



**Minutes of the Oakton Community College Board of Trustees Meeting
February 18, 2020**

The 752nd meeting of the Board of Trustees of Community College District 535 was held on Tuesday, February 18, 2020, at the Oakton Community College Des Plaines campus, 1600 E. Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 6:50 p.m. in room 1502, Vice Chair Burns called the meeting to order. Trustee Kotowski called the roll:

Ms. Martha Burns	Vice Chair	Present
Mr. Paul Kotowski	Secretary	Present
Dr. Gail Bush		Present
Mr. William Stafford		Present
Ms. Marie Lynn Toussaint		Present
Dr. Wendy Yanow		Present
Ms. Adisa Ozegovic	Student Trustee	Present

Trustee Kotowski made a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment, employment, compensation, discipline, performance, dismissal of employees, pending litigation, lease of property, and review of closed session minutes, which was seconded by Trustee Bush. Chair Salzberg was absent for the meeting.

Trustee Kotowski called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Ms. Ozegovic	Aye

Also present Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Colette Hands, Associate Vice President, Chief Human Resources Officer; and Dr. Ileo Lott, Vice President, Academic Affairs.

At 7:45 p.m., Vice Chair Burns asked for a motion to adjourn the closed session meeting. Trustee Kotowski made the motion; seconded by Trustee Yanow; a voice vote was called and the meeting adjourned.

Open Session and Roll Call

At 7:50 p.m. in room 1506, Vice Chair Burns called the regular meeting of the Board of Trustees to order.

Trustee Kotowski called the roll:

Ms. Burns	Vice Chair	Present
Mr. Kotowski	Secretary	Present
Dr. Bush		Present
Dr. Yanow		Present
Mr. Stafford		Present
Ms. Toussaint		Present
Ms. Ozegovic		Present

Also present, Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; and Dr. Ileo Lott, Vice President, Academic Affairs. Chair Salzberg was absent for the meeting.

Pledge of Allegiance – Edwin Chandrasekar, Vice President of Administrative Affairs

Approval of Minutes

Vice Chair Burns asked for a motion for the approval of the minutes of the regular meeting of the Board of Trustees on January 21, 2020, Trustee Kotowski made the motion, which was seconded by Student Trustee Ozegovic. A voice vote was called, and the minutes were unanimously approved as presented.

Statement by the President

Dr. Smith welcomed everyone and asked for introductions of those present:

Classified Staff present included: Kathleen De Courcey, Web Communications Coordinator, and President of the Classified Staff Association; Stephen Butera, Senior Manager, Media Relations and Communications; Philip Cronin, Senior Media Services Technician; Eileen Cukierski, Senior Executive Assistant to the President, Secretary to the Board of Trustees; Krissie Harris, Manager, Student Life and Campus Inclusion; Jesse Ivory, Senior Manager for Business and Community Programs; Leah Kintner, Manager, Continuing Education, Training, and Workforce Development; Jon McFarlane, Media Services Integration Technician; and Ricardo Olave, Senior Manager, Auxiliary Services.

Full-time Faculty present included: Greg Hamill, Professor, Sociology and President of the Full-time Faculty Association; Carlos Briones, Professor, Humanities and Philosophy; Jane Malik, Professor, Library Services; Luanne Olson, Distinguished Professor, Physical Therapist Assistant; Ciaran O’Sullivan, Professor, Nursing; Mark Palmeri, Professor, Art; Larry Penar, Professor, Air Conditioning, Heating and Refrigeration, and Facilities, Management and Engineering Program; Lou Pierozzi, Professor, Art; Lee Resurreccion, Professor, Nursing; Bakahia Reed-Madison, Professor, Human Services and Substance Abuse Counseling; Prashant Rawal, Professor, Accounting; Mary Ringstad-Gagliano, Associate Professor, Speech and Theater; Charles Townsend, Associate Professor, Humanities and Philosophy; and Leslie Van Wolvelear, Distinguished Professor, Accounting.

