

**Minutes of the Oakton Community College Board of Trustees Meeting  
January 15, 2019**

The 740th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, January 15, 2019, at Oakton Community College, 1600 E. Golf Road, Des Plaines, Illinois.

**Closed Session – Call to Order and Roll Call**

At 6:35 p.m. in room 1502, Chair Joan DiLeonardi called the meeting to order. Board Secretary Martha Burns called the roll:

Dr. Joan DiLeonardi	Chair	Present
Mr. Benjamin Salzberg	Vice Chair	Present
Ms. Martha Burns	Secretary	Present
Mr. Kyle Frank		Present
Mr. Paul Kotowski		Present
Mr. William Stafford		Present
Ms. Ann Tennes		Present
Mr. Jack Timperley		Present

Chair DiLeonardi asked for a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment; employment; compensation; discipline; performance; dismissal of employees; pending litigation; and the purchase or lease of real property for the use of the public body; Ms. Tennes made the motion, seconded by Mr. Stafford.

Trustee Burns called the roll:

Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye
Ms. Tennes	Aye
Mr. Timperley	Aye

Also present, Dr. Joianne Smith, President; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Colette Hands, Associate Vice President, Chief Human Resources Officer; and Dr. Ileo Lott, Vice President, Academic Affairs; Mr. Sam Cavnar, Legal Counsel from Robbins Schwartz.

At 7:05 p.m., Chair DiLeonardi asked for a motion to adjourn the closed session meeting. Ms. Tennes made the motion, seconded by seconded by Mr. Salzberg; a voice vote was called and the meeting adjourned.

**Open Session and Roll Call**

Chair DiLeonardi called the regular meeting of the Board of Trustees to order at 7:30 p.m. in room 1506.

Trustee Burns called the roll:

Dr. DiLeonardi	Chair	Present
Mr. Salzberg	Vice Chair	Present
Ms. Burns	Secretary	Present

Mr. Frank	Present
Mr. Kotowski	Present
Ms. Tennes	Present
Mr. Stafford	Present
Mr. Timperley	Present

Also present, Dr. Joianne Smith, President; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; and Dr. Ileo Lott, Vice President, Academic Affairs.

**Pledge of Allegiance** – Ms. Kathleen De Courcey

**Approval of Minutes**

Chair DiLeonardi asked for a motion for the approval of the minutes of the December 11, 2018 regular Board meeting and Committee of the Whole meeting. Trustee Frank made the motion, seconded by Trustee Tennes; a voice vote was called, and the minutes were unanimously approved.

**Statement by the President**

Dr. Smith asked for introductions:

Full-time Faculty present included Greg Hamill, Professor, Sociology, and President of the Full-time Faculty Association; Stacy Cameron, Assistant Professor, English; Paul Gulezian, Associate Professor, Biology; Bob Gynn, Professor, Speech and Theater; Peter Hudis, Professor, Humanities and Philosophy; Jim Humenik, Assistant Professor, Law Enforcement; Kanchana Mendes, Professor, Biology; Zoran Miodragovic, Professor, Chemistry; Erick Rohn, Assistant Professor, Graphic Design; and Clarence Sistrunk, Associate Professor, Computer Information Systems and Computer Networking and Systems.

Classified Staff present included Kathleen De Courcey, College Relations, and President of the Classified Staff Association;; Philip Cronin, Media Services; Eileen Cukierski, President’s Office; Simi Khurana, Student Life; Jon McFarlane, Media Services; and Rich Schwass, Facilities.

Administrators present included May Alimboyoguen, Assistant Dean, Health Careers; Marc Battista; Associate Vice President, Workforce, Education and Dean of Business and Career Technologies; Anne Brennan, Assistant Vice President, Academic Affairs and College Transitions; Al Grippe, Director, Grant Strategy and Development; Colette Hands, Chief Human Resource Officer; Jacob Jeremiah, Assistant Dean, Library; Mark Kiel, Dean, Counseling, Health and Wellness Services; Linda Korbel, Dean, Liberal Arts; Raymond Lawson, Dean, Online Learning; Paul Palian, Director, College Relations; Katherine Sawyer, Chief Advancement Officer; Doreen Schwartz, Director, Business Services; Joe Scifo, Director, Facilities; Bob Sompolski, Dean, Science, Technology, Engineering, and Mathematics; and Health Careers; Andy Williams, Controller, Budget and Accounting Services; Ruth Williams, Dean, Curriculum and Instruction; Brad Wooten, Dean, Skokie Campus, Dean, Adult and Continuing Education.

