

**Minutes of the Oakton Community College Board Meeting  
June 26, 2018**

The 734th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, June 26, 2018, at the Oakton Community College Des Plaines Campus, 1600 E. Golf Road, Des Plaines, Illinois.

**Closed Session – Call to Order and Roll Call**

At 5:15 p.m. in room 1506, Chair Joan DiLeonardi called the meeting to order. Board Secretary Martha Burns called the roll:

Dr. Joan DiLeonardi	Chair	Present
Mr. Benjamin Salzberg	Vice Chair	Present
Ms. Martha Burns	Secretary	Present
Mr. Kyle Frank		Present
Mr. Paul Kotowski		Present
Mr. William Stafford		Present
Ms. Ann Tennes		Present

Student Trustee Mr. Jack Timperley was absent for the evening.

Chair DiLeonardi asked for a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment; employment; compensation; discipline; performance; and dismissal of employees. Trustee Tennes made the motion, which was seconded by Trustee Kotowski.

Trustee Burns called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Salzberg	Aye
Ms. Burns	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Ms. Tennes	Aye

Also present: Dr. Joianne Smith, President, and Ms. Lauren Novak, Schiff Hardin LLP

At 6:05 p.m., Chair DiLeonardi asked for a motion to adjourn the closed session meeting. Trustee Tennes made the motion; seconded by Trustee Kotowski; a voice vote was called and the meeting adjourned.

**Closed Session – Call to Order and Roll Call**

At 6:40 p.m. in room 1502, Chair Joan DiLeonardi called the meeting to order. Board Secretary Martha Burns called the roll:

Dr. Joan DiLeonardi	Chair	Present
Mr. Benjamin Salzberg	Vice Chair	Present
Ms. Martha Burns	Secretary	Present
Mr. Kyle Frank		Present
Mr. Paul Kotowski		Present

Mr. William Stafford	Present
Ms. Ann Tennes	Present

Chair DiLeonardi asked for a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment; employment; compensation; discipline; performance; dismissal of employees; and pending litigation. Trustee Tennes made the motion, seconded by Trustee Stafford.

Trustee Burns called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Salzberg	Aye
Ms. Burns	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Ms. Tennes	Aye

Also present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Colette Hands, Vice President, Continuing Education and Workforce Development/Interim Chief Human Resources Officer; Dr. Ileo Lott, Vice President, Academic Affairs; and Ms. Bonnie Lucas, Vice President, Data and Analytics.

At 7:15 p.m., Chair DiLeonardi asked for a motion to adjourn the closed session meeting. Trustee Tennes made the motion; seconded by Trustee Salzberg; a voice vote was called and the meeting adjourned.

**Open Session and Roll Call**

Chair DiLeonardi called the regular meeting of the Board of Trustees to order at 7:35 p.m. in room 1506.

Trustee Burns called the roll:

Dr. DiLeonardi	Chair	Present
Mr. Salzberg	Vice Chair	Present
Ms. Burns	Secretary	Present
Mr. Frank		Present
Mr. Kotowski		Present
Ms. Tennes		Present
Mr. Stafford		Present

Also present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Ileo Lott, Vice President, Academic Affairs; and Ms. Bonnie Lucas, Vice President, Data and Analytics.

**Pledge of Allegiance – Dr. Ileo Lott**

**Approval of Minutes**

Chair DiLeonardi asked for a motion for the approval of the minutes of the May 22, 2018 Board meeting. Trustee Tennes made the motion, which was seconded by Trustee Salzberg. A voice vote was called, and the minutes were unanimously approved.

**Statement by the President**

Dr. Smith began by acknowledging that this meeting will be Katherine Schuster's last meeting serving in the capacity as the president of the Full-time Faculty Association. Dr. Smith stated that she appreciated working with Dr. Schuster these past three years. Dr. Schuster said that it has been a privilege to serve as the president of the Oakton Community College Faculty Association. She thanked her various officers over the years, and is looking forward to new paths and remaining engaged in the coming years.

In addition to Dr. Schuster, other full-time faculty included: Cheryl Joseph, Assistant Professor, Early Childhood Education; Safa Hamed; Professor, Mathematics; Jane Malik, Professor, Library Services; and Lynne Steele, Medical Laboratory Technology, and Phlebotomy.

Classified Staff present included: Philip Cronin, Media Services; Eileen Cukierski, President's Office; Jeff Gossrow, Budget and Accounting Services; Simi Khurana, Student Life; Jon McFarlane, Media Services; and Anthony Ramos, Advising, Transitions and Student Success.

Adjunct Faculty present included: Bill Fratto, Athletics, Head Baseball Coach; John Guarnaccia, Athletics, Associate Baseball Coach; Joanna Kolendo, Lecturer, Library Services; David Nadolski, Lecturer, Liberal Arts; Michael Scala, Athletics, Assistant Baseball Coach; and Helen Skop, Lecturer, STEM Education.

Administrators present included: May Alimboyoguen, Assistant Dean, Health Careers; Robyn Bailey, Director, Operations and Administration; Marvin Bornschlegl, Chief of Police and Emergency Management; Anne Brennan, Assistant Vice President of Academic Affairs, and College Transitions; Michele Brown, Director, Student Recruitment and Outreach; Colette Hands, Associate Vice President, Continuing Education and Workforce Development/Interim Chief Human Resources Officer; Ruben Howard, Director, Workforce and Continuing Education; Jacob Jeremiah, Assistant Dean, Library; Linda Korbel, Dean, Liberal Arts; Raymond Lawson, Dean, Online Learning; Bruce Oates, Director, Athletics and Registrar Services; Paul Palian, Director, College Relations; Juletta Patrick, Assistant Vice President, Student Affairs/Dean, Access, Equity and Diversity; Katherine Sawyer, Chief Advancement Officer; Doreen Schwartz, Director, Business Services; Cheryl Warmann, Director, Enrollment Services; Andy Williams, Controller, Budget and Accounting Services; Ruth Williams, Dean, Curriculum and Instruction; Brad Wooten, Dean, Skokie Campus/Dean, Division of Business and Career Technologies.