Adjunct Faculty present included: Cheryl Thayer, Lecturer, Liberal Arts and President of the Adjunct Faculty Association.

Administrators present included: May Alimboyoguen, Assistant Dean, Health Careers; Robyn Bailey, Director, Operations and Administration; Marc Battista, Associate Vice President, Workforce Education and Dean of Business and Career Technologies; Kelly Iwanaga Becker, Assistant Vice President, Institutional Effectiveness and Strategic Planning; Anne Brennan, Assistant Vice President, Academic Affairs and College Transitions; Michele Brown, Director, Admission and Enrollment; Colette Hands, Associate Vice President, Chief Human

Resources Officer; Ruben Howard, Director, Workforce Development and Strategic Partnerships; Al Grippe, Director, Grant Strategy and Development; Jacob Jeremiah, Assistant Dean, Library; Mark Kiel, Dean, Counseling and Health and Wellness Services; Linda Korbel, Dean, Liberal Arts; Raymond Lawson, Dean, Online Learning; Juletta Patrick, Assistant Vice President, Student Affairs and Dean of Access, Equity and Diversity; Katherine Sawyer, Associate Vice President of Marketing and Communications, and Chief Advancement Officer; Prashant Shinde, Chief Information Officer; Bob Sompolski, Dean, STEM and Health Careers; and Andy Williams, Controller, Budget and Accounting Services.

Dr. Smith offered condolences to the family of Mona Scheuermann, an Oakton retiree who passed away January 22, and to the family of Jane Welter who passed away earlier in the month. Jane had been a part of Oakton's Adult Education program since 2001. Congratulations were offered to Professor Leslie Van Wolvelaar, who received the Instructional Technology Council's 2019 Award for Excellence in eLearning as a Distinguished Educator. Dr. Smith also recognized the College's Phi Theta Kappa Chapter as they recently were recognized for receiving REACH (Recognizing Excellence in Acceptance and Completion with Honors) status for their success in membership development. Congratulations to Oakton's nursing program whose 2019 graduating class had a ninety-five percent pass rate on the NCLEX (National Council Licensure Examination), which speaks to the high quality of the program and the commitment of the faculty and students. Dr. Smith noted that two weeks ago the College had our annual coaching visit with our Achieving the Dream coaches, where they commended us for the work that we have done to advance student success. We have many members of Oakton's team who are currently at the annual Dream conference, and Dr. Ileo Lott, Vice President of Academic Affairs, will be joining them. Last week, several members of the Board, Martha Burns, Gail Bush, Bill Stafford, Marie Lynn Toussaint, Wendy Yanow, and Dr. Smith, attended the ACCT (Association of Community College Trustees) sponsored National Legislative Summit in Washington, DC, where they met with our legislators and talked about the importance of community colleges. They had the opportunity to meet with an Oakton alum, Aleksia Kainovic, which was the highlight of the trip. Ms. Kainovic graduated in 2019, she is currently a student at American University in Washington, and she spoke very highly of her time at Oakton, especially of the Honors Program. On February 23, the Educational Foundation presents the Chicago Bar Association's Annual Bar Revue, 'For Lying Out Loud!'. Tickets are still available at fifty dollars, and all proceeds support student scholarships. The current exhibit being featured at the Koehnline Museum of Art is a unique composition by Darryll Schiff, a renowned Chicago contemporary artist, which runs through March 20.

Educational Foundation Liaison Report

Trustee Stafford reported that the Oakton Educational Foundation has raised \$646,836 to date this fiscal year, which is 121% to their goal of \$536,000. Notable gifts since the December 2019 update include:

- A \$10,000 gift from Foundation Board Director Julie Fenton and her husband, Stuart, to launch the *Virginia T. and Ronald E. Fenton Scholarship*, an endowment honoring Julie's parents and supporting students with financial need who are studying health careers or business.
- A \$25,000 pledge from retiree David Hilquist and his wife, Karen, to initiate the *Hilquist Family Nursing Scholarship Endowment*. The scholarship honors Karen's career as a nurse and their mutual belief in community college's role in higher education.
- A \$10,000 gift from Robert Kunio to start the *Kunio Family Scholarship Fund*, geared toward students who need financial assistance to attend college and are enrolled in the Physical Therapy Assistant program with a GPA of 3.0 or higher.

