

**Minutes of the Oakton Community College Board of Trustees Meeting
November 13, 2018**

The 738th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, November 13, 2018, at Oakton Community College, 1600 E. Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 6:45 p.m. in room 1502, Chair Joan DiLeonardi called the meeting to order. Board Secretary Martha Burns called the roll:

Dr. Joan DiLeonardi	Chair	Present
Mr. Benjamin Salzberg	Vice Chair	Present
Ms. Martha Burns	Secretary	Present
Mr. Kyle Frank		Present
Mr. Paul Kotowski		Present
Mr. William Stafford		Present
Ms. Ann Tennes		Absent
Mr. Jack Timperley		Present

Trustee Tennes was absent for the meeting.

Chair DiLeonardi made a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment; employment; compensation; discipline; performance; dismissal of employees; and pending litigation. The motion was seconded by Trustee Kotowski.

Trustee Burns called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye
Mr. Timperley	Aye

Also present, Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Colette Hands, Associate Vice President, Chief Human Resources Officer; and Dr. Ileo Lott, Vice President, Academic Affairs.

At 7:20 p.m., Chair DiLeonardi asked for a motion to adjourn the closed session meeting. Trustee Kotowski made the motion, seconded by Trustee Frank; a voice vote was called and the meeting adjourned.

Open Session and Roll Call

Chair DiLeonardi called the regular meeting of the Board of Trustees to order at 7:35 p.m. in room 1506.

Trustee Burns called the roll:

Dr. DiLeonardi	Chair	Present
Mr. Salzberg	Vice Chair	Present
Ms. Burns	Secretary	Present

Mr. Frank	Present
Mr. Kotowski	Present
Ms. Tennes	Absent
Mr. Stafford	Present
Mr. Timperley	Present

Trustee Tennes was absent for the meeting.

Also present, Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; and Dr. Ileo Lott, Vice President, Academic Affairs.

Pledge of Allegiance – Trustee Martha Burns

Approval of Minutes

Chair DiLeonardi asked for a motion for the approval of the minutes of the October 16, 2018 regular Board meeting and Finance Committee meeting. Trustee Frank made the motion, seconded by Trustee Salzberg; a voice vote was called, and the minutes were unanimously approved.

Statement by the President

Dr. Smith asked for introductions:

Full-time Faculty present included Greg Hamill, Professor, Sociology, and President of the Full-time Faculty Association; Ragaa Abdallah, Associate Professor, Computer Information Systems; Veronda Cary, Associate Professor, Speech and Theater; Nancy Heldt, Professor, Medical Laboratory Technology; Lindsey Hewitt, Professor, Anthropology and Humanities; Michelle Nafziger-Hirsch, Associate Professor, Sociology; and Michael Kristiansen, Professor Modern Languages.

Classified Staff present included Kathleen De Courcey, College Relations, and President of the Classified Staff Association; Brian Bacon, Career and Transfer Center; Debbie Christie, Career and Transfer Center; Philip Cronin, Media Services; Eileen Cukierski, President’s Office; Amy Finkenbine, Career and Transfer Center; Simi Khurana, Student Life; Jon McFarlane, Media Services; Cindy Nijmeh, Academic Affairs; and Ella Whitehead, Career and Transfer Center.

Adjunct Faculty present included Cheryl Thayer, President of the Adjunct Faculty Association.

Administrators present included Al Grippe, Director, Grant Strategy and Development; Colette Hands, Chief Human Resources Officer; Ruben Howard, Director, Workforce and Strategic Partnerships; Linda Korbel, Dean, Liberal Arts; Paul Palian, Director, College Relations; Katherine Sawyer, Chief Advancement Officer; Doreen Schwartz, Director, Business Services; Bob Sompolski, Dean, Science, Technology, Engineering and Mathematics, and Health Careers; Andy Williams, Controller, Budget and Accounting Services; and Ruth Williams, Dean, Curriculum and Instruction.

Students: Thirty-seven students were in attendance.

