



**Minutes of the Oakton Community College Board of Trustees Meeting  
January 21, 2020**

The 751st meeting of the Board of Trustees of Community College District 535 was held on Tuesday, January 21, 2020, at the Oakton Community College Des Plaines campus, 1600 E. Golf Road, Des Plaines, Illinois.

**Closed Session – Call to Order and Roll Call**

At 6:55 p.m. in room 1502, Chair Salzberg called the meeting to order. Trustee Kotowski called the roll:

Mr. Benjamin Salzberg	Chair	Present
Ms. Martha Burns	Vice Chair	Present
Mr. Paul Kotowski	Secretary	Present
Dr. Gail Bush		Present
Ms. Marie Lynn Toussaint		Present
Dr. Wendy Yanow		Present
Ms. Adisa Ozegovic	Student Trustee	Present

Trustee Kotowski made a motion to go into closed session under the following exceptions to the Illinois Open Meetings Act: the purpose of considering the appointment, employment, compensation, discipline, performance, dismissal of employees, pending litigation, lease of property, and review of closed session minutes, which was seconded by Trustee Yanow. Trustee Stafford was absent for the meeting.

Trustee Kotowski called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Ms. Ozegovic	Aye

Also present Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; Dr. Colette Hands, Associate Vice President, Chief Human Resources Officer; Dr. Ileo Lott, Vice President, Academic Affairs, and Sam Cavnar, legal counsel.

At 7:45 p.m., Chair Salzberg asked for a motion to adjourn the closed session meeting. Trustee Kotowski made the motion; seconded by Trustee Yanow; a voice vote was called and the meeting adjourned.

## **Open Session and Roll Call**

Chair Salzberg called the regular meeting of the Board of Trustees to order at 7:50 p.m. in room 1506.

Trustee Kotowski called the roll:

Mr. Salzberg	Chair	Present
Ms. Burns	Vice Chair	Present
Mr. Kotowski	Secretary	Present
Dr. Bush		Present
Dr. Yanow		Present
Ms. Toussaint		Present
Ms. Ozegovic		Present

Also present: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President, Student Affairs; Mr. Edwin Chandrasekar, Vice President, Administrative Affairs; and Dr. Ileo Lott, Vice President, Academic Affairs. Trustee Stafford was absent for the meeting.

**Pledge of Allegiance** – Trustee Toussaint

### **Approval of Minutes**

Chair Salzberg asked for a motion for the approval of the minutes of the regular meeting of the Board of Trustees on December 10, 2019; Trustee Burns made the motion, which was seconded by Trustee Kotowski.

A voice vote was called, and the minutes were unanimously approved as presented.

### **Statement by the President**

Dr. Smith welcomed everyone and asked for introductions of those present:

Classified Staff present included: John Donoghue, Skilled Maintenance, and Vice President of the Classified Staff Association; Stephen Butera, Senior Manager, Media Relations and Communications; Philip Cronin, Senior Media Services Technician; Eileen Cukierski, Senior Executive Assistant to the President, Secretary to the Board of Trustees; Krissie Harris, Manager, Student Life and Campus Inclusion; and Jon McFarlane, Media Services Integration Technician.

Full-time Faculty present included: Greg Hamill, Professor, Sociology and President of the Full-time Faculty Association; Melodie Graber, Professor, Chemistry; Cheryl Joseph, Assistant Professor, Early Childhood Education; Teresa Kirwan, Instructor, Nursing; Gary Mines, Professor, Chemistry; Ji-Hyae Park, Associate Professor, English; Lynne Steele, Distinguished Professor, Medical Laboratory Technology; and Hanna Wierzchowski, Professor, Health Information Technology.

Adjunct Faculty present included: Cheryl Thayer, Lecturer, Liberal Arts and President of the Adjunct Faculty Association; and David Arieti, Biology.

