



**Minutes of the Oakton Community College Board of Trustees Meeting
December 10, 2019**

The 750th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, December 10, 2019, at the Oakton Community College Des Plaines Campus, 1600 E. Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 6:35 p.m. in room 1502, Chair Salzberg called the meeting to order. Trustee Stafford called the roll:

Mr. Benjamin Salzberg	Chair	Present
Ms. Martha Burns	Vice Chair	Present
Dr. Gail Bush		Present
Mr. William Stafford		Present
Ms. Marie Lynn Toussaint		Present
Dr. Wendy Yanow		Present

Trustee Bush made a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment, employment, compensation, discipline, performance, dismissal of employees, review of closed session minutes and pending litigation, which was seconded by Trustee Yanow. Trustee Kotowski and Student Trustee Ozegovic were absent for the meeting.

Trustee Stafford called the roll:

Mr. Stafford	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

Also present Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Colette Hands, Associate Vice President, Chief Human Resources Officer; and Dr. Ileo Lott, Vice President, Academic Affairs.

At 7:35 p.m., Chair Salzberg asked for a motion to adjourn the closed session meeting. Trustee Stafford made the motion; seconded by Chair Salzberg; a voice vote was called and the meeting adjourned.

Open Session and Roll Call

Chair Salzberg called the regular meeting of the Board of Trustees to order at 7:30 p.m. in room 1506.

Trustee Stafford called the roll:

Mr. Salzberg	Chair	Present
Ms. Burns	Vice Chair	Present
Ms. Toussaint		Present
Dr. Bush		Present
Dr. Yanow		Present
Mr. Stafford		Present

Also present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; and Dr. Ileo Lott, Vice President, Academic Affairs. Trustee Kotowski and Student Trustee Adisa Ozegovic were absent for the meeting.

Pledge of Allegiance – Trustee Gail Bush

Approval of Minutes

Chair Salzberg asked for a motion for the approval of the minutes of the regular meeting of the Board of Trustees on November 19, 2019; Trustee Stafford made the motion, which was seconded by Trustee Yanow.

A voice vote was called, and the minutes were unanimously approved as presented.

Statement by the President

Dr. Smith welcomed two new employees who were attending their first Board meeting, Dr. Andrea Lehmacher, Director of Marketing and Stephen Butera, Senior Manager of Media Relations and Communication.

Dr. Smith asked for introductions of those present:

Classified Staff present included: Kathleen De Courcey, Web Communications Coordinator and President of the Classified Staff Association; Philip Cronin, Senior Media Services Technician; Eileen Cukierski, Senior Executive Assistant to the President, Secretary to the Board of Trustees; Jon McFarlane, Media Services Integration Technician.

Full-time Faculty present included: Greg Hamill, Professor, Sociology and President of the Full-time Faculty Association; Keenan Andrews, Associate Professor, Business; Mario Borha, Assistant Professor, Mathematics; Will Crawford, Professor, English; Tina Fakhrid Deen, Associate Professor, English; Melissa Mendoza, Professor Physical Therapist Assistant; Kayla Mitchell; Assistant Professor, Economics; and Bakahia Reed-Madison, Professor, Human Services and Substance Abuse Counseling.

Adjunct Faculty present included: Cheryl Thayer, Lecturer, Liberal Arts and President of the Adjunct Faculty Association; and Valerie Krejcie, Lecturer, Liberal Arts.

Administrators present included: May Alimboyoguen, Assistant Dean, Health Careers; Marc Battista, Associate Vice President, Workforce Education/Dean of Business and Career Programs; Anne Brennan, Assistant Vice President, Academic Affairs and College Transitions; Sebastian Contreras, Jr., Dean, Student Success; Rick Daniels, Director, Student Life and Campus Inclusion; Kelly Iwanaga Becker, Assistant Vice President, Institutional Effectiveness and Strategic Planning; Colette Hands, Associate Vice President, Chief Human Resources Officer; Jeffrey Hoffmann, Chief of Police and Emergency Management; Ruben Howard, Director, Workforce Development and Strategic Partnerships; Jacob Jeremiah, Assistant Dean, Library; Linda Korbel, Dean, Liberal Arts; Raymond Lawson, Dean, Online Learning; Juletta Patrick, Assistant Vice President, Student Affairs/Dean of Access, Equity and Diversity; Katherine Sawyer, Associate Vice President of Marketing and Communications, and Chief Advancement Officer; Joe Scifo, Director, Facilities; Cheryl Warmann, Registrar,