Guests: Ms. Genevieve Bookwalter, Chicago Tribune and Mr. Max Reising, Men's Baseball League

**Statement by the President**

Dr. Smith began by offering congratulations to Fatima Raza, Department Assistant, Online Learning, and her husband on the birth of their daughter, Aima Ali and Rebel Barber, Recruitment and Outreach Specialist, and her husband on the birth of their son Kace Logan.

Dr. Smith introduced and congratulated the Oakton Owls, the Men's Baseball Team, who won their first ever NJCAA Division 3, World Series National Championship. There were individual honors as well: Alex Crinigan, Pitcher of the Year and All American honors; Tommy Gertner, All American honors and MVP of the series; Coach Bill Fratto, National Tournament Coach of the Year. The team has been celebrated at a number of local venues. Dr. Smith read proclamations from the Village of Park Ridge and the City of Des Plaines, congratulating the team on their championship. Dr. Smith also thanked Athletic Director, Bruce Oates for his support of the baseball program, and Mr. Max Reising, who is one of the coaches and is part of the Men's Baseball League,

as they were inducted into the Skyway Conference Hall of Fame for their long partnership with the College. Mr. Reising presented a fund raising check to Dr. Smith for the baseball team. Dr. Smith thanked Mr. Reising and the Men's Baseball League.

Dr. Smith announced that Oakton took second place in the Community College Innovation Challenge. The National Science Foundation and the American Association of Community Colleges awarded Oakton second place in the 2018 Community College Innovation Challenge. They presented their project to members of the Administration, Congress and Legislative staff in Washington, DC. That project, 'Heat Recovering Silencer' demonstrated the value of replacing the traditional vehicle muffler with a new device that maintains noise reduction while also recovering exhaust heat. Dr. Smith recognized project advisor, Helen Skop, as well as team members Michelle Chudnovsky, Judd Palonpon, Tracy Martinez, Erika Bim, Anna Yabloch, and Daria Chudnovsky. Another recognition for some members of the above mentioned team, for their project, 'The Smart Recovery of Water Vapor Loss for Sustainable Operations', at the American Society of Civil Engineers' at the Environmental & Water Resources Institute conference earlier this month, where they received second place in the Institute's Water Sustainability Program Student Design Competition. Dr. Smith announced the participation of the Oakrobotics team in the 2018 NASA Robotic Mining competition at the Kennedy Space Center in Florida. Oakton is one of two community colleges who competed against more than fifty colleges and universities nationwide. Dr. Smith introduced Caroline Nebel, who became the first Oakton student to break into Out Rounds at the prestigious Phi Rho Pi National Speech and Debate Tournament. Ms. Nebel won a bronze medal in 'After Dinner Speaking'. Dr. Smith commented that it is wonderful that we have had students achieving success on the playing field, in the classroom, and in STEM. Oakton also had student artists recognized earlier this month at the Lighthouses on the Magnificent Mile, the Chicago public art display celebrating access and inclusion for people with disabilities. The exhibit will be on display through August 11 along Michigan Avenue. Oakton's Educational Foundation Board President Howard Singer and his wife, joined Oakton in sponsoring an entry that was created by Oakton art and design students called 'Be the Light'. Oakton's Office of Alumni Relations is sponsoring their fifth annual Trivia Night on August 2 at Club Casa Café, in Des Plaines.

### **ICCTA Liaison Report**

Trustee Frank reported that on June 1-2, 2018, the Illinois Community College Trustees Association had their meeting and annual convention in Springfield. Trustees DiLeonardi and Kotowski attended as did Dr. Smith. Other attendees included former Oakton student, Susan Trieschmann, who received the Distinguished Alumnus Award; representatives from LSG Sky Chefs, who were nominated for the Business/Industry award; Timothy Curtis, who was nominated for Outstanding Part-time Faculty; and Trustee Frank who was a first time recipient of the Trustee Education Award.

### **Student Trustee Report**

In the absence of Student Trustee Jack Timperley, Dr. Karl Brooks, Vice President of Student Affairs, read the report that was written by Mr. Timperley. In summary, students have been hard at work attending summer classes, working summer jobs and going on much needed vacations. Congratulations were given to the Oakton Owls baseball team and to Oakton's robotics team who placed tenth out of forty-four colleges in the NASA robotics mining competition. Because of dedication to the engineering project regarding heat mass exchange, students were invited to attend the Environmental and Water Resource Institute in Minneapolis, where they earned second place in the water sustainability design competition. New student orientation has begun with over 300 incoming students in combined attendance so far. Thanks to administrators of the program and motivated hard working student orientation leaders who have made this program such a success. The Student Government Association (SGA) has been actively engaged in training sessions and meetings as they are developing plans to create excitement around SGA and ways to get students excited about student life on both campuses. Mr. Timperley had the privilege of representing Oakton at the ICCB-SAC student leadership conference in Springfield earlier this month, meeting with student leaders from other Illinois community colleges. Fall Fest

dates for the upcoming semester are September 5 at the Skokie campus, and September 6 at the Des Plaines campus. Mr. Timperley encourages every student to attend.

### **Comments by the Chair - None**

#### **Report: Tactical Responses to Common College Challenges: Oakton's Institutional Priorities**

The report was presented by Dr. Ileo Lott, Vice President of Academic Affairs, and Dr. Karl Brooks, Vice President of Student Affairs. Dr. Lott began by stating that there are many challenges facing community colleges among which include: 1) disengaged students; 2) declining enrollment; and 3) declining completion for programs. In regards to disengaged students, our strategies are simple; on-board students when they first arrive and make sure they stay. One of our responses to combat these issues is our First Year Experience and Persistence Project. We would like to make some assumptions such as our students are here for a reason and that our students believe that we are here to help. Some students have come to Oakton not always knowing what they want to do, what direction they want to take. That is where Curricular Pathways becomes very important. We know that declining enrollment is an ongoing issue across the country for a variety of reasons, but we also know that there are strategies that can help us mitigate that decline.

