



**Minutes of the Oakton Community College Board of Trustees Meeting
October 15, 2019**

The 748th meeting of the Board of Trustees of Community College District 535 was held on Tuesday, October 15, 2019, at the Oakton Community College Skokie Campus, 7701 N. Lincoln Avenue, Skokie, Illinois.

Closed Session – Call to Order and Roll Call

At 6:40 p.m. in room A145, Chair Salzberg called the meeting to order. Acting Secretary Stafford called the roll:

Mr. Benjamin Salzberg	Chair	Present
Ms. Martha Burns	Vice Chair	Absent
Mr. Paul Kotowski	Secretary	Absent
Dr. Gail Bush		Present
Mr. William Stafford		Present
Ms. Marie Lynn Toussaint		Present
Dr. Wendy Yanow		Present
Ms. Adisa Ozegovic		Present

Trustees Martha Burns and Paul Kotowski were absent for the meeting.

Chair Salzberg made a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment, employment, compensation, discipline, performance, dismissal of employees, and pending litigation, which was seconded by Trustee Stafford.

Trustee Stafford called the roll:

Mr. Stafford	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Ms. Ozegovic	Aye

Also present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Colette Hands, Associate Vice President, Chief Human Resources Officer; and Dr. Ileo Lott, Vice President, Academic Affairs.

At 7:05 p.m., Chair Salzberg asked for a motion to adjourn the closed session meeting. Trustee Stafford made the motion; seconded by Trustee Bush; a voice vote was called and the meeting adjourned.

Open Session and Roll Call

Chair Salzberg called the regular meeting of the Board of Trustees to order at 7:30 p.m. in room P104.

Trustee Stafford called the roll:

Mr. Salzberg	Chair	Present
Ms. Burns	Vice Chair	Absent
Mr. Kotowski	Secretary	Absent
Ms. Toussaint		Present
Dr. Bush		Present
Dr. Yanow		Present
Mr. Stafford		Present
Ms. Ozegovic		Present

Trustees Burns and Kotowski were absent for the meeting.

Also present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; and Dr. Ileo Lott, Vice President, Academic Affairs.

Pledge of Allegiance – Trustee Bush

Approval of Minutes

Chair Salzberg asked for a motion for the approval of the minutes of the September 17, 2019 regular meeting of the Board of Trustees and the September 24, 2019 Committee of the Whole Meeting. Trustee Bush made the motion, which was seconded by Trustee Yanow.

A voice vote was called, and the minutes were unanimously approved as presented.

Statement by the President

Dr. Smith welcomed visitors from the Netherlands, Paul van den Berg, and Sjannie Van Riel, who are here for their two-week exchange with Professors Lindsey Hewitt and Lisa Cherivtch, both who will travel to the Netherlands for their two-week exchange in May 2020.

Dr. Smith asked for introductions of those present:

Classified Staff present included: Kathleen De Courcey, Web Communications Coordinator and President of the Classified Staff Association; Philip Cronin, Senior Media Services Technician; Eileen Cukierski, Senior Executive Assistant to the President, Secretary to the Board of Trustees; Jon McFarlane, Media Services Integration Technician.

Full-time Faculty present included: Gregory Hamill, Professor, Sociology and President of the Full-time Faculty Association; Lisa Cherivtch, Professor, Business; Dezrine Dunn, Assistant Professor, Nursing; Carla Ferguson, Professor, Nursing; Julia Fraas, Professor, Library Services; Vicki Giambrone, Distinguished Professor, Anthropology/Geography; Katherine Schuster, Distinguished Professor, Education; Carole Shapero, Distinguished Professor, Mathematics; and Sherrill Weaver, Professor, Library Services and English.

Adjunct Faculty present included: Cheryl Thayer, Lecturer, Liberal Arts and President of the Adjunct Faculty Association; David Arieti, Lecturer, STEM and Health Careers; Linda Berendsen, Lecturer, Liberal Arts; Ruth Whitney, Lecturer, Library; David Williams, Lecturer, Liberal Arts .