Administrators present included: Marc Battista, Associate Vice President, Workforce Education and Dean of Business and Career Technologies; Anne Brennan, Assistant Vice President, Academic Affairs and College Transitions; Rick Daniels, Director, Student Life and Campus Inclusion; Kelly Iwanaga Becker, Assistant Vice President, Institutional Effectiveness and Strategic Planning; Colette Hands, Associate Vice President, Chief Human Resources Officer; Jeffrey Hoffmann, Chief of Police and Emergency Management; Ruben Howard, Director, Workforce Development and Strategic Partnerships; Jacob Jeremiah, Assistant Dean, Library; Mark Kiel, Dean, Counseling, Health and Wellness Services; Raymond Lawson, Dean, Online Learning; Juletta

Patrick, Assistant Vice President, Student Affairs and Dean of Access, Equity and Diversity; Katherine Sawyer, Associate Vice President of Marketing and Communications, and Chief Advancement Officer; Joe Scifo, Director, Facilities; Prashant Shinde, Vice President, Information Technology; Bob Sompolski, Dean, Science, Technology, Engineering, Mathematics, and Health Careers; Andy Williams, Controller, Budget and Accounting Services; and Ruth Williams, Assistant Vice President, Academic Affairs and Dean, Curriculum and Instruction.

Dr. Smith offered condolences to the family of Eugene Lockwood, Professor of Humanities and Philosophy, who passed away on December 20. He was among the first year faculty hired in 1970 and retired in 1998; to the family of Tudi Izral, who passed away on December 23, Tudi retired in 2003 as a scheduler for Oakton; and to the family and friends of Lee Lee Kirong, who worked for Aviands, the College's food service, who passed away suddenly on December 27. Dr. Smith thanked Lisa Cherivtch and Camille Harrison, who traveled to Shasta Community College, in Redding California, to share the work of the faculty persistence project. They highlighted their professional development week showcasing the work that we are doing at Oakton to engage and support our students. Dr. Smith thanked the Professional Development Committee and the Center for Professional Development, for coordinating last weeks' professional development opportunities that helped advance our strategic initiatives. Dr. Smith thanked everyone who was involved in enrolling, registering, orienting, and supporting students, for the first day of the spring semester that began on January 21, and for faculty for being here to teach our students. The Educational Foundation will present the Chicago Bar Association's Annual Bar Show, 'For Lying Out Loud!', on February 23, at 2 p.m., Tickets are \$50, with a wine and dessert reception following the performance. The College was closed on January 20 in honor of Martin Luther King, Jr. Day. Dr. Smith stated that as she thinks of our equity work and equity commitment, she quoted from Dr. King, "Every step toward the goal of justice requires sacrifice, suffering, and struggle. The tireless exertions and passionate concern of dedicated individuals. Equity work is not easy work. It is tireless, it involves struggle, it is the only way that we will ever achieve justice."

### **Student Trustee Report**

Student Trustee Adisa Ozegovic reported that students spent the winter break celebrating the holidays and relaxing. Clubs and activities started up prior to the beginning of classes. There are meetings throughout the week, including SGA, PTK, and the Occurrence, among others. With the first day of classes underway, students will spend the remainder of the week reviewing syllabi and preparing for the rest of the semester.

### **Comments by the Chair**

Chair Salzberg welcomed everyone back, including students, to a new year and a new semester, stating that it will be a great year. He saw students still registering and getting support from staff. Chair Salzberg said that it is nice to see the students back in the halls.

### **Trustee Comments – None**

### **Report: Workforce Education**

Mr. Marc Battista, Associate Vice President of Workforce and Dean of Business and Career Technologies, and Dr. Ruben Howard II, Director of Workforce Development and Strategic Partnerships, presented the evening's report on Workforce Education. Mr. Battista thanked the Board for providing them the opportunity to share information about workforce education, specifically, workforce development, including strategic partnerships, activities that they have been engaged in, and its future direction. Mr. Battista began by stating that the state of Illinois workforce education plan, Oakton's strategic commitment to community, and the Academic Affairs mission, are aligned to deliver relevant workforce education. Oakton's Academic Affairs mission is inclusive of workforce education and is specifically aimed at preparing all students to engage with and succeed in the world. Workforce education is inclusive of credit Career Technical Education programs (CTE), but it also includes courses, programs, and activities that prepare students directly for employment, or the opportunity to earn institutional credit that can be applied towards degrees, certificates, or industry recognized credentials. When we

speak of all students, we are speaking about our credit career students in transfer-orientated pathways, as well as our credit students in CTE programs, and it is inclusive of our non-credit students. Keeping in mind the broad scope of workforce education, last year the College aligned its various workforce education programs. By centralizing workforce education, which is inclusive of adult education, continuing education, continuing education for health professionals, workforce solutions, and most of the current technical education programs, greater synergies between credit and non-credit programming taking place at the College. The idea behind this restructuring is greater intentionality, student matriculation from non-credit courses, and programs into credit courses and programs in both CTE and the transfer-oriented coursework. Mr. Battista provided numbers for fiscal year 2019 overall headcounts and enrollment data for non-credit programs.