Dr. Brooks began by clarifying that the four institutional priorities, Engagement and Persistence; First-Year Experience; Curricular Pathways, and Strategic Enrollment Management; have come out of the work of the Student Success Team (SST). This is a cross functional team committed to supporting the success of our students and supporting the work with our partnership with Achieving the Dream. Dr. Brooks stressed to the Board that we have a clear response to the challenges for institutional priorities. Engagement and Persistence, which is the faculty Persistence Project, the First-Year Experience, Curricular Pathways, and Strategic Enrollment Management, which were all presented to the Board in August 2017 and which will be presented with an update at the August 21 Board meeting. We talked about institutional priorities and the already existing Strategic Plan, Success Matters. Out of Success Matters, we have four Strategic Commitments: Equity Matters, Teaching and Learning Matters, Community Matters, and Planning Matters. The institutional priorities organize the tactical work that is needed to honor the Strategic Commitments in Success Matters. With Engagement and Persistence, we are focusing on the alignment with Equity and Teaching and Learning; with the First Year Experience, we are aligning with Equity and Teaching and Learning, and Community; Curricular Pathways is aligned clearly with Equity, Teaching and Learning and Planning; and Strategic Enrollment Management connects to all four strategic commitments, but we have identified our commitment to Equity and Planning as the primary connection. It is important to note that as we frame the institutional priorities that we have identified to help focus our attention to College related resources, that equity frames the College's mission. Equity exists in all of the institutional priorities and frames the mission of access and a quality education. Therefore, all of those priorities that we have identified are aligned with our strong commitment and mission to equity in the delivery of our programs, services, accommodations, and the quality education that we want to provide.

Dr. Lott talked about the Persistence Project, which is one of the College's responses to disengaged students. We believe that getting to know our students matters, and that it is showing results. We want our faculty to learn student's names and to have students learn each other's names. It is building community, it is important, and it makes students feel connected to the institution. It is critical that we give early feedback to students on their work. We want our students to partake in regularly standing fifteen-minute conferences with their teachers. Dr. Lott called Pathways the GPS for navigating college. Everyone in the country is doing some version of Pathways. At Oakton, we want to put our own spin on it. Oakton has developed a strategy of having students thinking about their next destination. They are here for two reasons, to transfer and for careers. The career programs are naturally set up in pathways already, making it easier for students. Nursing is a great example of that; a nursing student knows exactly what classes to take, and when to take them. Transfer pathways are more difficult. We have to look at the wide variety of classes that a student could take. What makes it work is our faculty working together to determine general education and elective courses that would augment a particular

curricular pathway. Dr. Lott mentioned Anne Brennen, the College's Assistant Vice President for Academic Affairs and College Transitions, who works to make sure that our pathways align with our partner institutions. We are currently working with Elmhurst College, Lake Forest College, Dominican University, Columbia College, and Roosevelt College. All of these institutions are interested in our students. What we would like to do is to have a financial commitment from them similar to Elmhurst, who is honoring our tuition rate. One emerging idea that Ruth Williams, Dean of Curriculum and Instruction, and Brad Wooten, Dean of the Skokie Campus, and Dean of the Business and Career Technologies division, are working on, is an AA pathway at the Skokie campus to give students the ability to earn an AA degree within the same timeframe that they can earn one in Des Plaines. Our current situation is that you can earn an AA at Skokie but it takes longer, which has everything to do with class scheduling and sequencing. They are working on a methodology to look at our sequencing and class alignment.

Dr. Brooks said that the other institutional priority we are developing is nationally known as the First Year Experience (FYE). The general goal of the FYE is to support new students engaging in what we call an Oakton experience, which aids their sense of connection, and a sense of belonging within our educational community that reiterates the College's mission and its values. Over the last year and a half as a part of the work of the Student Success Team, there was a lot of work done in identifying best practices, evaluating other institutions and how their first year experiences worked, in order to support our institution rolling out an experience that invites and engages our new students to what Oakton has to offer. We have taken steps to initiate a soft launch this coming fall. Thanks to College Relations, we produced a video to clarify the message in relationship to our intentions for the FYE. We have identified a theme, which is entitled 'Poverty and Privilege'. We are recognizing some courses that will be incorporated into that theme and support the curriculum work around that theme. We also are offering professional development to faculty in support of the work that we want them to bring forth in relationship to the Oakton experience. We have taken the initiative and moved forward with our intentions of hiring a First Year Experience Coordinator that will support the initiative as well as the sustainability of the work as we move into the launch. As we indicated, we want to expose our degree-seeking students to an organized approach to help them acclimate into the Oakton environment. We have goals of them having a clear educational plan; we want them to identify the resources that are available within the College; we want them to exhibit academic growth and development through meaningful engagement both inside and outside of the classroom; we want them to exhibit personal growth and development as a college student in general; a community member; and a global citizen.

At the August Board meeting, we will be having a presentation to update the Board on the Strategic Enrollment Management (SEM) team and some of the planning that has come out of their work this past year. SEM is our effort to support an intentional college wide focus on maximizing enrollment by evaluating our data, clarifying issues that need to be addressed through identified goals and intentional strategies, which serve to influence institutional change and improvements to the College's processes and procedures. We want to develop a focused approach in how we research why our students are not attending; we want research that supports enrollment modeling and projections, increasing our segment marketing for recruitment and enrollment. We want to look at labor market statistics and assess inviting students to programs that represent their goals, intentions and our ability to deliver. As we have worked through how resources are going to be aligned and identify these four institutional priorities, it was clear to us that enrollment, as we have said before, is everybody's responsibility and everybody's business.