Director of Student Financial Support; Andy Williams, Controller, Budget and Accounting Services; and Ruth Williams, Assistant Vice President, Academic Affairs/Dean, Curriculum and Instruction.

Media: Steve Sabin – Pioneer Press

Dr. Smith offered condolences to Trustee Gail Bush on the passing of her mother, and to Professor Katherine Schuster on the loss of her father. Congratulations were given to Dr. Bakahia Reed-Madison, who received the Most Distinguished Women of Illinois award from the Orrington Institute. This award recognizes world-class women in Illinois who have displayed the highest level of leadership, whose commitment to excellence is empowering, and whose achievements are unparalleled. In November, the College received the Reflecting Excellence Award for its contributions to the Latinx community by Reflejos, a bilingual weekly newspaper that has been serving the Chicago suburban Latinx market for over twenty years. Dr. Smith thanked the Ceramics Club, and all who participated in the December 7th Empty Bowls event, which raised thousands of dollars to support local food charities. Dr. Smith also thanked all who attended the Ecological Restoration Day; where students, faculty and staff worked together in the forest preserve doing important clean up. The nurses pinning ceremony was held on December 12th. Dr. Smith noted that Oakton's nursing program was recently ranked fifth in Illinois. On December 12th and 13th, Futures Unlimited, an educational program that provides 8th grade girls in the district exciting opportunities to explore diverse careers in science, technology, engineering and math, will be held at the Des Plaines campus. The current exhibit at the Koehnline Museum of Art is 'From Sorrow to Triumphant Joy: The Art of David Bekker', who produced images of human suffering and painted murals in Illinois public buildings; the exhibit runs through January 24, 2020. In closing, Dr. Smith wished everyone a wonderful holiday season filled with the joy of celebrating traditions with family and friends, and the hope for peace in the New Year.

Educational Foundation Liaison Report

Trustee Stafford reported that the Educational Foundation has raised \$486,004 to date this fiscal year, which is 91% to their goal of \$536,000. Notable gifts since November's update include a \$30,000 gift from the Wentcher Foundation to support scholars studying at Oakton this academic year, and a \$10,000 gift from Foundation Board Director Julie Fenton and her husband Stuart, to start an endowed scholarship in the name of Julie's parents to support students with financial needs who are studying in health careers or business. The Foundation participated in #GivingTuesday on December 3rd, and an End-of-Year Appeal has been sent to past donors and alumni supporters. The Foundation's Board of Directors had a meeting on December 4th where they approved nearly \$200,000 to continue to underwrite high school senior scholarship programs in FY21; adopted five new policies including Whistleblower, Public Information, Document Retention and Destruction, Current Use Fund, and Endowment, and quarterly meeting dates for fiscal year 2021. The Board is sending three officers, along with Katherine Sawyer, to the Association of Governing Board's Foundation Leadership Forum in January. Currently, there are sixteen voting members. The next Foundation Board meeting will take place on March 4, 2020.

Student Trustee Report

In Adisa Osgovic's absence, Dr. Karl Brooks read her report into the record: This past month, students have spent much of their time wrapping up the semester and preparing for finals, which are taking place this week. #StudyBreakfast where students joined together to eat breakfast while participating in a number of games and activities in order to de-stress and prepare for their upcoming tests and projects; tutoring was also available to help students obtain further assistance if needed for their finals. Furthermore, students involved in Students for Global Health and Sustainability (SGHS) raised over \$400 for the Spirit of Haiti, a fundraiser devoted to ensuring children in Haiti get an education. Finally, students are spending the last few days of the semester and likely their time off, to complete last minute transfer applications, including their financial aid paperwork, as they prepare for the much-anticipated holiday break.