Thanks to a generous gift by Foundation Board Director Carl Costanza and his wife, Debbie, along with support from others, the *Elena Couto Bastable Memorial Scholarship* fund is now fully endowed. Elena's family is moved beyond measure by the outpouring of support and look forward to continuing to grow the scholarship and its impact. Three officers from the Foundation Board attended the annual Association of Governing Board's Foundation Leadership Forum in January. The group attended sessions on engaging the next-generation leader and donor, the essentials of endowment stewardship, harnessing board member engagement, advancing inclusive

excellence, and defining challenges for advancement in the next decade. The Foundation has released their call for proposals for FY21 Innovation and Excellence Grants to faculty and staff with a submission deadline of March 13. This year, thirty-one projects are being supported by donor funding. The Foundation's spring fundraiser will take place on February 23 at 2 p.m. in the Performing Arts Center with the Chicago Bar Association's performance of the Bar Revue show "For Lying Out Loud." Tickets are still available by calling the Foundation Office. Lastly, there are currently sixteen voting members, and the next Foundation Board meeting will take place on March 4, 2020.

ICCTA Liaison Report

Trustee Bush, as the Illinois Community College Trustees Association (ICCTA) representative, reported that the ICCTA meeting was held in Washington, DC on February 10, 2020, was a Committee of the Whole of the Government Relations and Public Policy Committee. Executive Director Jim Reed reviewed new 2020 higher education laws and covered the ICCTA legislative goals which included (among other topics): protecting local control and opposing any legislation that infringes on this autonomy, and MAP funding earmarked for community college students. On Tuesday, February 11, ICCTA members, college presidents, and student trustees convened in the Hart Building Senate Hearing room to meet with Senator Tammy Duckworth and Senator Dick Durbin, where Senator Durbin received the 2020 National Education Service Award.

ACCT Trustee Report

Trustee Bush reported on the ACCT National Legislative Summit that was held in Washington, DC, February 9-12, 2020. Oakton Community College trustees who attended were: Vice-Chair Martha Burns, Board members Bill Stafford, Marie Lynn Toussaint, Wendy Yanow, Gail Bush, and President Joi Smith. The 2020 federal legislative priorities included the following: 1) reauthorizing of the Higher Education Act; 2) investing in education and workforce development; and 3) supporting Dreamers.

President Smith and the Trustees met with Representatives Brad Schneider and Jan Schakowsky, regarding the reauthorization of the HEA (Higher Education Act), they discussed Short-Term Pell Grants, Second Chance Pell Grants, and a National Student Unit Record Data System. Regarding investing in education and workforce, they requested increases in TRIO and related programs. Regarding supporting Dreamers, they asked for support to enact the Dream Act to provide Dreamers with permanent legal status. The consensus was that the highlight of their trip was meeting with Oakton alum Aleksia Kainovic, a Niles West graduate, who is currently enrolled at American University studying economics and music because of her Phi Theta Kappa scholarship.

