

**Minutes of the Oakton Community College Board of Trustees Meeting
September 17, 2019**

The 747th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, September 17, 2019, at the Oakton Community College Des Plaines Campus, 1600 E. Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 6:40 p.m. in room 1502, Chair Salzberg called the meeting to order. Board Acting Secretary Bill Stafford called the roll:

Mr. Benjamin Salzberg	Chair	Present
Ms. Martha Burns	Vice Chair	Present
Mr. Paul Kotowski	Secretary	Absent
Dr. Gail Bush		Present
Mr. William Stafford		Present
Ms. Marie Lynn Toussaint		Present
Dr. Wendy Yanow		Present
Ms. Adisa Ozegovic		Present

Chair Salzberg made a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment, employment, compensation, discipline, performance, dismissal of employees, and pending litigation, which was seconded by Trustee Stafford.

Trustee Stafford called the roll:

Mr. Stafford	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Ms. Burns	Aye
Ms. Toussaint	Aye
Mr. Kotowski	Absent
Dr. Yanow	Aye
Ms. Ozegovic	Aye

Also present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Colette Hands, Associate Vice President, Chief Human Resources Officer; and Dr. Ileo Lott, Vice President, Academic Affairs.

At 7:05 p.m., Chair Salzberg asked for a motion to adjourn the closed session meeting. Trustee Stafford made the motion; seconded by Trustee Bush; a voice vote was called and the meeting adjourned.

Open Session and Roll Call

Chair Salzberg called the regular meeting of the Board of Trustees to order at 7:30 p.m. in room 1506.

Trustee Kotowski called the roll:

Mr. Salzberg	Chair	Present
Ms. Burns	Vice Chair	Present
Mr. Kotowski	Secretary	Present

Ms. Toussaint	Present
Dr. Bush	Present
Dr. Yanow	Present
Mr. Stafford	Present
Ms. Ozegovic	Present

Also present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; and Dr. Ileo Lott, Vice President, Academic Affairs.

Pledge of Allegiance – Trustee Toussaint

Approval of Minutes

Chair Salzberg asked for a motion for the approval of the minutes of the August 20, 2019 regular meeting of the Board of Trustees. Trustee Burns made the motion, which was seconded by Trustee Kotowski.

A voice vote was called, and the minutes were unanimously approved as presented.

Statement by the President

Dr. Smith welcomed everyone to the meeting and asked for introductions of those present:

Full-time Faculty present included: Gregory Hamill, Professor, Sociology and President of the Full-time Faculty Association; Reza Dai, Distinguished Professor, Electronics, Local Area Networks and Mathematics; John D’Anca, Distinguished Professor, Psychology; Ahyoung Kim, Assistant Professor, Mathematics; Michael Mauritzen, Associate Professor, English; Michael Peat, Professor, Automotive Technology; Andrew Roach, Professor, Mathematics; and Suzanne Ziegenhorn, Associate Professor, Biology.

Adjunct Faculty present included: Cheryl Thayer, Lecturer, Liberal Arts and President of the Adjunct Faculty Association; David Arieti, Lecturer, Biology; and Valerie Krejcie, Lecturer, Liberal Arts.

Classified Staff present included: Brian Bacon, Transfer Coordinator, Career and Transfer Center; Philip Cronin, Senior Media Services Technician; Eileen Cukierski, Senior Executive Assistant to the President, Secretary to the Board of Trustees; Amy Finkenbine, Student Employment Specialist; Krissie Harris, Manager, Student Life and Campus Inclusion; Jon McFarlane, Media Services Integration Technician; and Ella Whitehead, Manager, Career and Transfer Services.