In conclusion, as we think about going back to where we started the discussion in addressing institutional challenges, disengaged students, helping students get to the finish line via completion, and being intentionally responsive to our declining enrollment, we have identified broad outcomes that serve to focus our intention and aid us in monitoring identified measures that support institutional improvements. We clearly want to increase the percentage of students persisting from fall to fall, and we have been moving in the right direction. We want to increase outcomes for students of color and other underrepresented student populations, by reducing the time

spent in pursuit of an associate's degree; making sure students are on the right path; and getting everyone focused on that as a priority by reducing barriers to student success. We also want to solidify institutional values, what makes the Oakton Community College degree different. We want to put our stamp on that in terms of our values. This is our effort to make sure we are communicating clearly how we are using college resources aligning our institutional priorities with our success matters priorities and commitments to support student success at Oakton.

Trustee Tennes commented that it is exciting news that a faster track to an AA degree for students attending the Skokie campus is being crafted. Trustee Burns thanked Dr.'s Lott and Brooks for their presentation. She remarked that she did not know that it took some students at the Skokie campus longer to finish their degree because of the scheduling of some required courses. Like Trustee Tennes, she is grateful that there will be a change to accommodate those students. Trustee Burns made a few comments, one of which was about enrollment, particularly in regards to Evanston, as the number of students that come to Oakton from Evanston is low. She said that she and Trustee Stafford have discussed various ideas about increasing enrollment. In response to Trustee Burns' question about disengaged students, Dr. Brooks replied that part of figuring out what is a disengaged student, is to look at the data about who is persisting, that tells us their level of engagement. It also helps us learn about the students that are persisting. What are the things that Oakton does well that engages their persistence. Has the student participated in the Persistence Project in a class; have they been part of a student organization; have they been part of a particular curriculum that has a high level of persistence and retention to completion? Dr. Lott added that we have seen an increase in the persistence rate across the board, but what we do not see is our African American students, specifically males, who do not persist at the same rates fall to fall. We do not understand the reason why. We need to dive deeper into the why before we can fully figure out how to help.

Trustee Stafford commented that this was a good report and is looking forward to August to hear the update on SEM. Regarding enrollment, he gave an example of a small liberal arts college in St. Louis who twenty-five years ago, gave very generous scholarships to many high achieving students. This created a buzz, people wanted to attend that college, now it is in the top fifty in the country and that is how they did it. Trustee Stafford understands that type of approach is unique for community colleges, but Oakton does have an endowment fund and there are opportunities to use that fund. Facts on research reports and labor marketing analysis, etc. are important, but the kinds of students we are going after do not have a clue as to what they want. Giving students funds and getting them in the door is the first step. Trustee Stafford said that he wants to see new and different approaches; we have the resources, if we have to spend some money, then so be it. Our institution, and the institutions like us, have a responsibility, as we are able to get more people out of poverty and into middle class than any other type of institution. Dr. Brooks commented that some of the discussions that are happening through SEM are about how we can utilize our scholarship dollars. He agreed with Trustee Stafford that we cannot keep doing things the way that we have been. Trustee Tennes commented on previous discussions that have taken place about the Persistence Project, and how the faculty who have gone into that project with such vigor, and what challenges and unexpected needs that they have uncovered. It is important that we as an institution provide them with the support that they need. Chair DiLeonardi commented that maybe the College could help in comprising a committee of youth serving organizations in our district; people who could help take people who are not college material and help turn them into college material, connect us to those people. Groups like Oakton alum Susan Trieschmann's Curt's Café, YOU, Maine Township Youth Services; there are those types of organizations in every community and they would be a built in source of support for people that they already serve. Unfortunately, there are groups of young people who do not have a goal, and have no idea how to realize one. If we could make a connection by having such a committee, that would be a step in the right direction. Dr. Brooks noted that intentional community partners are critical.

**Public Participation - None**

**6/18-1a Approval of Consent Agenda**

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Salzberg seconded the motion; a voice vote was called and the motion passed unanimously.

**6/18-1b Approval of Consent Agenda Items 6/18-2 through 6/18-7**

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 6/18-2 through 6/18-7 as listed in the Consent Agenda.”

**6/18-2 Ratification of Payment of Bills for May 2018 (Including Approval of Travel)**

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,066,824.47 for all check amounts and for all purposes as appearing on a report dated May 2018.”

**6/18-3 Acceptance of Treasurer’s Report for May 2018**

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as part of the College’s official records, the report of the Treasurer for the month of May 2018.”

**6/18-4 Adoption of Prevailing Rate of Wages**

That the Board adopt the following resolution, adapted from a model recommended by the State:

“RESOLUTION ESTABLISHING THE PREVAILING RATE OF WAGES  
PURSUANT TO THE ILLINOIS PREVAILING WAGE ACT

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics, and other workers employed in any public works by the State, County, City, or any public body or any political subdivision or by anyone under contract for public works," approved June 26,1941, as amended (Ill. Rev. Stat. 820 ILCS 130/1 et. al.) (the "Prevailing Wage Act"); and

WHEREAS, the Prevailing Wage Act requires that, during the month of June of each calendar year, Community College District 535, County of Cook, and State of Illinois, investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics, and other workers in the locality of said Community College District 535, employed in performing construction of public works for said Community College District 535; and

WHEREAS, the Prevailing Wage Act states that, if a public body does not independently investigate and ascertain the prevailing rate of wages as required by the previous paragraph, then the prevailing rate of wages for that public body shall be the rate as determined by the Illinois Department of Labor; and

WHEREAS, it would be cost-prohibitive for Community College District 535 to independently and provably ascertain the prevailing rate of wages in its locality instead of relying upon the rate determined by the Illinois Department of Labor; NOW

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535, COUNTY OF COOK, AND STATE OF ILLINOIS as follow SECTION 1: To the extent and as required by the Prevailing Wage Act, the general prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in construction of public works coming



under the jurisdiction of Community College District 535 is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County as determined by the Illinois Department of Labor as of June of each year, a copy of that determination being attached hereto and incorporated herein by reference. As required by the Prevailing Wage Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Community College District 535. The definition of any terms appearing in this Resolution which are also used in the Prevailing Wage Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of Community College District 535 to the extent required by the Prevailing Wage Act.