Student Trustee Report

Student Trustee Adisa Ozegovic reported that student club recruitment was hosted on February 5 and 6. Club recruitment is held so students can get involved with club and organizations within the school. Clubs that were involved were Habitat for Humanity, OCCurrence, Student Government Association, and LGBTQ+. There was a voter's registration table hosted by the League of Women Voters. According to popcorn giveaways there were 200 people who attended. The Emerging Leaders program, which instills student leadership skills, began on February 11; The Clothes Line Project, which showcases stories about sexual assault, was presented on February 11 and 12 on Student Street; the theater hosted the Vagina Monologues February 13 and 15; and the OCCurrence came out with a January issue and are currently working on the February issue. There will be elections for the Student Government Association (SGA) in March. The SGA is also hosting the Excellence in Teaching Award nominations where students can nominate teachers that have impacted their life and studies. The deadline is April 6. A couple of scholarships sponsored by the ICCTA, the 2020 Ghandi/King Peace Scholarship, and the Paul Simon Essay Contest, 'How My Community College Has Changed My Life', are due on March 20. The SGA is doing something new this year, Spirit Week, hosted February 24 – 28 in hopes that it will enhance student pride in Oakton, there will be many exciting events. Lastly, besides their studies, students are working on completing transfer and FAFSA applications as well.

Comments by the Chair

Vice Chair Burns complimented all those involved with putting together the latest edition of Oakton's Report to the Community, it is beautiful inside and out, it captures the beauty and essence of Oakton. She commented that Oakton is a college that is a diamond in the rough, a wonderful college with a wonderful president leading it, administrators, faculty, students, and staff. She thanked everyone in attendance and understands that they volunteer to attend the meetings, and that the Board does appreciate their presence.

Trustee Comments

Trustee Toussaint commented that during the trip to Washington, DC, the trustees did meet with Senators Durbin and Duckworth, and their focus was on short-term Pell grants and Pell grants that are not applicable to certification programs. The discussion with them was about the fact that Pell grants are meant to aid those who are having difficulty, but do not qualify, even though it may be a six or ten week program. Trustee Toussaint spoke about an article that the trustees received from President Smith regarding education in prisons, which lately that has been a hot topic. Oakton is leading that charge with Northwestern University, which operates a privately funded educational program inside Stateville Correction Center. In summarizing the article, it makes a difference when incarcerated individuals obtain either a certification or an associate degree, it reduces the recidivism rate by almost fifty percent, and when that person is released, they have a better chance of finding a job and becoming a productive member of society. She mentioned that California has succeeded in passing legislation aimed at increasing access to post-secondary programming in prisons. In Illinois, the few programs are privately funded, and once that funding runs out, we are not sure what is going to happen and that is why the trustees were speaking to our representatives, letting them know to do whatever they can to make sure that at least the short term Pell grants can be applied to certification programs. Trustee Toussaint finished by stating that it was a great meeting and the representatives were open and ready to listen.

Trustee Stafford proudly announced that President Smith has been selected by the Aspen Institute to join the 2020-21 inaugural class of the Aspen New Presidents Fellowship, a new initiative designed to support community college presidents in the early years of their tenure, to accelerate the transformation and change on behalf of their students. President Smith is one of twenty-five Aspen fellows selected from more than 100 applicants for this opportunity, which is fully funded by JP Morgan Chase & Co., and run by the Aspen Institute College Excellence Program. The leaders, all of whom are in their first five years as a college president, will engage in a seven-month fellowship beginning in June 2020. The fellows, who have been college presidents for five years or less, were selected for their commitment to student success and equity, their willingness to take risks to improve outcomes, understanding the importance of community partnerships, and the ability to lead change. Trustee Stafford said that the Board is thrilled that President Smith was selected, and is the only community college president in the state of Illinois to participate in the New Presidents Fellowship. JP Morgan Chase is funding the Aspen Presidential Fellowship as part of New Skills at Work, a five-year, \$350 million investment to support community colleges and other pathways to great careers and economic mobility. Congratulations President Smith!

