

**Minutes of the Oakton Community College Board Meeting
March 20, 2018**

The 731st meeting of the Board of Trustees of Community College District 535 was held on Tuesday, March 20, 2018, at the Oakton Community College Des Plaines campus, 1600 E. Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 6:40 p.m. in room 1506, Chair William Stafford called the meeting to order. In the absence of Board Secretary Benjamin Salzberg, Chair Stafford asked Trustee Paul Kotowski to take over the duties as Secretary for the evening; Trustee Kotowski called the roll:

Mr. William Stafford	Chair	Present
Dr. Joan DiLeonardi	Vice Chair	Present
Mr. Benjamin Salzberg	Secretary	Absent
Ms. Martha Burns		Present
Mr. Kyle Frank		Present
Mr. Paul Kotowski		Present
Ms. Ann Tennes		Present
Mr. Brian Chan		Present

Chair Stafford asked for a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment; employment; compensation; discipline; performance; dismissal of employees; pending litigation; leasing of real property for the use of the public body; and setting of a price for sale or lease of property owned by the public body. Trustee Tennes made the motion, which was seconded by Trustee DiLeonardi.

Trustee Kotowski called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Salzberg	Absent
Ms. Burns	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Ms. Tennes	Aye
Mr. Chan	Aye

Others present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Ms. Colette Hands, Associate Vice President, Continuing Education and Workforce Development; and Interim Chief Human Resources Officer; Dr. Ileo Lott, Vice President, Academic Affairs; and Ms. Bonnie Lucas, Vice President, Data and Analytics.

At 7:20 p.m. Chair Stafford asked for a motion to adjourn the closed session meeting. Trustee Tennes made the motion; seconded by Trustee Frank; a voice vote was called and the meeting was adjourned.

Open Session and Roll Call

Chair Stafford called the regular meeting of the Board of Trustees to order at 7:30 p.m. in room 1506. Trustee Kotowski called the roll:

Mr. Stafford	Chair	Present
Dr. DiLeonardi	Vice Chair	Present
Mr. Salzberg	Secretary	Absent

Mr. Frank	Present
Mr. Kotowski	Present
Ms. Tennes	Present
Ms. Burns	Present
Mr. Chan	Present

Others present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Ileo Lott, Vice President, Academic Affairs; and Ms. Bonnie Lucas, Vice President, Data and Analytics.

Pledge of Allegiance – Katherine Schuster

Approval of Minutes

Chair Stafford asked for a motion for the approval of the minutes of the February 20, 2018 Board meeting; Trustee Tennes made the motion, which was seconded by Trustee Frank. A voice vote was called and the minutes were unanimously approved.

Statement by the President

President Smith began by asking for introductions:

Full-time Faculty present included: Katherine Schuster, Professor, Education, and President of the Oakton Community College Full-time Faculty Association; Vicki Giambrone, Professor, Anthropology/Geography; Theodore Gotis, Professor, Physics; Professor, Greg Hamill, Sociology; Carrie Kelly, Associate Professor, Nursing; Chris Saunders, Associate Professor, Mathematics; and Clarence Sistrunk, Associate Professor, Computer Information Systems.

Classified Staff present included: Kathleen De Courcey, College Relations, and President of the Classified Staff Association; Philip Cronin, Media Services; Eileen Cukierski, President’s Office; Jon McFarlane, Media Services; Jamie Petersen, Enrollment Services; Richard Schwass, Administrative Affairs; and Jesse Wallace, Media Services.

Adjunct Faculty present included: Cheryl Thayer, Lecturer, Liberal Arts, and President of the Adjunct Faculty Association; and Ruth Whitney, Lecturer, Library.

Administrators present included: Marvin Bornschlegl, Chief of Police and Emergency Management; Colette Hands, Associate Vice President, Continuing Education and Workforce Development; and Interim Chief Human Resources Officer; Maya Evans, Executive Director, Research and Planning; Al Grippe, Director, Grant Strategy and Development; Ruben Howard, Director, Workforce and Continuing Education; Jacob Jeremiah, Assistant Dean, Library; Linda Korbel, Dean, Liberal Arts; Raymond Lawson, Dean, Online Learning; Paul Palian, Director, College Relations; Juletta Patrick, Assistant Vice President, Student Affairs; and Dean, Access, Equity and Diversity; Doreen Schwartz, Director, Business Services; Bob Sompolski, Dean, Mathematics, Engineering and Computer Science; and Acting Dean, Natural Science and Health Careers; Andy Williams, Controller; and Brad Wooten, Dean of Business and Career Technologies; and Dean, Skokie Campus.