Guests: Mr. Wayne Serbin

Statement by the President

Dr. Smith began by offering congratulations to Lauren Hackett, Student Financial Aid, and her husband Rich, on the birth of their daughter Charlotte Jeanne Baron. Dr. Smith recognized the following Oakton students who were named Outstanding Soloists at the Skyway Jazz Festival: Tom Bartlett, trombone; Paul Betz, drums Brad Kolar,

trumpet; and Mark Ketelsen, trumpet. The Student Government Association received the Michael Nejman Programming Award and the Creative Marketing Award, at the Illinois Community College Student Activities Association conference last month at Richland Community College, for the creative promotional campaign of the Lip Sync Competition. Oakton sophomore Caitlin Dalton was selected the College's female student-athlete of the month for October. Ms. Dalton is the captain of the women's soccer team, and is working toward her associate in arts degree. In addition, Oakton sophomore Pablo Custodio has been selected the College's male student-athlete of the month for October. Mr. Custodio plays baseball and soccer for the Oakton Owls, sports a 3.2 GPA, and is involved in ANDALE! Dr. Smith recognized Jim Humenik, Assistant Professor of Law Enforcement, who was named the Kiwanian of the Year by the Frankfort Kiwanis. Dr. Smith highlighted that the College community came together on November 5, to honor the lives lost following the recent acts of violence and hate. Dr. Smith shared that the one thing that gives her hope in the midst of the sadness, anger and fear following those events, is when we come together as one community. Our students are thoughtful, compassionate and committed to making the world safe and inclusive for all of us.

Earlier in the day, members of Oakton's Illinois Equity in Attainment Initiative team attended the kickoff summit at Malcolm X College. Dr. Smith noted that the team is very much looking forward to that regional commitment to equity. The annual Volunteer Service Fair was held on November 13, where over a dozen local agencies were on campus providing information for students on volunteer and service learning opportunities. The Distinguished Alumni Celebration will be held on November 14, where we will celebrate our 2018 honorees: Kristina Garcia, Franklin Ortega, Jacqueline Saper, and Randi Schneider. We are currently celebrating International Education Week, an annual initiative that aims to promote international understanding and build support for international global education. The theme for this year is 'Poverty and Privilege: Movements and Momentum from the Global South'. Many thanks to Professor Katherine Schuster and the Global Studies Program for organizing the full schedule of events. In the spirit of promoting student success, the Learning Center will be hosting its Study Breakfast on November 28 at the Skokie campus; and later in the day at the Des Plaines campus. This has become a popular event, with students participating in tutoring, activities and breakfast before finals. The annual Empty Bowls event will take place on Saturday, December 1 at the Des Plaines campus. Admission is free; a donation for a bowl is \$16. Proceeds will be donated to local food charities. The current exhibit in the Koehline Museum is ID Show 2018, featuring the work of Oakton faculty. In closing, Dr. Smith announced that spring registration begins on November 14, and she encouraged students to make plans to register sooner rather than later.

ACCT Report

Trustee Stafford reported that the Association of Community College Trustees met in New York City last month. Trustees DiLeonardi, Salzberg, Kotowski, Student Trustee Jack Timperly, and Dr. Smith attended. The conference highlighted that community colleges across the country are on the move in terms of trying to be more responsive to the needs of students. The main theme was partnerships relating to improving student success, especially partnerships that schools can have with their Foundations, and with high schools in order to ensure guided pathways to improve student success, as well as providing first year funding and structural requirements for low income students, some of which we are doing at Oakton. Trustee Stafford said that we still have a lot of work to do in terms of persistence, and we will do a better job of making sure that we have a connection with students, and not just through the classroom but everything from student government, to clubs, to counseling, and whatever ways that we can increase pathways to success. This conference reinforced a lot of what we are doing at Oakton, but also presented many new ideas of what we can do in the future.

ICCTA Liaison Report – Comments by the Chair

Chair DiLeonardi reported that the Illinois Community College Trustees Association (ICCTA) has two goals, to train and educate trustees on what their job is, how to do that job better, and to lobby in Springfield for funding and programs that are allowed for community colleges. On November 9, the trustees had a training session on legal, legislative and ethics updates, as there have been many changes in the laws governing community colleges

that trustees need to be aware of. There was a discussion on the results of the mid-term election as there are forty-two new faces in the legislature in Springfield. There will be a new executive director of the ICCTA as the current executive director, Michael Monaghan is retiring. Chair DiLeonardi is always happy to promote ways to find more money for students. Currently there are three student scholarships that the ICCTA sponsors statewide: the logo contest, which is a \$250 scholarship; the Paul Simon essay contest, which is a \$500 scholarship; and the biggest one, which is funded by a former trustee from Oakton, Mr. Jody Wadhwa, the Ghandi/King Peace scholarship, which is for a \$1,000 scholarship. Information on all of these scholarship opportunities can be found on the ICCTA website, or through the President's Office.