Student: Gabieja Ulcinaite

Others in Attendance: Officer Mark Palmisano, Campus Police Department; Dorothy McCarty, Cotter Consulting; Jason Cooper, Conservation Design Forum; and Gabe Wilcox, Farr Associates.

**Statement by the President**

Dr. Smith began by offering condolences to Deanne Rehmer, adjunct faculty member, on the passing of her daughter Jeneen Anne Bauman; Trustee Paul Kotowski on the passing of his mother Lorraine Kotowski; John Stryker, Professor of CTIS, on the passing of his mother; and Jennifer Jennings, Academic Affairs Project

Implementation Coordinator, on the loss of her grandfather. Dr. Smith congratulated Oakton student Gabieja Ulcinaite on her selection to serve as the Northeastern District Vice President for the Illinois Region of the Phi Theta Kappa Honor Society. This is exciting news and a great opportunity for Gabieja and Oakton's chapter to get more involved on the regional level. Congratulations were also offered to former Oakton men's soccer player Alexios Fronimos, who has been inducted into the Illinois Skyway Collegiate Conference Athletic Hall of Fame. Alexios played for the Oakton Owls during the 2009-2010 seasons and is one of the most decorated players in Oakton history. There were thirteen students that applied for the Illinois Community College Student Activities Association Scholarship, and two winners from Oakton: Aishat Mohammed and Jack Timperley, both who are heavily involved with student life at the College. Dr. Smith highlighted the 2018 Report to the Community that was mailed out at the end of the year, and noted that this is the first time the College has combined messaging of the College's annual report and the Educational Foundation's annual report. Dr. Smith recognized and thanked faculty members Holly Graff and Camille Harrison, who traveled to Southern Maine Community College representing Oakton and sharing the work of the Persistence Project. Dr. Smith thanked faculty member Tina Fakhrid-Deen for coordinating the keynote address to kick off spring orientation week where we featured the voices of our students and in doing so, learning how best to support them. We also have new pictures in the boardroom, highlighting the stories of our students, which is a reminder to all of us to honor our commitment to our students. Another edition of FUTURES Unlimited will take place on January 18; the daylong educational program provides eighth grade girls with exciting opportunities to explore diverse careers in STEM. Spring semester classes will begin on January 22, and the College will be closed on January 21 in honor of Dr. Martin Luther King Day. In closing, Dr. Smith read the following quote from Dr. King "An individual has not started living fully until they can rise above the narrow confines of individual concerns to the broader concerns of humanity. Every person must decide at some point whether they will walk in the light of creative altruism, or in the darkness of destructive selfishness. This is the judgment, life's most persistent and urgent question, what are you doing for others?" Dr. Smith said that when she thinks of our mission, vision and values, that is what we need to strive to do.