Guests: Alex Nitkin, Pioneer Press and May Alimboyoguen.

President Smith began by offering condolences to Dan Cunningham, Production Coordinator, on the passing of his step-father Stanley Burkhardt; to Michael Mauritzen, Assistant Professor of English, on the passing of his mother Sally; to Bruce Oates, Director of Athletics and Registrar Services, on the passing of his father-in-law Tom Gannon; to the family of Adele LeGere, who was a long time faculty member who passed away last month. Congratulations to Bruce Oates on the birth of his first granddaughter, Cece. Congratulations to three members of the Men’s basketball team who received postseason honors by the NJCAA: Jordan Irving was named to the Region IV, Division II, second Team; Darius Jones earned first-team honors; and Jaelin Ferrell captured a spot

on the second team. President Smith recognized the Oakton chapter of Habitat for Humanity, for coordinating another successful alternative Spring Break trip, this time to Starkville, Mississippi. There were seventeen students, three faculty members and Chief Bornschlegl, working together to make a difference for a family in that community. They were joined by an Oakton alum who is now serving his second year as an AmeriCorps volunteer in Starkville, who said that he was inspired by his time with the Oakton chapter. President Smith shared that the father of the family whose house was being built told the team, that the likelihood of his son going to college was exponentially increased because of the participation of the Oakton Community College students; per President Smith, Oakton is influencing students in other parts of the country to go to college. Staff Professional Development Day was held on March 14; it was a wonderful opportunity for staff to come together to reinforce the message that Together Everyone Achieves More (T.E.A.M), which was the theme for the day. Special thanks to Mindy Finnigan, and the Staff Development team, for coordinating a wonderful day. The Educational Foundation hosted a Chicago Wolves St. Patrick's Day Outing; Trustee Frank was part of the Foundation contingent. Oakton hosted the Science Olympiad; twelve middle schools and thirteen high schools participated in that event. President Smith thanked Gloria Liu, the Center for Promoting STEM Coordinator, for her efforts in coordinating that event. The official opening of the Center for Campus Inclusion and Diversity will take place on March 21. The College will host the Illinois Skyway Collegiate Conference Juried Art Festival on March 25. Last but not least, the Oakton's Six Piano Ensemble conducted by Oakton's own Glenna Sprague, will be held on Saturday, April 28 and Sunday, April 29. For ticket information go to www.oakton.edu/tickets.

ICCTA Liaison Report

Trustee DiLeonardi reported on the ICCTA's quarterly meeting which was held on March 9-10 in Lisle, Illinois. There were updates and an overview on what has happened to funding for community colleges. Since fiscal year 2002, the funding for community colleges has gone down \$79 million statewide. In 2002, 26.7 percent of the costs of community colleges was paid by the state; in fiscal year 2018, it is 16.6 percent. Local taxes pay approximately 43.9 percent; and tuition has gone up from 29 to 39.5 percent, an indication that the students are paying much more of the cost than before. Other topics were covered, but not much was really going on in Springfield because of the upcoming elections. Dr. DiLeonardi is the Chairman of the ICCTA awards committee, and she mentioned that she is especially proud of the Gandhi/King Peace Scholarship, which provides a \$1,000 scholarship to the student who best articulates the peaceful messages of Mahatma Gandhi and Dr. Martin Luther King, Jr. This award is endowed by Oakton Community College Trustee Emeritus Jody Wadhwa. Mr. Wadhwa first funded the scholarship at Oakton, and then at the state level through the ICCTA. Dr. DiLeonardi encouraged faculty to urge students to write and submit a short essay. The winning essay at Oakton will receive \$500, and that submission is then forwarded to the state, where it will be in contention for a \$1,000 scholarship award. Thus, a winner can receive a total of \$1,500 which is significant for community college students; the deadline for the essay is March 30th. Dr. DiLeonardi commented that there is little participation for this award as some of the downstate colleges have said that peace and patriotism are two different things; which is something Dr. DiLeonardi does not agree with. She believes that peace and patriotism can be the same thing and live in the same mind. In closing, she hopes that Oakton will have a good turnout of student essays. Mr. Wadhwa put a lot of time, effort and money into these awards, and it is definitely worthwhile. Trustee Frank complimented President Smith on her presentation at the ICCTA meeting; and he also mentioned the pension issue, specifically, Tier III.