Dr. Howard began by reading the names of the department leadership and staff who make up and who are responsible for the work in Workforce Development. Dr. Howard discussed some of the initiatives and activities that are managed by Workforce Development. Since 1982, Oakton has partnered with hundreds of businesses and organizations to provide workforce solutions that improve technical, management, and leadership skills for our business and industry partners. Our workforce solutions team provides industry specific and customized training, assessment, and continuing education, professional skills development, leadership and supervisory skills development, and quality/continuous improvement. Through our continuing education for health professionals, we provide education for various professions by complying with specific criteria from the appropriate state agency and accreditation agencies. Currently we can offer reaccreditation and re-licensure for over thirteen health care professions, including teachers. We continue to explore new opportunities to expand our accreditations to professionals in other fields. Our latest approval was the responsible vendor training for cannabis dispensaries. Oakton students are participating in a variety of internships in accounting, business, graphic design, manufacturing, paralegal, information technology, and medical billing. Apprenticeships are an area of growth for Oakton. We are looking to expand our Department of Labor (DOL) registered apprenticeship offerings to include fire fighters. We collaborate with state representatives Brad Schneider, Jan Schakowsky, the Illinois Department of Employment Security, and the National Able Network, to host community-hiring fairs twice a year. By being involved in various community organizations and connecting with business and industry, we are able to provide advisory committee support including recruitment, focus groups, and labor market data. Grants play a huge role in supporting workforce education initiatives. Several of those grants include the Carl D. Perkins Grant and Adult Education grants, Illinois Cooperative Work Study Grant, Customized Apprenticeship Program, and the Illinois Secretary of State Workplace Skills Enhancement Grant. Workforce collaborations allow the department to meet Oakton's workforce strategic commitments. These collaborations include industry and workforce partnerships, community partnerships, high school collaborations, labor market trends, and research. Our industry and workforce partnerships are directly tied to the success of workforce solutions and Continuing Education for Health Professionals. (CEHP). Some of our clients include, LSG Sky Chefs, North Shore Health Systems, Federal Mogul, Signode, Wheels Inc., and the Evanston Youth Job Center, just to name a few. They are represented in various industries including food service, manufacturing, automotive, health care and non-profit organizations, and are located throughout our district and in Chicago. Our clients' needs have included industry specific customized training, professional skills development, continuing improvement in leadership, which helps the industries increase their bottom line, improve employee morale, and increase internal opportunities. Based on our commitment of providing quality customer service and expertise, and the level of professionalism of our consultants, many of our clients are repeat customers.

Dr. Howard spoke about one of the College's most successful industry partners, LSG Sky Chefs (LSG), who are best known as one of the world's largest airline and catering companies with over 1,000 employees at their Des Plaines facility. Some of the customized training that LSG has partnered with Oakton for includes English as a Second Language (ESL), food safety, leadership, basic electronics, and blue print reading. LSG was also the recipient of the Illinois Secretary of State Workplace Enhancement Grant in 2019 and 2020, which allowed them to expand their ESL training to more of their employees. LSG, in partnership with Oakton, has trained over seventeen percent of their workforce between 2017 and 2019, and continues to identify more training needs.

Another industry and workforce partnership includes the Evanston Mayor's Employer Advisory Council (MEAC), which allows us to collaborate with Evanston employers and educators to better connect students with career opportunities in the city while providing local employers with a well source of talent. Other partnerships include Industry Consortium for Advanced Technical Training, which is our apprenticeship DOL sponsor of our manufacturing program. The College also partners with National Able Network and the Chicago Workforce Partnership, both, who provide labor market data, including current job demands and employer needs in Cook County and its one hundred thirty municipalities. The Illinois Department of Employment Security partners with us to provide employment services to employers and job seekers, and the Northern Illinois Workforce Coalition brings together local workforce board professionals and community college workforce leaders. All of these relationships assist us in making informed decisions when assessing current and future CTE programs. Oakton is involved in the community, we are members of twelve chambers of commerce within District 535 and we support them through our participation in various chamber activities. Throughout the year, we also attend the state of the villages, legislative breakfasts, and mayoral annual meetings. Oakton is represented on several chamber boards including Skokie and Des Plaines. We are also represented on the Skokie Economic Development Commission. Workforce Development connects directly with high school CTE departments, and attends monthly NSERV meetings. NSERV is a CTE educational consortium in the northern suburbs comprised of five school districts. Oakton also partners with NSERV to offer summer camps, focused on career exploration courses in manufacturing, engineering, health careers, and business oriented careers. We stay connected with these high schools through our participation in workforce related career nights. Dr. Howard thanked the Board for their approval in October 2019 of the purchase of Corporate Engagement Manager software from Destiny Solutions, a tool to better manage our partners. This system is used for all registrations on the non-credit side. We will be able to provide our partners and their learners, an Amazon like customer experience and portal tailored to their organization. We will be able to map workforce needs to offerings and create custom catalogs that target specific corporate learning objectives, which will help employers stay current.