### **Educational Foundation Liaison Report**

Trustee Tennes complimented the 2018 Report to the Community, noting that it is really a beautiful piece. She reported that the Foundation closed the calendar year at sixty-four percent to their annual fundraising goal with \$324,000 raised to date. There were some notable gifts in late December, including a gift of \$100,000 from Paul LeGere to grow the principle of the Mary and Paul LeGere endowed scholarship. Former math faculty member Adele LeGere, who taught at the College for years, launched the fund. It is focused on rewarding students who excel in math and have a financial need. It is very exciting to receive a gift of that amount, especially from the family of a former faculty member. A \$21,000 donation from Jinn Kong, to launch an endowed scholarship for nursing students in memory of her late parents. A \$12,000 gift from the Sondheimer family charitable foundation supporting the Foundation's annual fund. The Sondheimer fund is retired Oakton administrator Bonnie Lucas' family. A \$10,000 donation from the Irving M. and Sylvia Footlik Foundation to support equipment and software for the supply chain management logistics and RFID programs; the Footlik Foundation has long been a supporter of the College, and we are very fortunate to have their continued support. The Educational Foundation's Annual Bar Revue fundraiser, *Big Little Laws - A Whodunnit*, will take place on February 10 at 2:00 p.m., in the Performing Arts Center; tickets are \$50 and are available online or through the Foundation office. The Advancement Office is coordinating a number of engagement events for Oakton alumni. On January 28 in Ft. Lauderdale, Florida, where President Smith and Foundation Board leaders will be for a leadership conference; a networking luncheon for paralegal alumni will be held in advance of the Bar Association event on February 10; and lastly, there will be a college alumni mixer during the ACCT Legislative Summit in Washington, DC on February 12. This event is being produced in partnership with Parkland Community College and College of Lake County. Trustee Tennes thanked Katherine Sawyer and her staff for all they do to forward the good and important work of the Foundation as well as the Caring Closets on both campuses.

## **Student Trustee Report**

Student Trustee Jack Timperley reported that students are getting ready to come back for the new semester. Many students are already working hard, including new student orientation leaders who are eagerly welcoming students to Oakton. Organizations such as SGA, OCCurrence and PTK are all springing into action by preparing for first meetings of the semester, new initiatives and projects. Mr. Timperley congratulated Gabieja Ulcinaite, President of our chapter, on receiving the position of the PTK Vice President, of the Northeastern Illinois Region, representing and overseeing eighteen community colleges in Illinois. The Illinois Community College Board Student Activities Board will be meeting soon in preparation for student advocacy day in April, and the National Legislative Summit next month in Washington, DC, where Mr. Timperley is looking forward to serving our students at the national level.

## **Comments by the Chair**

Chair DiLeonardi offered her comment time to Trustee Kyle Frank, who announced that last month he had the opportunity to attend the District 202, Evanston Township Board meeting where Anne Brennan, Assistant Vice President of Academic Affairs, made a fantastic presentation. She explained how the partnership between Oakton Community College and the high school would work with dual credit. The PowerPoint that Ms. Brennan presented at that meeting was included in a prior trustee packet, and Trustee Frank recommended that the trustees review it. He reiterated that Ms. Brennan did a terrific job and he is convinced that this partnership will change lives.

## **Report: Oakton Community College Campus Landscape Master Plan**

Edwin Chandrasekar, Vice President of Administrative Affairs, began the report by stating that the College has made progress in the last two years in terms of its Facilities Master Plan. We wanted to have a formal landscape plan to serve as a compliment to the Master Plan and for that we engaged Farr Associates and Conservation Design Forum, (CDF) to assist the College in that effort. Presenting this evening, Gabe Wilcox, from Farr Associates, and Jason Cooper from CDF. This has been a very collaborative participatory process involving multiple stakeholders including trustees, faculty, staff, and administrators. Assistant Professor Paul Gulezian, who was part of the committee, was asked to share his thoughts about the experience serving on this committee and the collaborative process that was involved. Assistant Professor Gulezian said that there was much discussion about the unique ecological and environmental context in which both the Des Plaines and Skokie campuses sit. Particularly at the Des Plaines campus, there is an amazing wealth of natural ecosystems and native remnant ecosystems that do not exist on any other college campus in Illinois. The planning process included figuring out ways in which we can accentuate biodiversity, and ways that we can mitigate against flooding, which is a very real concern on the Des Plaines campus. Also, looking for other ways that will meet some of our institutional priorities, but also doing due diligence for safety and aesthetics.