Sustainability Liaison Report

Trustee Kotowski reported that on the agenda there is a first read of an amended policy, 3014, Purchase and Payment of Goods and Services. This policy has existed in one form or another since 1977, but there is new language in the policy specifically as it relates to the importance of buying sustainable goods and services. Oakton has been doing this for many years and has been known as a responsible institution as far as protecting the environment with green products and green services, but this updated policy has those principles boiled down in writing in a formal policy. In summary, what the updated policy adds is language to the effect that Oakton shall consider the procurement of products or services that minimize potentially negative impacts on the environment and human health while also taking into consideration price and performance. This language although practiced by Oakton, has never been in the policy before and if approved, Oakton will be one of the few community colleges in the state that will have such a policy. Trustee Kotowski said that in addition to it being

good social policy, it is also good economic policy, which could save the College and taxpayers hundreds of thousands of dollars in the coming decades. There is a growing body of research and a growing consensus, that buying sustainable goods and services actually results in significant cost savings, as there are market forces now that are driving the costs of these goods and services down. Trustee Kotowski cited two studies, the first, 'Sustainable Procurement – More Than Buying Green', that was published in 2015 by Michelle Volkmann. Ms. Volkmann pointed out "while some organizations still define the practice strictly in ecologic terms, many are now incorporating the other two fundamental aspects of sustainability-economic viability and social equity-into their buying decisions. As purchasing power of organizations continues to grow, the price of buying green becomes less expensive. It is a misconception that sustainable procurement automatically increases costs." Many people think wrongly, that somehow green or sustainable purchases are more expensive, when in fact, the opposite is true. The study goes on to conclude "today we procure ecofriendly goods that cost parity in many cases; it is also true that certain sustainable goods and services may lead to cost avoidance materials that last longer; lubricants that reduce toxic disposal volumes or systems that carry less cyber risk, as the overall demand for sustainable products increases, price premiums will further erode." The second study Trustee Kotowski cited, 'Sustainable Purchasing 101: Tools for Buying Greener Products', was authored by Scot Case in 2014. Mr. Case's conclusion was as follows, "Responsible purchasing is more than doing the right thing. Green purchasing priorities are frequently connected with specific business objectives like reducing operational costs by buying more energy or water, efficient equipment, more fuel efficient vehicles, and reducing packaging wastes from supplies". Trustee Kotowski feels that it is important that the updated policy is more than just social policy or 'green policy', as in the long run, it should have a significant economic advantage.

Other developments related to sustainability, last month Trustee Kotowski attended a Coffee and Conversation at the Skokie campus which President Smith and Debra Kutska facilitated. The meeting was well attended by faculty, administration and students; topics included but not limited to were waste disposal; how students might cut down on paper use; the apiary in Skokie; Patriot Acres; and a variety of other topics. The next Sustainability Committee meeting is March 28th, followed by another Coffee and Conversation about sustainability at the Des Plaines campus.

Student Trustee Report

Student Trustee Chan reported that students have returned from Spring Break. On March 21st, the voices of Muslim women of Oakton will be heard, as both Muslim faculty and students will host a panel to discuss what it is like to be a Muslim woman at Oakton. The ICCB-SAC held its last official meeting where the committee held elections for the ICCB student representative position for next year. The Food Service Committee held its first meeting, as a diverse group of students, including Mr. Chan, asked questions and voiced their opinions on the current status of the food service providers. Elections are kicking off for the student body as applications for the upcoming student elections are being accepted. For the next two weeks, the Oakton Helping Others Club is accepting donations to help assemble care packages to donate to Child Link in Chicago. There are many collection boxes around both campuses and the Office of Student Life is currently accepting monetary donations. Mom's Recovering Home Program Wishes and Needs, sponsored by Maryville, has placed boxes near all entrances in support for mothers in need who are currently pregnant or have a child under the age of ten years old. The Student Government Association will formally be inviting the Board of Trustees to a student government meeting within the next two weeks, specifically, Wednesday, April 4th in room 2545, from 3:00 – 5:00 p.m.