Administrators present included: Robyn Bailey, Director, Operations and Administration; Marc Battista, Associate Vice President, Workforce Education and Dean of Business and Career Technologies; Anne Brennan, Assistant Vice President, Academic Affairs and College Transitions; Michele Brown, Director, Admission and Enrollment; Kelly Iwanaga Becker, Assistant Vice President of Institutional Effectiveness and Strategic

Planning; Colette Hands, Associate Vice President, Chief Human Resources Officer; Jeffrey Hoffman, Chief of Police and Emergency Management; Ruben Howard, Director, Workforce and Strategic Partnerships; Jacob Jeremiah, Assistant Dean, Library; Linda Korbel, Dean, Liberal Arts; Raymond Lawson, Dean, Online Learning; Juletta Patrick, Assistant Vice President, Student Affairs, and Dean of Access, Equity and Diversity; Katherine Sawyer, Associate Vice President of Marketing and Communications, and Chief Advancement Officer; Prashant Shinde, Chief Information Officer; Bob Sompolski, Dean, STEM and Health Careers; Andy Williams, Controller, Budget and Accounting Services; and Cheryl Warmann, Registrar, and Director of Student Financial Support.

Campus Police: Officer Thomas Dattilo

Guests: Benia Colon, Jesus Colon and Anthony Cervini, Sikich

Student: Jose Colon

Statement by the President

Dr. Smith offered condolences to the family, friends and colleagues of Elena Couto, the Senior Manager of Development and Alumni Relations, who passed away suddenly last month. Elena was passionate about finding ways to support students and we will be honoring her legacy by establishing a scholarship in her name. Also, to Nicci Cisarik, Student Recruitment and Outreach Specialist, on the passing of her grandmother Connie Accardo. Congratulations were offered to Oakton student Angela Kuqo whose graphic design was selected as the new logo for the Illinois Community College Trustees Association (ICCTA). Angela's artwork was chosen as part of a statewide competition that drew sixty-four student entries from eleven Illinois community colleges. In recognition of her achievement, Angela will receive a \$250 scholarship. To Oakton student and golfer, Nzelu (NZ) Maitha who won the regional tournament earlier this month, finishing as medalist over more than sixty golfers from Illinois. With his first-place performance, he will represent the Oakton Owls in the NJCAA, Division II Men's golf championship in May 2020. Additionally, his teammate Nate Dunker finished first and second in the Skyway conference season standings. Both of these students are wonderful young men and are stellar representatives of the College. Dr. Smith offered congratulations to Oakton student Jose Colon, who is Oakton's nominee for the Lincoln Laureate Award, which is one of the most significant awards for community college students in the state. Jose was awarded a check that he received from Dr. Smith and Chair Salzberg. Congratulations to the College Relations team and the 50th Anniversary Steering Committee, who won two awards at the District Three Conference for the National Council for Marketing and Public Relations (NCMPR). The medallion awards recognize outstanding achievement in design and communication at community and technical colleges in each of NCMPR's seven districts. They won gold in the Special Event/Fundraising Campaign Category for the 50th anniversary celebration and silver for our 50th anniversary logo. During the last month, we have had numerous programs celebrating LatinX heritage with the closing celebration on October 18 at the Skokie campus. Luz Trejo, who was the Student Government Association president last year, and is now an Oakton Alumna, will be the guest speaker that evening. A Registration Rally will be held on October 22 in Skokie and October 31 in Des Plaines, to help students get ready for 2020 spring semester registration. Advisors will be available to review class schedules to align with degree requirements. The current exhibit in the Koehnline Museum, *Fashioning the Self: You Are What You Wear?* The exhibit will be on display through October 25. Dr. Smith finished by announcing that the first All College Learning Day will take place on October 24, where we will deepen our collective understanding of equity.