Comments by the Chair

Chair Salzberg wished Happy Holidays and New Year to the Oakton family and the Board of Trustees.

Trustee Comments

Trustee Burns was grateful to have a place on the agenda for Trustees to make comments, and she wished everyone a wonderful holiday season.

Report: Equity at Oakton

Dr. Ileo Lott, Vice President of Academic Affairs, thanked the Board and Dr. Smith for the opportunity to present the report on Equity at Oakton. The report touched on the topics of institutional equity, All College Learning Day, which was held on October 24, 2019, and the ILEA (Illinois Equity in Attainment) Equity Plan. In 2018, the College made strategic commitments with equity as the foundation. Dr. Lott read in part, what the College's strategic plan says about equity: "We will create an environment that supports the inclusion, engagement, and learning of all students through resource allocation, curriculum development, inclusive policies and procedures, and ongoing support." "We explore models that increase faculty participation and high impact practices that diminish opportunity gaps and encourage success of all students." Through collaboration and meeting with internal groups such as faculty and staff through the SST (Student Success Team), there became an awareness that equity is not linear and people might need varying levels of equity. Dr. Lott said that we are sticking with the theme of curricular pathways but expanded our vision into what we call the Oakton Experience. Collaboratively, the SST defined the Oakton Experience, "rooted in equity, the Oakton Experience is dedicated to intentional engagement by faculty and staff to support students as they successfully enter an individualized path, navigate college, grow academically and socially, and transition to their desired next step." Dr. Lott noted that we do not know all there is to know about equity. One of the things that was decided was to have an All College Learning Day, which originated out of an agreement between the administration and faculty for faculty professional development. Dr. Smith encouraged us to expand that opportunity to every employee at the College, and what was developed, was a thematic professional development program for everyone at the College. Under Dr. Smith's leadership, we decided that equity should be our inaugural topic for that day, in part to honor our commitment to equity, and to help us begin to operationalize how we are implementing equity.

Dr. Colette Hands, Associate Vice President, Chief Human Resource Officer, next spoke about All College Learning Day. The idea was adapted and expanded from a faculty professional development concept. Dr. Hands acknowledged the Committee members for College Learning Day 2019. There were twenty-two individual sessions that were focused on equity, offered multiple times for a total of forty sessions, and there were seventeen individuals/organizational presenters. We made the commitment this year to have all outside speakers so that the entire College could engage in learning that day. Between staff, faculty, adjunct faculty, administrators, and Board members, there were over 600 participants. Feedback from the day included four main points regarding people's thoughts about equity at Oakton after the day's events. Of those that responded to the survey, eighty-three percent stated that they can identify ways in which they can improve equity for Oakton students in their daily work; seventy-three percent stated that they feel more comfortable actively engaging in future conversations and professional development related to equity; eighty-five percent were satisfied or very satisfied with the day overall. Prior to Learning Day, we shared the definition of equity with the College community and at that time, only fifty-seven percent were able to identify Oakton's definition, but after that day, that number rose to seventy-one percent. As part of the processing of the event, we started to look at considerations for the future. The Committee began reviewing lessons learned and thinking about what we could do with our future Learning Days. Dr. Hands framed the topics that were discussed using an equity lens. Five main planning points for the day included the location of the event, employee engagement and participation, student employee participation, committee membership and make-up, and financial investment. Location and employee engagement go hand-in-hand. It was wonderful to be able to utilize our own space; however, by having it on campus, there were still employees that needed to work that day to ensure the day went smoothly. Those

individuals such as committee members, the logistics team, IT, Media Services, Facilities staff, daytime and overnight shifts, were not able to fully participate in the day. She noted that we would need to keep this in mind for future events. It was our hope to have student employees that were usually scheduled to work that day, work Learning Day. Unfortunately, not many took us up on the offer. Dr. Hands closed by speaking about the financial investment related to Learning Day. This year Learning Day was celebrated and executed in a big way, the College made a substantial financial investment and commitment to support the professional development of the employees. We need to think about the sustainability of this model, yet still be committed to professional development of our employees. Dr. Hands expressed her gratitude to the Board for supporting this effort in making this day happen.