Trustee Martha Burns made a statement that in August 2018, she suffered a serious health situation and was in the hospital for a month. She relayed that she is still in the process of recovering, but feeling good. Ms. Burns thanked everyone, especially her fellow trustees for the love and support that she was shown during this difficult time. Ms. Burns relayed that she met a lot of nurses and CNAs during her time in the hospital, who came through Oakton's nursing program, and it really warmed her heart. Ms. Burns said that she is even more committed to Oakton and looking forward to the nursing pinning ceremony next month, as she has a newfound respect for the medical field after spending 31 days in the hospital.

Student Trustee Report

Student Trustee Jack Timperley reported that it is wonderful to see so many students in attendance at the meeting. With only a month remaining in the semester, students are hard at work applying to colleges, finishing class projects, tests, and getting ready to register for spring classes on November 14. To help in this process, students, both current and prospective, learned about the resources that Oakton offers during our Discover Oakton events. Students also got the chance to talk to college representatives during the several college fairs that seem to have flooded Student Street. Our Lip Sync battle round two, featuring students and faculty performers stole their own shows. It really shows how connected the faculty are with students and vice versa. The student newspaper, OCCurrence released its first issue since May 2017, and is already finishing its second. Mr. Timperley said that when we write stories, our stories become official and he is proud of those students who are working to show these stories and more as we document history in the making. The PTK induction ceremony is on November 15, as we honor those who have given time, energy and dedication to their academics and beyond. In addition, if you are looking for a way to help others, on December 1, Oakton hosts the Empty Bowls event, all proceeds going to six local food pantries. Mr. Timperley said that this past month he had the opportunity to attend several conferences including the ACCT Leadership Congress in New York; the Inclusive Leadership Conference at Richland Community College; and the ICCB-SAC committee meeting in Lisle, which were all great networking experiences. In closing, Mr. Timperley said that he brought back several insights on how to better serve and advocate for our students.

Report: College Transitions and Academic Program Update

Dr. Ileo Lott, Vice President of Academic Affairs, introduced Ruth Williams, Dean of Curriculum and Instruction, who gave an update on current and future academic programs. Dean Williams began by talking about reviving curriculum to make it new and more exciting, and creating and developing new curricula, such as Perioperative Nursing, and Cancer Tumor Registrar. If approved by the Board and the state, Oakton will be the tenth school in the nation, and the first school in Illinois, to offer the Cancer Tumor Registrar curriculum. There are a number of other departments that are currently investigating and preparing new curricula: Business and Finance, Computer Applications for Business and Finance, Early Childhood Education, Fire Science, EMT AAS, and Health Careers, are all looking at new certificates. Dean Williams talked about new curricula and apprenticeships in partnership with the German American Chamber of Commerce, where we are offering a new manufacturing apprenticeship this fall. Oakton is the first partner in Illinois to collaborate with the Industry Consortium for Advanced Technical Training to offer industrial maintenance apprenticeships, while getting on-the-job training. Coming soon, the Business Department is also working with that Chamber to develop a second apprenticeship, Freight Forwarding, which will be tied into existing courses. Other updates included how the

Law Enforcement and Fire Science Departments are merging to form a Public Safety Careers Program. It was mentioned that at a past Board meeting, offering an AA degree that can be completed specifically at the Skokie campus was discussed. Dean Williams stated that she is working with Dean Brad Wooten, and hopes to offer it in 2019. Academic Continuity Planning is in response to the 100-year flood that seems to occur every four years. Academic Affairs is obligated to report to the Illinois Community College Board and the Higher Learning Commission, when we are closed for an extended period due to an emergency. We were fortunate that the 2017 flood occurred in the summer, and that many of our classes were online. We need a plan in place which covers alternate sites as well. Faculty are currently in the process of developing department plans and best practices in the event that the College is closed due to an emergency, so that teachers can continue to make sure that they are in touch with their students and that learning continues. Last spring, the Board approved the Associate in General Studies degree. This degree is a little different because students have to work with advisors to develop an academic plan to complete this degree. Finally, we are currently advertising certificates and degrees that can be earned completely online. There are quite a few, and a number that will be effective in the fall of 2019. Pathways is important work that we are doing and it is part of our Strategic Plan, Teaching and Learning Matters. Our job is to promote and to develop these pathways. Curricular Pathways is part of a bigger reform called Guided Pathways, where we help students before they come into the College, to help them start to identify a program of study or an area of interest. We help them progress through that pathway while they are here by providing wraparound services, such as advising, transfer, and career. We are in the early stages of this development but ultimately students will benefit.