Mr. Gabe Wilcox began by giving a brief overview of the landscape master plan document, including detailed project cost estimates. Mr. Jason Cooper went into detail on the chapters that Mr. Wilcox touched on such as visibility, low-maintenance landscape, programmable spaces, transportation and connectivity, and preserving and promoting bio-diversity. The plan includes two overall graphic master plans, which envisions 15-25 projects on both campuses. Mr. Cooper reviewed a number of diagrams of each campus. Both campuses have naturalized areas already. These are places where there is a diverse native plant community established. Mr. Wilcox referred to the consolidated project list and deferred maintenance items list that included anticipated project costs, and listed them in order of priority, safety and security. Main entrances of both campuses and that welcoming experience was a main priority for the committee, as well as any safety issues. Mr. Wilcox reviewed a number of illustrated concepts on how to enhance the main entrances at both campuses. Per Mr. Wilcox, the next step is to select projects in order to move forward with construction. Mr. Wilcox referred to an appendix that was provided, which listed projected costs for projects at both campuses.

Trustee Frank asked whether there was any thought about attempting to memorialize or celebrate the Niles Township High School campus which once stood where the Skokie campus is now. Trustee Tennes noted that there is a display case inside the building at the Skokie campus that serves that purpose. Trustee Salzberg asked if the plans take into account the soccer fields and baseball fields on the Des Plaines campus. Mr. Wilcox replied that yes, the fields were taken into account, especially the soccer field, which is currently off site because of their condition due to past flooding, but if it does come back on site, they have a proposed location for it that would be higher and dryer than its current location. Trustee Salzberg also asked if the signage for the Skokie campus is going to be in line with the signage at Des Plaines campus. Mr. Wilcox stated that there is a real opportunity to utilize designs and materials from the Des Plaines signage which would link those two campuses, but also give the Skokie campus its own identity. Chair DiLeonardi noted that in the current plan, the natural areas are left alone, but noted that there are five threatened or endangered species on the Des Plaines campus. Mr. Cooper replied that they have identified the importance of that remnant landscape and the team worked on the management plan for the natural areas. Trustee Stafford made some suggestions for the main entrance at the Skokie campus. Trustee Burns asked what the plan is as far as implementation of the plans, specifically at Skokie. Dr. Smith said that the plan, as part of the budgeting and capital improvement plan process, we will determine what our major priorities are. It appears that the two main entrances are top priorities. Next, the Board would approve going forward. The priorities are looking at wow factors and safety components. Trustee Tennes commented that she asked the team to clearly and distinctly identify any safety issues. The ‘wow’ factor is a priority as well. She also noted that the total projected cost is not as expensive as she thought it would be and that the improvements will be game changers for both campuses. Trustee Kotowski asked if the plan includes replacement of the existing wild life crossing signs on the access road between Circle Drive and Golf Road in Des Plaines, as they are weathered and have lost their reflective quality. Mr. Cooper replied that part of the recommendation is a continuous pedestrian pathway from the Circle Drive South and as part of that project, we could replace the signage, although that is not specified in the current plan.

Being there were no more questions, Chair DiLeonardi thanked Mr. Wilcox and Mr. Cooper for their presentation.

**Public Participation** – Mr. Michael Kolar spoke on the subject of the class sizes of the Alliance for Lifelong Learning auto repair classes.

## **New Business**

### **1/19-1a Approval of Adoption of Consent Agenda**

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Tennes seconded the motion; a voice vote was called and the motion passed unanimously.

### **1/19-1b Approval of Consent Agenda Items 1/19-2 through 1/19-8**

Trustee Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 1/19-2 through 1/19-8 as listed in the Consent Agenda.”

### **1/19-2 Ratification of Payment of Bills for December 2018 (Including Approval of Travel)**

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,358,616.65, for all check amounts and for all purposes as appearing on a report dated December 2018.”