Finance Committee Report

Trustee Stafford reported that the Finance Committee met earlier in the day. He introduced Mr. Anthony Cervini, Partner with Sikich LLP, who also attended that meeting. Trustee Stafford reported that our Comprehensive Annual Report, which is our audit, meets the specifications of a national program through the Government Finance Officers Association, and it provides a high level of transparency. There are 140 pages in the report,

most audits run 20-40 pages but a comprehensive one like this provides a greater level of transparency to the public. We received a good clean unmodified audit. There are no material deficiencies. We are in solid financial shape, and we continue to hold a triple A rating from Moody's Investment Advisor Service, which is the highest rating you can get for a public institution. In terms of our operations and what the president and our financial staff can control, we are in great shape. One thing that we cannot control is the college retiree insurance program. Through planning and moves that the administrative staff is taking, we are starting to partially fund that obligation. The other issue is SURS (State University Retirement System), which provides retirement for most of our employees and faculty, and which is highly underfunded. Our portion is \$342M. Most pension funds have to be at least eighty five percent funded to be successful. This fund is currently funded at forty-one percent. This is a real concern. It is a statewide concern. Again, proactively, we have put some money aside, but nowhere near what will be needed. Overall, we are in great shape in terms of what we are doing, what we have control over, but we have to be aware of what is looming out there.

Educational Foundation Liaison Report

Trustee Stafford reported that the Educational Foundation has raised \$413,389 to date this fiscal year, which is seventy-seven percent to their goal of \$536,000. Since the last update, a \$42,500 gift from the Niles Township Government was received to continue their support of student scholarships. The Foundation experienced a significant tragedy with the unexpected passing of Oakton team member and Senior Manager of Development and Alumni Relations, Elena Couto on September 24. At the direction of her family, the Foundation is accepting memorial gifts to launch a scholarship in Elena's name. Because of this news, the Foundation Board cancelled their meeting on September 25. Their next quarterly meeting will take place on December 3. The Foundation supported an Oakton/Evanston Meet and Greet on October 10. The event provided an opportunity for the College's leadership to build relationships with community leaders from Evanston as we explore the possibility of in the future, offering academic programs in the eastern part of the district. The annual Donor Recognition Brunch will take place on Saturday, November 2 on the Des Plaines campus. This invitation only event provides an opportunity for supporters and students to meet one another.

Student Trustee Report

The first official issue of the year of the OCCurrence, the student run newspaper, was officially published with a number of articles from student writers. Phi Theta Kappa (PTK) attended a leadership conference in Peoria, where they learned leadership and networking skills to aid them in the future. Ms. Ozegovic relayed upcoming Halloween related events. A leadership event hosted by the Student Government Association on October 17 entitled Colors of Comedy; and a number of clubs have joined under PTK to host Feed my Starving Children, a volunteer event on October 16.

Comments by the Chair

Chair Salzberg spoke about the passing of Elena Couto and how she will be missed. The Meet and Greet event on October 10 in Evanston was highly successful; Chair Salzberg thanked the trustees who were able to attend. Chair Salzberg also thanked all those in attendance for taking the time to attend Board meetings and support the Board in their work for the College.

Audit Report

Mr. Anthony Cervini, from Sikich, thanked Chair Salzberg and the Board for the opportunity to present the results of the audit of the College as of and for the fiscal year ended June 30, 2019. Mr. Cervini reiterated that representatives of Sikich met with members of the Finance Committee of the Board and reviewed the reports in significant detail. As a result of the audit, four reports were issued; the Comprehensive Annual Financial Report (CAFR); the Single Audit Report, which is required as the College has expended greater than \$750,000 in federal funds; the Illinois Cooperative Work Study Report and finally the Auditor's Communication to the Board of Trustees. Because of that audit, Sikich issued audit opinions, three of those opinions are incorporated within the CAFR; that is the unmodified opinion on the College's basic financial statements; also issued an unmodified

