$5,200,000 Funding Bonds for the purpose of funding and paying claims against the District is now declared open and all persons desiring to be heard will have an opportunity to present written or oral testimony with respect thereto.'

Chair Stafford asked if there were any oral or written comments from the Board of Trustees regarding the proposed issuance of the Funding Bonds.

Being none, Chair Stafford then asked if there were any public comments concerning the proposed issuance of the Bonds. There was one community member from Lincolnwood, Illinois, Jill Skintges, who commented that there is a state law that lets the College, under certain circumstances, issue bonds without having a public referendum. She noted that she did not know what those particular circumstances are, and knowing that the Board will pass this bond issue, Ms. Skintges wishes that the Board would go to the public when and if there ever is a bigger bond issue, and let the public vote on it.

Ms. Skintges also commented that when the College is deciding what to do with the tax payer's money that it is taken into account what is going on at colleges and universities here and nationally. Nationally seventy percent of the teachers at colleges and universities are adjuncts or part-time; and many of them want to be full-time. Ms. Skintges hopes that some thought would be given to taking some of the bond money to allow more teachers to be full-time, to be tenured, and to have health insurance, as she feels that the quality of education will suffer as good teachers are leaving the profession because they cannot get full-time work or benefits. Ms. Skintges feels that the corporate culture is creeping into colleges and universities; it is all about the bottom line. In closing, Ms. Skintges asked the Board to please keep in mind that it is important to treat adjunct faculty fairly by giving them fair wages and benefits.

Lastly, Ms. Skintges also commented on the presentation, Redesigning Placement and Progress through Development Education: Equity Matters, which was given earlier in the evening.

The written testimony that was presented is attached as *Exhibit C*.

Chair Stafford announced that all persons from the public desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds. With no additional comments, Chair Stafford directed for a motion to adjourn the hearing. Trustee Tennes moved and Student Trustee Chan seconded the motion; a voice vote was called and the hearing was adjourned.

Public Participation - None

2/18-1a Approval of Consent Agenda

Trustee DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Frank seconded the motion; a voice vote was called and the motion passed unanimously.

2/18-1b Approval of Consent Agenda Items 2/18-2 through 2/18-6

Trustee DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 2/18-2 through 2/18-6 as listed in the Consent Agenda.”

2/18-2 Ratification of Payment of Bills for January 2018 (Including Approval of Travel)

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$5,880,320.03 for all check amounts and for all purposes as appearing on a report dated January 2018.”

2/18-3 Acceptance of Treasurer’s Report for January 2018

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as part of the College’s official records, the report of the Treasurer for the month of January 2018.”

2/18-4 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a and b, and hereby approves the expenditures in the amount not to exceed \$281,020.37 for all funds listed in item a.”

a. Salary payments in the amount of \$281,020.37 for part-time teaching services for the Alliance for Lifelong Learning Spring 2018.

b. Salary rescinds in the amount of \$1,063.69 for part-time teaching services for the Alliance for Lifelong Learning Spring 2018.

2/18-5 Ratification of Payment of Professional Personnel – Spring 2018

1. “Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the 2018 spring semester; the total payment amounting to \$3,537,464.24.”

2. “Be it further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the 2018 spring semester; the total payment amounting to \$475,376.80.”

2/18-6 Approval of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Medical Laboratory Technology:

Rush University Medical Center

Nursing:

Presence Holy Family Medical Center

East Maine School District 63/Melzer School

Physical Therapy:

West Suburban Medical Center/Westlake Hospital

Health Information Technology:

Northshore Pediatric Therapy Inc.

North Suburban Physicians Group.”

Trustee Tennes seconded the motion and called the roll:

Mr. Salzberg	Absent
Mr. Frank	Aye
Ms. Burns	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Kotowski	Absent
Ms. Tennes	Aye

The motion carried; Student Trustee Chan favored the resolution.

2/18-7 Authorization to Approve February Purchases

Trustee Frank offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Agenda Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>		<u>Amount</u>
2/18-7a	1-2	Multimedia Projectors	Troxell Communications	\$	42,475.00
2/18-7b	1	Engineering Services for Electrical Switchgear Replacement	Kluber, Inc.	\$	135,000.00
2/18-7c	1	Backup Software Support and Maintenance Renewal – One Year Contract	Meridian IT, Inc.	\$	42,614.00
Grand Total				\$	220,089.00.”

Trustee Tennes seconded the motion and called the roll:

Dr. DiLeonardi	Aye
Mr. Salzberg	Absent
Mr. Frank	Aye
Mr. Kotowski	Absent
Ms. Tennes	Aye
Mr. Stafford	Aye
Ms. Burns	Aye

The motion carried; Student Trustee Chan favored the resolution.

2/18-8 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) Emergency Operations Plan-Implementation and Training; b) Campuslogic® Software; c) West End Renovation-Phase One; d) Abatement Services; e) Auditing Services; f) Emergency Power Backup Generator; and g) Fire Alarm System Replacement.

2/18-9 Approval of New Unit of Instruction

Trustee Burns offered:

“Be it resolved that the Board of Trustees of Community District 535 approves the Emergency Medical Technician-Basic Certificate as a New Unit of Instruction, which was previewed and discussed at the January 16, 2018 Board meeting.”

Trustee DiLeonardi seconded the motion; Trustee Tennes called the roll:

Mr. Stafford	Aye
Ms. Burns	Aye
Mr. Frank	Aye
Mr. Salzberg	Absent
Mr. Kotowski	Absent
Dr. DiLeonardi	Aye
Ms. Tennes	Aye

The motion carried; Student Trustee Chan favored the resolution.