SECTION 3: The Secretary of the Community College District 535 Board of Trustees, or designee, shall publicly post or keep available for inspection by any interested party in the main office of Community College District 535 this determination or any revisions of such prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Secretary of the Community College District 535 Board of Trustees, or designee, shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Secretary of the Community College District 535 Board of Trustees, or designee, shall promptly file a certified copy of this resolution with the Illinois Department of Labor.

SECTION 6: The Secretary of the Community College District 535 Board of Trustees, or designee, shall cause to be published in a newspaper of general circulation within the area a copy of this resolution, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

Passed this 26th Day of June 2018.”

**6/18-5 Ratification and Supplemental Payment of Pay Professional Personnel – Spring and Summer 2018**

1. "Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the Summer semester, 2018; the total payment amounting to \$1,659,951.56."
2. "Be it further resolved that the Board of Trustees of Community College District 535 approves the adjustments of overload faculty 2018 spring semester salaries in the amount of \$3,760.00, resulting in a revised total of \$543,775.59."

**6/18-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board**

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to d as stipulated, and hereby approves the expenditures in the amount not to exceed \$70,557.98 for all funds listed in items a, b and d.”

- a. Salary payments in the amount of \$25,704.35 for part-time teaching services for

the Alliance for Lifelong Learning Summer 2018.

b. Salary payments for \$420.00 for part-time teaching services for the Alliance for Lifelong Learning Spring 2018.

c. Salary rescinds in the amount of \$457.23 for part-time teaching services for the Alliance for Lifelong Learning Spring 2018.

Also approved by the Alliance for Lifelong Learning Executive Board were the following items:

d. Payment for Spring 2018 Space Utilization and Facilities Services and Classroom/Office Space rental as follows:

	<u>Services</u>	<u>Rental</u>
District 202 (Evanston)	0.00	4,201.66
District 207 (Maine)	0.00	12,241.98
District 219 (Niles)	0.00	2,511.96
District 225 (Glenbrook)	0.00	692.79
District 535 (OCC)	<u>16,872.00</u>	<u>7,913.24</u>
Total Payment	16,872.00	27,561.63

6/18-7

**Approval of Clinical Practice Agreements**

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

**Basic Nursing Assistant Training:**

Lieberman Center

Manor Care

**Basic Nursing Assistant Training/Health Information Technology/Nursing:**

Presbyterian Homes

**Early Childhood Education:**

Children’s Care and Development Center (affiliation and practicum)

Covenant Nursery School (affiliation and practicum)

Gertude Nielsen Child Care and Learning Center (affiliation and practicum)

Learning Bridge Early Education Center (affiliation)

Northbrook Community Nursery School (affiliation and practicum)

Rubber Ducky Home Day Care (affiliation and practicum)

**Health Information Technology:**

Streamwood Behavioral Health System

Advocate Illinois Masonic

**Health Information Technology and Physical Therapy Assistant:**

Advocate Good Shepherd

**Human Services Program:**

Advocate Lutheran General Hospital

The Center of Concern

Niles Food Pantry

Wings Program

**Medical Laboratory Technology:**

Life Source

NICL Lab

**Nursing:**

Generations HealthCare Network

Brandel Care Center

Seasons Hospice and Palliative Care

**Phlebotomy:**

Swedish Covenant Hospital

**Physical Therapist Assistant:**

Community First Medical Center

Genesis Rehabilitation Services

Center for Sports Orthopedics

Chicago Physical Medicine and Rehabilitation

Global PTA

Vital Rehabilitation

**Substance Abuse Counseling:**

Arlington Center for Recovery

Behavioral Healthcare Associates

Behavioral Services Center

Bellosa Counseling, LLC

Counseling Center of Illinois

Haymarket Center

Hazelden Betty Ford Chicago

Salvation Army

Serenity House

Victory Vision Counseling.”

Trustee Stafford seconded the motion; Trustee Burns called the roll:

Ms. Tennes	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Ms. Burns	Aye
Mr. Frank	Aye
Dr. DiLeonardi	Aye
Mr. Salzberg	Aye

The motion carried.

**6/18-8a Public Hearing and Adoption of Annual Budget for Fiscal Year 2018-19**

Chair DiLeonardi offered:

“Whereas the College has published a Notice of Public Hearing in the Daily Herald newspaper on May 23, 2018 and made available for public inspection from the 23<sup>rd</sup> day of May 2018, a tentative budget; that Public Hearing is now declared open. Are there any comments from the public on the tentative budget as published?” Being no public comments, Chair DiLeonardi closed the public hearing and the Board moved to the adoption of the annual budget for FY 2018-2019.

**6/18-8b Adoption of the Annual Budget for Fiscal Year 2018-2019**

Trustee Stafford offered:

“Whereas, on May 22, 2018, the College administration and the Treasurer of the Board made such tentative budget as prepared by them conveniently available to the public for inspection for at least thirty days prior to final action thereon; and Whereas, on June 26, 2018, a public hearing was held by the Board as to such tentative budget, notice of said hearing having been given at least thirty days prior thereto by publication in a newspaper published in the District, and all

other legal requirements having been complied with; now therefore be it resolved by the Board of Trustees of Community College District 535, County of Cook and State of Illinois as follows: that the final budget which contains an estimate of the amounts available in each fund, separately, and of expenditures from each, and which the Board deems necessary to defray all necessary expenses and liabilities of such District for the fiscal year, be and the same hereby is adopted as the budget of this District for the fiscal year beginning July 1, 2018, and ending June 30, 2019.”

Trustee Tennes seconded the motion.

Trustee Frank asked now that the state of Illinois has passed a budget, how will that affect the College’s budget. Edwin Chandrasekar, Vice President of Administrative Affairs, commented that at the May presentation to the Board, it was mentioned that any surpluses in the event that the state budget was approved, would be used towards prefunding the GASB 75, the post employment benefit.