Trustee Yanow, who serves as the ICCTA representative on the Illinois Development Education Task Force, commented that there has been a push in the state of Illinois to revamp developmental education, and Oakton is on the cutting edge. She explained that there is a lot of discussion about developmental education because students, who place into developmental education, have a low chance of persisting. Those who enter into college courses have a much higher chance of persisting and completing a program. Unfortunately, there is no data just yet that suggests that the graduation rates are higher. We have been discussing this as a Board, and we know that we received some information about what we are doing here at Oakton with our own developmental programs. We have a co-requisite model in English and we are working on a co-requisite model in math. Trustee Yanow has asked President Smith to give the Board an update on those programs in next week's packets, as we should all be concerned about staying the course, even as the state may come in with a different recommendation. There is going to be a recommendation from the task force, but apparently, institutions are not being told that they have

to follow one model. She thinks we are going to be fine following the current model, as it appears that is the one that serves our students best. It is a complicated issue and it speaks to equity at its core. These students come in from public education underprepared, and the objective is how we get them what they need to succeed in these programs. No matter how we go about it, we cannot make up for the lost education that they have had before. It is a challenging issue and the Board is excited to see what is going on here, and we want to be kept up to date.

Report: Information Technology Update

Mr. Prashant Shinde, Chief Information Officer, presented an update on Oakton's Information Technology (IT). Mr. Shinde said that as he was working on the presentation, he was thinking about some of the things that make our jobs rewarding. He shared an experience that he had in the computer lab at the Skokie campus. He noticed a student who was programming. They had a conversation about his pre-major, the student wants to transfer to the University of Illinois-Chicago to become a computer engineer, but he was afraid of math classes, consequently, he was rethinking his decision. Mr. Shinde talked to him about some of the implications his decision will have on his professional and his personal career. The decisions he is making now will have a lasting impact over the next forty to fifty years. Mr. Shinde said that he encouraged the student to continue his math courses, not to give up yet, not to make a hasty decision. The student said that he would reconsider, give it some more thought. A couple of weeks later, Mr. Shinde saw the student and he told him that he registered for math courses and a physics course, and he does intend to become a computer engineer. Mr. Shinde said that is what this job brings for him and all of us at the College. Mr. Shinde said that technology plays a critical role in higher education space. Every gateway that we have lends itself to technology and flows from one gateway to another. Technology plays a critical role in the Oakton experience today, but what about tomorrow, how will technology play a role in years to come? Studies show that technologies that will exist in 2030 have not evolved yet. We do not know what kind of jobs will be available in 2030. Technology plays a strategic role in delivering the Oakton experience, our promise to our students. Mr. Shinde had a Power Point presentation in which he showed technology solutions at Oakton, a literal web of technologies that work in harmony behind the scenes in our data centers and in the cloud. To make the Oakton experience happen for our students, our system administrators, our data base administrators and our programmers, all are working with constituents, such as Enrollment Services and Academic Affairs, to make this work and to be available when our students need it. Systems cannot go down anymore, that is the expectation from students these days.

Next, Mr. Shinde chronicled the story of a fictitious student named Shenise, as she made her way through the Oakton experience. Shenise is a senior at one of the local feeder high schools in Oakton's district. She wants to become a computer programmer, transfer to University of Illinois to finish, and become a computer engineer. She first goes to the Oakton website and sees that there is an event about transferring from Oakton into the engineering pathway at University of Illinois. She is interested in that so she logs onto our website and immediately registers for the event. This is what our Customer Relationship Management (CRM) tool does. CRM allows our students to register online for events at Oakton and at the same time behind the scenes, allows Enrollment Management Services to provide the students targeted information about the events that they are interested in and not to inundate them with everything that we have to offer. If Shenise is going to major in computer engineering, let us make it personalized to her, focus on events that target computer engineering programs. The Board approved CRM in September 2018, and we have launched the implementation and have gone live with many of the tools, but it is a vast implementation process, and that process continues. Next, Shenise goes to Oakton's website, and she sees a brand new looking website, that really does not exist today, but we are working closely with College Relations to deliver an amazing digital experience. Our current website is static; it did its job a few years ago but does not deliver the best experience today. Mr. Shinde mentioned that on the agenda pending Board approval is a website redesign and development purchase that will launch by spring 2021.