Next, Dr. Hands introduced Juleta Patrick, Assistant Vice President of Student Affairs and Dean of Access, Equity and Diversity, who spoke about ILEA and why Oakton chose to partner with this group. ILEA is the signature initiative of the Partnership for College Completion (PCC), whose goal is to catalyze and champion policies, systems, and practices, that ensure all students can graduate from college and achieve their career aspirations. ILEA and PCC have set a goal to eliminate institutional achievement gaps in college degree completion for low-income, first generation, Latinx and African-American students in Illinois by 2025. ILEA has helped the College streamline and focus our activities around equity in order to achieve our equity related goals. This focus comes in the form of the ILEA equity plan. The ILEA plan serves as a roadmap and outline for how Oakton will work toward closing gaps in degree attainment for low-income Black and Latinx students. The goal of the ILEA plan is to eliminate disparities in degree completion rates on our campus between African-American and White students, between Latinx and White students, and between low-income and higher income students. The plan includes four major components: Current State, Oakton Experience aligned Institutional Strategies, Interim Benchmark Goals, and Evaluating Impact. Ms. Patrick referred to charts, which depicted Oakton's current state for Black and Latinx students, which showed equity gaps in graduation or completion rates as compared to white students. The trends are clear, for White students, the rate has hovered around twenty percent for the last four cohorts, in contrast, there is an upward trend for Black and Latinx students over the same time period. Therefore, the equity gaps in this metric have decreased but are not entirely gone. In terms of our Pell eligible students, the current state for Pell eligible students when comparing the four-year graduation rates of Pell and non-Pell recipients is such that students who receive Pell grants are more likely to graduate in four years than non-Pell recipients. The graduation rates for both groups have been increasing over the last four cohorts. This data shows that equity gaps do not exist for Pell or low-income students.

As Dr. Lott alluded to earlier in the presentation, all of the strategies included within the ILEA equity plan are rooted in and aligned with the principles of the Oakton Experience and are designed to improve student success for all students at Oakton, with a particular focus on providing equitable access and support to Black and Latinx students. Ms. Patrick touched on a few examples of the strategies that were chosen to be included in the ILEA plan. The Faculty Persistence Project, Educational Plans, Multiple Measures, Co-requisite model for English courses, and the Math Emporium. Ms. Patrick next spoke about ANDALE (Association to Nurture and Develop the Advancement of Latinx in Education) as one of the College's co-curricular strategies, which began in the 2012-2013 academic year. It provides intrusive and individualized support needed to access Oakton and persist to completion where many opportunities are offered such as workshops that provide leadership development, academic advising, tutoring and student group support, participation in community service projects, networking and interacting with Latinx role models. They also learn about opportunities for scholarships and much more. Participation of Latinx students in ANDALE has increased from twelve students in 2013, to sixty-two in 2017. Through the ILEA plan, Oakton intends to scale the ANDALE program, continue its growth, and achieve set persistence and completion goals.

The final strategy is one that provides a support program similar to the ANDALE program, but for Black students. Oakton seeks to provide social enrichment and academic support to Black students through a program that offers intensive activities which includes partnering with appropriate Oakton departments to assist with

Black student recruitment to the College and into this program, attending mandatory weekly study sessions, receiving intentional academic advising, engaging with faculty, staff and administrators across the College through career related internships, networking activities, study abroad and volunteer research opportunities, financial assistance and literacy education and training, understanding United States history as related to the plight of Blacks in American society, and the historic and modern day Black experience outside of slavery and the civil rights movement. There will be opportunities for developing notetaking skills, test taking, time management skills, and supporting students as they learn the rhythm of the college workflow. There will also be opportunities for free expression through music and social gatherings to build a sense of belonging and a welcoming atmosphere. Because of the implementation of the aforementioned strategies, Oakton will use benchmarks to reduce and eliminate equity gaps for Black and Latinx students. The goal of the equity plan is to close equity gaps in completion. Ms. Patrick said that after sharing a working draft of the ILEA equity plan, the College community was invited to provide feedback on the plan. Ms. Patrick shared some of the feedback that was received. This feedback was given to the Strategic Planning Accountability and Resource Committee (SPARC), to be used in the development of a more expansive Oakton equity plan that will be more inclusive of the student populations mentioned. In closing, Ms. Patrick said that the ILEA equity plan is quite prescriptive, and will be used to expand and create a larger Oakton equity plan. SPARC will continue to review feedback from the College community and evaluate the ILEA equity plan strategies with a lens toward expansion to other student populations, and we look forward to equity success ahead as SPARC embarks upon the creation of the Oakton equity plan.