Next, Cindy Nijmeh, Coordinator of College Transitions, introduced a video featuring Anne Brennan, Assistant Vice President for Academic Affairs, who was unable to attend the meeting. In the video, Ms. Brennan talked about the work of the office of College Transitions and Academic Affairs, and how they focus on academic issues that make the passage into or out of Oakton successful. Ms. Nijmeh shared some of the significant changes that have been made such as an online admission application; dual credit webpage; and this is the first academic year in which we have permitted freshmen and sophomores to earn dual credit in Computer Aided Design and Manufacturing Technology courses. This was primarily because freshmen and sophomores were already enrolled in these courses in the high schools; however, they were unable to receive credit for it until this academic year. Academic Affairs is also looking to seek accreditation for the Oakton dual credit program through the National Alliance of Concurrent Enrollment Partnerships (NACEP). Over the next few months, we will be working to better align our program with the NACEP standards. The Oakton dual credit program services all nine of our in-district public high schools. This academic year we have also partnered with Loyola Academy, a private school within Oakton's district. Ms. Nijmeh displayed slides with dual credit course offerings, overall dual enrollment, and high school enrollments, with Maine Township high schools comprising the majority of our dual credit enrollment. We are currently working with the high schools to get the word out about our concurrent enrollment program. Traditionally this program has allowed students to take courses for Oakton credit while they are still in high school, either online or on the Oakton campus. Academic Affairs is also exploring the idea of partnering with high schools to teach Oakton courses to high schools students after traditional school hours, at their respective high school campuses. Oakton faculty would teach these courses.

Brian Bacon, Transfer Coordinator, Career and Transfer Center, gave an update on transfer programming. Mr. Bacon said that 1,000 of Oakton students transfer annually. Historically and presently, the popular destinations for Oakton students are Northeastern Illinois University, DePaul University, University of Illinois Chicago, Loyola University, and University of Illinois, Urbana-Champaign. We are looking into who is the Oakton student and how are we best catering to our population. There are, and were, a number of new events this academic year. There is intentionality behind that, as we are an institution that cares about equity and about our underrepresented and underserved populations. For example, new events are the Latinx College & Resource Expo, HBCU & MSI College Fair, and in April our PRIDE College & Resource Fair, which is unique to the state of Illinois and is new for us and is in collaboration with Oakton's PRIDE group. As we are targeting these different pieces, it is with the importance of student success in mind, in linking up and showcasing friendly institutions towards those

populations. It does takes a lot of collaboration to serve those 1,000 students that transfer out annually. Part of these efforts are reflected in the transfer basics workshops, sixty this academic year. It is designed as a fifteen-minute presentation catering towards students, especially new students that are interested in transfer. It can be overwhelming and intimidating, and we want to be able to provide something up front to say we are here to serve you and this is the process. We care deeply about our partnerships with our four year institutions and what we have done is broken them in to three categories: guaranteed admission agreements, dual enrollment agreements, and transfer paths. We are doing our part in creating a seamless path for the purpose of student success.

Trustee Burns had a question about high school dual credit. She asked are high school students getting dual credit for courses in high schools as well Oakton courses for college credit? Ms. Nijmeh replied that students are earning credit simultaneously; they are earning credit both at the high school level as well as through Oakton. Trustee Burns asked about AP courses, and do students get college credit for taking an AP course. Ms. Nijmeh noted that AP courses are different from dual credit courses in that AP courses require an exam and dual credit courses do not. Currently, we only offer dual credit courses to students who are eligible for them in high school. If a student's high school counselor signs off saying that they are eligible to take this course, they can enroll in an Oakton dual credit course. Trustee Burns asked if Oakton is offering students at the high school level, college credit courses where they could graduate from high school with an associate's degree. Ms. Nijmeh stated that we are currently exploring that option. For some of the computer aided design and manufacturing courses, depending on which high school it is, they could be earning a certificate. Trustee Burns asked if students taking classes in high school along with college credit courses do not have to take those particular classes when they get to college because they have taken and passed them through our dual credit program. Ms. Nijmeh replied that if they are Illinois Articulation Initiative (IAI) courses, then yes, those courses would transfer anywhere within the state of Illinois.