Trustee Burns called the roll:

Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye
Ms. Tennes	Aye
Ms. Burns	Aye

**6/18-9 Approval of RAMP – Fiscal Year 2020**

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 has reviewed and authorized the submission of RAMP 2020.” Be it further resolved that the Board of Trustees of Community College District 535 authorizes the submission of the capital budget request included in RAMP 2020, that the Board reviewed and approved the capital program statement, scope statement and budget in RAMP 2020, and that the local funds of \$10,622,200 for the project requested are available should the project be approved.”

Trustee Kotowski seconded the motion; Trustee Burns called the roll:

Dr. DiLeonardi	Aye
Mr. Stafford	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Ms. Tennes	Aye
Mr. Frank	Aye
Ms. Burns	Aye

**6/18-10 Authorization to Approve June Purchases**

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the purchase of the following:

<u>Agenda Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
6/18-10a	1 - 2	Renewal of Annual Agreements, Services, Dues, and Contracts for FY19	NILRC CARLI Ellucian The College Board Illinois Community College Trustee Association	\$ 96,400.00 \$ 96,400.00 \$ 364,000.00 \$ 47,700.00 \$ 27,000.00
6/18-10b	1	Renewal of Insurance	Illinois Community College Risk Management Consortium c/o Nugent Consulting Group, LLC	\$ 682,419.00
6/18-10c	1	Continuation of Employee Fringe Benefits: Life Insurance and Disability Insurance	Reliance Standard Life Insurance Co.	\$ 270,000.00
6/18-10d	1 – 3	Interpreter Services	Chicago Area Interpreter Referral Services Caption Consulting	\$ 48,071.00 \$ 7,215.00
6/18-10e	1	Transportation Services for Athletic Teams	Infinity Transportation Management, LLC	\$ 45,000.00
6/18-10f	1 – 2	Adobe Creative Cloud Software Lease and Support	Scholar Buys, LLC	\$ 25,655.13
6/18-10g	1	Ford F350 Truck	National Auto Fleet Group	\$ 42,388.84
6/18-10h	1 – 2	Des Plaines Campus Electrical Switchgear Replacement	Airport Electric Company	\$ 739,703.00
6/18-10i	1 - 2	Food Service – Retail and Catering – Five Year Contract	A'viands, LLC	\$ 1,750,000.00
6/18-10j	1	Furniture for Wellness Center	Forward Space, LLC	\$ 49,191.04
6/18-10k	1 – 2	Renewal of Paralegal Program Services – Three Year Contract	Thomson Reuters	\$ 50,982.12
6/18-10l	1	Consulting Services for Exterior Site Master Plan (Landscape and Signage)	Farr Associates	\$ 250,000.00
6/18-10m	1	Additional Architectural Services	Perkins+Will	\$ 500,000.00
6/18-10n	1	Trash Disposal and Recycling Services – Four-Year Contract	To be determined	\$ t/b/d

6/18-10o	1 - 3	Printing of the Oakton Class Schedules	Press Journal Printing Company	\$	81,037.00
6/18-10p	1	Storage Area Network Software and Hardware Support and Maintenance	Dell Marketing, L.P.	\$	40,180.94
Grand Total				\$	5,213,343.07.” except item “n”

It was noted that item 10-n, ‘Trash Disposal and Recycling Services’ would be removed from the June purchases and will be included in the Purchases for approval at the August 21, 2018 Board meeting.

Trustee Salzberg asked for a motion to pull item 10-i, ‘Food Service-Retail and Catering-Five Year Contract’, for discussion, Trustee Frank seconded the motion. Trustee Salzberg commented that when he saw that the Board was being asked to renew the contract for A’viands, LLC, the College’s current food service, he was disappointed as he feels that for a number of reasons, one of them being the remodeling upgrades that the College has done and is continuing to do, which is bringing the institution into the future, he had hoped that the choice for a food service provider would have been more innovative, not status quo. His comments were followed by an in depth discussion. Trustee Frank agreed that there are many good vendors out there, and maybe we need to look into what else might be available. Trustee Tennes suggested that if there has been dissatisfaction with the current vendor, why not instead of a five-year contract, possibly a two year, almost a probationary type contract would be more in order. In that same vein, Trustee Tennes also spoke about her hope that the Educational Foundation will bring more of its fundraising events in-house. It is a concern that the Foundation, as any group that has meetings at the College, must use this vendor. She suggested that some sort of marginal exception be made for the Foundation, and suggested a few scenarios for such an exception. Trustee Burns noted that a former student trustee told her that students complain about the cost and presentation of the food.

At this point, Dr. Smith asked Mr. Chandrasekar and Doreen Schwartz, Director of Business Services, to talk about the process that the College went through that ultimately led them to recommend A’viands, LLC. Mr. Chandrasekar reviewed that the process, which included a survey, primarily from students and employees, was conducted in 2017. There was a food service advisory group that included ten members, five of whom were students. The RFP’s (Request for Proposal) were issued to thirty different companies. The issue of subsidies was discussed. Would the College be willing to be provide a subsidy to a food service. Trustee Tennes asked if any of our peer institutions provide subsidies to their food service. Mr. Chandrasekar responded that there are a handful that do provide subsidies, but the majority do not. Dr. Smith commented that the challenge is finding a food service provider that will be responsive to our needs. She said that in the conversations that Mr. Chandrasekar and Ms. Schwartz have had with A’viands, they recognize that there needs to be significant changes. Dr. DiLeonardi shared the concern regarding the poor food quality. Trustee Tennes said that when talking about trying to attract and keep students, having good food and offering a quality product would be important to college life. She went on to say that as a Board, they might want to explore the idea of offering a subsidy to a food vendor on a trial basis for a couple of years. Trustee Burns asked if there is anything that precludes us to develop a relationship with culinary schools who would come in and do food service as an internship type program. Ms. Schwartz said that they reached out to local food establishments outside traditional food service, but to no avail. Mr. Chandrasekar said that the standard contracts are typically five years. With the contract that is being considered, we do have an option at any point in time to give sixty days notice to exit without a penalty. At this point in the discussion, Chair DiLeonardi asked Secretary Burns to call the roll on all of the other Purchases:

Dr. DiLeonardi	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye
Mr. Frank	Aye
Mr. Salzberg	Aye

Mr. Kotowski	Aye
Ms. Burns	Aye

The motion carried.