Administrators present included: May Alimboyoguen, Assistant Dean, Health Careers; Marc Battista, Associate Vice President, Workforce Education and Dean of Business and Career Technologies; Anne Brennan, Assistant Vice President, Academic Affairs and College Transitions; Kelly Iwanaga Becker, Assistant Vice President of Institutional Effectiveness and Strategic Planning; Colette Hands, Associate Vice President, Chief Human Resources Officer; Sebastian Contreras, Jr., Dean, Student Success; Ruben Howard, Director, Workforce and Strategic Partnerships; Jacob Jeremiah, Assistant Dean, Library; Mark Kiel, Dean, Counseling, Health and Wellness Services; Linda Korbel, Dean, Liberal Arts; Raymond Lawson, Dean, Online Learning; Juletta Patrick, Assistant Vice President, Student Affairs, and Dean of Access, Equity and Diversity; Katherine Sawyer, Associate Vice President of Marketing and Communications, and Chief Advancement Officer; Prashant Shinde, Chief Information Officer; Bob Sompolski, Dean, STEM and Health Careers; Andy Williams, Controller, Budget and Accounting Services; Ruth Williams, Assistant Vice President, Academic Affairs, and Dean of Curriculum and Instruction; Cheryl Warmann, Registrar, and Director of Student Financial Support; and Brad Wooten, Dean, Skokie Campus, and of Dean, Adult and Continuing Education.

Guests: Dorothy McCarty, Cotter Consulting; Melissa Cayer and Wayne Serbin

Media: Mr. Steve Sadin – Pioneer Press and Triblocal

Statement by the President

Dr. Smith offered condolences to Jordana Lambropoulos, GED Manager, on the passing of her mother Edna Glenn; and to the family of Arnold Cowen, a long-time Educational Foundation director, who recently passed away. Dr. Smith congratulated Al Grippe, Director of Grant Strategy and Development and their wife on the birth of daughter Gianna Francesca on August 26. Happy birthday wishes were offered to Chair Salzberg. Dr. Smith thanked Edwin Chandrasekar, Joe Scifo, Rich Schwass, the Police Department, the Facilities team, the entire Emergency Operations Communication Team, for managing the weekend flooding situation. There was minimal disruption to campus operations given the closure was over the weekend. Dr. Smith thanked the Trustees who served as ambassadors at the Evanston CommUNITY Picnic on August 25 and at the Evanston Farmers Market on September 7. This is a new initiative for the Trustees and it has been great to have them out in the community representing Oakton. Dr. Smith thanked Educational Foundation President Howard Singer and his wife Alisa, for hosting the Foundation Board social on August 25 at their home. A ribbon cutting ceremony took place celebrating the major completion of the West End of the Des Plaines campus. It was a most important undertaking and it is wonderful to see that space open and used by faculty, staff and students. Our Fall Fest celebrations were held at the Skokie and Des Plaines campuses earlier in the month. Dr. Smith thanked the Student Life staff who played a part, and the Oakton Owl handler, Krissie Harris, for making those events a success. September is Library Card Sign-up Month, a time when the American Library Association reminds parents, caregivers and students that signing up for a library card is the first step towards academic achievement and lifelong learning. Dr. Smith thanked Jake Jerimiah and his team for library cards that were issued to the Trustees. Lastly, the Oakton Educational Foundation will be hosting its fall fundraising event, “Art for Education’s Sake”, at the Des Plaines campus on September 19, beginning at 6 p.m., tickets are \$50 and can be purchased through the Foundation.

Comments by the Chair

Chair Salzberg thanked everyone for coming to the meeting, and everyone who has been involved with the West End renovation. Chair Salzberg said that he attended Oakton years ago, and where the institution was then compared to now is incredible; all made possible through the leadership of the Board and the administration, he is proud of what has been done to date, with more to come.

ICCTA Liaison Report

Trustee Bush reported that the Illinois Community College Trustees Association (ICCTA) September 13-14 meetings were held in Springfield, Illinois, and were attended by Trustees Bush, Toussaint and Burns. Roundtable topic discussions included the labor market value of associate’s degrees, stackable credentials related to shifts in millennial multiple careers, partnering with labor unions for highly skilled trades and Early College, (where students graduate simultaneously from high school and with an associate’s degree). Other topics included rogue board members, and best practices such as annual board retreats, including self-evaluations. The afternoon session centered on the topic of cannabis statewide, the regulations, and the act. Oakton was held up as a standard-bearer for our certificate program. There were presentations by a representative from the Illinois Department of Agriculture, a former Illinois state police officer, who is now licensing medical cannabis, and an industry representative. The Community College Cannabis Vocational pilot Program is set to begin the 2021-22 academic year. There are eight programs that the state is funding, a cooperative between the Department of Agriculture and the Illinois Community College Board (ICCB) for a career in cannabis certification and a general review of the industry.