Trustee Salzberg stated that he was happy to see more apprenticeship opportunities, and that we are moving towards manufacturing technology. Trustee Frank was pleased that Oakton is partnering with private high schools in our district as well as the public high schools. He would also like to see more dual credit offerings for automotive courses at the high school level. Chair DiLeonardi thanked everyone for their part in the presentation; it was very informative and hoped that the students in attendance enjoyed it as well.

Public Participation – Student Joshua Rodriguez spoke on the subject of increasing student employee wages.

New Business

11/18-1a Approval of Adoption of Consent Agenda

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Frank seconded the motion; a voice vote was called and the motion passed unanimously.

11/18-1b Approval of Consent Agenda Items 11/18-2 through 11/18-8

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 11/18-2 through 11/18-8 as listed in the Consent Agenda.”

11/18-2 Ratification of Payment of Bills for October 2018 (Including Approval of Travel)

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the

amount of \$6,009,216.44, for all check amounts and for all purposes as appearing on a report dated October 2018.”

- 11/18-3 Acceptance of Treasurer’s Report for October 2018**
“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of October 2018.”
- 11/18-4 Compliance with Open Meetings Act, Closed Session Minutes**
“Be it resolved that the Board of Trustees of Community College District 535, hereby determines that the minutes of the Board closed session meetings on January 7, 2016, June 28, 2016, September 19, 2016, September 20, 2016, November 15, 2016, and April 25, 2017, no longer require confidential treatment, and are released for public inspection.”
- 11/18-5 Action on Recordings of Closed Session Meetings**
“Be it resolved that the Board of Trustees of Community College District 535, recommend the destruction of the verbatim audio recordings held on: March 18, 2014, June 23, 2015, August 18, 2015, September 15, 2015, October 20, 2015, November 17, 2015, December 15, 2015, January 7, 2016, February 16, 2016, March 15, 2016, and April 19, 2016.”
- 11/18-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board**
“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a and b, and hereby approves the expenditures in the amount not to exceed \$22,986.63 for all funds listed in item a.”
a. Salary payments in the amount of \$22,986.63 for part-time teaching services for the Alliance for Lifelong Learning Fall 2018.
b. Salary rescinds in the amount of \$1,617.98 for part-time teaching services for the Alliance for Lifelong Learning Fall 2018.
- 11/18-7 Supplemental Authorization to Pay Professional Personnel – Fall 2018**
1. "Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$201,679.70 to the total amount of part-time teaching salaries paid during the fall semester 2018; the revised, total payment amount is \$4,149,253.06.”
2. "Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$16,102.35 to the total amount of faculty overload salaries paid during the fall semester 2018; the revised, total payment amount is \$443,109.15.”
- 11/18-8 Approval of Clinical Practice Agreements**
“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:
Basic Nursing Assistant Training:
Lee Manor Nursing and Rehabilitation Center
Emergency Medical Technician and Paramedic Program:
NorthShore University HealthSystem
Presence Health Network
Health Information Technology:
Advocate Good Shepherd Hospital
Medical Assistant:
Erie Family Health Center
Precious Hearts Pediatrics

Trustee Salzberg seconded the motion; Trustee Burns called the roll:

Ms. Burns	Aye
Mr. Kotowski	Aye

Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye

The motion carried: Student Trustee Timperley favored the resolution.

11/18-9 Appointment of Members to Career Program Advisory Committees for 2018-2019

Student Trustee Timperley offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the appointment of members to the Career Program Advisory Committees for 2018-2019.”

Trustee Salzberg seconded the motion; a voice vote was called and the motion passed unanimously.