opinion on compliance with state grants; and finally, an unmodified examination opinion on the College's required credit hour reporting to the Illinois Community College Board. They also issued two opinions on the single audit report, the unmodified opinion on internal control for financial reporting, as well as the unmodified opinion on compliance with requirements related to each major program. Mr. Cervini also discussed the impact of Governmental Accounting Standards Board (GASB) Statement No. 75 and its impact on the College. Mr. Cervini discussed the change in the liability reported on the Statement of Net Position for its portion of the liability with the College Insurance Plan (CIP). The College transferred \$5M at the end of fiscal year 2019 in an effort to continue to pre-fund the GASB 75 liability. Mr. Cervini also noted that the audit identified no material weaknesses. Mr. Cervini closed by thanking the Board and staff for their efforts on the audit. Trustee Stafford thanked President Smith and the financial team, Edwin Chandrasekar, Vice President of Administrative Affairs and Andy Williams, Controller, who do yeoman's work to put out what really is a world-class document. These reports are kept at the national office and used as models for other colleges to use in terms of their financial statements.

Report: Strategic Enrollment Management (SEM) Plan Progress

Presenting the report this evening, Dr. Cheryl Warmann, Registrar and Director of Student Financial Support, and Ms. Michele Brown, Director of Admission and Enrollment. Dr. Warmann began by explaining that SEM (Strategic Enrollment Management) is about developing strategies and using resources effectively so that we can meet the College's mission, priorities and especially, enrollment goals. SEM is incorporated within the College's strategic plan; it falls under the planning matters piece of the document. The student experience – loss/momentum framework, looks at how students connect with the College. This past year, 2018-2019, the SEM team shared the SEM draft plan with the College community; we gathered feedback from SEM-tember community conversations, which were incorporated into the work plan, which is considered a living document, as it may change as the College's needs change. Dr. Warmann relayed the progress on the SEM goals in each of the four areas of the framework: Connection, Entry, Progress, and Completion.

Ms. Brown reviewed the progress toward the SEM strategies and talked about the future direction of SEM. The Oakton experience incorporates four pillars. The first pillar, Clarifying the Path: this is where marketing and Oakton visibility initiatives come in play. We are currently reviewing our website and are in the process of doing a website redesign, which is very important, as over the last year, we have had a half a million external viewers to our website. Events that have helped highlight Oakton have been discover Oakton Open House, Black Teen and LatinX Teen College Success programs, which bring high school students to our campus to showcase our offerings and college in general. The second pillar, Entering the Path: has to do with comprehensive recruitment planning. One of the big projects this past year is the Target X CRM (Customer Relationship Management) recruitment suite. Ms. Brown thanked the Board who recently approved the purchase of the Target X CRM software. Scholarship promotion has been expanded to make our students more aware of financial aid and scholarship opportunities available to them. We have done dual credit enrollment outreach to expand dual credit in our high schools, and we have ESL and GED transition programs to transition those students to credit classes. The third pillar, Staying on the Path: has to do with enrollment and academic processes and efficiencies. This includes Target X CRM retention suites and working with continuing students. The final pillar, Ensure Learning, which is where our faculty Persistence Project falls under, and our First Year Experience project for students.

Ms. Brown provided some additional details regarding Target X CRM, and talked about the importance of the enrollment funnel which shows how a student moves through the enrollment process (prospects, inquiries, applicants, admits). In the past, we had not been able to track students in various stages of the enrollment funnel, but now with the Target X CRM we are able to, which is an excellent benefit and resource for the College to use. One of the other benefits of having the CRM and the enrollment funnel is that students are assigned a specific recruitment specialist as they move through the funnel, so all their communication comes from that specific recruiter. The same recruiter visits them in their high schools, goes to events at their high schools, and sends them letters and communication. With the Student Affairs reorganization, we will be hiring a Dean of Enrollment

Management to help oversee many of the aspects of SEM and to help lead the College wide SEM implementation committee. The college wide SEM Implementation Committee will include a college wide monitoring committee and a smaller core implementation team to work on implementing the SEM work plan strategies. Again, the SEM plan is a living document that will readjust to new situations and/or our environment. Some future plans for SEM include the launch of the new website, promoting pathways, expanding outreach to market segments, increasing dual credit and transitional math, increasing financial aid advising and career exploration. In closing, Ms. Brown noted that enrollment is everyone's responsibility!