Educational Foundation Liaison Report

Trustee Stafford reported that the Educational Foundation received a number of notable gifts since the last report. A \$280,000 gift was received from the estate of Herbert Liebsch, an Oakton alumni from the class of 1987. Mr. Liebsch attended the College from 1982 to 1987 and graduated with an Associate of Applied Science in computer programming; a \$10,000 pledge from employee Teresa O'Sullivan, to launch an endowed scholarship in memory of her father, to provide scholarships for veterans at Oakton; John Crane Inc. and Robbins Schwartz, have committed to the global sponsorship level of \$10,000 each to support the Foundation's FY20 events. The first of two fundraising events will take place on September 19 on the Des Plaines campus. The Art for Education's Sake auction features works by students and faculty in a reception setting in the main lobby. Proceeds from the event will support the Foundation's annual fund, which provides funding for high school scholarships and the grants program, among other things. Trustee Stafford shared that the Foundation Board has reached their goal of 100% participation in the Board's annual leadership giving campaign within the first quarter of the fiscal year. The Foundation experienced a great loss with the passing of Board Director Arnold Cowen. Mr. Cowen had been a member for twelve years and took great pride in his affiliation with Oakton and the work of the Foundation. He and his wife of sixty-eight years, Phyllis, were most recently on campus for the College Breakfast in August. The Cowens have directed memorial gifts to the Oakton Educational Foundation. Lastly, the Foundation Board's next meeting will take place on September 25, 2019.

Student Trustee Report

Student Trustee Adisa Ozegovic reported that since the last meeting, students have spent time getting accustomed to classes. Student Life activities have officially begun. Some highlights include Suicide Prevention Day, which was September 10. PTK spent their time fundraising for the American Foundation for Suicide Prevention and in total raised over \$100. Fall Fest is an annual event where students can learn about the many co-curricular activities available at Oakton. It was a success as forty-four student clubs and organization tables were present at both campuses along with tables for staff and departments. Over 700 students attended. Future dates to keep in mind, September 24, Schulyer Bailar, the first transgender NCAA Division I men's athlete, will speak in the Student Center; on September 25 the Student Government Association will be hosting an outdoor movie night; on the 25th will also be the first official lip sync battle to take place in the cafeteria.

Trustee Toussaint spoke about the Oakton outreach at the Evanston CommUNITY picnic last month. She stated that this is the Board's effort to increase the public's knowledge about Oakton and what the College has to offer. She stated that many people have heard of Oakton but they do not really know about specific programs, certifications and what a jewel Oakton is in the community. At the picnic, many of the Board members were there passing out flyers, giving out information, and letting people know that Oakton is there for them. Trustee Toussaint thought that their efforts were well received. They did shake many hands, and the hope is that at the end of the day this will help to increase enrollment. Chair Salzberg said that having Trustees at these types of community events would have an impact because it is exposing Oakton to communities. He went on to say that, there is nothing like one on one contact, and he is supportive of the outreach programs that we have here. Trustee Toussaint added that the Trustees were at the Farmers Market in Evanston on September 7, doing outreach in the community. Trustee Burns thanked Katherine Sawyer, Associate Vice President of Marketing and Communications/Chief Advancement Officer, for her help, as she was the liaison to the Board providing the materials needed. She added that at the CommUNITY picnic, there were many young people that did not really know a lot about Oakton; and at the Farmers Market, most people were older adults who had taken classes at the College. Lastly, Trustee Burns said that it was a good first time out; we just have to get younger people interested.

Dr. Smith introduced Dorothy McCarty from Cotter Consulting, who briefly talk about the next major construction renovation. Ms. McCarty gave a brief update on the Skokie Student Center and Student Street project. Ms. McCarty said that soon the College would be starting a large-scale renovation at the Skokie campus

to renovate the cafeteria, servery, student street, bookstore, and student life area. Ms. McCarty showed an overhead view of the project, where one of the ideas is to open up the whole cafeteria, student area and so forth, to the street. She showed a rendering of what the student center/cafeateria will look like post renovation. Board action to approve the contract will be included on the October 15, 2019 agenda.