Next for our fictitious student Shenise, she knows what courses she will take in the computer programming pathway pre-major, and she will go to the catalog management system. Today, the catalog management system is

a giant file of 270 pages. To find courses, a student has to search through 270 pages to find what they need. When we go live with the catalog management system, based on the areas of interest, Shenise will be able to find out the list of courses she will be taking over the next two years at Oakton. The Board approved the catalog management system in June 2019, and we are working closely with Academic Affairs to implement it in spring and summer 2020. Shenise likes what she sees, she is going to apply, and she is going to enroll at Oakton. She goes back into CRM, which is Target X, to apply. Oakton now has application forms going live meaning that students can apply online through Target X for many of the application types. Now Shenise is ready to meet with her advisor. The advisor is working with Shenise to create an educational plan and she will know what courses she will take over the next few semesters. She has had an Amazon style shopping cart experience. Shenise can hit the register button and it registers for all the courses. She did not have to spend twenty minutes trying to find the courses. IT has been working with Advising to implement this new tool. Mr. Shinde noted that he has heard from faculty and administrators that our students end up taking courses that they do not need, which extends their time at Oakton, makes them ineligible for financial aid, and eventually they have to pay out of pocket. When you look at the loss momentum framework, this becomes one of the biggest barriers for students moving forward. We are trying to invert the trend, make that loss point a momentum point, and propel the student forward through areas of interest. We are going live with areas of interest features within our campus, and when students log in they will see what area of interest they are. They will see what their pre-major is and when time comes to register, we will ask them is this really an area of interest, is this really your pre-major. If not, we will of course allow them to continue registering, but communicate to help them out with their area of interest and their pre-major. Data warehouse and analytics will now allow Institutional Research to do quick reports to make sure that Shenise and similar students are on track. The Board approved the data warehouse software in September 2018 and it has been implemented. Unfortunately, Shenise is one of our students who does not have high-speed internet at home. We now allow our students to check out mobile hot spots from our library. We have ten mobile hot spots at our Des Plaines campus, and ten at our Skokie campus, and they are one of the most in demand tools in the library. Mr. Shinde said that he spoke with the Athletics department and was told that our athletes on average spend about 700 hours commuting to athletic events. He thought, can we make them more productive by putting hot spots in the vans so when students are commuting to athletic events, they can check out a chrome book, the hot spot is in the van, which allows them high speed internet to continue doing their assignments. Finally, Shenise is a computer programming major, some of these courses require high speed, high performance computers, which she does not have. Oakton overall has more than 2,600 computers, out of which over 1,600 computers are dedicated for academic purposes. Our computer labs are open throughout the week including weekends, and our cyber cafes are equipped with printers so students can come in on weekends and print whatever they need. This is our commitment towards equity, towards ensuring that our students succeed when they are at Oakton.

Finally, Shenise has transferred to the University of Illinois, and has become a computer engineer working for Amazon or Google. She is a life-long learner; she wants to continue learning new technologies. She registers in a non-credit course using our non-credit registration tool. The Board approved Destiny Solutions software in October 2019 and we are now working closely with Alliance and Continuing Education to implement it. Our goal is to go live in spring 2021, and a pilot in fall 2020. As you can see, each of the gateways have core technologies and our students are using these technologies to experience our Oakton promise to them. The Oakton experience is today, it is current, it is now, but what about our students' future, what are our next steps, who are the best people to tell us what they need in the future. Those would be our students, our faculty members, our team; people who work at Oakton are the ones who can tell us what they are missing today and what they want in the future. We have formed a Technology Council at Oakton. It has representatives from the student body, faculty, including full-time and adjunct, staff members and administrators, who meet once a month to understand the issues that people are facing, to work with our external consultants to first help us conduct a technology assessment and to develop a strategic plan that will guide our investments three to five years down the line. We are working on a participatory input approach with the core stakeholders who are involved in every step of the way. We use data to inform long-range plans, identify strategic priorities, and provide feedback. We have conducted student and employee surveys and received over 800 responses from students, and 350 responses from