Comments by the Chair

Chair Stafford stated that the College is back out in the market in terms of getting bonds to help continue our Capital Improvement Program. We received the Moody's rating and the College has maintained our Aaa rating. Chair Stafford read the following from Moody's press release dated March 12th, "The stable outlook reflects the districts low reliance on state operating aid, the resumption of state aid distributions, and managements' conservative budgeting." Chair Stafford believes this is a tribute to President Smith, Vice President Chandrasekar, and the management team. The Aaa rating is no small feat, it is the best rating that can be achieved, and the good news is that it gives the College the lowest interest rate possible that we are able to get in the market. Referencing Trustee DiLeonardi's comment about increases in tuition over the last several years, the

Board did pass those increases in what they thought was a reasonable and responsible manner; there was a great deal of planning and the foresight of the administration and the Board. Congratulations are warranted, and we will all keep up the good work.

Report: Student Success Data Dashboard

Dr. Maya Evans, Executive Director of Research and Planning, thanked the Board for the opportunity to provide the Student Success Data Dashboard update for this year. The data are taken from the National Community College Benchmarking Project, which has an annual participation of over 300 community colleges in student success and other data that allows us to benchmark ourselves against other institutions. Because this is the fourth year, Dr. Evans said that it might be time to reevaluate how we are doing the Data Dashboard. Consequently, this is likely the last time the Board will see the Dashboard in this format. One of the reasons is that all of these measures are from the National Community College Benchmarking Project, Student Achievement Measures, etc., which use lag data. For those who have been present at Oakton for the past few years, you know that a lot has changed; since Fall 2015, our focus has been on student success. We are concerned this data are not reflecting the efforts that we have been engaged in over the past few years; it does not give an accurate picture of what is actually happening at Oakton today.

The Student Success Data Dashboard is directly tied to our current strategic plan, Success Matters. We have an objective under Equity Matters that is focused on improving outcomes and key milestones for student success. There are data and trends for the following milestones: developmental, college pathways, course success, retention, persistence, and completion. Dr. Evans showed a series of slides, the first relating to withdrawal rates from developmental courses. The percentage of students enrolled in developmental courses who withdraw from those courses is incredibly low. Oakton is in the 95th percentile or better nationally, meaning that we are in the top range of institutions that are able to retain students in developmental courses. Trustee DiLeonardi asked for clarification, that these numbers are retention rates, not withdrawal rates. Dr. Evans replied that yes, the data reflects retention rates, and it is a very good number. Next discussed, was the subsequent success in college-level courses in the discipline. We looked at students who placed and enrolled in a developmental course, and looked at their success in the first college level course in that discipline. For math, there is a 63 percent success rate in the college level course; and writing, a 78 percent success rate in the college level course. For the national percentile, our success rate in college level writing for students who had originally placed into developmental writing, is in the 86th percentile. Even though Oakton is making significant gains, our national ranking is actual decreasing. This same phenomenon happened last year as more community colleges focus on the developmental to college pathway, and make significant gains in success for students who place into developmental English.

The next set of data, Course Success, is data that actually allows Oakton to compare itself to northern Illinois community colleges. We do not know which particular college in any given set of data, we just know which colleges have submitted data for that particular item. In overall course withdrawal rates for the Fall 2015 cohort, Oakton has the lowest course withdrawal rate of our peers. Just 5.27 percent of Oakton students are withdrawing from their courses overall; we also have the highest course success rate; 79.01 percent of Oakton students are earning a grade of A, B, C or P (pass) in their courses; we are in the 71st percentile nationally for that indicator. Persistence is a significant area of focus for us at Oakton. We have had significant gains in our Fall-to-Fall persistence rates, but we have not seen that same activity in our Fall-to-Spring persistence rates. We would expect the Fall-to-Spring persistence rates to increase, and that would contribute to an increase in Fall-to-Fall persistence rates, but we have actually seen decreases or steady Fall-to-Spring persistence rates, while we see increases in the Fall-to-Fall persistence rate. Our Fall-to-Spring persistence rate consistently has placed us at the bottom of our peers; 67.53 percent of new students are in this cohort and have persisted at Oakton from Fall 2015 to Spring 2016. We are inching up slowly from the Fall-to-Fall cohort. For example, 48 percent of students from the Fall 2015 cohort of new students have returned for Fall 2016; persistence has been an area of focus and we have been making movement in the right direction.