Trustee Bush asked for some details about the Math Emporium that was mentioned as one of the College-wide strategies. Professor Mario Borha replied that when they saw the feedback from the ILEA plan, they used it to generate similar types of ideas. Looking at creating co-requisite courses, namely our high enrollment courses, our Math 140, 131, and 122. Professor Borha said that we are also looking at modifying the emporium model because we did not want it to go away completely as it is a high impact practice, but we are looking to tailor it to catch the students who are currently falling through the cracks. We are also looking at creating a peer-mentoring program for developmental students. Trustee Yanow said that this is wonderful approach and appreciates all of the work. She was interested in the co-requisite model and asked about learning styles. Professor Borha noted that the emporium model is very good for empowering students so that they can work at their own pace. There are certain students that need extra help with some of those non-cognitive factors such as time management, motivation, resilience, etc. Dr. Lott added that some of the issues with math broke down to classroom design. The department chair has worked with Director of Facilities Joe Scifo, on room design, going for more of a differentiated instruction model.

Trustee Burns commented on the ANDALE program and asked why a similar program for Black students has not yet been established, given the fact that there have been Black students at Oakton for years that were similarly situated as the Latinx students. Why is it that in 2019 we are now identifying that we need something like ANDALE, which is an institutional student support program. Dr. Smith commented that a faculty member at Oakton in 2012 initiated the ANDALE project. Trustee Burns asked when this program is going to roll out for Black students. Ms. Patrick replied that the hope is to have it established and going in fall of 2020. Trustee Burns continued that in her opinion, this is elementary in terms of the fact that we have had Black students at the College for years and this does speak to her because she is Black, and there are a lot of young people that are Black that are struggling and they are looking for educators to make a real significant difference in their lives and we should have had this up and running ten years ago. She expressed that as educators, many with Ph.D.'s, we have a responsibility to do our best, and the fact that a program like this is still not available, falls short for a demographic that we know has struggled for the past 300 years in this county. Trustee Burns hopes that this attention, urgency, and focus will be given to Black students.

Trustee Bush asked about the institutional strategy related to Educational Plans. Districts 65 and 202 create their own institutional plans, all the high school districts have educational plans, and in the Evanston district, the number of students coming out with educational plans varies greatly based on race. She asked that in relation to where the students are coming from, how they synchronize with Oakton's educational plans. Dr. Smith noted that when a student meets with an academic advisor they work on an educational plan based on the student's goals. Dr. Smith commented that this has not been mandatory or a required component for students when they come to Oakton, but the data is compelling that students who have an educational plan, meet regularly with their advisor, stay on track and are much more likely to persist and complete. We have a goal of seventy-five percent of our students having an educational plan this year and that is why we have made a commitment to hire more academic advisors this year. Dr. Smith said that when she meets with our high school superintendents, we talk to them about the fact that we are establishing educational plans as we want to make sure that our plans, and the high school's plans, feeds into and forms the language that we use which will then also transfer to the four-year institutions.

Chair Salzberg commented that the All College Learning Day was fantastic and going down the road, we do have to be inclusive to everyone. It is important to bring the people who are lagging behind up and it is something that should have been done many years ago. Trustee Bush commented that Learning Day was a unique and wonderful experience, very enlightening and inspirational. She was in a number of sessions that brought up many emotions and she was wondering what happens next. Dr. Hands replied that as part of the follow-up to Learning Day, she has worked with Ms. Patrick and her office to have some processing days, which will be coming up in the spring term.