Dr. Smith asked Mr. Chandrasekar that if the Board chose not to approve the contract as it stands, what would be the status of the College's ability to offer food service in the month of August. Mr. Chandrasekar said that we would not have food service to offer in August. Both Trustees Salzberg and Tennes commented that it is regrettable that the contract is coming to the Board at this time, as they feel there is no other option but to approve the food service provider being offered. Trustee Salzberg said that he would like to see some information on whether other schools in our area offer subsidies to their food service providers. After some further discussion, it was decided that the Board would make a motion to approve this contract for two years. Trustee Tennes made the motion, that the Board approve this contract for two years, with assurance of the sixty-day exit with no financial penalty to the College. Trustee Kotowski seconded the motion, after being assured by Mr. Chandrasekar, that Avians would agree to the change from a five-year to a two-year contract with no additional cost to the College.

Trustee Burns called the roll:

Dr. DiLeonardi	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Mr. Frank	Aye
Mr. Salzberg	Aye
Ms. Tennes	Aye
Ms. Burns	Aye

The motion carried.

**6/18-11 Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) Learning Outcomes Assessment Software-Three Year Contract; b) College Catalog and Curriculum Management Software-Three Year Contract; c) Xerographic Paper; d) Plagiarism Prevention Software-Three Year Contract; e) Microsoft Campus Agreement; f) Network Associates/McAfee Antivirus Software Updates/Support; and g) Electrical Work for Sanitary Lift Station.

**6/18-12 Ratification of Electricity and Natural Gas Energy Purchases**

Trustee Frank offered:

“Be it resolved that the Board of Trustees of Community College District 535 ratifies the purchase of Electricity for 36 months beginning September 2019 from Constellation, 1221 Lamar Street, Suite 750, Houston, Texas 77010 with a total not to exceed \$3,303,000, and the purchase of Natural Gas for 36 months beginning July 2019 from Centerpoint Energy, 2001 Butterfield Road, Suite 750, Downers Grove, Illinois 60515 with a total not to exceed \$303,000.”

Trustee Stafford seconded the motion; Trustee Burns called the roll:

Mr. Stafford	Aye
Mr. Kotowski	Aye

Dr. DiLeonardi	Aye
Mr. Salzberg	Aye
Mr. Frank	Aye
Ms. Tennes	Aye
Ms. Burns	Aye

Motion carried.

**6/18-13 Approval of Annual Promotions in Rank**

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the promotions in rank for full-time faculty members Olga Cedrina, Associate Professor of Mathematics; Tina Fakhrid-Deen, Associate Professor of English; Sherry DeMonte, Professor of Health Information Technology; Megan Klein, Associate Professor of Anthropology and Sociology; Michael Mauritzen, Associate Professor of English; Mary Ann Nedorost, Professor of Physical Therapist Assistant; Ivan Temesvari, Associate Professor of Mathematics and Computer Science; and Suzanne Ziegenhorn, Associate Professor of Biology.”

Trustee Frank seconded the motion; Trustee Burns called the roll:

Mr. Stafford	Aye
Mr. Kotowski	Aye
Ms. Tennes	Aye
Mr. Frank	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye

Motion carried.

**6/18-14 Authorization to Hire Full-time, Tenure-track Faculty Member**

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the full-time, tenure-track faculty hires of Dr. Ahyoung Kim, Ms. Joanna Kolendo, Ms. Kayla Mitchell, Ms. Dezrine Dunn, and Ms. Mary Elizabeth Strebel for the 2018-2019 academic year, beginning in August 2018. They will receive the salary associated with the lane and step described as follows:

6/18-14a	Ahyoung Kim	Assistant Professor, Mathematics	E-3, \$68,640
6/18-14b	Joanna Kolendo	Assistant Professor, Library	E-3, \$68,640
6/18-14c	Kayla Mitchell	Assistant Professor, Economics	A-3, \$56,599
6/18-14d	Dezrine Dunn	Assistant Professor, Nursing	E-3, \$68,640
6/18-14e	Mary Elizabeth Strebel	Instructor, Nursing	C-1, \$57,491.”

Trustee Salzberg seconded the motion; Trustee Burns called the roll:

Mr. Stafford	Aye
Mr. Salzberg	Aye
Ms. Tennes	Aye



Dr. DiLeonardi	Aye
Mr. Kotowski	Aye
Mr. Frank	Aye
Ms. Burns	Aye

Motion carried.

**6/18-15 Authorization to Hire an Associate Vice President/Chief Human Resources Officer**

Trustee Frank offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Dr. Colette Hands as Associate Vice President/Chief Human Resources Officer effective July 1, 2018 at an annual salary of \$ 154,500 (which includes the equivalent of 3% of the salary as part of SURS contribution).”

Trustee Salzberg seconded the motion; Trustee Burns called the roll:

Mr. Stafford	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Dr. DiLeonardi	Aye
Ms. Tennes	Aye
Mr. Frank	Aye
Ms. Burns	Aye

Motion carried

**6/18-16 Approval of Salaries for Administrators**

Trustee Tennes offered:

A. “Be it resolved that the Board of Trustees of Community College District 535 approves salaries for a total of \$3,957,561 to 31 administrators and authorizes the issuance of contracts specifying these salaries to the persons named for the period July 1, 2018 through June 30, 2019, as listed in A, B, and C below.”