11/18-10 Adoption of Resolution Setting Forth Tax Levies for 2018

Trustee Stafford offered:

"Be it resolved by the Board of Trustees of Community College District 535, County of Cook and State of Illinois, as follows:

SECTION 1: That the following sums be and hereby are levied as taxes for the year 2018 (to be collected in 2019) for the purposes set forth below, on the equalized assessed value of the taxable property of Community College District No. 535: the sum of Forty Three Million Four Hundred Eighty Seven Thousand Fifty Nine Dollars (\$43,487,059) as a tax for Educational purposes; and the sum of Eight Million Dollars (\$8,000,000) as a tax for Operations and Maintenance purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Local Governmental and Governmental Employees Tort Immunity Act purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Social Security and Medicare purposes; and the sum of One Hundred Thousand Dollars (\$100,000) as a special tax for Financial Audit purposes.

SECTION 2: That the Secretary of the Board of Trustees of Community College District 535, County of Cook and State of Illinois, is hereby authorized and directed to file a Certificate of Tax Levy in substantially the form that is attached hereto with the County Clerk of Cook County, Illinois, before the last Tuesday of December 2018.

SECTION 3: That this resolution shall be in full force and effect from and after its passage, approval and filing, as provided by law.

SECTION 4: That the Chairman is authorized to execute the attached Certificate of Compliance with the Truth in Taxation Law, adopted this 13th day of November 2018.”

Trustee Salzberg seconded the motion; Trustee Burns called the roll:

Mr. Stafford	Aye
Mr. Salzberg	Aye
Dr. DiLeonardi	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Mr. Frank	Nay

The motion carried; Student Trustee Timperley favored the resolution.

11/18-11 Adoption of Resolution Setting Forth Property Tax Extension Limitation Law (PTELL) Reduction Designation

Trustee Stafford offered:

RESOLUTION DIRECTING COUNTY CLERK REGARDING TAX LEVY EXTENSION SUBJECT TO THE PROPERTY TAX EXTENSION LIMITATION LAW

“WHEREAS, on November 13, 2018, the Board of Trustees (“Board”) of Community College District 535, Cook County, Illinois (“College District”) did adopt its 2018 tax levy; and WHEREAS, the County Clerk has notified each Cook County taxing district subject to the Property Tax Extension Limitation Law (PTELL) that it may direct the County Clerk’s Office, by proper resolution, to make specific and necessary reductions to its tax levy for the 2018 levy year in accordance with the requirement of Section 18-195 of the PTELL, 35 ILCS 200/18-195; Now, Therefore Be It Resolved by the Board of Trustees of Community College District 535, Cook County, Illinois as follows:

Section 1. That if the County Clerk is required to reduce the aggregate extension of the College District’s 2018 tax levy to meet PTELL requirements, the Board hereby authorizes and directs the County Clerk to make the necessary reductions, as follows:

- 100% of such reductions shall be made from the levy for Educational purposes
- 0% of such reductions shall be made from the levy for Operations and Maintenance purposes;
- 0% of such reductions shall be made from the levy for Local Governmental and Governmental Employees Tort Immunity Act purposes;
- 0% of such reductions shall be made from the levy for Social Security and Medicare purposes;
- 0% of such reductions shall be made from the levy for Financial Audit purposes.

Section 2. That the Chair and Secretary of the Board be and are hereby authorized and directed to sign the Resolution on behalf of the Board of Trustees.

Section 3. That the President of the College District is hereby directed to file a certified copy of this Resolution with the County Clerk on or before the last Tuesday in December.

Section 4. That all other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its passage.”

Trustee Salzberg seconded the motion.

Trustee Stafford stated that this item concerns tax caps.

Trustee Burns called the roll:

Dr. DiLeonardi	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Mr. Salzberg	Aye
Mr. Frank	Abstain
Ms. Burns	Aye

The motion carried; Student Trustee Timperley favored the resolution.