Report: The Oakton Experience and Student Success: The Past, Present and Future Work of the Career and Transfer Center

Dr. Smith introduced Ms. Ella Whitehead, Manager, and Brian Bacon, Transfer Coordinator, both from the Career and Transfer Center (CTC), to talk about the Oakton experience and the work of the CTC. Ms. Whitehead began by providing a timeline and history of the CTC, which originally began as Career Services. In 2016, a redesign proposal was submitted and approved to revamp Career Services. The Center was in a space that restricted the ability to provide small and large group programming and services to our students, alumni, employer and university partners. In October 2018, the CTC moved to the second floor of the Enrollment Center. In addition, in July 2019 the area was made into a more open and inviting space. One of the most important details of the remodel is that the space is now multi-functional and will be used for programs, workshops, meetings, and a space for students to congregate.

Mr. Bacon spoke about the mission of the Career and Transfer Center, which provides comprehensive support services to students enabling them to discover and pursue their career and transfer goals by aligning their academic efforts and personal development to their chosen career and transfer pathways. All of which relates to Oakton's strategic commitments and institutional priorities, most notably in equity matters, community matters and curricular pathways. This is how we conduct our work and ensure that what we do is grounded in the efforts of our institution where student success is at the core. Ms. Whitehead said that the CTC works with students and alumni to help identify and assist with attainment of their academic and professional goals. This is done through our three major programmatic functions: career, transfer and student employment. Ms. Whitehead thanked the Board on behalf of the College and the students, for the Board's approval of the student employment policy at the August 20, 2019 meeting, which has ensured that Oakton is in alignment with national best practices and has allowed the College to increase the student employee wage plan. One of the major goals of the student employment program is to ensure that each student who participates in campus employment leaves Oakton with a baseline of knowledge, skills and experience. The CTC also oversees the career services functions at the institution. Every professional staff member in the CTC is MBTI (Myer-Briggs Type Indicator) certified and is equipped to assist students in exploring who they are and what they want to do. Other career service opportunities for students include industry specific job fairs, major and career exploration, and employer engagement. Additionally, the Center will offer experiential learning opportunities, and assist special populations with job searching and career counseling such as career changes.

Mr. Bacon said that within the CTC, transfer programming centers are moving from a model of exposure to connection and works in partnership with Anne Brennan and her office of Academic Affairs and College Transitions. How do we ensure that our efforts are in line with the efforts of our in-district high schools, as we need to be mindful of our prospective student population and ensure that we are in alignment with our strategic enrollment management priority at the College? President Smith shared the positive news that our LatinX and Black student population saw the biggest gains in fall-to-fall persistence rates. This disaggregated data aids in our efforts to focus our equity work, moving from the partnerships to college fairs and programming. This academic year we look to continue equity minded college fairs, which are graciously funded by the Educational Foundation. We want to ensure that our work is an institution wide effort. On September 26, there will be a LatinX college and resource expo followed by our HBCU/MSI college fair on October 3, 2019. These fairs are designed to aid in this model of exposure to connection, as we know students persistence rates improve when they are part of a community. We look at this as a handoff from community and high school to community at Oakton to community at the four-year institutions.

The Career and Transfer Center is the epicenter of the Oakton experience. During FY19, the CTC had over 19,000 interactions with students, employers and transfer partners. The Center's primary focus is connecting new students to major and career exploration programs, through the First Year Experience and guided pathways programs. The way that is done is by providing intentional major and transfer advising and support, offering career and professional development through student employment, and connecting to experiential learning opportunities, as well as building connections and community with local businesses and workforce, and relationship development with all College stakeholders. The CTC is in each of the four pillars of the Oakton experience and will support the Oakton experience by creating career and transfer communities that align directly with our curricular pathways. Mr. Bacon noted that in terms of the career and transfer communities, when Rob Johnstone, of the National Center for Inquiry and Improvement came to Oakton, he painted a picture of guided pathways by successful implementation and what that looks like. Students go to college to get a job. If this is indeed true, the CTC is at the forefront of the Oakton experience. In addition, how we bring students to our services on campus and online is critical. When the CRM (Customer Relationship Management), which is a part of the Strategic Enrollment Management (SEM) priority was implemented, we saw for spring 2020, roughly a quarter of our students list themselves as undecided. The CTC role in guiding exploration for these students will necessitate additional staff from onboarding, clarifying the path, entering the path, staying on the path and ensuring learning and the CTC is present in each one of those pillars. With the impending overhaul of the website, this will involve putting CTC exploration and possibilities front and center. As we are restructuring web pages, we are looking at career and transfer communities future direction as a way to promote early and often and with intentionality, our areas of interest and what employer and transfer partners fit within each prospective area to best showcase what these have to offer.