In closing, Mr. Battista focused on the future direction of Workforce Education, and how they will continue to engage and align with businesses through internal stakeholders such as the Board of Trustees, President's Council, the Educational Foundation, and external stakeholders such as chambers of commerce, local advisory councils, and CTE advisory committees, all of who are critical in engaging business and community partners. Such relationships and participation in various community events will continue to be the way to strengthen such partnerships. Also in process, is the development of a Workforce Advisory Taskforce, which will create a centralized strategic partnership model governing how Oakton partners interact with external stakeholders including business and industry, schools, non-profit organizations, and government. There is more work to be done, but we are excited for the way forward and about all the work that has led up to where we are at today.

Trustee Burns asked where the funding for these opportunities comes from, and what is the point of entry for students. Mr. Battista responded that the workforce investment opportunity dollars are not controlled by Oakton, but through the Chicago Cook Workforce Partnerships. Students have to be eligible for those dollars and there is a screening process. Programs have to be pre-approved to be part of those approved programs through WIOA (Workforce Innovation and Opportunity Act), and many of our non-credit short career programs are WIOA approved. Many of our CTE programs on the credit side are also WIOA approved, and those dollars are available to students. On the non-credit side, our CDL (Commercial Driver's License) truck-driving program, the majority of the students that go through that program are WIOA recipients. Regarding point of entry for students, our partner National Able is an entry point in the Skokie area. There are partnerships in Evanston that have WIOA information as well. Mr. Battista said that getting the word out about WIOA approved programs is something where we can do a better job. We struggle as an institution in the short term certificate programs that we have. There are other entities where you can complete a program within three weeks, where if that program is on our credit side and is a short certificate; it may take a semester to complete. Dr. Howard offered that some of the other organizations that we partner with to get the word out are the City of Evanston, as well as the Evanston

Youth Job Center. We also participate in the career nights at the high school. We have information sessions in the fall, spring, and summer to promote our apprenticeship programs as well as our internship programs.

Trustee Bush commented that she appreciates that we are working on those apprenticeships because they are very valuable and it is a growing area. She asked if there is any collaboration with our peer institutions that are in our region such as Harper College or the College of Lake County, as she feels that there are overlapping goals. Dr. Howard replied that we participate in the Northern Illinois Workforce Coalition, where we talk about partnering and ways that we can partner, look at grants, and at what other schools are doing, as well as come up with different ideas. What we realized in those conversations is that things that make sense for some institutions may not make sense for Oakton. Trustee Bush noted that when the trustees attended the ACCT national conference in San Francisco, she attended a session where a number of community colleges, located in more rural areas, were partnering heavily with local unions. There are numerous unions that have tuition dollars set aside for their union members and they encouraged everyone to reach out and how to partner, have we explored that avenue? Mr. Battista stated that they have not, but it is certainly something that we could look into.

Chair Salzberg commented that workforce development is important. He asked if there are statistics from year-to-year as far as percentages of the growth numbers for non-credit enrollments. Mr. Battista responded that he would gather that information from the past number of fiscal years for the trustees. Chair Salzberg also believes in communication and in our marketing efforts to show students what is out there and what they can achieve. He said it would be wonderful to get as many students as possible involved with the companies that were mentioned in the report. Dr. Howard noted that we are finalizing a workforce solutions sales kit that will include many of the things that were highlighted in the report. Trustee Yanow said that she was curious about some of the other organizations that Oakton is partnered with and what we are doing for them. She mentioned North Park University and Seminary, what kind of training do we do for them? Trustee Yanow commented that knowing that type of information would help the Board to understand how these opportunities serve the communities.