Chair Salzberg thanked Dr. Warmann and Ms. Brown for their presentation. He said that the College needed CRM software and a process to use that software, which is now in place, and now we can utilize that software to get to reach more people in our district.

Public Participation - None

New Business

10/19-1a Approval of Consent Agenda

Trustee Yanow offered:

"Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Stafford seconded the motion; a voice vote was called and the motion passed unanimously.

10/19-1b Approval of Consent Agenda Items 10/19-2 through 10/19-7

Trustee Bush offered:

"Be it resolved that the Board of Trustees of Community College District 535 approves the following items 10/19-2 through 10/19-7 as listed in the Consent Agenda."

10/19-2 Ratification of Payment of Bills for September 2019 (Including Approval of Travel)

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,484,963.57 for all check amounts and for all purposes as appearing on a report dated September 2019."

10/19-3 Acceptance of Treasurer's Report for September 2019

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records the report of the Treasurer for the month of September 2019."

10/19-4 Acceptance of Quarterly Report on Investments

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the acceptance of the Quarterly Report on Investments for filing."

10/19-5 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a and b, and hereby approves the expenditures in the amount not to exceed \$192,839.53 for all funds listed in item a."

a. Salary payments in the amount of \$192,839.53 for part-time teaching services for the Alliance for Lifelong Learning fall 2019.

b. Salary payments in the amount of \$5,693.44 for part-time teaching services for the Alliance for Lifelong Learning summer 2019.

10/19-6 Supplemental Authorization to Pay Professional Personnel – Fall 2019

1. "Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$483,485.85 to the total amount of part-time teaching salaries paid during the fall semester, 2019; the revised total payment amount is \$3,785,725.80."

"Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$37,544.00 to the total amount of faculty overload salaries paid during the fall semester 2019; the revised total payment amount is \$465,020.40."

10/19-7 Approval of Clinical Practice Agreements

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Medical Laboratory Technology: University of Chicago Medicine;

Physical Therapist Assistant: Clearbrook."

Trustee Yanow seconded the motion; Trustee Stafford called the roll:

Dr. Yanow	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

10/19-8 Acceptance of Comprehensive Annual Financial report (with Auditor's Opinion)

Trustee Burns offered:

"Be it resolved that the Board of Trustees of Community College District 535 accepts the Fiscal Year 2019 Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2019."

Trustee Toussaint seconded the motion; a voice vote was called and the motion passed unanimously.

10/19-9 Approval of Estimate of Levy for 2019 and Announcement Thereof

Trustee Stafford offered:

"Be it resolved that the Board of Trustees of Community College District 535 estimates the amount of the tax levy needed for 2019 to be collected in calendar year 2020 as follows:

The sum of \$45,208,798 to be levied as a tax for educational purposes; and

the sum of \$8,000,000 to be levied as a tax for operations and maintenance purposes; and

the sum of \$100 to be levied for tort liability, protection and settlement purposes to include liability insurance, workers' compensation, unemployment insurance, property insurance, and occupational diseases insurance; and

the sum of \$100 to be levied as a special tax for social security and Medicare insurance purposes; and

the sum of \$100,000 to be levied as a special tax for financial audit purposes."

"Be it further resolved that the Board of Trustees of Oakton Community College District 535 as part of its regularly scheduled November 19, 2019, Board of Trustees meeting, will have on its agenda the adoption of a resolution setting forth its tax levy for 2019. The above estimated amounts for the

2019 tax levy may be changed by the Board in adopting the final 2019 levy, subject to statutory notice and publication requirements.”