Chair Salzberg thanked Ms. Whitehead and Mr. Bacon for their presentation. Trustee Burns asked if every student that comes to Oakton goes to the Career and Transfer Center and is there a deliberate effort or just a hope that students visit the Center. Ms. Whitehead replied that the hope is that each student would interact with the Center, hopefully in his or her first semester, but right now, it is hope. Moving forward we would definitely need to have additional staff to help manage meeting with each student, as currently there is one part-time career and transfer coach.

Public Participation

Ms. Melissa Cayer addressed the Board and suggested that there should be a means for students to learn how to retrieve and review a property tax bill.

Mr. Wayne Serbin addressed the Board regarding TIF districts and noted that in his opinion, having a representative from the College attending those meetings would be beneficial.

Unfinished Business: Athletic Infrastructure Opportunity – this item will be deferred to September 24, 2019, at 2 p.m., when a Committee of the Whole meeting will take place at the Des Plaines campus.

New Business

9/19-1a Approval of Consent Agenda

Trustee Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Kotowski seconded the motion; a voice vote was called and the motion passed unanimously.

9/19-1b Approval of Consent Agenda Items 9/19-2 through 9/19-6

Trustee Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 9/19-2 through 9/19-9 as listed in the Consent Agenda.”

9/19-2 Ratification of Payment of Bills for August 2019 (Including Approval of Travel)

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$5,600,789.05 for all check amounts and for all purposes as appearing on a report dated August 2019."

9/19-3 Acceptance of Treasurer’s Report for July 2019

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records the report of the Treasurer for the month of July 2019.”

9/19-4 Acceptance of Treasurer’s Report for August 2019

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of August 2019.”

9/19-5 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to c, and hereby approves the expenditures in the amount not to exceed \$56,617.38 for all funds listed in items a and b.”

a. Salary payments in the amount of \$54,751.38 for part-time teaching services for the Alliance for Lifelong Learning fall 2019.

b. Salary payments in the amount of \$1,866.00 for part-time teaching services for the Alliance for Lifelong Learning summer 2019.

c. Salary rescinds in the amount of \$65.00 for part-time teaching services for the Alliance for Lifelong Learning summer 2019.

9/19-6 Ratification of Payment of Pay Professional Personnel – Fall 2019

1. "Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the fall semester, 2019; the total payment amount is \$3,302,239.95."

2. "Be if further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the fall semester, 2019; the total payment amount is \$427,476.40."

Trustee Bush seconded the motion; Trustee Kotowski called the roll:

Dr. Bush	Aye
Dr. Yanow	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Ms. Toussaint	Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

9/19-7 Affirmation of Mission, Vision and Values

Trustee Burns offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby affirms the Mission, Vision, and Values Statement.”

Trustee Stafford seconded the motion; Trustee Kotowski called the roll:

Dr. Yanow	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. Bush	Aye
Ms. Toussaint	Aye
Ms. Burns	Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

9/19-8

Ratification of Pride, Passion and Promise Board of Trustees' Scholarships for 2019-2020

Trustee Toussaint offered:

“Be it resolved that the Board of Trustees of Community College District 535 ratifies the Pride, Passion and Promise Board of Trustees' Scholarships for the academic year 2019-2020 to Scot Barnett, Kathryn Calalay, Von Vic Cayas, Diana Stanila, and Amar Suljic.”

Trustee Bush seconded the motion; a voice vote was called and the motion passed unanimously.

9/19-9

Authorization to Open a Trust Account Agreement with the Capital Development Board

Trustee Bush offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the Administration to transfer up to \$500,000 to setup a trust account with the Capital Development Board to cover anticipated costs for Project #810-073-001.”