employees, talking about their experience using technology at Oakton. It is fantastic to analyze the data and understand what they need today. We will have key informant interviews and focus group sessions so our consultants will understand the needs of our stakeholders. We will share the technology plan with our College stakeholders, get input from the stakeholders, and present this to the Board in fall 2020. We want to be open; we want input from everybody in order to build a strategic plan that truly aligns with our strategic mission of the College. Assessment, where are we today, vision, what do we want to become in the future, and finally, the plan, how do we get there, that is what the strategic plan will help us address. Finally, we will look at some of the key emerging trends in technology within the higher education space. Trends show that higher education institutions are focused on student success, they want to adapt to technologies, they want mobile devices to be prevalent in education, they want students to use laptops, tablets, and smart phones because that is what students carry. Even if students do not have a computer, they probably have a smart phone. Another trend that we are observing is sustainability. Hackers are constantly going after data. Higher education is a gold mine for data; we have information of thousands of students in our system. We have to make sure it is safe. We have to make sure that our students feel comfortable giving that information to us. Sustainability is one of the key emerging trends through cyber security. Oakton's IT has the architecture; it has the right building blocks to deliver digital transformation to the College. The one piece that we are missing today is the integration between the tools to form the data hubs that allow information to be shared securely among different applications quickly instead of having to rewrite the tools that do the integration for us. Through this presentation, Mr. Shinde said that his hope is that we truly understand that IT plays a strategic role in every gateway, every phase of the Oakton experience. Mr. Shinde thanked the Board, President Smith and the senior leadership for having the trust in IT to deliver the Oakton experience promised to our students.

Vice Chair Burns thanked Mr. Shinde, for an excellent presentation. She said that he made IT real and understandable. She appreciated that he used a student and if Shenise were a real live student, she would like to meet her. Trustee Kotowski asked if the purchase of the website redesign service that Mr. Shinde referred to in his presentation, is the same item that is listed on the agenda for approval, Mr. Shinde replied that yes it is. Mr. Kotowski also extended his congratulations for a great presentation.

Public Participation – None

New Business

2/20-1a Approval of Adoption of Consent Agenda

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Bush seconded the motion; a voice vote was called and the motion passed unanimously.

2/20-1b Approval of Consent Agenda Items 2/20-2 through 2/20-5

Trustee Stafford offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 2/20-2 through 2/20-5 as listed in the Consent Agenda.”

2/20-2 Ratification of Payment of Bills for January 2020 (Including Approval of Travel)

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,030,208.22 for all check amounts and for all purposes as appearing on a report dated January 2020.”

2/20-3 Acceptance of Treasurer's Report for January 2020

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as part of the College’s official records, the report of the Treasurer for the month of January 2020.”

2/20-4

Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a and b, and hereby approves the expenditures in the amount not to exceed \$287,434.69 for all funds listed in item a.”

- a. Salary payments in the amount of \$287,434.69 for part-time teaching services for the Alliance for Lifelong Learning, spring 2020
- b. Salary rescinds in the amount of \$3,541.44 for part-time teaching services for the Alliance for Lifelong Learning, spring 2020.

2/20-5

Ratification of Payment of Professional Personnel – Spring 2020

- 1. “Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the spring semester 2020; the total payment amounting to \$3,304,735.43.”
- 2. “Be it further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the spring semester 2020; the total payment amounting to \$486,725.20.”

Trustee Toussaint seconded the motion; Trustee Kotowski called the roll:

Mr. Kotowski	Aye
Dr. Yanow	Aye
Ms. Burns	Aye
Ms. Toussaint	Aye
Mr. Stafford	Aye
Dr. Bush	Aye

Motion carried; Student Trustee Ozegovic favored the resolution.