Public Participation - None

New Business

12/19-1a Approval of Consent Agenda

Trustee Burns offered:

"Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Bush seconded the motion; a voice vote was called and the motion passed unanimously.

12/19-1b Approval of Consent Agenda Items 12/19-2 through 12/19-5

Trustee Bush offered:

"Be it resolved that the Board of Trustees of Community College District 535 approves the following items 12/19-2 through 12/19-5 as listed in the Consent Agenda."

12/19-2 Ratification of Payment of Bills for November 2019 (Including Approval of Travel)

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$9,416,663.12 for all check amounts and for all purposes as appearing on a report dated November 2019."

12/19-3 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a and b, and hereby approves the expenditures in the amount not to exceed \$6,768.25 for all funds listed in item a."

a. Salary payments in the amount of \$6,768.25 for part-time teaching services for the Alliance for Lifelong Learning Fall 2019.

b. Salary rescinds in the amount of \$1,956.71 for part-time teaching services for the Alliance for Lifelong Learning Fall 2019.

12/19-4

Supplemental Authorization to Pay Professional Personnel – Fall 2019

1. "Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$47,141.01 to the total amount of part-time teaching salaries paid during the fall 2019 semester; the revised total payment amount is \$4,039,768.07."

"Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$10,753.60 to the total amount of faculty overload salaries paid during the fall 2019 semester; the revised total payment amount is \$508,560.00."

12/19-5

Approval of Clinical Practice Agreements

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Medical Laboratory Technology: Walgreens

Early Childhood Education: Goddard School of Skokie; Unity Preschool; and Wesley Child Care Center."

Trustee Yanow seconded the motion; Trustee Stafford called the roll:

Dr. Bush	Aye
Ms. Toussaint	Aye
Ms. Burns	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye
Mr. Salzberg	Aye

Motion carried.

12/19-6

Approval of Board Meeting Schedule for Calendar Year 2020

Trustee Yanow offered:

"Be it resolved that the Board of Trustees of Community College District 535 hereby approves the established calendar of meetings of the Board for the 2020 calendar year for public notice as follows:

January 21, February 18, March 17, April 21, May 12, June 30, August 18, September 15,

*October 20, November 17, and December 15.

*Please note that the October 20 Board meeting will be held at the Skokie campus of Oakton Community College, 7701 N. Lincoln Avenue, Skokie, Illinois, in room P104, beginning at 7:30 p.m., except where otherwise posted as required by law.

All other meetings will begin at 7:30 p.m. in room 1506 at the Des Plaines campus Oakton Community College, 1600 E. Golf Road, Des Plaines, Illinois, except where otherwise posted as required by law."

Trustee Bush seconded the motion. It was noted that the 2020 dates were originally decided on at the April 23, 2019 Board of Trustees reorganizational meeting.

Trustee Stafford called the roll:

Ms. Toussaint	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye
Ms. Burns	Aye

Mr. Salzberg Aye
Dr. Bush Aye

Motion carried.

12/19-7 Authorization to Approve December Purchases

Trustee Bush offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Agenda Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
12/19-8a	1 - 2	Ratification for Instructional Services for Therapeutic Horticultural Program	Joseph Regenstein, Jr. School of the Chicago Botanic Garden	\$ 64,250.00
12/19-8b	1 - 2	Maintenance of Natural Areas – Two Year Contract	Cardno, Inc.	\$ 183,747.15
12/19-8c	1	Owners Representative Services – Contract Amendment	Cotter Consulting, Inc.	\$ 362,000.00
12/19-8d	1	Enrollment Forecasting Services – One Year Contract	Hanover Research	\$ 50,000.00
			Grand Total	\$ 659,997.15.”

Trustee Yanow seconded the motion; Trustee Stafford called the roll:

Ms. Burns Aye
Ms. Toussaint Aye
Dr. Yanow Aye
Dr. Bush Aye
Mr. Stafford Aye
Mr. Salzberg Aye

Motion carried.