Moving on to Completion and Transfer, the data represents a consistent story at Oakton, it has not changed over time, and that transfer rate places us very high among our peers. Oakton students are highly likely to transfer to other institutions after departing Oakton. That percentage, about 40 percent of those students transferring in Fall

2015, places us in the 99th percentile nationally. In regards to our completion rate, our students that are enrolled for the first-time, full-time, in the first semester, has increased four percentage points, from 18 to 22 percent; placing Oakton in the 32nd percentile nationally.

At the beginning of the presentation, Dr. Evans referenced that we are looking to update the Student Success Data Dashboard formatting. Another reason that we are looking to update the formatting, we have institutional priorities that are focused on student outcomes: the engagement and persistence project; curricular pathways and placement; a new first year experience program; strategic enrollment management; and persistence. It is important for us to set goals and metrics related to each of those priorities. We will be including more robust data going forward, still keeping an eye on some of the measures that we have shared, but also tracking our progress on our institutional priorities. Chair Stafford asked about the data on the completion rates. For example, if a student is going to Northwestern University and needs to pick up a summer class, and does so at Oakton, is that student counted in the number of completions. Dr. Evans replied that if you are a student enrolled at Oakton and you have not earned a credential, going to Northwestern, and taking a summer course here, that student is not counted in the completion, but is counted in the transfer. Trustee DiLeonardi asked if a full-time student at Northwestern takes one course in the summer at Oakton, that student is considered a failure as far as the data is concerned, and we do get a number of students from various colleges who do take summer courses. Dr. Evans replied that is what is called swirl activity, and the data definitions are not good at filtering out those populations. Chair Stafford offered another scenario, if a student is admitted and registered for at a four-year college, and the student gets sick but is well enough to take one course at Oakton, and then after that one course, continues at the four-year college, is that student counted in the completion number. Per Dr. Evans, the answer is no because the student was not enrolled full-time at Oakton, but the student would be counted in the persistence rates. Trustee Frank asked if a student has a bachelor's degree, but is taking some courses at Oakton, would that student counted in the persistence rate, even if the student has already graduated. Dr. Evans said that yes, that student would be counted and added if that student is new to Oakton, they would be included in the persistence number. Chair Stafford asked what the approximate completion number is nationally for four-year institutions, which Dr. Evans replied was about about 65 percent.

Chair Stafford on behalf of the Board, thanked Dr. Evans for her report.

Public Participation - None

3/18-1a Approval of Consent Agenda

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee DiLeonardi seconded the motion; a voice vote was called and the motion passed unanimously.

3/18-1b Approval of Consent Agenda Items 3/18-2 through 3/18-7

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 3/18-2 through 3/18-7 as listed in the Consent Agenda.”

3/18-2 Ratification of Payment of Bills for February 2018 (Including Approval of Travel)

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,354,313.39 for all check amounts and for all purposes as appearing on a report dated February 2018.”

3/18-3 Acceptance of Treasurer's Report for February 2018

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as part of the College's official records, the report of the Treasurer for the month of February 2018.”

3/18-4

Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a and b, and hereby approves the expenditures in the amount not to exceed \$19,397.63 for all funds listed in item a.”

- a. Salary payments in the amount of \$19,397.63 for part-time teaching services for the Alliance for Lifelong Learning Spring 2018.
- b. Salary rescinds in the amount of \$3,004.71 for part-time teaching services for the Alliance for Lifelong Learning Spring 2018.

3/18-5

Ratification of Payment of Professional Personnel – Spring 2018

- 1. "Be it resolved that the Board of Trustees of Community College District 535 approves the adjustments of part-time faculty 2018 spring semester salaries in the amount of \$379,426.92, resulting in a revised total of \$3,916,891.16."
- 2. "Be it further resolved that the Board of Trustees of Community College District 535 approves the adjustments of overload faculty 2018 spring semester salaries in the amount of \$15,416.00, resulting in a revised total of \$490,792.80."

3/18-6

Approval of a Clinical Practice Agreement

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreement:

Physical Therapy Assistant:

Edward Hines, Jr. Veterans Affairs Hospital.”