- 1/19-3 Acceptance of Treasurer’s Report for December 2018**  
 “Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of December 2018.”
- 1/19-4 Acceptance of Quarterly Report on Investments**  
 “Be it resolved that the Board of Trustees of Community College District 535 authorize the acceptance of the Quarterly Report on Investments for filing.”
- 1/19-5 Ratification of Actions of the Alliance for Lifelong Learning Executive Board**  
 “Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to c, and hereby approves the expenditures in the amount not to exceed \$2,075.00 for all funds listed in items a and b.”
- a. Salary payments in the amount of \$390.00 for part-time teaching services for the Alliance for Lifelong Learning Spring 2019.
  - b. Salary payments in the amount of \$1,685.00 for part-time teaching services for the Alliance for Lifelong Learning Fall 2018.
  - c. Salary rescinds in the amount of \$3,668.52 for part-time teaching services for the Alliance for Lifelong Learning Fall 2018.
- 1/19-6 Supplemental Authorization to Pay Professional Personnel – Fall 2018**
1. "Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$21,801.37 to the total amount of part-time teaching salaries paid during the fall semester 2018; the revised, total payment amount is \$4,261,285.90 .”
  2. "Be it further resolved that the Board of Trustees of Community College District 535 affirms for the fall semester 2018overload, the total payment amount of \$494,756.46 previously approved by the Board of Trustee on December 11, 2018.”
- 1/19-7 Authorization to Pay Professional Personnel**  
 “Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the Treasurer of the College to pay 2019 Spring semester part-time faculty and adjunct faculty on February 8, 2019, and full-time overload payments on February 22, 2019, with ratification at the February Board meeting.”
- 1/19-8 Approval of Clinical Practice Agreements**  
 “Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:  
 Basic Nursing Assistant: Avantara Park Ridge  
 Nursing: The Mather.”

Student Trustee Timperley seconded the motion; Trustee Burns called the roll:

Mr. Salzberg	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye

The motion carried: Student Trustee Timperley favored the resolution.

- 1/19-9 Authorization to Approve January Purchases**  
 Trustee Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Agenda Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
1/19-9a	1 – 2	Printing of the Oakton Non-Credit Class Schedules	KK Stevens Publishing Company	\$ 148,543.34
1/19-9b	1	Steelcase Furniture with Installation for West End (Second Floor) IT Offices	Forward Space, LLC	\$ 69,149.05
1/19-9c	1	IP Telephony Annual Support and Software Assurance Agreement Renewal – One Year Contract	Telcom Innovations Group, LLC	\$ 26,157.94
1/19-9d	1	Chiller Maintenance Contract for Skokie HVAC System – Five Year Contract	Daikin Applied	\$ 51,625.00
1/19-9e	1 - 2	Grant Funded Firearms Training Simulator	Ti Training LE, LLC	\$ 28,290.00
1/19-9f	1	Backup Software Support and Maintenance Renewal - One Year Contract	Meridian IT, Inc.	\$ 45,500.00
1/19-9g	1 – 2	Network Cabling and Installation	Gibson Electric & Technology Solutions	\$ 122,100.00
1/19-9h	1 – 3	Consulting and Project Management Services for Website Audit	Paskill Stapleton & Lord, LLC	\$ 78,000.00
1/19-9i	1 – 2	Learning Outcomes Assessment Software – Three Year Contract	Strategic Planning Online LLC	\$ 31,000.00
1/19-9j	1	Ratification for Instructional Services for Therapeutic Horticulture Program	Joseph Regenstein, Jr. School of the Chicago Botanic Garden	\$ 69,850.00
1/19-9k	1	Universal Lecterns for West End and Skokie Classrooms	Computer Comforts, Inc.	\$ 29,377.84
Grand Total				\$ 699,593.17.”

Trustee Tennes seconded the motion.

Trustee Frank voiced his appreciation on the reduction of printing costs and asked if there were any plans to cut the costs even further. Dr. Smith commented that we are clearly moving toward having more of a digital presence, and trying to have the right mix between digital and print, is something that we are constantly assessing. Trustee Stafford noted that one of the reasons and need for printed material is that not everyone, particularly baby boomers, have not totally moved over to technology. Trustee Tennes mentioned that she received a post card at home, but

not a catalog. Dr. Smith mentioned that the College did not send out the class schedule, but instead mailed out the Oakton Outlook, which was a new piece that had more program specific information, and that post cards were mailed to direct people to the website. Trustee Tennes noted that it is important to keep up the brand awareness of the College.

Trustee Burns called the roll:

Dr. DiLeonardi	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Ms. Tennes	Aye
Mr. Stafford	Aye
Ms. Burns	Aye
Mr. Frank	Aye

Motion carried; Student Trustee Timperley favored the resolution.