**Public Participation** – Cheryl Thayer, president of the Adjunct Faculty Association, thanked the Board of Trustees and the administration for supporting the establishment of the new lecturer lounge. The adjuncts have expressed their appreciation for your support. Ms. Thayer also thanked Nathan Harpaz, Manager of the Koehnline Museum, for the artwork that adorns the walls.

## **New Business**

### **1/20-1a Approval of Consent Agenda**

Trustee Burns offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Kotowski seconded the motion; a voice vote was called and the motion passed unanimously.

### **1/20-1b Approval of Consent Agenda Items 1/20-2 through 1/20-10**

Trustee Yanow offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 1/20-2 through 1/20-10 as listed in the Consent Agenda.”

### **1/20-2 Ratification of Payment of Bills for December 2019 (Including Approval of Travel)**

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the

amount of \$6,296,771.15 for all check amounts and for all purposes as appearing on a report dated December 2019.”

1/20-3

**Acceptance of Treasurer’s Report for November 2019**

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as part of the College’s official records, the report of the Treasurer for the month of November 2019.”

1/20-4

**Acceptance of Treasurer’s Report for December 2019**

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as part of the College’s official records, the report of the Treasurer for the month of December 2019.”

1/20-5

**Acceptance of Quarterly Report on Investments**

“Be it resolved that the Board of Trustees of Community College district 535 authorize the acceptance of the Quarterly Report on Investments for filing.”

1/20-6

**Ratification of Actions of the Alliance for Lifelong Learning Executive Board**

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to d, and hereby approves the expenditures in the amount not to exceed \$21,093.44 for all funds listed in items a, b, and d.”

- a. Salary payments in the amount of \$390.00 for part-time teaching services for the Alliance for Lifelong Learning Spring 2020.
- b. Salary payments in the amount of \$600.00 for part-time teaching services for the Alliance for Lifelong Learning Fall 2019
- c. Salary rescinds in the amount of \$1,281.95 for part-time teaching services for the Alliance for Lifelong Learning Fall 2019.
- d. Payment for Fall 2019 Space Utilization and Classroom/Office Space rental as follows:

	<u>Rental</u>
District 535 (Oakton)	\$ 5,550.57
District 202 (Evanston)	1,950.08
District 207 (Maine)	10,269.09
District 219 (Niles)	1,867.89
District 225 (Glenbrook)	<u>465.81</u>
Total Payment	\$20,103.44

1/20-7

**Supplemental Authorization to Pay Professional Personnel – Fall 2019**

1. "Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$13,447.48 to the total amount of part-time teaching salaries paid during the fall 2019 semester; the revised total payment amount is \$4,053,215.54."
2. "Be if further resolved that the Board of Trustees of Community College District 535 Affirms for the fall 2019 semester overload salaries, the total payment amount of \$508,560.00 previously approved by the Board of Trustees on December 10, 2019.”

1/20-8

**Authorization to Pay Professional Personnel**

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the Treasurer of the College to pay 2020 Spring Semester Part-time Faculty, and Adjunct Faculty, on February 7, 2020, and Full-time Overload payments on February 21, 2020, with ratification at the February Board meeting.”

1/20-9

**Approval of a Clinical Practice Agreement**

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreement:

Physical Therapist Assistant: Niles Township District for Special Education.”

1/20-10

**Approval of an Intergovernmental Agreement for Data Sharing**

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the Intergovernmental Agreement for Longitudinal Data Sharing and Analysis between Oakton Community College and New Trier High School District 203.”

Trustee Kotowski seconded the motion and called the roll:

Mr. Salzberg	Aye
Ms. Toussaint	Aye
Ms. Burns	Aye
Mr. Kotowski	Aye
Dr. Yanow	Aye
Dr. Bush	Aye

Motion carried; Student Trustee Ozegovic favored the resolution.

1/20-11

**Authorization to Approve January Purchases**

Trustee Kotowski offered:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Agenda Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
1/20-11a	1 - 2	IP Telephony Annual Maintenance and Software Assurance Agreement - One Year Contract	Telcom Innovations Group, LLC	\$ 31,683.22
1/20-11b	1	Engineering Services for for Des Plaines Campus Pedestrian/Bicycle Pathway	Manhard Consulting	\$ 104,100.00
1/20-11c	1	Engineering Services for Des Plaines and Skokie Campus Sidewalk Repair/ Replacement	Manhard Consulting	\$ 34,900.00
1/20-11d	1	Backup Software Support and Maintenance Renewal - One Year Contract	Meridian IT, Inc.	\$ 46,750.00
1/20-11e	1 - 2	Travel for Baseball Team	Signature Transportation Group Select Transportation and Tours Southwest Airlines Spring Break Sports, Inc. Russ Matt Baseball Bullpen Catering Enterprise Rent-A-Car United Airlines	\$ 1,200.00 \$ 3,500.00 \$ 10,050.00 \$ 11,000.00 \$ 1,700.00 \$ 2,700.00 \$ 1,000.00 \$ 350.00
Grand Total:				\$ 248,933.22.”