Trustee Kotowski seconded the motion and called the roll:

Ms. Burns	Aye
Dr. Yanow	Aye
Mr. Stafford	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye
Mr. Kotowski	Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

9/19-10

Resolution to Transfer Funds for the Purpose of Future Payment of Post-Retirement Health Care Benefits Costs and Claims

Trustee Yanow offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby approves the following transfers effective for Fiscal Year 2019: \$2.5 million from the Education Fund to the Retiree Health Insurance Fund and \$2.5 million from the Auxiliary Fund to the Retiree Health Insurance Fund. The total transfer to the Retiree Health insurance Fund is \$5.0 million for the future payment of OPEB costs and claims.”

Trustee Kotowski seconded the motion.

Trustee Stafford commented that this is a good move to help fund our future OPEB (Other Post-employment Benefits) costs and the rating agencies will favor this move.

Trustee Kotowski called the roll:

Mr. Stafford	Aye
Mr. Salzberg	Aye
Dr. Yanow	Aye
Ms. Toussaint	Aye
Mr. Kotowski	Aye
Dr. Bush	Aye
Ms. Burns	Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

9/19-11 Authorization to Approve September Purchases

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the purchase of the following:

<u>Agenda Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>		<u>Amount</u>
9/19-11a	1	Grant Funded Nursing Anne Simulator	Laerdal Medical Corporation	\$	29,262.80
9/19-11b	1 - 2	Compensation Study Consulting Services	Korn Ferry	\$	115,000.00
9/19-11c	1 - 2	McAfee Antivirus Software Gold Business Support Agreement	CTG Inc. of Illinois, dba Novanis	\$	36,520.30
9/19-11d	1	Steelcase Furniture and Installation for West End Phase 2 Renovation	Forward Space, LLC	\$	185,421.78
		Grand Total		\$	366,204.88.”

Trustee Stafford seconded the motion; Trustee Kotowski called the roll:

Ms. Toussaint	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Dr. Yanow	Aye
Mr. Stafford	Aye
Mr. Salzberg	Aye
Ms. Burns	Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

9/19-12 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) Flexible Registration Software; b) Consulting Services for Long-Range Strategic

Technology Plan; c) Cloud-Based Math Placement Exams and Online Instruction; d) Microscopes; and e) Space Rental Agreement for Commencement.

9/19-13 Approval of Administrator’s Resignation

Trustee Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the resignation of Mr. Bradley Wooten, Dean, Skokie Campus/Dean, Adult and Continuing Education Alliance for Lifelong Learning/Academic Affairs, effective December 31, 2019.”

Trustee Yanow seconded the motion.

Dr. Ileo Lott, Vice President of Academic Affairs, publicly thanked Mr. Wooten for his more than a decade of service to the institution and serving on the Council of Deans during that time. We wish Mr. Wooten the best.

Trustee Kotowski called the roll:

Mr. Salzberg	Aye
Ms. Burns	Aye
Ms. Toussaint	Aye
Mr. Stafford	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Dr. Yanow	Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

9/19-14 Acceptance of Grants

Student Trustee Ozegovic offered:

"Be it resolved that the Board of Trustees of Community College District 535 accepts the following grants:

"Be it resolved that the Board of Trustees of Community College District 535 accepts the following grants:

- a. Illinois Secretary of State/Illinois State Library Literacy Office Workplace Skills Enhancement grant in the amount of..... \$19,500.00
 - b. Illinois Secretary of State/Illinois State Library Literacy Office Workplace Skills Enhancement grant in the amount of..... \$8,710.00
- for a total of \$28,210.00.”

Trustee Toussaint seconded the motion; a voice vote was called and the motion passed unanimously.

Adjournment

The next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, October 15, 2019, beginning at 7:30 p.m. at the Skokie Campus, 7701 N. Lincoln Avenue in room P104.

Trustee Kotowski made the motion to adjourn the meeting, which was seconded by Trustee Burns; a voice vote was called and the meeting was adjourned at 8:20 p.m.

Benjamin Salzberg
Benjamin Salzberg, Chair

Paul Kotowski
Paul Kotowski, Board Secretary

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9/2019

A video recording of the meeting was made and is available by calling the Media Services office at (847) 635-1998.