3/18-7

Approval of a Data Sharing Agreement

“Be is resolved that the Board of Trustees of Community College District 535 authorizes the approval of the Intergovernmental Agreement for Longitudinal Data Sharing and Analysis between Oakton Community College and Maine Township High School District 207.”

Trustee Frank seconded the motion; Trustee Kotowski called the roll:

Mr. Frank	Aye
Ms. Burns	Aye
Ms. Tennes	Aye
Dr. DiLeonardi	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Mr. Salzberg	Absent

The motion carried; Student Trustee Chan favored the resolution.

3/18-8

Consideration and Action on a Resolution Providing for the Issue of Not to Exceed \$5,200,000 General Obligation Limited Tax Bonds, Series 2018, for the Purpose of Paying Claims Against the District, Providing for the Levy of Taxes to Pay Said Bonds and Authorizing the Sale of Said Bonds to the Purchaser Thereof

Trustee Tennes offered:

“That the Board adopt the following:

Resolution providing for the issue of not to exceed \$5,200,000 General Obligation Limited Tax Bonds, Series 2018, of Community College District 535, County of Cook and State of Illinois, for the purpose of paying claims against said Community College District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.”

Trustee DiLeonardi seconded the motion; Trustee Kotowski called the roll:

Ms. Tennes	Aye
Mr. Stafford	Aye
Mr. Kotowski	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye
Mr. Frank	Aye
Mr. Salzberg	Absent

The motion carried; Student Trustee Chan favored the resolution.

3/18-9 Authorization to Approve March Purchases

Per the request of a Trustee, Chair Stafford asked Trustee DiLeonardi if she would read into the record agenda items 3/18-9b through 3/18-9i, and after those items are voted on, go back to item 3/18-a, Emergency Operations Plan-Implementation and Training, where the Board will take a separate vote on that item.

Trustee DiLeonardi offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the purchase of the following:

3/18-9b	1	CampusLogic® Software - Three Year Contract	CampusLogic, Inc.	\$ 281,000.00
3/18-9c	1 - 2	West End Renovation - Phase One	F.H. Paschen, S.N. Nielsen & Associates LLC	\$ 5,962,539.00
3/18-9d	1 – 2	West End Renovation – Abatement Services	Cove Remediation, LLC	\$ 64,900.00
3/18-9e	1 – 2	Auditing Services - Three Year Contract	Sikich, LLP	\$ 286,215.00
3/18-9f	1 – 2	Emergency Power Backup Generator	Airport Electric Company	\$ 514,878.44
3/18-9g	1 - 2	Fire Alarm System Replacement	Broadway Electric, Company	\$ 471,680.00
3/18-9h	1 – 2	Core and Edge Network Equipment	Logicalis, Inc.	\$ 96,768.63
3/18-9i	1	2019 Ford Transit Connect Wagon	Kunes Country Ford of Antioch	\$ 25,990.92
Grand Total				\$ 7,703,971.99.”

Trustee Frank seconded the motion; Trustee Kotowski called the roll:

Dr. DiLeonardi	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye
Mr. Salzberg	Absent

The motion carried; Student Trustee Chan favored the resolution.

Next, Trustee DiLeonardi made a motion on item 3/18-9a:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Emergency Operations Plan - Implementation and Training, from Hagerty Consulting, Inc., 1618 Orrington Avenue, Suite 201, Evanston, Illinois 60201, for a total of \$40,000.00, in accordance with their quote dated January 11, 2018.”

Trustee Burns seconded the motion.

Chair Stafford commented on the presentation of the plan which took place at the January 16, 2018 Board meeting. Chair Stafford said that in light of the recent school shooting in Parkland, Florida, it is important to get an emergency plan implemented as soon as we can. Chair Stafford also mentioned the recent emergency event that took place at Northwestern University. He noted that the press deemed that the response was tremendous in terms of communication to the staff and the faculty, and that was a plan that was put together and implemented by Hagerty Consulting. Trustee DiLeonardi asked if there was an issue on this particular item and Chair Stafford responded that it was requested by a Trustee that the Board vote separately on this item. Being no further comments Trustee Kotowski called the roll:

Dr. DiLeonardi	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Mr. Stafford	Aye
Ms. Tennes	Nay
Mr. Salzberg	Absent

The motion carried; Student Trustee Chan favored the resolution.