<u>ADMINISTRATOR</u>	<u>TITLE</u>	<u>FY2019 SALARY</u>
Maribel Alimboyoguen(1)	Assistant Dean of Health Careers	106,575
Robyn Bailey	Director of Operations and Administration	104,404
Marvin Borschlegl	Chief, Police Department	90,000
Karl Brooks	Vice President for Student Affairs	164,571 *
Michele Brown	Director of Student Recruitment and Outreach	119,419
Anne Brennan (2)	Assistant Vice President of Academic Affairs/ College Transitions	121,800
Edwin Chandrasekar	Vice President of Administrative Affairs	182,074 *
Sebastian Contreras Jr.	Dean of Student Success	126,963
Leana Cuellar	Director of Student Learning and Engagement	94,825
Rick Daniels	Director of Student Life and Campus Inclusion	87,542
Maya Evans	Executive Director of Research and Planning	130,426
Allison Grippe	Director of Grant Strategy and Development	87,542
Ruben Howard	Director of Workforce Development & Corporate Training	97,984
Jacob Jeremiah	Assistant Dean of Library	85,482
Mark Kiel	Dean of Counseling, Health, & Wellness Services	116,143
Linda Korbel	Dean, Liberal Arts	149,477

Renee Kozimor	Director of Software and User Services	144,253
Raymond Lawson	Dean of Online Learning	123,588
Ileo Lott	Vice President for Academic Affairs	166,163 *
Bonnie Lucas (3)	Vice President for IT/Data Analytics	197,585 *
Bruce Oates	Director of Athletics and Registrar Services	125,904
Paul Palian	Director of College Relations	103,139
Juletta Patrick	Assistant VP, Student Affairs/Dean-Access, Equity, Diversity	118,439
Katherine Sawyer (4)	Chief Advancement Officer	162,392
Doreen Schwartz	Director of Business Services	116,638
Robert Sompolski	Dean, STEM and Health Careers	152,250
John Wade (5)	Director of Systems and Network Services	152,291
Cheryl Warmann	Director of Enrollment Services	132,049
Andy Williams	Controller	145,874
Ruth Williams	Dean of Curriculum and Instruction	117,409
Bradley Wooten	Dean, Skokie/Business & Career Technologies	129,806
Total 31 Continuing Administrator Salaries		\$4,112,061

Notes:

1. Maribel Alimboyoguen will receive a pro-rated salary increase of 1.5% for a start date of April 30, 2018.
2. Anne Brennan will receive a pro-rated salary increase of 1.5% for a start date of April 30, 2018.
3. Bonnie Lucas retires September 30, 2018; her annual salary amount is included above.
4. Katherine Sawyer will receive a pro-rated salary increase of 1.5% for a start date of April 5, 2018.
5. John Wade will receive a SURS contribution in the amount of \$4,554, in lieu of a salary increase, in accordance with Policy 4318.
6. Salaries for grade 10 administrator positions include a 3% SURS contribution, and they are noted with an asterisk (\*).

B. "Be it further resolved that the Board of Trustees of Community College District 535 approves FY2019 administrative salary ranges at the same amount as in FY2018."

<u>Salary Grade</u>	<u>FY2019 Minimum</u>	<u>FY2019 Midpoint</u>	<u>FY2019 Maximum</u>
4	\$ 68,041	\$89,980	\$111,919
5	75,113	99,410	130,228
6	82,923	109,818	136,719
7	91,588	121,381	151,169
8	101,154	134,136	167,115
9	111,784	148,304	184,828
10	123,525	163,962	204,399."

C. "Be it further resolved that the Board of Trustees of Community College District 535 approves a one-time payment of \$8,000 to the following administrator for taking additional responsibilities from July 2018 through June 2019."

Renee Kozimor      \$8,000

Trustee Kotowski seconded the motion.

Dr. Smith commented that she is grateful for the leadership of the administrative team and is pleased to recommend this increase in recognition of the great work of the team that works with her to lead the College.

Trustee Burns called the roll:

Mr. Stafford	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Mr. Frank	Aye
Ms. Tennes	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye

Motion carried.

**6/18-17 Approval of President’s Employment Contract**

Trustee Tennes offered:

“**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Community College District 535, County of Cook, and State of Illinois, that; Dr. Joianne Smith be issued a three year contract as President of Oakton Community College for the period July 1, 2018 through June 30, 2021, with a salary of \$283,000 for the initial year, as well as benefits and other employment conditions.”

Trustee Kotowski seconded the motion.

Trustee Frank thanked Dr. Smith for all of her hard work this past year. Trustee Tennes also thanked Dr. Smith for her leadership and continued vision for the College, stating we are going in the right direction on many different fronts. Trustee Stafford reiterated what Trustee Tennes said. He is impressed with the innovations that are taking place now; and thinks we have the best management team, and is excited for the future. Trustee Salzberg agreed with all of the comments offered, and noted the changes both scholastically and physically in the institution.

Trustee Burns called the roll:

Mr. Stafford	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Mr. Frank	Aye
Ms. Tennes	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye

Motion carried.

**6/18-18 Authorization to Fund Proposed Trustee Travel**

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the consolidated trustee travel plan for fiscal year 2018-2019.”

Trustee Salzberg seconded the motion; Trustee Burns called the roll:

Mr. Kotowski	Aye
Dr. DiLeonardi	Aye
Mr. Stafford	Aye
Mr. Frank	Abstain

Ms. Tennes	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye

Motion carried.

**6/18-19 First Read of Policy – Capital Assets**

Trustee Salzberg offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review the proposed policy 3022, with action to take place at the next regularly scheduled Board meeting on August 21, 2018.

Trustee Stafford seconded the motion; a voice vote was called, and the motion passed unanimously.

**Adjournment**

The next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, August 21, 2018, beginning at 7:30 p.m. at the Des Plaines Campus, 1600 E. Golf Road in room 1506.

Trustee Tennes made the motion to adjourn the meeting, which was seconded by Trustee Salzberg; a voice vote was called and the meeting was adjourned at 9:15 p.m.

*Joan W. DiLeonardi*  
Joan W. DiLeonardi, Chair

*Martha Burns*  
Martha Burns, Board Secretary

ec  
6/2018

A video recording of the meeting was made and is available by calling the Media Services office at (847) 635-1998.