11/18-12 Authorization to Approve November Purchases

Trustee Kotowski offered:

Agenda

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>		<u>Amount</u>
11/18-12a	1 - 2	Travel Services for Interim 2019 Field Study in Peru	Kipachi Peru Travel JP Morgan Chase/ Designated Airline/	\$	26,390.00
				\$	17,750.00

11/18-12b	1 - 2	Travel Services for Interim 2019 Field Study in Seville, Spain	4 Seasons Travel Agency The International College of Seville	\$	22,596.00
			JP Morgan Chase/ Designated Airline/ 4 Seasons Travel Agency	\$	28,350.00
11/18-12c	1 - 2	Document Imaging and Management System Annual Maintenance Contract and System Upgrades	Hyland Software, Inc.	\$	90,000.00
11/18-12d	1	Cloud Based Video on Demand System - Three Year Contract	ShareStream, LLC	\$	69,400.00
11/18-12e	1 - 2	Continuation of Employee Medical, Dental, and Vision Insurance	Community College Health Consortium	\$	8,066,000.00
			Delta Dental of Illinois	\$	385,000.00
			Vision Insurance Plan, Inc.	\$	60,000.00
11/18-12f	1 - 2	Steelcase Furniture with Installation for West End Offices and Reconfiguration of Current Workstations for West End Offices	Forward Space, LLC	\$	321,586.63
			Forward Space, LLC	\$	50,000.00
11/18-12g	1	Edge Network Equipment For the West End Remodeling Project			
		Rescind	AKA Comp Solutions, Inc.	\$	(26,400.13)
		Purchase	Zones, LLC	\$	35,782.47
Grand Total				\$	9,146,454.97. ”

Trustee Frank seconded the motion.

Trustee Stafford gave kudos to the staff for keeping the medical costs down; Trustees Kotowski and Salzberg concurred. Also, Mr. Timperley relayed that the students are excited about the upcoming field study trips to Peru and Spain.

Trustee Burns called the roll:

Mr. Stafford	Aye
Mr. Frank	Aye
Mr. Salzberg	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye
Mr. Kotowski	Aye

The motion carried; Student Trustee Timperley favored the resolution.

11/18-13

Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) Consulting and Project Management Services Related to Website Audit, Recommendations, and Redesign Scope Documentation; b) Steelcase Furniture with Installation for West End Offices (Second Floor) and Skokie Campus Classrooms; and c) Signage for West End Offices.

11/18-14

Authorization to Hire an Associate Vice President for Workforce Education/Dean of Business and Career Programs

Trustee Frank offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Mr. Marc J. Battista effective January 7, 2019 at an annual salary of \$120,000. That salary will be prorated for the period of January 7, 2019 through June 30, 2019.”

Trustee Salzberg seconded the motion.

Dr. Ileo Lott, Vice President of Academic Affairs, stated that this position fills the vacancy that was created when Dr. Colette Hands became the College’s Chief Human Resources Officer. Dr. Lott relayed that looking for someone who could pick up where Dr. Hands left off was difficult, and they found that person in Mr. Battista, who will be a great addition to the team.

Trustee Burns called the roll:

Dr. DiLeonardi	Aye
Mr. Stafford	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Mr. Frank	Aye

Motion carried; Student Trustee Timperley favored the resolution.

11/18-15

Approval of Nominations of Directors, Oakton Community College Educational Foundation

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the nomination of the following individuals as Directors of the Oakton Community College Educational Foundation:

Natasha Richards, Director of Global Quality, John Crane, Morton Grove, Illinois 60053; and Julie Fenton, JD, Evanston, Illinois 60201.”

Student Trustee Timperley seconded the motion.

Dr. Smith said that the Educational Foundation Board is delighted to bring these two individuals forward for approval.

Trustee Burns called the roll:

Mr. Kotowski	Aye
Mr. Frank	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye
Mr. Stafford	Aye
Mr. Salzberg	Aye

Motion carried; Student Trustee Timperley favored the resolution.

11/18-16 Acceptance of a Grant

Trustee Timperley offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts \$259,495.00 from the Illinois Community College Board to support the Perkins Postsecondary Education Grant.”

Trustee Frank seconded the motion; a voice vote was called and the motion passed unanimously.

Adjournment

The next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, December 11, 2018, beginning at 7:30 p.m. at the Des Plaines campus, 1600 E. Golf Road, in room 1506.

Trustee Kotowski made the motion to adjourn the meeting, seconded by Trustee Salzberg; a voice vote was called and the meeting adjourned at 8:40 p.m.

Joan W. DiLeonardi
Joan W. DiLeonardi, Chair

Martha Burns
Martha Burns, Board Secretary

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11/2018

A video recording of the meeting was made and is available by calling the Media Services office at (847) 635-1998.