2/18-10

Approval of Award of Tenure

Student Trustee Chan offered:

“Be it resolved that the Board of Trustees of Community College District 535, by the authority vested in it by the State of Illinois, hereby grants tenure, effective after the completion of the spring 2018 semester, to the following faculty:

Ragaa Abdallah, Associate Professor of Computer Information Systems; Maria Antonopoulos, Assistant Professor of Mathematics; Mario Borha, Assistant Professor of Mathematics; Stacy Cameron, Assistant Professor of English; Daryl Long, Assistant Professor of English; Kanchana Mendes, Professor of Biology; Kritika Pershad, Assistant Professor of Biology; Erick Rohn, Assistant Professor of Graphic Design; and Bradley Young, Assistant Professor of Mathematics.”

On behalf of his colleagues Mario Borha thanked everyone for three wonderful years at Oakton, and they are all looking forward to many more years.

Dr. DiLeonardi seconded the motion; Trustee Tennes called the roll:

Ms. Tennes	Aye
Mr. Kotowski	Absent
Ms. Burns	Aye
Mr. Salzberg	Absent
Mr. Frank	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye

The motion carried; Student Trustee Chan favored the resolution.

2/18-11

Authorization to Hire a Chief Advancement Officer

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Ms. Katherine Sawyer, Chief Advancement Officer, effective April 2, 2018, at an annual salary of \$160,000. That salary will be prorated for the period of April 2, 2018 through June 30, 2018.”

Trustee DiLeonardi seconded the motion.

President Smith commented that she is pleased to bring Katherine Sawyer to the Board for recommendation. She has a unique skill set of having been both a marketer as well as a chief advancement officer at Elgin Community College for the last six years, and served at William Rainey Harper College. Ms. Sawyer will be a great leader for the Educational Foundation and for the College Relations department.

Trustee Tennes called the roll:

Mr. Stafford	Aye
Ms. Burns	Aye
Ms. Tennes	Aye
Mr. Salzberg	Absent
Dr. DiLeonardi	Aye
Mr. Kotowski	Absent
Mr. Frank	Aye

The motion carried; Student Trustee Chan favored the resolution.

2/18-12

Acceptance of an Administrator Retirement

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Ms. Bonnie Lucas, Vice President for Technology and Data Analytics, effective September 30, 2018.”

Student Trustee Chan seconded the motion.

President Smith commented that Ms. Lucas has served the College for over twenty years and she will be a tremendous loss. Trustee Tennes thanked Ms. Lucas for her dedicated service to the college, always going above and beyond, and the Board is grateful. Trustee Frank voiced his concerns and hopes the administration has enough time to find a replacement for Ms. Lucas. Trustee Tennes commented that Ms. Lucas deserves her retirement and President Smith will undoubtedly have a transition plan in order and Ms. Lucas will make sure it is a smooth transition that benefits the College.

Trustee Tennes called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Kotowski	Absent
Mr. Frank	Nay
Mr. Salzberg	Absent
Ms. Burns	Nay
Ms. Tennes	Aye

Ms. Burns commented that being a new trustee, Ms. Lucas has always been very kind to her.

Chair Stafford asked Trustee Tennes to go through the vote again; she noted that Chair Stafford voted Aye; Trustee DiLeonardi voted Aye; Trustee Frank voted Nay; Trustee Tennes voted Aye; Trustee Burns changed her vote to Aye; and Student Trustee Chan, Aye.

The motion carried.

2/18-13

Approval of Policy Revision

Trustee Burns offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby approves the revisions to Board Policy 1101, which will bring the College in line with the Illinois State Officials and Employee Ethics Act - Public Act 100-0554.”

Trustee Tennes seconded the motion.

Trustee Burns continued:

Whereas, the Illinois General Assembly has recently enacted Public Act 100-0554, an Act concerning government, which became effective immediately, dated November 16, 2017;

Whereas, pursuant to the Act, each community college shall adopt a resolution establishing a policy to prohibit sexual harassment;

Whereas, the revised Board Policy No. 1101 (“College-Wide Harassment Policy”), included as Exhibit A shall be adopted by this Resolution; and

Whereas, should any section or provision of this Resolution or the adopted policy prohibiting sexual harassment be declared to be invalid, that decision shall not affect the validity of this Resolution or adopted policy prohibiting sexual harassment as a whole or any part thereof, other than the part so declared to be invalid;

Now, therefore, be it resolved by the Board of Trustees of Oakton Community College District 535 the following:

Section 1. The policy prohibiting sexual harassment, included as Exhibit A to this resolution, is hereby adopted.

Section 2. This Resolution shall be in full force and effect on February 20, 2018.

Passed this 20th of February 2018.

Trustee Tennes called the roll:

Ms. Burns	Aye
Mr. Kotowski	Absent
Mr. Frank	Aye
Mr. Salzberg	Absent
Dr. DiLeonardi	Aye
Mr. Stafford	Aye
Ms. Tennes	Aye

The motion carried; Student Trustee Chan favored the resolution.

2/18-14

First Read of Policy

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review the proposed new policy 1119 for Emergency Operations Planning, with action to take place at the next regularly scheduled Board meeting, March 20, 2018.”

Trustee DiLeonardi seconded the motion. A voice vote was called and the motion passed unanimously.

Adjournment

The next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, March 20, 2018, beginning at 7:30 p.m. at the Des Plaines campus of Oakton Community College, 1600 E. Golf Road, Des Plaines, Illinois, in room 1506.

Trustee Frank made the motion to adjourn the meeting, which was seconded by Student Trustee Chan. A voice vote was called and the meeting was adjourned at 9:15 p.m.

William Stafford
William Stafford, Chair

Ann E. Tennes
Ann E. Tennes, Acting Board Secretary

ec
2/2018

A video recording of the meeting was made and may be viewed by calling the Media Services office at (847) 635-1998.