3/18-10 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) Owner’s Representative Services; b) Printing of the Oakton Class Schedule; c) Computers and Monitors; d) Computer Enhanced Graphic Cards; e) Great America Tickets on Consignment; f) Data Warehouse; g) uAchieve@Software; and h) Custodial Supplies.

3/18-11 Authorization to Hire an Assistant Vice President for Academic Affairs and College Transitions

Trustee Frank offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Ms. Anne Brennan as Assistant Vice President for Academic Affairs and College Transitions, effective April 30, 2018 at an annual salary of \$120,000. That salary will be prorated for the period of April 30, 2018 through June 30, 2018.”

Trustee Tennes seconded the motion.

Dr. Ileo Lott, Vice President for Academic Affairs, relayed that the College is excited to have Ms. Brennan, who is well known in the state for her work with college partnerships and articulations. She will be able to help the College advance the work that we are doing already.

Trustee Kotowski called the roll:

Dr. DiLeonardi	Aye
Ms. Burns	Aye
Mr. Stafford	Aye

Mr. Frank	Aye
Mr. Kotowski	Aye
Ms. Tennes	Aye
Mr. Salzberg	Absent

The motion carried; Student Trustee Chan favored the resolution.

3/18-12

Authorization to Hire an Assistant Dean for Health Careers

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Ms. Maribel (May) Alimboyoguen as Assistant Dean for Health Careers, effective April 30, 2018 at an annual salary of \$105,000. That salary will be prorated for the period of April 30, 2018 through June 30, 2018.”

Dr. DiLeonardi seconded the motion.

Dr. Lott noted that from the time Ms. Alimboyoguen accepted the College’s offer, he has received texts and telephone calls from colleagues at City Colleges of Chicago, commending our decision to hire Ms. Alimboyoguen, who was present at the meeting.

Trustee Kotowski called the roll:

Mr. Kotowski	Aye
Ms. Tennes	Aye
Ms. Burns	Aye
Mr. Frank	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Salzberg	Absent

The motion carried; Student Trustee Chan favored the resolution.

3/18-13

Acceptance of Nomination for Director, Oakton Community College Educational Foundation

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 affirms the nomination of the following individual as Director of the Oakton Community College Educational Foundation: Barbara Sipe, Arlington Heights, Illinois.”

Trustee Burns seconded the motion.

President Smith commented that the Educational Foundation is delighted to have Ms. Sipe join the Foundation Board. Ms. Sipe has non-profit experience and is committed to the College’s mission and work; she will be a good addition to the Educational Foundation.

Trustee Kotowski called the roll:

Mr. Kotowski	Aye
Ms. Burns	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye

Mr. Frank Aye
Mr. Salzberg Absent

The motion carried; Student Trustee Chan favored the resolution.

3/18-14 Approval of New Policy

Trustee Chan offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby approves Board Policy 1119, in compliance with the Campus Security Enhancement Act (110 ILCS 12/1), Illinois Emergency Management Agency Act (20 ILCS 3305), and the National Incident Management System (NIMS).”

Trustee Tennes seconded the motion; Trustee Kotowski called the roll:

Mr. Kotowski Aye
Ms. Tennes Aye
Ms. Burns Aye
Mr. Frank Aye
Mr. Stafford Aye
Dr. DiLeonardi Aye
Mr. Salzberg Absent

The motion carried; Student Trustee Chan favored the resolution.

3/18-15 First Read of Policy Revision

Trustee Frank offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review the proposed revisions to Policy 3014, with action to take place at the next regularly scheduled Board meeting on April 17, 2018.”

Trustee DiLeonardi seconded the motion; a voice vote was called and the motion passed unanimously.

Adjournment

The next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, April 17, 2018, beginning at 7:30 p.m. at the Des Plaines campus, 1600 E. Golf Road, in room 1506.

Trustee Frank made the motion to adjourn the meeting, which was seconded by Student Trustee Chan; a voice vote was called and the meeting was adjourned at 8:30 p.m.

William Stafford
William Stafford, Chair

Paul Kotowski
Paul Kotowski, Acting Board Secretary

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3/2018

A video recording of the meeting was made and may be viewed by calling the Media Services office at (847) 635-1998.