Trustee Bush seconded the motion; Trustee Kotowski called the roll:

Dr. Bush	Aye
Mr. Salzberg	Aye
Dr. Yanow	Aye
Ms. Toussaint	Aye
Mr. Kotowski	Aye
Ms. Burns	Aye

Motion carried; Student Trustee Ozegovic favored the resolution.

**1/20-12**

**Preview and Initial Discussion of Upcoming Purchases – Discussion Only**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting: a) Evisions Subscription Renewal; b) Vehicle for President; c) Classroom Projectors; d) Security Camera Assessment Consulting Services; and e) Ratification of Ellucian Consulting Services.

**1/20-13**

**Approval of Extension to Tolling Agreement**

Trustee Bush offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the Tolling Agreement Extension between Illinois Metropolitan Investment Fund (“IMET”) and the Board of Trustees of Oakton Community College, District 535 and authorizing execution of the Agreement by the District's attorney on the District's behalf.”

Trustee Yanow seconded the motion; Trustee Kotowski called the roll:

Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Kotowski	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Ms. Burns	Aye

Motion carried; Student Trustee Ozegovic favored the resolution.

**1/20-14**

**Approval of Emeritus Appointments**

Trustee Ozegovic offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the ten-year Emeritus appointments for Professors Robert Frank, Hollace Graff, Richard Stacewicz, Ronald Thomas, and administrators Bruce Oates and Doreen Schwartz.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves the ten-year Emeritus re-appointments to Professors Robert Burton, Joan Cichon, Dino Houpis, Susan Maltese, Carol Murphy, Gary Phillips, Kenneth Shinsako, Mary Ellen Simmons, Katherine Tabers, Maurice Weitlauf, and Arlene Wilt.”

Trustee Bush seconded the motion; Trustee Kotowski called the roll:

Dr. Bush	Aye
Ms. Burns	Aye

Dr. Yanow	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye

Motion carried; Student Trustee Ozegovic favored the resolution.

**1/20-15 Acceptance of Faculty Retirements**

Trustee Burns offered:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the retirements of Jinhee Canfield, Kathleen Carot, and Jane Malik.”

Trustee Salzberg seconded the motion.

Dr. Ileo Lott, Vice President of Academic Affairs, thanked the three faculty members for their years of service to the College. These are seemingly irreplaceable faculty members, and we are sorry to see them go.

Trustee Kotowski called the roll:

Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Kotowski	Aye
Dr. Yanow	Aye
Ms. Toussaint	Aye
Ms. Burns	Aye

The motion carried; Student Trustee Ozegovic favored the resolution.

**1/20-16 Authorizations to Hire Full-time, Tenure-track Faculty Member**

Trustee Bush offered:

“Be it resolved that the Board of Trustees of Community College District 535 approves the full-time, tenure-track faculty hire of Adriana Raicu for the 2019-20 academic year, beginning on January 21, 2020. She will receive the prorated salary associated with the lane and step described as follows:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane, Step, Base Salary</u>		
Adriana Raicu	Assistant Professor of Health Information Technology	A	2	\$54,255.”

Trustee Kotowski seconded the motion.

Dr. Ileo Lott, commented that Ms. Raicu is wonderfully qualified and obviously very needed, and upon the Boards’ approval, she will start work tomorrow.

Trustee Kotowski called the roll:

Dr. Yanow	Aye
Ms. Toussaint	Aye
Mr. Kotowki	Aye
Mr. Salzberg	Aye



Trustee Kotowski made a motion to adjourn the meeting, which was seconded by Trustee Ozegovic; a voice vote was called and the meeting was adjourned at 8:50 p.m.

*Martha Burns*  
Martha Burns, Vice Chair

*Paul Kotowski*  
Paul Kotowski, Board Secretary

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1/2020

A video recording of the meeting was made and is available by calling the Media Services office at (847) 635-1998.