**1/19-10 Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) Laptop Computers for Classrooms; b) Private Cloud Storage and Servers; and c) Travel Services for Summer 2019 Study Abroad Program in India.

**1/19-11 Approval of Extension to Tolling Agreement**

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the Tolling Agreement Extension between Illinois Metropolitan Investment Fund (“IMET”) and the Board of Trustees of Oakton Community College, District 535 and authorizing execution of the Agreement by the District’s attorney on the District’s behalf.”

Trustee Kotowski seconded the motion; Trustee Burns called the roll:

Ms. Tennes	Aye
Mr. Frank	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye

Motion carried; Student Trustee Timperley favored the resolution.

**1/19-12 Preview of New Unit of Instruction**

Illinois Community College Board rules require the College to submit extensive documentation, including Board of Trustees approval, when a “new unit of instruction” is proposed.

The College would like to create a new certificate, a 26-credit-hour Cancer Registry Management (CRM) certificate, which is based on seven new courses. The CRM certificate is an advanced certificate program to support and prepare individuals, who have earned at least 60 college credit hours or who have earned an Associate’s Degree or higher, for a challenging and



exciting career in Cancer Registry Management. Cancer Registry Management is for individuals interested in specializing in data collection, follow-up, management and research with the outcome of improving lives through quality cancer data management. The CRM certificate provides didactic and practical experience to perform the duties of a cancer registrar or cancer registry manager professional in a hospital setting, private physician group practice, state agency, or national cancer organization.

**1/19-13 Approval of Emeritus Appointments**

Student Trustee Timperley offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the ten-year Emeritus appointments for Professors Anna Cuomo-Paul, Jelena Bankovic, Susan Cisco, Virginia Rogers, George Scharm, Denise Top Rhine, and Administrator Bonnie Lucas.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves ten-year Emeritus reappointments to Professors Mary Ann Ellerman, Beverly Friend, Judith Mayzel, Beverly Offen, and William Taylor, and Administrator Maurice Archer.”

Trustee Kotowski seconded the motion; Trustee Burns called the roll:

Mr. Kotowski	Aye
Mr. Stafford	Aye
Mr. Frank	Aye
Ms. Tennes	Aye
Dr. DiLeonardi	Aye
Ms. Burns	Aye
Mr. Salzberg	Aye

Motion carried; Student Trustee Timperley favored the resolution.

**1/19-14 Presentation for Approval, Nominations of Directors, Oakton Community College Educational Foundation**

Trustee Tennes offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the Nomination of the following individuals as Directors of the Oakton Community College Educational Foundation:

Jeff Coney, retired, Evanston, Illinois; and Carl Costanza, retired, Park Ridge, Illinois.”

Trustee Salzberg seconded the motion.

Trustee Tennes commented that both of the individuals have stellar credentials for coming on the Educational Foundation Board. Trustee Tennes noted that Mr. Carl Costanza was a beloved administrator at the College for decades and she cannot think of anyone finer to appoint to the Foundation Board. Over the years, Mr. and Mrs. Costanza have been very generous to the Foundation.

Trustee Burns called the roll:

Dr. DiLeonardi	Aye
Mr. Salzberg	Aye
Mr. Frank	Aye

Ms. Tennes	Aye
Mr. Stafford	Aye
Ms. Burns	Aye
Mr. Kotowski	Aye

Motion carried; Student Trustee Timperley favored the resolution.

### **Adjournment**

The next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, February 19, 2019, beginning at 7:30 p.m. at the Skokie campus, 7701 N. Lincoln Avenue, in room P104.

Trustee Kotowski made the motion to adjourn the meeting, seconded by Trustee Tennes; a voice vote was called and the meeting adjourned at 8:40 p.m.

*Joan W. DiLeonardi*  
Joan W. DiLeonardi, Chair

*Martha Burns*  
Martha Burns, Board Secretary

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A video recording of the meeting was made and is available by calling the Media Services office at (847) 635-1998.