Trustee Bush seconded the motion; Trustee Stafford called the roll:

Dr. Yanow	Aye
Mr. Stafford	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

10/19-10 Authorization to Approve October Purchases

Trustee Toussaint offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Agenda Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
10/19-10a	1 - 3	Skokie Campus Student Center and Student Street Renovation	Happ Builders, Inc.	\$ 2,821,202.00
10/19-10b	1 - 2	Flexible Registration Software – Five Year Contract	Destiny Solutions, Inc.	\$ 350,000.00
10/19-10c	1 - 2	Cloud Based Math Placement Exams and Online Instruction – Three-Year Contract	McGraw-Hill Global Education Holdings, LLC	\$ 135,000.00
10/19-10d	1	Microscopes	W. Nushbaum, Inc.	\$ 38,272.40
Grand Total:				\$ 3,344,474.40.”

Trustee Yanow seconded the motion.

With the purchase of new microscopes, Chair Salzberg asked what happens to the old microscopes. Dean Sompolski replied that if they are not usable, they are disposed of, but if they are usable, we have donated equipment to local middle and high schools if they are in need.

Trustee Stafford called the roll:

Mr. Stafford	Aye
Mr. Salzberg	Aye
Dr. Yanow	Aye
Ms. Toussaint	Aye
Dr. Bush	Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

10/19-11 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) Travel Services for Summer 2020 Field Study in the Netherlands; b) Travel Services for Summer 2020 Study Abroad Program in India; c) Digital Spectrophotometers; d) Document Imaging and Management System Annual Maintenance Contract and System Upgrades; e) Continuation of Employee Medical, Dental and Vision Insurance; f) Maintenance of Natural Areas – Two Year Contract; g) Furniture for Skokie Campus Student Center and Student Street Renovation; h) Merchandise Displays and Service Counter for Skokie Bookstore; i) Printing of the Oakton Non-Credit Class Schedules; j) Replacement of Pre-1980 Office Furniture for Both Campuses; k) Architectural Services for Cafeteria Remodeling; and l) WAN/Internet Service and Telephony Services.

10/19-12 Acceptance of Faculty Retirements

Trustee Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the retirements of Sherry Demonte and Judy Ferraro.”

Trustee Bush seconded the motion.

Dr. Ileo Lott thanked Professor Demonte and Associate Professor Ferraro, both from the Health Information Technology area, for their years of service to the College.

Trustee Stafford called the roll:

- Dr. Bush Aye
- Ms. Toussaint Aye
- Mr. Stafford Aye
- Mr. Salzberg Aye
- Dr. Yanow Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

10/19-13 Acceptance of Grants

Student Trustee Ozegovic offered:

"Be it resolved that the Board of Trustees of Community College District 535 accepts the following grants:

a. Illinois Community College Board Adult Education and Family Literacy Grant in the amount of.....	\$1,686,500.00
b. Illinois Community College Board – Innovative Bridge and Transition Program Grant in the amount of.....	\$75,000.00
c. National Science Foundation Advanced Technological Education Sub-award.....	\$33,000.00
d. Illinois Arts Council Presenter’s Development Program Grant in the amount of.	\$10,500.00
e. Illinois Arts Council Visual Arts Program Grant in the amount of	\$6,100.00
for a total of \$1,811,100.00	

Trustee Yanow seconded the motion; a voice vote was called and the motion passed unanimously.

Adjournment

The next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, November 19, 2019, beginning at 7:30 p.m. at the Des Plaines campus, 1600 E. Golf Road, in room 1506.

At this time, Trustee Bush thanked the staff that supplied all of the information about scholarships that she requested, as well as information about the ALEKS software. She said that she appreciates understanding ALEKS on a deeper level.

Trustee Stafford made a motion to adjourn the meeting, which was seconded by Trustee Yanow; a voice vote was called and the meeting was adjourned at 8:20 p.m.

Benjamin Salzberg
Benjamin Salzberg, Chair

William Stafford
William Stafford, Acting Board Secretary

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10/2019

A video recording of the meeting was made and is available by calling the Media Services office at (847) 635-1998.