12/19-8 Preview and Initial Discussion of Upcoming Purchases – Discussion Only

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) IP Telephony Annual Maintenance and Software Assurance; b) Engineering Services for Des Plaines Campus Pedestrian/Bicycle Pathway; c) Engineering Services for Des Plaines and Skokie Campus Sidewalk Repair/Replacement; and d) Backup Software Support and Maintenance Renewal – One Year Contract.

12/19-9 Authorization to Pay Monetary Award Program Grant

Trustee Toussaint offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby approves payment of additional 2016-2017 MAP grant payment as directed by the Illinois Student Assistance Commission not to exceed \$120,000.”

Trustee Burns seconded the motion; Trustee Stafford called the roll:

Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Stafford	Aye
Dr. Bush	Aye
Mr. Salberg	Aye
Ms. Burns	Aye

Motion carried.

12/19-10

Approval of Temporary Leave

Trustee Burns offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves a temporary leave for professional purposes for Tina Fakhrid-Deen for January 16 – February 17, 2020.”

Trustee Yanow seconded the motion.

Dr. Ileo Lott, Vice President of Academic Affairs, commented that this is a very prestigious award Professor Fakhrid Deen has been awarded. She was selected from among 2,000 people to win this award and this will give her an opportunity to complete and start some new creative works. Dr. Lott noted that in her spare time, she found us the fabulous keynote speaker for All College Learning Day. Trustee Bush congratulated Professor Fakhrid Deen on this award, saying it is inspirational to all of us to see our faculty aspire in this way, you make us proud, and we are excited for you.

Trustee Stafford called the roll:

Dr. Yanow	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Stafford	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye

Motion carried.

12/19-11

Approval of a New Unit of Instruction

Trustee Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following new unit of instruction: Cannabis Transportation, Logistics, and Supply Chain Management Certificate.”

Trustee Yanow seconded the motion.

Chair Salzberg said that he is thrilled that Oakton has been progressive about adding courses like this one, and is proud to see that we are going out there and achieving what the community wants.

Trustee Stafford called the roll:

Mr. Stafford	Aye
Ms. Burns	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye

The motion carried.

12/19-12 Approval of New Policies

Trustee Bush offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby approves new Board Policy 3037 for the Business Enterprise Program, and also approves new Board Policy 8013 for the Library Institutional Archives Collection Development.”

Trustee Burns seconded the motion; Trustee Stafford called the roll:

Mr. Salzberg	Aye
Ms. Burns	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye
Ms. Toussaint	Aye
Dr. Bush	Aye

Motion carried.

12/19-13 Introduction of New Policy Statement – First Read

Trustee Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review the proposed new policy 1120 in support of Free Speech and Expression with action to take place at the next regularly scheduled Board meeting, January 21, 2020.”

A voice vote was called and the motion passed unanimously.

12/19-14 Acceptance of Grants

Trustee Yanow offered:

"Be it resolved that the Board of Trustees of Community College District 535 accepts the attached resolutions, 12/19-14a and 12/19-14b, for the following grants:

- a. Illinois Secretary of State sub-award through Illinois Green Economy Network (IGEN) - General Members Grant..... \$960.00
 - b. The National Girls Collaborative (NGC) – Mini-Grant..... \$400.00
- for a total of \$1,360.00.”

Trustee Bush seconded the motion; a voice vote was called and the motion passed unanimously.

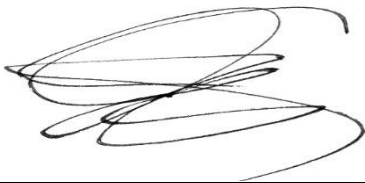
Adjournment

The next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, January 21, 2020, beginning at 7:30 p.m. at the Des Plaines campus, 1600 E. Golf Road, in room 1506.

Trustee Stafford made a motion to adjourn the meeting, which was seconded by Trustee Burns; a voice vote was called and the meeting was adjourned at 8:50 p.m.



Benjamin Salzberg, Chair



Paul Kotowski, Board Secretary

ec
12/2019

A video recording of the meeting was made and is available by calling the Media Services office at (847) 635-1998.