2/20-6

Authorization to Approve February Purchases

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Agenda Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
2/20-6a	1 - 2	Website Redesign and Development Services	Beacon Technologies, Inc.	\$ 364,000.00
2/20-6b	1	Evisions Subscription Renewal – Three Year Contract	Evisions Inc.	\$ 62,000.00
2/20-6c	1 - 2	Classroom Projectors	Camcor Inc.	\$ 47,432.00
2/20-6d	1	Security Camera Assessment Consulting Services	Hagerty Consulting, Inc.	\$ 35,000.00
2/20-6e	1	Ratification of Ellucian Consulting Services	Ellucian Company, L.P.	\$ 31,240.00
			Grand Total:	\$ 539,672.00.”

Trustee Stafford seconded the motion; Trustee Kotowski called the roll:

Dr. Bush	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye
Ms. Toussaint	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye

Motion carried; Student Trustee Ozegovic favored the resolution.

2/20-7

Preview and Initial Discussion of Upcoming Purchases – Discussion Only

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) Signage and Wayfinding Consulting Services; and b) Recycled Xerographic Paper.

2/20-8

Approval of Award of Tenure

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535, by the authority vested in it by the State of Illinois, hereby grants tenure, effective after the completion of the spring 2020 semester to the following faculty:

Bakahia Reed-Madison, Professor of Human Services; Mary Ringstad-Gagliano, Associate Professor of Speech and Theater; Charles Townsend, Associate Professor of Humanities/Philosophy; Hanna Wierzchowski, Professor of Health Information Technology and Deborah Wyeth, Assistant Professor of Basic Nurse Assistant Training.”

Trustee Yanow seconded the motion.

Dr. Ileo Lott, Vice President of Academic Affairs, commented that all five professors have earned this distinction. Bakahia Reed-Madison, Mary Ringstad-Gagliano, and Charles Townsend were present and stood to applause from the audience.

Trustee Kotowski called the roll:

Mr. Stafford	Aye
Ms. Toussaint	Aye
Mr. Kotowski	Aye
Dr. Bush	Aye
Dr. Yanow	Aye
Ms. Burns	Aye

Motion carried; Student Trustee Ozegovic favored the resolution.

2/20-9

Authorization to Hire Dean of Adult and Continuing Education/Dean of Skokie Campus

Trustee Toussaint offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Dr. Jesse Ivory effective February 24, 2020 at an annual salary of \$110,000. that salary will be prorated for the period of February 24, 2020 through June 30, 2020.”

Trustee Bush seconded the motion.

Dr. Ileo Lott commented that this is a well-deserved recommendation for Dr. Ivory, who was present and stood to applause from the audience. Dr. Smith noted that it is nice to promote

someone from within, who has grown at the College and we are delighted to bring this recommendation to the Board.

Trustee Kotowski called the roll:

Dr. Yanow	Aye
Ms. Burns	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Mr. Kotowski	Aye
Dr. Bush	Aye

Motion carried; Student Trustee Ozegovic favored the resolution.

2/20-10 Acceptance of Faculty Retirements

Trustee Yanow offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the retirements of Pamela Pedersen and Julie Shotsberger.”

Trustee Stafford seconded the motion.

Dr. Lott thanked Professors Pederson and Shotsberger for their long service to the College.

Trustee Kotowski called the roll:


Ms. Toussaint	Aye
Mr. Stafford	Aye
Mr. Kotowski	Aye
Dr. Yanow	Aye
Dr. Bush	Aye
Ms. Burns	Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

Adjournment

The next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, March 17, 2020, beginning at 7:30 p.m. at the Des Plaines campus, 1600 E. Golf Road, in room 1506.

Trustee Kotowski made a motion to adjourn the meeting, which was seconded by Trustee Yanow: a voice vote was called and the meeting was adjourned at 8:50 p.m.



Paul Kotowski, Board Secretary



Martha Burns, Vice Chair

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2/2020

A video recording of the meeting was made and is available by calling the Media Services office at (847) 635-1998.